

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, FEBRUARY 06, 2023  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 17, 2023:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Curwood Festival Donation. Presentation of a donation from the Curwood Festival to the City for the maintenance of Curwood Castle on the occasion of its 100<sup>th</sup> anniversary.

**PUBLIC HEARINGS**

1. Proposed Special Assessment District No. 2023-102 – Hazards and Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2023-102, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 917 S. Park Street and 1122 S. Cedar Street.
2. Special Assessment District No. 2023-01 – North Street. Conduct a public hearing to receive citizen comment regarding the authorization of Resolution No. 5 for Special Assessment District No. 2023-01 for North Street from Shiawassee Street to Hickory Street for street rehabilitation.
3. Special Assessment District No. 2023-03 – Lee Street. Conduct a public hearing to receive citizen comment regarding the authorization of Resolution No. 5 for Special Assessment District No. 2023-03 for Lee Street from Clark Street to Ada Street for street resurfacing.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. ARP-SRF Grant Agreement Approval. Approve the American Rescue Plan – State Revolving Fund Grant Agreement and designate the City’s authorized representative for the grant.
2. Boards and Commissions Appointment(s). Approve the following Mayoral Boards and Commissions appointment(s):

Name	Board/Commission	Term Expires
Erin Powell	Downtown Historic District Commission filling unexpired term of Scott Newman	06-30-2023
Bill Moull	Historical Commission	12-31-2025

3. Change Order – Private Credit Assessment Services. Approve Change Order No. 1 to Purchase Order No. 43789 with S&P Global Ratings for the provision of two private credit assessments associated with the Drinking Water State Revolving Loan Fund Program and the Clean Water State Revolving Fund Program applications, increasing the amount \$562.50 to reflect their 2023 rate schedule, and further approve payment, including Change Order No. 1, to the firm upon satisfactory completion of the contracted tasks.  
**Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6**
4. Balancing Change Order – Removal of Lime Residual at Water Treatment Plant. Approve Balancing Change Order No. 1 to the Removal of Lime Residual at Water Treatment Plant contract with Rocky Ridge Development, LLC reducing the total contract amount by \$114,776.20 to reflect changes to the scope of the project and close out the contract.  
**Master Plan Implementation Goals: 3.4**
5. Tentative Bid Award – 2023 Water Main Replacement Project. Approve tentative bid award to The Glaesar Dawes Corporation for the 2023 Water Main Replacement Project, 2023 DWSRF project, in the amount of \$883,951.35, contingent upon receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6**
6. Tentative Bid Award – 2023 North Street Project. Approve tentative bid award to Champagne and Marx Excavating, Inc. for the 2023 North Street Project, a portion of which is a 2023 DWSRF project, in the amount of \$2,146,688.63, contingent upon receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals: 3.4, 3.7, 3.8, 3.10, 6.6**
7. Tentative Bid Award – Water Treatment Plant SCADA Upgrade Project. Approve tentative bid award to County Line Power, LLC for the Water Treatment Plant (WTP) SCADA Upgrade Project, a 2023 DWSRF project, in the amount of \$1,292,790.00, contingent upon receipt of DWSRF bond proceeds, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.  
**Master Plan Implementation Goals: 3.4**
8. Tentative Bid Award – Palmer 3A & Juniper 1 Well Houses Project. Approve the low bid of Sorenson Gross Company for the Palmer 3A and Juniper 1 Well Houses Project in the amount of \$2,363,238.00, approve payment up to the contract amount upon completion of the work or portion thereof, and further approve the required DWSRF bid award resolution contingent upon successful financial arrangements with the DWSRF.  
**Master Plan Implementation Goals: 1.5, 3.4**
9. Professional Services Agreement – 2024 Stewart Street Reconstruction Project - Engineering Services. Approve Professional Engineering Services agreement with ENG Engineering & Surveying for engineering and construction administration services related to the 2024 Stewart Street Reconstruction Project in an amount not to exceed \$137,657.50 and authorize payment up to the contract amount as terms of the contract are fulfilled.

10. Warrant No. 626. Authorize Warrant No. 626 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Owosso Charter Township	Quarterly Bill Period October – December 2022	Water	\$17,824.17
Caledonia Charter Township	Quarterly Bill Period October – December 2022	Water	\$47,673.99
Aviator Jayne	MEDC Match on Main Grant Reimbursement #354044	DDA	\$25,000.00

11. Check Register – January 2023. Affirm check disbursements totaling \$3,879,639.57 through January 31, 2023.

**ITEMS OF BUSINESS**

1. OMS/DDA Bylaws Update. Consider approval of the proposed amendment to the Downtown Development Authority/Owosso Main Street bylaws.

**COMMUNICATIONS**

1. Tanya S. Buckelew, Planning & Building Director. Annual Liquor License Inspections.
2. Tanya S. Buckelew, Planning & Building Director. 2022 Planning Commission Annual Report.
3. Brad A. Barrett, Finance Director. Financial Report – December 2022.
4. Downtown Development Authority/Main Street. Minutes of January 11, 2023.
5. Owosso Historical Commission. Minutes of January 12, 2023.
6. Owosso Historic District Commission. Minutes of January 18, 2023.
7. Planning Commission. Minutes of January 23, 2023.
8. Parks & Recreation Commission. Minutes of January 25, 2023.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Tuesday, February 21, 2023

**BOARDS AND COMMISSIONS OPENINGS**

- Building Board of Appeals – Alternate - term expires June 30, 2024
- Building Board of Appeals – Alternate - term expires June 30, 2025
- Downtown Historic District Commission – term expires June 30, 2023
- Downtown Historic District Commission - term expires June 30, 2024
- Owosso Historical Commission – 1 term expires December 31, 2025
- Zoning Board of Appeals – Alternate – term expires June 30, 2024
- Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city\\_clerk@ci.owosso.mi.us](mailto:city_clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).