

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 3, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

- OPENING PRAYER:**
- PLEDGE OF ALLEGIANCE:**
- ROLL CALL:**
- APPROVAL OF THE AGENDA:**
- APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 20, 2024:**

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Curwood Festival Royalty Introduction.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards & Commissions Appointments: Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Kollin Lienau	Parks & Recreation Commission	06-30-2026
Jeff Selbig*	Parks & Recreation Commission	06-30-2026

*Indicates reappointment

2. Change Order – WWTP Improvements Project – Phase 1. Approve Change Order No. 2 to the WWTP Improvements Project - Phase 1 contract with RCL Construction Co., Inc. increasing the contract amount by \$117,177.77 for modifications to the tertiary filters, UV disinfection system, and UVT sensor and wiring diagram revisions to the thicken sludge pump, and authorize payment to the contractor up to \$18,743,973.77.

Master Plan Implementation Goals: 3.4, 3.7

3. Bid Rejection – Gravel. Reject the bid received from Smith Sand & Gravel for 22A gravel as the response received was not within budget parameters.
4. Sole Source Purchase – LimeCure-25. Waive competitive bidding requirements, approve the sole source purchase of LimeCure-25 from Applied Specialties Inc. in the amount of \$1.185 per pound with an estimated annual contract of \$23,750.00, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025.
Master Plan Implementation Goals: 3.4
5. Sole Source Purchase – Bulk CO₂. Waive competitive bidding requirements, approve the sole source purchase of bulk CO₂ from Matheson Tri-Gas, Inc. in the amount of \$.105 per pound with an estimated annual usage of 74 tons, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025.
Master Plan Implementation Goals: 3.4
6. Purchase Authorization – MMRMA Insurance. Waive competitive bidding requirements, authorize the purchase of general liability, property and auto insurance policies from the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2024 to July 1, 2025 in the amount of \$316,745.00, and further authorize payment up to the total premium amount for the coverage period.
7. Purchase Authorization – MML Workers' Compensation Insurance. Waive competitive bidding requirements, authorize the purchase of workers' compensation insurance policy with the Michigan Municipal League (MML) Workers' Compensation Fund for the coverage period from July 1, 2024 to June 30, 2025 in the amount of \$147,296.00, and further authorize payment up to the total premium amount for the coverage period.
8. Bid Award – Sewer Televising Project - Summer 2024. Approve bid award to Plummer's Environmental Service, Inc. for the Sewer Televising Project - Summer 2024 in the amount of \$20,742.00, plus contingency in the amount of \$10,000.00 with written consent, and further approve payment to the contractor upon satisfactory completion of the project.
Master Plan Implementation Goals: 3.4
9. Bid Award – Sand, Gravel & Limestone, Selection #1. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2025, and authorize payment in accordance with unit prices estimated at \$18,000.00.
10. Check Register – May 2024. Affirm check disbursements totaling \$1,903,563.62 for May 2024.

ITEMS OF BUSINESS

1. 2024-25 City Budget Adoption. Adopt General Appropriations Resolution approving the 2024-2025 City Budget (including DDA Appropriations).
Master Plan Implementation Goals: 3.2, 3.4, 3.5, 3.6, 3.7, 3.8, 3.10, 3.13
2. Consent to Grade – James Miner Trail. Consider the sale of Consent to Grade rights for the City-owned property at 310 S. Washington Street to MDOT in the amount of \$500.00.
Master Plan Implementation Goals: 3.10, 3.18, 5.7, 5.26, 5.34
3. Demolition Authorization & Contract Approval – 643 North Hickory Street. Authorize demolition of the structure at 643 North Hickory Street, approve bid award to SP Powells Sand and Soil, LLC in the amount of \$21,000.00, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.1, 1.13, 2.6

4. Professional Services Agreement Termination – Building Official Services. Authorize termination of the Professional Services Agreement with SAFEbuilt Michigan, LLC for building official services and property maintenance services per the terms of the agreement.
Master Plan Implementation Goals: 1.19, 2.3
5. Professional Services Agreement Termination – Planning & Zoning Services. Authorize termination of the Professional Planning Services Agreement with CIB Planning, Inc. for planning and zoning services per the terms of the agreement.
Master Plan Implementation Goals: 1.19, 2.3
6. Closed Session. Consider holding a closed session at the conclusion of the second session of Citizen Comments and Questions to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – April 2024.
2. Downtown Historic District Commission. Minutes of May 15, 2024.
3. Parks & Recreation Commission. Minutes of May 22, 2024.

CITIZEN COMMENTS AND QUESTIONS

CLOSED SESSION (if approved)

NEXT MEETING

Monday, June 17, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
 Building Board of Appeals – Alternate - term expires June 30, 2025
 Zoning Board of Appeals – Alternate – term expires June 30, 2024
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.