

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 01, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 17, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Public Hearing - 2023-2024 City Budget. Conduct a Public Hearing pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2023-2024 Proposed City Budget (the budget will be considered for adoption Monday, May 15, 2023).
2. Public Hearing – Ordinance Amendment – Chapter 32, Taxation. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 32, Taxation, of the Code of Ordinances to comply with the State of Michigan General Property Tax Act.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – FY2024 DWSRF Project Plan Amendment. Set a public hearing for Monday, May 15, 2023 to receive citizen comment regarding the proposed amendments to the Drinking Water State Revolving Fund (DWSRF) Project Plan for the 2024 fiscal year.

2. Set Public Hearing – OPRA District– 902 West Main Street. Set a public hearing for Monday, June 5, 2023 to receive citizen comment regarding the application from DBMA Owosso, LLC to establish an Obsolete Property Rehabilitation District for the property located at 902 West Main Street.
Master Plan Implementation Goals: 1.9, 3.21, 4.14
3. Longest Table Fundraiser Traffic Control Order. Approve application of Kelleigh Tanton, Executive Director of the Lebowsky Center, for a street closure, as noted, on Saturday, June 17, 2023 from 2:00pm to 10:00pm for the Longest Table Fundraiser and authorize Traffic Control Order No. 1495 formalizing the request.
4. Curwood Festival Traffic Control Order. Authorize application from the Curwood Festival for use of various parking lots and streets from May 31, 2023 at 9:00 a.m. through June 5, 2023 at 6:00 a.m. for the annual Curwood Festival and further authorize Traffic Control Order No. 1496 formalizing the action.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
5. The Shi-Tri 2023 Traffic Control Order. Approve request from Fitness Coliseum and the Friends of the Shiawassee River for use of various parking lots and streets from Saturday, May 20, 2023 at 8:00am through 2:00pm Sunday, May 21, 2023 for The Shi-Tri, and approve Traffic Control Order No. 1497 formalizing the action.
Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12
6. Change Order - 2023 Water Service Line Identification Project. Approve Change Order No. 1 to the contract with Monchilov Sewer Service LLC for the 2023 Water Service Line Identification Project increasing the contract \$91,652.50 for the investigation of 160 additional addresses, funded as part of the City's Drinking Water Asset Management Grant (DWAM) and further approve payment to the contractor up to the contract amount, including Change Order No. 1, upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4
7. Change Order – DWAM Grant - Engineering Services Agreement. Approve Change Order No. 1 to the DWAM Grant - Engineering Services Agreement with OHM Advisors for the provision of additional administrative services for an additional 160 addresses in the amount of \$24,500 and authorize payment up to the contract amount plus Change Order No. 1 upon satisfactory completion of the work or portion thereof.
8. Professional Services Agreement – Audit Services. Approve an agreement with Berthiaume & Co. CPAS to provide independent financial audits of the city and its component units for fiscal years ending June 30, 2023 through June 30, 2025, with an option to extend the contract for two additional years, at a cost not to exceed \$30,800.00 for the first year.
9. Bid Award – 2023 Sewer Televising Project. Approve bid award to Rogue Industrial Services, LLC for the 2023 Sewer Televising Project in the amount of \$24,852.50, plus contingency in the amount of \$10,000.00 with written consent, and further approve payment to the contractor upon satisfactory completion of the project.
Master Plan Implementation Goals: 3.4
10. Purchase Authorization – MMRMA Insurance. Authorize the purchase of general liability, property and auto insurance policies with the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2023 to July 1, 2024 to in the amount of \$284,215.00, and further authorize payment up to the total premium amount for the coverage period.

11. Warrant No. 628. Authorize Warrant No. 628 as follows:

Vendor	Description	Fund	Amount
Waste Management	Service Period 04-01-2023 to 04-15-2023	WWTP	\$10,848.16

ITEMS OF BUSINESS

1. Burning Brush at Aiken Road Site. Consider a proposal to conduct a series of controlled burns at the City-owned Aiken Road Brush Site to cost-efficiently reduce the increased influx of brush at the site.
2. Planning Commission Bylaws Amendments. Consider approval of the proposed amendments to the Owosso Planning Commission Bylaws.
3. Amended Notice of Intent to Issue Revenue Bonds and Right to Referendum - CWSRF Project No. 5711-01. Adopt an amended resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2023 CWSRF Project No. 5711-01 for the WWTP Nitrogen & Roughing Towers Replacement Project.
4. Proposed Discussion Period – City Council. Consider adding a 30-minute discussion period immediately preceding all regular City Council meetings.

COMMUNICATIONS

1. Ryan E. Suchanek, Director of Public Services & Utilities. 2022 Water Quality Report.
2. Owosso Historical Commission. Minutes of April 10, 2023.
3. Zoning Board of Appeals. Minutes of April 18, 2023.
4. Owosso Planning Commission. Minutes of April 24, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, May 15, 2023

BOARDS AND COMMISSIONS OPENINGS

- Building Board of Appeals – Alternate - term expires June 30, 2024
- Building Board of Appeals – Alternate - term expires June 30, 2025
- Zoning Board of Appeals – Alternate – term expires June 30, 2024
- Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.