

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF APRIL 3, 2023
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR GARY BEAL
CHURCH OF JUBILEE

PLEDGE OF ALLEGIANCE: MATTHEW DARIA

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A.
Law, Emily S. Olson and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 20, 2023

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of March 20, 2023 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Parkinson's Awareness Month Proclamation

Mayor Robert J. Teich, Jr. presented the following proclamation declaring the month of April 2023 as Parkinson's Awareness Month in the City of Owosso to Karen Prussner, facilitator of the Owosso Parkinson's Support Group:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING THE MONTH OF APRIL, 2023 AS
PARKINSON'S AWARENESS MONTH IN THE CITY OF OWOSSO**

WHEREAS, Parkinson's disease is a chronic, progressive neurological disease that causes motor system disorders; and

WHEREAS, a recent study estimates that Parkinson's disease affects over 35,000 people in the State of Michigan and its prevalence continues to rise significantly with the increasing age of the Baby Boom generation; and

WHEREAS, a local support group, the Owosso Parkinson's Support Group, has been meeting for over thirty-two years in an effort to provide education, support and fellowship to those affected by this frustrating disease.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2023 as Parkinson's Awareness Month in the City of Owosso, Michigan and do hereby encourage all citizens of this community to acknowledge and support the Owosso Parkinson's Support Group and their activities to inform and serve the citizens of our community because their services make a difference.

Proclaimed this 3rd day of April, 2023.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Ed Urban, 601 Glenwood detailed an article he will be submitting to the local newspapers for printing and he asks all to read it.

Councilmember Law commended the Parkinson's Group for their work and support of those affected by the disease.

Mayor Pro-Tem Osika noted she was honored to attend the groundbreaking for a new Habitat for Humanity house. Volunteers are being sought to work on the project.

Mayor Teich thanked the City Manager, Mayor Pro-Tem Osika and Councilmember Law for representing the City at the Habitat for Humanity Groundbreaking.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Boards and Commissions Appointment. Approved the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Jason Harris	Building Board of Appeals filling unexpired term of C. Ludington	06-30-2023

Purchase Order Amendment - Sodium Hypochlorite. Authorize amendment to Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.79/gallon to \$1.83/gallon, raising the total estimated cost by \$549.45 for the FY 2022-2023, and further authorized payment to the supplier up to \$94,586.40 based on unit prices for actual quantities required as follows:

RESOLUTION NO. 56-2023

**AUTHORIZING INCREASE TO THE PURCHASE ORDERS
FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.
DUE TO INCREASES IN THE COST OF RAW MATERIALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved Purchase Order Nos. 43688 & 43689 with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite utilizing the Mid-Michigan Water Bulk Chemical Consortium contract for the FY 2022-2023; and

WHEREAS, the raw material costs have increased, and JCI Jones Chemicals, Inc. is utilizing its ability to increase the price per gallon necessitating amendment to said purchase orders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the increased price of \$1.8326 per gallon, with an estimated remaining usage of 13,500 gallons for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc., in an amount up to \$94,586.40 based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$70,939.80 and to account 591-553-743.000 in the amount of \$23,646.40.

Master Plan Implementation Goals: 3.4

Bid Award – WTP Backwash VFD Voltage Protection. Approve bid award to MP Predictive Technologies, Inc for the Water Treatment Plant Backwash VFD Voltage Protection Bid in the amount of \$25,573.84 and further approved payment to the contractor upon satisfactory completion of the project as follows:

RESOLUTION NO. 57-2023

**AUTHORIZING THE EXECUTION OF AN AGREEMENT
WITH MP PREDICTIVE TECHNOLOGIES, INC
FOR PROVISION AND INSTALLATION OF
BACKWASH VFD VOLTAGE PROTECTION AT THE WTP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to protect the City's infrastructure and equipment by installing voltage protection equipment on the Backwash Variable Frequency Drive (VFD) at the Water Treatment Plant; and

WHEREAS, the City of Owosso sought bids for the Backwash VFD Voltage Protection, and a bid was received from MP Predictive Technologies, Inc and it is hereby determined MP Predictive

Technologies, Inc is qualified to provide said parts & service and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with MP Predictive Technologies, Inc for the Backwash VFD Voltage Protection Bid.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for services between the City of Owosso, Michigan and MP Predictive Technologies, Inc in an amount not to exceed \$25,573.84.

THIRD: The accounts payable department is authorized to pay MP Predictive Technologies, Inc for materials and services supplied up to the contract amount of \$25,573.84.

FOURTH: The above expenses shall be paid from Account No. 591-553-933.000.

Master Plan Implementation Goals: 3.4

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Olson, Pidek, Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Law, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Capital Improvement Plan Adoption

Master Plan Implementation Goals: 3.6, 3.11

City Manager Nathan R. Henne explained the six-year Capital Improvement Plan was updated and recommended for approval by the Planning Commission. This plan allows the City to be eligible for grants through the State of Michigan and brings the City closer to Redevelopment Ready Community status. This is also used by City staff as an aid when budget planning.

Mayor Pro-Tem Osika thanked the Planning Commission for putting in the work to update the plan.

Motion by Mayor Pro-Tem Osika to approve the 2023-2029 Capital Improvement Plan as follows:

RESOLUTION NO. 58-2023

RESOLUTION APPROVING THE SIX-YEAR CAPITAL IMPROVEMENT PLAN FOR 2023-29

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission has recommended Council approval of the 2023 to 2029 six-year Capital Improvement Plan (CIP); and

WHEREAS, the City of Owosso is required by the MEDC Redevelopment Ready Communities program to approve a six-year CIP annually; and

WHEREAS, the six-year CIP is a valuable resource to plan projects and expenses city-wide.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the 2023 to 2029 Capital Improvement Plan as recommended by the City of Owosso Planning Commission.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Olson, Law, Mayor Pro-Tem Osika, Councilmembers Haber, Fear and Mayor Teich.

NAYS: None.

Easements Acceptance – Milwaukee Street Water Main

Master Plan Implementation Goals: 3.4

City Manager Nathan R. Henne noted this water main is part of a Drinking Water State Revolving Fund (DWSRF) grant and forgivable loan project. These easements are required because Milwaukee Street (in this section) has a very narrow right-of-way. Seven property owners have been approached for a temporary bypass water main while the permanent one is installed and the curb stops will be installed within this easement. One remaining property owner needs to grant permission.

Motion by Councilmember Fear to recuse Councilmember Olson from the vote due to a conflict of interest for the Milwaukee Street Water Main Easements as she is one of the property owners involved.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Haber, Pidek, Mayor Pro-Tem Osika and Mayor Teich.

NAYS: None.

Motion by Councilmember Pidek accepting the Milwaukee Street Water Main Easements as follows:

RESOLUTION NO. 59-2023

**AUTHORIZING THE ACCEPTANCE OF SIX (6)
PERMANENT EASEMENTS ON MILWAUKEE STREET
BETWEEN S. LYON STREET AND S. CEDAR STREET
FOR INSTALLATION AND MAINTENANCE OF NEW WATER MAIN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace the water main on Milwaukee Street between S. Lyon Street and S. Cedar Street; and

WHEREAS, construction and maintenance of the water main and appurtenances will require a permanent easement from the property owners on the north side of Milwaukee Street; and

WHEREAS, six of the seven property owners are willing to grant said permanent easement to the City of Owosso for one dollar (\$1.00) each, for a total of six dollars (\$6.00).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Adam and Christiana Schlaack, 924 Milwaukee Street, Owosso, Michigan.
- SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Tonya and Steven Milks, 920 Milwaukee Street, Owosso, Michigan.
- THIRD: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Christopher Harrand, 918 Milwaukee Street, Owosso, Michigan.
- FOURTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Jeanette Charvat, 910 Milwaukee Street, Owosso, Michigan.
- FIFTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Janie Smith, 830 Milwaukee Street, Owosso, Michigan.
- SIXTH: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached

permanent easement documents between the City of Owosso, Michigan and Will Behar, Jr. & Emily Olson, 420 S Cedar Street, Owosso, Michigan.

SEVENTH: The City Clerk is instructed and authorized to file said easement documents with the Shiawassee County Register of Deeds.

EIGHTH: The accounts payable department is authorized to pay the above property owners \$1.00 each for necessary expenses as set forth in the permanent easement documents.

NINTH: The above expenses shall be paid from the Water Fund.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Pidek, Haber, Law and Mayor Teich.

RECUSED: Councilmember Olson.

NAYS: None.

Unpaid Utility Charges

City Manager Nathan R. Henne noted this is an annual notice given in accordance with the City Charter. The amounts are similar to last year and will be moved to the taxes if they remain unpaid.

Councilmember Olson inquired where the list would be published.

Clerk Amy K. Kirkland indicated that the notice goes in the newspaper, but the list itself does not get published.

Motion by Mayor Pro-Tem Osika authorizing the Annual Notice for collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Haber, Olson, Pidek, Fear and Mayor Teich.

NAYS: None.

COMMUNICATIONS

Downtown Development Authority/Main Street. Minutes of March 1, 2023.
Planning Commission. Minutes of March 27, 2023.

CITIZEN COMMENTS AND QUESTIONS

Pastor Gary Beal, Church of Jubilee, invited everyone to the Community Good Friday Service at the First Baptist Church on Mason Street on Friday, April 7, 2023 from 12:15-1:00 p.m.

Eddie Urban, 601 Glenwood, mentioned there will be a comedian at the Lebowsky Center and he has seen Pat Paulson in person.

Mayor Teich and Clerk Kirkland reminded everyone that the next meeting is April 11, 2023 at 6:00 p.m. in the Community Room at the Armory.

NEXT MEETING

Tuesday, April 11, 2023 at 6:00 p.m. – Budget Work Session
Monday, April 17, 2023 at 7:30 p.m. – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 7:57 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Carrie A. Farr, Deputy City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.