



Housing Program Office
301 W. Main St., Owosso, MI 48867
Phone: (989) 725-0537 Fax: (989) 725-0546

MSHDA PROPERTY IMPROVEMENT PROGRAM LOAN APPLICATION CHECKLIST

ALL OF THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED IN ORDER FOR YOUR APPLICATION TO BE PROCESSED:

- COMPLETED MSHDA PROPERTY IMPROVEMENT PROGRAM APPLICATION
- CONTRACTOR'S ESTIMATES AND COMPLETED CONTRACTOR'S WORKSHEET (ATTACHED TO APPLICATION)
- MOST RECENT ONE MONTH'S PAY STUBS, OR PROOF OF SOCIAL SECURITY PAYMENTS, OR OTHER PROOF OF INCOME/ASSISTANCE
- COPY OF WARRANTY DEED (OR LAND CONTRACT IF APPLICABLE)
- PAID PROPERTY TAX RECEIPTS FOR THE LAST THREE YEARS
- MOST RECENT YEAR'S INCOME TAX RETURNS WITH ALL SCHEDULES. (PROVIDE TWO YEARS INCOME TAX RETURNS IF YOU HAVE CHANGED JOBS IN THE LAST TWO YEARS, ARE SELF-EMPLOYED, ARE SEASONALLY EMPLOYED, OR HAVE RENTAL INCOME.)
- COPY OF CURRENT HOMEOWNER'S INSURANCE POLICY

