

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 20, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 2, 2024:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 6, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

PUBLIC HEARINGS

1. Ordinance Amendment - Washington Park PILOT. Conduct a public hearing to receive citizen comment regarding the proposed addition of Division 3, Washington Park, to Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, establishing a PILOT for the proposed Washington Park project.
2. DWSRF 5-year Project Plan. Conduct a public hearing to receive citizen comment regarding the Michigan Department of Environmental Quality Drinking Water State Revolving Fund 5-year Project Plan to replace water mains and lead service lines throughout the City and improvements to the Water Treatment Plant.
3. 2024-2025 City Budget. Conduct a public hearing pursuant to Chapter 8 of the City Charter for to receive citizen comment regarding the 2024-2025 Proposed City Budget.
Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Lona Oliver*	Shiawassee District Library Board	06-30-2028
Matthew Grubb*	Zoning Board of Appeals	06-30-2027

* Indicates reappointment

2. Grant Application Authorization – MDOT Shared Streets and Spaces Grant. Approve application for the Michigan Department of Transportation Shared Streets and Spaces Grant in the amount of \$200,000.00 for sidewalk improvements to the Hugh Parker Soccer Complex sidewalks to expand the current ADA accessibility upgrades and connect the park to the City’s existing sidewalk system.
Master Plan Implementation Goals: 4.5, 5.3, 6.6
3. Contract Renewal - General Engineering Services. Approve the required annual renewal of the General Engineering Services contracts with Eng., Inc., Fleis & Vandenbrink, Inc., Orchard, Hiltz & McClimint, Inc., and Spicer Group, Inc. to provide engineering services through June 30, 2025.
Master Plan Implementation Goals: 3.8
4. Change Order No. 1 – Public Safety Building Door Replacement. Approve Change Order No. 1 with HI-Quality Glass, Inc. for additional parts and labor for the replacement of six (6) doors at the public safety building in the amount of \$950.00 and authorize payment to the vendor increasing the total to \$27,440.00.
5. Change Order No. 1 – Public Safety Vehicle Equipment Changeovers. Approve Change Order No. 1 to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for additional equipment required during the removal, supply, and installation of public safety equipment in two new police utility vehicles in the amount of \$545.77 and authorize payment to the vendor increasing the total to \$26,878.51.
Master Plan Implementation Goals: 3.2
6. Contract Authorization – Logicalis Virtual IT. Waive competitive bidding requirements, approve a contract with Logicalis, Inc. to provide Virtual IT services not to exceed \$10,000.00 for calendar year 2024, and authorize payment to contractor according to unit prices.

ITEMS OF BUSINESS

1. BRA #23 Reimbursement Agreement – Woodland Trails/Washington Park. Consider approval of the Woodland Trails/Washington Park Reimbursement Agreement as required by PA 381.
Master Plan Goals: 1.2, 1.4, 5.11, 7.1, 7.4
2. Property Transfer – Osburn Lakes Common Areas. Consider deeding the common areas of the Osburn Lakes subdivision to the homeowner’s association per the terms of the Second Purchase Agreement dated July 7, 2004.
3. Gould House Purchase Agreement Modification No. 2 – 21 Day Posting. Consider Revision No. 2 to purchase offer for the Amos Gould House, 515 N. Washington Street, in the amount of \$250,000 from Sean Harrington following a home inspection and authorize 21-day posting period for the proposed sale per the City Charter.
Master Plan Implementation Goals: 3.20

4. Policy Changes – Water and Sewer Connection Charge Policies. Consider changes to the Water and Sewer Connection Charge Policies to update fees and procedures.
Master Plan Implementation Goals: 3.4
5. Policy Changes – Miscellaneous Water Policy and Service Charges. Consider changes to the Miscellaneous Water Policy and Service Charges policy to update fees and procedures.
Master Plan Implementation Goals: 3.4
6. Policy Changes – Water & Sewer Rate Schedule. Consider changes to the Water & Sewer Rate Schedule to add rates for 8”, 10”, and 12” water meters, update fees for wastewater surcharges, and remove pool filling.
Master Plan Implementation Goals: 3.4
7. Policy Changes – WWTP Water Quality Monitoring Fee Schedule. Consider changes to the Owosso Mid-Shiawassee County WWTP Water Quality Monitoring Fee Schedule to update fees and procedures.
Master Plan Implementation Goals: 3.4

COMMUNICATIONS

1. Brad Barrett, Finance Director. Special Assessment Chargeback.
2. Tanya S. Buckelew, Planning & Building Director. April 2024 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. April 2024 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. April 2024 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. April 2024 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. April 2024 Police Report.
7. Kevin D. Lenkart, Public Safety Director. April 2024 Fire Report.
8. Owosso Historical Commission. Minutes of May 13, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, June 03, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
 Building Board of Appeals – Alternate - term expires June 30, 2025
 Zoning Board of Appeals – Alternate – term expires June 30, 2024
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.