

**MINUTES
OWOSSO DOWNTOWN DEVELOPMENT AUTHORITY
MEETING OF June 4, 2008**

Chairman Hankerd called the meeting to order at 7:30 a.m.

Roll Call.

Members Present: John Hankerd, Barb Bucsi, Bill Gilbert, Dave Lazar, Rich Collins, Linda Moiles-Foster,

Members Absent: Mike Bruff

Others Present: Bill Constine, Ron Baker, Joe Fivas, Brent Morgan

Review and Approval of Minutes. The minutes of the May 7, 2008 meeting were approved.

Motion Adopted: Bucsi/Gilbert m/s/p

Communications.

None.

Financial Status and Reports.

A. Operational Fund from 2 Mil Assessments.

Checking	\$ 501.01
Savings	<u>\$16,180.13</u>
Total:	\$16,681.14

Citizen Comments.

none

Items of Business.

1) **Invoices to be Paid.** The following invoices were approved for payment:

Operations Budget

Rowe Engineering - Services 12/16 – 01/19.....	\$ 1,889.00
Rowe Engineering - Services 01/20 – 02/16.....	\$ 861.25
Rowe Engineering - Services 03/16 – 04/12.....	\$19,381.75
Independent Newspapers – Visitors Guide.....	\$ 550.00
Frederick Peterson – Sandwich Sign.....	<u>\$ 110.00</u>
Total:.....	\$22,792.00

Motion adopted: Gilbert/Moiles-Foster m/s/p

2) **Vibrant Small Cities Initiative Grant Agreement**

Director Morgan reported that the City of Owosso has been working diligently to secure a Grant Agreement with MSHDA and they are continuing to require additional information. The City of Owosso Grant Team consisting of John Archer, Ron Baker and I are continuing to apply pressure to those at MSHDA and anticipate securing a grant agreement by early July.

Moreover, the board was updated on the recent development agreement that was executed at the June Owosso City Council Meeting between the City of Owosso and the Owosso Community Players for the VSCI Grant. A copy of the council meeting memo was distributed to the Board and discussion was held.

3) **Owosso Hotel Request For Grant Change Status**

Director Morgan updated the board on the meeting that was held with DDA Board Members Hankerd, Gilbert and City Administration regarding the potential

area wide benefit project. A draft copy of the proposed project was distributed to the board and discussion was held.

4) Owosso Amphitheatre Banner Advertisement Request

Director Morgan presented a letter from the Owosso Amphitheatre Performing Arts Association requesting a \$200 banner donation. This has been done previously and the Mitchell Performing Arts Center is located in the Owosso DDA District.

A motion was passed to sponsor the Owosso Amphitheatre Performing Arts wall banner advertisement in the amount of \$200 for the concert program.

Motion Adopted: Bucsi/Gilbert m/s/p

5) TSBY Loop Trail Update

City Engineer Ron Baker updated the Board on the Status of the TSBY Loop Trail project. Bids would be let sometime in August and the construction would be slated for early fall. Discussion was held regarding the project.

6) Washington Street Market

Director Morgan reviewed a flyer with the board regarding the Washington Street Market Event and the upcoming event to be held on Fathers Day. Board Member Lazar provided an update to the board regarding the status of this event stating they had over 26 vendors. Discussion was held regarding the event

Citizen/Member Comments.

None

The meeting was adjourned at 9:15 a.m.

Brent D. Morgan, Secretary