

**OWOSSO CITY COUNCIL**

**NOVEMBER 13, 2007**

**7:37PM**

**ORGANIZATIONAL MEETING**

City Clerk Amy K. Kohagen administered the Oath of Office to Joni M. Forster (four year term); Benjamin R. Frederick (four year term); Gary W. Martenis (four year term); and Mark D. Owen (two year term).

City Manager Joseph A. Fivas addressed the City Council regarding the custom of the City Clerk chairing the meeting until a Mayor is elected. There was a consensus of the City Council to have the City Clerk chair the meeting.

City Clerk Kohagen called the meeting to order at 7:37 p.m. and led the Pledge of Allegiance to the Flag.

**PRESENT:** Councilpersons Bruff, Cline, Forster, Frederick, Martenis, and Owen.

**ABSENT:** None (one vacancy).

**APPROVE AGENDA**

Motion by Councilperson Bruff to approve the Agenda as presented with the addition of a Citizen Comments and Questions period prior to Adjournment.

Motion supported by Councilperson Frederick and concurred in by unanimous vote.

**ADOPTION OF RULES OF ORDER**

City Attorney William C. Brown addressed the City Council regarding the staff recommendation for the adoption of Robert’s Rules of Order, 1990 Edition – 9<sup>th</sup> Edition, as rules of procedure.

Motion by Councilperson Owen to adopt Robert’s Rules of Order, 1990 Edition – 9<sup>th</sup> Edition as rules of procedure.

Motion supported by Councilperson Bruff and concurred in by unanimous vote.

**ELECTION OF MAYOR**

City Clerk Kohagen explained the method of voting for Mayor and Mayor Pro-Tem.

Councilperson Frederick nominated Councilperson Bruff for Mayor.  
Councilperson Martenis nominated Councilperson Cline for Mayor.

Roll Call Vote.

BRUFF: Bruff  
CLINE: Cline  
FORSTER: Bruff  
FREDERICK: Bruff  
MARTENIS: Cline  
OWEN: Bruff

City Clerk Kohagen administered the Oath of Office and turned over the chair of the meeting to Mayor Bruff.

**ELECTION OF MAYOR PRO-TEM**

Councilperson Frederick nominated Councilperson Owen for Mayor Pro-Tem.  
Councilperson Martenis nominated Councilperson Cline for Mayor Pro-Tem.

Roll Call Vote.

CLINE: Cline  
FORSTER: Owen  
FREDERICK: Owen  
MARTENIS: Cline  
OWEN: Owen  
MAYOR BRUFF: Owen

City Clerk Kohagen administered the Oath of Office to Mayor Pro-Tem Owen.

**CONSIDERATION OF CITY COUNCIL RULES OF PROCEDURE**

Motion by Mayor Pro-Tem Owen to continue with the following City Council Rules of Procedure.

## **CITY COUNCIL RULES OF PROCEDURE**

### Rules for Roll Call Votes

1. *These rules are adopted pursuant to Section 5.4(j) of the Charter of the City of Owosso.*
2. *The purpose of these rules is to establish the procedure to be followed when conducting a roll call vote of City Council members.*
3. *When requested by the Mayor or, in his or her absence, the presiding officer, to conduct a roll call vote, the City Clerk shall call the names of all Council members except the Mayor in a random order followed by the name of the Mayor.*
4. *The City Clerk shall implement these rules in such a manner as to insure that the order in which names of Council members is called shall vary from one roll call vote to the next.*
5. *The City Clerk shall use a computer randomization program or other similar method to insure that each Council member's name has a statistically equal probability of appearing in any given position in the order of the roll call.*
6. *If a member of the Council is absent from a meeting, the City Clerk may strike his or her name from the roll call and such striking shall not constitute a violation of the procedure for random roll call voting. If the Mayor is absent from a meeting, the name of the presiding officer shall be included in the random roll call vote.*

### Rules for Addressing A Meeting of the City Council

1. *These rules are adopted pursuant to Section 3(5) of P.A. 267 of 1976, commonly known as the Open Meetings Act.*
2. *The purpose of these rules is to establish procedures to be followed when persons desire to address a meeting of the City Council so as to insure that all persons who wish to do so are afforded an adequate opportunity to exercise the right to address their city government while conducting the public business in an orderly, professional manner.*
3. *Persons wishing to address a meeting of the City Council shall do so during times set aside on the agenda for that purpose and at other times when recognized by the Mayor for the purpose of addressing the meeting.*
4. *Persons wishing to address the City Council and attending officials shall stand, raise a hand, or otherwise signal a desire to speak, and wait to be recognized by the Mayor. When so recognized, persons shall give their names and addresses, and address their comments and/or questions to any City official attending the council meeting.*
5. *Each person wishing to address the City Council shall be afforded one opportunity of up to four (4) minutes duration during the first occasion provided for citizen comments and questions, one opportunity of up to two (2) minutes duration during the last occasion provide for citizen comments and questions and one opportunity of up to two (2) minutes duration during each public hearing; provided, however, that comments made during public hearings shall be relevant to the subject for which the public hearings are held.*
6. *In addition to the opportunities to address the City Council described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council provided that members of the Council have been given the floor by the Mayor to pose such questions.*
7. *Each citizen comment and question period described in paragraph 5 excluding public hearings shall last up to thirty minutes. If time expires for the comment and question period and additional time appears necessary to accommodate citizens wishing to address city officials, the council may vote to extend the period for a specific length of time. Only one such extension of each comment and question period shall be permitted during a Council meeting.*

Motion supported by Councilperson Forster.

Roll Call Vote.

AYES: Councilpersons Cline, Forster, Frederick, Martenis, Mayor Pro-Tem Owen, and Mayor Bruff.

NAYS: None.

### **MEETING SCHEDULE**

Motion by Mayor Pro-Tem Owen to continue to hold City Council meetings on the first and third Monday of each month at 7:30 p.m with possible meetings on the fifth Monday.

Motion supported by Councilperson Forster.

Roll Call Vote.

AYES: Councilpersons Forster, Cline, Martenis, Frederick, Mayor Pro-Tem Owen, and Mayor Bruff.

NAYS: None.

**CITIZEN COMMENTS AND QUESTIONS**

Burton Fox, 216 East Oliver Street, commented on his desires for the new Council and his hope citizens would become more involved in the governing process.

Teresa Skaryd, 601 Ryan Street, thanked the citizens for supporting her during the recent Council election and her feelings on religion and how it affects the community.

Diane Carey, 652 Adams Street, suggested the title for the Director of Public Safety be changed to acknowledge his police service background.

City Manager Fivas commented on his hopes for the future.

Shelva Cebulski, 1243 Marion Street, inquired whether former Mayor Linda Robertson had intended to be present at tonight's meeting. It was indicated she had not.

Eddie Urban, 601 Glenwood Avenue, asked whether Council intended to continue holding 5<sup>th</sup> Monday meetings. Council indicated they intended to hold 5<sup>th</sup> Monday meetings when applicable.

Councilperson Frederick thanked his friends and family for their attendance at the meeting and indicated his optimism for the future.

Councilperson Martenis commented on his desire for the development of a strategic plan and his intention to have all citizen questions addressed.

Mayor Bruff invited all citizens interested in occupying the open Council seat to attend the next Council meeting.

Mayor Pro-Tem Owen commented on the changes made since he first took office 6 years ago and his optimism for the future.

**ADJOURNMENT**

Motion by Mayor Pro-Tem Owen, supported by Councilperson Frederick for adjournment at 8:03 p.m. and concurred in by unanimous vote.

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Michael E. Bruff, Mayor

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Roxane Cramer, Recording Secretary