

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MAY 20, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR KEN HERBRUCK
OWOSSO ASSEMBLY OF GOD

PLEDGE OF ALLEGIANCE: THOMAS WHEELER
DPW SUPERINTENDENT

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Emily S.
Olson, and Nicholas L. Pidek.

ABSENT: Councilmember Daniel A. Law.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 2, 2024

Motion by Councilmember Pidek to approve the Minutes of the Special Meeting of May 2, 2024 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 6, 2024

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of May 6, 2024 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Ordinance Amendment - Washington Park PILOT

The proposed amendment would establish a service charge in lieu of property taxes for the Washington Park housing development.

A public hearing was conducted to receive citizen comment regarding the proposed addition of Division 3, Washington Park, to Article III, Service Charge in Lieu of Taxes for Certain Housing Developments, of Chapter 32, Taxation, establishing a PILOT for the proposed Washington Park project.

There were no citizen comments received prior to, or during the hearing.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Osika that the following ordinance be adopted:

ORDINANCE NO. 845

**ADDITION OF DIVISION 3, WASHINGTON PARK, TO CHAPTER 32, TAXATION, OF
THE CODE OF ORDINANCES TO ESTABLISH A PILOT AGREEMENT
FOR THE WASHINGTON PARK DEVELOPMENT**

WHEREAS, the Shiawassee County Land Bank Authority has recently agreed to sell the vacant land on North Washington Street to Venture, Inc. of Pontiac, Michigan; and

WHEREAS Venture, Inc. plans to convert the vacant land into a residential development with residential spaces catering to people with low incomes funded in part by low-income housing tax credits; and

WHEREAS, the City of Owosso agrees to forego property tax payments on the property to assist in the financial feasibility of the project; and

WHEREAS, the City of Owosso is authorized to establish a service charge in lieu of property taxes for such developments; and

WHEREAS, said service charges are instituted by the adoption of an ordinance; and

WHEREAS, the City Council held a public hearing on May 20, 2024, there being no one to be heard, and deliberated on the proposed ordinance addition.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN ORDAINS THAT:

SECTION 1. ADDITION. That Division 3, Washington Park, be added to Article III, Service Charge in Lieu of Taxes for Certain Housing Developments, of Chapter 32, Taxation, of the Code of Ordinances of the City of Owosso as follows:

ARTICLE III. - SERVICE CHARGE IN LIEU OF TAXES FOR CERTAIN HOUSING DEVELOPMENTS

Secs. 32-57—32-59.-Reserved.

DIVISION 3. – WASHINGTON PARK

Sec. 32-60. - Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401 et seq.). The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses not to exceed the taxes that would be paid but for this Act.

It is further acknowledged that such housing for persons of low income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this article for tax exemption and the service charge in lieu of taxes during the periods contemplated in this article are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such ordinance and service charge.

The City further acknowledges that Venture, Inc., a nonprofit corporation (a sponsor), has offered subject to receipt of a mortgage loan from the authority, to erect, own and operate a housing development identified as Washington Park on certain property located at (see legal description on file with the City Clerk) in the City to serve persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

The City further acknowledges that Venture, Inc., a nonprofit corporation, has offered subject to receipt of low income housing tax credits from the authority, to erect, own and operate a housing development to the City's required standards, identified as the Washington Park on certain property located at the southwest corner of Welsey Street and Washington Street in the City, hereinafter referred to as the "Site" and further described as:

COMMENCING 358 NORTH AND 33 FEET WEST OF THE INTERSECTION OF THE SOUTH LINE OF SECTION 12 AND THE CENTERLINE OF NORTH WASHINGTON STREET; THENCE WEST 231 FEET; THENCE NORTH 6 FEET; THENCE WEST 133.7 FEET; THENCE NORTH 279 FEET; THENCE EAST 364.21 FEET; THENCE SOUTH 284 FEET TO THE POINT OF BEGINNING, PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 12, T7N-R2E.

Parcel Number: 050-535-000-001-00

to persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

Sec. 32-61. - Definitions.

[The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:]

Act means the State Housing Development Authority Act, being Public Act 346 of 1966, of the State of Michigan, as amended.

Annual shelter rents means the total collections during an agreed annual period from all occupants of a housing development representing rents or occupancy charges exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

Authority means the Michigan State Housing Development Authority.

Contract rents are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to Section 8 of the U.S. Housing Act of 1937, as amended.

Housing development means a development which contains a significant element of housing for elderly persons of low income or persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the authority determines improve the quality of the development as it relates to housing for persons of low income.

HUD means the Department of Housing and Urban Development of the United States Government.

Mortgage loan means a loan to be made by the authority or Farmers Home Administration or the Department of Housing and Urban Development to a sponsor for the construction and permanent financing of a housing development or a mortgage loan insured by HUD or a federally aided mortgage as otherwise defined by the Act.

Persons of low income means persons and families eligible to move into a housing development; families and persons who cannot afford to pay the amounts at which private enterprise, without federally- aided mortgages or loans from the authority, is providing a substantial supply of decent, safe, and sanitary housing and who fall within income limitations set in this act or by the authority in its rules. Among low income or moderate income persons, preference shall be given to the elderly and those displaced by urban renewal, slum clearance, or other governmental action.

Sponsor means persons or entities which have applied to either the authority for a mortgage loan to finance a housing development or to another governmental entity or is a federally-aided mortgage, as otherwise defined by the Act.

Utilities means fuel, water, sanitary sewer service and/or electrical service which are paid by the housing development.

Sec. 32-62. - Class of housing developments.

It is determined that the class of housing developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be multiple dwellings for persons of low income which are financed or assisted by the authority or which have a federally aided mortgage, as defined in the Act. It is determined that Washington Park is of this class.

Sec. 32-63. - Establishment of annual service charge for Washington Park.

The housing development identified as Washington Park and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The City, acknowledging that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this article and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established herein, and in consideration of the sponsor's offer, subject to receipt of a mortgage loan from the authority, to construct, own and operate the housing development, hereby agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charges shall be equal to ONE (1) percent of the difference between contract rents actually collected and utilities.

Sec. 32-64. - Payment of service charge.

The service charge in lieu of taxes as determined under this article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before March 31 of each year.

Councilmember Pidek asked if the City was producing its own hypochlorite, could it be sold to other communities to help cover costs? It was noted that the proposed system will only produce enough hypochlorite to serve currently participating communities.

Motion by Mayor Pro-Tem Osika to formally accept the proposed DWSRF 5-Year Project Plan as follows:

RESOLUTION NO. 70-2024

**ADOPTING A FINAL PROJECT PLANNING DOCUMENT
FOR WATER SYSTEM IMPROVEMENT PROJECTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Owosso recognizes the need to make water system improvements; and

WHEREAS, the City of Owosso authorized Fishbeck to prepare a Project Planning Document, which recommends the above water system improvements; and

WHEREAS, said Project Planning Document was presented at a public meeting held on May 20, 2024, at 7:30 p.m. and all public comments have been considered and addressed;

NOW, THEREFORE BE IT RESOLVED, that the City of Owosso formally adopts said Project Planning Document and agrees to implement the selected water system improvements:

- Water Main Replacement
- Lead Service Line Replacement
- Water Treatment Plant Upgrades

BE IT FURTHER RESOLVED, that the Director of Public Services and Utilities, a position currently held by Ryan Suchanek, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternatives.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Haber, Pidek, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

***2024-2025 City Budget**

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

Assistant City Manager Fuller noted that per the terms of the Charter the Council would only hold the public hearing for the budget this evening. Action to approve the budget will take place at the next meeting.

A public hearing was conducted pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2024-2025 Proposed City Budget.

There were no citizen comments received prior to, or during the hearing.

The Council will consider formal adoption of the 2024-25 Proposed Budget at the June 3, 2024 meeting.

CITIZEN COMMENTS AND QUESTIONS

Tim Atkinson, 1414 N. Water Street, expressed his concerns with the Washington Park development and said communication with property owners in the area could have been a lot better.

Terry Clark, 1222 N. Water Street, said she and her neighbors have been having issues with a neighbor's cats marking and destroying their property and attacking their pets. She wanted to know what could be done because she is at her wit's end with the situation.

Guy Stuart, 1000 W. Oliver Street, expressed his interest in purchasing the Amos Gould House, saying he's a long-time Owosso resident that would like to rehab the home and use it for public and private events as well as an Air B&B.

Marlene Webster, 407 Woodhull Court, said she is concerned about the proposed increase in the reconnection fee for water accounts that have been shut off. She said a large portion of the community have lower incomes and this would penalize those struggling with poverty. She asked that the Council find another source for the approximately \$48,000 the fee would bring in each year.

Mike Nolph, 1219 N. Water Street, said he enjoys walking downtown but has now had several close encounters with bicyclists riding on the sidewalk despite the signs prohibiting the activity. Public Safety Director Lenkart volunteered to speak with him after the meeting.

Tom Johnson, 637 Adams Street, noted that a couple living solely on Social Security would be at the poverty line, and how he had spent the last two weeks protecting a neighbor's tree from being cut down. He also detailed several propositions for petitions and said he was looking for Council support on the issues.

Councilmember Olson thanked Assistant City Manager Fuller for her efforts in finding a grant that will create an ADA accessible pathway within the soccer field complex.

Councilmember Pidek asked Ms. Clark who she spoke with that told her the City would not enforce its pet ordinance. Ms. Clark indicated she called the non-emergency number. Public Safety Director Lenkart offered to help her with her situation after the meeting.

Utilities Director Suchanek explained that the tree Mr. Johnson spoke about is a large maple tree that the City's tree specialist has diagnosed with an incurable condition known as slime flux. Slime flux inevitably leads to the death of the wood inside the tree and eventual structural collapse. The tree in question was scheduled to be taken down before the condition causes further deterioration of the tree's structure and it becomes a danger to people and property.

In response to Mr. Atkinson's comments, Utilities Director Suchanek noted that construction of a storm sewer and retention pond are included in the plans for the Washington Park development. He suggested Mr. Atkinson contact the Drain Commissioner for further assistance.

CONSENT AGENDA

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Lona Oliver*	Shiawassee District Library Board	06-30-2028
Matthew Grubb*	Zoning Board of Appeals	06-30-2027

* Indicates reappointment

***Grant Application Authorization – MDOT Shared Streets and Spaces Grant.** Approve application for the Michigan Department of Transportation Shared Streets and Spaces Grant in the amount of \$200,000.00 for sidewalk improvements to the Hugh Parker Soccer Complex sidewalks to expand the current ADA accessibility upgrades and connect the park to the City's existing sidewalk system as follows:

RESOLUTION NO. 71-2024

AUTHORIZING APPLICATION AND IMPLEMENTATION OF MICHIGAN SHARED STREETS AND SPACES GRANT

WHEREAS, the City of Owosso is an incorporated municipality of the State of Michigan and therefore an eligible applicant to apply for the one-time appropriation of Shared Streets and Spaces Grant (SSSG) funding through the Michigan Department of Transportation; and

WHEREAS, the City of Owosso strives for a more walkable, bikeable, and transit-friendly community, and is submitting an application for funding for the Hugh Parker Soccer Complex Sidewalk Project; and

WHEREAS, the City of Owosso finds that this project uses *innovation* and forward-thinking project planning, design, and construction, considers *equity and accessibility* in the selection of the project, and meets program goals; and

WHEREAS, the City of Owosso has worked across municipal departments to gain broader agency support and *coordination for ease of implementation* as desired by the program goals; and

WHEREAS, the City of Owosso has presented the project in a public forum and notified the community at large about this application and exciting opportunity; and

WHEREAS, the City of Owosso authorizes Assistant City Manager Amy K. Fuller as representative on behalf of the City to sign a contract a grant be awarded.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it hereby submits to the State of Michigan an application for \$200,000 for the Shared Streets and Spaces Grant program for the project described herein, and commits to additional funding that may be required over and beyond the grant amount.

SECOND: the City of Owosso hereby agrees to the implementation and continued maintenance of the resulting Shared Streets and Spaces Grant project.

Master Plan Implementation Goals: 4.5, 5.3, 6.6

***Contract Renewal - General Engineering Services.** Approve the required annual renewal of the General Engineering Services contracts with Eng., Inc., Fleis & Vandenbrink, Inc., Orchard, Hiltz & McCliment, Inc., and Spicer Group, Inc. to provide engineering services through June 30, 2025 as follows:

RESOLUTION NO. 72-2024

**AUTHORIZING THE RENEWAL OF AGREEMENTS
FOR PROFESSIONAL ENGINEERING SERVICES WITH
SPICER GROUP, INC.
FLEIS & VANDENBRINK ENGINEERING, INC.
ENG., INC.
ORCHARD, HILTZ & MCCLIMENT, INC.**

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality-based selection process was used to develop a select group of qualified engineering firms and on June 5, 2023, City Council approved three-year agreements for General Engineering Services with the four most qualified firms; and

WHEREAS, per the terms of the agreements, annual renewal of the contracts is required; and

WHEREAS, staff has been satisfied with the performance of the Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. and desire to renew their contracts for the period of July 1, 2024 through June 30, 2025.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, state of Michigan:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to renew the contracts with the firms of Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. to provide professional engineering services for future engineering projects.

SECOND: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-SG-11, Renewal of Agreement for Professional Engineering Services with Spicer Group, Inc.

THIRD: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-FV-11, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering Inc.

FOURTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-ENG-8, Renewal of Agreement for Professional Engineering Services with ENG., Inc.

FIFTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-7, Renewal of Agreement for Professional Engineering Services with Orchard, Hiltz & McCliment, Inc.

SIXTH: The Owosso City Manager is hereby instructed to receive cost proposals from each of these four firms for future projects and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for the period of July 1, 2024 through June 30, 2025.

Master Plan Implementation Goals: 3.8

Change Order No. 1 – Public Safety Building Door Replacement. Approve Change Order No. 1 with HI-Quality Glass, Inc. for additional parts and labor for the replacement of six (6) doors at the public safety building in the amount of \$950.00 and authorize payment to the vendor increasing the total to \$27,440.00 as follows:

RESOLUTION NO. 73-2024

AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND HI-QUALITY GLASS, INC. FOR EXTERIOR/INTERIOR DOOR REPLACEMENT AT THE PUBLIC SAFETY BUILDING

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with HI-Quality Glass, Inc. to remove, purchase and install exterior doors at the Public Safety building in the amount of \$26,490.00; and

WHEREAS, HI-Quality Glass, Inc., had to reconnect the electric strikes and purchase additional parts beyond the original contract amount. The additional cost of the installation and equipment is \$950.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1 to the contract with HI-Quality Glass, Inc. for exterior/interior door replacement at the public safety building increasing the contract by \$950.00 for additional labor and materials.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Change Order No. 1 to the contract between the City of Owosso, Michigan and HI-Quality Glass, Inc. increasing the total contract amount from \$26,490.00 to \$27,440.00.

SECOND: the accounts payable department is authorized to submit payment to HI-Quality Glass, Inc. up to the amount of \$27,440.00 according to the terms of the contract.

THIRD: the above expenses shall be paid from Fire building maintenance 101-336-930.000.

Change Order No. 1 – Public Safety Vehicle Equipment Changeovers. Approve Change Order No. 1 to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for additional equipment required during the removal, supply, and installation of public safety equipment in two new police utility vehicles in the amount of \$545.77 and authorize payment to the vendor increasing the total to \$26,878.51 as follows:

RESOLUTION NO. 74-2024

AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND MID MICHIGAN EQUIPMENT SALES AND SERVICE L.L.C. FOR THE INSTALLATION OF PUBLIC SAFETY EQUIPMENT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. to remove, purchase and install public safety equipment in two Police Vehicles for \$ 26,332.74; and

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. had to replace several worn or outdated items to fully equip one of the vehicles. The additional cost of the installation and equipment is \$545.77; and

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. is scheduled to install the equipment in the 2nd police vehicle in May, 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable and in the public interest to approve Change Order No. 1 increasing the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. \$545.77 for the replacement of worn and/or outdated equipment.
- SECOND: the Accounts Payable department is authorized to pay Mid Michigan Emergency Equipment Sales and Service L.L.C. for the additional equipment and installation up to the amount of \$26,878.51.
- THIRD: the above expenses shall be paid from Police General Fund Equipment 101-301-978.000.

Master Plan Implementation Goals: 3.2

***Contract Authorization – Logicalis Virtual IT.** Waive competitive bidding requirements, approve a contract with Logicalis, Inc. to provide Virtual IT services not to exceed \$10,000.00 for calendar year 2024, and authorize payment to contractor according to unit prices as follows:

RESOLUTION NO. 75-2024

AUTHORIZING A CONTRACT WITH LOGICALIS, INC. TO PROVIDE VIRTUAL IT SERVICES QUOTATION #2024-185294v2

WHEREAS, the City of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires the services of skilled professionals to continue to function properly; and

WHEREAS, the City desires to contract with Logicalis, Inc. for the provision of virtual IT services to assist with complex and/or emergent situations; and

WHEREAS, the City Council must adopt a resolution authorizing the terms of the quotation for the calendar year effective January 1, 2024 through December 31, 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has determined it is advisable, necessary and in the public interest to procure a contract with Logicalis, Inc. for virtual IT services for the year effective January 1, 2024 through December 31, 2024.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Virtual IT Quotation #2024-185294v2 between the City of Owosso and Logicalis, Inc.
- THIRD: the Accounts Payable department is authorized to pay Logicalis, Inc. for work satisfactorily performed according to unit prices in an amount not to exceed \$10,000.00.
- FOURTH: the above expenses shall be paid from Account No. 101-228-818.000.

Motion supported by Councilmember Pidek.

Roll Call Vote.

- AYES: Councilmembers Haber, Olson, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Law.

ITEMS OF BUSINESS

***BRA #23 Reimbursement Agreement – Woodland Trails/Washington Park**

Master Plan Goals: 1.2, 1.4, 5.11, 7.1, 7.4

Motion by Councilmember Pidek to approve the Woodland Trails/Washington Park Reimbursement Agreement as required by PA 381 as follows:

RESOLUTION NO. 76-2024

**RESOLUTION APPROVING BROWNFIELD REIMBURSEMENT AGREEMENT
FOR WOODLAND-WASHINGTON BROWNFIELD PLAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the twenty-four (24) year Brownfield Plan # 23 – Woodland Trails/Washington Park Project on April 1, 2024; and

WHEREAS, the City of Owosso’s tax abatement policy and Public Act 381 require that the City and the applicant enter into a Brownfield reimbursement agreement; and

WHEREAS, this agreement is between the City of Owosso, the Shiawassee County Brownfield Redevelopment Authority, the Shiawassee County Land Bank Authority, J.W. Morgan Construction, LLC, and Venture Housing III, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve the reimbursement agreement for Brownfield # 23 – Woodland Trails/ Washington Park Project.
- SECOND: as parcels are transferred from the SCLBA to Developer I, the SCLBA will capture fifty percent (50%) of all taxes for the first five years following the transfer of the property. The remaining available tax increment revenue millages subject to Brownfield Tax Increment Revenue Capture may then be retained by the SCBRA to be disbursed to the Parties subject to the Reimbursement Agreement, given the conditions for reimbursement as described in Section 2 and Section 3(a-c) have been met. Available tax increment revenues shall be repaid to each of the entities in the following manner:
- (i) The Shiawassee County Land Bank Authority will be reimbursed first with available TIF for all costs incurred and associated with the development of the Brownfield Plan and included in the Plan in an amount not to exceed \$53,350.
 - (ii) The City of Owosso will be reimbursed second with available TIF for all costs incurred and associated with the identified infrastructure improvements included in the Brownfield Plan in an amount not to exceed \$172,500.
 - (iii) The Developers will be repaid after the County and the City have been repaid through available TIF for all costs incurred and associated with the identified infrastructure improvements included in the Brownfield Plan in an amount not to exceed \$951,517.
- THIRD: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Brownfield Redevelopment Act 381 Reimbursement Agreement for the Woodland Trails/ Washington Park Project.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Olson, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

***Property Transfer – Osburn Lakes Common Areas**

Motion by Councilmember Pidek to authorize deeding the common areas of the Osburn Lakes subdivision to the homeowner’s association per the terms of the Second Purchase Agreement dated July 7, 2004 as follows:

RESOLUTION NO. 77-2024

**AUTHORIZING THE TRANSFER OF OSBURN LAKES COMMON AREAS
TO THE HOMEOWNERS’ ASSOCIATION**

WHEREAS, the Council of the City of Owosso, Shiawassee County, Michigan initiated the development of the Osburn Lakes Residential Site Condominium subdivision with the approval of the Second Purchase Agreement on July 7, 2004; and

WHEREAS, Section 13 of Article I, Option for Phase 1, of the Second Purchase Agreement provides that the common area of Phase 1 shall be conveyed to the Homeowners' Association when it becomes functional pursuant to the terms of the Master Deed; and

WHEREAS, due to extraordinary circumstances completion of the development was severely delayed and ownership of said common area was never transferred; and

WHEREAS, the City wishes to rectify this situation and fulfill the terms of the Second Purchase Agreement by transferring the common areas to the Association.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable and in the public interest to deed the common area of the Osburn Lakes Residential Site Condominium Subdivision to the Osburn Lakes Residential Site Condominium Association in fulfillment of the terms of the Second Purchase Agreement.

SECOND: the Mayor and City Clerk are authorized and instructed to sign the document substantially in the form attached, Quit Claim Deed for Corporation.

THIRD: the City Clerk is directed to record the executed deed with the Shiawassee County Register of Deeds Office.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear Haber, Olson, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

***Gould House Purchase Agreement Modification No. 2 – 21 Day Posting**

Master Plan Implementation Goals: 3.20

Assistant City Manager Fuller indicated that the Historical Commission had considered two offers for the Gould House at its last meeting, one in the amount of \$250,000 and the other in the amount of \$251,000. The Commission recommended the lower bid because the buyer is planning on residing in the home rather than renting it. The Commission also rescheduled their next regular meeting for June 11th to coincide with the expiration of the 21-day posting period for Modification No. 2, at which they will consider any last and final offers for the property and make a final recommendation to City Council. Councilmembers directed staff to present full text of any other offers received.

Motion by Mayor Pro-Tem Osika to accept Revision No. 2 to purchase offer for the Amos Gould House, 515 N. Washington Street, in the amount of \$250,000 from Sean Harrington following a home inspection and authorize 21-day posting period for the proposed sale per the City Charter as follows:

RESOLUTION NO. 78-2024

**AUTHORIZING 21- DAY POSTING OF PURCHASE AGREEMENT
FOR THE SALE OF CITY-OWNED PROPERTY AT
515 N. WASHINGTON STREET – THE “AMOS GOULD HOUSE”**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns parcel 050-470-033-001-00; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received an offer to purchase the property for two hundred and fifty thousand dollars (\$250,000); and

WHEREAS, this is a revised offer following the buyer's completion of a home inspection and an offer from a third party; and

WHEREAS, the Owosso Historic Commission (OHC) recommended City Council accept this offer at their May 13, 2024 special meeting; and

WHEREAS, the OHC wishes to retain certain items of personal property still in the home.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary, and in the public interest to sell the aforementioned parcel to Sean Harrington of Crestwood, Kentucky in the amount of \$250,000.

SECOND: said agreement shall be posted for a period of at least twenty-one (21) days for public inspection per Section 14.3(b)(2) of the city charter.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Pidek, Haber, Olson, Mayor Pro-Tem Osika, Councilmembers Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

Policy Changes – Water and Sewer Connection Charge Policies

Master Plan Implementation Goals: 3.4

Mayor Teich noted that the fees in question will affect those requesting new water and/or sewer services.

Councilmember Olson asked how the fees were determined. Utilities Director Suchanek the fees are based on materials used, equipment usage, and labor costs. Fees have not been reassessed in a number of years and the current fees are not coming close to recovering the cost to provide service.

Councilmember Fear inquired how frequently the fees are reviewed. Utilities Director Suchanek said ideally they should be updated annually, but the multiple utilities related projects the City has undertaken in the last few years have prevented this from happening.

Motion by Councilmember Olson to approve changes to the Water and Sewer Connection Charge Policies to update fees and procedures as follows:

RESOLUTION NO. 79-2024

ESTABLISHMENT OF WATER AND SEWER CONNECTION CHARGE POLICIES EFFECTIVE MAY 21, 2024

WHEREAS, the City of Owosso owns and operates water and wastewater utilities; and

WHEREAS, the City of Owosso must have policies and water and sewer connection charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-67 (Water service connections, connection charges), and Sec. 34-144 (sewer connection charges);

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the city council hereby adopts the following connection charges for the water utility which shall become effective May 21, 2024.

SECOND: that any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

WATER AND SEWER CONNECTION CHARGES

Water and sewer connection charges for new or increased size services are a combination of the applicable charges appearing below (some additional charges may apply). The Director of Public Services & Utilities shall verify the applicable size and charges before approving an application for service. The applicant shall provide adequate information concerning water and sewer service requirements for the determination of service size.

I. Water Service Line Charges

Contractor for owner provides all detour/road closer, excavation, disposal of spoils, approved appropriate backfill, and surface restoration (including but not limited to street, curb/gutter, sidewalk, and yard repairs per City standards). City performs tap and installs water service from main to curb-stop/valve, provides (NOT install) meter setter (for interior installation by licensed plumber), installs meter into meter setter, and programs

meter (additional fees required may include but not limited to: water system charge, sewer connection charge, permit fee, administration fee, meter pit, winter construction surcharge, water main assessment charge, and deposit). Prices are the same for connection to existing water service stub (at property line), such water service stubs are typically installed during new street and/or water main construction. (SFR = single family residence) (DI = Ductile Iron Water Main) (PVC = C909 Water Main).

1" SFR Service	\$5,000 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 5/8" meter, MTU, and kornerhorn – includes labor, equipment, and materials) Add \$250.00 for 3/4" meter – minimum for 1" irrigation tap Add \$500.00 for 1" meter
1.5" Service	\$9,500 (1.5" tap, 1.5" saddle, 1.5" copper to curb stop, curb stop, curb box, 1" meter, MTU, and inline couplers – includes labor, equipment, and materials) Add \$1,500.00 for 1.5" meter
2" Service	\$12,500 (2" tap, 2" saddle, 2" copper to curb stop, curb stop, curb box, 1.5" meter, MTU, and NPT flanges – includes labor, equipment, and materials) Add \$1,750.00 for 2" meter

Other services:
Out of city services require additional charges of: Water System Charge, Water Main Assessment Charge, and deposit.

Any service larger than 2" or a non-single family residence, will require an ad hoc work order.

Additional charges if applicable:

Meter pit (for 5/8" to 2" services)	\$1,250.00 for parts and labor (meter pits are required if home does not have full basement i.e. crawlspace or cement pad). In addition to this charge: Add \$2,500.00 for 1.5" meter Add \$3,500.00 for 2" meter
Winter construction surcharge	\$1,000 (applicable generally between November 15 to April 15 to cover additional costs related to frost excavation and extended street patch maintenance prior to final patch)

II. Sewer Service Line Charge

Contractor for owner provides all detour/road closer, excavation, disposal of spoils, approved appropriate backfill, and surface restoration (including but not limited to: street, curb/gutter, sidewalk, and yard repairs per City standards). Additional fees required may include but not limited to: water system charge, sewer connection charge, permit fee, administration fee, meter pit, winter construction surcharge, water main assessment charge, and deposit.

4" or 6" service	\$5,000 (parts and labor covers sewer wye or saddle tap by city, as well as stubs which are typically done prior to street construction)
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Any service larger than 6" will require an ad hoc work order, and need to be contracted out (at an additional charge).

III. Water & Sewer System Charges

System Charges as provided in the table below account for water or sewer system reserve capacity provided for new customers but financed at system expense.

Out of Town Water System Charges apply to retail customers outside the Owosso City Limits unless otherwise provided in an agreement between the City and the respective municipality. City Sewer System Charges do not apply to out-of-town water services. The respective Township regulates sewer service connections in their jurisdiction and their sewer charges thus apply.

Sewer System Charges do not apply to separate water only metered services such as irrigation, fire sprinkler service, or approved industrial applications where the water used does not go to a wastewater system.

A residential duplex served by a single service line and meter shall have a minimum meter size of 3/4", with minimum tap/service line of 1". Two City installed meters/accounts onto a single water tap, is NOT allowed. Determination of appropriate meter size for all services is subject to review and approval by the Director of Utilities prior to acceptance of the application for service. That review shall be based on the user's demand potential and generally accepted practices for sizing water meters based on expected average and peak flow rates. Generally, the meter size shall be reduced no more than one standard size from the size of the water line (e.g. a 1.5" meter is acceptable with a 2" service line).

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement per the following table (review and final determination by the Director of Public Services & Utilities):

<u>Number of Apartments</u>	<u>Minimum Meter Size</u>
2 - 3	3/4"
4 - 7	3/4"
8 - 11	1"
12 - 15	1.5"
16 - 24	2"
24 - 48	3"
Over 48	4"

When an existing water service is enlarged or replaced with a larger water service due to an expansion of the customer's water demand, the Water and Sewer System charges shall be charged based on that for the new meter size minus that for the existing water meter size. There is no credit or rebate on reduction of meter size. In the event a new connection is made to up-size the service line (for example 6" to 8") and the meter size remains the same, no additional system charges will be assessed.

WATER AND SEWER SYSTEM CHARGE TABLE I

Potable Water Service Meter Size	Water System Charge		Sewer System Charge
	In Town	Out of Town	In Town
5/8"	\$487	\$730	\$598
3/4"	\$731	\$1,095	\$897
1"	\$1,218	\$1,825	\$1,495
1.5"	\$2,435	\$3,650	\$2,990
2"	\$3,896	\$5,840	\$4,784
3"	\$7,305	\$10,950	\$8,970
4"	\$12,175	\$18,250	\$14,950
6"	\$24,350	\$36,500	\$29,900
8"	\$38,960	\$58,400	\$47,840
10"	\$56,005	\$83,950	\$68,770
12"	\$104,705	\$156,950	\$128,570

FIRE SERVICE LINE CHARGES TABLE II

Line Size	Water System Charge	
	In Town	Out of Town
4"	\$1,218	\$1,825
6"	\$2,435	\$3,650
6" with pump	\$4,870	\$7,300
8"	\$4,870	\$7,300
8" with pump	\$7,305	\$10,950
10"	\$7,305	\$10,950
10" with pump	\$9,740	\$14,600
12"	\$9,740	\$14,600
12" with pump	\$12,175	\$18,250

IV. Water Main Assessment Charge (Out of City)

For properties outside the City, that were not assessed or did not pay in a comparable way for the installation of the water main abutting their property, a Water Main Assessment Charge (WMAC) shall be paid prior to connection. This assessment is currently applicable to the Charter

Townships of Owosso and Caledonia. Caledonia Charter Township opted out of the WMAC effective October 6, 2011, and then reinstated the charges beginning January 1, 2019.

Owosso Township cost per front linear foot of property		Minimum	Maximum
Water (residential)	\$15	\$900	\$3,000
Water (commercial or industrial)	\$20	\$2,000	
Caledonia Township cost per front foot of property			
Water (airport)	\$35* only building frontage	None	None
Water (all others)	\$35	None	None

For corner lots the assessment applies only to the frontage abutting the water main to be used for the service connection.

Water Main Assessment Charge revenue shall be dedicated and restricted to a replacement fund to be used for water main replacements in the respective township.

V. Meter Service Line Charge

These charges apply in cases where only the cost of meter installation is required for a new water meter and account. The charge includes costs of: water meter, meter transmission unit (MTU), couplings/horn, service vehicle, one-hour meter installation and inspection for 5/8", 3/4", and 1" meters only (additional fees required may include: water system charge, sewer connection charge, permit fee, administration fee, meter-pit, water main assessment charge, and deposit). A licensed plumber may be required to make interior piping changes.

5/8" meter	\$2,000	1.0" meter	\$3,500
3/4" meter	\$2,500		

Meters larger than 1" will be charged at actual cost and be installed by a licensed contractor.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Haber, Pidek, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

Policy Changes – Miscellaneous Water Policy and Service Charges

Master Plan Implementation Goals: 3.4

Mayor Pro-Tem Osika asked why the turn-off fee is going up so much. Utilities Director Suchanek explained that its costs the City \$196 to perform the shut-off process at a residential property, the proposed fee increase will not cover the entire cost but it's a step in the right direction.

Councilmember Olson expressed her dismay, saying she felt the proposed fee increase was enough to push people that are already struggling over the edge. Utilities Director Suchanek encouraged people that are struggling to pay their water bill to call the City before the bill is due to get on a payment plan. He also noted that there are various organizations that will help people pay their water bill.

Councilmember Olson inquired if there was any other way of turning off water service to a property other than sending out personnel to physically turn it off. Mr. Suchanek indicated that the technology is available, but it would mean replacing the entire water meter system and it is expensive. Councilmember Olson said she would like to see what those costs are for future reference.

Motion by Mayor Pro-Tem Osika approving changes to the Miscellaneous Water Policy and Service Charges policy to update fees and procedures as follows:

RESOLUTION NO. 80-2024

**ESTABLISHMENT OF MISCELLANEOUS WATER POLICY AND SERVICE CHARGES
EFFECTIVE MAY 21, 2024**

WHEREAS, the City of Owosso owns and operates water and wastewater utilities; and

WHEREAS, the City of Owosso must have policies and service charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-79. Additional regulations and Sec. 34-81 Rules, regulations and fees;

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the city council hereby adopts the following policies and service charges for the water utility which shall become effective immediately.

SECOND: that any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

I. Service Costs – Customer Request for Turn-on/off of Water Service

- a. There shall be no service charge for routine turn-on or turn-off of a water service during normal working hours or for an emergency after-hours call. Normal work hours are 7:00 a.m. to 3:30 p.m. Monday-Friday excluding holidays. An emergency is a situation such as a ruptured water service line that would result in significant loss of water and/or property damage and is not due to negligence or fault of the customer.
- b. A \$60.00 service charge shall apply for return appointments during normal work hours when required by the customer's failure to keep a previous service appointment. (Note: A water service will not be turned on unless a responsible person is present who can verify that there are no leaks in the internal plumbing.)
- c. A \$30.00 service charge shall no longer apply for seasonal meter turn-on and account activation (during normal working hours only). Quarterly Readiness to Service charges shall continue to be billed.
- d. A \$250.00 service charge shall apply for after-hours, non-emergency customer-requested and scheduled service calls up to one hour in duration. After-hours service exceeding one hour and/or requiring more than one employee will be charged the actual cost.

II. Service Costs - Customer Request for RPZ (reduced pressure zone) Backflow Inspection

- a. Initial compliance inspections and noncompliance inspections are at \$160 charge to the customer.
- b. If additional inspections are necessary, an \$80.00 re-inspection fee for each additional inspection will be added to the water bill.

III. Service Costs - Nonpayment of Water and/or Sewer Bills by Due Date

- a. A \$150.00 service charge shall be applied when payment is not received by the shut-off due date, and the past due account was added to the shut-off listing.
- b. An additional \$75.00 service charge shall be paid prior to turning on a water service, which was turned off for nonpayment, if such turn-on request would occur after 5:00 p.m. on a normal working day.
- c. A \$25.00 service charge shall be paid for returned payments (for any reason), for account holders having insufficient funds. A \$35.00 service charge shall be paid if the returned payment amount is not repaid within seven days of notification.

IV. Water Service Permit

- a. The owner of any property used for human occupancy, employment, recreation, or other purposes – situated within the city and abutting on any street, alley, or right-of-way in which there is now located or may hereafter be located a city water distribution system – is hereby required at his or her expense to install suitable water service connection to said city water distribution system directly in accordance with local and state laws, rules, and policies for water service connections within ninety (90) days after the date of official notice from the city to make said connection. Existing private water wells must be abandoned and taken out of service once a city water distribution system service connection is made.
- b. A permit processing fee of \$50.00 will be required for all new services requested.

V. Hydrant Use Requests

- a. Contractors and special projects. A \$1,250 service charge will be required at time of permit application. This fee includes the minimum charge of \$75.00 for 5,000 bulk

gallons of water, plus additional charges of \$16.00 per 1,000 gallons, or fraction thereof, consumed greater than the minimum quantity. Owosso water system personnel will attach a water meter and RPZ backflow preventer to the hydrant for contractor use. If the water meter, RPZ, and stand are returned in good operating condition, the contractor will receive a \$450.00 refund, less charges for additional water consumed greater than the minimum quantity. Hydrant meters will not be provided from December 1 and March 31, unless the contractor can provide acceptable protection of equipment during freezing temperatures.

VI. Hydrant Flow Data Requests

- a. The charge for water distribution modeling data (average day psi, max day psi, peak hour psi, and available fire flow in gallons per minute/GPM @ residual pressure of 20 psi) is \$400.00.
- b. The charge for actual field flow data & psi testing will be \$800.00. This field work does not include providing distribution modeling data.

VII. Customer Deposits

- a. Deposit for in-City-of-Owosso tenant accounts is \$350.00.
- b. Deposit for all accounts outside the City of Owosso is \$400.00.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Haber, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Olson, and, Mayor Teich.

NAYS: Councilmember Olson.

ABSENT: Councilmember Law.

Policy Changes – Water & Sewer Rate Schedule

Master Plan Implementation Goals: 3.4

Utilities Director Suchanek noted that there are no changes proposed for water & sewer rates, the changes in question will simply add rates for larger water meters between 8"-12".

Motion by Councilmember Pidek to approve changes to the Water & Sewer Rate Schedule to add rates for 8", 10", and 12" water meters, update fees for wastewater surcharges, and remove pool filling as follows:

RESOLUTION NO. 81-2024

WATER AND SEWER RATE SCHEDULE FOR THE CITY FISCAL YEARS BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2027

"Pursuant to Sections 34-248. Water Rates, and 34-249. Sewer Rates, of Article V, of Chapter 34, of the Owosso City Code, the City Council does hereby resolve that the revised rate schedule for water and sewer service shall be in effect for the City fiscal years 2022 – 2027 and continuing thereafter until modified or replaced by further Council action. Bills issued with a nominal bill date of June 30th, covering the quarter from April to June, shall be billed under the previous rate schedule. Rates for future fiscal years will become effective on July 1st of the fiscal year noted. All previous resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed following the effective date of this schedule."

QUARTERLY WATER AND SEWER RATES

In-town quarterly water service charges consist of: a demand charge based on water meter size, a capital charge dedicated for water main replacement, and a metered usage charge (see tables below for appropriate fiscal year). One meter unit is equal to 100 cubic feet of water or about 750 gallons. Rates for retail out-of-town water service are double the in-town rate, except that the capital charge does not apply to out-of-town customers where the respective Township separately finances water main replacement. Twenty five percent of the out-of-town revenue is collected for and transferred to the respective Township for use in replacing and improving their water distribution system.

Quarterly sewer charges consist of a demand charge based on the water meter size (see table below) and a sewer usage charge based on metered water consumption. The City has no retail out-of-town sewer service.

Bills are issued on a quarterly basis and, if not paid by the due date as shown on the billing, a late payment charge of ten percent (10%) of the current amount due may be added for failure to make prompt payment.

A. POTABLE WATER SERVICE

QUARTERLY WATER SERVICE CHARGES CONSIST OF:

In-town:	In-town Water Usage Charge – charged per meter unit
	In-town Water Demand Charge – based on water meter size
+ Capital Charge – based on water meter size	
	TOTAL IN-TOWN QUARTERLY WATER SERVICE CHARGES
Out-of-town:	Out-of-town Water Usage Charge - charged per meter unit
	+ Out-of-town Water Demand Charge – based on water meter size
	TOTAL OUT-OF-TOWN QUARTERLY WATER SERVICE CHARGES

Consult the chart below with the appropriate fiscal year to determine applicable charges:

WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.15	\$41.00	\$27.00	\$6.30	\$82.00
3/4"	\$3.15	\$61.50	\$40.50	\$6.30	\$123.00
1"	\$3.15	\$102.50	\$67.50	\$6.30	\$205.00
1.5"	\$3.15	\$205.00	\$135.00	\$6.30	\$410.00
2"	\$3.15	\$328.00	\$216.00	\$6.30	\$656.00
3"	\$3.15	\$615.00	\$405.00	\$6.30	\$1,230.00
4"	\$3.15	\$1,025.00	\$675.00	\$6.30	\$2,050.00
6"	\$3.15	\$2,050.00	\$1,350.00	\$6.30	\$4,100.00

WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.24	\$42.23	\$27.81	\$6.49	\$84.46
3/4"	\$3.24	\$63.35	\$41.72	\$6.49	\$126.69
1"	\$3.24	\$105.58	\$69.53	\$6.49	\$211.15
1.5"	\$3.24	\$211.15	\$139.05	\$6.49	\$422.30
2"	\$3.24	\$337.84	\$222.48	\$6.49	\$675.68
3"	\$3.24	\$633.45	\$417.15	\$6.49	\$1,266.90
4"	\$3.24	\$1,055.75	\$695.25	\$6.49	\$2,111.50
6"	\$3.24	\$2,111.50	\$1,390.50	\$6.49	\$4,223.00
8"	\$3.24	\$3,378.40	\$2,224.80	\$6.49	\$6,756.80
10"	\$3.24	\$4,856.45	\$3,198.15	\$6.49	\$9,712.90
12"	\$3.24	\$9,079.45	\$5,979.15	\$6.49	\$18,158.90

WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.34	\$43.50	\$28.64	\$6.68	\$86.99
3/4"	\$3.34	\$65.25	\$42.97	\$6.68	\$130.49
1"	\$3.34	\$108.74	\$71.61	\$6.68	\$217.48
1.5"	\$3.34	\$217.48	\$143.22	\$6.68	\$434.97
2"	\$3.34	\$347.98	\$229.15	\$6.68	\$695.95
3"	\$3.34	\$652.45	\$429.66	\$6.68	\$1,304.91
4"	\$3.34	\$1,087.42	\$716.11	\$6.68	\$2,174.85
6"	\$3.34	\$2,174.85	\$1,432.22	\$6.68	\$4,349.69
8"	\$3.34	\$3,480.00	\$2,291.20	\$6.68	\$6,959.20
10"	\$3.34	\$5,002.50	\$3,293.60	\$6.68	\$10,003.85
12"	\$3.34	\$9,352.50	\$6,157.60	\$6.68	\$18,702.85

WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.44	\$44.80	\$29.50	\$6.88	\$89.60
3/4"	\$3.44	\$67.20	\$44.26	\$6.88	\$134.41
1"	\$3.44	\$112.00	\$73.76	\$6.88	\$224.01
1.5"	\$3.44	\$224.01	\$147.52	\$6.88	\$448.02
2"	\$3.44	\$358.41	\$236.03	\$6.88	\$716.83
3"	\$3.44	\$672.03	\$442.55	\$6.88	\$1,344.05
4"	\$3.44	\$1,120.05	\$737.59	\$6.88	\$2,240.09
6"	\$3.44	\$2,240.09	\$1,475.18	\$6.88	\$4,480.18
8"	\$3.44	\$3,584.00	\$2,360.00	\$6.88	\$7,168.00
10"	\$3.44	\$5,152.00	\$3,392.50	\$6.88	\$10,304.00
12"	\$3.44	\$9,632.00	\$6,342.50	\$6.88	\$19,264.00

WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 – JUNE 30, 2027					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.55	\$46.15	\$30.39	\$7.09	\$92.29
3/4"	\$3.55	\$69.22	\$45.58	\$7.09	\$138.44
1"	\$3.55	\$115.36	\$75.97	\$7.09	\$230.73
1.5"	\$3.55	\$230.73	\$151.94	\$7.09	\$461.46
2"	\$3.55	\$369.17	\$243.11	\$7.09	\$738.33
3"	\$3.55	\$692.19	\$455.83	\$7.09	\$1,384.38
4"	\$3.55	\$1,153.65	\$759.72	\$7.09	\$2,307.29
6"	\$3.55	\$2,307.29	\$1,519.44	\$7.09	\$4,614.59
8"	\$3.55	\$3,692.00	\$2,431.20	\$7.09	\$7,383.20
10"	\$3.55	\$5,307.25	\$3,494.85	\$7.09	\$10,613.35
12"	\$3.55	\$9,922.25	\$6,533.85	\$7.09	\$19,842.35

For a residential user with a second 3/4" meter on a single service line for water only irrigation service, the user shall be charged a single water demand and capital charge for a 3/4" meter as a separate/additional metered service on a year round basis.

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement see table in WATER AND SEWER CONNECTION CHARGE POLICIES.

B. SEWER SERVICE

QUARTERLY SEWER SERVICE CHARGES CONSIST OF:

For residential customers without metered water service, the quarterly sewer service charge can be found in the table below:

QUARTERLY SEWER SERVICE CHARGE FOR RESIDENTIAL CUSTOMERS WITHOUT METERED WATER SERVICE PER RESIDENTIAL UNIT	
Fiscal Year	Cost
2022-23	\$132.39
2023-24	\$156.58
2024-25	\$161.28
2025-26	\$166.12
2026-27	\$171.10

Or

$$\begin{array}{l}
 \text{Sewer Usage Charge – charged per meter unit} \\
 + \text{ Sewer Demand Charge – based on water meter size} \\
 \hline
 \text{TOTAL QUARTERLY SEWER SERVICE CHARGES}
 \end{array}$$

Consult the chart below with the appropriate fiscal year to determine applicable charges:

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$4.00	\$38.00
3/4"	\$4.00	\$57.00
1"	\$4.00	\$95.00
1.5"	\$4.00	\$190.00
2"	\$4.00	\$304.00
3"	\$4.00	\$570.00
4"	\$4.00	\$950.00
6"	\$4.00	\$1,900.00

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$4.95	\$41.00
3/4"	\$4.95	\$61.50
1"	\$4.95	\$102.50
1.5"	\$4.95	\$205.00
2"	\$4.95	\$328.00
3"	\$4.95	\$615.00
4"	\$4.95	\$1,025.00
6"	\$4.95	\$2,050.00
8"	\$4.95	\$3,280.00
10"	\$4.95	\$4,715.00
12"	\$4.95	\$8,815.00

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.10	\$42.23
3/4"	\$5.10	\$63.35
1"	\$5.10	\$105.58
1.5"	\$5.10	\$211.15
2"	\$5.10	\$337.84
3"	\$5.10	\$633.45
4"	\$5.10	\$1,055.75
6"	\$5.10	\$2,111.50
8"	\$5.10	\$3,378.40
10"	\$5.10	\$4,856.45
12"	\$5.10	\$9,079.45

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 - JUNE 30, 2026		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.25	\$43.50
3/4"	\$5.25	\$65.25
1"	\$5.25	\$108.74
1.5"	\$5.25	\$217.48
2"	\$5.25	\$347.98
3"	\$5.25	\$652.45
4"	\$5.25	\$1,087.42
6"	\$5.25	\$2,174.85
8"	\$5.25	\$3,480.00
10"	\$5.25	\$5,002.50
12"	\$5.25	\$9,352.50

SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 - JUNE 30, 2027		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.41	\$44.80
3/4"	\$5.41	\$67.20
1"	\$5.41	\$112.00
1.5"	\$5.41	\$224.01
2"	\$5.41	\$358.41
3"	\$5.41	\$672.03
4"	\$5.41	\$1,120.05
6"	\$5.41	\$2,240.09
8"	\$5.41	\$3,584.00
10"	\$5.41	\$5,152.00
12"	\$5.41	\$9,632.00

C. FIRE PROTECTION SERVICE

Consult the chart below with the current fiscal year to determine the appropriate Quarterly Water Charge for Sprinkler Service:

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$41.00	\$27.00	\$82.00
4"	\$61.50	\$40.50	\$123.00
6"	\$102.50	\$67.50	\$205.00
8"	\$205.00	\$135.00	\$410.00
10"	\$328.00	\$216.00	\$656.00

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$42.23	\$27.81	\$84.46
4"	\$63.35	\$41.72	\$126.69
6"	\$105.58	\$69.53	\$211.15
8"	\$211.15	\$139.05	\$422.30
10"	\$337.84	\$222.48	\$675.68

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$43.50	\$28.64	\$86.99
4"	\$65.25	\$42.97	\$130.49
6"	\$108.74	\$71.61	\$217.48
8"	\$217.48	\$143.22	\$434.97
10"	\$347.98	\$229.15	\$695.95

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$44.80	\$29.50	\$89.60
4"	\$67.20	\$44.26	\$134.41
6"	\$112.00	\$73.76	\$224.01
8"	\$224.01	\$147.52	\$448.02
10"	\$358.41	\$236.03	\$716.83

SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 – JUNE 30, 2027			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$46.15	\$30.39	\$92.29
4"	\$69.22	\$45.58	\$138.44
6"	\$115.36	\$75.97	\$230.73
8"	\$230.73	\$151.94	\$461.46
10"	\$369.17	\$243.11	\$738.33

D. HYDRANT RENTAL CHARGES

Hydrants located outside the City of Owosso and private hydrants maintained by the City of Owosso shall be subject to an annual hydrant rental charge of \$170.00.

E. BULK WATER CHARGES

For users with an active city water service connection, bulk water delivered by the city from hydrants or other approved outlets for such purposes, shall be charged at the standard metered usage rate given in Section I. above along with actual labor and equipment costs with a minimum charge of \$75.00.

Other bulk water sales, such as filling tank trucks, shall be charged at the rate of \$16.00 per thousand gallons with a \$75.00 minimum charge, which includes up to 5,000 gallons, if during the normal workday at an established city delivery point. After hours bulk water sales and/or sales at other than established city delivery points, shall be charged at the rate of \$16.00 per thousand gallons plus actual labor and equipment costs.

For customers who do not prepay a \$100 service charge shall apply for invoicing.

(Note: These charges do not apply to water supplied for fire fighting).

**F. INCREMENTAL WATER AND SEWER USAGE CHARGES FOR BILLING , co
ADJUSTMENTS RELATED TO PLUMBING LEAKS**

The incremental water and sewer usage charges shall be 50% of the normal usage charge. These incremental usage rates are for the purpose of making adjustments to significantly high bills attributable to plumbing leaks and may be applied in accordance with Guidelines separately approved by the Owosso City Council.

G. EXTRA STRENGTH WASTEWATER SURCHARGES

Extra strength wastewater surcharges shall apply to those users of the City wastewater treatment system approved for the discharge of extra strength wastewater in accordance with Section 34170. of the Owosso City Code. The surcharge rate shall be applied to loadings in excess of the base or normal strength loading.

EXTRA STRENGTH WASTEWATER SURCHARGE SCHEDULE

<u>PARAMETER</u>	<u>BASE</u>	<u>SURCHARGE</u>
BOD-5	220 MG/L	\$0.24/pound in excess of base
TSS	300 MG/L	\$0.38/pound in excess of base
TP	10 MG/L	\$3.16/pound in excess of base
NH3-N	20 MG/L	\$1.69/pound in excess of base

(Note: BOD-5 = Biochemical Oxygen Demand; TSS = Total Suspended Solids; TP = Total Phosphorous; NH3-N = Ammonia Nitrogen; MG/L = Milligrams per Liter)."

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Olson, Haber, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

Policy Changes – WWTP Water Quality Monitoring Fee Schedule

Master Plan Implementation Goals: 3.4

Motion by Councilmember Pidek to approve the following changes to the Owosso Mid-Shiawassee County WWTP Water Quality Monitoring Fee Schedule to update fees and procedures:

RESOLUTION NO. 82-2024

**OWOSSO MID-SHIAWASSEE COUNTY WWTP
WATER QUALITY MONITORING
FEE SCHEDULE**

EFFECTIVE MAY 21, 2024

"Pursuant to Section 34-209. Fees, of Chapter 34 of the Owosso City Code, the City Council does hereby adopt the following fee schedule for water quality monitoring to be in effect beginning May 21, 2024. All previous resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed."

I. Base analytical charges for routine or scheduled monitoring:

<u>PARAMETER</u>	<u>CHARGE</u>
Alkalinity	\$12.00
BOD-5 or CBOD-5	\$20.00
Chlorine Residual (Laboratory Analysis)	10.00
Chlorine Residual (Field Test Kit)	No Charge – Included in sampling fee
Coliform, Total	\$18.00
Coliform, Fecal or E. Coli	\$18.00
Dissolved Oxygen	\$6.00
Hardness	\$12.00
Nitrogen, Ammonia	\$15.00
pH	No Charge – Included in sampling fee
Oil & Grease	\$30.00
Ortho-Phosphorus	\$15.00
Temperature	No Charge – Included in sampling fee
Total Phosphorus	\$15.00
Total Solids	\$12.00
Total Suspended Solids	\$12.00

II. Miscellaneous Fees:

Grab Samples (routine)	\$30.00
Grab Sample (noncompliance follow-up)	\$100.00
Composite Sample (routine)	\$60.00
Composite Sample (noncompliance follow-up)	\$250.00
Administrative Fee (per sampling event)	\$10.00

Additional analyses performed by a contract laboratory are charged at direct cost plus any applicable sampling charges plus \$20.00 per sampling event to cover shipping and handling costs.

III. Wastewater Characterization Monitoring \$200.00*

Includes one composite sample analyzed for CBOD-5, Metals (Cadmium, Chromium, Copper, Lead, Nickel, Silver, Zinc), Nitrogen (Ammonia), pH, Oil & Grease, Total Phosphorus and Total Suspended Solids.

*The first sample for wastewater characterization in a fiscal year (i.e., July 1 to June 30) shall be at no charge for the parameters identified above provided all parameters tested are in compliance with local, state and/or federal pretreatment limitations and also are not in a surcharge range.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Haber, Olson, Fear, Pidek, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

COMMUNICATIONS

Brad Barrett, Finance Director. Special Assessment Chargeback.

Tanya S. Buckelew, Planning & Building Director. April 2024 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. April 2024 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. April 2024 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. April 2024 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. April 2024 Police Report.

Kevin D. Lenkart, Public Safety Director. April 2024 Fire Report.

Owosso Historical Commission. Minutes of May 13, 2024.

CITIZEN COMMENTS AND QUESTIONS

Mayor Teich congratulated DPW Superintendent Tom Wheeler on obtaining industrial storm water certified operator status from EGLE.

Marlene Webster, 407 Woodhull Court, thanked Council for their careful consideration of the water and sewer fees, saying she appreciated their discussion, and she knows the decisions were not easy. She said she hoped that the increase in fees didn't lead to an increase in desperation and that it may be worth it for a portion of water users to support those that cannot afford water service.

Lance Omer, local realtor, expressed his disappointment with the increase in water connection fees, noting he has an elderly client whose home needs to put in a new well or connect to City water, neither of which they can afford.

Robert Hinojosa introduced himself as a candidate for Shiawassee County Prosecutor.

Councilmember Olson asked if it would be possible to switch people on the shut-off list to a monthly billing cycle as opposed to quarterly to stop their bills from getting so big. Assistant City Manager Fuller will look into the matter. It was also noted that people can submit payment on a monthly basis if they so wish. Marlene Webster indicated that the City should inform churches and aid agencies of the help and options available so they can relay that information to the people that need it.

Councilmember Fear encouraged everyone to attend the next Poverty 101 training which will be held June 1st, from 10:00am until noon at the City Church.

NEXT MEETING

Monday, June 03, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 9:48 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.