



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 13, 2011

TO: City Council

FROM: Amy K. Kirkland, City Clerk

RE: Rescind Resolution No. 100-2011 for legal printing services

Irregularities in the process for garnering the legal printing services bid were discovered after the bids were opened and approved by Council. One bid was not included in the original opening and was later discovered mixed in with general mail. Whether the bid was improperly routed by staff or was improperly labeled by the bidder cannot be determined. Because of these irregularities, and in the spirit of fairness, staff is recommending Council rescind Resolution No. 100-2011 approving the bid award for legal printing services for the 2011-12 and 2012-13 fiscal years so the bid can be re-let.

RESOLUTION NO. ____

**AUTHORIZING THE RESCISSION OF
RESOLUTION NO. 100-2011 APPROVING THE LEGAL ADVERTISING BID**

WHEREAS, the city of Owosso requested bids for the 2-year legal advertising contract; and

WHEREAS, the city of Owosso reserves the right to reject any and all bids pursuant to Section 2-344(6) of the Code of Ordinances; and

WHEREAS, the bid of one party was not received for opening by the City Clerk at the prescribed time and date, but was delivered to the Office of the City Manager at date and time that cannot be determined; and

WHEREAS, fairness requires the contract be rebid because of the discrepancy in the delivery and receipt of the bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: That any and all bids for the 2-year legal advertising contract be rejected, pursuant to Section 2-344(6) of the Code of Ordinances.
- SECOND: That Resolution No. 100-2011, authorized June 6, 2011, approving a contract for legal advertising be rescinded.
- THIRD: That the contract shall be rebid according to the policies of the city of Owosso.