

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JUNE 3, 2024  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 20, 2024:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Curwood Festival Royalty Introduction.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Boards & Commissions Appointments: Approve the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Kollin Lienau	Parks & Recreation Commission	06-30-2026
Jeff Selbig*	Parks & Recreation Commission	06-30-2026

\*Indicates reappointment

2. Change Order – WWTP Improvements Project – Phase 1. Approve Change Order No. 2 to the WWTP Improvements Project - Phase 1 contract with RCL Construction Co., Inc. increasing the contract amount by \$117,177.77 for modifications to the tertiary filters, UV disinfection system, and UVT sensor and wiring diagram revisions to the thicken sludge pump, and authorize payment to the contractor up to \$18,743,973.77.

**Master Plan Implementation Goals: 3.4, 3.7**

3. Bid Rejection – Gravel. Reject the bid received from Smith Sand & Gravel for 22A gravel as the response received was not within budget parameters.
4. Sole Source Purchase – LimeCure-25. Waive competitive bidding requirements, approve the sole source purchase of LimeCure-25 from Applied Specialties Inc. in the amount of \$1.185 per pound with an estimated annual contract of \$23,750.00, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025.  
**Master Plan Implementation Goals: 3.4**
5. Sole Source Purchase – Bulk CO<sub>2</sub>. Waive competitive bidding requirements, approve the sole source purchase of bulk CO<sub>2</sub> from Matheson Tri-Gas, Inc. in the amount of \$.105 per pound with an estimated annual usage of 74 tons, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2025.  
**Master Plan Implementation Goals: 3.4**
6. Purchase Authorization – MMRMA Insurance. Waive competitive bidding requirements, authorize the purchase of general liability, property and auto insurance policies from the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2024 to July 1, 2025 in the amount of \$316,745.00, and further authorize payment up to the total premium amount for the coverage period.
7. Purchase Authorization – MML Workers' Compensation Insurance. Waive competitive bidding requirements, authorize the purchase of workers' compensation insurance policy with the Michigan Municipal League (MML) Workers' Compensation Fund for the coverage period from July 1, 2024 to June 30, 2025 in the amount of \$147,296.00, and further authorize payment up to the total premium amount for the coverage period.
8. Bid Award – Sewer Televising Project - Summer 2024. Approve bid award to Plummer's Environmental Service, Inc. for the Sewer Televising Project - Summer 2024 in the amount of \$20,742.00, plus contingency in the amount of \$10,000.00 with written consent, and further approve payment to the contractor upon satisfactory completion of the project.  
**Master Plan Implementation Goals: 3.4**
9. Bid Award – Sand, Gravel & Limestone, Selection #1. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2025, and authorize payment in accordance with unit prices estimated at \$18,000.00.
10. Check Register – May 2024. Affirm check disbursements totaling \$1,903,563.62 for May 2024.

### **ITEMS OF BUSINESS**

1. 2024-25 City Budget Adoption. Adopt General Appropriations Resolution approving the 2024-2025 City Budget (including DDA Appropriations).  
**Master Plan Implementation Goals: 3.2, 3.4, 3.5, 3.6, 3.7, 3.8, 3.10, 3.13**
2. Consent to Grade – James Miner Trail. Consider the sale of Consent to Grade rights for the City-owned property at 310 S. Washington Street to MDOT in the amount of \$500.00.  
**Master Plan Implementation Goals: 3.10, 3.18, 5.7, 5.26, 5.34**
3. Demolition Authorization & Contract Approval – 643 North Hickory Street. Authorize demolition of the structure at 643 North Hickory Street, approve bid award to SP Powells Sand and Soil, LLC in the amount of \$21,000.00, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals: 1.1, 1.13, 2.6**

4. Professional Services Agreement Termination – Building Official Services. Authorize termination of the Professional Services Agreement with SAFEbuilt Michigan, LLC for building official services and property maintenance services per the terms of the agreement.  
**Master Plan Implementation Goals: 1.19, 2.3**
5. Professional Services Agreement Termination – Planning & Zoning Services. Authorize termination of the Professional Planning Services Agreement with CIB Planning, Inc. for planning and zoning services per the terms of the agreement.  
**Master Plan Implementation Goals: 1.19, 2.3**
6. Closed Session. Consider holding a closed session at the conclusion of the second session of Citizen Comments and Questions to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

**COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – April 2024.
2. Downtown Historic District Commission. Minutes of May 15, 2024.
3. Parks & Recreation Commission. Minutes of May 22, 2024.

**CITIZEN COMMENTS AND QUESTIONS**

**CLOSED SESSION** (if approved)

**NEXT MEETING**

Monday, June 17, 2024

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
 Building Board of Appeals – Alternate - term expires June 30, 2025  
 Zoning Board of Appeals – Alternate – term expires June 30, 2024  
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING  
CAN ONLY BE VIEWED VIRTUALLY**

The Owosso City Council will conduct an in-person meeting on June 3, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL  
Monday, June 3, 2024  
at 7:30 p.m.**

***The public joining the meeting via Zoom CANNOT participate in public comment.***

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/87346999677?pwd=eEJhanVRcmpXN01nKzBmN1RnZE84Zz09>

**Meeting ID: 873 4699 9677**

**Password: 481924**

**One tap mobile**

+13126266799,,87346999677#,,,,\*481924# US (Chicago)

+16465588656,,87346999677#,,,,\*481924# US (New York)

**Dial by your location**

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on June 3, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MAY 20, 2024  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR KEN HERBRUCK  
OWOSSO ASSEMBLY OF GOD

**PLEDGE OF ALLEGIANCE:** THOMAS WHEELER  
DPW SUPERINTENDENT

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,  
Councilmembers Janae L. Fear, Jerome C. Haber, Emily S. Olson, and  
Nicholas L. Pidek.

**ABSENT:** Councilmember Daniel A. Law.

**APPROVE AGENDA**

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 2, 2024**

Motion by Councilmember Pidek to approve the Minutes of the Special Meeting of May 2, 2024 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 6, 2024**

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of May 6, 2024 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

**Ordinance Amendment - Washington Park PILOT**

The proposed amendment would establish a service charge in lieu of property taxes for the Washington Park housing development.

A public hearing was conducted to receive citizen comment regarding the proposed addition of Division 3, Washington Park, to Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, establishing a PILOT for the proposed Washington Park project.

There were no citizen comments received prior to, or during the hearing.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Osika that the following ordinance be adopted:

**ORDINANCE NO. 845**

**ADDITION OF DIVISION 3, WASHINGTON PARK, TO CHAPTER 32, TAXATION, OF THE CODE OF ORDINANCES TO ESTABLISH A PILOT AGREEMENT FOR THE WASHINGTON PARK DEVELOPMENT**

WHEREAS, the Shiawassee County Land Bank Authority has recently agreed to sell the vacant land on North Washington Street to Venture, Inc. of Pontiac, Michigan; and

WHEREAS Venture, Inc. plans to convert the vacant land into a residential development with residential spaces catering to people with low incomes funded in part by low-income housing tax credits; and

WHEREAS, the City of Owosso agrees to forego property tax payments on the property to assist in the financial feasibility of the project; and

WHEREAS, the City of Owosso is authorized to establish a service charge in lieu of property taxes for such developments; and

WHEREAS, said service charges are instituted by the adoption of an ordinance; and

WHEREAS, the City Council held a public hearing on May 20, 2024, there being no one to be heard, and deliberated on the proposed ordinance addition.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN ORDAINS THAT:

SECTION 1. ADDITION. That Division 3, Washington Park, be added to Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, of the Code of Ordinances of the City of Owosso as follows:

**ARTICLE III. - SERVICE CHARGE IN LIEU OF TAXES FOR CERTAIN HOUSING DEVELOPMENTS**

**Secs. 32-57—32-59.-Reserved.**

**DIVISION 3. – WASHINGTON PARK**

**Sec. 32-60. - Preamble.**

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401 et seq.). The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses not to exceed the taxes that would be paid but for this Act.

It is further acknowledged that such housing for persons of low income is a public necessity, and as

the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this article for tax exemption and the service charge in lieu of taxes during the periods contemplated in this article are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such ordinance and service charge.

The City further acknowledges that Venture, Inc., a nonprofit corporation (a sponsor), has offered subject to receipt of a mortgage loan from the authority, to erect, own and operate a housing development identified as Washington Park on certain property located at (see legal description on file with the City Clerk) in the City to serve persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

The City further acknowledges that Venture, Inc., a nonprofit corporation, has offered subject to receipt of low income housing tax credits from the authority, to erect, own and operate a housing development to the City's required standards, identified as the Washington Park on certain property located at the southwest corner of Welsey Street and Washington Street in the City, hereinafter referred to as the "Site" and further described as:

COMMENCING 358 NORTH AND 33 FEET WEST OF THE INTERSECTION OF THE SOUTH LINE OF SECTION 12 AND THE CENTERLINE OF NORTH WASHINGTON STREET; THENCE WEST 231 FEET; THENCE NORTH 6 FEET; THENCE WEST 133.7 FEET; THENCE NORTH 279 FEET; THENCE EAST 364.21 FEET; THENCE SOUTH 284 FEET TO THE POINT OF BEGINNING, PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 12, T7N-R2E.

Parcel Number: 050-535-000-001-00

to persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

### **Sec. 32-61. - Definitions.**

[The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:]

*Act* means the State Housing Development Authority Act, being Public Act 346 of 1966, of the State of Michigan, as amended.

*Annual shelter rents* means the total collections during an agreed annual period from all occupants of a housing development representing rents or occupancy charges exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

*Authority* means the Michigan State Housing Development Authority.

*Contract rents* are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to Section 8 of the U.S. Housing Act of 1937, as amended.

*Housing development* means a development which contains a significant element of housing for elderly persons of low income or persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the authority determines improve the quality of the development as it relates to housing for persons of low income.

*HUD* means the Department of Housing and Urban Development of the United States Government.

*Mortgage loan* means a loan to be made by the authority or Farmers Home Administration or the

Department of Housing and Urban Development to a sponsor for the construction and permanent financing of a housing development or a mortgage loan insured by HUD or a federally aided mortgage as otherwise defined by the Act.

*Persons of low income* means persons and families eligible to move into a housing development; families and persons who cannot afford to pay the amounts at which private enterprise, without federally- aided mortgages or loans from the authority, is providing a substantial supply of decent, safe, and sanitary housing and who fall within income limitations set in this act or by the authority in its rules. Among low income or moderate income persons, preference shall be given to the elderly and those displaced by urban renewal, slum clearance, or other governmental action.

*Sponsor* means persons or entities which have applied to either the authority for a mortgage loan to finance a housing development or to another governmental entity or is a federally-aided mortgage, as otherwise defined by the Act.

*Utilities* means fuel, water, sanitary sewer service and/or electrical service which are paid by the housing development.

**Sec. 32-62. - Class of housing developments.**

It is determined that the class of housing developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be multiple dwellings for persons of low income which are financed or assisted by the authority or which have a federally aided mortgage, as defined in the Act. It is determined that Washington Park is of this class.

**Sec. 32-63. - Establishment of annual service charge for Washington Park.**

The housing development identified as Washington Park and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The City, acknowledging that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this article and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established herein, and in consideration of the sponsor's offer, subject to receipt of a mortgage loan from the authority, to construct, own and operate the housing development, hereby agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charges shall be equal to ONE (1) percent of the difference between contract rents actually collected and utilities.

**Sec. 32-64. - Payment of service charge.**

The service charge in lieu of taxes as determined under this article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before March 31 of each year.

**Sec. 32-65. - Duration.**

The tax exempt status of a housing development approved for such status by the City council shall remain in effect and shall not terminate so long as the mortgage loan for such housing development remains outstanding and unpaid, as long as the property is subject to restrictive rents in compliance with the low income housing tax credit program administered by MSHDA, or for such period as the authority or other governmental entity has any interest in the property; provided, the construction of such housing development commences within two (2) years from the effective date the City council approves the housing development for tax exempt status as provided in this article.

**Sec. 32-66. - Contractual effect.**



Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5)), to the contrary, a contract between the City and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments in lieu thereof as previously described is effected by enactment of this article.

**Secs. 32-67 – 32-69. - Reserved**

SECTION 2. EFFECTIVE DATE. This amendment shall become effective June 10, 2024.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Olson, Haber, Pidek, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

**\*DWSRF 5-year Project Plan 2024**

**Water Main Replacement  
Lead Service Line Replacement  
Water Treatment Plant Upgrades**

Fishbeck Engineers Brian VanZee and Zach Gogulski delivered a PowerPoint presentation detailing the proposed DWSRF 5-Year Project Plan. The Plan proposes improvements to the raw water supply system, the water treatment system, and the water distribution system. The recommended improvements include a combination of the replacement of existing facilities and equipment along with the construction/ installation DWSRF of new facilities and equipment taking place over the course of a 5-year period. The total estimated cost of all the projects is \$81,500,000. Projected water rate increases were provided, giving a worst case scenario.

A public hearing was conducted to receive citizen comment regarding the Michigan Department of Environmental Quality Drinking Water State Revolving Fund 5-year Project Plan to replace water mains and lead service lines throughout the City and improvements to the Water Treatment Plant.

Tom Johnson, 637 Adams Street, asked if the estimated water rate increases were monthly or quarterly. It was noted they are quarterly, and a portion of the estimated increases may be covered by grants and/or principal forgiveness due to the fact that the City has an “overburdened” status.

Wyman Brown, 729 Division Street, asked if the City would be applying for a loan or a grant. Utilities Director Ryan E. Suchanek indicated that the state will make that determination when our plan is submitted.

Councilmember Olson asked if the rate increases would ever go back down. Mr. VanZee replied that they would drop off as the loans are paid off.

Assistant City Manager Amy K. Fuller noted that approval of the proposed plan does not commit the Council to any of the estimated water rate increases detailed in the presentation nor does it include any authorization to spend money. Utilities Director Suchanek echoed her sentiments saying tonight’s action simply directs staff to apply for funding through the state’s revolving fund.

Councilmember Olson inquired if some of the cost could be off set by expanding regionally. Mr. Suchanek indicated that the system is already a regional system, but it could be expanded further.

Councilmember Pidek asked if the City was producing its own hypochlorite, could it be sold to other communities to help cover costs? It was noted that the proposed system will only produce enough hypochlorite to serve currently participating communities.

Motion by Mayor Pro-Tem Osika to formally accept the proposed DWSRF 5-Year Project Plan as follows:

**RESOLUTION NO. 70-2024**

**ADOPTING A FINAL PROJECT PLANNING DOCUMENT  
FOR WATER SYSTEM IMPROVEMENT PROJECTS AND  
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Owosso recognizes the need to make water system improvements; and

WHEREAS, the City of Owosso authorized Fishbeck to prepare a Project Planning Document, which recommends the above water system improvements; and

WHEREAS, said Project Planning Document was presented at a public meeting held on May 20, 2024, at 7:30 p.m. and all public comments have been considered and addressed;

NOW, THEREFORE BE IT RESOLVED, that the City of Owosso formally adopts said Project Planning Document and agrees to implement the selected water system improvements:

- Water Main Replacement
- Lead Service Line Replacement
- Water Treatment Plant Upgrades

BE IT FURTHER RESOLVED, that the Director of Public Services and Utilities, a position currently held by Ryan Suchanek, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Planning Document as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternatives.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Haber, Pidek, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

**\*2024-2025 City Budget**

**Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13**

Assistant City Manager Fuller noted that per the terms of the Charter the Council would only hold the public hearing for the budget this evening. Action to approve the budget will take place at the next meeting.

A public hearing was conducted pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2024-2025 Proposed City Budget.

There were no citizen comments received prior to, or during the hearing.

The Council will consider formal adoption of the 2024-25 Proposed Budget at the June 3, 2024 meeting.

### **CITIZEN COMMENTS AND QUESTIONS**

Tim Atkinson, 1414 N. Water Street, expressed his concerns with the Washington Park development and said communication with property owners in the area could have been a lot better.

Terry Clark, 1222 N. Water Street, said she and her neighbors have been having issues with a neighbor's cats marking and destroying their property and attacking their pets. She wanted to know what could be done because she is at her wit's end with the situation.

Guy Stuart, 1000 W. Oliver Street, expressed his interest in purchasing the Amos Gould House, saying he's a long-time Owosso resident that would like to rehab the home and use it for public and private events as well as an Air B&B.

Marlene Webster, 407 Woodhull Court, said she is concerned about the proposed increase in the reconnection fee for water accounts that have been shut off. She said a large portion of the community have lower incomes and this would penalize those struggling with poverty. She asked that the Council find another source for the approximately \$48,000 the fee would bring in each year.

Mike Nolph, 1219 N. Water Street, said he enjoys walking downtown but has now had several close encounters with bicyclists riding on the sidewalk despite the signs prohibiting the activity. Public Safety Director Lenkart volunteered to speak with him after the meeting.

Tom Johnson, 637 Adams Street, noted that a couple living solely on Social Security would be at the poverty line, and how he had spent the last two weeks protecting a neighbor's tree from being cut down. He also detailed several propositions for petitions and said he was looking for Council support on the issues.

Councilmember Olson thanked Assistant City Manager Fuller for her efforts in finding a grant that will create an ADA accessible pathway within the soccer field complex.

Councilmember Pidek asked Ms. Clark who she spoke with that told her the City would not enforce its pet ordinance. Ms. Clark indicated she called the non-emergency number. Public Safety Director Lenkart offered to help her with her situation after the meeting.

Utilities Director Suchanek explained that the tree Mr. Johnson spoke about is a large maple tree that the City's tree specialist has diagnosed with an incurable condition known as slime flux. Slime flux inevitably leads to the death of the wood inside the tree and eventual structural collapse. The tree in question was scheduled to be taken down before the condition causes further deterioration of the tree's structure and it becomes a danger to people and property.

In response to Mr. Atkinson's comments, Utilities Director Suchanek noted that construction of a storm sewer and retention pond are included in the plans for the Washington Park development. He suggested Mr. Atkinson contact the Drain Commissioner for further assistance.

### **CONSENT AGENDA**

Motion by Councilmember Olson to approve the Consent Agenda as follows:

**Boards and Commissions Appointments.** Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Lona Oliver*	Shiawassee District Library Board	06-30-2028
Matthew Grubb*	Zoning Board of Appeals	06-30-2027

\* Indicates reappointment

**\*Grant Application Authorization – MDOT Shared Streets and Spaces Grant.** Approve application for the Michigan Department of Transportation Shared Streets and Spaces Grant in the amount of \$200,000.00 for sidewalk improvements to the Hugh Parker Soccer Complex sidewalks to expand the current ADA accessibility upgrades and connect the park to the City’s existing sidewalk system as follows:

**RESOLUTION NO. 71-2024**

**AUTHORIZING APPLICATION AND IMPLEMENTATION OF MICHIGAN SHARED STREETS AND SPACES GRANT**

WHEREAS, the City of Owosso is an incorporated municipality of the State of Michigan and therefore an eligible applicant to apply for the one-time appropriation of Shared Streets and Spaces Grant (SSSG) funding through the Michigan Department of Transportation; and

WHEREAS, the City of Owosso strives for a more walkable, bikeable, and transit-friendly community, and is submitting an application for funding for the Hugh Parker Soccer Complex Sidewalk Project; and

WHEREAS, the City of Owosso finds that this project uses *innovation* and forward-thinking project planning, design, and construction, considers *equity and accessibility* in the selection of the project, and meets program goals; and

WHEREAS, the City of Owosso has worked across municipal departments to gain broader agency support and *coordination for ease of implementation* as desired by the program goals; and

WHEREAS, the City of Owosso has presented the project in a public forum and notified the community at large about this application and exciting opportunity; and

WHEREAS, the City of Owosso authorizes Assistant City Manager Amy K. Fuller as representative on behalf of the City to sign a contract a grant be awarded.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it hereby submits to the State of Michigan an application for \$200,000 for the Shared Streets and Spaces Grant program for the project described herein, and commits to additional funding that may be required over and beyond the grant amount.

SECOND: the City of Owosso hereby agrees to the implementation and continued maintenance of the resulting Shared Streets and Spaces Grant project.

**Master Plan Implementation Goals: 4.5, 5.3, 6.6**

**\*Contract Renewal - General Engineering Services.** Approve the required annual renewal of the General Engineering Services contracts with Eng., Inc., Fleis & Vandenbrink, Inc., Orchard, Hiltz & McCliment, Inc., and Spicer Group, Inc. to provide engineering services through June 30, 2025 as follows:

**RESOLUTION NO. 72-2024**

**AUTHORIZING THE RENEWAL OF AGREEMENTS  
FOR PROFESSIONAL ENGINEERING SERVICES WITH  
SPICER GROUP, INC.  
FLEIS & VANDENBRINK ENGINEERING, INC.  
ENG., INC.  
ORCHARD, HILTZ & MCCLIMENT, INC.**

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality based selection process was used to develop a select group of qualified engineering firms and on June 5, 2023, City Council approved three-year agreements for General Engineering Services with the four most qualified firms; and

WHEREAS, per the terms of the agreements, annual renewal of the contracts is required; and

WHEREAS, staff has been satisfied with the performance of the Spicer Group, Inc., Fleis & Vandenberg Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. and desire to renew their contracts for the period of July 1, 2024 through June 30, 2025.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, state of Michigan:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to renew the contracts with the firms of Spicer Group, Inc., Fleis & Vandenberg Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. to provide professional engineering services for future engineering projects.
- SECOND: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-SG-11, Renewal of Agreement for Professional Engineering Services with Spicer Group, Inc.
- THIRD: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-FV-11, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenberg Engineering Inc.
- FOURTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-ENG-8, Renewal of Agreement for Professional Engineering Services with ENG., Inc.
- FIFTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-7, Renewal of Agreement for Professional Engineering Services with Orchard, Hiltz & McCliment, Inc.
- SIXTH: The Owosso City Manager is hereby instructed to receive cost proposals from each of these four firms for future projects and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for the period of July 1, 2024 through June 30, 2025.

**Master Plan Implementation Goals: 3.8**

**Change Order No. 1 – Public Safety Building Door Replacement.** Approve Change Order No. 1 with HI-Quality Glass, Inc. for additional parts and labor for the replacement of six (6) doors at the public

safety building in the amount of \$950.00 and authorize payment to the vendor increasing the total to \$27,440.00 as follows:

**RESOLUTION NO. 73-2024**

**AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND HI-QUALITY GLASS, INC. FOR EXTERIOR/INTERIOR DOOR REPLACEMENT AT THE PUBLIC SAFETY BUILDING**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with HI-Quality Glass, Inc. to remove, purchase and install exterior doors at the Public Safety building in the amount of \$26,490.00; and

WHEREAS, HI-Quality Glass, Inc., had to reconnect the electric strikes and purchase additional parts beyond the original contract amount. The additional cost of the installation and equipment is \$950.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1 to the contract with HI-Quality Glass, Inc. for exterior/interior door replacement at the public safety building increasing the contract by \$950.00 for additional labor and materials.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Change Order No. 1 to the contract between the City of Owosso, Michigan and HI-Quality Glass, Inc. increasing the total contract amount from \$26,490.00 to \$27,440.00.

SECOND: the accounts payable department is authorized to submit payment to HI-Quality Glass, Inc. up to the amount of \$27,440.00 according to the terms of the contract.

THIRD: the above expenses shall be paid from Fire building maintenance 101-336-930.000.

**Change Order No. 1 – Public Safety Vehicle Equipment Changeovers.** Approve Change Order No. 1 to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for additional equipment required during the removal, supply, and installation of public safety equipment in two new police utility vehicles in the amount of \$545.77 and authorize payment to the vendor increasing the total to \$26,878.51 as follows:

**RESOLUTION NO. 74-2024**

**AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND MID MICHIGAN EQUIPMENT SALES AND SERVICE L.L.C. FOR THE INSTALLATION OF PUBLIC SAFETY EQUIPMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. to remove, purchase and install public safety equipment in two Police Vehicles for \$ 26,332.74; and

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. had to replace several worn or outdated items to fully equip one of the vehicles. The additional cost of the installation and equipment is \$545.77; and

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. is scheduled to install the

equipment in the 2<sup>nd</sup> police vehicle in May, 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable and in the public interest to approve Change Order No. 1 increasing the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. \$545.77 for the replacement of worn and/or outdated equipment.
- SECOND: the Accounts Payable department is authorized to pay Mid Michigan Emergency Equipment Sales and Service L.L.C. for the additional equipment and installation up to the amount of \$26,878.51.
- THIRD: the above expenses shall be paid from Police General Fund Equipment 101-301-978.000.

**Master Plan Implementation Goals: 3.2**

**\*Contract Authorization – Logicalis Virtual IT.** Waive competitive bidding requirements, approve a contract with Logicalis, Inc. to provide Virtual IT services not to exceed \$10,000.00 for calendar year 2024, and authorize payment to contractor according to unit prices as follows:

**RESOLUTION NO. 75-2024**

**AUTHORIZING A CONTRACT WITH LOGICALIS, INC. TO PROVIDE VIRTUAL IT SERVICES QUOTATION #2024-185294v2**

WHEREAS, the City of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires the services of skilled professionals to continue to function properly; and

WHEREAS, the City desires to contract with Logicalis, Inc. for the provision of virtual IT services to assist with complex and/or emergent situations; and

WHEREAS, the City Council must adopt a resolution authorizing the terms of the quotation for the calendar year effective January 1, 2024 through December 31, 2024.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has determined it is advisable, necessary and in the public interest to procure a contract with Logicalis, Inc. for virtual IT services for the year effective January 1, 2024 through December 31, 2024.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Virtual IT Quotation #2024-185294v2 between the City of Owosso and Logicalis, Inc.
- THIRD: the Accounts Payable department is authorized to pay Logicalis, Inc. for work satisfactorily performed according to unit prices in an amount not to exceed \$10,000.00.
- FOURTH: the above expenses shall be paid from Account No. 101-228-818.000.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Haber, Olson, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

**ITEMS OF BUSINESS**

**\*BRA #23 Reimbursement Agreement – Woodland Trails/Washington Park**

Master Plan Goals: 1.2, 1.4, 5.11, 7.1, 7.4

Motion by Councilmember Pidek to approve the Woodland Trails/Washington Park Reimbursement Agreement as required by PA 381 as follows:

**RESOLUTION NO. 76-2024**

**RESOLUTION APPROVING BROWNFIELD REIMBURSEMENT AGREEMENT FOR WOODLAND-WASHINGTON BROWNFIELD PLAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the twenty-four (24) year Brownfield Plan # 23 – Woodland Trails/Washington Park Project on April 1, 2024; and

WHEREAS, the City of Owosso’s tax abatement policy and Public Act 381 require that the City and the applicant enter into a Brownfield reimbursement agreement; and

WHEREAS, this agreement is between the City of Owosso, the Shiawassee County Brownfield Redevelopment Authority, the Shiawassee County Land Bank Authority, J.W. Morgan Construction, LLC, and Venture Housing III, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve the reimbursement agreement for Brownfield # 23 – Woodland Trails/Washington Park Project.

SECOND: as parcels are transferred from the SCLBA to Developer I, the SCLBA will capture fifty percent (50%) of all taxes for the first five years following the transfer of the property. The remaining available tax increment revenue millages subject to Brownfield Tax Increment Revenue Capture may then be retained by the SCBRA to be disbursed to the Parties subject to the Reimbursement Agreement, given the conditions for reimbursement as described in Section 2 and Section 3(a-c) have been met. Available tax increment revenues shall be repaid to each of the entities in the following manner:

- (i) The Shiawassee County Land Bank Authority will be reimbursed first with available TIF for all costs incurred and associated with the development of the Brownfield Plan and included in the Plan in an amount not to exceed \$53,350.



- (ii) The City of Owosso will be reimbursed second with available TIF for all costs incurred and associated with the identified infrastructure improvements included in the Brownfield Plan in an amount not to exceed \$172,500.
- (iii) The Developers will be repaid after the County and the City have been repaid through available TIF for all costs incurred and associated with the identified infrastructure improvements included in the Brownfield Plan in an amount not to exceed \$951,517.

THIRD: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Brownfield Redevelopment Act 381 Reimbursement Agreement for the Woodland Trails/ Washington Park Project.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Olson, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

**\*Property Transfer – Osburn Lakes Common Areas**

Motion by Councilmember Pidek to authorize deeding the common areas of the Osburn Lakes subdivision to the homeowner’s association per the terms of the Second Purchase Agreement dated July 7, 2004 as follows:

**RESOLUTION NO. 77-2024**

**AUTHORIZING THE TRANSFER OF OSBURN LAKES COMMON AREAS TO THE HOMEOWNERS’ ASSOCIATION**

WHEREAS, the Council of the City of Owosso, Shiawassee County, Michigan initiated the development of the Osburn Lakes Residential Site Condominium subdivision with the approval of the Second Purchase Agreement on July 7, 2004; and

WHEREAS, Section 13 of Article I, Option for Phase 1, of the Second Purchase Agreement provides that the common area of Phase 1 shall be conveyed to the Homeowners’ Association when it becomes functional pursuant to the terms of the Master Deed; and

WHEREAS, due to extraordinary circumstances completion of the development was severely delayed and ownership of said common area was never transferred; and

WHEREAS, the City wishes to rectify this situation and fulfill the terms of the Second Purchase Agreement by transferring the common areas to the Association.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable and in the public interest to deed the common area of the Osburn Lakes Residential Site Condominium Subdivision to the

Osburn Lakes Residential Site Condominium Association in fulfillment of the terms of the Second Purchase Agreement.

SECOND: the Mayor and City Clerk are authorized and instructed to sign the document substantially in the form attached, Quit Claim Deed for Corporation.

THIRD: the City Clerk is directed to record the executed deed with the Shiawassee County Register of Deeds Office.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear Haber, Olson, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

**\*Gould House Purchase Agreement Modification No. 2 – 21 Day Posting**

**Master Plan Implementation Goals: 3.20**

Assistant City Manager Fuller indicated that the Historical Commission had considered two offers for the Gould House at its last meeting, one in the amount of \$250,000 and the other in the amount of \$251,000. The Commission recommended the lower bid because the buyer is planning on residing in the home rather than renting it. The Commission also rescheduled their next regular meeting for June 11<sup>th</sup> to coincide with the expiration of the 21-day posting period for Modification No. 2, at which they will consider any last and final offers for the property and make a final recommendation to City Council. Councilmembers directed staff to present full text of any other offers received.

Motion by Mayor Pro-Tem Osika to accept Revision No. 2 to purchase offer for the Amos Gould House, 515 N. Washington Street, in the amount of \$250,000 from Sean Harrington following a home inspection and authorize 21-day posting period for the proposed sale per the City Charter as follows:

**RESOLUTION NO. 78-2024**

**AUTHORIZING 21- DAY POSTING OF PURCHASE AGREEMENT  
FOR THE SALE OF CITY-OWNED PROPERTY AT  
515 N. WASHINGTON STREET – THE “AMOS GOULD HOUSE”**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns parcel 050-470-033-001-00; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received an offer to purchase the property for two hundred and fifty thousand dollars (\$250,000); and

WHEREAS, this is a revised offer following the buyer’s completion of a home inspection and an offer from a third party; and

WHEREAS, the Owosso Historic Commission (OHC) recommended City Council accept this offer at their May 13, 2024 special meeting; and

WHEREAS, the OHC wishes to retain certain items of personal property still in the home.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary, and in the public interest to sell the aforementioned parcel to Sean Harrington of Crestwood, Kentucky in the amount of \$250,000.

SECOND: said agreement shall be posted for a period of at least twenty-one (21) days for public inspection per Section 14.3(b)(2) of the city charter.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Pidek, Haber, Olson, Mayor Pro-Tem Osika, Councilmembers Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

### **Policy Changes – Water and Sewer Connection Charge Policies**

Master Plan Implementation Goals: 3.4

Mayor Teich noted that the fees in question will affect those requesting new water and/or sewer services.

Councilmember Olson asked how the fees were determined. Utilities Director Suchanek the fees are based on materials used, equipment usage, and labor costs. Fees have not been reassessed in a number of years and the current fees are not coming close to recovering the cost to provide service.

Councilmember Fear inquired how frequently the fees are reviewed. Utilities Director Suchanek said ideally they should be updated annually, but the multiple utilities related projects the City has undertaken in the last few years have prevented this from happening.

Motion by Councilmember Olson to approve changes to the Water and Sewer Connection Charge Policies to update fees and procedures as follows:

#### **RESOLUTION NO. 79-2024**

#### **ESTABLISHMENT OF WATER AND SEWER CONNECTION CHARGE POLICIES EFFECTIVE MAY 21, 2024**

WHEREAS, the City of Owosso owns and operates water and wastewater utilities; and

WHEREAS, the City of Owosso must have policies and water and sewer connection charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-67 (Water service connections, connection charges), and Sec. 34-144 (sewer connection charges);

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the city council hereby adopts the following connection charges for the water utility which shall become effective May 21, 2024.

SECOND: that any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

### WATER AND SEWER CONNECTION CHARGES

Water and sewer connection charges for new or increased size services are a combination of the applicable charges appearing below (some additional charges may apply). The Director of Public Services & Utilities shall verify the applicable size and charges before approving an application for service. The applicant shall provide adequate information concerning water and sewer service requirements for the determination of service size.

#### I. Water Service Line Charges

Contractor for owner provides all detour/road closer, excavation, disposal of spoils, approved appropriate backfill, and surface restoration (including but not limited to street, curb/gutter, sidewalk, and yard repairs per City standards). City performs tap and installs water service from main to curb-stop/valve, provides (NOT install) meter setter (for interior installation by licensed plumber), installs meter into meter setter, and programs meter (additional fees required may include but not limited to: water system charge, sewer connection charge, permit fee, administration fee, meter pit, winter construction surcharge, water main assessment charge, and deposit). Prices are the same for connection to existing water service stub (at property line), such water service stubs are typically installed during new street and/or water main construction. (SFR = single family residence) (DI = Ductile Iron Water Main) (PVC = C909 Water Main).

1" SFR Service	\$5,000 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 5/8" meter, MTU, and kornerhorn – includes labor, equipment, and materials) Add \$250.00 for 3/4" meter – minimum for 1" irrigation tap Add \$500.00 for 1" meter
1.5" Service	\$9,500 (1.5" tap, 1.5" saddle, 1.5" copper to curb stop, curb stop, curb box, 1" meter, MTU, and inline couplers – includes labor, equipment, and materials) Add \$1,500.00 for 1.5" meter
2" Service	\$12,500 (2" tap, 2" saddle, 2" copper to curb stop, curb stop, curb box, 1.5" meter, MTU, and NPT flanges – includes labor, equipment, and materials) Add \$1,750.00 for 2" meter

Other services:

Out of city services require additional charges of: Water System Charge, Water Main Assessment Charge, and deposit.

*Any service larger than 2" or a non-single family residence, will require an ad hoc work order.*

Additional charges if applicable:

Meter pit (for 5/8" to 2" services)	\$1,250.00 for parts and labor (meter pits are required if home does not have full basement i.e. crawlspace or cement pad). In addition to this charge: Add \$2,500.00 for 1.5" meter
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Add \$3,500.00 for 2" meter

Winter construction surcharge \$1,000 (applicable generally between November 15 to April 15 to cover additional costs related to frost excavation and extended street patch maintenance prior to final patch)

II. Sewer Service Line Charge

Contractor for owner provides all detour/road closer, excavation, disposal of spoils, approved appropriate backfill, and surface restoration (including but not limited to: street, curb/gutter, sidewalk, and yard repairs per City standards). Additional fees required may include but not limited to: water system charge, sewer connection charge, permit fee, administration fee, meter pit, winter construction surcharge, water main assessment charge, and deposit.

4" or 6" service \$5,000 (parts and labor covers sewer wye or saddle tap by city, as well as stubs which are typically done prior to street construction)

Any service larger than 6" will require an ad hoc work order, and need to be contracted out (at an additional charge).

III. Water & Sewer System Charges

System Charges as provided in the table below account for water or sewer system reserve capacity provided for new customers but financed at system expense.

Out of Town Water System Charges apply to retail customers outside the Owosso City Limits unless otherwise provided in an agreement between the City and the respective municipality. City Sewer System Charges do not apply to out-of-town water services. The respective Township regulates sewer service connections in their jurisdiction and their sewer charges thus apply.

Sewer System Charges do not apply to separate water only metered services such as irrigation, fire sprinkler service, or approved industrial applications where the water used does not go to a wastewater system.

A residential duplex served by a single service line and meter shall have a minimum meter size of 3/4", with minimum tap/service line of 1". Two City installed meters/accounts onto a single water tap, is NOT allowed. Determination of appropriate meter size for all services is subject to review and approval by the Director of Utilities prior to acceptance of the application for service. That review shall be based on the user's demand potential and generally accepted practices for sizing water meters based on expected average and peak flow rates. Generally, the meter size shall be reduced no more than one standard size from the size of the water line (e.g. a 1.5" meter is acceptable with a 2" service line).

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement per the following table (review and final determination by the Director of Public Services & Utilities):

<u>Number of Apartments</u>	<u>Minimum Meter Size</u>
2 - 3	3/4"
4 - 7	3/4"
8 - 11	1"
12 - 15	1.5"
16 - 24	2"
24 - 48	3"



Water (residential)	\$15	\$900	\$3,000
Water (commercial or industrial)	\$20	\$2,000	

Caledonia Township cost per front foot of property

Water (airport)	\$35* only building frontage	None	None
Water (all others)	\$35	None	None

For corner lots the assessment applies only to the frontage abutting the water main to be used for the service connection.

Water Main Assessment Charge revenue shall be dedicated and restricted to a replacement fund to be used for water main replacements in the respective township.

V. Meter Service Line Charge

These charges apply in cases where only the cost of meter installation is required for a new water meter and account. The charge includes costs of: water meter, meter transmission unit (MTU), couplings/horn, service vehicle, one-hour meter installation and inspection for 5/8", 3/4", and 1" meters only (additional fees required may include: water system charge, sewer connection charge, permit fee, administration fee, meter-pit, water main assessment charge, and deposit). A licensed plumber may be required to make interior piping changes.

5/8" meter	\$2,000	1.0" meter	\$3,500
3/4" meter	\$2,500		

Meters larger than 1" will be charged at actual cost and be installed by a licensed contractor.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Haber, Pidek, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

**Policy Changes – Miscellaneous Water Policy and Service Charges**

**Master Plan Implementation Goals: 3.4**

Mayor Pro-Tem Osika asked why the turn-off fee is going up so much. Utilities Director Suchanek explained that its costs the City \$196 to perform the shut-off process at a residential property, the proposed fee increase will not cover the entire cost but it's a step in the right direction.

Councilmember Olson expressed her dismay, saying she felt the proposed fee increase was enough to push people that are already struggling over the edge. Utilities Director Suchanek encouraged people that are struggling to pay their water bill to call the City before the bill is due to get on a payment plan. He also noted that there are various organizations that will help people pay their water bill.

Councilmember Olson inquired if there was any other way of turning off water service to a property other than sending out personnel to physically turn it off. Mr. Suchanek indicated that the technology is

available, but it would mean replacing the entire water meter system and it is expensive. Councilmember Olson said she would like to see what those costs are for future reference.

Motion by Mayor Pro-Tem Osika approving changes to the Miscellaneous Water Policy and Service Charges policy to update fees and procedures as follows:

## **RESOLUTION NO. 80-2024**

### **ESTABLISHMENT OF MISCELLANEOUS WATER POLICY AND SERVICE CHARGES EFFECTIVE MAY 21, 2024**

WHEREAS, the City of Owosso owns and operates water and wastewater utilities; and

WHEREAS, the City of Owosso must have policies and service charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-79. Additional regulations and Sec. 34-81 Rules, regulations and fees;

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the city council hereby adopts the following policies and service charges for the water utility which shall become effective immediately.

SECOND: that any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

#### I. Service Costs – Customer Request for Turn-on/off of Water Service

- a. There shall be no service charge for routine turn-on or turn-off of a water service during normal working hours or for an emergency after-hours call. Normal work hours are 7:00 a.m. to 3:30 p.m. Monday-Friday excluding holidays. An emergency is a situation such as a ruptured water service line that would result in significant loss of water and/or property damage and is not due to negligence or fault of the customer.
- b. A \$60.00 service charge shall apply for return appointments during normal work hours when required by the customer's failure to keep a previous service appointment. (Note: A water service will not be turned on unless a responsible person is present who can verify that there are no leaks in the internal plumbing.)
- c. A \$30.00 service charge shall no longer apply for seasonal meter turn-on and account activation (during normal working hours only). Quarterly Readiness to Service charges shall continue to be billed.
- d. A \$250.00 service charge shall apply for after-hours, non-emergency customer-requested and scheduled service calls up to one hour in duration. After-hours service exceeding one hour and/or requiring more than one employee will be charged the actual cost.

#### II. Service Costs - Customer Request for RPZ (reduced pressure zone) Backflow Inspection

- a. Initial compliance inspections and noncompliance inspections are at \$160 charge to the customer.
- b. If additional inspections are necessary, an \$80.00 re-inspection fee for each additional inspection will be added to the water bill.

#### III. Service Costs - Nonpayment of Water and/or Sewer Bills by Due Date



- a. A \$150.00 service charge shall be applied when payment is not received by the shut-off due date, and the past due account was added to the shut-off listing.
- b. An additional \$75.00 service charge shall be paid prior to turning on a water service, which was turned off for nonpayment, if such turn-on request would occur after 5:00 p.m. on a normal working day.
- c. A \$25.00 service charge shall be paid for returned payments (for any reason), for account holders having insufficient funds. A \$35.00 service charge shall be paid if the returned payment amount is not repaid within seven days of notification.

#### IV. Water Service Permit

- a. The owner of any property used for human occupancy, employment, recreation, or other purposes – situated within the city and abutting on any street, alley, or right-of-way in which there is now located or may hereafter be located a city water distribution system – is hereby required at his or her expense to install suitable water service connection to said city water distribution system directly in accordance with local and state laws, rules, and policies for water service connections within ninety (90) days after the date of official notice from the city to make said connection. Existing private water wells must be abandoned and taken out of service once a city water distribution system service connection is made.
- b. A permit processing fee of \$50.00 will be required for all new services requested.

#### V. Hydrant Use Requests

- a. Contractors and special projects. A \$1,250 service charge will be required at time of permit application. This fee includes the minimum charge of \$75.00 for 5,000 bulk gallons of water, plus additional charges of \$16.00 per 1,000 gallons, or fraction thereof, consumed greater than the minimum quantity. Owosso water system personnel will attach a water meter and RPZ backflow preventer to the hydrant for contractor use. If the water meter, RPZ, and stand are returned in good operating condition, the contractor will receive a \$450.00 refund, less charges for additional water consumed greater than the minimum quantity. Hydrant meters will not be provided from December 1 and March 31, unless the contractor can provide acceptable protection of equipment during freezing temperatures.

#### VI. Hydrant Flow Data Requests

- a. The charge for water distribution modeling data (average day psi, max day psi, peak hour psi, and available fire flow in gallons per minute/GPM @ residual pressure of 20 psi) is \$400.00.
- b. The charge for actual field flow data & psi testing will be \$800.00. This field work does not include providing distribution modeling data.

#### VII. Customer Deposits

- a. Deposit for in-City-of-Owosso tenant accounts is \$350.00.
- b. Deposit for all accounts outside the City of Owosso is \$400.00.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Haber, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Olson, and, Mayor Teich.

NAYS: Councilmember Olson.

ABSENT: Councilmember Law.

**Policy Changes – Water & Sewer Rate Schedule**

**Master Plan Implementation Goals: 3.4**

Utilities Director Suchanek noted that there are no changes proposed for water & sewer rates, the changes in question will simply add rates for larger water meters between 8"-12".

Motion by Councilmember Pidek to approve changes to the Water & Sewer Rate Schedule to add rates for 8", 10", and 12" water meters, update fees for wastewater surcharges, and remove pool filling as follows:

**RESOLUTION NO. 81-2024**

**WATER AND SEWER RATE SCHEDULE  
FOR THE CITY FISCAL YEARS BEGINNING JULY 1, 2022 THROUGH JUNE 30, 2027**

"Pursuant to Sections 34-248. Water Rates, and 34-249. Sewer Rates, of Article V, of Chapter 34, of the Owosso City Code, the City Council does hereby resolve that the revised rate schedule for water and sewer service shall be in effect for the City fiscal years 2022 – 2027 and continuing thereafter until modified or replaced by further Council action. Bills issued with a nominal bill date of June 30th, covering the quarter from April to June, shall be billed under the previous rate schedule. Rates for future fiscal years will become effective on July 1<sup>st</sup> of the fiscal year noted. All previous resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed following the effective date of this schedule."

**QUARTERLY WATER AND SEWER RATES**

In-town quarterly water service charges consist of: a demand charge based on water meter size, a capital charge dedicated for water main replacement, and a metered usage charge (see tables below for appropriate fiscal year). One meter unit is equal to 100 cubic feet of water or about 750 gallons. Rates for retail out-of-town water service are double the in-town rate, except that the capital charge does not apply to out-of-town customers where the respective Township separately finances water main replacement. Twenty five percent of the out-of-town revenue is collected for and transferred to the respective Township for use in replacing and improving their water distribution system.

Quarterly sewer charges consist of a demand charge based on the water meter size (see table below) and a sewer usage charge based on metered water consumption. The City has no retail out-of-town sewer service.

Bills are issued on a quarterly basis and, if not paid by the due date as shown on the billing, a late payment charge of ten percent (10%) of the current amount due may be added for failure to make prompt payment.

**A. POTABLE WATER SERVICE**

**QUARTERLY WATER SERVICE CHARGES CONSIST OF:**

**In-town:** In-town Water Usage Charge – charged per meter unit  
 In-town Water Demand Charge – based on water meter size  
 + Capital Charge – based on water meter size  
**TOTAL IN-TOWN QUARTERLY WATER SERVICE CHARGES**

**Out-of-town:** Out-of-town Water Usage Charge - charged per meter unit  
 + Out-of-town Water Demand Charge – based on water meter size  
**TOTAL OUT-OF-TOWN QUARTERLY WATER SERVICE CHARGES**

Consult the chart below with the appropriate fiscal year to determine applicable charges:

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.15	\$41.00	\$27.00	\$6.30	\$82.00
3/4"	\$3.15	\$61.50	\$40.50	\$6.30	\$123.00
1"	\$3.15	\$102.50	\$67.50	\$6.30	\$205.00
1.5"	\$3.15	\$205.00	\$135.00	\$6.30	\$410.00
2"	\$3.15	\$328.00	\$216.00	\$6.30	\$656.00
3"	\$3.15	\$615.00	\$405.00	\$6.30	\$1,230.00
4"	\$3.15	\$1,025.00	\$675.00	\$6.30	\$2,050.00
6"	\$3.15	\$2,050.00	\$1,350.00	\$6.30	\$4,100.00

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.24	\$42.23	\$27.81	\$6.49	\$84.46
3/4"	\$3.24	\$63.35	\$41.72	\$6.49	\$126.69
1"	\$3.24	\$105.58	\$69.53	\$6.49	\$211.15
1.5"	\$3.24	\$211.15	\$139.05	\$6.49	\$422.30
2"	\$3.24	\$337.84	\$222.48	\$6.49	\$675.68
3"	\$3.24	\$633.45	\$417.15	\$6.49	\$1,266.90
4"	\$3.24	\$1,055.75	\$695.25	\$6.49	\$2,111.50
6"	\$3.24	\$2,111.50	\$1,390.50	\$6.49	\$4,223.00
8"	\$3.24	\$3,378.40	\$2,224.80	\$6.49	\$6,756.80
10"	\$3.24	\$4,856.45	\$3,198.15	\$6.49	\$9,712.90
12"	\$3.24	\$9,079.45	\$5,979.15	\$6.49	\$18,158.90

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.34	\$43.50	\$28.64	\$6.68	\$86.99
3/4"	\$3.34	\$65.25	\$42.97	\$6.68	\$130.49
1"	\$3.34	\$108.74	\$71.61	\$6.68	\$217.48
1.5"	\$3.34	\$217.48	\$143.22	\$6.68	\$434.97
2"	\$3.34	\$347.98	\$229.15	\$6.68	\$695.95
3"	\$3.34	\$652.45	\$429.66	\$6.68	\$1,304.91
4"	\$3.34	\$1,087.42	\$716.11	\$6.68	\$2,174.85

6"	\$3.34	\$2,174.85	\$1,432.22	\$6.68	\$4,349.69
8"	\$3.34	\$3,480.00	\$2,291.20	\$6.68	\$6,959.20
10"	\$3.34	\$5,002.50	\$3,293.60	\$6.68	\$10,003.85
12"	\$3.34	\$9,352.50	\$6,157.60	\$6.68	\$18,702.85

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.44	\$44.80	\$29.50	\$6.88	\$89.60
3/4"	\$3.44	\$67.20	\$44.26	\$6.88	\$134.41
1"	\$3.44	\$112.00	\$73.76	\$6.88	\$224.01
1.5"	\$3.44	\$224.01	\$147.52	\$6.88	\$448.02
2"	\$3.44	\$358.41	\$236.03	\$6.88	\$716.83
3"	\$3.44	\$672.03	\$442.55	\$6.88	\$1,344.05
4"	\$3.44	\$1,120.05	\$737.59	\$6.88	\$2,240.09
6"	\$3.44	\$2,240.09	\$1,475.18	\$6.88	\$4,480.18
8"	\$3.44	\$3,584.00	\$2,360.00	\$6.88	\$7,168.00
10"	\$3.44	\$5,152.00	\$3,392.50	\$6.88	\$10,304.00
12"	\$3.44	\$9,632.00	\$6,342.50	\$6.88	\$19,264.00

<b>WATER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 – JUNE 30, 2027</b>					
Meter Size	In-town Usage Charge	In-town Demand Charge	In-town Capital Charge	Out-of-town Usage Charge	Out-of-town Demand Charge
5/8"	\$3.55	\$46.15	\$30.39	\$7.09	\$92.29
3/4"	\$3.55	\$69.22	\$45.58	\$7.09	\$138.44
1"	\$3.55	\$115.36	\$75.97	\$7.09	\$230.73
1.5"	\$3.55	\$230.73	\$151.94	\$7.09	\$461.46
2"	\$3.55	\$369.17	\$243.11	\$7.09	\$738.33
3"	\$3.55	\$692.19	\$455.83	\$7.09	\$1,384.38
4"	\$3.55	\$1,153.65	\$759.72	\$7.09	\$2,307.29
6"	\$3.55	\$2,307.29	\$1,519.44	\$7.09	\$4,614.59
8"	\$3.55	\$3,692.00	\$2,431.20	\$7.09	\$7,383.20
10"	\$3.55	\$5,307.25	\$3,494.85	\$7.09	\$10,613.35
12"	\$3.55	\$9,922.25	\$6,533.85	\$7.09	\$19,842.35

For a residential user with a second 3/4" meter on a single service line for water only irrigation service, the user shall be charged a single water demand and capital charge for a 3/4" meter as a separate/additional metered service on a year round basis.

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement see table in WATER AND SEWER CONNECTION CHARGE POLICIES.

## **B. SEWER SERVICE**

QUARTERLY SEWER SERVICE CHARGES CONSIST OF:

For residential customers without metered water service, the quarterly sewer service charge can be found in the table below:

<b>QUARTERLY SEWER SERVICE CHARGE FOR RESIDENTIAL CUSTOMERS WITHOUT METERED WATER SERVICE PER RESIDENTIAL UNIT</b>	
Fiscal Year	Cost
2022-23	\$132.39
2023-24	\$156.58
2024-25	\$161.28
2025-26	\$166.12
2026-27	\$171.10

Or

Sewer Usage Charge – charged per meter unit  
 + Sewer Demand Charge – based on water meter size  
**TOTAL QUARTERLY SEWER SERVICE CHARGES**

Consult the chart below with the appropriate fiscal year to determine applicable charges:

<b>SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 - JUNE 30, 2023</b>		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$4.00	\$38.00
3/4"	\$4.00	\$57.00
1"	\$4.00	\$95.00
1.5"	\$4.00	\$190.00
2"	\$4.00	\$304.00
3"	\$4.00	\$570.00
4"	\$4.00	\$950.00
6"	\$4.00	\$1,900.00

<b>SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 - JUNE 30, 2024</b>		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$4.95	\$41.00
3/4"	\$4.95	\$61.50
1"	\$4.95	\$102.50
1.5"	\$4.95	\$205.00
2"	\$4.95	\$328.00
3"	\$4.95	\$615.00
4"	\$4.95	\$1,025.00
6"	\$4.95	\$2,050.00
8"	\$4.95	\$3,280.00
10"	\$4.95	\$4,715.00
12"	\$4.95	\$8,815.00

<b>SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025</b>		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.10	\$42.23
3/4"	\$5.10	\$63.35
1"	\$5.10	\$105.58

<b>SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 - JUNE 30, 2026</b>		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.25	\$43.50
3/4"	\$5.25	\$65.25
1"	\$5.25	\$108.74

1.5"	\$5.10	\$211.15
2"	\$5.10	\$337.84
3"	\$5.10	\$633.45
4"	\$5.10	\$1,055.75
6"	\$5.10	\$2,111.50
8"	\$5.10	\$3,378.40
10"	\$5.10	\$4,856.45
12"	\$5.10	\$9,079.45

1.5"	\$5.25	\$217.48
2"	\$5.25	\$347.98
3"	\$5.25	\$652.45
4"	\$5.25	\$1,087.42
6"	\$5.25	\$2,174.85
8"	\$5.25	\$3,480.00
10"	\$5.25	\$5,002.50
12"	\$5.25	\$9,352.50

<b>SEWER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 - JUNE 30, 2027</b>		
Meter Size	Sewer Usage Charge	Sewer Demand Charge
5/8"	\$5.41	\$44.80
3/4"	\$5.41	\$67.20
1"	\$5.41	\$112.00
1.5"	\$5.41	\$224.01
2"	\$5.41	\$358.41
3"	\$5.41	\$672.03
4"	\$5.41	\$1,120.05
6"	\$5.41	\$2,240.09
8"	\$5.41	\$3,584.00
10"	\$5.41	\$5,152.00
12"	\$5.41	\$9,632.00

**C. FIRE PROTECTION SERVICE**

Consult the chart below with the current fiscal year to determine the appropriate Quarterly Water Charge for Sprinkler Service:

<b>SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2022 – JUNE 30, 2023</b>			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$41.00	\$27.00	\$82.00
4"	\$61.50	\$40.50	\$123.00
6"	\$102.50	\$67.50	\$205.00
8"	\$205.00	\$135.00	\$410.00
10"	\$328.00	\$216.00	\$656.00

<b>SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2023 – JUNE 30, 2024</b>			
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Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$42.23	\$27.81	\$84.46
4"	\$63.35	\$41.72	\$126.69
6"	\$105.58	\$69.53	\$211.15
8"	\$211.15	\$139.05	\$422.30
10"	\$337.84	\$222.48	\$675.68

<b>SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2024 – JUNE 30, 2025</b>			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$43.50	\$28.64	\$86.99
4"	\$65.25	\$42.97	\$130.49
6"	\$108.74	\$71.61	\$217.48
8"	\$217.48	\$143.22	\$434.97
10"	\$347.98	\$229.15	\$695.95

<b>SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026</b>			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$44.80	\$29.50	\$89.60
4"	\$67.20	\$44.26	\$134.41
6"	\$112.00	\$73.76	\$224.01
8"	\$224.01	\$147.52	\$448.02
10"	\$358.41	\$236.03	\$716.83

<b>SPRINKLER SERVICE CHARGES FOR FISCAL YEAR JULY 1, 2026 – JUNE 30, 2027</b>			
Riser Size	In-town Demand Charge	In-town Capital Charge	Out-of-Town Demand Charge
3"	\$46.15	\$30.39	\$92.29
4"	\$69.22	\$45.58	\$138.44
6"	\$115.36	\$75.97	\$230.73
8"	\$230.73	\$151.94	\$461.46
10"	\$369.17	\$243.11	\$738.33

#### **D. HYDRANT RENTAL CHARGES**

Hydrants located outside the City of Owosso and private hydrants maintained by the City of Owosso shall be subject to an annual hydrant rental charge of \$170.00.

**E. BULK WATER CHARGES**

For users with an active city water service connection, bulk water delivered by the city from hydrants or other approved outlets for such purposes, shall be charged at the standard metered usage rate given in Section I. above along with actual labor and equipment costs with a minimum charge of \$75.00.

Other bulk water sales, such as filling tank trucks, shall be charged at the rate of \$16.00 per thousand gallons with a \$75.00 minimum charge, which includes up to 5,000 gallons, if during the normal workday at an established city delivery point. After hours bulk water sales and/or sales at other than established city delivery points, shall be charged at the rate of \$16.00 per thousand gallons plus actual labor and equipment costs.

For customers who do not prepay a \$100 service charge shall apply for invoicing.

(Note: These charges do not apply to water supplied for fire fighting).

**F. INCREMENTAL WATER AND SEWER USAGE CHARGES FOR BILLING , co  
ADJUSTMENTS RELATED TO PLUMBING LEAKS**

The incremental water and sewer usage charges shall be 50% of the normal usage charge. These incremental usage rates are for the purpose of making adjustments to significantly high bills attributable to plumbing leaks and may be applied in accordance with Guidelines separately approved by the Owosso City Council.

**G. EXTRA STRENGTH WASTEWATER SURCHARGES**

Extra strength wastewater surcharges shall apply to those users of the City wastewater treatment system approved for the discharge of extra strength wastewater in accordance with Section 34170. of the Owosso City Code. The surcharge rate shall be applied to loadings in excess of the base or normal strength loading.

EXTRA STRENGTH WASTEWATER SURCHARGE SCHEDULE

<u>PARAMETER</u>	<u>BASE</u>	<u>SURCHARGE</u>
BOD-5	220 MG/L	\$0.24/pound in excess of base
TSS	300 MG/L	\$0.38/pound in excess of base
TP	10 MG/L	\$3.16/pound in excess of base
NH3-N	20 MG/L	\$1.69/pound in excess of base

(Note: BOD-5 = Biochemical Oxygen Demand; TSS = Total Suspended Solids; TP = Total Phosphorous; NH3-N = Ammonia Nitrogen; MG/L = Milligrams per Liter)."

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Olson, Haber, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.



**Policy Changes – WWTP Water Quality Monitoring Fee Schedule**

Master Plan Implementation Goals: 3.4

Motion by Councilmember Pidek to approve the following changes to the Owosso Mid-Shiawassee County WWTP Water Quality Monitoring Fee Schedule to update fees and procedures:

**RESOLUTION NO. 82-2024**

**OWOSSO MID-SHIAWASSEE COUNTY WWTP  
WATER QUALITY MONITORING  
FEE SCHEDULE**

**EFFECTIVE MAY 21, 2024**

"Pursuant to Section 34-209. Fees, of Chapter 34 of the Owosso City Code, the City Council does hereby adopt the following fee schedule for water quality monitoring to be in effect beginning May 21, 2024. All previous resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed."

**I. Base analytical charges for routine or scheduled monitoring:**

<u>PARAMETER</u>	<u>CHARGE</u>
Alkalinity	\$12.00
BOD-5 or CBOD-5	\$20.00
Chlorine Residual (Laboratory Analysis)	10.00
Chlorine Residual (Field Test Kit)	No Charge – Included in sampling fee
Coliform, Total	\$18.00
Coliform, Fecal or E. Coli	\$18.00
Dissolved Oxygen	\$6.00
Hardness	\$12.00
Nitrogen, Ammonia	\$15.00
pH	No Charge – Included in sampling fee
Oil & Grease	\$30.00
Ortho-Phosphorus	\$15.00
Temperature	No Charge – Included in sampling fee
Total Phosphorus	\$15.00
Total Solids	\$12.00
Total Suspended Solids	\$12.00

**II. Miscellaneous Fees:**

Grab Samples (routine)	\$30.00
Grab Sample (noncompliance follow-up)	\$100.00
Composite Sample (routine)	\$60.00
Composite Sample (noncompliance follow-up)	\$250.00
Administrative Fee (per sampling event)	\$10.00

Additional analyses performed by a contract laboratory are charged at direct cost plus any applicable sampling charges plus \$20.00 per sampling event to cover shipping and handling costs.

**III. Wastewater Characterization Monitoring** \$200.00\*

Includes one composite sample analyzed for CBOD-5, Metals (Cadmium, Chromium, Copper, Lead, Nickel, Silver, Zinc), Nitrogen (Ammonia), pH, Oil & Grease, Total Phosphorus and Total Suspended Solids.

\*The first sample for wastewater characterization in a fiscal year (i.e., July 1 to June 30) shall be at no charge for the parameters identified above provided all parameters tested are in compliance with local, state and/or federal pretreatment limitations and also are not in a surcharge range.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Haber, Olson, Fear, Pidek, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

### **COMMUNICATIONS**

Brad Barrett, Finance Director. Special Assessment Chargeback.  
Tanya S. Buckelew, Planning & Building Director. April 2024 Building Department Report.  
Tanya S. Buckelew, Planning & Building Director. April 2024 Code Violations Report.  
Tanya S. Buckelew, Planning & Building Director. April 2024 Inspections Report.  
Tanya S. Buckelew, Planning & Building Director. April 2024 Certificates Issued Report.  
Kevin D. Lenkart, Public Safety Director. April 2024 Police Report.  
Kevin D. Lenkart, Public Safety Director. April 2024 Fire Report.  
Owosso Historical Commission. Minutes of May 13, 2024.

### **CITIZEN COMMENTS AND QUESTIONS**

Mayor Teich congratulated DPW Superintendent Tom Wheeler on obtaining industrial storm water certified operator status from EGLE.

Marlene Webster, 407 Woodhull Court, thanked Council for their careful consideration of the water and sewer fees, saying she appreciated their discussion, and she knows the decisions were not easy. She said she hoped that the increase in fees didn't lead to an increase in desperation and that it may be worth it for a portion of water users to support those that cannot afford water service.

Lance Omer, local realtor, expressed his disappointment with the increase in water connection fees, noting he has an elderly client whose home needs to put in a new well or connect to City water, neither of which they can afford.

Robert Hinojosa introduced himself as a candidate for Shiawassee County Prosecutor.

Councilmember Olson asked if it would be possible to switch people on the shut-off list to a monthly billing cycle as opposed to quarterly to stop their bills from getting so big. Assistant City Manager Fuller will look into the matter. It was also noted that people can submit payment on a monthly basis if they so wish. Marlene Webster indicated that the City should inform churches and aid agencies of the help and options available so they can relay that information to the people that need it.

Councilmember Fear encouraged everyone to attend the next Poverty 101 training which will be held June 1<sup>st</sup>, from 10:00am until noon at the City Church.

**NEXT MEETING**

Monday, June 03, 2024

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

Motion by Mayor Pro-Tem Osika for adjournment at 9:48 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

\_\_\_\_\_  
Robert J. Teich, Jr., Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 3, 2024

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** WWTP Improvements Phase 1 Project Change Order #2

### RECOMMENDATION:

Approval of increased payment for construction work by RCL Construction Co., Inc. (Sanford, MI) for the WWTP Improvements Phase 1 project in the amount of \$117,177.77.

### BACKGROUND:

Key components of the secondary and tertiary treatment have reached or are beyond the end of their useful lives, including the trickling filters, pressure filters, intermediate clarifiers, and disinfection. The proposed project is intended to address many of the critical issues of aging infrastructure at the WWTP, restore the plant to its design capacity, and increase the longevity of the WWTP. The project area includes the Owosso WWTP property area.

Phase 1 improvements consist of:

- Replacement of filtration
- Installation of ultraviolet (UV) disinfection
- Electrical improvements
- Building improvements
- New Supervisory Control and Data Acquisition (SCADA) system

City Council received a presentation and held a public hearing on May 16, 2022 which included the WWTP Phase 1 Improvements project as part of the five (5) year CWSRF Project Plan. City Council previously approved the start to this project at its regular scheduled meeting held on July 18, 2022, as well as approving the bid award to RCL Construction Co., Inc. at the June 20, 2023 meeting.

Additional work was identified during the demolition/construction phases, and City Council approved Change Order #1 on January 16<sup>th</sup>, 2024 in the amount of \$73,672.00, which included:

- Effluent Pipe – \$25,687.00
- Process Effluent Water Pipe – \$32,123.00
- Sludge Pipe – \$15,862.00

Now, more recently modifications have been worked out for changes involving (please see full details in attached Change Order #2):

- Tertiary Filter modifications
- UV Disinfection System Modifications
- UVT Sensor
- Thicken Sludge Pump P-720 Wiring Diagram Revisions

For a total increase of \$117,177.77.

**FISCAL IMPACTS:**

The project is funded by the CWSRF, with the additional costs of \$117,177.77.

Final expenses in the amount of \$18,743,973.77 shall be paid from wastewater operating fund and 2023 SRF Bond funds

**Document originated by:** Ryan E. Suchanek, Director of Public Services & Utilities

ATTACHMENTS:     (1)     Resolution  
                          (2)     Change Order

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 2  
TO THE WWTP IMPROVEMENTS PROJECT – PHASE 1 CONTRACT  
WITH RCL CONSTRUCTION COMPANY, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc., on June 20, 2023 for the construction and installation of the Phase 1 Improvements process equipment and systems, known as the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1, an approved 2023 SRF planned project; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1 contract with RCL Construction Co., Inc. to increase the contract amount to update contract work and supplies to be used.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$117,177.77; an increase to the Contract for Services between the City of Owosso and RCL Construction Co., Inc., revising the total current contract amount from \$18,626,796.00 to \$18,743,973.77.
- THIRD: the Accounts Payable department is authorized to pay RCL Construction Co., Inc. for work satisfactorily completed up to the revised contract amount of \$18,743,973.77.
- FOURTH: the above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds

CHANGE ORDER  
PAGE 1 OF 2

CONTRACT FOR: Wastewater Treatment Plant Improvements Phase 1

OWNER: City of Owosso  
1410 Chippewa Trail  
Owosso, Michigan 48867

CONTRACTOR: RCL Construction Company, Inc.  
77 West Maynard Road  
Sanford, Michigan 48657

ENGINEER: Fishbeck  
5913 Executive Drive, Suite 100  
Lansing, MI 48911

ATTACHMENTS: Bulletin No. 3 and Cost Detail

Contractor shall indicate approval of Change Order through signing of this document and returning to Engineer. Engineer will forward to Owner, who shall indicate approval of Change Order through signing of this document and returning to Engineer. Upon receipt of fully executed (all signatures) Change Order, Engineer will distribute to all parties.

YOU ARE DIRECTED TO MAKE THE FOLLOWING CHANGES IN THE CONTRACT DOCUMENTS:

ITEM NO. 1:

Item 1 from Bulletin 3, Tertiary Filter Modifications.  
Additional charge not approved; contractor choose supplier not designed around.

DEDUCT: \$11,144.23 and 0 days

ITEM NO. 2:

Item 2 from Bulletin 3, UV Disinfection System Modifications.

ADD: \$144,938.00 and 0 Days

ITEM NO. 3:

Items 3A and 3B from Bulletin 3, UVT Sensor.

ADD: \$38,612.00 and 0 Days

ITEM NO. 4:

Item 6 from Bulletin 3, Thicken Sludge Pump P-720 Wiring Diagram Revisions.

ADD: \$2,899.00 and 0 Days

CHANGE ORDER  
PAGE 2 OF 2

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$18,553,124

Previous Change Order No.:01

\$73,672

Contract Price prior to this Change Order:

\$18,626,796

Net increase/decrease of this Change Order:

\$117,177.77

Contract Price with all approved Change Orders:

\$ 18,743,973.77

CHANGE IN CONTRACT TIMES:

Original Contract time:

September 22, 2023

Substantial Completion:

November 3, 2025

Ready for final payment:

January 9, 2026

Net change from previous Change Orders:

Days 0

Contract Time prior to this Change Order:

Substantial Completion:

November 3, 2025

Ready for final payment:

January 9, 2026

Net increase/decrease of this Change Order:

Days 0

Contract Time with all approved Change Orders:

Substantial Completion:

November 3, 2025


Ready for final payment:

January 9, 2026

RECOMMENDED

APPROVED

APPROVED  
CITY OF OWOSSO

By:   
Fishbeck Engineer  
Brian Van Zee,  
Sr. Water and Wastewater Engineer  
Name and Title of Signatory

By: \_\_\_\_\_  
Contractor  
Nick Coon, Project Manager  
RCL Construction Inc.  
Name and Title of Signatory

By: \_\_\_\_\_  
Robert J. Teich, Jr., Mayor  
Amy K. Kirkland, City Clerk

Date: May 23, 2024

Date: 5/23/2024

Date: \_\_\_\_\_

END OF CHANGE ORDER

\* See notes on page 4 regarding hauling allowance



BULLETIN  
PAGE 1 OF 5

CONTRACT FOR:	Wastewater Treatment Plant Improvements Phase 1
OWNER:	City of Owosso 1410 Chippewa Trail Owosso, MI 48867
CONTRACTOR:	RCL Construction Company, Inc. 77 West Maynard Road Sanford, MI 48657
ENGINEER:	Fishbeck 1515 Arboretum Drive, SE Grand Rapids, MI 49546
DRAWING REVISION NO.:	B3
ISSUED HEREWITH:	
SPECIFICATION SECTIONS:	40 90 00
SHEETS:	G002, D301, D302, D501, A101, A601, A602, S002, S102, S103, S105, S301, S302, S303, S304, P002, P003, P101, P102, P108, P201, P206, P207, P301, P302, P303, P304, M101, M503, E203, E402, E501, E502.

The items below are being considered as possible changes to the Contract Documents for this Project. Contractor is requested to submit changes in cost, if any, for each item and indicate whether it is an addition to or deduction from the Contract Price. Costs are requested as lump sums unless otherwise noted as a unit cost. Include all labor, materials, overhead and profit, trades, subcontractors, and related costs. After reviewing the effects of those changes in the Work, Owner may issue a Change Order specifying which changes are to be incorporated in the Work, if any.

This Bulletin is not a Change Order and is not to be deemed authorization to proceed with the changes listed.

Additional work or materials, where proposed, shall meet the requirements of the Contract Documents, except where noted.

Contractor is responsible for notifying Engineer, in writing, concerning any revision or clarification which causes a change in the Contract Documents, but not specifically mentioned as a cost item in this Bulletin.

Return one completed and signed copy of the Bulletin to Engineer on or before the due date noted above.

Each proposed change has been described briefly with additional information provided concerning detailed changes required for the major trades concerned. Only one total cost figure has been requested for each item on the Bulletin; however, a complete breakdown is required for each item as supporting documentation. This will allow Owner to more easily evaluate the proposed cost changes. Each Bulletin item is an all-inclusive item and may concern work from several trades or Subcontractors. It is Contractor's responsibility to ensure that all work for each item has been included in the total cost figure provided to Owner.

**ITEM NO. 1:** Tertiary Filter Modifications

- Sheet:
- A101 – Overall Basement Floor Plan (reissued)
  - A601 – Sections and Details (reissued)
  - A602 – Sections and Details (reissued)
  - S102 – Enlarged Basement Plan – Disc Filters and Bridge Crane (reissued)
  - S105 – First Floor Framing Plan (reissued)
  - S302 – Sections and Details (reissued)
  - P002 – Standard Details (reissued)
  - P003 – Schedules and Details (reissued)
  - P101 – Hydraulic Profile (reissued)
  - P102 – Hydraulic Profile (reissued)
  - P108 – Flow Schematic and P&ID (reissued)
  - P201 – Overall Basement Piping Plan (reissued)

Owosso WWTP Improvement Phase 1

Change Order 2

Item	Amount
1	-\$11,144.23
2	\$144,938.00
3	\$38,612.00
4	For Clarification Only
5	\$0.00
6	\$2,899.00
<b>Total</b>	<b>\$175,304.77</b>
Allowances applied	
testing	\$16,000.00
hauling	\$50,000.00
<b>Total</b>	<b>\$66,000.00</b>
Add Mezzanine painting	\$39,500.00
Remove galv. Painting	-\$31,627.00
<b>Total Painting Difference</b>	<b>\$7,873.00</b>
 <b>Total Amount of Change Order</b>	 <b>\$117,177.77</b>

**Hauling Notes:**  
 - The T&M sheets from Blue Star are currently preliminary until Waste Management can provide all the backup information. Currently we are looking at less than \$30,000.00 used so far. Pricing may change once it is received.



BULLETIN  
PAGE 2 OF 5

- P206 – Disc Filters Enlarged Plan (reissued)
- P301 – Sections (reissued)
- P303 – Isometrics (reissued)
- E203 – Filters Room Power and System Plan (reissued)
- E402 – One Line Diagram (reissued)
- E502 – Electrical Details (reissued)

Handrail

JG

DF Best	\$	16,603.23
Murray	\$	4,144.00
Bills	\$	(11,144.23)
<b>Item 1 Total</b>	\$	<b>9,603.00</b>

- A. Replace Veolia filters with Wes Tech filters, directed by contractor.
- B. Replace a portion of effluent piping with concrete channel including removal of valves (508, 510, 512) and wall sleeves (WS 1-1, WS1-2, WS 1-3). Added wall pipes, see schedule.
- C. Modified location and configuration of stairs along grid line E at west side of walkways between filters.
- D. Modified guardrail configuration along width of walkways.
- E. Modify 480VAC conduit and wiring to power Control Panels TF-1-CP and TF-2-CP.

~~ADD~~ DEDUCT: \$ 9,603.00

**ITEM NO. 2:** UV Disinfection System Modifications

- Sheet:
- G002 – Sheet Index (reissued)
  - D301 – Structural Basement Demolition Plan (reissued)
  - D302 – Structural First Floor Demolition Plan (reissued)
  - D501 – Mechanical Filters and Basement Demolition Plan (reissued)
  - A101 – Overall Basement Floor Plan (reissued)
  - A602 – Sections and Details (reissued)
  - S002 – Standard Details (reissued)
  - S103 – Enlarged Basement Plan – UV Disinfection and Sump Pump (reissued)
  - S105 – First Floor Framing Plan (reissued)
  - S301 – Sections and Details (reissued)
  - S303 – Sections and Details (reissued)
  - S304 – Sections and Details (issued)
  - P002 – Standard Details (reissued)
  - P003 – Schedules and Details (reissued)
  - P101 – Hydraulic Profile (reissued)
  - P102 – Hydraulic Profile (reissued)
  - P108 – Flow Schematic and P&ID (reissued)
  - P201 – Overall Basement Piping Plan (reissued)
  - P207 – UV Disinfection Enlarged Plan (reissued)
  - P302 – Sections (reissued)
  - P304 – Isometrics (reissued)
  - M101 – Basement Plumbing Plan (reissued)
  - E203 – Filters Room Power and System Plan (reissued)
  - E402 – One Line Diagram (reissued)
  - E502 – Electrical Details (reissued)

Handrail ( not approved)

DF Best	\$	(2,703.00)
John E. Green	\$	140,974.00
Murray	\$	4,144.00
Bills	\$	28,367.00
RCL	\$	(21,700.00)
<b>Item 2 Total</b>	\$	<b>149,082.00</b>

- A. Modify UV channel width and depth, have UV treatment system in both channels. Remove cutting out existing floor for channels, reduce size of channel on N/S effluent leg.
- B. Modified location and configuration of stairs along grid line 6 at northwest corner of channel.
- C. Modified guardrail configuration along channels.
- D. Removed and concrete infilled floor drain.
- E. Modify 480VAC conduit and wiring to power Control Panels UV-HSC, PDC-1, and PDC-2.
- F. Modify Instrumentation conduit and wiring to Control Panel UV-SCC.

~~ADD~~ DEDUCT: \$ 149,082.00

\$144,938.00

BULLETIN  
PAGE 3 OF 5

ITEM NO. 3: UVT Sensor  
Specification Section :40 90 00 Instrumentation and Controls for Process Systems (not reissued)

A. Revise paragraph 1.7.E.2:

2. SCADA computer screen shall be developed by Systems Integrator for displaying and controlling the Tertiary Filter System operation. The following control and monitoring shall be included:
  - a. Following status and alarms shall be included at a minimum:
    - 1) Filter 1 overflow water level.
    - 2) Filter 2 overflow water level.
    - 3) Filter 1 high water level.
    - 4) Filter 2 high water level.
    - 5) Filter 1 low water level.
    - 6) Filter 2 low water level.
    - 7) Drum drive 1 VFD fault.
    - 8) Drum drive 2 VFD fault.
    - 9) Spray bar 1 motor overload.
    - 10) Spray bar 2 motor overload.
    - 11) Backwash pump 1 VFD fault.
    - 12) Backwash pump 2 VFD fault.
    - 13) Emergency stop push button pressed.

B. Revise paragraph 1.7.F:

- F. UV Disinfection:
  1. General: Two UV banks (UVB-1, UVB-2) and an associated control panel (SCC) will be supplied to monitor UV intensity and provide a general fault alarm, and provide a critical fault alarm.
  2. All equipment for UV system, including controls, will be furnished by the UV system manufacturer. Contractor shall install all controls and panels for UV system in accordance with UV system manufacturer's instructions and drawings.
  3. UV control panel (SCC) shall be connected to SCADA system.
  4. SCADA computer screen shall be developed by Systems Integrator for displaying and controlling the UV system operation. The following control and monitoring shall be included:
    - a. Bank Control (UVB-1 and UVB-2):
      - 1) Remote Off:
        - a) When a bank is placed into "Remote Off", the bank will be commanded to turn off immediately if it was running. The bank will remain off while in this mode of operation.
      - 2) Remote Hand:
        - a) When a bank is placed into "Remote Hand", it is energized for an initial configured warm-up time, and then will drop to a power level that is operator enterable:
          - (1) Operator set power level range: 60%-100%.
      - 3) Remote Auto:
        - a) A bank in "Remote Auto" is controlled by the SCC. The SCC will control the number of banks that are operating and the power level of each bank in order to maintain the current delivered UV dose above the entered setpoint.
    - b. Wiper Control (HSC):
      - 1) Remote Manual:
        - a) A wipe sequence may be manually initiated by an operator through SCADA.
        - b) The operator can request a manual remote wipe sequence of a single wiper group when in "Remote" Mode. Only one wiper group can operate at a time. As a result, if any wiper group in an HSC is currently in operation the Manual Remote Wipe Request is not available to the operator for any wiper groups in that HSC.
      - 2) Remote Auto:
        - a) All wiper groups in "Remote" Mode in an HSC will be controlled by the SCC.
    - c. UV system status and alarms shall be sent to and incorporated into Plant SCADA system. The following status and alarms shall be included at a minimum:
      - 1) Bank 1 UV intensity (units in both % and mWcm<sup>2</sup>).
      - 2) Bank 2 UV intensity (units in both % and mWcm<sup>2</sup>).
      - 3) Bank 1 running.

BULLETIN  
PAGE 4 OF 5

- 4) Bank 2 running.
  - 5) Bank 1 in Remote.
  - 6) Bank 2 in Remote.
  - 7) Bank 1 fault.
  - 8) Bank 2 fault.
  - 9) Bank 1 Wiper group in remote (Typ. for wiper group).
  - 10) Bank 2 Wiper group in remote (Typ. for wiper group).
  - 11) Bank 1 Wiper group sequence in progress (Typ. for wiper group).
  - 12) Bank 2 Wiper group sequence in progress (Typ. for wiper group).
  - 13) Bank 1 Wiper group fault (Typ. for wiper group).
  - 14) Bank 2 Wiper group fault (Typ. for wiper group).
  - 15) Channel 1 low water level (LSL-7611).
  - 16) Channel 2 low water level (LSL-7612).
5. Flow Input:
- a. A flow signal is required in order to provide dose pacing functionality for the UV system.
  - b. Final Effluent 4-20mA analog flow signal shall be brought into the SCC.
6. Major equipment included in the UV system are as follows:
- a. UV Banks and monitoring systems.
  - b. Power Distribution Centers.
  - c. Hydraulic Control Center.
  - d. Systems Control Center.
  - e. Level Sensors.

~~C. Add paragraph 2.3.G: **Not Needed for a Trojan 3000 Plus System**~~

- ~~G. Continuous Analytical Measurement:~~
- ~~1. UV Transmittance Device:~~
    - ~~a. General: UV transmittance measurement system.~~
    - ~~b. Display: Backlit LCD.~~
    - ~~c. Housing: NEMA 4X wall mount.~~
    - ~~d. Resolution: 0.1%.~~
    - ~~e. Range: 0-100%.~~
    - ~~f. Output:~~
      - ~~1) Isolated 4-20 MA.~~
      - ~~2) Two 5 amp SPDT relay.~~
    - ~~g. Power: 24 VDC.~~
    - ~~h. Sensor:~~
      - ~~1) The sensor shall have a non-mechanical integrated ultrasonic cleaning system.~~
      - ~~2) Shaft: Titanium Grade 2.~~
      - ~~3) Measurement Window: Sapphire.~~
      - ~~4) Center Piece, End Cap: PEEK.~~
      - ~~5) Plug Head Connector Housing: POM.~~
      - ~~6) Plug: ETFE.~~
      - ~~7) Protective Ring: POM.~~
      - ~~8) EMI/RFI Conformance:~~
        - ~~a) EN 61326 Class B.~~
        - ~~b) FCC Class A.~~
      - ~~9) Protection Rating: IP68.~~
    - ~~i. Sensor Connection Cable:~~
      - ~~1) Conductors: Tin-coated stranded copper wire.~~
      - ~~2) Coupling Ring: Stainless Steel 1.4571 (equivalent to 316Ti).~~
      - ~~3) Ring: POM.~~
      - ~~4) Screw: Stainless Steel V4A.~~
      - ~~5) O-ring: NBR.~~
      - ~~6) Enclosure: POM.~~
      - ~~7) Nut: Stainless Steel 1.4571 (equivalent to 316Ti).~~
      - ~~8) Protection Ring: POM.~~
      - ~~9) Cable Sheath: PUR.~~
      - ~~10) Protective Cap: PVC.~~

BULLETIN  
 PAGE 5 OF 5

- 11) Protection Rating: IP68 (waterproof).
- j. Sample Temperature Range: 32 to 113 degrees F.
- k. The sensor shall have a digital output signal.
- l. The sensor shall detach from sensor cable allowing for easy replacement or repair.
- m. Schedule:
  - 1) AE/AIT-600
- n. Manufacturer: YSI Incorporated (YSI DIQ/S 282 Controller with IQ UVT-254 Probe).

DF Best	\$	38,612.00
Item 3 Total	\$	38,612.00

~~ADD~~ DEDUCT: \$ 38,612.00

ITEM NO. 4: DP-T1 Relocation  
 Sheet: E203 – Filters Room Power and System Plan (reissued)

- A. Relocate distribution panelboard DP-T1 approximately 20' north on plan, per owner request.

For Clarification:

ITEM NO. 5: Fan Coil Unit Sequence of Operation.  
 Sheet: M503 – Schedule (reissued)

- A. Amend fan coil unit sequence of operation to match controller capabilities.

ADD/DEDUCT: \$ 0.00

ITEM NO. 6: Thicken Sludge Pump P-720 Wiring Diagram  
 Sheet: E203 – Filters Room Power and System Plan (reissued)  
 E-501 – Electrical Details (reissued)

DF Best	\$	2,899.00
Item 6 Total	\$	2,899.00

- A. Add Aux Fault – High Suction Vacuum to shut down VFD.

~~ADD~~ DEDUCT: \$ 2,899.00

Murray- deduct for not painting: (\$31,627.00)  
 Bridge Crane Steel, Stair Stringers, OH Door Jam  
 Steel, New Mezzanine Steel, Disc Filter Support  
 Steel, Pipe Support Steel

VE Mezzanine: \$39,500.00

RFI #26: (\$14,750.00) not approved

Allowances Remaining:

Special Inspection/Testing: (\$16,000.00)  
 Carbon & Pressure Filter Media Disp.: (\$50,000.00)  
 - The T&M sheets from Blue Star are currently  
 preliminary until Waste Management can provide  
 all the backup information. Currently we are looking  
 at less than \$30,000.00 used so far.

END OF BULLETIN

If all alternates of the  
 adders/deducts were approved:  
**\$127,319.00**

Contractor:

Signature

Nicholas Coon, Project Manager

Name and Title of Signatory

5/17/2024

Date

\$117,177.00 (with  
 handrail removed and  
 DF best filter  
 removed)

PRICING SHEET



JOB Owosso WWTP Bulletin #3  
 WORK ITEM #1

ESTIMATE NO.  
 Sheet 1 of 1

ESTIMATED BY: D.F. REST      RECEIVED BY:      EXTENDED BY:      CHECKED BY:      DATE: 4/30/2024

✓	MATERIAL	QUANTITY	MATERIAL PRICE	PER	MATERIAL EXTENSION	LABOR UNIT	PER	LABOR EXTENSION
	Spraybar drive motor	3	25 -	E	75 -	2 -	E	6 -
	25HP VFD	3				8 -	E	24 -
	LSH	6	50 -	E	300 -	2 -	E	12 -
	1 1/4	150	786 -	C	1179 -	14 -	C	21 -
	3/4	180	336 -	C	605 -	8 -	C	14 -
	Hangers	50	10 -	E	500 -			
	3/4 LTB sets	6	750 E		45 -	15 E		1 -
	#4	500	1152 -	M	576 -	16 -	M	8 -
	#8	175	489 -	M	86 -	10 -	M	2 -
	#12	800	174	M	139 -	8 -	M	6 -

Total This Sheet Transferred To Receipt By: INITIAL:                           TOTAL: 3505 -      TOTAL: 94 -





PRICING SHEET



JOB Owosso WWTP Bulletin #3  
 WORK ITEM #2

ESTIMATE NO  
 Sheet No. 1 of 1 Sheet

ESTIMATED BY <u>D.F. BEST</u>	PRICED BY	EXTENDED BY	CHECKED BY	DATE <u>4/30/0024</u>
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✓	MATERIAL	QUANTITY	MATERIAL PRICE	PER	MATERIAL EXTENSION	LABOR UNIT	PER	LABOR EXTENSION
	1" GRS	250'	534-	C	1335	10	C	25-
	3/4" I	(410')	336-	C	(1378)	8-	C	(33-)
	Hangers	(20)	6-	E	(120)			
	#6	1160'	752-	M	872-	12	M	14-
	#10	(2520)	264	M	(665)	9	M	(23)
	#12	350	174-	M	61-	8	M	3-
	20A 3p C.B.	1			475-	1-	E	1-
	60A 3p C.B.	2	475-	E	950-	150	E	3-
	Ballast Cabinets	(4)				8-	E	(32-)
	UV-CP	(1)						(16-)
	UV-SCC	1						1-
	UV-HSC	1						1-
	PDC-1 + PDC-2	2						16-
	LCP	(2)				4-	E	(8)
	LSL-605	1			50-			2-
	AE-601, 602, 603, 604	(4)				250	E	(10-)
	AE IAIT-600	(1)			(50-)			(3-)

Totals This Sheet Transferred To Recap By-INITIAL   MATERIAL 1530- LABOR (45-)

PRICING SHEET



JOB Owosso WWTP Bulletin #3  
 WORK ITEM #6

ESTIMATE NO  
 Sheet No 1 of 1

ESTIMATED BY <u>D.F. BEST</u>	PRICED BY	EXTENDED BY	CHECKED BY	DATE <u>4/30/2024</u>
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✓	MATERIAL	QUANTITY	MATERIAL PRICE	PER	MATERIAL EXTENSION	LABOR UNIT	PER	LABOR EXTENSION
1	High Suction Vacuum Sw	1			50-			2-
2	VFD Control terms	4						1-
3	#14	400'	117-	M	47-	7-M		3-
4	VFD field Service			Quote				2-
5								
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Totals This Sheet Transferred To Recap By-INITIAL  MATERIAL  97- LABOR  8-



QUOTE NUMBER: **1754008**

Quoted Date: 05/01/2024

Printed Date: 05/01/2024

**TO: D F BEST COMPANY**

ATTN: Dave Best  
 D F BEST COMPANY  
 628 PATHWAY DRIVE  
 HOWELL, MI 48843  
 PHONE: (517) 548-0612 FAX: (517) 548-0911

PO Number:

Sales Person: Darrick Mowers

Item	Part Number	Description	Req. Qty	Avail. Qty	Delivery	Price	UM	Ext. Price
1	CHPDG23G0020TFFL	CHD PDG23G0020TFFL 3P 20A CB	1	2	05/02/2024	\$475.000	E	\$475.00
2	CHPDG23G0060TFFL	CHD PDG23G0060TFFL 3P 60A CB	2	2	05/02/2024	\$475.000	E	\$950.00

Material Sub Total: \$1,425.00

Tax Total: \$85.50

**Grand Total: \$1,510.50**

Please do not hesitate to call with any questions.

Best Regards,  
 Darrick Mowers  
 Phone: (734) 229-9100  
 Fax: (734) 229-9101

ROMULUS LOCATION  
 CLINTON TOWNSHIP

15424 Oakwood Dr, Romulus, MI 48174  
 44801 Centre Court E, Clinton Twp, MI 48038

Phone: 734-229-9100  
 Phone: 586-636-9100

## David F Best

---

**From:** AGNEW, David <David.Agnew@woodplc.com>  
**Sent:** Monday, May 13, 2024 10:19 AM  
**To:** David F Best  
**Cc:** 'Sean Sabin'  
**Subject:** RE: Owosso WWTP Ph1 - Bulletin 3

\$31,196.00 without the YSI Analyzer.

Best Regards,

Dave Agnew – 517-719-1143 – [david.agnew@woodplc.com](mailto:david.agnew@woodplc.com)

---

**From:** David F Best <dfbest@dfbestco.com>  
**Sent:** Monday, May 13, 2024 9:15 AM  
**To:** AGNEW, David <David.Agnew@woodplc.com>  
**Cc:** 'Sean Sabin' <ssabin@dfbestco.com>  
**Subject:** FW: Owosso WWTP Ph1 - Bulletin 3

**CAUTION:** External email. Please do not click on links/attachments unless you know the content is genuine and safe.

David,

See email below.

How does this affect your Bulletin #3 pricing?

If you have any questions please feel free to call me at (C) 517-404-7637.

Thank You

David F. Best

D. F. BEST COMPANY, INC.

Electrical Construction Services

Clean Solutions for a changing world

---

**From:** Nick Coon <[nick@RCLconstruct.com](mailto:nick@RCLconstruct.com)>  
**Sent:** Monday, May 13, 2024 8:36 AM  
**To:** [dfbest@dfbestco.com](mailto:dfbest@dfbestco.com)  
**Cc:** 'Sean Sabin' <[ssabin@dfbestco.com](mailto:ssabin@dfbestco.com)>  
**Subject:** RE: Owosso WWTP Ph1 - Bulletin 3

David,

Per our conversations, note that this scope has been eliminated from the project and we will need a deduct/credit for the associated wiring/terminations/conduits/programing.



## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

**DATE:** June 3, 2024

**TO:** Mayor Teich and Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Gravel Bid - Reject the bid received

### RECOMMENDATION:

Approval to reject the State Certified 22A Gravel bid received from Smith Sand & Gravel, Owosso, MI for the 2024-2025 Sand, Gravel, and Limestone Bid from Department of Public Works.

### BACKGROUND:

On Tuesday, May 7, 2024, the City received one bid from an interested vendor for its annual Sand, Gravel, and Limestone Bid for DPW. Specifically, the 22A Gravel bid is significantly higher than the City estimated and projected in the budget. Therefore, the recommendation is to reject the 22A Gravel bid received from Smith Sand & Gravel.

This year only one (1) bidder bid on this bid, whereas in years past the City would receive up to five (5) bidders. So, the recommendation is to rebid and to reach out directly to the companies that have bid in years past in an effort to increase the response and obtain a more competitive bid.

### FISCAL IMPACTS:

There is no fiscal impact with rejecting the bid received.

**ATTACHMENT:** (1) Resolution

**RESOLUTION NO.**

**AUTHORIZING THE REJECTION OF BID FOR  
22A GRAVEL IN THE SAND, GRAVEL & LIMESTONE BID**

WHEREAS, the City of Owosso sought bids for 22A Gravel; and

WHEREAS, the bid received is in excess of the estimate and available funds to purchase said materials.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to reject the 22A Gravel bid received from Smith Sand & Gravel.
- SECOND: staff is directed to rebid the item and contact past bidders to illicit a more robust and competitive response.



## MEMORANDUM

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**DATE:** June 3, 2024

**TO:** Mayor Teich and Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Water Treatment Plant – Bulk Chemical LimeCure-25

**RECOMMENDATION:**

Authorization to enter into a purchase agreement with Applied Specialties Incorporated of Avon Lake, Ohio for bulk chemicals necessary for treatment of potable water.

**BACKGROUND:**

Applied Specialties Incorporated is a sole source provider permitted by the Michigan Department of Environment, Great Lakes, and Energy, for a Lime softening chemical called LimeCure-25. Request waiver of purchasing policy formal bid requirements in order to initiate immediate procurement upon approval and authorization. The purpose of this chemical is to soften the residual Lime (Lime is used for iron and hardness removal) that accumulates and bonds to metal surfaces during the treatment process.

Annually, the Water Treatment Facility must shut down and clean two clarifier treatment processes, which can take on average two to four weeks for each clarifier. Currently, the residual lime from the water softening process that bonds to the metal surfaces of the center column and mechanical drive equipment must be manually chipped away by hand. This is a confined space, where one operator must be secured with a harness and safety lines, and requires another operator as a safety observer and helper.

The addition of the LimeCure is expected to make possible cleaning of the clarifier equipment by means of power washing. This would result in less man-hours for maintenance, minimize confined space entry time, and minimize the opportunity for personnel injury.

**FISCAL IMPACTS:**

Estimated \$29,625.00 annual expense, amount may go over based on actual demand/usage. 2024 price is \$1.185/pound, 2023 price was \$1.15/pound, 2022 price was \$1.15/pound, and 2021 price was \$0.95/pound. Funded from the Operations & Maintenance Budget account 591-553-743.000.

**Document originated by:** Ryan E. Suchanek  
**Attachments:** (1) Resolution  
(2) Quote

**RESOLUTION NO.**

**AUTHORIZING THE SOLE SOURCE PURCHASE  
OF LIMECURE-25  
FROM APPLIED SPECIALTIES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has filtration equipment at the Water Treatment Plant that requires the periodic removal of lime scale build-up; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25 to reduce said build-up, and it is hereby determined that Applied Specialties, Inc. of Avon Lake, Ohio is the only firm qualified and permitted to provide such product for use in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to authorize the sole source purchase of LimeCure-25 from Applied Specialties Incorporated, at the price of \$1.185 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties Incorporated of Avon, Ohio according to unit prices for the actual quantities delivered, estimated in amount of \$29,625.00 for FY2024-2025, actual amount may vary based on actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.





Applied Specialties, Inc  
 33555 Pin Oak Parkway  
 Avon Lake, Ohio 44012  
 440-933-9442 Office  
 440-933-9439 Fax  
 www.AppliedSpecialties.com

QUOTATION FORM: F.8.2.1

Applied Specialties Inc.

## Quotation

Quotation Date 04/25/24	Salesman Amato
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TO:	City of Owosso WTP
	1111 Allendale Ave.
	Owosso, MI 48867
	Attn: David Haut
	989-725-0560
	<a href="mailto:david.haut@ci.owosso.mi.us">david.haut@ci.owosso.mi.us</a>

FOB: Destination: Owosso, MI	Order Lead Time: 5 - 7 Business Days After Receipt of Order	Ship Via: Best Way - Common Carrier LTL
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Quantity	Unit of Measure	Item Description	Unit Price	Total
14,850	lbs	LimeCure 25	\$1.185	\$17,597.25
1 X 275Gal Tote of LimeCure 25 = 2,475lbs.				
Quotation is for 6 X 275Gal Totes - TOTAL 14,850lbs. - 6 TOTES/ORDER				
NOTE: Freight Charges are included in Unit Price.				
Pricing Valid July 1, 2024 - June 30, 2025				
			Total=>	\$17,597.25

### Payment Terms are Net 30 DAYS

We are pleased to submit the above quotation for your consideration. This quotation is valid for 30 Days, unless otherwise stated in above Quotation. Thereafter, pricing is subject to change without notice. If you have any questions or need additional information regarding this Quotation, please contact our office at (440) 933-9442. To place an order for this Quotation, please contact our Customer Service Department at (440) 933-9442.

ACCEPTED BY: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



## MEMORANDUM

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**DATE:** June 3, 2024

**TO:** Mayor Teich and Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** Water Treatment Plant – Bulk Carbon Dioxide

### RECOMMENDATION:

Authorization to enter into a purchase agreement with Matheson Tri-Gas, Inc. of Irving, Texas for bulk CO<sub>2</sub> necessary for treatment of potable water.

### BACKGROUND:

Matheson is a sole source provider for bulk municipal drinking water treatment grade CO<sub>2</sub>. As over the last decade the City has tried to bid out multiple times, sometimes getting a sole bid or even no bids at all. Some of the previous suppliers have either discontinued supplying, or some are unable to provide in bulk CO<sub>2</sub> that meets the minimum municipal drinking water treatment standards. Request waiver of purchasing policy formal bid requirements in order to initiate immediate procurement upon approval and authorization.

The WTP requires an estimated yearly usage of 74 tons of bulk CO<sub>2</sub>.

### FISCAL IMPACTS:

Estimated \$15,540.00 annual expense, amount may go over based on actual demand/usage. The current quote for the upcoming fiscal year is \$210 per ton (\$0.105 per pound). This year's pricing is **8.25%** more than the FY2023-2024 quoted prices. As the 2023 price was \$194 per ton (\$0.097 per pound, 43% higher than the year before), and 2022 price was \$136 per ton (\$0.068 per pound). Funded from the Operations & Maintenance Budget account 591-553-743.000.

**Document originated by:** Ryan E. Suchanek

**Attachments:** (1) Resolution  
(2) Quote

**RESOLUTION NO.**

**AUTHORIZING THE SOLE SOURCE PURCHASE  
OF BULK CARBON DIOXIDE  
FROM MATHESON TRI-GAS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires carbon dioxide in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, it is hereby determined that Matheson Tri-Gas, Inc is the only firm qualified to provide such product used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase bulk carbon dioxide (CO<sub>2</sub>) from Matheson Tri-Gas, Inc. at the price of \$0.105 per pound or \$210 per ton, with an estimated annual usage of 74 tons.
- SECOND: the accounts payable department is authorized to submit payment to Matheson Tri-Gas, Inc. for the purchase of bulk CO<sub>2</sub> in the amount of \$15,540.00 for FY2024-2025, actual amount may vary based on actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

**Terms and Conditions of Sale (Gases & Services)** These are the Terms and Conditions of sale agreement dated May 3, 2024 between Matheson Tri-Gas (“MTG”) and City of Owosso (“BUYER”) located in Owosso, MI (“Agreement”).

This Agreement relates to BUYER’S proposed purchase agreement (referred to below as the “PO”) under which MTG would provide certain product and/or equipment, work and services for BUYER. A copy of the PO is attached as Exhibit A. MTG accepts the PO on the condition that BUYER agrees by signing below to modify the PO as follows:

BUYER shall provide MTG a copy of a purchase order for gases and billing purposes.

- a) The terms stated in Sections A below ARE MADE part of the PO;
- b) Terms referred to in Section B below ARE REMOVED FROM the PO;
- c) Any other PO terms (whether or not mentioned here) that conflict with Section A terms ARE ALSO REMOVED.

For the purposes noted above, MTG and BUYER further AGREE AS FOLLOWS:  
SECTION A: The following A.1 through A.6 are Part of the PO.

*A.1. HAZARDS. BUYER understands that the U. S. Occupational Health and Safety Administration (“OSHA”) considers the products to be hazardous. BUYER confirms that it has received MTG’s Material Safety Data Sheets (“MSDS”), and agrees to warn, protect and train all persons exposed to the product hazards. BUYER understands that OSHA regulations may require BUYER to do a hazard communication program for its employees. BUYER will make sure that all employees, BUYERs and others exposed to the products are given and use the MSDS’s. BUYER will also comply with EPCRA, Sara Title III, and file all reports required thereunder.*

A.2. LIMITED WARRANTY. MTG warrants that the products and equipment (if any) manufactured by MTG, and services and work provided by MTG, will comply with MTG’s standard specifications. MTG makes no warranty regarding products or equipment manufactured by others, and EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, PROMISES AND REPRESENTATIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO those relating to: a) WARRANTIES OF MERCHANTABILITY or FITNESS FOR A PARTICULAR PURPOSE, b) patents or other intellectual property, or c) favored nation pricing or similar price-related matters.

A.3. EXCLUSIONS OF LIABILITY, REMEDY AND DAMAGES. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES. MTG’S SOLE LIABILITY AND BUYER’S SOLE REMEDY FOR ANY DAMAGES RESULTING FROM PRODUCTS MANUFACTURED BY MTG, EQUIPMENT PROVIDED BY MTG OR SERVICE OR WORK PERFORMED BY MTG, OR FROM THE NONDELIVERY, NON-PERFORMANCE, OR MISPERFORMANCE THEREOF, SHALL BE LIMITED, AT MTG’S OPTION, TO THE REFUND OF THE PURCHASE PRICE OR REPLACEMENT OF THE PRODUCTS OR EQUIPMENT OR REPERFORMING OF THE WORK OR SERVICE. MTG SHALL HAVE NO LIABILITY FOR ANY DAMAGES RESULTING FROM PRODUCTS NOT MANUFACTURED BY MTG AND BUYER’S SOLE REMEDY SHALL BE AGAINST THE MANUFACTURER AND SHALL BE LIMITED TO THE REMEDIES CONTAINED IN THE MANUFACTURER’S WARRANTY. THE LIMITATIONS CONTAINED IN THIS PARAGRAPH SHALL APPLY REGARDLESS OF WHETHER THE CLAIM FOR DAMAGES IS BASED ON BREACH OF CONTRACT, BREACH OF WARRANTY, TORT OR OTHERWISE, AND SHALL APPLY EVEN IF THE DAMAGES ARE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE, GROSS NEGLIGENCE OR ACTS AND OMISSIONS OF THE PARTY FROM WHOM DAMAGES ARE SOUGHT.

#### A.4 INDEMNITY AND INSURANCE.

Each party (“the Indemnifying Party”) will indemnify, hold harmless and defend the other party (“the Indemnified Party”), from and against all damages, claims, liabilities, losses, costs, and expenses incurred by the Indemnified Party and resulting from any claim by any third party claims for (i) personal injury (other than the Indemnifying Party’s employees) to the extent they are a consequence of any negligent act or omission of the Indemnifying Party, its employees or agents; PROVIDED, THAT, THE INDEMNIFYING PARTY IS AFFORDED THE RIGHT TO CONTROL THE DEFENSE AND SETTLEMENT FOR ANY MATTER FOR WHICH INDEMNIFICATION IS SOUGHT UNDER THIS SECTION.

A.5. ADDITIONAL STANDARD TERMS AND CONDITIONS. MTG: a) will not be obligated to deliver product in excess of 120% of the lesser of BUYER’s average monthly purchases of each product during the prior 3 months or the estimated volumes (if any) set forth in A.7., b) may reduce and apportion deliveries if there is insufficient product from the normal supply source for any reason, and may charge extra for product from non-normal sources, c) will not be liable for failure to perform for reasons beyond its reasonable control, d) may increase prices (including facility fees) on 30 days written notice except if and as limited or otherwise provided by Section A. 7 below, and e) may collect MTG’s scheduled applicable non-price charges, including Hazardous Materials (“Hazmat”) Charge for the handling of hazardous materials and for compliance with laws and regulations concerning hazardous materials, Medical Charge for the handling of medical products and for compliance with laws and regulations concerning medical products, delivery charge, and other special non-price charges (including temporary emergency, plant outage, fuel and energy surcharges) that MTG may assess. These non-price charges may be amended and others may be added at MTG’s discretion. The total amount due from the BUYER may include various itemized charges, including: charges for the handling of hazardous materials and for compliance with laws and regulations concerning hazardous materials; charges for handling, delivery, and shipping; and/or charges for energy or fuel. None of the charges represent a tax or fee paid to or imposed by any governmental authority, and all of the charges are retained by the MTG.

BUYER will: a) provide a site, site access, and site utilities, services and permits, and receive site equipment, on MTG’s standard terms; b) pay MTG’s standard rates except if and as limited in Section A.7.,c) pay all charges, including all applicable taxes, within 30 days of invoice date, and pay 1.5% per month (or, if less, the maximum permitted by law) on any delinquent balance, and e) give reasonable advance notice of orders and allow deliveries 24 hours a day, 7 days a week. BUYER warrants that it is contractually free to make this Agreement.

Miscellaneous. Product deliveries will be measured by MTG’s usual method. Title and risk of loss of liquid product delivered by MTG to BUYER site will pass upon delivery into storage at site. FOB point will be BUYER site unless otherwise provided in

A.6. **Notwithstanding anything herein or in the PO to the contrary**, BUYER may not assign this Agreement, or resell product, without Seller written consent. This Agreement will be governed by the laws of the state of BUYER’s site. This Agreement including the PO (as modified hereby) constitutes the parties’ entire agreement. This Agreement may be cancelled by MTG’s corporate headquarters within 30 days after signing by both parties. The term of the PO, and applicable product and equipment prices, are as indicated on the face of the PO unless otherwise indicated in A.7.

A.7. *OTHER (Add any other Applicable Item – Type in below or Attach)*

**Term July 1, 2024 – June 30, 2025 | Pricing shall be \$0.105/lb. or \$210/ton**

If, in MTG’s opinion, relief from limitations on price increases becomes necessary, MTG may request relief in writing. If MTG does so, and Buyer does not object in writing to the proposed price increase within fifteen (15) days after the date of the notice, the increase shall take effect on



**MATHESON**

ask. . .The Gas Professionals™

the date specified in said notice. If Buyer does object in writing and the parties have not agreed to a mutually satisfactory resolution of MTG's request within thirty (30) days of MTG's receipt of said objection, MTG shall rescind its request for relief or otherwise either party may, within ten (10) days thereafter, terminate this Agreement for the Product in question, effective not less than thirty (30) days after giving notice of such termination.

These Terms and Conditions of sale shall govern every order BUYER receives from MTG.

<b>City of Owosso</b>	<b>Matheson Tri-Gas, Inc.</b>
<b>301 W. Main Street</b>	<b>909 Lake Carolyn Parkway</b>
<b>Owosso, MI 48867</b>	<b>Irving, TX 75039</b>
<b>Name:</b>	<b>Name:</b>
<b>Title:</b>	<b>Title</b>
<b>Date:</b>	<b>Date:</b>
<b>Signature:</b>	<b>Signature:</b>



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301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: May 28, 2024

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Annual General Liability, Property and Auto Insurance Renewal

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## **RECOMMENDATION:**

Recommend payment to Michigan Municipal Risk Management Authority (MMRMA) in the amount of \$316,745 for general liability, property and auto insurance premium for the coverage period of July 1, 2024 to July 1, 2025.

## **BACKGROUND:**

The City of Owosso has been a member of the Michigan Municipal Risk Management Authority (MMRMA) since September 1, 1986. MMRMA provides the city with general liability coverage, property coverage and auto coverage.

The city receives three invoices from MMRMA throughout the fiscal year. The Finance Department is requesting City Council to approve the total premium amount, so a purchase order can be created for this annual expense.

## **FISCAL IMPACTS:**

An expense of \$316,745 will be charged to various funds as outlined in the approved Fiscal Year Budget ending 6-30-2025.

**RESOLUTION NO.**

**AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH  
MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been a member of Michigan Municipal Risk Management Authority since September 1, 1986; and

WHEREAS, Michigan Municipal Risk Management Authority was created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments; and

WHEREAS, the City of Owosso will be provided general liability, auto and property insurance coverage for the period from July 1, 2024 to July 1, 2025 by MMRMA; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual liability, property and auto insurance coverage from the Michigan Municipal Risk Management Authority.
- SECOND: the finance director is instructed and authorized to sign the document substantially in form attached as the coverage proposal and addendum between the City of Owosso and Michigan Municipal Risk Management Authority.
- THIRD: the accounts payable department is authorized to pay Michigan Municipal Risk Management Authority premium for annual coverage estimated at \$316,745.00.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2025 budget as identified under the account code 810.000 – Insurance & Bonds.



Community: **City of Owosso**  
 Renewal period: July 1, 2024 to July 1, 2025

	<u>Total Contribution</u>	<u>Property Totals</u>	<u>Stop Loss</u>
Last Year	\$284,215	\$69,206,008	\$150,000
This Year	\$316,745	\$72,130,441	\$150,000
Total Change	\$32,530	\$2,924,433	\$0
% Change (+ -)	<b>11.4%</b>	<b>4.2%</b>	<b>0.0%</b>

**Notes:**

**RAP Grants:**

<u>Approved</u>	<u>Issued</u>	<u>Description</u>	<u>Amount</u>	<u>Comments</u>
3/14/06	4/3/06	3000 Use of Force Simula	\$600	
5/24/12	9/17/12	Taser Project	\$2,000	50% up to \$2,000
11/18/13	6/18/14	In Car Camera Proj.	\$2,875	1/3 up to \$3,000
3/17/15	8/17/15	In Car Camera Proj.	\$1,161	1/3 up to \$1,161
8/31/15	1/29/16	Sewer Push Camera	\$4,250	50% up to \$5,000
3/18/19	7/1/19	Concrete Scarifier Project	\$2,500	50% up to 42,500
8/26/19	10/14/19	Treasurer Dept Panic Butt	\$292	1/3 up to \$291.66
3/6/20		Staff & Command		75% up to \$2,625
3/5/20		Digital Cameras & Security		1/3 up to \$2,675
3/6/20		Data Storage Project		50% up to \$4,686.39
11/16/20	3/2/21	Staff & Command	\$2,625	75% up to \$2,625
11/16/20	2/1/21	Two Factor Authentication	\$1,970	50% up to \$1970
11/16/20	2/1/21	Cyber Security Training	\$1,702	50% up to \$1701.65
6/1/21	7/30/21	In Car Camera Project	\$1,000	\$1,000
6/1/21	7/30/21	Video Laryngoscope	\$500	50% up to \$500
3/8/22	4/7/22	Power DMS Project	\$2,918	50% up to \$2,917.50
3/8/22	4/7/22	Taser Project	\$4,000	\$4,000
5/25/22	12/14/22	Water Treatment Plant SC	\$30,000	50% up to \$30,000
3/9/23	4/19/23	Thermal Imaging Camera:	\$3,660	50% up to \$3,660
3/9/23	4/19/23	FBI-LEEDA Training	\$348	50% up to \$347.5
	4/19/23	MACP New Chief's Schoo	\$896	
5/18/23	9/7/23	NFPA Fire Inspector 1	\$713	75% up to \$712.50
5/18/23	6/21/23	Stop Sticks Project	\$485	50% up to \$485
8/25/23	10/9/23	MI Certified Professional T	\$1,199	75% up to \$1,199.25
8/25/23	10/9/23	Power Load System	\$5,650	25% up to \$6,650
8/25/23	10/9/23	In Car Cam/Body Cam/Da	\$15,524	50% up to \$15,523.82
			<b>\$86,866</b>	

<b>2006 MMRMA Distribution:</b>	\$24,397	
<b>2007 MMRMA Distribution:</b>	\$73,667	
<b>2008 MMRMA Distribution:</b>	\$128,279	
<b>2010 MMRMA Distribution:</b>	\$72,735	
<b>2011 MMRMA Distribution:</b>	\$119,050	
<b>2012 MMRMA Distribution:</b>	\$275,607	
<b>2013 MMRMA Distribution:</b>	\$108,739	<b>PK</b>
<b>2014 MMRMA Distribution:</b>	\$194,336	<b>RM</b>
<b>2015 MMRMA Distribution:</b>	\$252,866	<b>LZ</b>
<b>2016 MMRMA Distribution:</b>	\$137,866	<b>LZ</b>
<b>2017 MMRMA Distribution:</b>	\$111,070	<b>KE</b>
<b>2018 MMRMA Distribution:</b>	\$174,832	<b>LZ</b>
<b>2019 MMRMA Distribution:</b>	\$125,493	<b>KE</b>
<b>2020 MMRMA Distribution:</b>	\$146,726	<b>KE</b>
<b>2021 MMRMA Distribution:</b>	\$114,048	<b>LZ</b>
<b>2022 MMRMA Distribution:</b>	\$87,922	<b>KE</b>
<b>2023 MMRMA Distribution:</b>	\$82,469	<b>KE</b>
<b>2024 MMRMA Distribution:</b>		<b>MR</b>

**\$2,230,102**

**MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY  
COVERAGE PROPOSAL**

**Member:** City of Owosso **Proposal No:** Q000014476  
**Date of Original Membership:** September 1, 1986  
**Proposal Effective Dates:** July 01, 2024 To July 01, 2025  
**Member Representative:** Brad Barrett **Telephone #:** (989) 725-0575  
**Regional Risk Manager:** Ibex Insurance Services **Telephone #:** (248) 538-0470

**A. Introduction**

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. City of Owosso (hereinafter "Member") is eligible to be a Member of MMRMA. City of Owosso agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

City of Owosso is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

**B. Member Obligation - Deductibles and Self Insured Retentions**

City of Owosso is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). City of Owosso's SIR and deductibles are as follows:

**Table I  
Member Deductibles and Self Insured Retentions**

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$75,000 Per Occurrence
Vehicle Physical Damage	\$1,000 Per Vehicle	\$15,000 Per Vehicle \$30,000 Per Occurrence
Fire/EMS Replacement Cost	\$1,000 Per Occurrence	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The City of Owosso is afforded all coverages provided by MMRMA, except as listed below:

- 1 Sewage System Overflow
- 2 Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

City of Owosso agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

**C. MMRMA Obligations - Payments and Limits of Coverage**

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

**Table II**  
**Limits of Coverage**

Liability and Motor Vehicle Physical Damage	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Liability	15,000,000	N/A	N/A	N/A
2 Judicial Tenure	N/A	N/A	N/A	N/A
3 Sewage System Overflows	0	N/A	0	N/A
4 Volunteer Medical Payments	25,000	N/A	N/A	N/A
5 First Aid	2,000	N/A	N/A	N/A
6 Vehicle Physical Damage	1,500,000	N/A	N/A	N/A
7 Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A
Uninsured/Underinsured Motorist Coverage (per occurrence)	250,000	N/A	N/A	N/A
8 Michigan No-Fault	Per Statute	N/A	N/A	N/A
9 Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Buildings and Personal Property	73,130,441	350,000,000	N/A	N/A
2 Personal Property in Transit	2,000,000	N/A	N/A	N/A
3 Unreported Property	5,000,000	N/A	N/A	N/A
4 Member's Newly Acquired or Constructed Property	10,000,000	N/A	N/A	N/A
5 Fine Arts	2,000,000	N/A	N/A	N/A
6 Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7 Money and Securities	1,000,000	N/A	N/A	N/A
8 Accounts Receivable	2,000,000	N/A	N/A	N/A
9 Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	5,000,000	10,000,000	N/A	N/A
10 Fire and Emergency Vehicle Rental (12 week limit)	2,000 per week	N/A	N/A	N/A
11 Structures Other Than a Building	15,000,000	N/A	N/A	N/A
12 Dam/Dam Structures/Lake Level Controls	0	N/A	N/A	N/A
13 Transformers	0	N/A	N/A	N/A
14 Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
15 Marine Property	1,000,000	N/A	N/A	N/A
16 Other Covered Property	20,000	N/A	N/A	N/A
17 Income and Extra Expense	5,000,000	N/A	N/A	N/A
18 Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
19 Faithful Performance	Per Statute	N/A	N/A	N/A
20 Earthquake	5,000,000	N/A	5,000,000	100,000,000
21 Flood	5,000,000	N/A	5,000,000	100,000,000
22 Terrorism	50,000,000	50,000,000	N/A	N/A

**Table III**

Network and Information Security Liability, Media Injury Liability, Network Security Loss, Breach Mitigation Expense, PCI Assessments, Social Engineering Loss, Reward Coverage, Telecommunications Fraud Reimbursement, Extortion.				
	Limits of Coverage Per Occurrence/Claim	Deductible Per Occurrence/Claim	Retroactive Date	
	\$2,000,000			
<b>Coverage A</b> Network and Information Security Liability; Regulatory Fines:	Each Claim Included in limit above  Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
<b>Coverage B</b> Media Injury Liability	Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
<b>Coverage C</b> Network Security Loss  Network Security Business Interruption Loss:	Each Unauthorized Access Included in limit above  Each Business Interruption Loss Included in limit above	\$25,000	Each Unauthorized Access  Retention Period of 72 hours of Business Interruption Loss	Occurrence
<b>Coverage D</b> Breach Mitigation Expense:	Each Unintentional Data Compromise Included in limit above	\$25,000	Each Unintentional Data Compromise	Occurrence
<b>Coverage E</b> PCI Assessments:	Each Payment Card Breach \$1,000,000 Occ./\$1,000,000 Agg Included in limit above	\$25,000	Each Payment Card Breach	Occurrence
<b>Coverage F</b> Social Engineering Loss:	Each Social Engineering Incident \$100,000 Occ./\$100,000 Agg Included in limit above	\$25,000	Each Social Engineering Incident	Occurrence
<b>Coverage G</b> Reward Coverage	Maximum of 50% of the Covered Claim or Loss; up to \$25,000 Included in Limit above		Not Applicable	Occurrence
<b>Coverage H</b> Telecommunications Fraud Reimbursement	\$25,000 Included in limit above		Not Applicable	Occurrence
<b>Coverage I</b> Extortion Coverage	Each Claim Included in limit above	\$25,000	Each Extortion Loss	Occurrence

Annual Aggregate Limit of Liability

Each Member Aggregate	All Members Aggregate
\$2,000,000	\$17,500,000

The Each Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$2,000,000 per Member for all Subjects of Coverage in any Coverage Period, regardless of the number of coverage events.

The All Member Aggregate Limit of Liability for the combined total of all coverage payments of MMRMA and MCCRMA shall not exceed \$17,500,000 for All Members for all Subjects of Coverage in any Coverage Period, regardless of the number of Members or the number of coverage events.

It is the intent of MMRMA that the coverage afforded under the Subjects of Coverage be mutually exclusive. If however, it is determined that more than one Subject of Coverage applies to one coverage event ensuing from a common nexus of fact, circumstance, situation, event, transaction, or cause, then the largest of the applicable Deductibles for the Subjects of Coverage will apply.

**Table IV**

**Specialized Emergency Response Expense Recovery Coverage**

**Limits of Coverage**

Specialized Emergency Response Expense Recovery	Limits of Coverage per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
	N/A	N/A	N/A	N/A

**Table V**

**Specialized Emergency Response Expense Recovery Coverage**

**Deductibles**

Specialized Emergency Response Expense Recovery	Deductible per Occurrence
	Member
	N/A

**D. Contribution for MMRMA Participation**

City of Owosso

Period: July 01, 2024 To July 01, 2025

Coverages per Member Coverage Overview:	\$284,123
Stop Loss Coverage:	\$7,622
Member Loss Fund Deposit:	\$25,000
<b>TOTAL ANNUAL CONTRIBUTIONS:</b>	<b>\$316,745</b>

**E. List of Addenda**

1. Manuscript Addendum w/o signature
2. Stop Loss Program Participation Agreement

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

Accepted By:  
City of Owosso

Proposal No:  
Q000014476

MMRMA

  
MMRMA Representative

5-29-24  
Date

\_\_\_\_\_  
Member Representative

\_\_\_\_\_  
Date

**ADDENDUM**  
**STOP LOSS PROGRAM**  
**PARTICIPATION AGREEMENT**

**Optional**

The Stop Loss Program limits the Member's cash payments during a July 1 - June 30 year for those costs falling within the Member's SIR. The Stop Loss Program responds only to cumulative Member SIR payments, including damages, indemnification, and allocated loss adjustment expenses, within a July 1 - June 30 calendar year. The paid costs include payments for any coverage provided to the Member by MMRMA provided that the costs are actually paid within the July 1 - June 30 period. On July 1 of each year, the Member's paid costs accumulate from zero.

If the Member has chosen to participate in the Stop Loss Program, and if the Member's paid costs exceed the member's entry point, the Stop Loss Program will pay, until July 1, all costs that would, in the absence of the Stop Loss Program, be paid from the Member's SIR. City of Owosso's entry point is \$150,000. Withdrawing Members do not participate in the Stop Loss Program after the date of withdrawal.

The Member agrees to be bound by MMRMA rules relating to the Stop Loss Program.

Accepted by:

\_\_\_\_\_  
Member Representative

Date: \_\_\_\_\_

MMRMA

  
Authorized Representative

Date: 5-29-24

Proposal No: Q00014476

City of Owosso

**MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY**

IT IS HEREBY AGREED AND UNDERSTOOD THE FOLLOWING IS AMENDED TO READ:

Table II Property and Crime

13. Transformers

Limits of Coverage Per Occurrence:

Member - \$2,500,000      All Members - N/A

Annual Aggregate:

Member - N/A      All Members N/A



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301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: May 28, 2024

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Annual Workers' Compensation Insurance Policy Renewal

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## **RECOMMENDATION:**

Recommend payment to Michigan Municipal League (MML) Workers' Compensation Fund in the amount of \$147,296 for workers' compensation insurance premium for the coverage period of July 1, 2024 to June 30, 2025.

## **BACKGROUND:**

The City of Owosso is a member of the MML Workers' Compensation Fund, which provides the city with workers' compensation coverage.

The city receives four invoices from MML Workers' Compensation Fund throughout the fiscal year. The Finance Department is requesting City Council to approve the total premium amount, so a purchase order can be created for this annual expense.

## **FISCAL IMPACTS:**

An expense of \$147,296 will be charged to various funds as outlined in the approved Fiscal Year Budget ending 6-30-2025.

**RESOLUTION NO.**

**AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH  
MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is a member of Michigan Municipal League Workers' Compensation Fund; and

WHEREAS, MML Workers' Compensation Fund is a nonprofit self-insurance pool owned and governed by its members; and

WHEREAS, the City of Owosso will be provided workers' compensation insurance coverage for a period of July 1, 2024 to June 30, 2025 by the MML Workers' Compensation Fund; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual workers' compensation coverage from the Michigan Municipal League Workers' Compensation Fund.
- SECOND: staff is instructed and authorized to take necessary actions to implement the coverage proposal between the City of Owosso and MML Workers' Compensation Fund.
- THIRD: the accounts payable department is authorized to pay MML Workers' Compensation Fund premium for annual coverage estimated at \$147,296.00.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2025 budget as identified under the account code 719.000 – workers' compensation.





michigan municipal league  
Workers' Compensation Fund

# Certificate of Membership Proof of Insurance

The Michigan Municipal League Workers' Compensation Fund, approved by the  
Director of the Workers' Compensation Agency as a group self-insurer,  
certifies that

**City Of Owosso**

Policy Number: 5001200-24

is a member in good standing of the Fund, for the year expiring

**June 30, 2025**

and as such is approved by the Agency as a self-insured.

Employer's Liability coverage of  
**\$2,000,000** is included.

*Michael J Forster*

July 1, 2024

Effective Date

Note: This certificate is proof that your entity has complied with the Workers' Disability Compensation Act by becoming a Member of the Michigan Municipal League Workers' Compensation Fund. Copies of this certificate may be provided to third parties as evidence that the required workers' compensation coverage is in place.

## Michigan Municipal League Workers' Compensation Fund

05/24/2024

Declaration Page

5001200-24

City Of Owosso  
 Attn: Karen Krish  
 301 W. Main Street  
 Owosso, MI 48867

Coverage Period 7/1/2024 to 6/30/2025  
 RENEWAL

Class Code	Class Description	Estimated Annual Payroll	Rate per \$100 of Payroll	Estimated Annual Premium
5509-00	Street Operations	386,259	6.06	23,407
7520-00	Water Operations	785,568	3.08	24,195
7580-00	Sewer Operations	576,310	1.28	7,377
7704-01	Firefighters	1,337,565	4.45	59,522
7720-01	Police Officers	1,613,451	2.45	39,530
7720-02	Volunteer Police Officers	61,099	2.24	1,369
8395-00	Garage Operations	115,508	2.99	3,454
8810-01	Clerical-Office	1,125,798	0.35	3,940
8810-02	Elected Officials	40,992	0.19	78
8810-03	Libraries & Museums: Prof/Clerical	14,933	0.26	39
9015-00	Building Operations	48,445	3.84	1,860
9102-00	Parks & Recreation	24,973	2.80	699
9103-00	Crossing Guards	43,255	3.33	1,440
9410-00	Municipal Employee	614,068	0.56	3,439
	Totals:	\$6,788,224		\$170,349

Coverage Amount

Employers Liability: \$2,000,000  
 Workers' Compensation: STATUTORY

<b>Premium To Be Billed on Installments:</b>	<b>\$147,296</b>
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Total Standard Premium	\$170,349
Experience Modifier: 1.30	\$51,105
Modified Premium	= \$221,454
Size of Premium Credit	(\$14,734)
Expense Constant	\$150
Total Estimated Premium	= \$206,870
(Dividend Credit)	(\$59,574)
<b>NET ESTIMATED ANNUAL PREMIUM</b>	<b>= \$147,296</b>



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: June 3, 2024  
TO: City Council  
FROM: Clayton Wehner, Director of Engineering  
SUBJECT: Summer 2024 Sewer Televising Project Bid Award

### RECOMMENDATION:

Award of sewer televising services to Plummer's Environmental Service, Inc. of Byron Center, Michigan, for the Summer 2024 Sewer Televising Project in the amount of \$20,742.00.

### BACKGROUND:

Bids were received on May 21, 2024 for the Summer 2024 Sewer Televising Project. This work is necessary to clean and televise sanitary and storm sewers on Gilbert Street, Howell Street, and Clinton Street which are targeted for future street and water main projects. Additionally, the 24-inch sanitary sewer interceptor from Cedar Street to Shiawassee Street is targeted for cleaning and televising. Ten (10) bids were received. The bid tab is attached for reference.

### FISCAL IMPACTS:

Funds for this work are to be charged to Major and Local Street Maintenance Funds, Account Nos. 202-463-818.000 and 203-463-818.000 in the amount of \$3,712.50 each, and Sewer Account No. 590-549-818.000 in the amount of \$13,317.00, plus contingency for additional televising services required in the amount of \$10,000.00 for a total of \$30,742.00.

Attachments: (1) Resolution  
(2) Project Maps  
(3) Bid Tab

**RESOLUTION NO.**

**AUTHORIZING THE AWARD OF THE  
SEWER TELEVISIONING PROJECT – SUMMER 2024  
TO PLUMMER’S ENVIRONMENTAL SERVICE, INC. OF BYRON CENTER, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is advisable, necessary, and in the public interest to televise segments of sanitary and storm sewer on various streets in the City; and

WHEREAS, the City of Owosso sought bids for the televising of these segments of sanitary and storm sewer as part of the Summer 2024 Sewer Televising Project, and the low responsive and responsible bid was received from Plummer’s Environmental Service, Inc. in the amount of \$20,742.00; and

WHEREAS, Plummer’s Environmental Service, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to employ Plummer’s Environmental Service, Inc. to televise segments of sanitary and storm sewer as part of the Summer 2024 Sewer Televising Project.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services between the City of Owosso, Michigan and Plummer’s Environmental Service, Inc. in the amount of \$20,742.00.
- THIRD: the accounts payable department is authorized to pay Plummer’s Environmental Service, Inc. for work satisfactorily completed on the project up to the initial contact amount of \$20,742.00, plus a contingency in the amount of \$10,000.00 to be utilized only upon prior written approval, for a total of \$30,742.00.
- FOURTH: the above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000 in the amount of \$3,712.50 each, Sewer Account No. 590-549-818.000 in the amount of \$13,317.00, and other funds as appropriate.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**Plummer's Environmental Service, Inc.**

**Sewer Televising Project - Summer 2024**

**June 2024**

## **CONTRACT**

THIS AGREEMENT is made on June \_\_\_\_, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and PLUMMER'S ENVIRONMENTAL SERVICE, INC. ("contractor"), a Michigan company, whose address is 10075 Sedroc Industrial Dr, Byron Center, Michigan 49315.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to provide the services listed in the proposal entitled "Sewer Televising Project – Summer 2024," as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed twenty thousand seven hundred forty-two dollars (\$20,742.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

THE CITY OF OWOSSO

By \_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date: \_\_\_\_\_

By \_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date: \_\_\_\_\_

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/21/2024

DEPT. Engineering

SUBJECT: Summer 2024 Sewer Televising  
 Page 1 of 2

				<b>Engineer's Estimate</b>		Plummer's Environmental Services 10075 Sedroc Industrial Dr Byron Center, MI 49315 616-877-3930		Waste Recovery Systems 4750 Clyde Park Ave Wyoming, MI 49509 616-719-5595	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 3,000.00	\$ 3,000.00	\$ 500.00	\$ 500.00	\$ 3,000.00	\$ 3,000.00
2	CCTV of 8" Sanitary Sewer	2,250	Ft	\$ 3.50	\$ 7,875.00	\$ 1.84	\$ 4,140.00	\$ 2.00	\$ 4,500.00
3	CCTV of 24" Sanitary Sewer	1,600	Ft	\$ 4.00	\$ 6,400.00	\$ 3.47	\$ 5,552.00	\$ 4.50	\$ 7,200.00
4	CCTV of 30" Storm Sewer	400	Ft	\$ 4.50	\$ 1,800.00	\$ 3.04	\$ 1,216.00	\$ 5.00	\$ 2,000.00
5	CCTV of 48" Storm Sewer	850	Ft	\$ 5.50	\$ 4,675.00	\$ 3.04	\$ 2,584.00	\$ 5.50	\$ 4,675.00
6	Heavy Cleaning (if needed)	30	Hrs	\$ 350.00	\$ 10,500.00	\$ 225.00	\$ 6,750.00	\$ 125.00	\$ 3,750.00
<b>TOTAL BID</b>				<b>\$ 34,250.00</b>		<b>\$ 20,742.00</b>		<b>\$ 25,125.00</b>	

				MEC Underground Solutions LLC 2930 Thomas Rd Fairgrove, MI 48733 989-693-6690		Taplin Group, LLC 5140 W. Michigan Ave Kalamazoo, MI 49006 269-375-9595		Tele-Vac Environmental 7611 Easy Street Mason, OH 45040 513-398-4521	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 2,500.00	\$ 2,500.00	\$ 2,290.61	\$ 2,290.61	\$ 3,000.00	\$ 3,000.00
2	CCTV of 8" Sanitary Sewer	2,250	Ft	\$ 2.50	\$ 5,625.00	\$ 2.59	\$ 5,827.50	\$ 2.50	\$ 5,625.00
3	CCTV of 24" Sanitary Sewer	1,600	Ft	\$ 4.25	\$ 6,800.00	\$ 3.47	\$ 5,552.00	\$ 3.50	\$ 5,600.00
4	CCTV of 30" Storm Sewer	400	Ft	\$ 10.00	\$ 4,000.00	\$ 3.45	\$ 1,380.00	\$ 4.50	\$ 1,800.00
5	CCTV of 48" Storm Sewer	850	Ft	\$ 6.50	\$ 5,525.00	\$ 4.02	\$ 3,417.00	\$ 4.50	\$ 3,825.00
6	Heavy Cleaning (if needed)	30	Hrs	\$ 100.00	\$ 3,000.00	\$ 350.58	\$ 10,517.40	\$ 350.00	\$ 10,500.00
<b>TOTAL BID</b>				<b>\$ 27,450.00</b>		<b>\$ 28,984.51</b>		<b>\$ 30,350.00</b>	

Did not Ackn Addendum

DEPT. HEAD: *Clayton Wehner*  
 PURCH. AGENT: *EB 5/22/24*  
 STAFF REC.: Plummer's Environmental Services

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: 4/10/2025  
 WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: 1/10/2025  
 SOLE PROPRIETORSHIP  
 EXPIRATION DATE: NA

AWARDED: \_\_\_\_\_  
 COUNCIL APPROVED: \_\_\_\_\_  
 PO NUMBER: \_\_\_\_\_

*6/30/24 project*  
*202.463.818.000 3712.50*  
*203.463.818.000 3712.50*  
*590.549.818.000 13317.00*



SUBJECT: 2024 Storm Sewer Televising

Page 2 of 2

Duke's Root Control 400 Airport Road Suite E Elgin, IL 30123 800-447-6687	Pipeline Management Company 2673 E Maple Road Milford, MI 48381 248-685-1500	Advanced Underground Inspection 39101 Webb drive Westland, MI 48185 734-721-0081
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ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
2	CCTV of 8" Sanitary Sewer	2,250	Ft	\$ 4.50	\$ 10,125.00	\$ 4.00	\$ 9,000.00	\$ 4.00	\$ 9,000.00
3	CCTV of 24" Sanitary Sewer	1,600	Ft	\$ 4.75	\$ 7,600.00	\$ 5.00	\$ 8,000.00	\$ 7.50	\$ 12,000.00
4	CCTV of 30" Storm Sewer	400	Ft	\$ 4.75	\$ 1,900.00	\$ 7.00	\$ 2,800.00	\$ 7.65	\$ 3,060.00
5	CCTV of 48" Storm Sewer	850	Ft	\$ 5.00	\$ 4,250.00	\$ 9.00	\$ 7,650.00	\$ 9.50	\$ 8,075.00
6	Heavy Cleaning (if needed)	30	Hrs	\$ 300.00	\$ 9,000.00	\$ 350.00	\$ 10,500.00	\$ 325.00	\$ 9,750.00
<b>TOTAL BID</b>					<b>\$ 35,875.00</b>		<b>\$ 40,950.00</b>		<b>\$ 44,885.00</b>

National Power Rodding Corp 2500 W Arthington St Chicago, IL 60612 312-666-7700	FOCO Inc 512 Mcgraw Bay City, MI 48708 989-892-3011	
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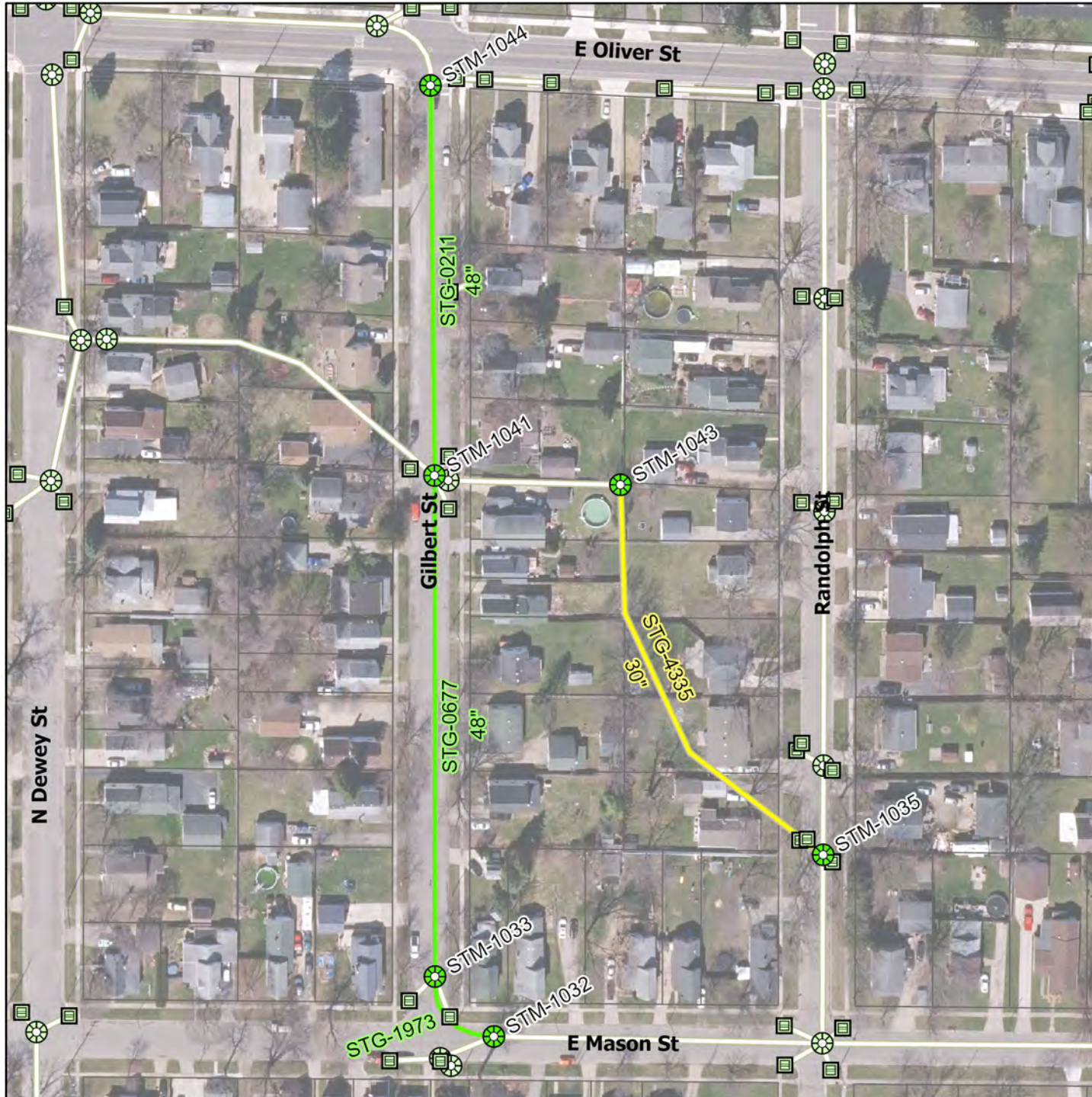
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00		\$ -
2	CCTV of 8" Sanitary Sewer	2,250	Ft	\$ 4.00	\$ 9,000.00	\$ 5.00	\$ 11,250.00		\$ -
3	CCTV of 24" Sanitary Sewer	1,600	Ft	\$ 5.00	\$ 8,000.00	\$ 8.00	\$ 12,800.00		\$ -
4	CCTV of 30" Storm Sewer	400	Ft	\$ 10.00	\$ 4,000.00	\$ 10.00	\$ 4,000.00		\$ -
5	CCTV of 48" Storm Sewer	850	Ft	\$ 10.00	\$ 8,500.00	\$ 12.00	\$ 10,200.00		\$ -
6	Heavy Cleaning (if needed)	30	Hrs	\$ 450.00	\$ 13,500.00	\$ 345.00	\$ 10,350.00		\$ -
<b>TOTAL BID</b>					<b>\$ 46,000.00</b>		<b>\$ 51,600.00</b>		<b>\$ -</b>

# City of Owosso

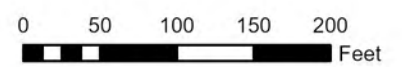
## Storm Sewer Mains for Televising

**Gilbert Street & part of  
Randolph Street  
between Oliver St & Mason St**

Storm Water Mains  
N-S on Gilbert St,  
plus possible storm water main  
connecting Gilbert St  
to Randolph St.



- Storm Sewer Mains for Televising
- Storm Main to be Verified & Televised
- Stormwater Manholes
- Catchbasins
- Other Storm Water Mains
- Other Storm Water Manholes
- City Parcels

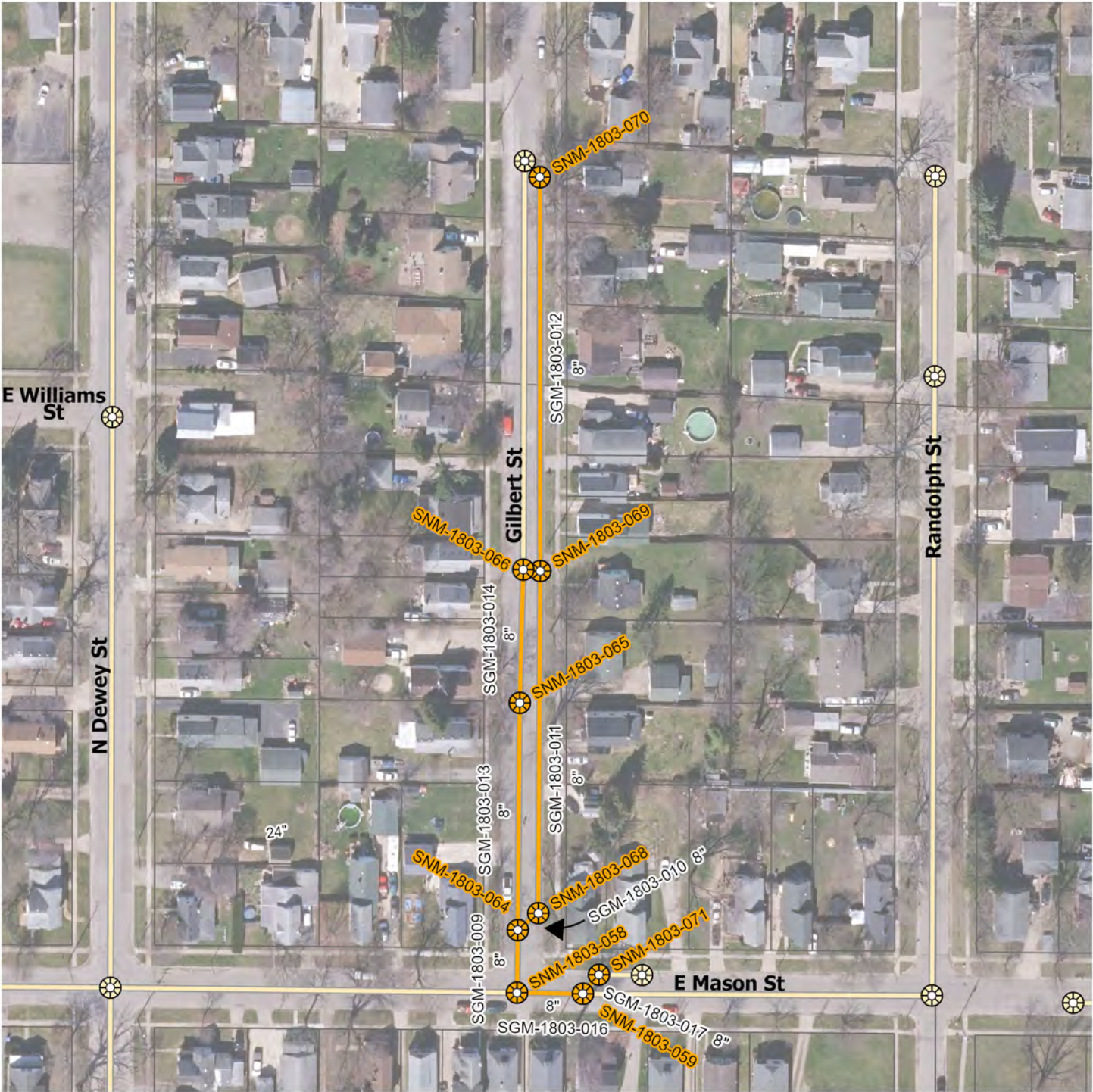


30 April, 2024

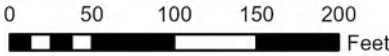
# City of Owosso

## Sanitary Sewer Mains to Televis

Gilbert St. at Mason St.



-  Subject Sanitary Manholes
-  Sanitary Sewer Mains to Televis
-  Other Sanitary Manholes
-  Other Sanitary Sewer Mains
-  City Parcels

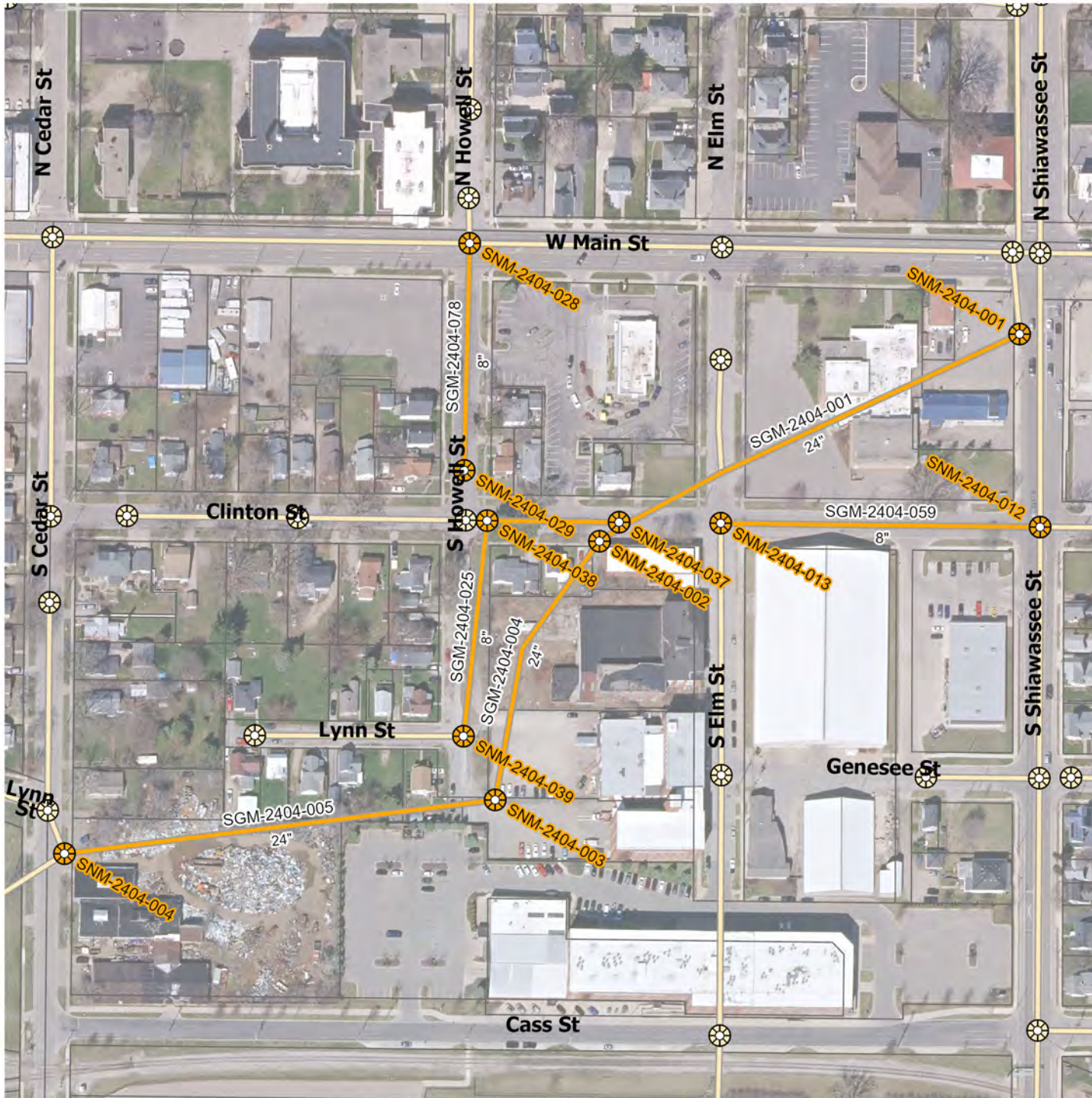


1 May 2024

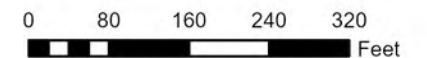
# City of Owosso

## Sanitary Sewer Mains to Televis

Parts on Clinton St., Howell St., and interceptor from Cedar St to Shiawasse St



- Sanitary Sewer Mains to Televis
- Subject Sanitary Manholes
- Other Sanitary Sewer Mains
- Other Sanitary Manholes
- City Parcels





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** June 3, 2024

**TO:** Mayor Teich and Owosso City Council

**FROM:** Ryan E. Suchanek, Director of Public Services & Utilities

**SUBJECT:** 2024-2025 Sand, Gravel, and Limestone Bid – Selection No. 1

### RECOMMENDATION:

Award of the Sand, Gravel, and Limestone Bid - Selection No. 1 to Smith Sand & Gravel of Owosso, Michigan at the low bid of \$6.00 per ton for Class II Sand for an estimated total bid price of \$18,000.00 for fiscal year 2024-2025.

### BACKGROUND:

The City requires approximately 3,000 tons of Class II sand meeting MDOT specifications for back filling of open cut excavations within the street right of way and off-road City owned properties.

### FISCAL IMPACTS:

Sand shall be paid for from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds in the estimated amount of \$18,000.00, which may be exceeded based on usage and actual need. This year's sand pricing is the same as the 2023-2024 bid price.

Attachments: (1) Resolution  
(2) Bid Tab

**RESOLUTION NO.**

**AUTHORIZING THE PURCHASE AND DELIVERY OF SAND  
FROM SMITH SAND & GRAVEL OF OWOSSO, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and other City properties; and

WHEREAS, the City sought bids for Class II backfill sand, 22A gravel, 21AA Limestone, 6A limestone, and H1 limestone chip for fiscal year 2024-2025; and

WHEREAS, it is hereby determined that S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel is qualified to provide such product and has submitted the lowest responsible and responsive bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to award the bid for Class II Sand to S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel of Owosso, Michigan for the fiscal year ending June 30, 2025.
- SECOND: the contract between the City of Owosso and S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel shall be in the form of Purchase Order.
- THIRD: the accounts payable department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel \$6.00 per ton of Class II Sand delivered with usage estimated at 3,000 tons for fiscal year ending June 30, 2025, which may be exceeded based on usage and actual need.
- FOURTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/7/2024

DEPT. DPW

SUBJECT: 2024-2025 Sand, Gravel and Limestone Bid

Smith Sand & Gravel  
4085 Tyrell Rd  
Owosso, Mi 48867  
517-625-3228

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	State Certified Class II Backfill Sand	3,000	Ton	\$ 6.00	\$ 18,000.00		\$ -		\$ -
					\$ 18,000.00		\$ -		\$ -

DEPT HEAD *Sharon E. Sorenson*

GENERAL LIABILITY INSURANCE  
AWARDED:  
EXPIRATION DATE: 8/28/2024

PURCH. AGENT: *J. Farrell 5/29/24*

WORKERS COMPENSATION INSURANCE  
COUNCIL APPROVED:  
EXPIRATION DATE: 5/27/2024

STAFF REC.: Smith Sand & Gravel

SOLE PROPRIETORSHIP  
EXPIRATION DATE: NA  
PO NUMBER:

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
05/10/2024	10468 (A)	ABSOPURE WATER COMPANY LLC	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE ONLY. INDIVIDUAL I	150.95
05/10/2024	10469 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-ESTIMA	1,731.00
05/10/2024	10470 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	APRIL 2024 MONTHLY PURCHASES	39.88
05/10/2024	10471 (A)	BELL EQUIPMENT	BELL EQUIPMENT	SWEEPER PARTS	1,111.55
05/10/2024	10472 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES FOR EMS	993.15
05/10/2024	10473 (A)	BRUCKMAN'S MOVING & STORAGE	SEBRUCKMAN'S MOVING & STORAGE	SEDDA MONTHLY STORAGE SEPT 2023 - JUNE	200.00
05/10/2024	10474 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
05/10/2024	10475 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	VESTS FOR OPD OFFICERS CURRY, SCHMITT	3,804.00
05/10/2024	10476 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	WASHINGTON PARK	655.00
			COMMUNITY IMAGE BUILDERS	WASHINGTON PARK	816.50
			COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT ADVIS	81.50
					<u>1,553.00</u>
05/10/2024	10477 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	64,253.94
05/10/2024	10478 (A)	CSH ELECTRIC MOTOR SUPPLY	CSH ELECTRIC MOTOR SUPPLY	1 EA - AK39-1/2 AND 400A	19.42
05/10/2024	10479 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES-ESTI	510.75
05/10/2024	10480 (A)	DICKINSON WRIGHT PLLC	DICKINSON WRIGHT PLLC	BOND COUNSEL FOR DWRF7497.01 AND CWF	23,750.00
05/10/2024	10481 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	SHIRTS FOR OFD	190.00
05/10/2024	10482 (A)	EPS SECURITY	EPS SECURITY	CURWOOD CASTLE MONITORING	68.85
05/10/2024	10483 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCHASE N	1,523.37
			ETNA SUPPLY COMPANY	REPAIR COVERS CURB BOX	316.00
					<u>1,839.37</u>
05/10/2024	10484 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	COMMERICAL WATER SERVICE PARTS BID 8	2,888.00
05/10/2024	10485 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WTP PHASE 1 PREENGINEERING WORK (CW	42,507.51
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING DESIGN/BIDDING SERVICES/	23,285.52
					<u>65,793.03</u>
05/10/2024	10486 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	SERVICE CALL ON TOWER 1	1,426.83
05/10/2024	10487 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	APRIL 2024 MONTHLY PURCHASES	245.67
05/10/2024	10488 (A)	GRAINGER INC	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$200	163.01
05/10/2024	10489 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	8,047.88
05/10/2024	10490 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT PRC	154,462.60
05/10/2024	10491 (A)	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	ADMINISTRATION FEE FOR ACCOUNT 35842	500.00
05/10/2024	10492 (A)	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	ADMINISTRATION FEE FOR ACCOUNT 35842	500.00
05/10/2024	10493 (A)	INTEGRITY BUSINESS SOLUTIONS I	INTEGRITY BUSINESS SOLUTIONS I	COPY PAPER FOR CITY HALL QUOTE # 357	174.95
05/10/2024	10494 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR WTP/W	2,442.51
05/10/2024	10495 (A)	JON STUART HARRIS	JON STUART HARRIS	ELECTRICAL INSPECTIONS & AUTO LIABII	665.88
			JON STUART HARRIS	ELECTRICAL PLAN REVIEWS APRIL 2024	75.00
					<u>740.88</u>
05/10/2024	10496 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	BADGES FOR OPD	789.65
			LANSING UNIFORM CO.	BRASS COLLAR CLIPS FOR OPD	60.00
					<u>849.65</u>
05/10/2024	10497 (A)	LOGICALIS INC	LOGICALIS INC	IT NETWORK ENGINEERING SERVICES QUOT	7,140.00
05/10/2024	10498 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	DDA DOWN TOWN LIGHTING MAIN ST.	1,994.39
			LUDINGTON ELECTRIC, INC.	SVC WORK AT MULTIPLE LOCATIONS	346.14
					<u>2,340.53</u>



Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/10/2024	10499 (A)	LYNN PEAVEY COMPANY	LYNN PEAVEY COMPANY	POLICE SUPPLIES	211.54 V
			Void Reason: WRONG ACH ACCOUNT, REISSUING		
			LYNN PEAVEY COMPANY	SUPPLIES FOR OPD	40.00 V
			Void Reason: WRONG ACH ACCOUNT, REISSUING		
					251.54
05/10/2024	10500 (A)	MEI TOTAL ELEVATOR SOLUTIONS	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR SERVICE AGREEMENT	208.11
05/10/2024	10501 (A)	MFCI LLC	MFCI LLC	FINANCE AGENT DWRF 7497.01 AND CWRF	20,637.50
05/10/2024	10502 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER RETIREMENT CONTRIBUTIONS	66,200.00
05/10/2024	10503 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SIGNED	383.76
05/10/2024	10504 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	MAY 2024 VISION INSURANCE PREMIUM	561.47
05/10/2024	10505 (A)	ODEN TRAINING	ODEN TRAINING	APRIL 29 & 30 WATER FILTRATION EXAM	250.00
05/10/2024	10506 (A)	OFFICE SOURCE	OFFICE SOURCE	COUNCIL NAME PLAQUE-ERIC CHERRY	32.90
05/10/2024	10507 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	ANNUAL WASTEWATER ANALYSES--ESTIMATE	477.60
05/10/2024	10508 (A)	PERFORMANCE HEALTH SUPPLY INC	PERFORMANCE HEALTH SUPPLY INC	FIRST AID SUPPLIES	340.74
05/10/2024	10509 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT MAY 2024	88.00
05/10/2024	10510 (A)	PRINTING SYSTEMS, INC.	PRINTING SYSTEMS, INC.	VOTER ID STOCK	309.84
05/10/2024	10511 (A)	PROFESSIONAL PUMP, INC.	PROFESSIONAL PUMP, INC.	EMERGENCY REPAIR OF T-1 PUMP PER QUC	19,820.00
05/10/2024	10512 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE PER LANSING BOARD OF	9,847.02
05/10/2024	10513 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 PER BI	606.02
05/10/2024	10514 (A)	SAFETY-KLEEN SYSTEMS INC	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY REPLACE/RECYCLE OF PA	367.78
05/10/2024	10515 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	DELINQUENT TAX SETTLEMENT FINAL SETT	27,406.29
			SHIAWASSEE DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY TAX 04/	123.61
					27,529.90
05/10/2024	10516 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	ENGINEERING SERVICES FOR SAFET ROUTE	503.25
05/10/2024	10517 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	6,259.06
05/10/2024	10518 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	APRIL 2024 MONTHLY PURCHASES	1,547.31
			STAPLES BUSINESS CREDIT	MARCH 2024 PURCHASES	30.68
					1,577.99
05/10/2024	10519 (A)	SUMMIT COMPANIES	SUMMIT COMPANIES	10LB CO2 EXTINGUISHER TEST	69.00
05/10/2024	10520 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 2024-DEC	1,190.00
05/10/2024	10521 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE APRIL. 2024	4,453.38
05/10/2024	10522 (A)	TRUCK & TRAILER SPECIALTIES	TRUCK & TRAILER SPECIALTIES	STROBES FOR NEW FORD ESCAPES	421.00
05/10/2024	10523 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT SERVICES	11,608.59
			WASTE MANAGEMENT OF MICHIGAN	ICUST ID 29-80730-03008 WASTE MANAGEM	31.97
					11,640.56
05/24/2024	10524 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	MARCH 2024 PURCHASES	56.40
			AMAZON CAPITAL SERVICES	APRIL 2024 MONTHLY PURCHASES	495.68
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	1,099.99
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	888.44
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	639.98
					3,180.49
05/24/2024	10525 (A)	AUTOVALUE - CORUNNA	AUTOVALUE - CORUNNA	STOCK PARTS	84.70
05/24/2024	10526 (A)	AXON ENTERPRISE INC	AXON ENTERPRISE INC	BATTERY PACK REPLACEMENT	110.00
			AXON ENTERPRISE INC	20 BODY WORN CAMERAS & 4 IN-CAR CAME	48,408.69
			AXON ENTERPRISE INC	20 BODY WORN CAMERAS & 4 IN-CAR CAME	2,245.86
			AXON ENTERPRISE INC	Q-461364 - SIX IN CAR CAMERAS -FINAL	52,918.36
					103,682.91

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/24/2024	10527 (A)	B S & A SOFTWARE	B S & A SOFTWARE B S & A SOFTWARE	TIMESHEET MODULE TO ERP PROGRAM WITH DELIQUENT PERSONAL PROPERTY SYSTEM-C	8,915.00 136.26 <hr/> 9,051.26
05/24/2024	10528 (A)	BIOTRAID ENVIRONMENTAL INC	BIOTRAID ENVIRONMENTAL INC	ANNUAL RENTAL OF ODOR CONTROL UNIT M	872.00
05/24/2024	10529 (A)	BRENNTAG GREAT LAKES LLC	BRENNTAG GREAT LAKES LLC	SODIUM METABISULFITE - ANNUAL BLANKE	3,912.50
05/24/2024	10530 (A)	BRUCKMAN'S MOVING & STORAGE	SEBRUCKMAN'S MOVING & STORAGE	SEDDA MONTHLY STORAGE SEPT 2023 - JUNE	200.00
05/24/2024	10531 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
05/24/2024	10532 (A)	DINGES FIRE COMPANY	DINGES FIRE COMPANY	HYDRAULIC FLUID FOR OFD EQUIPMENT	225.26
05/24/2024	10533 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	GLOGO TABLE COVER FOR OFD	223.00
05/24/2024	10534 (A)	ENG INC	ENG INC ENG INC ENG INC	ENGINEERING-2023 NORTH STREET PROJEC STEWART STREET PRE ENGINEERING WATEF ENGINEERING SERVICE SFOR 2024 DWRSF	200.00 3,224.30 637.50 <hr/> 4,061.80
05/24/2024	10535 (A)	EPS SECURITY	EPS SECURITY	PAYMASTER BUILDING MONITORING	107.76
05/24/2024	10536 (A)	FERGUSON ENTERPRISES INC	FERGUSON ENTERPRISES INC	FREE CHLR TEST STRIPS FOR DPW/WATER	78.78
05/24/2024	10537 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE FISHBECK, THOMPSON, CARR & HUE FISHBECK, THOMPSON, CARR & HUE	ENGINEERING DESIGN/BIDDING SERVICES/ WTP PHASE 1 PREENGINEERING WORK (CW WTP FILTERS IMPROVEMENT PROJECT DWRF	37,531.90 6,997.40 1,708.26 <hr/> 46,237.56
05/24/2024	10538 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	SERVICE CALL TO REPAIR TOWER 1	696.52
05/24/2024	10539 (A)	GALL'S INC	GALL'S INC	SOFT SHELL JACKET FOR OFD	66.99
05/24/2024	10540 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES 04/09/2024 - 05/13/20	9,976.20
05/24/2024	10541 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	MAINTENANCE CONTRACT FOR BOILER IN F	165.00
05/24/2024	10542 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT PRC	134,915.20
05/24/2024	10543 (A)	GROUP RESOURCES	GROUP RESOURCES	JUNE 2024 FSA ADMIN	100.00
05/24/2024	10544 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDUAL PU	1,170.78
05/24/2024	10545 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	6,306.60
05/24/2024	10546 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	1,552.50
05/24/2024	10547 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	OFD UNIFORMS	1,108.20
05/24/2024	10548 (A)	LAW ENFORCEMENT OFFICERS REGIC	LAW ENFORCEMENT OFFICERS REGIC	2024 SPRING MEMBERSHIP DUES - 19 MEM	3,155.90
05/24/2024	10549 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC. LUDINGTON ELECTRIC, INC.	DOWN TOWN CONDUIT REPAIR 210 N. WASH BENNET FIELD BALLFIELDS LIGHTS	196.43 308.04 <hr/> 504.47
05/24/2024	10550 (A)	LYNN PEAVEY COMPANY	LYNN PEAVEY COMPANY LYNN PEAVEY COMPANY	POLICE SUPPLIES SUPPLIES FOR OPD	211.54 40.00 <hr/> 251.54
05/24/2024	10551 (A)	MACQUEEN EMERGENCY GROUP	MACQUEEN EMERGENCY GROUP MACQUEEN EMERGENCY GROUP	STRUCTURAL FIREFIGHTING GEAR CONTRAC HELMETS FOR OFD	7,150.48 191.35 <hr/> 7,341.83
05/24/2024	10552 (A)	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE FOR FYE 6-30-202	2,866.74
05/24/2024	10553 (A)	MCNAUGHTON-MCKAY ELECTRIC COMF	MCNAUGHTON-MCKAY ELECTRIC COMF	CLAMPS FOR NAOCL RELOCATION	40.71
05/24/2024	10554 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS	207.00
05/24/2024	10555 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC MERIT LABORATORIES INC	APRIL 2024 IPP ANALYSES OWWTP AND IPP MONITORING	88.00 339.00 <hr/> 427.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/24/2024	10556 (A)	MERKEL AND KENNEY INC	MERKEL AND KENNEY INC	MI HOPE GRANT ARP202337MIH	51,584.75
05/24/2024	10557 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	CITY OF OWOSSO-MBPA29617	140.00
05/24/2024	10558 (A)	NORTHERN CONSULTANTS INC.	NORTHERN CONSULTANTS INC.	CDBG PROGRAM GRANT ADMINISTRATOR - 1	2,035.00
05/24/2024	10559 (A)	OCENASEK INC	OCENASEK INC	22A GRAVEL - FYE 6-30-2024 / 6A LIME	980.32
			OCENASEK INC	22A GRAVEL - FYE 6-30-2024 / 6A LIME	1,253.56
					<u>2,233.88</u>
05/24/2024	10560 (A)	OHM ADVISORS	OHM ADVISORS	2022 DWAM GRANT ENGINEERING SERVICES	1,439.00
			OHM ADVISORS	WELL HOUSE CONSTRUCTION OBSERVATION	14,840.50
			OHM ADVISORS	FY2023-2024 SEWER LINING PROJECT	1,377.00
					<u>17,656.50</u>
05/24/2024	10561 (A)	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	DOWNTOWN WELCOME SIGN LANDSCAPING	1,950.00
05/24/2024	10562 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM - MAY & JU	183,936.96
05/24/2024	10563 (A)	PRO-COMM INC	PRO-COMM INC	SERVICE CALL AND BATTERY REPLACEMENT	660.75
			PRO-COMM INC	SERVICE CALL AND BATTERY REPLACEMENT	241.00
					<u>901.75</u>
05/24/2024	10564 (A)	PURE WINDOW WASHING	PURE WINDOW WASHING	WINDOW WASHING & WASH THE CASTLE	1,780.00
05/24/2024	10565 (A)	RUTHY'S LAUNDRY CENTER	RUTHY'S LAUNDRY CENTER	DRY CLEANING SERVICES FOR PUBLIC SAF	522.75
05/24/2024	10566 (A)	S L H METALS INC	S L H METALS INC	STEEL FOR #600 SHOFTICK HOLDER	130.00
05/24/2024	10567 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	2023-2024 STREET PATCH CONTRACT (FYE	11,071.67
05/24/2024	10568 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PROJECT	261,494.82
05/24/2024	10569 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	ENGINEERING SERVICES FOR SAFET ROUTE	10,676.00
05/24/2024	10570 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE LIFE INSURANCE	6,167.26
05/24/2024	10571 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMENT PLA	2,800.00
05/24/2024	10572 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	364.17
05/24/2024	10573 (A)	TRUCK & TRAILER SPECIALTIES	TRUCK & TRAILER SPECIALTIES	STROBE LIGHTS #760	399.00
05/24/2024	10574 (A)	UNIQUE PAVING MATERIALS CORP	UNIQUE PAVING MATERIALS CORP	COLD PATCH FOR STREETS.	6,615.17
05/24/2024	10575 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	6.23
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP & DPW	19.18
					<u>25.41</u>
05/24/2024	10576 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: C	86.56
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES H.	40.66
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	612.66
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	86.32
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	43.28
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	88.94
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	185.26
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	107.51
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	133.80
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	43.28
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	504.44
			VERIZON WIRELESS	M2M CELLULAR CHARGES	125.12
					<u>2,057.83</u>
05/24/2024	10577 (A)	WASTE MANAGEMENT OF MICHIGAN I	WASTE MANAGEMENT OF MICHIGAN I	WASTE MANAGEMENT SERVICES	7,181.44
05/24/2024	10578 (A)	WEST CONSTRUCTION SERVICES LLC	WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOWNTOWN	227,989.78
			WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOWNTOWN	46,677.26
					<u>274,667.04</u>
05/24/2024	10579 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	3,182.21

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/24/2024	10580 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	17.00
			MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
					30.00
05/01/2024	137151	HULL JEREMY	HULL JEREMY	UB refund for account: 2492790008	95.94
05/01/2024	137152	RALPH PARKIN	RALPH PARKIN	REFUND - DUPLICATE PAYMENT	94.52
05/01/2024	137153	STATE OF MICHIGAN	STATE OF MICHIGAN	FILING CHECK FEE FOR DWRP24-25	373.50
05/01/2024	137154	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED BY AUT	838.32
05/10/2024	137155	ALEIGHA GEIGER	ALEIGHA GEIGER	MEAL REIMBURSEMENT - TREASURY TRAINI	19.99
05/10/2024	137156	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	REPAIRS CAR 21-03	381.00
			ALLSTAR TOWING & REPAIR	OIL CHANGE OPD 20-04	65.00
					446.00
05/10/2024	137157	AMERICAN TRAINING INSTITUTE	AMERICAN TRAINING INSTITUTE	ACLS TRAINING & BLS RENEWAL FOR A. E	305.00
05/10/2024	137158	AUTO CRAFTERS	AUTO CRAFTERS	REPAIR OPD CAR 23-10 (INSURANCE CLAI	1,708.32
			AUTO CRAFTERS	REPAIR OPD#16-22 WINDSHIELD	320.00
					2,028.32
05/10/2024	137159	CHARGEPOINT INC.	CHARGEPOINT INC.	EV CHARGER CABLE REPLACEMENT	3,550.00
05/10/2024	137160	CHEMCO SYSTEMS LP	CHEMCO SYSTEMS LP	1/4 HVV SS 11008 - PARTS FOR SLAKER	143.32
05/10/2024	137161	DRAKE BRITTANY	DRAKE BRITTANY	UB refund for account: 3531070008	51.51
05/10/2024	137162	DURAND AUTO PARTS	DURAND AUTO PARTS	ROUTINE PURCHASES NOT TO EXCEED \$20C	909.46
05/10/2024	137163	DYSINGER ELIZABETH	DYSINGER ELIZABETH	UB refund for account: 5637570006	168.05
05/10/2024	137164	FERRIS JUDITH	FERRIS JUDITH	UB refund for account: 5512070003	80.16
05/10/2024	137165	FIRST OUT RESCUE EQUIPMENT LLC	FIRST OUT RESCUE EQUIPMENT LLC	SAFETY HARNESS FOR OFD	265.00
05/10/2024	137166	GILLETT MICHAEL	GILLETT MICHAEL	UB refund for account: 5837570007	111.92
05/10/2024	137167	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM	767.81
05/10/2024	137168	HAVILAND	HAVILAND	HAVAFLOK 560 POLYMER FOR SLUDGE DEWA	5,293.00
05/10/2024	137169	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	APRIL 2024 MONTHLY PURCHASES	2,387.98
05/10/2024	137170	HOWARD GERALD	HOWARD GERALD	UB refund for account: 5537070018	232.25
05/10/2024	137171	IMS ALLIANCE	IMS ALLIANCE	NAME TAGS FOR OPD OFFICERS	15.85
05/10/2024	137172	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL COURIER SERVICE	198.00
05/10/2024	137173	KELLY'S REFUSE	KELLY'S REFUSE	MONTHLY DOWNTOWN REFUSE PICKUP	832.50
05/10/2024	137174	KENT COUNTY DEPART OF PUBLIC WK	KENT COUNTY DEPART OF PUBLIC WE	EVIDENCE DESTRUCTION 04/24/2024	90.00
05/10/2024	137175	LAMPHERE PLUMBING & HEATING IN	LAMPHERE PLUMBING & HEATING INT	ROUBLESHOOT AND REPAIR NORTH HV UNI	252.00
			LAMPHERE PLUMBING & HEATING IN	PRESSURE VALVE ON BOILER REPAIR	755.20
			LAMPHERE PLUMBING & HEATING IN	HOT WATER HEATER REPAIR AT OFD	502.90
					1,510.10
05/10/2024	137176	LANKFORD TAMMY	LANKFORD TAMMY	UB refund for account: 3964070002	116.57
05/10/2024	137177	MANN CONSTRUCTION INC.	MANN CONSTRUCTION INC.	PARTIAL WORKER ORDER FEE REIMBURSEME	1,104.94
05/10/2024	137178	MCCREADIE HEATHER	MCCREADIE HEATHER	UB refund for account: 5930370002	215.19
05/10/2024	137179	MCLAREN RENT ALL	MCLAREN RENT ALL	PROPANE FOR CRACK SEALING	93.02
05/10/2024	137180	MEMORIAL HEALTHCARE	MEMORIAL HEALTHCARE	UB refund for account: 4712830003	129.89
05/10/2024	137181	MEMORIAL HEALTHCARE WELLNESS CM	MEMORIAL HEALTHCARE WELLNESS CA	PRIL - MAY MEMBERSHIPS	214.00
05/10/2024	137182	MICHIGAN CO INC	MICHIGAN CO INC	SHOP TOWELS	282.39
05/10/2024	137183	MICHIGAN MUNICIPAL RISK MANAGEM	MICHIGAN MUNICIPAL RISK MANAGET	TACTICAL ENCOUNTERS TRAINING - HIDGI	300.00
05/10/2024	137184	MONCHILOV SEWER SERVICE LLC	MONCHILOV SEWER SERVICE LLC	2023-2024 WATER SERVICE LINE IDENTIF	11,014.15
05/10/2024	137185	NATIONAL ROOFING & SHEET METAL	NATIONAL ROOFING & SHEET METAL	EMERGENCY REPAIR OF LEAKING ROOF	1,139.21
05/10/2024	137186	NEWMAN CHRISTOPHER	NEWMAN CHRISTOPHER	UB refund for account: 2372190005	75.00
05/10/2024	137187	NORTON JOAN	NORTON JOAN	UB refund for account: 3307000023	22.22
05/10/2024	137188	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	702.35
05/10/2024	137189	OWOSSO MEDICAL GROUP	OWOSSO MEDICAL GROUP	UB refund for account: 4720100001	228.77
05/10/2024	137190	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY TAX 04/	714.38
05/10/2024	137191	PASSINAULT TESS	PASSINAULT TESS	UB refund for account: 2419900006	213.34

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/10/2024	137192	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	DELINQUENT LAND BANK PARCEL SETTLEME	5.57
05/10/2024	137193	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX 04/	1,451.34
05/10/2024	137194	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT - APRII	460.00
05/10/2024	137195	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	APRIL 2024 GYM MEMBERSHIPS	155.55
05/10/2024	137196	SMITH REBECCA	SMITH REBECCA	UB refund for account: 1292500020	59.07
05/10/2024	137197	SMITH SAND & GRAVEL	SMITH SAND & GRAVEL	BD BOND REFUND NOTE: INVOICE 9669 -	1,000.00
05/10/2024	137198	SMITH SANDRA	SMITH SANDRA	UB refund for account: 3865070001	11.08
05/10/2024	137199	SMITHINGELL MEGEAN	SMITHINGELL MEGEAN	UB refund for account: 2184090004	30.00
05/10/2024	137200	STATE OF MICHIGAN	STATE OF MICHIGAN	OPRA TAX COLLECTION	1,553.80
05/10/2024	137201	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE APRIL 2024	90.00
05/10/2024	137202	SUMMIT ENVIROMENTAL TECHNOLOGI	SUMMIT ENVIROMENTAL TECHNOLOGI	MEDIA RA226/228 ANALYSES	979.02
05/10/2024	137203	T E S RENTALS	T E S RENTALS	UB refund for account: 2080290003	17.44
			T E S RENTALS	UB refund for account: 2414040007	25.76
					43.20
05/10/2024	137204	TARGET INFORMATION MANAGEMENT	TARGET INFORMATION MANAGEMENT	PARKING TICKETS	1,202.38
05/10/2024	137205	WILLIAMS HEATING-COOLING	WILLIAMS HEATING-COOLING	CURWOOD CASTLE BOILER - FINAL PAYMEN	6,990.00
05/10/2024	137206	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED BY AUT	433.92
05/10/2024	137207	ZAYNA ENTERPRISES LLC	ZAYNA ENTERPRISES LLC	TAX BILL OVERPAYMENT REFUND	3,999.95
05/10/2024	137208	ZORO TOOLS INC	ZORO TOOLS INC	VITON GASKET MATERIAL FOR NAOCL MAIN	455.99
05/24/2024	137209	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	OIL CHANGE OPD #16-22	65.00
			ALLSTAR TOWING & REPAIR	REMOVE & REPLACE BATTERY OPD #20-04	426.65
			ALLSTAR TOWING & REPAIR	OIL CHANGE OPD #22-07	65.00
			ALLSTAR TOWING & REPAIR	REMOVE & REPLACE ALTERNATOR	696.74
					1,253.39
05/24/2024	137210	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	CHOCOLATE WALK FLYERS & MAPS	119.00
			AMERICAN SPEEDY PRINTING	DUAL AV APPS	389.00
					508.00
05/24/2024	137211	BENJAMIN C PEIFFER	BENJAMIN C PEIFFER	MILAGE & PARKING FEE FOR 2024 JOINT	115.76
05/24/2024	137212	BROTHERS HYDROVAC	BROTHERS HYDROVAC	WATER HYDRANT METER RENTAL REFUND	450.00
05/24/2024	137213	CUMMINS SALES AND SERVICE	CUMMINS SALES AND SERVICE	WWTP GENERATOR FAULT TROUBLESHOOT -	1,257.44
05/24/2024	137214	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCHASE N	1,054.84
05/24/2024	137215	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO CASTLE PHONE & INTERN	78.04
05/24/2024	137216	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,177.95
05/24/2024	137217	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM MAY & JUNE	9,676.41
05/24/2024	137218	E T MACKENZIE CO	E T MACKENZIE CO	BRIDGE REHABILITATION - GOULD STREET	38,393.44
05/24/2024	137219	GREAT LAKES CONCRETE SUPPLY LL	GREAT LAKES CONCRETE SUPPLY LL	STOCK TYPE M CONCRETE	808.75
05/24/2024	137220	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	996.00
05/24/2024	137221	HODGE GLASS LOCKS	HODGE GLASS LOCKS	LOCKSMITH FOR BENNETT FIELDS	280.00
05/24/2024	137222	INDUSTRIAL SUPPLY OF OWOSSO IN	INDUSTRIAL SUPPLY OF OWOSSO IN	ROUTINE PURCHASES NOT TO EXCEED \$20C	601.50
05/24/2024	137223	JOSEPH M. TURNER	JOSEPH M. TURNER	SPECIAL ASSESSMENT TRAINING -BRAD BA	70.00
05/24/2024	137224	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	JUNE 30, 2024 UTILITY BILLING WITH 3	3,305.64
05/24/2024	137225	LAMPHERE PLUMBING & HEATING IN	LAMPHERE PLUMBING & HEATING IN	TROUBLESHOOT AND REPAIR NORTH HV UNI	307.61
			LAMPHERE PLUMBING & HEATING IN	SHUT OFF BOILER CHECK LEAK	237.00
					544.61
05/24/2024	137226	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	1,867.36
05/24/2024	137227	OWOSSO MASTER TENANT	OWOSSO MASTER TENANT	CAPTURE REIMBURSEMENT FOR ELIGIBLE I	42,710.18
05/24/2024	137228	POSTMASTER	POSTMASTER	BULK MAILING - DUAL AV APPS	391.52
05/24/2024	137229	SHIAWASSEE HEALTH & WELLNESS	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAF	996.57
05/24/2024	137230	SP POWELLS SAND AND SOIL LLC	SP POWELLS SAND AND SOIL LLC	DEMOLITION - 1404 S CHIPMAN STREET	18,798.00
05/24/2024	137231	SPARTAN STORES LLC	SPARTAN STORES LLC	SUPPLIES FOR WWTP	26.95
05/24/2024	137232	STATE OF MICHIGAN	STATE OF MICHIGAN	INVOICE - MSP RECORD MANAGEMENT SYST	4,200.00

05/28/2024 09:28 AM  
User: BBarrett  
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 05/01/2024 - 05/31/2024

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
05/24/2024	137233	STATE OF MICHIGAN	STATE OF MICHIGAN	SAFE ROUTES TO SCHOOL MDOT COST SHAF	3,123.75
05/24/2024	137234	THE ROSSOW GROUP	THE ROSSOW GROUP	FOIA TRAINING FOR OPD	390.00
05/24/2024	137235	ZACHARY EVON	ZACHARY EVON	CHAUFFER'S LICENSE COST REIMBURSEMEN	35.00

1 TOTALS:

Total of 198 Checks:	1,903,815.16
Less 1 Void Checks:	251.54
Total of 197 Disbursements:	<u>1,903,563.62</u>



## **MEMORANDUM**

DATE: May 22, 2024

TO: Owosso City Council

FROM: Nathan Henne, City Manager  
Brad Barrett, Finance Director

SUBJECT: Adoption of the 2024-2025 Budget

Please find the General Appropriations Act Resolution for the 2024-2025 budget for your approval.

### Summary

Fund #	Fund Name	Estimated Revenues	Appropriations	Net of Revenues/Appropriations
101	General Fund	\$11,480,001	\$12,530,903	(\$1,050,902)
202	Major Street Fund	\$2,394,472	\$3,219,472	(\$825,000)
203	Local Street Fund	\$1,143,356	\$1,353,378	(\$210,022)
208	Parks Recreation Sites Fund	\$8,500	\$31,700	(\$23,200)
239	OMS/DDA Revolving Loan Fund	\$25,250	\$2,814	\$22,436
243	BRA/OBRA - Woodward Loft	\$135,118	\$135,068	\$50
248	Downtown Development Authority	\$353,929	\$353,583	\$346
249	Building Inspection Fund	\$259,000	\$262,340	(\$3,340)
254	Housing & Redevelopment	\$125,500	\$125,500	\$0
259	OBRA - Armory Building	\$48,103	\$48,103	\$0
272	OBRA Fund- Cargill	\$209,874	\$180,049	\$29,825
273	OBRA - Robbin's Loft	\$5,878	\$4,878	\$1,000
276	OBRA Fund - QDOBA	\$29,876	\$29,876	\$0
277	OBRA Fund -J&H Oil	\$54,752	\$54,752	\$0
283	OBRA Fund - Tial	\$16,824	\$20,141	(\$3,317)
284	Opioid Settlement Fund	\$100	\$0	\$100
287	ARPA - American Rescue Plan Act Fund	\$20,000	\$1,413,573	(\$1,393,573)
297	Historical Fund	\$58,016	\$57,733	\$283
301	Debt Service Fund	\$773,150	\$773,150	\$0
588	Transportation Fund	\$105,888	\$105,888	\$0
590	Sewer Fund	\$3,385,230	\$3,488,437	(\$103,207)
591	Water Fund	\$10,774,770	\$11,976,893	(\$1,202,123)
599	Wastewater Fund	\$6,135,280	\$6,687,397	(\$552,117)
661	Fleet Maintenance Fund	\$909,648	\$1,184,411	(\$274,763)

Property Tax Millage Rates

GENERAL OPERATING – CITY CHARTER	12.5611
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
STREET DEBT	2.1423
TRANSPORTATION (SATA)	<u>.3298</u>
TOTAL	16.0332
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	<u>1.8815</u>

**Recommended Action**

Approve the attached budget resolution to adopt the 2024-2025 budget and property tax millage rates for the City of Owosso.

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13



**RESOLUTION NO.**

**GENERAL APPROPRIATIONS ACT (BUDGET)**

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

**WHEREAS**, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2024 and held a public hearing on MAY 20, 2024, and;

**WHEREAS**, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

**WHEREAS**, the City Council has held other sessions to discuss the proposed budget;

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2024 – 2025 BUDGET and sets the tax rates as shown below:

**Section 1: Title**

This resolution shall be known as the Owosso General Appropriations Act.

**Section 2: Chief Administrative Officer**

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

**Section 3: Fiscal Officer**

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4: Estimated Expenditures**

The following amounts are hereby appropriated for the operations of the City Government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2024 and ENDING JUNE 30, 2025:

**General Fund Expenditures**

APPROPRIATIONS

101	CITY COUNCIL	8,060
171	CITY MANAGER	339,400
201	FINANCE	254,052
210	CITY ATTORNEY	164,600
215	CLERK	254,983
228	INFORMATION & TECHNOLOGY	154,000
253	TREASURY	275,205
257	ASSESSING	222,748
261	GENERAL ADMIN	448,621
262	ELECTION	79,829
265	BUILDING & GROUNDS	835,789
270	HUMAN RESOURCES	217,410
301	POLICE	3,105,516
336	FIRE	4,053,099
371	BUILDING AND SAFETY	46,045
441	PUBLIC WORKS	1,262,732
528	LEAF AND BRUSH COLLECTION	313,011
585	PARKING	36,025

720	COMMUNITY DEVELOPMENT	37,222
751	PARKS	369,923
966	TRANSFERS OUT	52,633
TOTAL APPROPRIATIONS		12,530,903

**Major Streets Fund Expenditures**

APPROPRIATIONS		
451	CONSTRUCTION	1,587,350
463	STREET MAINTENANCE	690,735
473	BRIDGE MAINTENANCE	85,100
474	TRAFFIC SERVICES-MAINTENANCE	16,655
478	SNOW & ICE CONTROL	171,045
480	TREE TRIMMING	86,396
482	ADMINISTRATION & ENGINEERING	219,407
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	
488	TRUNKLINE SWEEPING & FLUSHING	
490	TRUNKLINE TREE TRIM & REMOVAL	
491	TRUNKLINE STORM DRAIN, CURBS	
492	TRUNKLINE ROADSIDE CLEANUP	
494	TRUNKLINE TRAFFIC SIGNS	
497	TRUNKLINE SNOW & ICE CONTROL	12,784
TOTAL APPROPRIATIONS		3,219,472

**Local Streets Fund Expenditures**

APPROPRIATIONS		
451	CONSTRUCTION	307,350
463	STREET MAINTENANCE	716,373
474	TRAFFIC SERVICES-MAINTENANCE	1,500
478	SNOW & ICE CONTROL	79,256
480	TREE TRIMMING	126,409
482	ADMINISTRATION & ENGINEERING	122,490
TOTAL APPROPRIATIONS		1,353,378

**Park/Recreation Expenditures**

APPROPRIATIONS		
751	PARKS	31,700
TOTAL APPROPRIATIONS		31,700

**OMS/DDA Revolving Loan Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	2,814
TOTAL APPROPRIATIONS		2,814

**Downtown Development Authority Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	240,104

261	GENERAL ADMIN	89,179
704	ORGANIZATION	750
705	PROMOTION	15,050
706	DESIGN	7,000
707	ECONOMIC VITALITY	1,500
901	CAPITAL OUTLAY	
905	DEBT SERVICE	
966	TRANSFERS OUT	
TOTAL APPROPRIATIONS		353,583

**Building Inspection Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	100,506
371	BUILDING AND SAFETY	161,834
TOTAL APPROPRIATIONS		262,340

**Housing and Redevelopment Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	125,500
TOTAL APPROPRIATIONS		125,500

**ARPA – American Rescue Plan Fund Expenditures**

APPROPRIATIONS		
966	TRANSFERS OUT	1,413,573
TOTAL APPROPRIATIONS		1,413,573

**Historical Commission Fund Expenditures**

APPROPRIATIONS		
797	HISTORICAL COMMISSION	30,598
798	CASTLE	14,806
799	GOULD HOUSE	10,329
800	COMSTOCK/WOODARD	2,000
TOTAL APPROPRIATIONS		57,733

**General Obligation Debt Fund Expenditures**

APPROPRIATIONS		
905	DEBT SERVICE	773,150
TOTAL APPROPRIATIONS		773,150

**Transportation Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	105,888
TOTAL APPROPRIATIONS		105,888

**Sewer Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	2,628,755
549	SEWER OPERATIONS	307,880

901	CAPITAL OUTLAY	427,500
905	DEBT SERVICE	124,302
TOTAL APPROPRIATIONS		<u>3,488,437</u>

**Water Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	895,857
552	WATER UNDERGROUND	2,042,741
553	WATER FILTRATION	1,878,385
901	CAPITAL OUTLAY	6,559,421
905	DEBT SERVICE	600,489
TOTAL APPROPRIATIONS		<u>11,976,893</u>

**Waste Water Treatment Fund Expenditures**

APPROPRIATIONS		
200	GEN SERVICES	34,700
548	WASTEWATER OPERATIONS	2,007,153
901	CAPITAL OUTLAY	3,581,400
905	DEBT SERVICE	1,064,144
TOTAL APPROPRIATIONS		<u>6,687,397</u>

**Fleet Fund Expenditures**

APPROPRIATIONS		
594	FLEET MAINTENANCE	474,411
901	CAPITAL OUTLAY	710,000
TOTAL APPROPRIATIONS		<u>1,184,411</u>

**Brownfield Redevelopment Authority Funds Expenditures**

Fund 243 – BRA / OBRA #12 WOODWARD LOFT

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,003
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	134,065
TOTAL APPROPRIATIONS		<u>135,068</u>

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	6,232
964	TAX REIMBURSEMENTS	41,871
TOTAL APPROPRIATIONS		<u>48,103</u>

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	12,050
905	DEBT SERVICE	167,999
TOTAL APPROPRIATIONS		<u>180,049</u>

Fund 273 - OBRA #9 ROBBINS LOFT		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,200
964	TAX REIMBURSEMENTS	3,678
TOTAL APPROPRIATIONS		4,878

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,704
905	DEBT SERVICE	28,172
TOTAL APPROPRIATIONS		29,876

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	4,144
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	50,608
TOTAL APPROPRIATIONS		54,752

Fund 283 - OBRA FUND-DISTRICT#3-TIAL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,391
964	TAX REIMBURSEMENTS	
TOTAL APPROPRIATIONS		20,141

**Section 5: Estimated Revenues**

The following are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2024 and ENDING JUNE 30, 2025, to meet the foregoing appropriations.

**General Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	11,480,001
TOTAL ESTIMATED REVENUES		11,480,001

**Major Streets Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	2,394,472
TOTAL ESTIMATED REVENUES		2,394,472

**Local Streets Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	1,143,356
TOTAL ESTIMATED REVENUES		1,143,356

**Parks/Recreation Sites Fund Revenues**

ESTIMATED REVENUES

000	REVENUE	8,500
TOTAL ESTIMATED REVENUES		8,500

**OMS/DDA Revolving Loan Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	25,250
TOTAL ESTIMATED REVENUES		25,250

**Downtown Development Authority Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	353,929
TOTAL ESTIMATED REVENUES		353,929

**Building Inspection Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	259,000
TOTAL ESTIMATED REVENUES		259,000

**Housing & Redevelopment Fund Revenue**

ESTIMATED REVENUES		
000	REVENUE	125,500
TOTAL ESTIMATED REVENUES		125,500

**Opioid Settlement Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	100
TOTAL ESTIMATED REVENUES		100

**ARPA – American Rescue Plan Act Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	20,000
TOTAL ESTIMATED REVENUES		20,000

**Historical Commission Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	58,016
TOTAL ESTIMATED REVENUES		58,016

**Debt Service Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	773,150
TOTAL ESTIMATED REVENUES		773,150

**Transportation Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	105,888
TOTAL ESTIMATED REVENUES		105,888

**Sewer Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	3,385,230
TOTAL ESTIMATED REVENUES		3,385,230

**Water Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	10,774,770
TOTAL ESTIMATED REVENUES		10,774,770

**Waste Water Treatment Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	6,135,280
TOTAL ESTIMATED REVENUES		6,135,280

**Fleet Fund Revenues**

ESTIMATED REVENUES		
000	REVENUE	909,648
TOTAL ESTIMATED REVENUES		909,648

**Brownfield Development Authority Funds Revenue**

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES		
000	REVENUE	135,118
TOTAL ESTIMATED REVENUES		135,118

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	48,103
TOTAL ESTIMATED REVENUES		48,103

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	209,874
TOTAL ESTIMATED REVENUES		209,874

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES		
000	REVENUE	5,878
TOTAL ESTIMATED REVENUES		5,878

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES

000	REVENUE	29,876
TOTAL ESTIMATED REVENUES		29,876

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES		
000	REVENUE	54,752
TOTAL ESTIMATED REVENUES		54,752

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES		
000	REVENUE	16,824
TOTAL ESTIMATED REVENUES		16,824

**Section 6: Millage Levy**

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.5611
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
STREET DEBT	2.1423
TRANSPORTATION (SATA)	.3298
TOTAL	16.0332
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	1.8815

**Section 7: Adoption of Budget by Reference**

The general fund budget of the City of Owasso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

**Section 8: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

**Section 9: Periodic Fiscal Reports**

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

**Section 10: Limit on Obligations and Payments**

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

**Section 11: Budget Monitoring**

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

**Section 12: City Council Adoption**





**MEMORANDUM**

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** May 29, 2024

**TO:** Mayor Teich and the Owosso City Council

**FROM:** City Manager

**SUBJECT:** 21 Day Posting EXPIRED – \$500 Offer to Convey a Consent-to-Grade on City Property Near the Washington St. Bridge

**BACKGROUND:**

The Michigan Department of Transportation has an upcoming project along M-71. MDOT is interested in acquiring Consent to Grade rights to city property located at 310 S Washington St just north of the Bridge on the east bank along the river. This section of the property constitutes the city’s river trail area. MDOT is offering \$500 for these rights and has provided a market study report to support the offer amount. MDOT is not making this offer under the threat of condemnation.

**The property:**



## **Recommendation**

Authorize this offer according to Section 14.3(B)(2) of the city charter governing the sale of real property and the expiration of the 21 day posting period whereby no other offers were received.

Master Plan Implementation Goals: 3.10, 3.18, 5.7, 5.26, 5.34,

**RESOLUTION NO.**

**AUTHORIZING PURCHASE AGREEMENT FOR GRADING RIGHTS  
ALONG THE JAMES S. MINER RIVER TRAIL  
FOR THE MDOT M-71 RECONSTRUCTION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns the James S. Miner River Walk;  
and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received an offer to purchase  
grading rights along the river walk near the Washington Street Bridge for five hundred dollars (\$500); and

WHEREAS, these grading rights had not been actively marketed, thereby triggering the 21-day public  
inspection period set forth in Section 14.3(2) of the Owosso City Charter; and

WHEREAS, the 21-day posting period has expired without any additional offers; and

WHEREAS, the Michigan Department of Transportation (MDOT) wishes to purchase the grading rights to  
facilitate the M-71 rehabilitation project; and

WHEREAS, it has been determined that this activity will not adversely affect the public's use of the river  
walk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County,  
Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary, and in the public interest to  
sell the grading rights to 1,338 square feet of parcel no. 050-470-000-013-00 to MDOT in  
the amount of \$500.00.

SECOND: City staff is authorized to execute appropriate documentation to execute the sale.



STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

GRETCHEN WHITMER  
GOVERNOR

BRADLEY C. WIEFERICH, P.E.  
DIRECTOR

**Offer to Purchase**

April 22, 2024

City Of Owosso  
Attn: Nathan Henne  
301 W. Main St  
Owosso, Michigan 48867

Dear Owner(s):

Subject: CS: 76041, JN: 215017, Parcel: 7007  
Address: 310 S WASHINGTON ST. OWOSSO, MI. 48867, County: Shiawassee

The Michigan Department of Transportation (MDOT) has an upcoming project along M-71. We are interested in acquiring Consent to Grade rights to your property located at 310 S WASHINGTON ST. OWOSSO, MI. 48867 in Shiawassee County as set forth in the attached Addendum(a). In accordance with state and federal regulations governing the acquisition of property by MDOT, this letter is MDOT's offer to purchase these rights based on the terms and conditions contained herein. Please note that MDOT is not making this offer under the threat of condemnation. If an agreement regarding the purchase cannot be reached, MDOT will discontinue negotiations and cease this transaction.

If you agree, MDOT will purchase the rights to your property described as set forth in the attached Addendum(a).

This offer is based upon the valuation set forth in the enclosed market study report.

MDOT's offer for the property rights to be purchased is itemized below:

Type	Amount
Consent to Grade 1,338 square feet	\$500.00
<b>TOTAL</b>	<b>\$500.00</b>

City Of Owosso  
Parcel 7007  
Page 2  
April 22, 2024

Accordingly, the total amount that MDOT is offering to you is \$500.00. Please note that this offer is valid only until 05/22/2024.

Please review all the materials carefully and let us know in writing if you believe anything of significance has been omitted with respect to the amount of money you should be paid. MDOT will review the items you identify and will respond accordingly if any changes will be made to its offer. We are also available to discuss this offer with you.

If you are willing to accept MDOT's offer and agree to the terms and conditions set forth in the following Addendum(a), please sign and date the Acceptance of the offer below in the presence of a witness. Be sure the witness also signs and dates the documents. Please return this letter and Acceptance to my attention.

Also included in this packet are instructions to register with us to have your compensation sent to you via electronic funds transfer (EFT). Please contact me if you are unable to register.

Thank you in advance for your consideration of our offer. If you have any questions, please contact me at 989-773-3532 or [DAmbrosioJ@michigan.gov](mailto:DAmbrosioJ@michigan.gov).

Sincerely,

*Josah D'Ambrosio*

Josah Dambrosio  
Property Analyst  
Michigan Department of Transportation

Enclosures: Acceptance of Offer, Addendum(a), Instrument(s), Legal Description(s), EFT Instructions, W9, PRPP Book, Compensation Summary, Plan Sheets, and Valuation Report

## Acceptance of Offer

The undersigned accept(s) the Michigan Department of Transportation's (MDOT's) offer of \$500.00 for the property described in MDOT's offer dated 04/22/2024. Furthermore, the undersigned agree(s) to the following terms and conditions set forth in the attached Addendum(a):

City Of Owosso

Signature: \_\_\_\_\_ Signed Date: \_\_\_\_\_

Signatory Name: Nathan Henne

Signatory Title: Manager

Witness Signature: \_\_\_\_\_ Witness Date: \_\_\_\_\_

Witness Name: \_\_\_\_\_

CONTROL SECTION 76041	JOB NUMBER 215017	PARCEL 7007
OWNER OF RECORD CITY OF OWOSSO		
PROPERTY TAX CODE 050-470-000-013-00		

### Addendum for Consent(s)

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**PRICE:** The owner(s) agree(s) to grant the property described in the attached legal description(s) to the Michigan Department of Transportation for the sum of \$500.00 via the appropriate instrument(s).

**CONSENT TYPE(S):** Consent to Grade

**OCCUPANCY:** The owner(s) agree(s) to grant the Michigan Department of Transportation occupancy of the described property upon payment of the price listed above effective from start of project through completion of project.

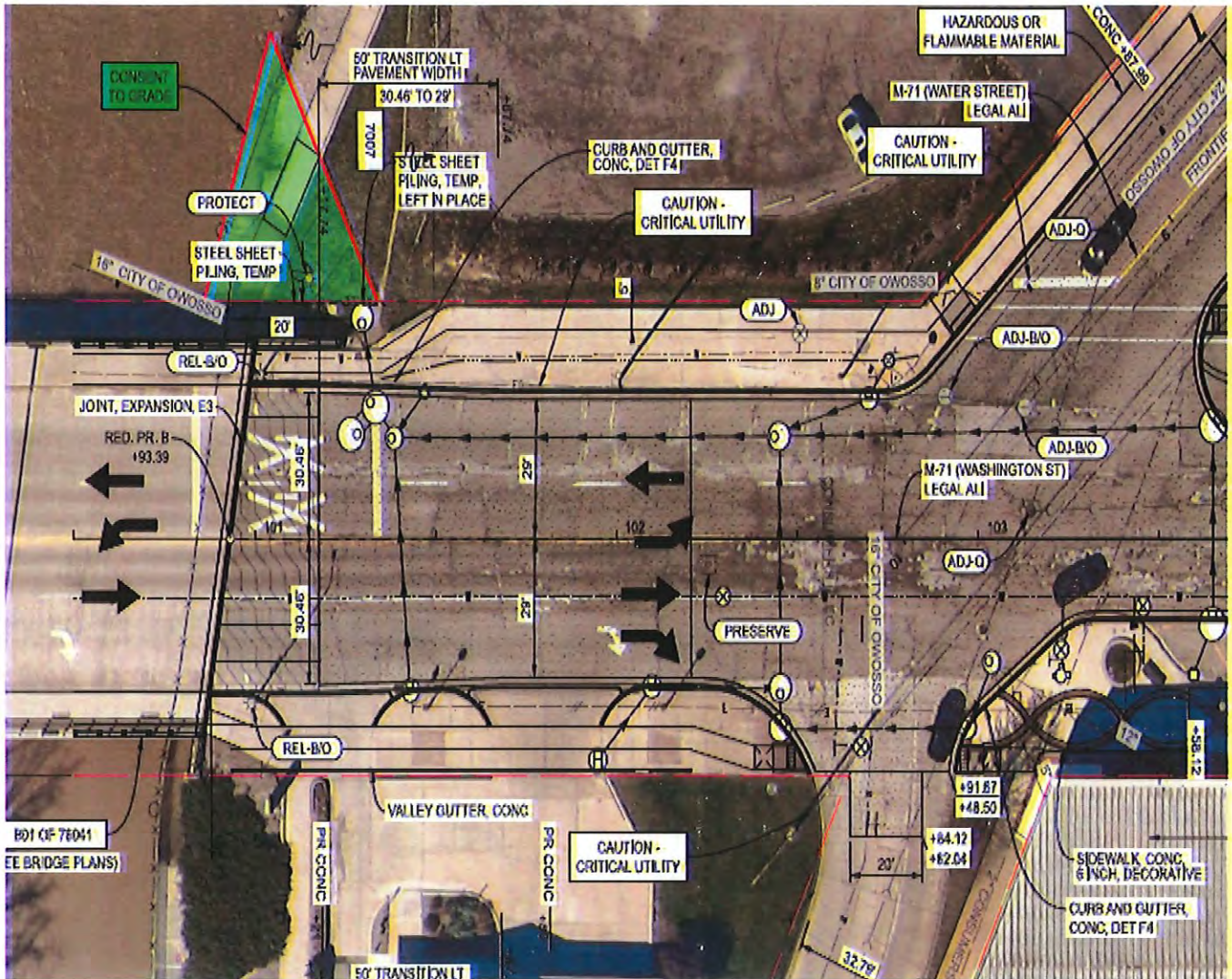
**CONVEYANCE:** The owner(s) agree to deliver to MDOT the above cited consents subject to the following provision: This conveyance includes, but is not limited to, the right to any drainage structure replacement or repair; the right to remove trees, shrubs, and vegetation as necessary in the judgement of the Michigan Department of Transportation and the right of temporary occupancy by public utilities.

**SPECIAL PROVISIONS:** NONE

CONTROL SECTION 76041	JOB NUMBER 215017	PARCEL 7007
OWNER OF RECORD CITY OF OWOSSO		
PROPERTY TAX CODE 050-470-000-013-00		

**Legal Description: Consent to Grade**  
**Station # 100+86.28 LT - 101+34.12 LT**

See attached sketch



CONTROL SECTION 76041	JOB NUMBER 215017	PARCEL 7007
OWNER OF RECORD CITY OF OWOSSO		
PROPERTY TAX CODE 050-470-000-013-00		



Michigan Department  
of Transportation  
0640C (11/23)

### CONSENT

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The Grantor(s) City of Owosso, for the sum of Five Hundred dollars and 00 cents (\$500.00) grant to the Michigan Department of Transportation, whose address is 425 W. Ottawa Street, P.O. Box 30050, Lansing, Michigan 48909 the right to Consent to Grade, for transportation purposes, in over, and upon the real estate located in the City of OWOSSO, County of Shiawassee, State of Michigan, as described on the attached Legal Description; commonly known as 310 S WASHINGTON ST. OWOSSO, MI. 48867, including, but not limited to, the right to any drainage structure replacement or repair, the right to remove trees, shrubs, and vegetation as necessary in the judgment of the Michigan Department of Transportation and the right of temporary occupancy by public utilities; effective from start of project to completion of project.

CONTROL SECTION 76041	JOB NUMBER 215017	PARCEL 7007
OWNER OF RECORD CITY OF OWOSSO		
PROPERTY TAX CODE 050-470-000-013-00		

**Legal Description: Consent to Grade**  
**Station # 100+86.28 LT - 101+34.12 LT**

See attached sketch

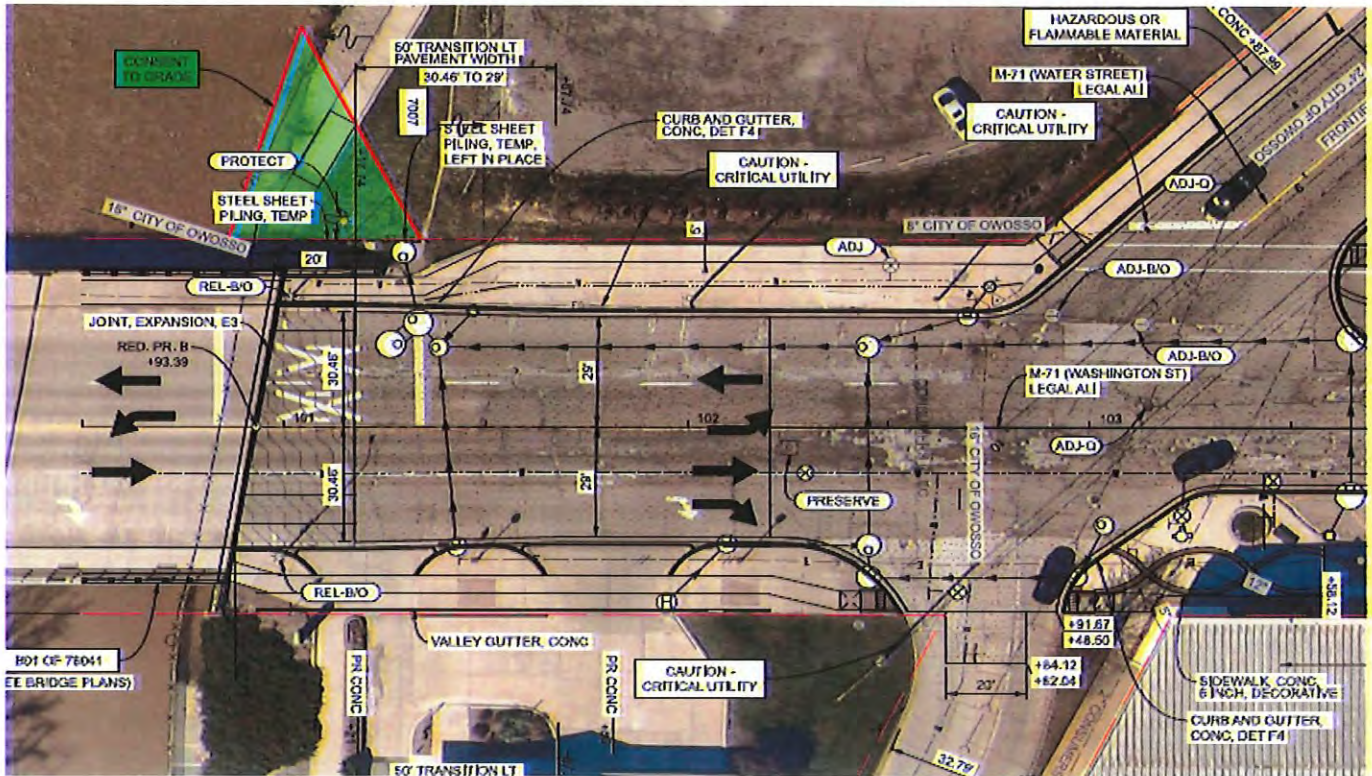
City Of Owosso

Signature: \_\_\_\_\_  
 Signatory Name: Nathan Henne  
 Signatory Title: Manager

Signed Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_  
 Witness Name: \_\_\_\_\_

Witness Date: \_\_\_\_\_



CONTROL SECTION 76041	JOB NUMBER 215017	PARCEL 7007
OWNER OF RECORD CITY OF OWOSSO		
PROPERTY TAX CODE 050-470-000-013-00		

## COMPENSATION SUMMARY

	Area (Sqft)		Price/Sqft		Subtotal		Factor		Line Total	EJC Amount
Consent to Grade	1,338	X	\$3.07	=	\$4,108.00	X	10%	=	\$411	\$500

**Total                    \$411**

**Total Estimated Just Compensation                    \$500**

Parcel: 7007      CS: 76041      Job ID: 215017  
 Owner of Record: CITY OF OWOSSO



## **MARKET STUDY REPORT Commercial Vacant Land**

**M-71 (S Washington St) over Shiawassee River  
Owosso, Shiawassee County, Michigan  
Control Section: 76041  
Job No. 215017**

**PREPARED FOR:**

Mr. Andrew T. Philp  
Philpa@michigan.gov



Bay Region  
5859 Sherman Road  
Saginaw, MI 48604

**PREPARED BY:**

Norman G. Thomas, ASA, SR/WA  
Property Analyst  
MDOT - Real Estate Services  
425 West Ottawa Street  
P.O. Box 30050  
Lansing, Michigan 48909

February 20, 2024

## **MARKET STUDY REPORT**

A market study (a.k.a. waiver valuation) is an appraisal service under the Uniform Standards of Appraisal Practice (USPAP). The scope of the assignment is such that development and reporting of the market study is not covered under specific performance standards of USPAP, i.e., Standard 1 and Standard 2. However, the Ethics Rule, Competency Rule and Jurisdictional Exception Rule of USPAP do apply. In addition, this market study is intended to comply with the Uniform Relocation Assistance and Real Property Acquisitions Policies Act (the Uniform Act) – Common Rule – 49 CFR Part 24 and the Code of Professional Ethics and Standards of Professional Appraisal Practice of the appraisal organizations of which I am a member. The intent of the assignment and scope of work is to provide a credible narrative report within the context of its intended user and limited intended use.

Market areas are defined by a combination of factors-e.g., physical features, the demographic and socioeconomic characteristics of the residents or tenants, the condition of the improvements (age, upkeep, ownership, and vacancy rate), and land use trends”<sup>1</sup>

*1 The appraisal of Real Estate, 14<sup>th</sup> Edition, published by “The Appraisal Institute”, page 166.*

### **SCOPE OF WORK**

The objective of the scope of work is to identify the problem and determine appropriate methods to develop credible results illustrating prices paid for the defined segment of the real estate market as it pertains to this market study. The following describes the scope of work.

**Purpose of the Market Study:** The market study identifies a range of prices paid for properties in the defined market study area for a defined class of property and is not applied to any specific property for valuation purposes. The data is categorized by their highest and best use. This study pertains to commercial land uses. This market study represents vacant land only in fee and does not consider existing encumbrances or easements, site improvements, sprinklers, tree loss, damages or actual values associated with a specific property. The market study will identify prices paid from various size land as established by predefined parameters. A work file is maintained by the author with the data utilized in this study.

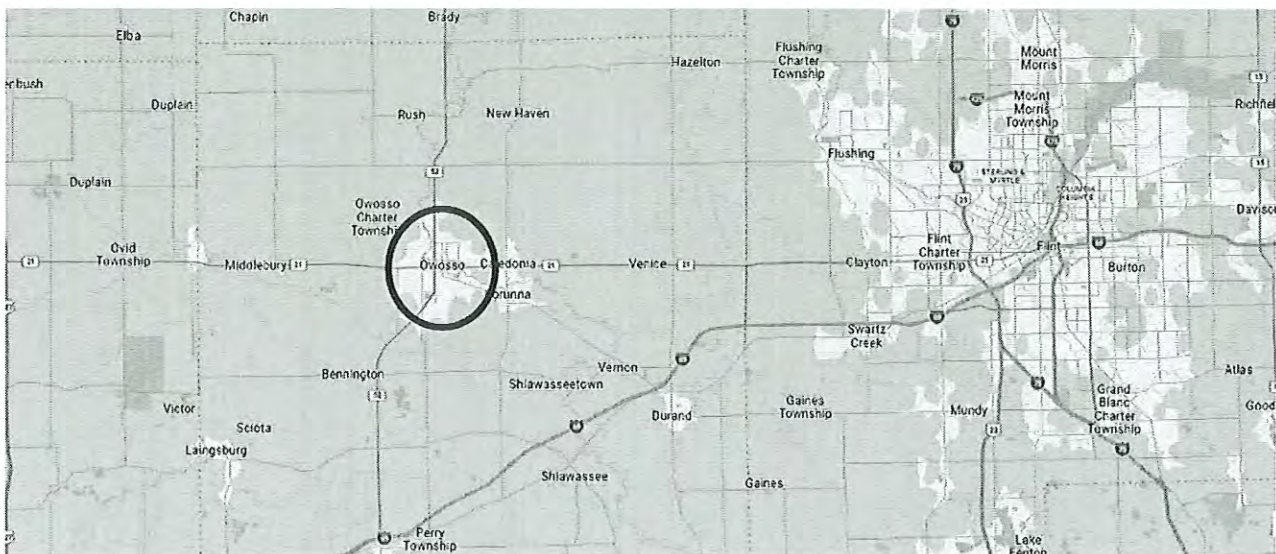
**Intended User:** The intended user is Mr. Andy Philp of The Michigan Department of Transportation. Possession of a copy of this document does not automatically make the holder an Intended User. Use by an unintended user may result in misleading or inaccurate interpretations or conclusions.

**Intended Use:** The *sole* intended use of this report is for the Waiver Valuation Process to assist in establishing Estimated Just Compensation for non-complex fee, temporary or permanent acquisitions for M-71 over the Shiawassee River (CS: 76041 JN: 215017 ) Owosso, Shiawassee County, MI. The

project includes deck replacement and preservation with superstructure repair - steel, painting, substructure patching, scour protection, bridge approach.

**The market study is not intended for any other use, or to be relied upon by any other party.**

**Extent of Inspection:** A viewing of the project area, surrounding area and competing markets was previously completed by Norman G. Thomas, ASA, SR/WA on site and through satellite imaging, county GIS and various services.





**Type and Extent of Market Data Considered:** The Scope of Work involves a comprehensive search for land sales data within the defined market. The data is predominantly within 2 years yet indicates no measurable time adjustment is warranted. The sales transactions represent vacant land sales of various sizes within the defined market. Variables that may also contribute to pricing may include size, shape, frontage, location and intended use. The following identifies the scope of work completed for this market study yet may not be limited to only these tasks. The extent of collecting, confirming and analyzing the market data is as follows:

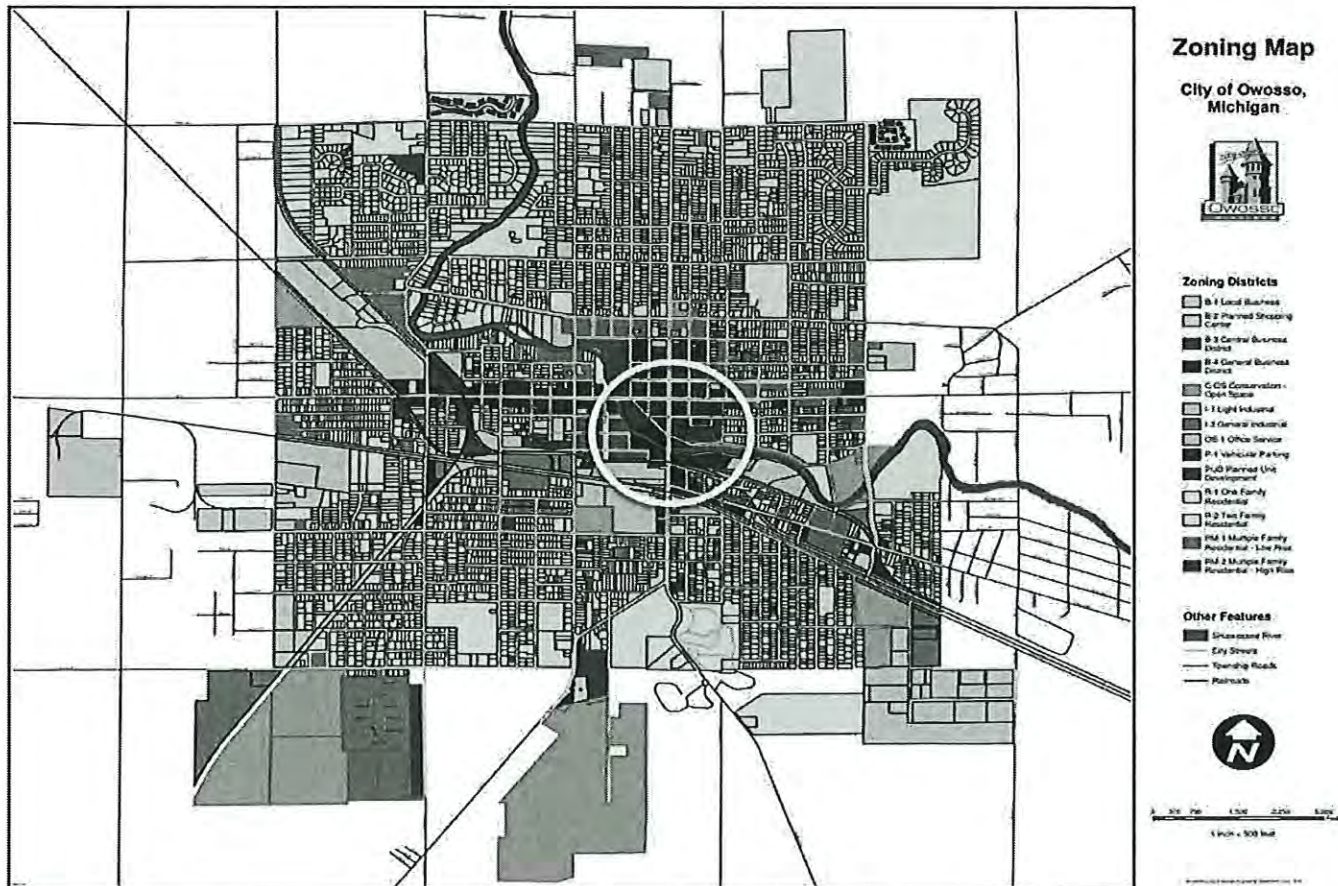
1. The market study area is defined as the surrounding Shiawassee County area focusing within the commercial market involving the fringe and downtown locations. The area is represented by Shiawassee County – central Michigan. Data focused on commercial land sales predominantly in Owosso and Corunna with some additional smaller communities.
2. Sales data of various size commercial vacant land parcels have been extracted from the market covering approximately two years and depicted on the grid. Larger multi-acreage parcels have been excluded as well as pad site property having direct influence from a big box retail center. Emphasis is directed to closed sales while the asking prices typically cap the market. The listing and sale data has been presented within the grids below.
3. Data sources include RealComp and CoStar Multiple Listing Service, public records and GIS.
4. View the sales within the analysis in person and/or through aerial mapping, GIS and various available sources.
5. Utilize various sources, including multi-list information, assessing offices, internet, public record data for data and verification of the sales transaction, location, size, shape and utilities via local municipal records, deeds or MLS data.

6. Assemble data for analysis of unit rates for each defined category
7. Chart the data and illustrate comparisons and analysis of prices paid and listing prices
8. Writing of the Market Study report.

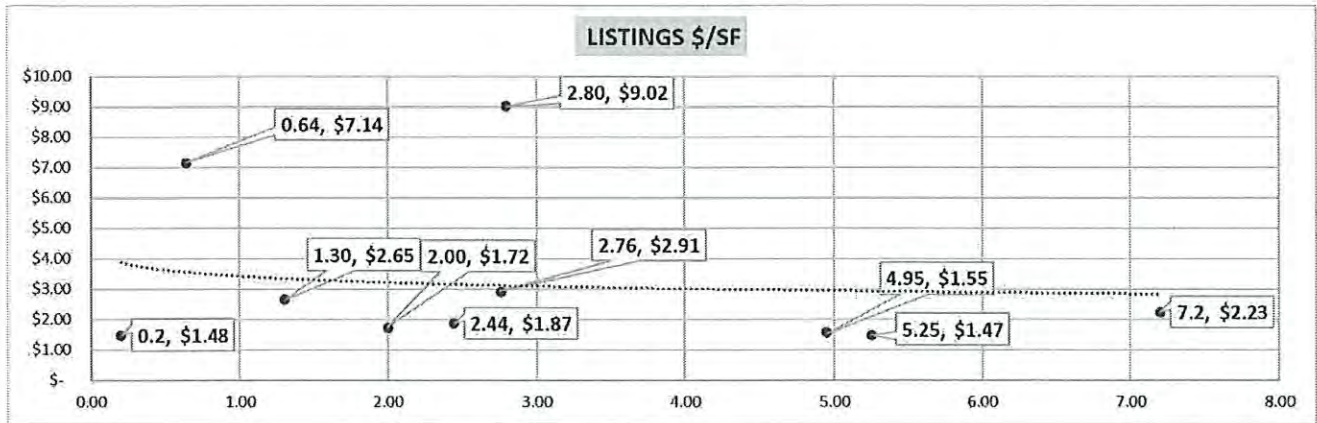
**MARKET STUDY DATA ANALYSIS**

The market study includes the commercial land market as represented on the mapping. The subject project area is M-71 (S Washington St) over Shiawassee River in downtown Owosso. Owosso is the largest city in Shiawassee County in the state of Michigan. The population was 14,714 at the 2020 census. The city is surrounded by Owosso Township and encompasses 5.39 square miles including 0.14 acres of water referencing the river. The area is best illustrated in the mapping included in this report. The land area within the corridor is predominantly neighborhood commercial uses. The main area commercial corridor that includes big box development, franchises and retail uses is found along M-21, just north of the project area and southeast of Owosso.

The table and graphs summarize data within the market area and fringe. The unit rate determined to be most representative of pricing for these type properties is price per square foot (SF). Analysis of the sales is made with reference to the current listings within the market.







<b>LOW</b>	<b>\$</b>	<b>1.47</b>
<b>HIGH</b>	<b>\$</b>	<b>9.02</b>
<b>AVERAGE</b>	<b>\$</b>	<b>3.20</b>
<b>MEDIAN</b>	<b>\$</b>	<b>2.05</b>

The data is presented in two groupings. The first set represents current listings. The highest unit rate is directly across from 1553 M52 asking \$2.65. For this reason, it should not be considered. The principle of substitution puts the lower unit rate as competitive and lowering the higher rate. The second highest unit rate is within the main commercial corridor of Owosso and similar to the highest unit rate identified with sales data. When these two listings are excluded from the data, the range falls directly with the sales data identified later.

Status	Address	City	List Price	Acreage	Square feet	Close Date	Close Price	\$/SF	Public Remarks
Active	1868 E Main	Owosso	\$ 335,000	5.25	228,690	N/A	N/A	\$ 1.47	Property offers 172 FF surrounded by retailers including Kroger, Home Depot, Aldi, Planet Fitness, Aarons, AutoZone, Buick GMC and others.
Active	321 N MAIN Street N	Perry Twp	\$ 12,900	0.2	8,712	N/A	N/A	\$ 1.48	Great opportunity to build in the downtown district for a commercial space, plus possible residential apartments above. Good location with downtown parking and sidewalks, plus access from the alley in the back. Elevation survey has been done, sewer is on lot 25 and water would be a private well.
Active	Main -1	Owosso	\$ 335,000	4.95	215,622	N/A	N/A	\$ 1.55	Property offers 163 FF surrounded by retailers including Kroger, Home Depot, Aldi, Planet Fitness, Aarons, AutoZone, Buick GMC and others.
Active	Corner of M-52 & Laura Ln	Owosso	\$ 150,000	2.00	87,120	N/A	N/A	\$ 1.72	M-52 frontage across from Shiawassee Towne Center and Owosso's Premium Health Park.
Active	0000 Durand Road	Vernon Twp	\$ 199,000	2.44	106,286	N/A	N/A	\$ 1.87	Rare opportunity, 2 lots undeveloped, commercial land. 1 lot in Vernon township (0.9Acres), 1 lot in city of Durand (1.54Acres). Both cleared ready for your vision. \$199K takes them both.
Active	1866 E M 21	Caledonia Twp	\$ 699,900	7.2	313,632	N/A	N/A	\$ 2.23	Commercial Vacant Land - Large parcel on busy main street in Owosso seeing approximately 23,766 VPD. 237' of road frontage and additional lots adjacent to property available. Great Traffic exposure and perfect site for independent Retail business. Zoned Commercial B2 and grandfathered Residential. Home on property is a tear down. City water and Sewer already to parcel. Surrounding retailers include Walmart, Home Depot, Aldi, planet Fitness, Dollar Tree, Maurices, Aarons, AutoZone, multiple Car dealers and many more.
Active	1553 M 52	Owosso	\$ 150,000	1.30	56,628	N/A	N/A	\$ 2.65	Marketed for medical office
Active	V/LE M21	Caledonia Twp	\$ 350,000	2.76	120,226	N/A	N/A	\$ 2.91	2.76 acres zoned B-2 vacant land. Lot is adjacent to East Meijer driveway. High Traffic daily. L-shaped lot. Current use is Commercial.
Active	705 W Main St	Owosso	\$ 199,000	0.64	27,878	N/A	N/A	\$ 7.14	Corner lot with frontage on M-21. Ideal for small retail or office space. Sale subject to deed restrictions.
Active	N M52	Owosso	\$ 1,100,000	2.80	121,968			\$ 9.02	Across street from listing with same broker at \$2.65/SF

## SALE DATA



<b>LOW</b>	<b>\$</b>	<b>1.13</b>
<b>HIGH</b>	<b>\$</b>	<b>4.92</b>
<b>AVERAGE</b>	<b>\$</b>	<b>2.45</b>
<b>MEDIAN</b>	<b>\$</b>	<b>1.63</b>

The data ranges from \$1.13 to \$4.92 per square foot and has two sales, both located on S. Washington in the project area. The sales are relatively recent, and no time adjustment is warranted. The smallest sized parcel represents the highest unit rate, yet the listings contradict this occurrence.

Status	Address	City	List Price	Acreage	Square feet	Close Date	Close Price	\$/SF	Public Remarks
Sold	446 E Mcneil Street	Corunna	\$ 151,500	1.22	53,143	11/3/2022	\$ 60,000	\$ 1.13	Prime Property that is shovel ready directly next door to McNeils market on the edge of downtown Corunna. This property has Monument Signage and an existing curb cut with Frontage on McNeil Street at the Corner of Parmenter road. Great location for storage units, carwash or additional retail or office development. Current use is Commercial, Unimproved.
Sold	200 S Washington	Owosso	\$ 48,900	0.23	10,019	10/17/2022	\$ 15,000	\$ 1.50	Commercial lot in downtown Owosso, formerly Jumbo's Bar, perfect opportunity for development, corner lot, high traffic
Sold	1812 E M 21	Owosso	\$ 385,000	4.85	211,266	6/24/2022	\$345,000	\$ 1.63	
Sold	915 Corunna	Owosso	\$ 99,000	0.74	32,234	1/18/2022	\$99,000	\$ 3.07	
Sold	113 S Washington	Owosso	\$ 15,000	0.07	3,049	6/23/2023	\$ 15,000	\$ 4.92	PRIVATE SALE - SOLD BEFORE LISTED SELLER IS A LICENSED REAL ESTATE AGENT IN THE STATE OF MI

**Summary:** Size does not appear to be a factor regarding the listings and sales presented. The sale located at 113 S Washington is a single lot between two buildings purchased with aggressive buyer motivation.

Excluding the outliers associated with the listing data and sale data identifies the highest list price of \$2.91 per square foot and the highest sale price of \$3.07 per square foot.

The basic principle of substitution is given here and typically a component of the valuation process.

**substitution.** The appraisal principle that states that when several similar or commensurate commodities, goods, or services are available, the one with the lowest price will attract the greatest demand and widest distribution. This is the primary principle upon which the cost and sales comparison approaches are based.

**Permanent Easement**

The valuation of permanent easements varies significantly with a range from virtually no measurable value to full fee value. The proposed use, size, placement on the parcel and whether it is subsurface, surface or aerial contribute to the rights acquired. It is common to see utility easements along property lines and within setback areas valued at 10% - 50% of fee value. The Valuation of Easements authored by DONNIE SHERWOOD, SR/WA, MAI, FRICS and published in the Right of Way Magazine 2014 provides a guideline for easement valuation. With the placement of

the easement within the setback areas, the owner does retain some use and in turn some value – although limited. According to the matrix “balanced use by both the owner and easement holder” is estimated at 50%. Greater use by the easement holder results in a higher value of the easement and larger diminution in value of the owners remaining value. Surface uses range from 50% to 100% of fee value.

**Easement Valuation Matrix**

Percentage of Fee	Comments	Potential Types of Easements
90% - 100%	Severe impact on surface use Conveyance of future uses	Overhead electric, flowage easements, railroad right of way, irrigation canals, exclusive access easements
75% - 89%	Major impact on surface use Conveyance of future uses	Overhead electric, pipelines, drainage easements, railroad right of way, flowage easements
51% - 74%	Some impact on surface use Conveyance of ingress/egress rights	Pipelines, scenic easements
50%	Balanced use by both owner and easement holder	Water or sewer lines, cable lines, telecommunications
26% - 49%	Location along a property line location across non-usable land area	Water or sewer line, cable lines
11% - 25%	Subsurface or air rights with minimal effect on use and utility Location with a setback	Air rights, water or sewer line
0% - 10%	Nominal effect on use and utility	Small subsurface easement

RIGHT OF WAY - NOVEMBER/DECEMBER 2014

**TEMPORARY USE RATES**

Compensation for the temporary use of land is estimated based on land rental rates calculated by using the fee simple unit rate of the land and an overall capitalization rate. Applying this rate to the area involved in the proposed grading easement and capitalized at a competitive rate indicates the following;

Area Proposed for Temporary Use

$$\begin{aligned}
 & \times \text{ Estimated Just Compensation for Fee Simple Land Unit Rate} \\
 = & \text{ Estimated Just Compensation for Fee Simple Land Value of Proposed Area} \\
 & \times \text{ Land Overall Capitalization Rate} \\
 = & \text{ Estimated Just Compensation for Temporary Use of Land per annum}
 \end{aligned}$$

Based on land lease rate data from the RealtyRates.com Investor Survey (3rd Qtr 2023) and the land use type of commercial, an average range of vacant land overall capitalization rates is approximately 4%+/- to 11.5% and average 8.38%. The capitalization rate indicates the "annual" rate of return.

## Land Leases

The following table summarizes prevailing land lease capitalization and discount rates. The former reflect initial rates of return on appraised values for vacant land proposed for development. They do not address increases in land lease payments or the reversion but may include percentage rent. The latter are internal rates of return being achieved by landowners on improved properties. As such, they include changes in land lease payments, percentage rent where applicable, and the reversion of the entire property at the termination of the lease. Total lease terms range from 40 to 99 years, while fixed rent periods range from one to 10 years. Generally, short-term (1-3 years) fixed rent periods auto-adjust based on a national reference rate such as the Consumer Price Index, while long-term (5-10 years) fixed rent periods are based on appraised values but are often subject to negotiation and/or arbitration.

RealtyRates.com INVESTOR SURVEY - 3rd Quarter 2023*						
LAND LEASES						
Property Type	Capitalization Rates			Discount Rates		
	Min.	Max.	Avg.	Min.	Max.	Avg.
Apartments	3.72%	10.37%	7.86%	6.32%	10.87%	8.86%
Golf	4.27%	15.52%	10.01%	6.97%	16.02%	11.01%
Health Care/Senior Housing	4.27%	11.67%	8.49%	6.87%	12.17%	9.49%
Industrial	4.07%	11.37%	8.26%	6.67%	11.07%	9.26%
Lodging	4.22%	15.44%	8.57%	6.82%	15.94%	9.57%
Mobile Home/RV Park	4.12%	14.07%	9.12%	6.72%	14.57%	10.12%
Office	4.07%	11.22%	7.95%	6.67%	11.72%	8.95%
Restaurant	4.77%	17.57%	9.80%	7.37%	18.07%	10.80%
Retail	3.92%	11.47%	8.38%	6.52%	11.97%	9.38%
Self-Storage	4.04%	11.47%	9.30%	6.64%	11.97%	10.30%
Special Purpose	5.00%	17.17%	10.12%	7.26%	13.77%	10.44%
All Properties	3.72%	17.57%	8.90%	6.32%	18.07%	9.78%

\*2nd Quarter 2023 Data

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\*\*RealtyRates.com

I certify that I do not have any interest in the real estate for which this waiver valuation process will assist in setting the Estimated Just Compensation nor has any person unduly influenced or coerced me regarding any aspect of the waiver valuation process. Additionally, I understand that dual roles in the acquisition process are allowed when value is \$10,000 or less.

Norman G. Thomas  
 ASA, SR/WA  
 Digitally signed by: Norman G. Thomas  
 DN: CN = Norman G. Thomas ASA, SR/  
 WA, email = thomasn8@michigan.gov C =  
 US O = MDOT OU = Real Estate  
 Date: 2024.02.21 12:37:21 -05'00'

2-20-2024

Prepared by:

Date

Norman G. Thomas, ASA, SR/WA

Property Analyst

MDOT - Real Estate Services

◆ Michigan Certified General Real Estate Appraiser - Permanent I.D. #1205001223

◆ Michigan Real Estate Associate Broker License - Permanent I.D. #6502134603

Addendum

5

### 1868 E Main

**FOR SALE**

Owosso, MI 48867

Land of 5.25 AC is for sale at \$335,000 (\$63,809.52/AC)



#### Sale Contacts

Sales Co: **Woodworth Commercial**

116 W Main St  
Owosso, MI 48867

(989) 723-3711

Sales Contact 1: Randy Woodworth  
(989) 723-3711

Sales Contact 2: Leo Deason  
(989) 723-3711

#### For Sale Data

Asking Price: **\$335,000**  
Price/AC Land Gross: **\$63,809.52 (\$1.46/SF)**  
Days on Market: **450**

Sale Status: **Active**  
Topography: **Level**

Parcel No: **007-20-200-008**

Sale Type: **Investment**  
Land Area: **5.25 AC (228,690 SF)**  
Proposed Use: **Commercial, Bar, Convenience Store, Fast Food**

#### Transaction Notes

5.25 acres of vacant land ready for development on M-21/E Main Street in the busy retail corridor of Owosso. Property offers 172ft of prime frontage. Surrounding retailers include Walmart, Kroger, Home Depot, Aldi, Planet Fitness, Dollar Tree, Maurices, Aarons, AutoZone, Buick GMC and many many more.

**1868 E Main****FOR SALE**

Land of 5.25 AC is for sale at \$335,000 (\$63,809.52/AC) (con't)

**Current Land Information**

ID: 12890616

Zoning:	<b>B-2</b>	Proposed Use:	<b>Commercial/Bar/Convenience Store/Fast Food</b>
Density Allowed:	-	Land Area:	<b>5.25 AC (228,690 SF)</b>
Number of Lots:	-	Min Div Lot Size:	-
Max # of Units:	-	On-Site Improv:	<b>Raw land</b>
Units per Acre:	-	Lot Dimensions:	-
Improvements:	-	Owner Type:	-
Topography:	<b>Level</b>		
Street Frontage:	<b>172 feet on E Mail Street</b>		
Traffic Count:	<b>0 cars per day on E Mail Street</b>		

**Location Information**

County: **Shiawassee**  
CBSA: **Owosso, MI**  
CSA: **Lansing-East Lansing-Owosso, MI**  
DMA: **Flint-Saginaw-Bay City, MI**

**VacantLand Full**

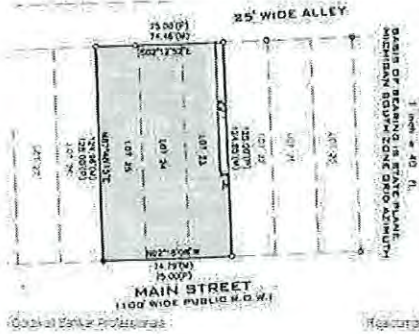
**321 N MAIN Street N, Perry Twp, Michigan 48857**

MLS#: 20230007756  
 P Type: Land  
 Status: Active

Area: 07143 - Morrice Vlg  
 DOM: N/303/303

Short Sale: No  
 Trans Type: Sale  
 ERTS/FS

LP: \$12,900  
 OLP: \$12,900



Location Information

County: Shiawassee  
 Village: Perry Twp  
 Mailing City: Morrice  
 Side of Str: W  
 School District: Morrice  
 Location: MORRICE RD & SECOND ST

Waterfront Information

Water Name:  
 Water Facilities:  
 Water Features:  
 WaterFront Feet:

Lot Information

Acreage: 0.2  
 List \$/Acre: \$64,500.00  
 Min Lots/Acre:  
 Lot Dim: 75X125  
 Road Front Feet: 75  
 Zoning: Commercial

Land Contract Information

Land DWP:  
 Land Int Rate: %  
 Land Payment:  
 Land Terms:



Contact Information

Name: BARBARA ROLL-WYZGA  
 Phone: (517) 712-8009

Additional Information

Internet Avail:  
 Mineral Rights:  
 Sqft Min Lot:  
 Survey: Yes  
 Irrigation: No  
 Perk:

Listing Information

Listing Date: 02/01/23  
 Off Mkt Date:  
 Restrictions: DOWN TOWN MORRICE  
 Directions: CASH, CONVENTIONAL  
 Terms Offered:  
 Pending Date:  
 Contingency Date:  
 Exclusions:  
 Short Sale: No  
 Possession: At Close  
 MLS Source: REALCOMP  
 BMK Date:  
 Originating MLS#: 20230007756

Features

Current Use: Unimproved  
 Water Source: None  
 Sewer: Public Sewer (Sewer-Sanitary)

Legal/Tax/Financial

Property ID: 0146000402301  
 Tax Summer: \$276  
 SEV: 11,155.00  
 Legal Desc: LOTS 23,24 & 25, EXCEPT N 4' OF W 88' IF KIT 23, BLK 4  
 Restrictions:  
 Tax Winter: \$381  
 Taxable Value: \$11,155.00  
 Ownership: Standard (Private)  
 Oth/Spec Assmnt:  
 Existing Lease: No

Agent/Office Information

Sale Ag Comp: Yes: \$1  
 Buy Ag Comp: Yes: 5%  
 Trans Crd Comp: Yes: 5%  
 Compensation Arrangements:  
 List Office: Coldwell Banker Professionals Morrice  
 List Agent: BARBARA ROLL WYZGA  
 List Office Ph: (517) 625-4488  
 List Agent Ph: (517) 712-8009

Remarks

Public Remarks: Great opportunity to build in the downtown district for a commercial space, plus possible residential apartments above. Good location with downtown parking and sidewalks, plus access from the alley in the back. Elevation survey has been done, sewer is on lot 25 and water would be private well.

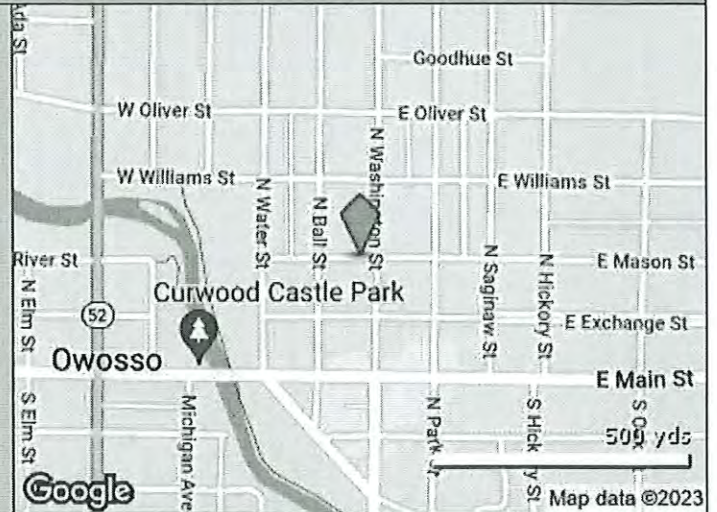


**Main -1 - Prime Development Land on E Main**

**FOR SALE**

Owosso, MI 48867

Land of 4.95 AC is for sale at \$335,000 (\$67,676.77/AC)



**Sale Contacts**

Sales Co: **Woodworth Commercial**

116 W Main St  
Owosso, MI 48867

(989) 723-3711

Sales Contact 1: **Randy Woodworth**  
(989) 723-3711

Sales Contact 2: **Leo Deason**  
(989) 723-3711

**For Sale Data**

Asking Price: **\$335,000**  
Price/AC Land Gross: **\$67,676.77 (\$1.55/SF)**  
Days on Market: **617**

Sale Type: **Investment**  
Land Area: **4.95 AC (215,622 SF)**  
Proposed Use: **Commercial, Bar, Convenience Store, Fast Food**

Sale Status: **Active**  
Topography: **Level**

Parcel No: **007-20-200-007**

**Transaction Notes**

4.95 acres of vacant land ready for development on M-21/E Main Street in the busy retail corridor of Owosso. Property offers 163 ft of prime frontage. Surrounding retailers include Walmart, Kroger, Home Depot, Aldi, Planet Fitness, Dollar Tree, Maurices, Aarons, AutoZone, Buick GMC and many many more.

**Current Land Information**

ID: 12675414

Zoning: **B-2**  
Density Allowed: -  
Number of Lots: -  
Max # of Units: -  
Units per Acre: -  
Improvements: -

Proposed Use: **Commercial/Bar/Convenience Store/Fast Food**  
Land Area: **4.95 AC (215,622 SF)**  
Min Div Lot Size: -  
On-Site Improv: **Raw land**  
Lot Dimensions: -  
Owner Type: -

Topography: **Level**

Street Frontage: **163 feet on E Main Street**

3

### Corner of M-52 & Laura Ln @ Laura Lane - Development Parcels Across from H FOR SALE

Owosso, MI 48867

Land of 2 AC is for sale at \$150,000 (\$75,000/AC)



#### Sale Contacts

Sales Co: **Woodworth Commercial**

116 W Main St  
Owosso, MI 48867

(989) 723-3711

Sales Contact 1: Randy Woodworth  
(989) 723-3711

#### For Sale Data

Asking Price: **\$150,000**  
Price/AC Land Gross: **\$75,000.00 (\$1.72/SF)**  
Days on Market: **2,437**  
Sale Status: **Active**

Sale Type: **Owner User**  
Land Area: **2 AC (87,120 SF)**  
Proposed Use: **Commercial**

Parcel No: **006-52-010-001-01**

#### Transaction Notes

2.0 Acres M-52 Frontage  
Great Location on North M-52 Across from Shiawassee Towne Center & Owosso's Premiere Health Park  
Excellent Visibility and Exposure on corner of Laura Lane and N.M-52

#### Current Land Information

ID: 9597654

Zoning: -  
Density Allowed: -  
Number of Lots: -  
Max # of Units: -  
Units per Acre: -  
Improvements: -

Proposed Use: **Commercial**  
Land Area: **2 AC (87,120 SF)**  
Min Div Lot Size: -  
On-Site Improv: -  
Lot Dimensions: -  
Owner Type: -

Street Frontage: **209 feet on M-52**

#### Location Information

Cross Street: **Laura Lane**  
County: **Shiawassee**

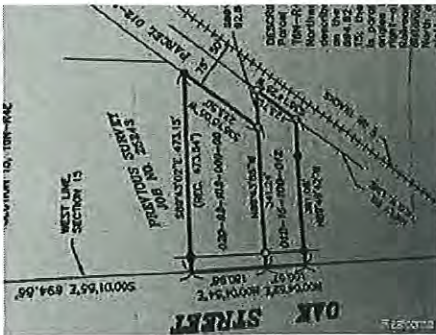
**0000 Durand Road, Vernon Twp, Michigan 48429**

MLS#: 20221038193  
 P Type: Land  
 Status: Active

Area: 07121 - Vernon Twp  
 DOM: N/455/455

Short Sale: No  
 Trans Type: Sale  
 ERTS/FS

LP: \$199,000  
 OLP: \$199,000



Location Information

County: **Shiawassee**  
 Township: **Vernon Twp**  
 Mailing City: **Durand**  
 Side of Str:  
 School District: **Durand**  
 Location: **Lansing & Durand**

Waterfront Information

Water Name:  
 Water Facilities:  
 Water Features:  
 WaterFront Feet:

Lot Information

Acreage: **2.44**  
 List \$/Acre: **\$81,557.37**  
 Min Lots/Acre:  
 Lot Dim: **281.55x473.15x223.5x92.84**  
 Road Front Feet: **28,155**  
 Zoning: **Commercial**

Land Contract Information

Land DWP:  
 Land Int Rate: %  
 Land Payment:  
 Land Terms:



Contact Information

Name: **JESSICA BOILLAT-WILCOX**  
 Phone: **(810) 397-1983**

Additional Information

Internet Avail: **Yes**  
 Mineral Rights:  
 Sqft Min Lot:

Survey:  
 Irrigation:  
 Perk:

Listing Information

Listing Date: **09/02/22** Off Mkt Date:  
 ABO Date:  
 Restrictions: **South of Lansing Hwy & North of Monroe on east side of durand rd** Protect Period: **180 days** Pending Date:  
 Contingency Date:  
 Directions: **Cash, Conventional** Exclusions:  
 Terms Offered: **Cash, Conventional** Short Sale: **No** MLS Source: **REALCOMP**  
 BMK Date:  
 Originating MLS#: **20221038193**

Features

Site Desc: **Cleared, Irregular** Road Frontage: **Paved**  
 Water Source: **Water at Street** Sewer: **Sewer at Street**

Legal/Tax/Financial

Property ID: **01215100012** Restrictions: **Standard (Private)** Ownership:  
 Tax Summer: **\$709** Tax Winter: **\$1,131** Oth/Spec Assmnt:  
 SEV: **27,700.00** Taxable Value: Existing Lease: **No**  
 Legal Desc: **SEC 15, T6N, R4E N 100 FT OF S 450 FT OF THAT PART OF W 1/2 OF NW 1/4 LY NW'LY OF RR R/WY & N OF LDS PLATTED AS GRANDVIEW ADD IN SW 1/4 OF NW 1/4 1 ACRE & SEC. 15, T6N, R4E, PART OF THE NW 1/4 OF THE NW 1/4 OF SEC 15, CITY OF DURAND, DESCRIBED AS BEG AT A POINT THAT IS S 0\*0" E ON THE W LINE OF SAID SEC 15 A DISTANCE OF 694.82' FROM THE NW CORNER OF SEC 15; TH S 89\*43'02" E 473.54' TO A LINE THAT IS PARALLEL WITH AND 75' AS MEASURED AT RIGHT ANGLES, NW'LY OF THE NW'LY ROW LINE OF THE GRAND TRUCK WESTERN RR; TH S 36\*14'16" W ON SAID PARALLEL LINE A DISTANCE OF 347.12' TO A LINE THAT IS 350' N OF AND PARALLEL WITH THE N LINE OF LANDS PLATTED AS GRAND VIEW ADD; TH N 89\*49'44" W ON SAID PARALLEL LINE A DIST OF 268.34' TO THE W LINE OF SEC 15; TH N 0\* E 281.51' TO POB EXCLUDING THE N 100 FT OF THE S 450 FT OF THE THAT PART OF THE W 1/2 OF THE NW 1/4 OF SEC 15, IN T6NR4E IN MI LYING NW OF THE**

Agent/Office Information

Sale Ag Comp: **Yes: \$1**  
 Buy Ag Comp: **Yes: 2.5%**  
 Trans Crd Comp: **Yes: \$2.5**  
 Compensation Arrangements:  
 List Office: **Harper Jackson Real Estate Services** List Office Ph: **(810) 397-1983**  
 List Agent: **JESSICA BOILLAT WILCOX** List Agent Ph: **(810) 397-1983**

Remarks

Public Remarks: **Rare opportunity, 2 lots undeveloped, commercial land. 1 lot in Vernon township (0.9Acres), 1 lot in city of Durand (1.54Acres). Both cleared ready for your vision. \$199K takes them both.**

**1866 E M 21, Caledonia Twp, Michigan 48867-9058**

MLS#: 2210099919  
 P Type: Land  
 Status: Active

Area: 07071 - Caledonia Twp  
 DOM: N/724/724

Short Sale: No  
 Trans Type: Sale  
 ERTS/FS

LP: \$699,900  
 OLP: \$699,900



Location Information

County: **Shlawassee**  
 Township: **Caledonia Twp**  
 Mailing City: **Owosso**  
 Side of Str:  
 School District: **Corunna**  
 Location: **S of M21/W of Elizabeth Dr**

Waterfront Information

Water Name:  
 Water Facilities:  
 Water Features:  
 WaterFront Feet:

Lot Information

Acreage: **7.2**  
 List \$/Acre: **\$97,208.33**  
 Min Lots/Acre:  
 Lot Dlm: **239x1297x262x1293**  
 Road Front Feet: **239**  
 Zoning: **Commercial**

Land Contract Information

Land DWP:  
 Land Int Rate: %  
 Land Payment:  
 Land Terms:



Contact Information

Name: **STEVEN MELCHOR AKA MELCH**  
 Phone: **(810) 513-1561**

Additional Information

Internet Avail: Survey: **No**  
 Mineral Rights: Irrigation:  
 Sqft Min Lot: Perk:

Listing Information

Listing Date: **12/07/21** Off Mkt Date:  
 ABO Date:  
 Restrictions: **M21 into Owosso - South side of street** Protect Period: **365**  
 Directions: **M21 into Owosso - South side of street**  
 Terms Offered: **Cash, Conventional**

Features

Water Source: **Public (Municipal)** Sewer: **Public Sewer (Sewer-Sanitary)**

Legal/Tax/Financial

Property ID: **0072020000900** Restrictions: Ownership: **Standard (Private)**  
 Tax Summer: **\$855** Tax Winter: **\$2,336** Oth/Spec Assmnt: **0**  
 SEV: **199,000.00** Taxable Value: **\$73,867.00** Existing Lease: **No**  
 Legal Desc: **SEC. 20, T7N, R3E, BEG AT POINT ON N SEC LN S89\*54'20" W 419.875 FT FROM NE COR OF SEC TH S02\*06'00"1551.10 FT TH E 48.59 FT, S02\*06'00"W 1077.93 FT TO E&W 1/4 LN TH N89\*02'03"W 286.775 FT TH N02\*05'15"W 2623.78 FT TO N SEC LN TH N89\*54'20"E 238.915 FT TO BEG EX S 1300 FT THEREOF 7.20 AC M/L EX N 43 FT FOR HWY. SUBJ TO EASEMENT FOR MI DEPT OF TRANS.**

Agent/Office Information

Sale Ag Comp:  
 Buy Ag Comp: **Yes: 3%**  
 Trans Crd Comp: **Yes: 3%**  
 Compensation Arrangements:  
 List Office: **Berkshire Hathaway HomeServices Michigan Real Est** List Office Ph: **(810) 629-0680**  
 List Agent: **STEVEN W MELCHOR** List Agent Ph: **(810) 629-0680**

Remarks

Public Remarks: **Commercial Vacant Land - Large parcel on busy main street in Owosso seeing approximately 23,766 VPD. 237' of road frontage and additional lots adjacent to property available. Great Traffic exposure and perfect site for independent Retail business. Zoned Commercial B2 and grandfathered Residential. Home on property is a tear down. City water and Sewer already to parcel. surrounding retailers include Walmart, Home Depot, Aldi, planet Fitness, Dollar Tree, Maurices, Aarons, AutoZone, multiple Car dealers and many more.**

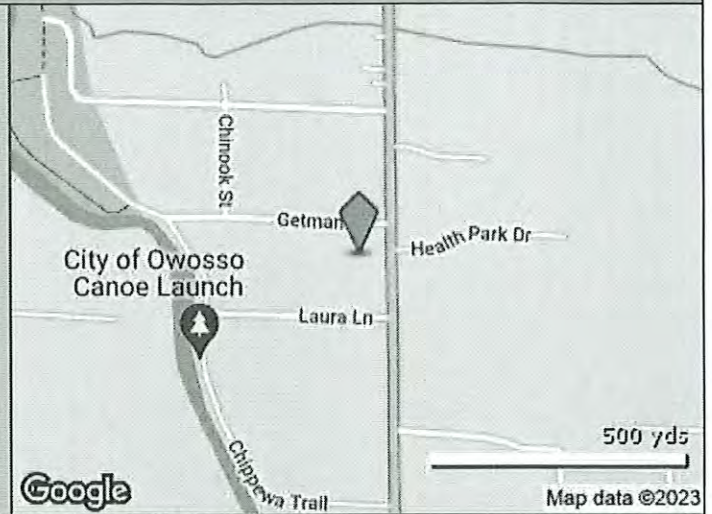
REALTOR® **Commission 3% of net sale.**  
 Remarks:

**1553 M 52 - Vacant Land N. M-52**

**FOR SALE**

Owosso, MI 48867

Land of 1.30 AC is for sale at \$150,000 (\$115,384.62/AC)



**Sale Contacts**

Sales Co: **Woodworth Commercial**

116 W Main St  
Owosso, MI 48867

(989) 723-3711

Sales Contact 1: **Randy Woodworth**  
(989) 723-3711

**For Sale Data**

Asking Price: **\$150,000**  
Price/AC Land Gross: **\$115,384.62 (\$2.65/SF)**  
Days on Market: **2,437**  
Sale Status: **Active**

Sale Type: **Owner User**  
Land Area: **1.30 AC (56,628 SF)**  
Proposed Use: **Commercial, Office**

Parcel No: **006-52-009-002**

**Transaction Notes**

1.3 Acres Vacant Land  
Great Location on M-52 Across from Owosso's Premiere Health Park  
M-21 Retail corridor Two Miles South  
All Utilities at Site  
Great for Medical, Office Development

Across From Shiawassee Towne Center Just North of Hospital

**Current Land Information**

ID: 9599845

Zoning: -	Proposed Use: <b>Commercial/Office</b>
Density Allowed: -	Land Area: <b>1.30 AC (56,628 SF)</b>
Number of Lots: -	Min Div Lot Size: -
Max # of Units: -	On-Site Improv: <b>Raw land</b>
Units per Acre: -	Lot Dimensions: -
Improvements: -	Owner Type: -

Off-Site Improv: **Cable, Curb/Gutter/Sidewalk, Electricity, Gas, Irrigation, Sewer, Streets, Telephone, Water**

**Location Information**

**V/L E M21, Caledonia Twp, Michigan 48817**

MLS#: 630000277311  
 P Type: Land  
 Status: Active

Area: 07071 - Caledonia Twp  
 DOM: N/17/17

Short Sale: Unknown  
 Trans Type: Sale  
 UNKNDS/UNKN

LP: \$350,000  
 OLP: \$350,000



Location Information

County: Shiawassee  
 Township: Caledonia Twp  
 Mailing City: Corunna  
 Side of Str:  
 School District: Corunna  
 Location:

Waterfront Information

Water Name:  
 Water Facilities:  
 Water Features:  
 WaterFront Feet:

Lot Information

Acreage: 2.76  
 List \$/Acre: \$126,811.59  
 Min Lots/Acre:  
 Lot Dim: undefinedxundefined  
 Road Front Feet:  
 Zoning: Commercial

Land Contract Information

Land DWP:  
 Land Int Rate: %  
 Land Payment:  
 Land Terms:



Contact Information

Name:  
 Phone: (517) 351-3617

Additional Information

Internet Avail:  
 Mineral Rights:  
 Sqft Min Lot:  
 Survey:  
 Irrigation:  
 Perk:

Listing Information

Listing Date: 11/14/23      Off Mkt Date:  
 ABO Date:  
 Restrictions:      Protect Period:      Unknown  
 List Type/LOS: UNKNDS/UNKN      Srvc Offered:  
 Directions: East of Timlicks West of LACU-Credit Union East of State Road, West of Stanley Drive.  
 Terms Offered: Cash      Short Sale: Unknown      Possession: Unknown/Data Shar

Features

Soil Type: Unknown      % Wooded:  
 Water Source: None      % Tillable:  
 Sewer:      Other/None      % Tiled:

Legal/Tax/Financial

Property ID: 780071640001202      Restrictions:  
 Tax Summer: \$693      Tax Winter:  
 SEV: 60,100.00      Taxable Value: \$60,100.00  
 Legal Desc: PART OF THE SOUTHEAST OF SECTION 16, T7N-R3E, CALEDONIA CHARTER TOWNSHIP, SHIAWASSEE COUNTY, MICHIGAN, DESCRIBED AS BEGINNING AT A POINT THAT IS N90 00'00"E ON THE SOUTH LINE OF SAID SEC 16 A DISTANCE OF 1254.00 FT AND N01 03'29"E 50.01 FT FROM THE S OUTH CORNER OF SAID SEC 16; TH N01 03'29"E 242.37 FT; TH N89 53'54"W 222.34 FT; TH N01 03'29"E 417.11 FT; TH N90 00'00"E 285.75 FT; TH S01 06'45"W 660 FT; S90 00'00"W 63.40 FT; TO POB SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. \*\* 3  
 Subdivision: Corunna

Agent/Office Information

Sale Ag Comp:  
 Buy Ag Comp: Yes: 3.50%  
 Trans Crd Comp:  
 Compensation Arrangements:  
 List Office: Berkshire Hathaway HomeServices Tomie Raines      List Office Ph: (517) 351-3617  
 List Agent: KELLY BILA      List Agent Ph: (989) 721-1271

Remarks

Public Remarks: 2.76 acres zoned B-2 vacant land. Lot is adjacent to East Meijer driveway. . High Traffic daily. L-shaped lot. Current use is Commercial.

**705 W Main St, Owosso, Michigan 48867**

MLS#: 60050116153  
P Type: Land  
Status: Active

Area: 07062 - Owosso  
DOM: N/136/136

Short Sale: No  
Trans Type: Sale  
ERTS/FS

LP: \$199,000  
OLP: \$199,000



Location Information

County: Shiawassee  
City: Owosso  
Mailing City: Owosso  
Side of Str:  
School District: Owosso  
Location:

Lot Information

Acreage: 0.64  
List \$/Acre: \$310,937.50  
Min Lots/Acre:  
Lot Dim: 27,878 sq ft  
Road Front Feet:  
Zoning: Commercial

Contact Information

Name:  
Phone: (989) 666-6339

Waterfront Information

Water Name:  
Water Facilities:  
Water Features:  
WaterFront Feet:

Land Contract Information

Land DWP:  
Land Int Rate: %  
Land Payment:  
Land Terms:



Additional Information

Internet Avail:  
Mineral Rights:  
Sqft Min Lot:  
Survey:  
Irrigation:  
Perk:

Listing Information

Listing Date: 07/18/23  
Off Mkt Date:  
ABO Date:  
Restrictions:  
Terms Offered: Cash, Conventional  
Protect Period:

Pending Date:  
Contingency Date:  
Exclusions:  
Short Sale: No

MLS Source: SHIAWASSEE  
BMK Date:  
Originating MLS#: 50116153  
Possession: Unknown/Data Sha

Features

Water Source: Water at Street

Sewer:

Public Sewer (Sewer-Sanitary), Sewer at Street

Legal/Tax/Financial

Property ID: 05066001800500  
Tax Summer: \$  
Legal Desc: N 148' OF E 66' LOT 1, N 132' OF W 66' LOT 1, N 1/2 LOT 2 AND N 16.50' OF E 33' OF S 1/2 LOT 2 ALL IN BLK 18 A L & B O WILLIAMS ADD TO CITY  
Restrictions:  
Tax Winter: \$

Ownership:

Standard (Private)

Oth/Spec Assmnt:

Agent/Office Information

Sale Ag Comp:  
Buy Ag Comp: Yes: 5%  
Trans Crd Comp:  
Compensation Arrangements:  
List Office: Crowe Real Estate LLC  
List Agent: TROY C CROWE

List Office Ph: (989) 720-7355  
List Agent Ph: (989) 666-6339

Remarks

Public Remarks: Corner lot with frontage on M-21, Ideal for small retail or office space, Sale subject to deed restrictions.

REALTOR® Add Documents: Deed Restrictions  
Remarks:

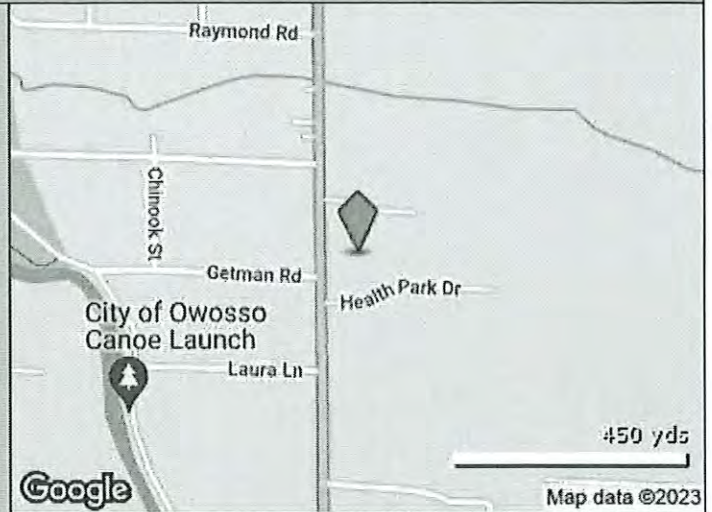
1

### N M52 - Health Park Development

**FOR SALE**

Owosso, MI 48867

Land of 2.80 AC is for sale at \$1,100,000 (\$392,857.14/AC)



#### Sale Contacts

Sales Co: **Woodworth Commercial**

116 W Main St  
Owosso, MI 48867

(989) 723-3711

Sales Contact 1: **Randy Woodworth**  
(989) 723-3711

#### For Sale Data

Asking Price: **\$1,100,000**  
Price/AC Land Gross: **\$392,857.14 (\$9.02/SF)**  
Days on Market: **2,436**  
Sale Status: **Active**

Sale Type: **Owner User**  
Land Area: **2.80 AC (121,968 SF)**  
Proposed Use: **Commercial**

Parcel No: **006-12-200-005**

#### Transaction Notes

North M-52 Frontage  
300' of 2.8 Acres Vacant Land  
Two 1.4 Acre Parcels Available in Owosso's Premiere Health Park

North M-52

#### Current Land Information

ID: 10253939

Zoning: -  
Density Allowed: -  
Number of Lots: -  
Max # of Units: -  
Units per Acre: -  
Improvements: -

Proposed Use: **Commercial**  
Land Area: **2.80 AC (121,968 SF)**  
Min Div Lot Size: -  
On-Site Improv: -  
Lot Dimensions: -  
Owner Type: -

#### Location Information

County: **Shiawassee**  
CBSA: **Owosso, MI**  
CSA: **Lansing-East Lansing-Owosso, MI**



**446 E Mcneil Street, Corunna, Michigan 48817-1753**

MLS#: **630000265867**  
 P Type: **Land**  
 Status: **Sold**

Area: **07072 - Corunna**  
 DOM: **N/146/146**

Short Sale: **Unknown**  
 Trans Type: **Sale**  
**UNKNDS/UNKN**

LP: **\$151,500**  
 OLP: **\$151,500**  
 SP: **\$60,000**



Location Information  
 County: **Shiawassee**  
 City: **Corunna**  
 Mailing City: **Corunna**  
 Side of Str:  
 School District: **Corunna**  
 Location:

Waterfront Information  
 Water Name:  
 Water Facilities:  
 Water Features:  
 WaterFront Feet:

Lot Information  
 Acreage: **1.22**  
 List \$/Acre: **\$124,180.33**  
 Min Lots/Acre:  
 Lot Dim: **240x320**  
 Road Front Feet:  
 Zoning: **Commercial**

Land Contract Information  
 Land DWP:  
 Land Int Rate: **%**  
 Land Payment:  
 Land Terms:



Contact Information  
 Name:  
 Phone: **(517) 853-1200**

Additional Information  
 Internet Avail:  
 Mineral Rights:  
 Sqft Min Lot:  
 Survey:  
 Irrigation:  
 Perk:

Listing Information

Listing Date: **06/10/22** Off Mkt Date: **10/04/22** Pending Date: **10/04/22** MLS Source: **LANSING**  
 Restrictions: ABO Date: Contingency Date: Exclusions: BMK Date: **265867**  
 List Type/LOS: **UNKNDS/UNKN** Srvcs Offered: **Unknown** Short Sale: **Unknown** Possession: **Unknown/Data Shar**  
 Directions: **1/4 Mile east of the downtown area of Corunna on the southeast corner of McNeil St and Parmenter Rd**  
 Terms Offered: **Cash, Conventional, Owner May Carry (Purchase Money Mortgage)**

Features

Site Desc: **Corner Lot, Level** Road Frontage: **Paved**  
 Soil Type: **mixed** % Wooded: % Tilled:  
 Water Source: **Water at Street, Well (Existing)** Sewer: **Public Sewer (Sewer-Sanitary), Sewer at Street**

Legal/Tax/Financial

Property ID: **0262800200103** Restrictions: Ownership: **Standard (Private)**  
 Tax Summer: **\$1,270** Tax Winter: Oth/Spec Assmnt:  
 SEV: **26,100.00** Taxable Value: **\$21,765.00** Existing Lease:  
 Legal Desc: **SB THOMAS DIVISION CITY OF CORUNNA PT OF LOTS 10, 11 & 12, BLK 2 INCLUDING PT OF VACATED RICE STREET DESC AS: COM AT PT WHICH IS 20 FT W & 136.56 FT S OF NE CORNER OF LOT 1, BLK 2 ALSO BEING 605.96 FT W & 166.56 FT S OF E 1/4 POST OF SEC, S 163.44 FT, W ALG S LINE OF BLK IF EXTENDED 110 FT, N 168.17 FT, E 109.90 FT TO BEG ALSO ALL THAT PART OF LOTS 2, 3, 4, 5 & 6, BLK 1 INCLUDING 40 FT OF VACATED STREET ALL WITHIN BOUNDARIES OF N LINE OF HURLBUT STREET LYING W'LY OF GTRR R/WY & N'LY OF AARR R/W**  
 Subdivision: **None**

Agent/Office Information

Sale Ag Comp:  
 Buy Ag Comp: **Yes: 3.00%**  
 Trans Crd Comp:  
 Compensation Arrangements:  
 List Office: **Keller Williams Realty Lansing-East** List Office Ph: **(517) 853-1200**  
 List Agent: **KENNETH BURTON** List Agent Ph: **(517) 242-2000**

LB Location: **Call Listing Agent**

**SentriKey and SentriConnect ELB Access Instructions**

Remarks

Public Remarks: **Prime Property that is shovel ready directly next door to McNeils market on the edge of downtown Corunna. This property has Monument Signage and an existing curb cut with Frontage on McNeil Street at the Corner of Parmenter road, Great location for storage units, carwash or additional retail or office development. Current use is Commercial,Unimproved.**

Sold Information

Sold Date: **11/03/22** Sold Price: **\$60,000** 3rd Party Appr:  
 Sell Office: **Keller Williams Real** Sold \$/Acre: **\$49,180.33** Finance Code: **Cash Sale**  
 Sell Agent: **Kenneth Burton** Sale Agent Ph: **(517) 853-1200**  
 CoSell Agent: CoSell Agent Ph: **(517) 242-2000**  
 Sell Concession: Concession Type: Concession Amt:

**200 S Washington, Owosso, Michigan 48867**

MLS#: **60050053426**  
 P Type: **Land**  
 Status: **Sold**

Area: **07062 - Owosso**  
 DOM: **N/388/388**

Short Sale: **No**  
 Trans Type: **Sale**  
**ERTS/FS**

LP: **\$48,900**  
 OLP: **\$48,900**  
 SP: **\$15,000**



Location Information  
 County: **Shiawassee**  
 : **Owosso**  
 Mailing City: **Owosso**  
 Side of Str: **Owosso**  
 School District: **Owosso**  
 Location: **Comstock / Water**

Lot Information  
 Acreage: **0.23**  
 List \$/Acre:  
 Min Lots/Acre:  
 Lot Dim: **144.60 90.55**  
 Road Front Feet:  
 Zoning: **Commercial**

Contact Information  
 Name:  
 Phone: **(989) 725-2188**

Waterfront Information  
 Water Name:  
 Water Facilities:  
 Water Features:  
 WaterFront Feet:

Land Contract Information  
 Land DWP:  
 Land Int Rate: **%**  
 Land Payment:  
 Land Terms:



Additional Information  
 Internet Avail:  
 Mineral Rights:  
 Sqft Min Lot:

Survey:  
 Irrigation:  
 Perk:

Listing Information

Listing Date: **08/29/21** Off Mkt Date: **09/21/22** Pending Date: **09/21/22** MLS Source: **SHIAWASSEE**  
 Restrictions: ABO Date: Contingency Date:  
 Terms Offered: **Cash, Conventional** Protect Period: Exclusions: **No** BMK Date:  
 Originating MLS# **50053426**  
 Possession: **Unknown/Data Sha**

Features

Water Source: **Water at Street** Sewer: **Public Sewer (Sewer-Sanitary), Sewer at Street**

Legal/Tax/Financial

Property ID: **05047002900100** Restrictions: Ownership: **Standard (Private)**  
 Tax Summer: **\$3,426** Tax Winter: **\$3,818** Oth/Spec Assmnt:  
 Legal Desc: **jumbos**

Agent/Office Information

Sale Ag Comp: **Yes: 2.5%**  
 Buy Ag Comp: **Yes: 2.5%**  
 Trans Crd Comp:  
 Compensation Arrangements:  
 List Office: **RICHARD SELLECK AGENCY** List Office Ph: **(989) 725-2188**  
 List Agent: **MIKE SELLECK** List Agent Ph: **(989) 725-2188**

Remarks

Public Remarks: **Commercial lot in downtown Owosso, formerly Jumbo's Bar, perfect opportunity for development, corner lot, high traffic**  
 REALTOR@ **ShowingInstructions: go show vacant lot**  
 Remarks:

Sold Information

Sold Date: **10/17/22** Sold Price: **\$15,000** 3rd Party Appr:  
 Sell Office: **RICHARD SELLECK** Sold \$/Acre: **\$65,217.39** Finance Code: **Cash Sale**  
 Sell Agent: **MIKE SELLECK** Sale Agent Ph: **(989) 725-2188**  
 CoSell Agent: CoSell Agent Ph:  
 Sell Concession: **No** Concession Type: Concession Amt:

1812 E M 21 - 4.85 Acres VL Main St./M-21, Owosso, MI

SOLD

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Owosso, MI 48867

Sale on 6/24/2022 for \$345,000 (\$71,134.02/AC) - Public Record

Commercial Land of 4.85 AC (211,266 SF)



Buyer & Seller Contact Info

Buyer Type:

Seller Type:

Listing Broker:

Colliers

Jeff Ridenour

(517) 662-3535

Transaction Details

ID: 6168475

Sale Date: 06/24/2022 (576 days on market)

Sale Type: Investment

Escrow Length: -

Land Area: 4.85 AC (211,266 SF)

Sale Price: \$345,000-Confirmed

Proposed Use: -

Asking Price: 385000

Price/AC Land Gross: \$71,134.02 (\$1.63/SF)

Current Land Information

ID: 11579552

Zoning: -  
Density Allowed: -  
Number of Lots: -  
Max # of Units: -  
Units per Acre: -  
Improvements: -

Proposed Use: -  
Land Area: 4.85 AC (211,266 SF)  
On-Site Improv: -  
Lot Dimensions: -  
Owner Type: -

Location Information

County: Shiawassee

CBSA: Owosso, MI

CSA: Lansing-East Lansing-Owosso, MI

DMA: Flint-Saginaw-Bay City, MI

**915 Corunna**

**SOLD**

**8**

Owosso, MI 48867

Sale on 1/18/2022 for \$99,000 (\$133,783.78/AC) - Public Record

Commercial Land of 0.74 AC (32,234 SF)



**Buyer & Seller Contact Info**

Buyer Type:

Seller Type:

Listing Broker: **Andary Realty Company**  
**Fred Andary**  
(313) 886-5670

**Transaction Details**

ID: 5846148

Sale Date: **01/18/2022 (341 days on market)**  
Escrow Length: -  
Sale Price: **\$99,000-Confirmed**  
Asking Price: **99000**  
Price/AC Land Gross: **\$133,783.78 (\$3.07/SF)**

Sale Type: **Investment**  
Land Area: **0.74 AC (32,234 SF)**  
Proposed Use: **Commercial, Industrial, Self-Storage**

Zoning: **Industrial**

**Current Land Information**

ID: 11987093

Zoning: **Industrial**  
Density Allowed: -  
Number of Lots: -  
Max # of Units: -  
Units per Acre: -  
Improvements: -

Proposed Use: **Commercial/Industrial/Self-Storage**  
Land Area: **0.74 AC (32,234 SF)**  
Min Div Lot Size: -  
On-Site Improv: -  
Lot Dimensions: -  
Owner Type: -

**Location Information**

County: **Shiawassee**  
CBSA: **Owosso, MI**  
CSA: **Lansing-East Lansing-Owosso, MI**  
DMA: **Flint-Saginaw-Bay City, MI**

**113 S Washington, Owosso, Michigan 48867**

MLS#: 60050113271  
 P Type: Land  
 Status: Sold

Area: 07062 - Owosso  
 DOM: N/0/0

Short Sale: No  
 Trans Type: Sale  
 ERTS/FS

LP: \$15,000  
 OLP: \$15,000  
 SP: \$15,000



Location Information

County: Shiawassee  
 City: Owosso  
 Mailing City: Owosso  
 Side of Str:  
 School District: Owosso  
 Location:

Lot Information

Acreage: 0.07  
 List \$/Acre: \$214,285.71  
 Min Lots/Acre:  
 Lot Dim: 22x132  
 Road Front Feet:  
 Zoning: Commercial

Contact Information

Name:  
 Phone: (989) 277-7860

Waterfront Information

Water Name:  
 Water Facilities:  
 Water Features:  
 WaterFront Feet:

Land Contract Information

Land DWP:  
 Land Int Rate: %  
 Land Payment:  
 Land Terms:



Additional Information

Internet Avail:  
 Mineral Rights:  
 Sqft Min Lot:  
 Survey:  
 Irrigation:  
 Perk:

Listing Information

Listing Date: 06/23/23      Off Mkt Date: 06/23/23      Pending Date: 06/23/23      MLS Source: SHIAWASSEE  
 Restrictions:      ABO Date:      Contingency Date:  
 Terms Offered: Cash, Conventional      Protect Period:      Exclusions:  
 Short Sale: No      Possession: Unknown/Data Shar

Features

Water Source: Public (Municipal)      Sewer: Public Sewer (Sewer-Sanitary)

Legal/Tax/Financial

Property ID: 05047002701200      Restrictions:  
 Tax Summer: \$333      Tax Winter: \$384      Ownership: Corporate/Relocation  
 Legal Desc: N 1/3 LOT 15 BLK 27 ORIGINAL PLAT      Oth/Spec Assmnt:  
 Subdivision: Original Of City Of Owosso

Agent/Office Information

Sale Ag Comp:  
 Buy Ag Comp:  
 Trans Crd Comp:  
 Compensation Arrangements:  
 List Office: THE HOME OFFICE REALTY LLC      List Office Ph: (989) 725-5246  
 List Agent: MORGAN BEILFUSS      List Agent Ph: (989) 277-7860

Remarks

Public Remarks: PRIVATE SALE - SOLD BEFORE LISTED SELLER IS A LICENSED REAL ESTATE AGENT IN THE STATE OF MI

Sold Information

Sold Date: 06/23/23      Sold Price: \$15,000      3rd Party Appr:  
 Sell Office: NON MEMBER      Sold \$/Acre: \$214,285.71      Finance Code: Cash Sale  
 Sell Agent: NON MEMBER           Sell Office Ph:  
 CoSell Agent:           Sale Agent Ph:  
 Sell Concession: No      Concession Type:      Concession Amt:      CoSell Agent Ph:



**QUALIFICATIONS**  
**of**  
**NORMAN G. THOMAS, ASA, SR/WA**

**GENERAL INFORMATION**

Mr. Thomas is a native and lifelong resident of Metropolitan Detroit, Michigan having graduated from Detroit Catholic Central High School in 1980. He graduated in 1983 from Albion College with a Bachelor of Arts. He has been employed as a real estate appraiser with R. S. Thomas & Associates, Inc. of Livonia, Michigan since August 1986 and has recently been employed by the Michigan Department of Transportation (MDOT).

Mr. Thomas is past president (2001-2002) of the Detroit Chapter of the American Society of Appraisers (ASA) and is past president (2009-10) of the Michigan Chapter of the International Right of Way Association (IRWA). He previously represented the seven states of Region 5 as Valuation Chair and this Region for the International Nominations and Elections Committee (INEC). He was a Board Member of **MiCREA**, the Michigan Council of Real Estate Appraisers, representing more than 2800 members since 2009-2013. July 2009, Mr. Thomas was appointed by the Governor of the State of Michigan to serve a four year term on the **Board of Real Estate Appraisers** under the Department of Licensing and Regulatory Affairs (LARA) and was reappointed for the term ending June 2017. He continues as a consultant with the DLARA regarding complaints involving appraisal licenses in the State of Michigan.

**FORMAL EDUCATION**

- Detroit Catholic Central High School, Redford Township, Michigan
- Albion College, Albion, Michigan  
Bachelor of Arts Degree - Biology Major with course work in accounting, economics, and statistics.
- Additional course work at Mercy College, Detroit & Schoolcraft College, Livonia, Michigan

**LICENSES AND PROFESSIONAL AFFILIATIONS**

- Michigan Certified General Real Estate Appraiser - Permanent I.D. #1201001223
- Michigan Real Estate Associate Broker License - Permanent I.D. #6502134603
  
- American Society of Appraisers - Designated (ASA) - Accredited Senior Appraiser
  - 2001-2002 President / Detroit Chapter #13
  - 2000-2001 1st Vice-President / Detroit Chapter #13
  - 1999-2000 2<sup>nd</sup> Vice-President & Treasurer / Detroit Chapter #13
  - 1998-1999 Secretary / Detroit Chapter #13
  - 1997-1998 Membership Chairman / Detroit Chapter #13
  
- International Right of Way Association Chapter #7 - Designated SR/WA
  - 2004 Assistant Secretary /Treasurer
  - 2005 Treasurer
  - 2006 Treasurer
  - 2007 Vice President
  - 2008 President Elect
  - 2009-10 President

## **REAL ESTATE EDUCATION**

### Appraisal Institute:

- Course 1A-1 Principles of Real Estate Appraisal
- Course 1A-2 Basic Valuation Procedures
- Course 1B-A Capitalization Theory and Techniques Part One
- Course 1B-B Capitalization Theory and Techniques Part Two
- Course SPP Standards of Professional Practice
- Course 2-1 Case Studies in Real Estate Valuation
- Course 264 Eminent Domain & Condemnation Appraising
- Course REA507 Perspectives of Problems in Michigan Appraisal Law
- FHA and New Residential Appraisal Forms
- Quality Assurance in Residential Appraisals

### International Right of Way Association:

- Course 403 Easement Valuation
- Course 101 Negotiations/Engineering Appraisal/Law
- Course 901 Engineering Plan Development & Application
- Course 902 Property Descriptions
- Course 202 Interpersonal Relations in Real Estate
- Course 205 Bargaining Negotiations
- Course 402 Intro to the Income Capitalization Approach
- Course 803 Eminent Domain Law
- Course 407 Valuation of Contaminated Properties
- Course 103 Ethics and the Right of Way Profession
- Course 505 Advanced Residential Relocation
- Course #L0170900 Michigan Law Update

### Oakland County Association of Assessing Officers

Appraising for Lending Institutions  
Foreclosures, Short Sales, Concessions and the  
HVCC: What Every Assessor Needs to Know

### Educational Seminars of Various Professional Organizations

## **APPRAISAL EXPERIENCE:**

Mr. Thomas' appraisals and consultations have addressed valuation questions regarding total and partial condemnations initiated by numerous government authorities possessing the power of eminent domain including the Michigan Department of Transportation, various Road Commissions and municipalities, airports and utilities.

Mr. Thomas has appraised residential, commercial, industrial, and vacant property throughout the lower peninsula of the State of Michigan. These assignments have been prepared for mortgage, estate, insurance, bankruptcy, consulting, sale, and litigation purposes. Litigation appraisals include, but are not limited to tax appeals, partnership disputes, divorce, estates, adverse effects, and eminent domain.



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 23, 2024  
TO: Owosso City Council  
FROM: Tanya Buckelew, Planning & Building Director  
SUBJECT: Bid Award - Demolition of 643 N Hickory Street House

### RECOMMENDATION:

Recommend Council approve the demolition of the house at 643 N Hickory Street and recommend approval of a contract with SP Powells Sand and Soil, LLC for said demolition.

### BACKGROUND:

In February of 2023, there was a fire on the property and the house was deemed uninhabitable. The homeowner was insured. The City received the fire insurance withholding on December 11, 2023 in the amount of \$15,009.00.

The owner has since abandoned the property and pursuant to the State of Michigan Department of Insurance and Financial Services, ***if reasonable proof is not presented to the municipality within 120 days after receiving the portion of policy proceeds, the municipality may use the retained proceeds to secure, repair, or demolish the damaged or destroyed structure and clear the insured property so it complies with local code requirements.***

The City will utilize the fire insurance to demo the house. The City paid Smith Sand & Gravel \$1,000 for the asbestos survey. The remaining \$14,009 will go towards the cost of the demolition.

Bids were solicited for demolition of the structure. The lowest bid is from SP Powells Sand and Soil, LLC with a bid of \$21,000.00. This includes removal of all debris from the yard area that is not associated with the demo of the house.

### FISCAL IMPACTS:

\$14,009 will be transferred to the General Fund to pay the contractor and the remaining \$6,991.00 will be paid to the contractor and assessed to the property.

The project is funded in the General Fund 101-720-818.000.

Master Plan Goal: 1.1, 1.13, 2.6



**RESOLUTION NO.**

**AUTHORIZING DEMOLITION OF THE STRUCTURE AT 634N. HICKORY STREET  
AND THE EXECUTION OF A CONTRACT WITH  
SP POWELLS SAND AND SOIL, LLC FOR SAID DEMOLITION**

WHEREAS, the home at 643 N Hickory Street had a house fire in February of 2023; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the remains of the house should be demolished to eliminate blight in the neighborhood and to spur residential redevelopment; and

WHEREAS, the City of Owosso received the fire insurance withholding on December 11, 2023 and after the 120 day waiting period, the City will proceed with demolition of the property utilizing the fire insurance withholding; and

WHEREAS, the City of Owosso sought bids to demolish the structure at 643 N. Hickory Street; a bid was received from SP Powells Sand and Soil, LLC and it is hereby determined that SP Powells Sand and Soil, LLC is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to demolish the structure located at 643 N. Hickory Street.
- SECOND: it has further determined that it is advisable, necessary and in the public interest to employ SP Powells Sand and Soil, LLC to complete said demolition.
- THIRD: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Demolition of 643 N. Hickory Street with SP Powells Sand and Soil, LLC in the amount of \$21,000.00.
- FOURTH: the accounts payable department is authorized to pay SP Powells Sand and Soil LLC for work satisfactorily completed on the project up to the bid amount.
- FIFTH: the above expenses shall be paid from the General Fund 101-720-818.000.

**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**SP Powells Sand And Soil, LLC**

**Demolition Of The Structure Located At 643 N Hickory Street**

**June 2024**

## CONTRACT

THIS AGREEMENT is made on June \_\_\_\_, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and SP Powells Sand and Soil, LLC ("contractor"), a Michigan company, whose address is 170 W State Street, Montrose, Michigan 48457.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to provide the services listed in the proposal entitled "Demolition of the Structure Located at 643 N Hickory Street", as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- General specifications

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed twenty-one thousand dollars (\$21,000.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

THE CITY OF OWOSSO

By \_\_\_\_\_

Its: Robert J. Teich, Jr., Mayor

Date: \_\_\_\_\_

By \_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date: \_\_\_\_\_

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/21/2024

DEPT. Building Dept

SUBJECT: Demolition of 643 N Hickory

SP Powells Sabd & Soil, LLC  
170 W State Street  
Montrose, MI 48957  
810-639-7516

Blue Star Inc  
21950 Hoover  
Warren, MI 48089  
586-427-9933

ITEM #	DESCRIPTION	Each	SP Powells Sabd & Soil, LLC		Blue Star Inc		UNIT PRICE	TOTAL
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1	643 N Hickory Street, Owosso, MI 2-story, 1,783 square feet	1	\$ 21,000.00	\$ 21,000.00	\$ 37,500.00	\$ 37,500.00		
2	All debris in yard is to be removed (Including those items not associated with the demo of the house)	1	\$ -	\$ -	\$ 1,200.00	\$ 1,200.00		
3	Asbestos Survey Required -(Limit to exterior only as structure is unsafe for entry.)	1	\$ -	\$ -	\$ -	\$ -		
<b>TOTAL</b>			<b>\$ 21,000.00</b>	<b>\$ 21,000.00</b>	<b>\$ 38,700.00</b>	<b>\$ 38,700.00</b>	<b>\$ -</b>	<b>\$ -</b>

DEPT HEAD *[Signature]* 5/22/24

GENERAL LIABILITY INSURANCE  
EXPIRATION DATE: 4/12/2025

AWARDED:

PURCH. AGENT: *[Signature]* 5/22/24

WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE: 5/6/2025

COUNCIL APPROVED:

STAFF REC.: SP Powells Sand & Soil, LLC

SOLE PROPRIETORSHIP  
EXPIRATION DATE: NA

PO NUMBER:

*161.720.818.000  
Not budgeted  
\$14K Fire bond*



DATE: 5.28.24  
TO: CITY COUNCIL  
FROM: CITY MANAGER  
SUBJECT: 30-Day Agreement Termination Notice – Safebuilt Michigan, LLC

**BACKGROUND:**

In May 2016, the City of Owosso, Michigan, contracted with SAFEbuilt Michigan, LLC, for Building Official Services. This agreement covered building plan reviews, inspections, and property maintenance services, contributing to our city's development and safety standards.

**RECOMMENDATION:**

It's recommended that the City of Owosso terminate the contract with SAFEbuilt Michigan, LLC, effective July 4, 2024. This decision aligns with our strategic objectives and budgetary needs. One reason for termination is our plan to hire a full-time building official, eliminating the need for a part-time assistant. This transition is part of our strategy to streamline operations.

This termination will save the city approximately \$53,000 annually. These funds contribute to our financial sustainability while maintaining service quality.

We acknowledge the contributions of SAFEbuilt Michigan, LLC, but in light of evolving priorities and fiscal considerations, exploring alternative solutions for building official services is in the city's best interest.

Master Plan Goals: 1.19, 2.3

**RESOLUTION NO.**

**AUTHORIZING 30-DAY TERMINATION NOTICE  
OF PROFESSIONAL SERVICES AGREEMENT  
WITH SAFEbuilt MICHIGAN, LLC**

WHEREAS, in 2016, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with SAFEbuilt Michigan, LLC for Building Official Services; and

WHEREAS, the City of Owosso has determined that terminating the agreement with SAFEbuilt Michigan, LLC is advisable, necessary, and in the public interest; and

WHEREAS, the agreement requires a 30-day termination notice; and

WHEREAS, this termination will result in an estimated annual cost savings to the City of Owosso of approximately \$53,000, subject to potential future cost changes and inflation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined that terminating the agreement with SAFEbuilt Michigan, LLC for Building Official Services is advisable, necessary, and in the public interest, pursuant to the 30-day termination notice requirement.

SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Termination Notice between the City of Owosso, Michigan and SAFEbuilt Michigan, LLC, effective July 4, 2024.



June 3, 2024

Gregory Toth, CRO  
SAFEbuilt, LLC  
3755 Precision Dr, Ste 140  
Loveland, CO 80538

Dear Mr. Toth,

RE: Termination of Agreement for Building Official Services

I hope this letter finds you well. I am writing to formally notify you of the City of Owosso's decision to terminate the agreement between the City of Owosso and SAFEbuilt Michigan, LLC for Building Official Services, effective July 4, 2024.

This decision was made by the City Council of the City of Owosso, Shiawassee County, Michigan, pursuant to their resolution on [insert date], which determined that terminating the agreement with SAFEbuilt Michigan, LLC is advisable, necessary, and in the public interest. As per the terms of our agreement, this termination is subject to a 30-day notice period, and thus will come into effect on July 4, 2024.

The termination of our agreement is motivated by the city's plan to transition from a contractual arrangement to hiring a full-time building official, thereby negating the need for the services provided by SAFEbuilt Michigan, LLC.

We would like to express our appreciation for the services provided by SAFEbuilt Michigan, LLC during the term of our agreement. We believe this decision is in the best interest of the City of Owosso and its residents.

Thank you for your attention to this matter.

Sincerely,

Robert J. Teich, Jr.  
Mayor  
City of Owosso





DATE: 5.29.24  
TO: CITY COUNCIL  
FROM: CITY MANAGER  
SUBJECT: 30-Day Agreement Termination Notice – CIB Planning, LLC

**BACKGROUND:**

In June 2022, the City of Owosso, Michigan, contracted with CIB Planning, LLC, for Planning and Zoning Services. This agreement covered site plan reviews, master plan drafting, and development advisory services contributing to our city's development and compliance with state planning and zoning laws.

**RECOMMENDATION:**

It's recommended that the City of Owosso terminate the contract with CIB Planning, LLC, effective July 4, 2024. This decision aligns with our strategic objectives and budgetary needs. One reason for termination is our plan to hire a full-time building official who will also conduct site plan reviews, eliminating the need for a part-time assistant. This transition is part of our strategy to streamline operations.

This termination will save the city approximately \$10,000 annually. These funds contribute to our financial sustainability while maintaining service quality.

We acknowledge the contributions of CIB Planning, LLC, but in light of evolving priorities and fiscal considerations, exploring alternative solutions for building official services is in the city's best interest.

Master Plan Goals: 1.19, 2.3

**RESOLUTION NO.**

**AUTHORIZING 30-DAY TERMINATION NOTICE FOR THE  
PROFESSIONAL PLANNING SERVICES AGREEMENT  
WITH CIB PLANNING, INC.**

WHEREAS, in June 2022, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with CIB Planning, Inc. for site plan reviews, master plan drafting, and development advisory services contributing to our city's development and compliance with state planning and zoning laws; and

WHEREAS, the City of Owosso has determined that terminating the agreement with CIB Planning, Inc. is advisable, necessary, and in the public interest; and

WHEREAS, subject to Section XI of the Agreement, a 30-day termination notice is required; and

WHEREAS, this termination will result in an estimated annual cost savings to the City of Owosso of approximately \$10,000, subject to potential future cost changes and inflation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has determined that terminating the agreement with CIB Planning, Inc. for professional planning services is advisable, necessary, and in the public interest, pursuant to the 30-day termination notice requirement.
- SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Termination Agreement between the City of Owosso, Michigan and CIB Planning, Inc., effective July 4, 2024.



June 4, 2024

Carmine Avantini, AICP  
CIB Planning, Inc.  
17195 Silver Parkway, #309  
Fenton, MI 48430

Mr. Avantini:

RE: Termination of Agreement for Planning and Zoning Services

I hope this letter finds you well. I am writing to formally notify you of the City of Owosso's decision to terminate the agreement between the City of Owosso and CIB Planning, Inc. for Planning and Zoning Services, effective July 4, 2024.

This decision was made by the City Council of the City of Owosso, Shiawassee County, Michigan, pursuant to their resolution on June 3, 2024, which determined that terminating the agreement with CIB Planning, Inc. is advisable, necessary, and in the public interest. As per the terms of our agreement, this termination is subject to a 30-day notice period, and thus will come into effect on July 4, 2024.

The termination of our agreement is motivated by the city's plan to transition from a contractual arrangement to hiring a full-time building official who will also handle planning and zoning services, thereby negating the need for the services provided by CIB Planning, Inc.

I would like to express our appreciation for the services provided by CIB Planning, Inc. during the term of our agreement. I believe this decision is in the best interest of the City of Owosso and its residents.

Thank you for your attention to this matter.

Sincerely,

Robert J. Teich, Jr.  
Mayor  
City of Owosso



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: May 28, 2024  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Monthly Financial Report – April 2024

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

*During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....*

A revenue and expenditure report and cash summary report is included for the period ending April 30, 2024. Six month budget amendments are incorporated in this report.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1<sup>st</sup>.)

FISCAL IMPACTS:

None.

**Document originated by:**

Revenue and Expenditure Report for City of Owosso – Period ending 4-30-2024  
Cash Summary by Account for City of Owosso – 4-1-2024 through 4-30-2024

PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,748,866.00	3,766,976.00	6.34	3,571,277.72	195,698.28	94.80
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,732.00	2,732.00	0.00	4,050.73	(1,318.73)	148.27
101-000-404.000	PA 298 OF 1917	295,374.00	296,162.00	0.50	282,965.55	13,196.45	95.54
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	1,079.00	1,079.00	0.00	1,200.36	(121.36)	111.25
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	552.00	1,297.50	(297.50)	129.75
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	14,082.00	14,082.00	0.00	15,083.03	(1,001.03)	107.11
101-000-439.000	MARIJUANA TAX DISTR.	207,000.00	207,000.00	2,712.05	240,563.08	(33,563.08)	116.21
101-000-445.000	INTEREST & PENALTIES ON TAXES	17,465.00	17,465.00	1.63	4,794.37	4,794.37	72.55
101-000-447.000	ADMINISTRATION FEES	102,017.00	150,000.00	0.33	148,085.64	1,914.36	98.72
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	0.00	10,256.40	243.60	97.68
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	93,168.00	93,168.00	0.00	40,649.83	52,518.17	43.63
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	120.00	510.00	490.00	51.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	60.00	320.00	180.00	64.00
101-000-502.000	GRANT-FEDERAL	850,000.00	0.00	39,500.00	39,500.00	(39,500.00)	100.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	2,033.00	0.00	3,222.64	(1,189.64)	158.52
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	450.00	0.00	450.00	0.00	100.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	200,000.00	200,000.00	0.00	19,706.63	180,293.37	9.85
101-000-540.000	STATE SOURCES	2,100.00	3,609.00	3,155.90	6,765.14	(3,156.14)	187.45
101-000-540.531	LOCAL GRANT	0.00	6,207.00	0.00	6,207.02	(0.02)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	34,000.00	99,156.00	0.00	99,155.55	0.45	100.00
101-000-574.000	REVENUE SHARING	1,611,431.00	1,611,431.00	248,586.00	1,095,721.00	515,710.00	68.00
101-000-574.050	REVENUE SHARING - STATUTORY	528,144.00	528,144.00	79,747.00	318,988.00	209,156.00	60.40
101-000-605.200	CHARGE FOR SERVICES RENDERED	132,400.00	132,400.00	(5,554.68)	9,683.93	122,716.07	7.31
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	38.70	886.43	113.57	88.64
101-000-605.300	FIRE SERVICES	3,000.00	4,300.00	200.00	6,750.00	(2,450.00)	156.98
101-000-605.301	POLICE DEPARTMENT SERVICES	0.00	0.00	0.00	188,736.30	(188,736.30)	100.00
101-000-605.336	AMBULANCE SERVICES - TWP	0.00	0.00	10,076.87	10,076.87	(10,076.87)	100.00
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	0.00	0.00	800.00	3,200.00	(3,200.00)	100.00
101-000-628.000	RENTAL REGISTRATION	1,500.00	0.00	0.00	0.00	0.00	0.00
101-000-638.000	AMBULANCE CHARGES	325,379.00	325,379.00	34,328.40	299,654.27	25,724.73	92.09
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,533.00	13,533.00	350.00	3,500.00	10,033.00	25.86
101-000-638.100	AMBULANCE MILEAGE CHARGES	149,744.00	149,744.00	16,263.16	128,724.50	21,019.50	85.96
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	381,012.00	381,012.00	35,531.78	382,570.30	(1,558.30)	100.41
101-000-642.000	CHARGE FOR SERVICES - SALES	3,870.00	2,770.00	340.00	2,405.00	365.00	86.82
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	840.00	840.00	50.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	994.63	8,048.99	1,951.01	80.49
101-000-657.100	PARKING VIOLATIONS	1,000.00	5,850.00	175.00	7,815.00	(1,965.00)	133.59
101-000-665.000	INTEREST INCOME	50,000.00	176,048.00	32,605.66	331,486.60	(155,438.60)	188.29
101-000-665.100	MERS INTEREST INCOME	10.00	180.00	0.00	424.23	(244.23)	235.68
101-000-665.200	ICMA INTEREST INCOME	10.00	0.00	0.00	0.00	0.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	500.00	0.00	100.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	45.00	0.00	2,945.00	(2,900.00)	6,544.44
101-000-675.000	MISCELLANEOUS	20,000.00	80,817.00	4,367.14	89,652.39	(8,835.39)	110.93
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	199,752.00	227,664.00	0.00	170,603.00	57,061.00	74.94
101-000-676.254	FUND 254 ADMIN CHARGE BACK	0.00	0.00	0.00	2,955.40	(2,955.40)	100.00
101-000-676.300	CITY UTILITIES ADMIN REIMB	835,156.00	836,941.00	0.00	611,749.16	225,191.84	73.09
101-000-676.400	DDA TIF CHARGE BACK	15,453.00	15,453.00	0.00	75,732.19	(60,279.19)	490.08
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	199,870.00	199,870.00	0.00	119,629.20	80,240.80	59.85
101-000-676.600	BRA ADMIN FEES	0.00	0.00	0.00	6,450.52	(6,450.52)	100.00
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,000.00	0.00	7,561.75	80,438.25	8.59
101-000-696.000	BOND PROCEEDS	0.00	850,000.00	0.00	16,922.76	833,077.24	1.99

PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-699.287	ARPA TRANSFER IN	0.00	150,300.00	0.00	150,300.00	0.00	100.00
TOTAL REVENUES		10,153,327.00	10,666,180.00	504,958.41	8,558,450.24	2,107,729.76	80.24
Expenditures							
101	CITY COUNCIL	5,560.00	8,060.00	359.90	6,053.91	2,006.09	75.11
171	CITY MANAGER	294,181.00	326,390.00	28,358.47	264,081.64	62,308.36	80.91
201	FINANCE	242,732.00	244,107.00	17,292.59	174,315.98	69,791.02	71.41
210	CITY ATTORNEY	120,000.00	120,000.00	8,495.21	84,224.53	35,775.47	70.19
215	CLERK	292,291.00	319,829.00	20,585.59	217,438.20	102,390.80	67.99
228	INFORMATION & TECHNOLOGY	294,655.00	294,655.00	21,315.85	194,342.24	100,312.76	65.96
253	TREASURY	180,703.00	233,555.00	19,718.46	170,565.02	62,989.98	73.03
257	ASSESSING	214,803.00	214,442.00	15,599.44	163,196.31	51,245.69	76.10
261	GENERAL ADMIN	354,925.00	401,557.00	39,768.26	340,945.49	60,611.51	84.91
262	ELECTION	0.00	63,561.00	1,388.76	61,955.47	1,605.53	97.47
265	BUILDING & GROUNDS	199,985.00	203,875.00	11,738.88	116,758.39	87,116.61	57.27
270	HUMAN RESOURCES	218,345.00	219,575.00	17,630.42	161,622.68	57,952.32	73.61
301	POLICE	3,019,525.00	3,151,114.00	217,357.81	2,313,140.74	837,973.26	73.41
336	FIRE	3,120,374.00	3,228,294.00	195,619.51	1,948,621.10	1,279,672.90	60.36
371	BUILDING AND SAFETY	29,880.00	29,880.00	2,730.84	23,477.94	6,402.06	78.57
441	PUBLIC WORKS	616,753.00	610,091.00	43,221.60	468,333.03	141,757.97	76.76
528	LEAF AND BRUSH COLLECTION	299,315.00	317,813.00	13,759.97	237,546.47	80,266.53	74.74
585	PARKING	37,444.00	37,444.00	1,558.68	61,875.47	(24,431.47)	165.25
720	COMMUNITY DEVELOPMENT	80,376.00	80,376.00	3,045.09	24,323.79	56,052.21	30.26
751	PARKS	421,956.00	429,758.00	13,787.73	249,986.20	179,771.80	58.17
966	TRANSFERS OUT	81,921.00	81,921.00	0.00	56,232.82	25,688.18	68.64
TOTAL EXPENDITURES		10,125,724.00	10,616,297.00	693,333.06	7,339,037.42	3,277,259.58	69.13
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,153,327.00	10,666,180.00	504,958.41	8,558,450.24	2,107,729.76	80.24
TOTAL EXPENDITURES		10,125,724.00	10,616,297.00	693,333.06	7,339,037.42	3,277,259.58	69.13
NET OF REVENUES & EXPENDITURES		27,603.00	49,883.00	(188,374.65)	1,219,412.82	(1,169,529.82)	2,444.55

PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	692,500.00	692,500.00	0.00	307,644.37	384,855.63	44.43
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	41,585.00	42,948.00	19,775.48	23,600.11	19,347.89	54.95
202-000-542.000	GAS & WEIGHT TAX	1,461,387.00	1,461,387.00	130,711.95	1,046,861.31	414,525.69	71.63
202-000-581.000	CONTRIBUTION FROM TOWNSHIP	0.00	102,831.00	0.00	102,831.04	(0.04)	100.00
202-000-665.000	INTEREST INCOME	10,000.00	61,026.00	22,670.09	121,175.24	(60,149.24)	198.56
TOTAL REVENUES		2,250,472.00	2,405,692.00	173,157.52	1,602,112.07	803,579.93	66.60
Expenditures							
451	CONSTRUCTION	1,956,250.00	1,906,125.00	1,764.40	1,182,021.19	724,103.81	62.01
463	STREET MAINTENANCE	516,594.00	523,792.00	9,038.45	208,948.19	314,843.81	39.89
473	BRIDGE MAINTENANCE	100,500.00	100,500.00	176.25	16,184.00	84,316.00	16.10
474	TRAFFIC SERVICES-MAINTENANCE	16,750.00	2,350.00	12.62	15,557.18	(13,207.18)	662.01
478	SNOW & ICE CONTROL	169,048.00	171,265.00	5,513.67	96,698.87	74,566.13	56.46
480	TREE TRIMMING	76,239.00	80,453.00	1,847.41	41,666.15	38,786.85	51.79
482	ADMINISTRATION & ENGINEERING	208,153.00	214,489.00	5,413.70	141,748.71	72,740.29	66.09
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	262,500.00	87,500.00	75.00
486	TRUNKLINE SURFACE MAINTENANCE	200.00	1,650.00	0.00	2,983.29	(1,333.29)	180.81
488	TRUNKLINE SWEEPING & FLUSHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	600.00	228.88	419.89	180.11	69.98
491	TRUNKLINE STORM DRAIN, CURBS	1,000.00	900.00	0.00	0.00	900.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	400.00	568.00	0.00	212.86	355.14	37.48
494	TRUNKLINE TRAFFIC SIGNS	100.00	409.00	0.00	441.19	(32.19)	107.87
497	TRUNKLINE SNOW & ICE CONTROL	8,000.00	11,450.00	2,549.52	17,266.67	(5,816.67)	150.80
TOTAL EXPENDITURES		3,405,434.00	3,366,551.00	26,544.90	1,986,648.19	1,379,902.81	59.01
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,250,472.00	2,405,692.00	173,157.52	1,602,112.07	803,579.93	66.60
TOTAL EXPENDITURES		3,405,434.00	3,366,551.00	26,544.90	1,986,648.19	1,379,902.81	59.01
NET OF REVENUES & EXPENDITURES		(1,154,962.00)	(960,859.00)	146,612.62	(384,536.12)	(576,322.88)	40.02

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	537,320.00	537,320.00	48,131.85	328,274.49	209,045.51	61.09
203-000-665.000	INTEREST INCOME	5,000.00	21,500.00	4,679.35	34,538.34	(13,038.34)	160.64
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	262,500.00	87,500.00	75.00
TOTAL REVENUES		1,082,320.00	1,098,820.00	52,811.20	625,312.83	473,507.17	56.91
Expenditures							
451	CONSTRUCTION	535,250.00	714,748.00	39.14	645,939.40	68,808.60	90.37
463	STREET MAINTENANCE	612,287.00	619,992.00	13,871.33	326,118.31	293,873.69	52.60
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	0.00	731.67	768.33	48.78
478	SNOW & ICE CONTROL	71,592.00	72,578.00	2,851.03	43,820.82	28,757.18	60.38
480	TREE TRIMMING	125,669.00	128,547.00	7,619.48	76,494.13	52,052.87	59.51
482	ADMINISTRATION & ENGINEERING	116,047.00	122,172.00	5,413.41	79,199.68	42,972.32	64.83
TOTAL EXPENDITURES		1,462,345.00	1,659,537.00	29,794.39	1,172,304.01	487,232.99	70.64
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,082,320.00	1,098,820.00	52,811.20	625,312.83	473,507.17	56.91
TOTAL EXPENDITURES		1,462,345.00	1,659,537.00	29,794.39	1,172,304.01	487,232.99	70.64
NET OF REVENUES & EXPENDITURES		(380,025.00)	(560,717.00)	23,016.81	(546,991.18)	(13,725.82)	97.55



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND								
Revenues								
208-000-665.000	INTEREST INCOME	0.00	1,000.00	157.58	1,527.14	(527.14)		152.71
208-000-674.100	PRIVATE DONATIONS	0.00	4,046.00	0.00	8,045.97	(3,999.97)		198.86
TOTAL REVENUES		0.00	5,046.00	157.58	9,573.11	(4,527.11)		189.72
Expenditures								
751	PARKS	0.00	26,016.00	1,680.35	12,614.94	13,401.06		48.49
TOTAL EXPENDITURES		0.00	26,016.00	1,680.35	12,614.94	13,401.06		48.49
Fund 208 - PARK/RECREATION SITES FUND:								
TOTAL REVENUES		0.00	5,046.00	157.58	9,573.11	(4,527.11)		189.72
TOTAL EXPENDITURES		0.00	26,016.00	1,680.35	12,614.94	13,401.06		48.49
NET OF REVENUES & EXPENDITURES		0.00	(20,970.00)	(1,522.77)	(3,041.83)	(17,928.17)		14.51

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND								
Revenues								
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	0.00	175.70		74.30	70.28
239-000-665.000	INTEREST INCOME	5,000.00	10,500.00	1,976.95	17,125.52		(6,625.52)	163.10
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	7,534.58	7,534.58		(7,534.58)	100.00
239-000-670.100	LOAN INTEREST	20,000.00	20,000.00	1,060.58	12,548.59		7,451.41	62.74
TOTAL REVENUES		25,250.00	30,750.00	10,572.11	37,384.39		(6,634.39)	121.58
Expenditures								
200	GEN SERVICES	1,130.00	43,971.00	0.00	43,810.71		160.29	99.64
TOTAL EXPENDITURES		1,130.00	43,971.00	0.00	43,810.71		160.29	99.64
Fund 239 - OMS/DDA REVLG LOAN FUND :								
TOTAL REVENUES		25,250.00	30,750.00	10,572.11	37,384.39		(6,634.39)	121.58
TOTAL EXPENDITURES		1,130.00	43,971.00	0.00	43,810.71		160.29	99.64
NET OF REVENUES & EXPENDITURES		24,120.00	(13,221.00)	10,572.11	(6,426.32)		(6,794.68)	48.61

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	128,996.00	128,132.00	0.00	128,132.16	(0.16)	100.00	
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	0.00	0.00	0.00	10.29	(10.29)	100.00	
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	6,010.00	0.00	6,009.59	0.41	99.99	
243-000-665.000	INTEREST INCOME	100.00	50.00	8.39	59.66	(9.66)	119.32	
TOTAL REVENUES		129,096.00	134,192.00	8.39	134,211.70	(19.70)	100.01	
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	57.12	1,057.64	(57.64)	105.76	
964	TAX REIMBURSEMENTS	127,996.00	133,142.00	0.00	0.00	133,142.00	0.00	
TOTAL EXPENDITURES		128,996.00	134,142.00	57.12	1,057.64	133,084.36	0.79	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		129,096.00	134,192.00	8.39	134,211.70	(19.70)	100.01	
TOTAL EXPENDITURES		128,996.00	134,142.00	57.12	1,057.64	133,084.36	0.79	
NET OF REVENUES & EXPENDITURES		100.00	50.00	(48.73)	133,154.06	(133,104.06)	16,308.12	

PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	35,926.00	35,246.00	0.00	32,444.91	2,801.09	92.05
248-000-402.100	TIF	220,053.00	218,644.00	0.00	218,643.76	0.24	100.00
248-000-540.000	STATE SOURCES	0.00	6,760.00	0.00	6,759.85	0.15	100.00
248-000-540.000-MATCHMAIN2	STATE SOURCES	0.00	25,000.00	0.00	25,000.00	0.00	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	5,436.00	24,228.00	0.00	24,228.43	(0.43)	100.00
248-000-665.000	INTEREST INCOME	500.00	5,478.00	542.20	5,284.04	193.96	96.46
248-000-670.000	LOAN PRINCIPAL	4,312.00	0.00	0.00	0.00	0.00	0.00
248-000-670.100	LOAN INTEREST	1,844.00	1,844.00	142.86	1,510.42	333.58	81.91
248-000-674.400	INCOME-PROMOTION	25,000.00	15,000.00	2,216.01	15,667.01	(667.01)	104.45
248-000-674.700	EV STATION REVENUE	1,620.00	1,620.00	578.57	2,108.91	(488.91)	130.18
248-000-675.000	MISCELLANEOUS	0.00	47.00	0.00	46.84	0.16	99.66
248-000-699.101	TRANSFERS FROM GENERAL FUND	33,921.00	33,921.00	0.00	24,251.19	9,669.81	71.49
TOTAL REVENUES		328,612.00	367,788.00	3,479.64	355,945.36	11,842.64	96.78
Expenditures							
200	GEN SERVICES	159,632.00	211,009.00	2,304.42	126,777.57	84,231.43	60.08
261	GENERAL ADMIN	84,802.00	86,148.00	6,607.64	60,817.81	25,330.19	70.60
704	ORGANIZATION	3,000.00	1,500.00	0.00	150.60	1,349.40	10.04
705	PROMOTION	18,766.00	17,705.00	308.83	13,310.58	4,394.42	75.18
706	DESIGN	7,000.00	7,000.00	32.95	1,613.19	5,386.81	23.05
707	ECONOMIC VITALITY	0.00	31,483.00	199.00	30,181.74	1,301.26	95.87
905	DEBT SERVICE	70,236.00	22,150.00	0.00	22,056.26	93.74	99.58
TOTAL EXPENDITURES		343,436.00	376,995.00	9,452.84	254,907.75	122,087.25	67.62
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		328,612.00	367,788.00	3,479.64	355,945.36	11,842.64	96.78
TOTAL EXPENDITURES		343,436.00	376,995.00	9,452.84	254,907.75	122,087.25	67.62
NET OF REVENUES & EXPENDITURES		(14,824.00)	(9,207.00)	(5,973.20)	101,037.61	(110,244.61)	1,097.40

PERIOD ENDING 04/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	80,000.00	80,000.00	5,000.00	50,000.00	30,000.00	62.50
249-000-490.000	PERMITS-BUILDING	106,000.00	117,352.00	9,170.00	88,048.99	29,303.01	75.03
249-000-490.100	PERMITS-ELECTRICAL	27,000.00	31,200.00	4,720.00	26,865.00	4,335.00	86.11
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	60,000.00	58,534.00	6,340.00	51,410.00	7,124.00	87.83
249-000-628.000	RENTAL REGISTRATION	70,000.00	70,000.00	2,800.00	60,100.00	9,900.00	85.86
249-000-665.000	INTEREST INCOME	1,000.00	5,000.00	798.70	7,702.74	(2,702.74)	154.05
249-000-675.000	MISCELLANEOUS	0.00	25.00	0.00	25.00	0.00	100.00
TOTAL REVENUES		344,000.00	362,111.00	28,828.70	284,151.73	77,959.27	78.47
Expenditures							
200	GEN SERVICES	106,752.00	108,453.00	8,386.23	79,994.68	28,458.32	73.76
371	BUILDING AND SAFETY	156,563.00	158,661.00	11,908.96	116,321.28	42,339.72	73.31
TOTAL EXPENDITURES		263,315.00	267,114.00	20,295.19	196,315.96	70,798.04	73.50
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		344,000.00	362,111.00	28,828.70	284,151.73	77,959.27	78.47
TOTAL EXPENDITURES		263,315.00	267,114.00	20,295.19	196,315.96	70,798.04	73.50
NET OF REVENUES & EXPENDITURES		80,685.00	94,997.00	8,533.51	87,835.77	7,161.23	92.46

PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-502.400	GRANT-MSHDA:HO	105,000.00	0.00	0.00	0.00	0.00	0.00
254-000-502.550	GRANT - MSHDA: NEP	75,000.00	0.00	0.00	0.00	0.00	0.00
254-000-540.000-114116MAIN	STATE SOURCES	0.00	712,192.00	57,563.55	357,211.60	354,980.40	50.16
254-000-540.000-MSHDANEP23	STATE SOURCES	0.00	74,910.00	0.00	74,910.45	(0.45)	100.00
254-000-665.000	INTEREST INCOME	0.00	1,800.00	198.52	2,444.02	(644.02)	135.78
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	515,060.00	0.00	228,359.24	286,700.76	44.34
TOTAL REVENUES		180,000.00	1,303,962.00	57,762.07	662,925.31	641,036.69	50.84
Expenditures							
200	GEN SERVICES	180,000.00	1,299,746.00	2,035.00	659,803.79	639,942.21	50.76
TOTAL EXPENDITURES		180,000.00	1,299,746.00	2,035.00	659,803.79	639,942.21	50.76
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		180,000.00	1,303,962.00	57,762.07	662,925.31	641,036.69	50.84
TOTAL EXPENDITURES		180,000.00	1,299,746.00	2,035.00	659,803.79	639,942.21	50.76
NET OF REVENUES & EXPENDITURES		0.00	4,216.00	55,727.07	3,121.52	1,094.48	74.04

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING								
Revenues								
259-000-402.300	OBRA:TAX CAPTURE	46,953.00	48,717.00	0.00	48,717.18	(0.18)		100.00
TOTAL REVENUES		46,953.00	48,717.00	0.00	48,717.18	(0.18)		100.00
Expenditures								
721	PROFESSIONAL SERVICES	6,007.00	5,792.00	0.00	5,792.00	0.00		100.00
964	TAX REIMBURSEMENTS	40,946.00	42,680.00	0.00	0.00	42,680.00		0.00
TOTAL EXPENDITURES		46,953.00	48,472.00	0.00	5,792.00	42,680.00		11.95
<hr/>								
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:								
TOTAL REVENUES		46,953.00	48,717.00	0.00	48,717.18	(0.18)		100.00
TOTAL EXPENDITURES		46,953.00	48,472.00	0.00	5,792.00	42,680.00		11.95
NET OF REVENUES & EXPENDITURES		0.00	245.00	0.00	42,925.18	(42,680.18)		7,520.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	199,180.00	198,942.00	0.00	198,942.90	(0.90)	100.00
TOTAL REVENUES		<u>199,180.00</u>	<u>198,942.00</u>	<u>0.00</u>	<u>198,942.90</u>	<u>(0.90)</u>	<u>100.00</u>
Expenditures							
721	PROFESSIONAL SERVICES	11,369.00	10,720.00	0.00	10,720.00	0.00	100.00
905	DEBT SERVICE	167,999.00	167,999.00	0.00	167,998.20	0.80	100.00
TOTAL EXPENDITURES		<u>179,368.00</u>	<u>178,719.00</u>	<u>0.00</u>	<u>178,718.20</u>	<u>0.80</u>	<u>100.00</u>
<hr/>							
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		199,180.00	198,942.00	0.00	198,942.90	(0.90)	100.00
TOTAL EXPENDITURES		<u>179,368.00</u>	<u>178,719.00</u>	<u>0.00</u>	<u>178,718.20</u>	<u>0.80</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES		19,812.00	20,223.00	0.00	20,224.70	(1.70)	100.01



PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	4,267.00	4,262.00	0.00	4,262.07	(0.07)		100.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	559.00	0.00	558.86	0.14		99.97
273-000-665.000	INTEREST INCOME	100.00	1,000.00	222.03	1,577.49	(577.49)		157.75
TOTAL REVENUES		<u>4,367.00</u>	<u>5,821.00</u>	<u>222.03</u>	<u>6,398.42</u>	<u>(577.42)</u>		<u>109.92</u>
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	1,200.00	0.00		100.00
TOTAL EXPENDITURES		<u>1,200.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>		<u>100.00</u>
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		<u>4,367.00</u>	<u>5,821.00</u>	<u>222.03</u>	<u>6,398.42</u>	<u>(577.42)</u>		<u>109.92</u>
TOTAL EXPENDITURES		<u>1,200.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>		<u>100.00</u>
NET OF REVENUES & EXPENDITURES		<u>3,167.00</u>	<u>4,621.00</u>	<u>222.03</u>	<u>5,198.42</u>	<u>(577.42)</u>		<u>112.50</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
Revenues								
276-000-402.300	OBRA:TAX CAPTURE	11,278.00	11,264.00	0.00	11,264.35	(0.35)	100.00	
276-000-665.000	INTEREST INCOME	10.00	0.00	0.00	0.00	0.00	0.00	
276-000-674.200	DONATIONS	17,434.00	17,550.00	0.00	17,550.00	0.00	100.00	
TOTAL REVENUES		<u>28,722.00</u>	<u>28,814.00</u>	<u>0.00</u>	<u>28,814.35</u>	<u>(0.35)</u>	<u>100.00</u>	
Expenditures								
721	PROFESSIONAL SERVICES	550.00	3,300.00	0.00	4,237.00	(937.00)	128.39	
905	DEBT SERVICE	28,172.00	28,172.00	0.00	28,171.00	1.00	100.00	
TOTAL EXPENDITURES		<u>28,722.00</u>	<u>31,472.00</u>	<u>0.00</u>	<u>32,408.00</u>	<u>(936.00)</u>	<u>102.97</u>	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:								
TOTAL REVENUES		<u>28,722.00</u>	<u>28,814.00</u>	<u>0.00</u>	<u>28,814.35</u>	<u>(0.35)</u>	<u>100.00</u>	
TOTAL EXPENDITURES		<u>28,722.00</u>	<u>31,472.00</u>	<u>0.00</u>	<u>32,408.00</u>	<u>(936.00)</u>	<u>102.97</u>	
NET OF REVENUES & EXPENDITURES		0.00	(2,658.00)	0.00	(3,593.65)	935.65	135.20	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-402.300	OBRA:TAX CAPTURE	52,072.00	53,950.00	0.00	53,950.27	(0.27)	100.00
TOTAL REVENUES		52,072.00	53,950.00	0.00	53,950.27	(0.27)	100.00
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	3,809.00	0.00	3,808.50	0.50	99.99
964	TAX REIMBURSEMENTS	0.00	49,977.00	0.00	0.00	49,977.00	0.00
TOTAL EXPENDITURES		1,000.00	53,786.00	0.00	3,808.50	49,977.50	7.08
<hr/>							
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		52,072.00	53,950.00	0.00	53,950.27	(0.27)	100.00
TOTAL EXPENDITURES		1,000.00	53,786.00	0.00	3,808.50	49,977.50	7.08
NET OF REVENUES & EXPENDITURES		51,072.00	164.00	0.00	50,141.77	(49,977.77)	10,574.25

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Revenues							
280-000-402.300	OBRA:TAX CAPTURE	512.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		512.00	0.00	0.00	0.00	0.00	0.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		512.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		512.00	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	15,005.00	14,986.00	0.00	14,986.95	(0.95)	100.01
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	611.00	0.00	611.23	(0.23)	100.04
TOTAL REVENUES		15,005.00	15,597.00	0.00	15,598.18	(1.18)	100.01
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	750.00	0.00	100.00
905	DEBT SERVICE	22,407.00	19,392.00	0.00	19,391.28	0.72	100.00
TOTAL EXPENDITURES		23,157.00	20,142.00	0.00	20,141.28	0.72	100.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		15,005.00	15,597.00	0.00	15,598.18	(1.18)	100.01
TOTAL EXPENDITURES		23,157.00	20,142.00	0.00	20,141.28	0.72	100.00
NET OF REVENUES & EXPENDITURES		(8,152.00)	(4,545.00)	0.00	(4,543.10)	(1.90)	99.96

PERIOD ENDING 04/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024		AVAILABLE BALANCE		% BGD USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET		NORM	(ABNORM)	NORM	(ABNORM)	
Fund 284 - OPIOID SETTLEMENT FUND									
Revenues									
284-000-665.000	INTEREST INCOME	1,000.00	0.00	129.77	231.34		(231.34)	100.00	
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	5,185.00	0.00	5,185.04		(0.04)	100.00	
TOTAL REVENUES		1,000.00	5,185.00	129.77	5,416.38		(231.38)	104.46	
Fund 284 - OPIOID SETTLEMENT FUND:									
TOTAL REVENUES		1,000.00	5,185.00	129.77	5,416.38		(231.38)	104.46	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00		0.00	0.00	
NET OF REVENUES & EXPENDITURES		1,000.00	5,185.00	129.77	5,416.38		(231.38)	104.46	

PERIOD ENDING 04/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-665.000	INTEREST INCOME	5,000.00	30,000.00	3,927.91	49,621.83	(19,621.83)	165.41
TOTAL REVENUES		<u>5,000.00</u>	<u>30,000.00</u>	<u>3,927.91</u>	<u>49,621.83</u>	<u>(19,621.83)</u>	<u>165.41</u>
Expenditures							
966	TRANSFERS OUT	1,100,000.00	1,387,873.00	0.00	150,300.00	1,237,573.00	10.83
TOTAL EXPENDITURES		<u>1,100,000.00</u>	<u>1,387,873.00</u>	<u>0.00</u>	<u>150,300.00</u>	<u>1,237,573.00</u>	<u>10.83</u>
<hr/>							
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		5,000.00	30,000.00	3,927.91	49,621.83	(19,621.83)	165.41
TOTAL EXPENDITURES		<u>1,100,000.00</u>	<u>1,387,873.00</u>	<u>0.00</u>	<u>150,300.00</u>	<u>1,237,573.00</u>	<u>10.83</u>
NET OF REVENUES & EXPENDITURES		(1,095,000.00)	(1,357,873.00)	3,927.91	(100,678.17)	(1,257,194.83)	7.41

PERIOD ENDING 04/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-540.000	STATE SOURCES	0.00	335.00	0.00	335.00	0.00	100.00
297-000-643.000	SALES	2,500.00	3,000.00	261.00	3,189.00	(189.00)	106.30
297-000-665.000	INTEREST INCOME	500.00	2,000.00	268.42	2,590.12	(590.12)	129.51
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,010.00	1,066.00	0.00	1,066.00	0.00	100.00
297-000-667.100	RENTAL INCOME	14,000.00	16,800.00	1,400.00	13,350.00	3,450.00	79.46
297-000-674.100	PRIVATE DONATIONS	13,000.00	20,000.00	813.00	14,506.73	5,493.27	72.53
297-000-674.200	DONATIONS	1,000.00	1,651.00	0.00	1,650.86	0.14	99.99
297-000-699.101	TRASFERS FROM GENERAL FUND	20,000.00	20,000.00	0.00	15,000.00	5,000.00	75.00
TOTAL REVENUES		52,010.00	64,852.00	2,742.42	51,687.71	13,164.29	79.70
Expenditures							
797	HISTORICAL COMMISSION	25,958.00	28,877.00	695.24	18,330.80	10,546.20	63.48
798	CASTLE	16,420.00	17,408.00	9,212.88	22,396.75	(4,988.75)	128.66
799	GOULD HOUSE	8,817.00	11,845.00	856.57	11,903.01	(58.01)	100.49
800	COMSTOCK/WOODARD	500.00	500.00	0.00	985.09	(485.09)	197.02
TOTAL EXPENDITURES		51,695.00	58,630.00	10,764.69	53,615.65	5,014.35	91.45
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		52,010.00	64,852.00	2,742.42	51,687.71	13,164.29	79.70
TOTAL EXPENDITURES		51,695.00	58,630.00	10,764.69	53,615.65	5,014.35	91.45
NET OF REVENUES & EXPENDITURES		315.00	6,222.00	(8,022.27)	(1,927.94)	8,149.94	30.99



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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)								
Revenues								
301-000-402.000	GENERAL PROPERTY TAX	782,750.00	649,981.00	1.03	620,927.41		29,053.59	95.53
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	22,718.00	0.00	22,717.68		0.32	100.00
301-000-665.000	INTEREST INCOME	5,000.00	104.00	0.00	104.11		(0.11)	100.11
TOTAL REVENUES		<u>787,750.00</u>	<u>672,803.00</u>	<u>1.03</u>	<u>643,749.20</u>		<u>29,053.80</u>	<u>95.68</u>
Expenditures								
905	DEBT SERVICE	782,750.00	782,750.00	0.00	782,250.00		500.00	99.94
TOTAL EXPENDITURES		<u>782,750.00</u>	<u>782,750.00</u>	<u>0.00</u>	<u>782,250.00</u>		<u>500.00</u>	<u>99.94</u>
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):								
TOTAL REVENUES		787,750.00	672,803.00	1.03	643,749.20		29,053.80	95.68
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	782,250.00		500.00	99.94
NET OF REVENUES & EXPENDITURES		5,000.00	(109,947.00)	1.03	(138,500.80)		28,553.80	125.97

PERIOD ENDING 04/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY							
Revenues							
469-000-665.000	INTEREST INCOME	0.00	325.00	52.62	536.60	(211.60)	165.11
TOTAL REVENUES		0.00	325.00	52.62	536.60	(211.60)	165.11
Expenditures							
901	CAPITAL OUTLAY	0.00	10,194.00	4,975.00	10,194.00	0.00	100.00
TOTAL EXPENDITURES		0.00	10,194.00	4,975.00	10,194.00	0.00	100.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:							
TOTAL REVENUES		0.00	325.00	52.62	536.60	(211.60)	165.11
TOTAL EXPENDITURES		0.00	10,194.00	4,975.00	10,194.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	(9,869.00)	(4,922.38)	(9,657.40)	(211.60)	97.86

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Expenditures							
271	ADMINISTRATIVE	20,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	0.00	0.00	0.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(20,000.00)	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 04/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND								
Revenues								
588-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	0.00	0.21	(0.21)	100.00	
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	1,074.00	0.00	1,074.43	(0.43)	100.04	
588-000-665.000	INTEREST INCOME	1,000.00	0.00	0.00	0.00	0.00	0.00	
588-000-699.101	TRASFERS FROM GENERAL FUND	28,000.00	28,000.00	0.00	16,981.63	11,018.37	60.65	
TOTAL REVENUES		29,000.00	29,074.00	0.00	18,056.27	11,017.73	62.10	
Expenditures								
200	GEN SERVICES	89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
TOTAL EXPENDITURES		89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
Fund 588 - TRANSPORTATION FUND:								
TOTAL REVENUES		29,000.00	29,074.00	0.00	18,056.27	11,017.73	62.10	
TOTAL EXPENDITURES		89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
NET OF REVENUES & EXPENDITURES		(60,119.00)	(54,999.00)	0.00	(66,016.41)	11,017.41	120.03	

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 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	575.00	225.00	1,025.00	(450.00)	178.26
590-000-605.350	MATERIAL & SERVICE	0.00	0.00	2,000.00	2,000.00	(2,000.00)	100.00
590-000-607.200	WATER AND SEWER FEES	0.00	0.00	2,400.00	2,400.00	(2,400.00)	100.00
590-000-643.100	METERED SALES	3,229,118.00	3,229,118.00	(312.86)	2,244,337.77	984,780.23	69.50
590-000-644.000	PENALTIES - LATE CHARGES	41,727.00	41,727.00	(23.66)	44,765.59	(3,038.59)	107.28
590-000-665.000	INTEREST INCOME	10,000.00	50,000.00	7,116.77	70,605.73	(20,605.73)	141.21
590-000-675.000	MISCELLANEOUS	1,000.00	1,000.00	(1,600.00)	4,288.85	(3,288.85)	428.89
TOTAL REVENUES		3,281,845.00	3,322,420.00	9,805.25	2,369,422.94	952,997.06	71.32
Expenditures							
200	GEN SERVICES	2,092,248.00	2,238,430.00	158,302.84	1,819,652.74	418,777.26	81.29
549	SEWER OPERATIONS	234,137.00	237,203.00	12,712.69	142,352.28	94,850.72	60.01
901	CAPITAL OUTLAY	625,000.00	625,000.00	0.00	33,686.56	591,313.44	5.39
905	DEBT SERVICE	126,553.00	126,553.00	0.00	126,552.94	0.06	100.00
TOTAL EXPENDITURES		3,077,938.00	3,227,186.00	171,015.53	2,122,244.52	1,104,941.48	65.76
Fund 590 - SEWER FUND:							
TOTAL REVENUES		3,281,845.00	3,322,420.00	9,805.25	2,369,422.94	952,997.06	71.32
TOTAL EXPENDITURES		3,077,938.00	3,227,186.00	171,015.53	2,122,244.52	1,104,941.48	65.76
NET OF REVENUES & EXPENDITURES		203,907.00	95,234.00	(161,210.28)	247,178.42	(151,944.42)	259.55

PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,000.00	1,250.00	205.00	1,685.00	(435.00)	134.80
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	9,000.00	0.00	8,952.05	47.95	99.47
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	3,545,000.00	1,129,255.00	0.00	0.00	1,129,255.00	0.00
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	1,500,000.00	1,578,257.00	0.00	992,927.00	585,330.00	62.91
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	0.00	2,655,749.00	0.00	2,078,011.45	577,737.55	78.25
591-000-540.000-DWAMEGLE21	STATE SOURCES	180,000.00	179,825.00	0.00	165,114.68	14,710.32	91.82
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	771,783.00	771,783.00	(73.12)	589,762.28	182,020.72	76.42
591-000-605.350	MATERIAL & SERVICE	10,000.00	12,000.00	5,516.63	40,539.28	(28,539.28)	337.83
591-000-607.200	WATER AND SEWER FEES	0.00	0.00	4,947.18	4,947.18	(4,947.18)	100.00
591-000-643.100	METERED SALES	3,623,370.00	3,623,370.00	(177.75)	2,716,827.97	906,542.03	74.98
591-000-643.200	METERED SALES-WHOLESALE-USAGE	330,000.00	330,000.00	24,312.00	256,563.92	73,436.08	77.75
591-000-644.000	PENALTIES - LATE CHARGES	65,000.00	65,000.00	(33.90)	56,046.14	8,953.86	86.22
591-000-665.000	INTEREST INCOME	20,000.00	90,000.00	15,035.71	144,356.63	(54,356.63)	160.40
591-000-667.100	RENTAL INCOME	1,440.00	3,426.00	120.00	4,159.08	(733.08)	121.40
591-000-667.300	HYDRANT RENTAL	27,555.00	29,525.00	0.00	2,235.49	27,289.51	7.57
591-000-670.000	LOAN PRINCIPAL	6,171.00	0.00	0.00	0.00	0.00	0.00
591-000-670.100	LOAN INTEREST	72.00	1,981.00	160.80	1,637.29	343.71	82.65
591-000-673.000	SALE OF FIXED ASSETS	0.00	40.00	0.00	1,873.80	(1,833.80)	4,684.50
591-000-675.000	MISCELLANEOUS	1,500.00	41,904.00	0.00	41,904.00	0.00	100.00
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,000.00	2,000.00	75.00	2,710.00	(710.00)	135.50
591-000-699.287	ARPA TRANSFER IN	1,000,000.00	1,137,573.00	0.00	0.00	1,137,573.00	0.00
TOTAL REVENUES		11,083,891.00	11,661,938.00	50,087.55	7,110,253.24	4,551,684.76	60.97
Expenditures							
200	GEN SERVICES	1,241,156.00	1,201,342.00	77,512.35	854,533.54	346,808.46	71.13
552	WATER UNDERGROUND	2,955,684.00	3,395,589.00	175,615.43	2,123,050.18	1,272,538.82	62.52
553	WATER FILTRATION	1,369,348.00	1,397,674.00	89,837.46	952,922.59	444,751.41	68.18
901	CAPITAL OUTLAY	5,115,502.00	5,983,601.00	305,018.24	2,649,905.72	3,333,695.28	44.29
905	DEBT SERVICE	581,159.00	581,159.00	150,919.06	389,085.00	192,074.00	66.95
TOTAL EXPENDITURES		11,262,849.00	12,559,365.00	798,902.54	6,969,497.03	5,589,867.97	55.49
Fund 591 - WATER FUND:							
TOTAL REVENUES		11,083,891.00	11,661,938.00	50,087.55	7,110,253.24	4,551,684.76	60.97
TOTAL EXPENDITURES		11,262,849.00	12,559,365.00	798,902.54	6,969,497.03	5,589,867.97	55.49
NET OF REVENUES & EXPENDITURES		(178,958.00)	(897,427.00)	(748,814.99)	140,756.21	(1,038,183.21)	15.68

PERIOD ENDING 04/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 04/30/24 INCR (DECR)	04/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	17,731,281.00	769,866.00	819,866.00	16,911,415.00	4.62
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	50,000.00	0.00	0.00	50,000.00	0.00
599-000-540.000	STATE SOURCES	13,325,000.00	0.00	0.00	0.00	0.00	0.00
599-000-540.000-CWSR571001	STATE SOURCES	2,905,624.00	2,474,759.00	0.00	1,319,584.00	1,155,175.00	53.32
599-000-540.000-CWSRF23-24	STATE SOURCES-GRANT	0.00	1,412,500.00	699,866.00	1,412,500.00	0.00	100.00
599-000-540.000-CWSRF24-25	STATE SOURCES (GRANT)	0.00	508,039.00	0.00	0.00	508,039.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,237,218.00	1,249,872.00	105,281.96	1,047,468.10	202,403.90	83.81
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	231,595.00	221,008.00	17,872.25	177,960.92	43,047.08	80.52
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	111,194.00	127,932.00	11,669.85	111,255.31	16,676.69	86.96
599-000-602.400	OP & MAINT CHRG - CORUNNA	225,096.00	255,305.00	19,395.94	206,675.66	48,629.34	80.95
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	266,542.00	22,438.91	223,344.39	43,197.61	83.79
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	62,464.00	5,117.83	51,056.09	11,407.91	81.74
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	11,853.00	40,955.00	3,578.43	34,888.78	6,066.22	85.19
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	52,561.00	4,074.84	42,810.76	9,750.24	81.45
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	184,840.00	184,841.00	15,403.39	154,033.90	30,807.10	83.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	73,239.00	74,983.00	6,248.55	62,485.50	12,497.50	83.33
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TI	55,801.00	56,847.00	4,737.27	47,372.70	9,474.30	83.33
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	31,388.00	32,086.00	2,673.80	26,738.00	5,348.00	83.33
599-000-665.000	INTEREST INCOME	10,000.00	50,000.00	3,803.34	77,036.54	(27,036.54)	154.07
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	1,694.71	5,443.42	(443.42)	108.87
TOTAL REVENUES		18,588,414.00	24,856,975.00	1,693,723.07	5,820,520.07	19,036,454.93	23.42
Expenditures							
200	GEN SERVICES	30,946.00	35,078.00	2,234.68	30,046.81	5,031.19	85.66
548	WASTEWATER OPERATIONS	1,982,730.00	2,094,226.00	122,654.17	1,495,528.60	598,697.40	71.41
901	CAPITAL OUTLAY	16,533,124.00	22,373,041.00	1,812,976.88	5,602,319.51	16,770,721.49	25.04
905	DEBT SERVICE	348,753.00	348,753.00	0.00	316,010.76	32,742.24	90.61
TOTAL EXPENDITURES		18,895,553.00	24,851,098.00	1,937,865.73	7,443,905.68	17,407,192.32	29.95
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		18,588,414.00	24,856,975.00	1,693,723.07	5,820,520.07	19,036,454.93	23.42
TOTAL EXPENDITURES		18,895,553.00	24,851,098.00	1,937,865.73	7,443,905.68	17,407,192.32	29.95
NET OF REVENUES & EXPENDITURES		(307,139.00)	5,877.00	(244,142.66)	(1,623,385.61)	1,629,262.61	17,622.69

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 04/30/24 INCR (DECR)	YTD BALANCE 04/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-502.000	GRANT-FEDERAL	0.00	26,700.00	0.00	26,700.00	0.00	100.00
661-000-665.000	INTEREST INCOME	10,000.00	60,000.00	12,143.11	104,574.95	(44,574.95)	174.29
661-000-667.200	EQUIPMENT RENTAL	794,596.00	830,296.00	58,986.50	726,482.39	103,813.61	87.50
661-000-673.000	SALE OF FIXED ASSETS	0.00	18,706.00	0.00	18,706.00	0.00	100.00
661-000-675.000	MISCELLANEOUS	0.00	404.00	0.00	403.97	0.03	99.99
TOTAL REVENUES		804,596.00	936,106.00	71,129.61	876,867.31	59,238.69	93.67
Expenditures							
594	FLEET MAINTENANCE	422,135.00	421,153.00	23,650.09	310,437.40	110,715.60	73.71
901	CAPITAL OUTLAY	1,182,461.00	1,182,461.00	121,264.00	286,540.90	895,920.10	24.23
TOTAL EXPENDITURES		1,604,596.00	1,603,614.00	144,914.09	596,978.30	1,006,635.70	37.23
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		804,596.00	936,106.00	71,129.61	876,867.31	59,238.69	93.67
TOTAL EXPENDITURES		1,604,596.00	1,603,614.00	144,914.09	596,978.30	1,006,635.70	37.23
NET OF REVENUES & EXPENDITURES		(800,000.00)	(667,508.00)	(73,784.48)	279,889.01	(947,397.01)	41.93
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		49,473,394.00	58,306,060.00	2,663,556.88	29,568,619.59	28,737,440.41	50.71
TOTAL EXPENDITURES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		53,075,280.00	62,688,943.00	3,851,630.43	30,121,626.25	32,567,316.75	48.05
NET OF REVENUES & EXPENDITURES		(3,601,886.00)	(4,382,883.00)	(1,188,073.55)	(553,006.66)	(3,829,876.34)	12.62



CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2024 TO 04/30/2024  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
<b>Fund 101 GENERAL FUND</b>					
001.200	POOLED CASH (HUNTINGTON BANK)	396,239.69	391,185.44	661,024.45	126,400.68
001.201	MI CLASS ACCOUNT	92,525.19	410.04	0.00	92,935.23
001.204	HUNTINGTON LIQUIDITY PORTAL	1,073,442.10	5,358.77	0.00	1,078,800.87
001.205	THE STATE BANK	2,683,774.19	9,722.58	0.00	2,693,496.77
001.206	SWEEP ACCOUNT HUNTINGTON	50,444.73	6,053.81	0.00	56,498.54
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,688,506.79	9,036.60	0.00	1,697,543.39
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,598,928.16	2,023.86	0.00	1,600,952.02
002.203	AMBULANCE PAYMENT BANK ACCOUNT	168,276.76	73,961.10	47.70	242,190.16
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.401	MERS DC FUNDS - RESTRICTED	244.65	0.00	0.05	244.60
	<b>GENERAL FUND</b>	<b>7,754,307.26</b>	<b>497,752.20</b>	<b>661,072.20</b>	<b>7,590,987.26</b>
<b>Fund 202 MAJOR STREET FUND</b>					
001.200	POOLED CASH (HUNTINGTON BANK)	(64,133.93)	150,487.43	26,544.90	59,808.60
001.201	MI CLASS ACCOUNT	1,159,887.96	5,140.90	0.00	1,165,028.86
001.204	HUNTINGTON LIQUIDITY PORTAL	2,948,750.73	14,720.29	0.00	2,963,471.02
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	524,856.43	2,808.90	0.00	527,665.33
	<b>MAJOR STREET FUND</b>	<b>4,569,361.19</b>	<b>173,157.52</b>	<b>26,544.90</b>	<b>4,715,973.81</b>
<b>Fund 203 LOCAL STREET FUND</b>					
001.200	POOLED CASH (HUNTINGTON BANK)	60,658.07	48,131.85	29,794.39	78,995.53
001.204	HUNTINGTON LIQUIDITY PORTAL	374,689.94	1,870.45	0.00	376,560.39
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	524,856.43	2,808.90	0.00	527,665.33
	<b>LOCAL STREET FUND</b>	<b>960,204.44</b>	<b>52,811.20</b>	<b>29,794.39</b>	<b>983,221.25</b>
<b>Fund 208 PARK/RECREATION SITES FUND</b>					
001.200	POOLED CASH (HUNTINGTON BANK)	(4,292.70)	0.00	1,680.35	(5,973.05)
001.204	HUNTINGTON LIQUIDITY PORTAL	31,548.98	157.58	0.00	31,706.56
	<b>PARK/RECREATION SITES FUND</b>	<b>27,256.28</b>	<b>157.58</b>	<b>1,680.35</b>	<b>25,733.51</b>
<b>Fund 239 OMS/DDA REVLG LOAN FUND</b>					
001.200	POOLED CASH (HUNTINGTON BANK)	177,054.27	8,605.48	0.00	185,659.75
001.204	HUNTINGTON LIQUIDITY PORTAL	117,750.96	587.82	0.00	118,338.78
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	209,942.06	1,123.52	0.00	211,065.58
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	209,852.14	265.61	0.00	210,117.75
	<b>OMS/DDA REVLG LOAN FUND</b>	<b>714,599.43</b>	<b>10,582.43</b>	<b>0.00</b>	<b>725,181.86</b>
<b>Fund 243 BRA / OBRA #12 WOODWARD LOFT</b>					
001.200	POOLED CASH (HUNTINGTON BANK)	133,141.75	57.12	57.12	133,141.75

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2024 TO 04/30/2024  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
001.200-BRA-DIST22	POOLED CASH (HUNTINGTON BANK)	9.77	0.00	57.12	(47.35)
001.201	MI CLASS ACCOUNT	1,901.98	8.39	0.00	1,910.37
	BRA / OBRA #12 WOODWARD LOFT	135,053.50	65.51	114.24	135,004.77
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	109,933.46	1,336.59	10,219.04	101,051.01
001.201	MI CLASS ACCOUNT	26,894.24	119.29	0.00	27,013.53
001.203	MAIN STREET OWOSSO / DDA CHECKING	8,895.91	2,793.58	0.00	11,689.49
001.204	HUNTINGTON LIQUIDITY PORTAL	84,684.39	422.91	0.00	85,107.30
	DOWNTOWN DEVELOPMENT AUTHORITY	230,408.00	4,672.37	10,219.04	224,861.33
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	99,757.42	29,660.00	20,495.19	108,922.23
001.204	HUNTINGTON LIQUIDITY PORTAL	159,977.00	798.70	0.00	160,775.70
	BUILDING INSPECTION FUND	259,734.42	30,458.70	20,495.19	269,697.93
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	(4,512.07)	57,563.55	2,035.00	51,016.48
001.204	HUNTINGTON LIQUIDITY PORTAL	39,745.50	198.52	0.00	39,944.02
	HOUSING & REDEVELOPMENT	35,233.43	57,762.07	2,035.00	90,960.50
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	47,218.63	0.00	0.00	47,218.63
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	40,626.08	0.00	0.00	40,626.08
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	6,657.64	0.00	0.00	6,657.64
001.201	MI CLASS ACCOUNT	50,083.58	222.03	0.00	50,305.61
	OBRA #9 ROBBINS LOFT	56,741.22	222.03	0.00	56,963.25
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	4,845.29	0.00	0.00	4,845.29
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	52,950.77	0.00	0.00	52,950.77
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	4,570.92	0.00	0.00	4,570.92

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2024 TO 04/30/2024  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
Fund 284	OPIOID SETTLEMENT FUND				
001.204	HUNTINGTON LIQUIDITY PORTAL	26,023.76	129.77	0.00	26,153.53
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.201	MI CLASS ACCOUNT	660,296.96	2,926.51	0.00	663,223.47
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	791,156.51	1,001.40	0.00	792,157.91
	ARPA - AMERICAN RESCUE PLAN ACT	<u>1,451,453.47</u>	<u>3,927.91</u>	<u>0.00</u>	<u>1,455,381.38</u>
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	10,968.04	2,152.00	10,739.74	2,380.30
001.202	HC CHECKING ACCOUNT	6,681.96	322.00	24.95	6,979.01
001.204	HUNTINGTON LIQUIDITY PORTAL	53,794.51	268.42	0.00	54,062.93
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	<u>71,544.51</u>	<u>2,742.42</u>	<u>10,764.69</u>	<u>63,522.24</u>
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	(26,177.52)	1.03	0.00	(26,176.49)
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(4,975.00)	0.00	4,975.00	(9,950.00)
001.201	MI CLASS ACCOUNT	11,865.51	52.62	0.00	11,918.13
	CAPITAL PROJECTS-BUILDING AUTHORITY	<u>6,890.51</u>	<u>52.62</u>	<u>4,975.00</u>	<u>1,968.13</u>
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	370,103.68	352,978.98	172,097.65	550,985.01
001.201	MI CLASS ACCOUNT	412,269.49	1,827.25	0.00	414,096.74
001.204	HUNTINGTON LIQUIDITY PORTAL	644,648.02	3,217.96	0.00	647,865.98
001.300	FRANKENMUTH CREDIT UNION	261,624.63	1,400.27	0.00	263,024.90
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	530,329.00	671.29	0.00	531,000.29
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	<u>2,219,174.82</u>	<u>360,095.75</u>	<u>172,097.65</u>	<u>2,407,172.92</u>
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	941,496.24	614,367.78	819,451.39	736,412.63
001.201	MI CLASS ACCOUNT	1,589,562.01	7,045.26	0.00	1,596,607.27
001.204	HUNTINGTON LIQUIDITY PORTAL	1,600,658.68	7,990.45	0.00	1,608,649.13
	WATER FUND	<u>4,131,716.93</u>	<u>629,403.49</u>	<u>819,451.39</u>	<u>3,941,669.03</u>
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(1,787,650.87)	3,009,821.23	1,870,818.25	(648,647.89)
001.201	MI CLASS ACCOUNT	386,530.21	1,713.18	0.00	388,243.39

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2024 TO 04/30/2024  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
001.204	HUNTINGTON LIQUIDITY PORTAL	1,356,978.36	284.26	1,300,000.00	57,262.62
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	261,624.63	1,400.27	0.00	263,024.90
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	320,475.46	405.63	0.00	320,881.09
	WASTEWATER FUND	537,957.79	3,013,624.57	3,170,818.25	380,764.11
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	426,535.52	58,986.50	156,678.43	328,843.59
001.201	MI CLASS ACCOUNT	651,143.67	2,886.14	0.00	654,029.81
001.204	HUNTINGTON LIQUIDITY PORTAL	523,980.09	2,615.84	0.00	526,595.93
001.205	THE STATE BANK	1,044,085.89	3,782.50	0.00	1,047,868.39
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	534,148.46	2,858.63	0.00	537,007.09
	FLEET MAINTENANCE FUND	3,179,893.63	71,129.61	156,678.43	3,094,344.81
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(80.85)	308,144.47	48.25	308,015.37
Fund 858	2013 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	1,070.17	0.00	0.00	1,070.17
Fund 864	2016 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	2,765.87	0.00	0.00	2,765.87
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	8,725.20	0.00	0.00	8,725.20
001.201	MI CLASS ACCOUNT	1,908.51	8.39	0.00	1,916.90
	2017 SPECIAL ASSESSMENTS	10,633.71	8.39	0.00	10,642.10
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	43,955.79	0.00	0.00	43,955.79
001.201	MI CLASS ACCOUNT	1,000.74	4.54	0.00	1,005.28
	2018 SPECIAL ASSESSMENTS	44,956.53	4.54	0.00	44,961.07
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	16,880.18	0.00	0.00	16,880.18
001.201	MI CLASS ACCOUNT	1,385.75	6.12	0.00	1,391.87
	2019 SPECIAL ASSESSMENTS	18,265.93	6.12	0.00	18,272.05
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	14,686.98	0.00	0.00	14,686.98
001.201	MI CLASS ACCOUNT	5,628.86	24.95	0.00	5,653.81

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO  
 FROM 04/01/2024 TO 04/30/2024  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2024	Total Debits	Total Credits	Ending Balance 04/30/2024
	2020 SPECIAL ASSESSMENTS	20,315.84	24.95	0.00	20,340.79
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	71,955.14	0.00	0.00	71,955.14
001.201	MI CLASS ACCOUNT	63,948.43	283.48	0.00	64,231.91
	2021-20XX SPECIAL ASSESSMENTS	<u>135,903.57</u>	<u>283.48</u>	<u>0.00</u>	<u>136,187.05</u>
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	276,795.29	0.00	0.00	276,795.29
	TOTAL - ALL FUNDS	<u>27,002,214.82</u>	<u>5,217,220.73</u>	<u>5,086,788.97</u>	<u>27,132,646.58</u>

MINUTES FOR REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, May 15, 2024 at 6:00 p.m.  
City Hall Conference Room

**MEETING CALLED TO ORDER:** at 6:00 p.m. by Chairperson Steven Teich.

**ROLL CALL:** was taken by City Manager Nathan Henne.

**PRESENT:** Chairperson Steven Teich, Vice Chairperson Omer, Commissioner Gallinger, Commissioner Byrne, Commissioner VanEpps, Secretary Hathaway, Commissioner Powell

**ABSENT:**

**OTHERS IN ATTENDANCE:** City Manager Nathan Henne

**AGENDA APPROVAL:** May 15, 2024.

**MOTION FOR APPROVAL OF THE AGENDA AS AMENDED BY COMMISSIONER VANEPPS. SECONDED BY VICE CHAIR OMER.**

**AYES ALL. MOTION CARRIED.**

**MINUTES APPROVAL:** February 21, 2024.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY COMMISSIONER VANEPPS. SECONDED BY COMMISSIONER BYRNE.**

**AYES ALL. MOTION CARRIED.**

**COMMUNICATIONS:** None.

**PUBLIC/COMMISSIONER COMMENTS:** None.

**PUBLIC HEARINGS:** None.

**ITEMS OF BUSINESS:**

**1. HDC Ordinance Violation Enforcement Policy**

City Manager Henne recommended the Commission adopt a policy/procedure for enforcing violations of the Historic District ordinance. Commissioner VanEpps had suggested changes to the language and proposed that he work with Henne to refine the policy draft for future consideration.

**MOTION BY COMMISSIONER VAN EPPS TO TABLE THE ENFORCEMENT POLICY/PROCEDURE UNTIL THE JUNE HDC MEETING SO THAT APPROPRIATE REVISIONS CAN BE MADE.**

**MOTION SECONDED BY SECRETARY HATHAWAY**

**AYES ALL.**

**MOTION CARRIED.**

**PUBLIC COMMENTS:** None

**BOARD COMMENTS:** The Commission discussed 123 N Washington St and Henne gave an update on the development's progress – notably that SHPO was seeing very long delays in their reviews regarding historic tax credit applications that have bottlenecked many important development projects across the state. The Commission also discussed 110 W Main St regarding the approved façade plan. This plan was approved in 2023 but not executed. The owner mentioned to Chairman Tiech that he would like to explore full restoration. Henne recommended that if the façade project has changed again that the owner should reapply so that there is clear public record and formal consideration by the Commission. Henne explained that the Senior Center in Owosso was doing some repair work and did not realize they were in the district. He spoke with the DC director so that they submit an application but the work would most likely constitute a need for an administrative review rather than consideration from the entire Commission.

**NEXT MEETING:** June 20, 2024

**MOTION BY COMMISSIONER BYRNE TO ADJOURN. SECONDED BY COMMISSIONER POWELL.**

**AYES ALL. MOTION CARRIED - MEETING ADJOURNED AT 7:00 P.M.**

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Philip Hathaway, Secretary

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING**

Draft Minutes of Wednesday, May 22, 2024  
7:00 p.m. at the Mitchell Amphitheater

**CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

***MEMBERS PRESENT:*** Chairman Workman, Vice Chair Selbig, Commissioners Maginity, Rodman, and Smith.

***MEMBERS ABSENT:*** Commissioners Mahoney and Bila

**APPROVAL OF AGENDA:** COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR MAY 22, 2024. MOTION SUPPORTED BY COMMISSIONER SELBIG. AYES ALL, MOTION CARRIED.

**APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR APRIL 24, 2024 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

**PUBLIC COMMENTS:**

None

**OLD BUSINESS REPORT:**

Amy Fuller thanked everyone for their help with the park clean-up day and shared that seven trees had been planted at the soccer fields and a new roof was put on the concessions building. She also updated the Commission on funding for the Grand Avenue Park Project, a \$15,000 grant was secured as well as \$15,000 tentatively from the general fund.

**ITEM OF BUSINESS:**

**Fitness Course Updates:** the Commission discussed installing 5 exercise stations at Harmon Patridge Park along the walking trail. Commissioner Selbig will work on the designs and DPW can construct them.

**Soccer Field Sidewalks:** Amy Fuller shared the city engineer's site plan for new sidewalks at the soccer fields. This \$200,000 project would be funded by an MDOT Shared Streets and Spaces grant that the city will apply for in June 2024. Commissioners thanked staff for following up on their request to increase accessibility at the soccer fields.

**Potential Eagle Scout Projects:** The Commission discussed projects they would like to consider partnering on with Eagle Scouts or other volunteer groups. A shade structure at the dog park, mile markers on the James Miner Trail, the fitness course, and new community garden beds were mentioned.

**Amphitheater Mural:** The Commission discussed the draft mural provided to them by Andrew Reider. They did not have any suggested changes and requested staff follow up with Mr Reider and ask to see a picture of it on the amphitheater.

**Next Meeting:** June 26, 2024, at 7:00 PM at Grand Avenue Park



**PUBLIC/COMMISSIONERS COMMENTS:**

Commissioner Maginity shared that a resident had requested shorter basketball hoops for young children.

Commissioner Rodman requested staff email a link to a playground equipment supplier so Commissioners could start looking at ideas independently for Grand Avenue Park.

**ADJOURNMENT:** COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 7:53 P.M. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager