

**ATTENTION: BEGINNING MAY 15, 2023 A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO EACH REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.**

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 15, 2023  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 1, 2023:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Curwood Festival Royalty Introduction.

**PUBLIC HEARINGS**

1. FY2024 DWSRF Project Plan Amendment. Conduct a public hearing to receive citizen comment regarding the proposed amendments to the Drinking Water State Revolving Fund (DWSRF) Project Plan for the 2024 fiscal year.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. First Reading and Set Public Hearing – Ordinance Amendment – Chapter 19, Offenses. Conduct first reading and set a public hearing for Monday, June 5, 2023 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 19, Offenses, Article VI, *Offenses Against Public Morals*, Sec. 110, *Drug Paraphernalia* of the Code of Ordinances.  
**Master Plan Implementation Goals: 3.1**
2. MSHDA NEP Grant – Grant Administration Approval. Approve and accept the terms and conditions of MSHDA Neighborhood Enhancement Program (NEP) Grant, Grant # HDF-2023-37-NEP in the amount of \$75,000, designate authorized signatories for said grant, and authorize implementation of the grant according to the Program Guidelines.  
**Master Plan Implementation Goals: 1.14, 6.6**

3. MI-HOPE Grant – Grant Administration Approval. Approve and accept the terms and conditions of Michigan Housing Opportunities Promoting Energy Efficiency (MI-HOPE) Grant, Grant # ARP-2023-37-MIH in the amount of \$105,000, designate authorized signatories for said grant, and authorize implementation of the grant according to the Program Guidelines.  
**Master Plan Implementation Goals: 1.14, 6.6**
4. Designate New Depository – The State Bank. Consider authorization of a new account with The State Bank and further consider approval of the City's participation in an Insured Cash Sweep (ICS) account with The State Bank.
5. Contract Amendment – SAFEbuilt Michigan, LLC. Consider approval of Amendment No. 2 to the Professional Services Agreement with SAFEbuilt Michigan, LLC to modify the renewal date to align with the City's fiscal year.
6. Change Order – Private Credit Assessment Services. Approve Change Order No. 2 to Purchase Order No. 43789 with S&P Global Ratings for the provision of two private credit assessments associated with the Drinking Water State Revolving Loan Fund Program and the Clean Water State Revolving Fund Program applications, increasing the amount by \$2,625.00 to reflect the change in the project cost for the 2023 CWSRF Project, and further approve payment, including Change Order No. 2, to the firm upon satisfactory completion of the contracted tasks.  
**Master Plan Implementation Goals: 3.4, 3.7, 3.8**
7. Purchase Authorization – BS&A Server and Licensing. Waive competitive bidding requirements, authorize the purchase of one Dell PowerEdge R650 rack server and corresponding licensing from CDW-G in the amount of \$19,819.98 utilizing Sourcewell Contract No. 081419-CDW, and further authorize payment to the vendor upon satisfactory delivery of the equipment.
8. Purchase Authorization – MML Workers' Compensation Insurance. Authorize the purchase of workers' compensation insurance policy with the Michigan Municipal League (MML) Workers' Compensation Fund for the coverage period from July 1, 2023 to June 30, 2024 in the amount of \$121,672.00, and further authorize payment up to the total premium amount for the coverage period.
9. Bid Award – Main Street Plaza Masonry Repair. Approve bid award to Bornor Restoration, Inc. of Lansing, Michigan for the Main Street Plaza Masonry Repair bid in the amount of \$34,860.00 and approve payment to the contractor upon satisfactory completion of the project.
10. Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$1,150.00 per dry ton, with an estimated annual contract of \$98,325.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024.  
**Master Plan Implementation Goals: 3.4**
11. Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$2.05 per gallon, with an estimated annual contract of \$110,700.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024.  
**Master Plan Implementation Goals: 3.4**
12. Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$172.00 per dry ton, with an estimated annual contract of \$144,480.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024.  
**Master Plan Implementation Goals: 3.4**

13. Check Register – April 2023. Affirm check disbursements totaling \$2,250,370.52 through April 28, 2023.

### **ITEMS OF BUSINESS**

1. 2023-24 City Budget Adoption. Adopt General Appropriations Resolution approving the 2023-2024 City Budget (including DDA Appropriations).
2. Small Cell Wireless Facilities Permit – 825 W. Main Street. Consider approval of the Small Cell Wireless Facilities Permit application from Verizon Wireless for the location of a new pole and small cell wireless facility at 825 West Main Street.
3. Defined Contribution Retirement System Funds Transfer – General City Non-Union. Consider authorizing the transfer of all assets of the defined contribution plan administered by MissionSquare Retirement for the General City Non-Union Group (hired after January 1, 2006) and its corresponding retirees to the MERS System.
4. Defined Contribution Retirement System Funds Transfer – City Manager. Consider authorizing the transfer of all assets of the defined contribution plan administered by MissionSquare Retirement for the City Manager Group and its corresponding retirees to the MERS System.
5. Defined Contribution Retirement System Funds Transfer - AFSCME. Consider authorizing the transfer of all assets of the defined contribution plan administered by MissionSquare Retirement for the American Federation of State, County, and Municipal Employees Group (AFSCME), Local No. 1059 (hired after 7/1/2005) and its corresponding retirees to the MERS System.
6. Closed Session. Consider holding a closed session at the conclusion of the second session of Citizen Comments and Questions to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

### **COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Financial Report – March 2023.
2. Tanya S. Buckelew, Planning & Building Director. April 2023 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. April 2023 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. April 2023 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. April 2023 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. April 2023 Police Report.
7. Kevin D. Lenkart, Public Safety Director. April 2023 Fire Report.
8. Downtown Historic District Commission. Minutes of April 19, 2023.
9. WWTP Review Board. Minutes of April 25, 2023.
10. Parks & Recreation Commission. Minutes of April 26, 2023.

### **CITIZEN COMMENTS AND QUESTIONS**

**CLOSED SESSION** (if approved)

### **NEXT MEETING**

Monday, June 05, 2023

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).