

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 17, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 3, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Audit Presentation. Presentation of the annual audit by Joe Verlin, Principal CPA, and Matthew Holland, CPA, with Gabridge & Company, PLC.

PUBLIC HEARINGS

1. Special Assessment District No. 2023-04. Conduct a public hearing to receive citizen comment regarding the authorization of Resolution No. 5 for Special Assessment District No. 2023-04 for Center Street from King Street to North Street for street resurfacing.
Master Plan Implementation Goals: 3.10

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Special Assessment District No. 2023-01. Authorize Resolution No. 4 setting a public hearing for Monday, February 6, 2023 to receive citizen comment regarding the proposed special assessment roll for Special Assessment District No. 2023-01 for North Street from Shiawassee Street (M-52) to Hickory Street for street rehabilitation.
Master Plan Implementation Goals: 3.10

2. Special Assessment District No. 2023-03. Authorize Resolution No. 4 setting a public hearing for Monday, February 6, 2023 to receive citizen comment regarding the proposed special assessment roll for Special Assessment District No. 2023-03 for Lee Street from Clark Street to Ada Street for street resurfacing.
Master Plan Implementation Goals: 3.10
3. Bid Award – 2023 Storm Sewer Lining Project. Approve bid award to Insituform Technologies USA, LLC for the 2023 Storm Sewer Lining Project in the amount of \$63,519.10, plus a contingency of \$20,000 for additional lining services required during the calendar year, and further approve payment to the contractor up to the contract amount, plus the contingency, upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4
4. Bid Award – 2023 Street Program – Contract No. 1. Approve bid award to The Glaeser-Dawes Corporation for the 2023 Street Program – Contract No. 1 in the amount of \$463,416.02, authorize a contingency amount of \$40,000.00 to be utilized upon written authorization, and further approve payment to the contractor up to the contract amount, plus the contingency, upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.10
5. Professional Services Agreement – Fire/EMS Billing. Authorize a professional services agreement with AccuMed Billing, Inc. for Fire and EMS billing services in the amount of 6.3% of monies collected.
6. 2023 Park Rules and Regulations. Approve proposed revisions to the Park Rules and Regulations for 2023.
7. Warrant No. 625. Authorize Warrant No. 625 as follows:

Vendor	Description	Fund	Amount
Municipal Employees' Retirement System (MERS)	One Time Extra Contribution (assigned General Fund Balance)	General	\$500,000.00

8. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Robert Hooper	Owosso Historical Commission	12-31-2025

ITEMS OF BUSINESS

1. Audit Acceptance. Consider resolution accepting and placing on file the City of Owosso Financial Report for the Fiscal Year Ended June 30, 2022.

COMMUNICATIONS

1. Nathan Henne, City Manager. City Manager Report, December 2022.
2. Tanya S. Buckelew, Planning & Building Director. December 2022 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. December 2022 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. December 2022 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. December 2022 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. December 2022 Fire Report.
7. Kevin D. Lenkart, Public Safety Director. December 2022 Police Report.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, February 06, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Development Authority – District Resident - term expires June 30, 2026
Downtown Historic District Commission – term expires June 30, 2023
Downtown Historic District Commission - term expires June 30, 2024
Owosso Historical Commission – 1 term expires December 31, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.