

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JUNE 3, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR PAUL BRUNELL
CHRIST EPISCOPAL CHURCH

PLEDGE OF ALLEGIANCE: PASTOR PAUL BRUNELL
CHRIST EPISCOPAL CHURCH

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A.
Law, Emily S. Olson, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 20, 2024

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of May 20, 2024 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Curwood Festival Royalty Introduction

Mayor Teich welcomed the Curwood royalty to the meeting. Curwood Festival Treasurer Kammie Smith introduced Curwood Festival Queen Marisa Rose, Teen Madison Strauss, and Princess Nevaeh Lopez. Mayor Pro-Tem Osika presented an official City of Owosso commemorative pin to each young lady, placing the pins on their sashes.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Shelly Ochodnicky, director of Homeless Angels and local business owner, reported that both her organization and her business have been repeatedly harassed and vandalized by a couple of local individuals while under the influence. The police pick them up, but they end up right back on the street due to their excessive level of intoxication.

Tom Manke, 2910 W. M-21, said that he has witnessed similar behavior in the community. He explained that the jail will not take severely intoxicated individuals for liability reasons. They instruct the officer to take the suspect to the hospital and wait until they sleep it off, at which point the jail will then take them. He went on to thank the Shiawassee Arts Center for sponsoring the Curwood murals painted on the building at 344 W. Main Street.

Richard Maurer, 619 N. Shiawassee Street, said he wanted to let Council know about the time that a customer assaulted him and his son and nothing was done about it.

Mayor Teich announced that City Council will be unit number 12 in the Heritage Parade on Saturday and invited the other Councilmembers to join him in walking the parade. Mayor Pro-Tem Osika indicated she will be in Westtown announcing the parade.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Boards & Commissions Appointments: Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Kollin Lienau	Parks & Recreation Commission	06-30-2026
Jeff Selbig*	Parks & Recreation Commission	06-30-2026

*Indicates reappointment

***Change Order – WWTP Improvements Project – Phase 1.** Approve Change Order No. 2 to the WWTP Improvements Project - Phase 1 contract with RCL Construction Co., Inc. increasing the contract amount by \$117,177.77 for modifications to the tertiary filters, UV disinfection system, and UVT sensor along with wiring diagram revisions to the thicken sludge pump, and authorize payment to the contractor up to \$18,743,973.77 as follows:

RESOLUTION NO. 83-2024

**AUTHORIZING CHANGE ORDER NO. 2
TO THE WWTP IMPROVEMENTS PROJECT – PHASE 1 CONTRACT
WITH RCL CONSTRUCTION COMPANY, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc., on June 20, 2023 for the construction and installation of the Phase 1 Improvements process equipment and systems, known as the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1, an approved 2023 SRF planned project; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1 contract with RCL Construction Co., Inc. to increase the contract amount to update contract work and supplies to be used.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$117,177.77; an increase to the Contract for Services between the City of Owosso and RCL Construction Co., Inc., revising the total current contract amount from \$18,626,796.00 to \$18,743,973.77.

THIRD: the Accounts Payable department is authorized to pay RCL Construction Co., Inc. for work satisfactorily completed up to the revised contract amount of \$18,743,973.77.

FOURTH: the above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds

Master Plan Implementation Goals: 3.4, 3.7

Bid Rejection – Gravel. Reject the bid received from Smith Sand & Gravel for 22A gravel as the response received was not within budget parameters as follows:

Resolution rescinded 07-15-2024 by Resolution No. 111-2024
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RESOLUTION NO. 84-2024

**AUTHORIZING THE REJECTION OF BID FOR
22A GRAVEL IN THE SAND, GRAVEL & LIMESTONE BID**

WHEREAS, the City of Owosso sought bids for 22A Gravel; and

WHEREAS, the bid received is in excess of the estimate and available funds to purchase said materials.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to reject the 22A Gravel bid received from Smith Sand & Gravel.

SECOND: staff is directed to rebid the item and contact past bidders to elicit a more robust and competitive response.

Sole Source Purchase – LimeCure-25. Waive competitive bidding requirements, approve the sole source purchase of LimeCure-25 from Applied Specialties Inc. in the amount of \$1.185 per pound with an estimated annual contract of \$23,750.00, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025 as follows:

RESOLUTION NO. 85-2024

**AUTHORIZING THE SOLE SOURCE PURCHASE
OF LIMECURE-25
FROM APPLIED SPECIALTIES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has filtration equipment at the Water Treatment Plant that requires the periodic removal of lime scale build-up; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25 to reduce said build-up, and it is hereby determined that Applied Specialties, Inc. of Avon Lake, Ohio is the only firm qualified and permitted to provide such product for use in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to authorize the sole source purchase of LimeCure-25 from Applied Specialties Incorporated, at the price of \$1.185 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties Incorporated of Avon, Ohio according to unit prices for the actual quantities delivered, estimated in amount of \$29,625.00 for FY2024-2025, actual amount may vary based on actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

Sole Source Purchase – Bulk CO₂. Waive competitive bidding requirements, approve the sole source purchase of bulk CO₂ from Matheson Tri-Gas, Inc. in the amount of \$.105 per pound with an estimated annual usage of 74 tons, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025 as follows:

RESOLUTION NO. 86-2024

**AUTHORIZING THE SOLE SOURCE PURCHASE
OF BULK CARBON DIOXIDE
FROM MATHESON TRI-GAS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires carbon dioxide in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, it is hereby determined that Matheson Tri-Gas, Inc is the only firm qualified to provide such product used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase bulk carbon dioxide (CO₂) from Matheson Tri-Gas, Inc. at the price of \$.105 per pound or \$210 per ton, with an estimated annual usage of 74 tons.
- SECOND: the accounts payable department is authorized to submit payment to Matheson Tri-Gas, Inc. for the purchase of bulk CO₂ in the amount of \$15,540.00 for FY2024-2025, actual amount may vary based on actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

Purchase Authorization – MMRMA Insurance. Waive competitive bidding requirements, authorize the purchase of general liability, property and auto insurance policies from the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2024 to July 1, 2025 in the amount of \$316,745.00, and further authorize payment up to the total premium amount for the coverage period as follows:

RESOLUTION NO. 87-2024

AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been a member of Michigan Municipal Risk Management Authority since September 1, 1986; and

WHEREAS, Michigan Municipal Risk Management Authority was created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments; and

WHEREAS, the City of Owosso will be provided general liability, auto and property insurance coverage for the period from July 1, 2024 to July 1, 2025 by MMRMA; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual liability, property and auto insurance coverage from the Michigan Municipal Risk Management Authority.
- SECOND: the finance director is instructed and authorized to sign the document substantially in form attached as the coverage proposal and addendum between the City of Owosso and Michigan Municipal Risk Management Authority.
- THIRD: the accounts payable department is authorized to pay Michigan Municipal Risk Management Authority premium for annual coverage estimated at \$316,745.00.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2025 budget as identified under the account code 810.000 – Insurance & Bonds.

Purchase Authorization – MML Workers’ Compensation Insurance. Waive competitive bidding requirements, authorize the purchase of workers’ compensation insurance policy with the Michigan Municipal League (MML) Workers’ Compensation Fund for the coverage period from July 1, 2024 to June 30, 2025 in the amount of \$147,296.00, and further authorize payment up to the total premium amount for the coverage period as follows:

RESOLUTION NO. 88-2024

AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH MICHIGAN MUNICIPAL LEAGUE WORKERS’ COMPENSATION FUND

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is a member of Michigan Municipal League Workers’ Compensation Fund; and

WHEREAS, MML Workers’ Compensation Fund is a nonprofit self-insurance pool owned and governed by its members; and

WHEREAS, the City of Owosso will be provided workers’ compensation insurance coverage for a period of July 1, 2024 to June 30, 2025 by the MML Workers’ Compensation Fund; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual workers’ compensation coverage from the Michigan Municipal League Workers’ Compensation Fund.
- SECOND: staff is instructed and authorized to take necessary actions to implement the coverage proposal between the City of Owosso and MML Workers’ Compensation Fund.

THIRD: the accounts payable department is authorized to pay MML Workers' Compensation Fund premium for annual coverage estimated at \$147,296.00.

FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2025 budget as identified under the account code 719.000 – workers' compensation.

***Bid Award – Sewer Televising Project - Summer 2024.** Approve bid award to Plummer's Environmental Service, Inc. for the Sewer Televising Project - Summer 2024 in the amount of \$20,742.00, plus contingency in the amount of \$10,000.00 with written consent, and further approve payment to the contractor upon satisfactory completion of the project as follows:

RESOLUTION NO. 89-2024

**AUTHORIZING THE AWARD OF THE
SEWER TELEVISIONING PROJECT – SUMMER 2024
TO PLUMMER'S ENVIRONMENTAL SERVICE, INC.
OF BYRON CENTER, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is advisable, necessary, and in the public interest to televise segments of sanitary and storm sewer on various streets in the City; and

WHEREAS, the City of Owosso sought bids for the televising of these segments of sanitary and storm sewer as part of the Summer 2024 Sewer Televising Project, and the low responsive and responsible bid was received from Plummer's Environmental Service, Inc. in the amount of \$20,742.00; and

WHEREAS, Plummer's Environmental Service, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to employ Plummer's Environmental Service, Inc. to televise segments of sanitary and storm sewer as part of the Summer 2024 Sewer Televising Project.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso, Michigan and Plummer's Environmental Service, Inc. in the amount of \$20,742.00.

THIRD: the accounts payable department is authorized to pay Plummer's Environmental Service, Inc. for work satisfactorily completed on the project up to the initial contact amount of \$20,742.00, plus a contingency in the amount of \$10,000.00 to be utilized only upon prior written approval, for a total of \$30,742.00.

FOURTH: the above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000 in the amount of \$3,712.50 each, Sewer Account No. 590-549-818.000 in the amount of \$13,317.00, and other funds as appropriate.

Master Plan Implementation Goals: 3.4

Bid Award – Sand, Gravel & Limestone, Selection #1. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2025, and authorize payment in accordance with unit prices estimated at \$18,000.00 as follows:

RESOLUTION NO. 90-2024

**AUTHORIZING THE PURCHASE AND DELIVERY OF SAND
FROM SMITH SAND & GRAVEL OF OWOSSO, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and other City properties; and

WHEREAS, the City sought bids for Class II backfill sand, 22A gravel, 21AA Limestone, 6A limestone, and H1 limestone chip for fiscal year 2024-2025; and

WHEREAS, it is hereby determined that S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel is qualified to provide such product and has submitted the lowest responsible and responsive bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to award the bid for Class II Sand to S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel of Owosso, Michigan for the fiscal year ending June 30, 2025.
- SECOND: the contract between the City of Owosso and S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel shall be in the form of Purchase Order.
- THIRD: the accounts payable department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel \$6.00 per ton of Class II Sand delivered with usage estimated at 3,000 tons for fiscal year ending June 30, 2025, which may be exceeded based on usage and actual need.
- FOURTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

Check Register – May 2024. Affirm check disbursements totaling \$1,903,563.62 for May 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Olson, Mayor Pro-Tem Osika, Councilmembers Fear, Haber, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

2024-25 City Budget Adoption

Master Plan Implementation Goals: 3.2, 3.4, 3.5, 3.6, 3.7, 3.8, 3.10, 3.13

City Manager Nathan R. Henne indicated that the budget had not changed since the workshop in May.

Motion by Councilmember Pidek to adopt the General Appropriations Resolution approving the 2024-2025 City Budget (including DDA Appropriations) as follows:

RESOLUTION NO. 91-2024

GENERAL APPROPRIATIONS ACT (BUDGET)

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2024 and held a public hearing on MAY 20, 2024, and;

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the City Council has held other sessions to discuss the proposed budget;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2024 – 2025 BUDGET and sets the tax rates as shown below:

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the City Government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2024 and ENDING JUNE 30, 2025:

<u>General Fund Expenditures</u>		
APPROPRIATIONS		
101	CITY COUNCIL	8,060
171	CITY MANAGER	339,400
201	FINANCE	254,052
210	CITY ATTORNEY	164,600
215	CLERK	254,983
228	INFORMATION & TECHNOLOGY	154,000
253	TREASURY	275,205
257	ASSESSING	222,748
261	GENERAL ADMIN	448,621
262	ELECTION	79,829
265	BUILDING & GROUNDS	835,789
270	HUMAN RESOURCES	217,410
301	POLICE	3,105,516
336	FIRE	4,053,099
371	BUILDING AND SAFETY	46,045
441	PUBLIC WORKS	1,262,732
528	LEAF AND BRUSH COLLECTION	313,011
585	PARKING	36,025
720	COMMUNITY DEVELOPMENT	37,222
751	PARKS	369,923
966	TRANSFERS OUT	52,633
TOTAL APPROPRIATIONS		12,530,903

<u>Major Streets Fund Expenditures</u>		
APPROPRIATIONS		
451	CONSTRUCTION	1,587,350
463	STREET MAINTENANCE	690,735
473	BRIDGE MAINTENANCE	85,100
474	TRAFFIC SERVICES-MAINTENANCE	16,655
478	SNOW & ICE CONTROL	171,045
480	TREE TRIMMING	86,396
482	ADMINISTRATION & ENGINEERING	219,407
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	
488	TRUNKLINE SWEEPING & FLUSHING	
490	TRUNKLINE TREE TRIM & REMOVAL	
491	TRUNKLINE STORM DRAIN, CURBS	
492	TRUNKLINE ROADSIDE CLEANUP	
494	TRUNKLINE TRAFFIC SIGNS	
497	TRUNKLINE SNOW & ICE CONTROL	12,784
TOTAL APPROPRIATIONS		3,219,472

<u>Local Streets Fund Expenditures</u>		
APPROPRIATIONS		
451	CONSTRUCTION	307,350
463	STREET MAINTENANCE	716,373
474	TRAFFIC SERVICES-MAINTENANCE	1,500
478	SNOW & ICE CONTROL	79,256
480	TREE TRIMMING	126,409
482	ADMINISTRATION & ENGINEERING	122,490
TOTAL APPROPRIATIONS		1,353,378

Park/Recreation Expenditures

APPROPRIATIONS		
751	PARKS	31,700
TOTAL APPROPRIATIONS		31,700

OMS/DDA Revolving Loan Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	2,814
TOTAL APPROPRIATIONS		2,814

Downtown Development Authority Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	240,104
261	GENERAL ADMIN	89,179
704	ORGANIZATION	750
705	PROMOTION	15,050
706	DESIGN	7,000
707	ECONOMIC VITALITY	1,500
901	CAPITAL OUTLAY	
905	DEBT SERVICE	
966	TRANSFERS OUT	
TOTAL APPROPRIATIONS		353,583

Building Inspection Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	100,506
371	BUILDING AND SAFETY	161,834
TOTAL APPROPRIATIONS		262,340

Housing and Redevelopment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	125,500
TOTAL APPROPRIATIONS		125,500

ARPA – American Rescue Plan Fund Expenditures

APPROPRIATIONS		
966	TRANSFERS OUT	1,413,573
TOTAL APPROPRIATIONS		1,413,573

Historical Commission Fund Expenditures

APPROPRIATIONS		
797	HISTORICAL COMMISSION	30,598
798	CASTLE	14,806
799	GOULD HOUSE	10,329
800	COMSTOCK/WOODARD	2,000
TOTAL APPROPRIATIONS		57,733

General Obligation Debt Fund Expenditures

APPROPRIATIONS		
905	DEBT SERVICE	773,150
TOTAL APPROPRIATIONS		773,150

Transportation Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	105,888
TOTAL APPROPRIATIONS		105,888

Sewer Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	2,628,755
549	SEWER OPERATIONS	307,880
901	CAPITAL OUTLAY	427,500
905	DEBT SERVICE	124,302
TOTAL APPROPRIATIONS		3,488,437

Water Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	895,857
552	WATER UNDERGROUND	2,042,741
553	WATER FILTRATION	1,878,385
901	CAPITAL OUTLAY	6,559,421
905	DEBT SERVICE	600,489
TOTAL APPROPRIATIONS		11,976,893

Waste Water Treatment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	34,700
548	WASTEWATER OPERATIONS	2,007,153
901	CAPITAL OUTLAY	3,581,400
905	DEBT SERVICE	1,064,144
TOTAL APPROPRIATIONS		6,687,397

Fleet Fund Expenditures

APPROPRIATIONS		
594	FLEET MAINTENANCE	474,411
901	CAPITAL OUTLAY	710,000
TOTAL APPROPRIATIONS		1,184,411

Brownfield Redevelopment Authority Funds Expenditures

Fund 243 – BRA / OBRA #12 WOODWARD LOFT

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,003
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	134,065
TOTAL APPROPRIATIONS		135,068

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	6,232
964	TAX REIMBURSEMENTS	41,871
TOTAL APPROPRIATIONS		48,103

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	12,050
905	DEBT SERVICE	167,999
TOTAL APPROPRIATIONS		180,049

Fund 273 - OBRA #9 ROBBINS LOFT

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,200
964	TAX REIMBURSEMENTS	3,678
TOTAL APPROPRIATIONS		4,878

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,704
905	DEBT SERVICE	28,172
TOTAL APPROPRIATIONS		29,876

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	4,144
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	50,608
TOTAL APPROPRIATIONS		54,752

Fund 283 - OBRA FUND-DISTRICT#3-TIAL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,391
964	TAX REIMBURSEMENTS	
TOTAL APPROPRIATIONS		20,141

Section 5: Estimated Revenues

The following are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2024 and ENDING JUNE 30, 2025, to meet the foregoing appropriations.

General Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	11,480,001
TOTAL ESTIMATED REVENUES		11,480,001

Major Streets Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	2,394,472
TOTAL ESTIMATED REVENUES		2,394,472

Local Streets Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	1,143,356
TOTAL ESTIMATED REVENUES		1,143,356

Parks/Recreation Sites Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	8,500
TOTAL ESTIMATED REVENUES		8,500

OMS/DDA Revolving Loan Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	25,250
TOTAL ESTIMATED REVENUES		25,250

Downtown Development Authority Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	353,929
TOTAL ESTIMATED REVENUES		353,929

Building Inspection Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	259,000
TOTAL ESTIMATED REVENUES		259,000

Housing & Redevelopment Fund Revenue

ESTIMATED REVENUES		
000	REVENUE	125,500
TOTAL ESTIMATED REVENUES		125,500

Opioid Settlement Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	100
TOTAL ESTIMATED REVENUES		100

ARPA – American Rescue Plan Act Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	20,000
TOTAL ESTIMATED REVENUES		20,000

Historical Commission Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	58,016
TOTAL ESTIMATED REVENUES		58,016

Debt Service Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	773,150
TOTAL ESTIMATED REVENUES		773,150

Transportation Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	105,888
TOTAL ESTIMATED REVENUES		105,888

Sewer Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	3,385,230
TOTAL ESTIMATED REVENUES		3,385,230

Water Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	10,774,770
TOTAL ESTIMATED REVENUES		10,774,770

Waste Water Treatment Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	6,135,280
TOTAL ESTIMATED REVENUES		6,135,280

Fleet Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	909,648
TOTAL ESTIMATED REVENUES		909,648

Brownfield Development Authority Funds Revenue

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES		
000	REVENUE	135,118
TOTAL ESTIMATED REVENUES		135,118

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	48,103
TOTAL ESTIMATED REVENUES		48,103

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	209,874
TOTAL ESTIMATED REVENUES		209,874

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES		
000	REVENUE	5,878
TOTAL ESTIMATED REVENUES		5,878

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES		
000	REVENUE	29,876
TOTAL ESTIMATED REVENUES		29,876

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES		
000	REVENUE	54,752
TOTAL ESTIMATED REVENUES		54,752

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES		
000	REVENUE	16,824
TOTAL ESTIMATED REVENUES		16,824

Section 6: Millage Levy

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.5611
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
STREET DEBT	2.1423
TRANSPORTATION (SATA)	.3298
TOTAL	16.0332
 DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	 1.8815

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: City Council Adoption

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Olson, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Law, and Mayor Teich.

NAYS: None.

***Consent to Grade – James Miner Trail**

Master Plan Implementation Goals: 3.10, 3.18, 5.7, 5.26, 5.34

City Manager Henne noted that the posting period for this item had expired without any other offers.

Motion by Councilmember Pidek to approve the sale of Consent to Grade rights for the City-owned property at 310 S. Washington Street to MDOT in the amount of \$500.00 as follows:

RESOLUTION NO. 92-2024

**AUTHORIZING PURCHASE AGREEMENT FOR GRADING RIGHTS
ALONG THE JAMES S. MINER RIVER TRAIL
FOR THE MDOT M-71 RECONSTRUCTION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns the James S. Miner River Walk; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received an offer to purchase grading rights along the river walk near the Washington Street Bridge for five hundred dollars (\$500); and

WHEREAS, these grading rights had not been actively marketed, thereby triggering the 21-day public inspection period set forth in Section 14.3(2) of the Owosso City Charter; and

WHEREAS, the 21-day posting period has expired without any additional offers; and

WHEREAS, the Michigan Department of Transportation (MDOT) wishes to purchase the grading rights to facilitate the M-71 rehabilitation project; and

WHEREAS, it has been determined that this activity will not adversely affect the public's use of the river walk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary, and in the public interest to sell the grading rights to 1,338 square feet of parcel no. 050-470-000-013-00 to MDOT in the amount of \$500.00.

SECOND: City staff is authorized to execute appropriate documentation to execute the sale.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Olson, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Haber, and Mayor Teich.

NAYS: None.

***Demolition Authorization & Contract Approval – 643 North Hickory Street**

Master Plan Implementation Goals: 1.1, 1.13, 2.6

Motion by Councilmember Pidek authorizing demolition of the structure at 643 North Hickory Street, approval of the bid award to SP Powells Sand and Soil, LLC in the amount of \$21,000.00, and further authorization of payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 93-2024

**AUTHORIZING DEMOLITION OF THE STRUCTURE AT 634N. HICKORY
STREET AND THE EXECUTION OF A CONTRACT WITH
SP POWELLS SAND AND SOIL, LLC FOR SAID DEMOLITION**

WHEREAS, the home at 643 N Hickory Street had a house fire in February of 2023; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the remains of the house should be demolished to eliminate blight in the neighborhood and to spur residential redevelopment; and

WHEREAS, the City of Owosso received the fire insurance withholding on December 11, 2023 and after the 120-day waiting period, the City will proceed with demolition of the property utilizing the fire insurance withholding; and

WHEREAS, the City of Owosso sought bids to demolish the structure at 643 N. Hickory Street; a bid was received from SP Powells Sand and Soil, LLC and it is hereby determined that SP Powells Sand and Soil, LLC is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to demolish the structure located at 643 N. Hickory Street.
- SECOND: it has further determined that it is advisable, necessary and in the public interest to employ SP Powells Sand and Soil, LLC to complete said demolition.
- THIRD: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Demolition of 643 N. Hickory Street with SP Powells Sand and Soil, LLC in the amount of \$21,000.00.
- FOURTH: the accounts payable department is authorized to pay SP Powells Sand and Soil LLC for work satisfactorily completed on the project up to the bid amount.
- FIFTH: the above expenses shall be paid from the General Fund 101-720-818.000.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Olson, Law, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Teich.

NAYS: None.

Professional Services Agreement Termination – Building Official Services

Master Plan Implementation Goals: 1.19, 2.3

Motion by Mayor Pro-Tem Osika to authorize termination of the Professional Services Agreement with SAFEbuilt Michigan, LLC for building official services and property maintenance services per the terms of the agreement as follows:

RESOLUTION NO. 94-2024

**AUTHORIZING 30-DAY TERMINATION NOTICE
OF PROFESSIONAL SERVICES AGREEMENT
WITH SAFE BUILT MICHIGAN, LLC**

WHEREAS, in 2016, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with SAFEbuilt Michigan, LLC for Building Official Services; and

WHEREAS, the City of Owosso has determined that terminating the agreement with SAFEbuilt Michigan, LLC is advisable, necessary, and in the public interest; and

WHEREAS, the agreement requires a 30-day termination notice; and

WHEREAS, this termination will result in an estimated annual cost savings to the City of Owosso of approximately \$53,000, subject to potential future cost changes and inflation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has determined that terminating the agreement with SAFEbuilt Michigan, LLC for Building Official Services is advisable, necessary, and in the public interest, pursuant to the 30-day termination notice requirement.
- SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Termination Notice between the City of Owosso, Michigan and SAFEbuilt Michigan, LLC, effective July 4, 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Law, Haber, Fear, Olson, and Mayor Teich.

NAYS: None.

Professional Services Agreement Termination – Planning & Zoning Services

Master Plan Implementation Goals: 1.19, 2.3

Motion by Mayor Pro-Tem Osika to authorize termination of the Professional Planning Services Agreement with CIB Planning, Inc. for planning and zoning services per the terms of the agreement as follows:

RESOLUTION NO. 95-2024

AUTHORIZING 30-DAY TERMINATION NOTICE FOR THE PROFESSIONAL PLANNING SERVICES AGREEMENT WITH CIB PLANNING, INC.

Resolution No. 95-2024 was rescinded by Council at the meeting of June 17, 2024.

WHEREAS, in June 2022, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with CIB Planning, Inc. for site plan reviews, master plan drafting, and development advisory services contributing to our city's development and compliance with state planning and zoning laws; and

WHEREAS, the City of Owosso has determined that terminating the agreement with CIB Planning, Inc. is advisable, necessary, and in the public interest; and

WHEREAS, subject to Section XI of the Agreement, a 30-day termination notice is required; and

WHEREAS, this termination will result in an estimated annual cost savings to the City of Owosso of approximately \$10,000, subject to potential future cost changes and inflation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined that terminating the agreement with CIB Planning, Inc. for professional planning services is advisable, necessary, and in the public interest, pursuant to the 30-day termination notice requirement.

SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Termination Agreement between the City of Owosso, Michigan and CIB Planning, Inc., effective July 4, 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Olson, Mayor Pro-Tem Osika, Councilmembers Haber, Fear, Pidek, and Mayor Teich.

NAYS: None.

Closed Session

Motion by Mayor Pro-Tem Osika to authorize holding a closed session at the conclusion of the second session of Citizen Comments and Questions to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Haber, Law, Pidek, Fear, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

COMMUNICATIONS

- Brad A. Barrett, Finance Director. Revenue & Expenditure Report – April 2024.
- Downtown Historic District Commission. Minutes of May 15, 2024.
- Parks & Recreation Commission. Minutes of May 22, 2024.

CITIZEN COMMENTS AND QUESTIONS

Shelly Ochodnicky, director of Homeless Angels and local business owner, continued her previous comments saying she is very frustrated with the situation and is organizing a meeting of city and county officials to develop a plan to resolve the situation.

Tom Manke, 2910 W. M-21, said he likes the idea of having an in-house building official rather than a contractor. He went on to announce the annual organic cruise will be held downtown on July 19th & 20th this year.

Councilmember Olson said it sounded like Ms. Ochodnický's situation had a strong mental health component to it and encouraged her to include a mental health representative in her discussions.

Councilmember Law announced the annual all-you-can-eat Firefighter Memorial BBQ will be held July 20th from 3:00 p.m. until 11:00 p.m. at the Conservation Club. He encouraged all to attend.

Mayor Teich announced the Yoga on the Lawn series. Free yoga sessions will be held on the lawn at the amphitheater starting on June 8th from 9:00 a.m. to 10:00 a.m.

ADJOURNED TO CLOSED SESSION AT 8:17 P.M.

RETURNED FROM CLOSED SESSION AT 10:00 P.M.

APPROVAL OF THE MINUTES OF CLOSED SESSION OF FEBRUARY 5, 2024

Motion by Councilmember Fear to approve the Minutes of the Regular Meeting of February 5, 2024 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

NEXT MEETING

Monday, June 17, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Olson for adjournment at 10:01 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.