

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JULY 1, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR MIKE COOPER
ST. JOHN'S UNITED CHURCH OF CHRIST

PLEDGE OF ALLEGIANCE: CALVIN DALE

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, and Emily S. Olson.

ABSENT: Councilmember Nicholas L. Pidek.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 17, 2024

Motion by Councilmember Haber to approve the Minutes of the Regular Meeting of June 17, 2024 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Ramon Van Steenburgh, 603 Oakwood Avenue, said he lives near the cement plant on Gould Street, and he has noticed a distinct uptick in the activities on the site since it was sold to a new company. He feels the activities are in violation of the zoning for the property. He said the noise, dust, and traffic are terrible and he asked that someone look into the matter.

Calvin Dale, 1115 Dowling Place, said he had received information from the City regarding his drinking water and he has some questions. He asked if the City was collecting tax dollars and using them toward utilities, how the Water Treatment Plant superintendent could be sure that the water wasn't dangerous if it hadn't been tested, how the City could miss such a test, and what he should do to ensure that his water is of good quality?

Tom Manke, 2910 W. M-21, criticized the Council for not answering all citizen questions when they are asked as former Mayor Eveleth had done. He went on to criticize the Fair Mavens group and the Owosso Pride events.

Erica Matteson, Owosso Pride director and downtown business owner, spoke about the local Pride events saying they had around 1,200 attendees, over fifty vendors, and more than thirty volunteers involved, and they look forward to continuing their partnership with the community.

Patrice Martin, 615 N. Park Street, said everyone should feel welcome in their hometown and the Owosso Pride events helped some people feel that for the first time. She said we don't all have to agree with one another and there is plenty of space for everyone to exist.

Mayor Teich said he is not former Mayor Eveleth, and that demanding an instant answer to citizen questions without allowing the respondent a chance to research the situation isn't necessarily the right way to handle things. He said he would meet with people that have questions and will bring in appropriate staff members so they can really get down to the issue.

For example, he and the Utilities Director would respond to Mr. Dale's questions. He also indicated that he would look into Mr. Van Steenburgh's issue.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Boards & Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Jill Davis	Downtown Development Authority filling unexpired term of Nicole Reyna	06-30-2026

Set Public Hearing – CDBG Grant Acceptance. Set a public hearing for Monday, July 15, 2024 to receive citizen comment regarding the proposal to accept CDBG grant funding for interior and exterior improvements on eight qualified residential homes as follows:

RESOLUTION NO. 104-2024

SETTING A PUBLIC HEARING RECEIVE CITIZEN COMMENT REGARDING THE CITY OF OWOSSO CDBG HOUSING IMPROVEMENT PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received a CDBG grant to assist single family homeowners with interior and exterior improvements to their homes; and

WHEREAS, the CDBG program requires a public hearing to receive citizen comment regarding the objectives of the grant, permitted activities, eligible locations, and the amounts allocated to each activity.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that a public hearing is set for Monday, July 15, 2024 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the City's CDBG Housing Improvement Program.

Master Plan Implementation Goals: 1.1, 1.9

Traffic Control Order – Vintage Motorcycle Days. Approve the request from Lizzie Fredrick, Owosso Main Street DDA Executive Director, for the closure of Washington St. from Main St. to Mason St., Exchange St from Washington St. to Park St. and Mason St. from Ball St. to Park St. on Saturday, August 24, 2024 from 6:00 a.m. – 6:00 p.m. for the Vintage Motorcycle Days event, and further approve Traffic Control Order No. 1516 formalizing the request.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

Purchase Order Amendment – Ambulance Equipment. Authorize amendment to Purchase Order No. 44021 with Stryker Corporation adding \$11,941.34 for a 3-year finance plan and further authorize payment according to terms of the agreement up to \$134,498.40 as follows:

RESOLUTION NO. 105-2024

AUTHORIZING A CHANGE ORDER TO PURCHASE ORDER NO. 44021 FOR AMBULANCE EQUIPMENT FROM STRYKER CORPORATION

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a fire department requiring the use of emergency equipment; and

WHEREAS, the City of Owosso approved a contract with Flex Financial/Stryker Corporation for the purchase of ambulance equipment at a cost of \$122,557.06; and

WHEREAS, the original cost did not include a 3-year financing plan for \$11,491.34, for a total cost of \$134,498.40; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order No. 44021 with Stryker Corporation increasing the contract amount \$11,491.34 for a three-year finance plan.

SECOND: the accounts payable department is authorized to pay Stryker Corporation for amount of the contract plus the financing charge.

THIRD: the above expenses shall be paid from Fire General Fund Equipment 101-336-9788-000.

Master Plan Implementation Goals: 3.4

Purchase Order Amendment – S & P Global Ratings. Authorize amendment to Purchase Order No. 45446 with S & P Global Ratings for a private credit assessment related to the CWSRF Project No. 5919-01, increasing the amount \$2,063.00 to \$28,125.00 due to an increase in the amount of the bond required for the project, and further authorize payment up to the contract amount, including said amendment as follows:

RESOLUTION NO. 106-2024

AUTHORIZING AN AMENDMENT TO PURCHASE ORDER NO. 45446 WITH S&P GLOBAL RATINGS FOR CREDIT ASSESSMENT SERVICES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a professional services agreement with S&P Global Ratings for the provision of credit assessment services related to State Revolving Fund applications in November of 2023; and

WHEREAS, the service fee for such services has increased due to an increased bond amount for Project No. 5919-01 (WWTP secondary clarifier).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to increase Purchase Order No. 45446 with S&P Global Ratings by \$2,063 due to an increase in the service fee brought about by an increase in the bond amount for CWSRF Project No. 5919-01.

SECOND: the accounts payable department is authorized to pay S&P Global Ratings up to the amount of \$26,062.00, plus the amended amount of \$2,063.00, for a total of \$28,125.00.

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 3.13

Contract Authorization – Public Safety Vehicle Equipment Changeover. Waive competitive bidding requirements, authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in one new police utility vehicle in an amount not to exceed \$13,712.14, and further authorize payment to the vendor upon satisfactory completion of the work as follows:

RESOLUTION NO. 107-2024

AUTHORIZING EXECUTION OF A CONTRACT FOR REMOVAL, SUPPLY, AND INSTALLATION OF PUBLIC SAFETY EQUIPMENT IN NEW POLICE VEHICLE(S) WITH MID MICHIGAN EMERGENCY EQUIPMENT SALES AND SERVICE L.L.C.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has purchased two new police vehicles that need to have equipment and Axon cameras installed in them; and

WHEREAS, the new vehicles will require additional new public safety equipment to be properly outfitted for service; and

WHEREAS, the City of Owosso received a quote from Mid Michigan Emergency Equipment Sales and Service L.L.C. for removal of the old equipment, supply of select pieces of new equipment, and the installation of all said equipment; and it is hereby determined that this company is qualified to perform the work requested; and

WHEREAS, a waiver of the bidding requirements is requested as professional services are exempt from competitive bidding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, purchase, and installation of public safety equipment in two new City Police vehicles in the amount of \$13,166.37 per vehicle.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Mid Michigan Emergency Equipment Sales and Service L.L.C.

THIRD: the Accounts Payable Department is hereby authorized to issue payment to Mid Michigan Emergency Equipment Sales and Service L.L.C. in an amount not to exceed \$26,332.74 upon delivery of the equipment and satisfactory completion of the work.

FOURTH: the above expenses shall be paid from the Police equipment fund 101-301-978.000.

Master Plan Implementation Goals: 3.2

Check Register – June 2024. Affirm check disbursements totaling \$3,054,363.77 for June 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Mayor Pro-Tem Osika, Councilmembers Olson, Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Pidek.

Mayor Teich thanked Jill Davis for stepping up to serve on the DDA.

ITEMS OF BUSINESS

Zoning Board of Appeals Bylaw Amendments

Motion by Mayor Pro-Tem Osika to approve the Owosso Zoning Board of Appeals Bylaws as follows:

CITY OF OWOSSO ZONING BOARD OF APPEALS RULES OF PROCEDURE

SECTION 1.0 PURPOSE

The following rules of procedure are hereby adopted by the City of Owosso Zoning Board of Appeals (hereinafter known as the “Board”) to facilitate the performance of its duties as outlined in the City of Owosso Zoning Ordinance, Chapter 38 of the Owosso City Code and Act No. 110 of the Public Acts of Michigan of 2006 (MCL 125.3101 et seq., as amended).

SECTION 2.0 MEMBERSHIP AND OFFICERS

2.1 Membership. The Board shall consist of five members appointed by a majority vote of the members of the City Council. Each member shall be appointed to hold office for a three-year term. A vacancy on the Board shall be filled by City Council for the remainder of the unexpired term in the same manner as the original appointment.

The City Council may, if desired, appoint two alternate members for three-year terms. One or both alternate members may be called to sit as a regular member of the Board if a regular member is absent from or unable to attend one or more meetings.

One of the regular members or an alternate member of the Board may be a member of the City Council, but that member shall not serve as Chair of the Board. One of the regular members of the Board shall be a member of the Planning Commission.

2.2 Officers. At the regular meeting in July of each year, the Board shall select from its membership a Chair, Vice-Chair and Secretary. All officers are eligible for reelection.

2.3 Tenure. The Chair, Vice-Chair and Secretary shall take office the same meeting of their selection and shall hold office for a term of one year or until their successors are selected and assume office.

2.4 Duties. The Chair shall preside at all meetings and perform such other duties as may be ordered by the Board.

2.5 Duties. The Vice-Chair shall act in the capacity of Chair in his absence and in the event the office of the Chair becomes vacant, the Vice-Chair shall succeed to this office for the unexpired term. The Board shall select a successor to the office of Vice-Chair for the unexpired term. The Vice-Chair shall perform such other duties as the Board may determine.

2.6 Duties. The Secretary shall record the official proceedings of the meetings and conduct all correspondence as may be directed by the Board. The proceedings of each meeting shall be reviewed at the following meeting of the Board and be affirmed as a correct representation of the proceedings or amended upon approval by a majority of the Board members.

SECTION 3.0 NOTICE OF APPEAL

3.1 Filing. Any interested person, or the person's authorized agent, may appeal or seek a variance in writing on a form provided by the zoning administrator, and upon payment of a fee as may be established from time to time by the governing body. Such notice of appeal shall be filed with the zoning administrator not more than 30 days from the date of the decision being appealed.

3.2 Notification. Within 10 days from the date of the receipt of the request for a variance, interpretation, notice of appeal or other business item, the zoning administrator shall notify the Board of the upcoming meeting. The notice sent to members of the Board shall include copies of the notice of appeals or request for a variance form; the entire content of the zoning administrators file, and/or other file(s) on the case; other relevant correspondence, permits by other applicable enforcement agencies; and anything else which is relevant.

In addition to the above notice requirements, notice of such meeting shall be delivered in person or by first class mail to the landowner, adjacent landowners and occupants within 300 feet of the appellant's property, and a notice sent by first class mail to the person and/or agent seeking the appeal or variance. The notice shall be delivered not less than fifteen (15) days prior to the public hearing. The notice shall be published in a newspaper of general circulation not less than fifteen (15) days prior to the public hearing. The content of such notice shall contain all information required by PA 110 of 2006, as amended.

3.3 Deadline for Action. The above notwithstanding, the Board shall hear the case and render and file its decision with a statement of reasons for the decision with the zoning administrator not more than 45 days after receipt of the case, unless a longer period of time is mutually agreed upon by the petitioner and the ZBA.

3.4 Site Inspection. The Board, if the Chair considers it necessary, may conduct a site inspection of the site at issue. In such instance, the site inspection shall be posted as part of the public meeting/hearing. A quorum of the Board shall not ride in the same vehicle to or from a site inspection or to or from a meeting. The site inspection, if posted as part of the meeting/hearing shall always be held the same day and as part of the same meeting at the start of the public hearing on the case. Nothing in this paragraph shall prevent members of the Board from individually and separately visiting a site in question at their own expense and time. A quorum of the Board shall not make site inspections or otherwise discuss a notice of appeal except during posted open meetings of the Board.

SECTION 4.0 MEETINGS

4.1 Regular Meetings. The Board shall meet at least once each year during the month of July. Any other meetings of the Board shall be called as needed in response to receipt of a Notice of Appeal, so long as the meeting is scheduled within 20 days of the notice of appeal. The meeting can be called by the zoning administrator of the City of Owosso, the Chair of the Board, or, in his absence, the Vice-Chair. The regular meetings of the Board shall take place at 9:30 a.m. on the third Tuesday of the month in the City Council Chambers, City Hall, 301 W. Main St., Owosso, Michigan.

4.2 Attendance/Performance. If any member of the Board accumulates unexcused absences for more than two meetings in a row, or more than 25% of the meetings held in a rolling 24-month period, then that member shall be considered delinquent. Delinquency shall not be established when the absent Board member has given notice to the Board at least five days in advance of their absence. The Board shall make a finding of the delinquent member's reason for absence, commitment to future performance, and impact on the Board's ability to conduct business for the public. These findings, after public discussion of the delinquency determines neglect of duty, shall be forwarded by the Secretary to the Mayor for further action which may include removal from office in accordance with the Michigan Zoning Enabling Act of 2006 as amended.

- 4.3 When a petitioner fails to appear at a properly scheduled meeting of the Board of Appeals, the Chair may entertain a motion from the Board to dismiss the case for want of prosecution. In the absence of a motion by the Board, the chair shall rule. In cases which are dismissed for want of prosecution, the petitioner will be furnished written notice of the action by the Secretary of the Board. The applicant shall have seven (7) days from the date of notice of dismissal to apply for reinstatement of the case. In such cases, applicant must file a written request with the Secretary for reinstatement. Reinstatement shall be at the discretion of the Chair for good cause shown, and upon payment of a fee set from time to time by the governing body. In all cases reinstated in the above-described manner, the case will be docketed and re-advertised in the usual manner prescribed for new cases.
- 4.4 Other Meetings. Meetings shall be called by delivering meeting notices by first class mail, electronic mail, or by personal delivery to members of the board at least five days prior to such meeting and shall state the purpose, time, location of the meeting and shall be posted at City Hall at least five days prior to such meeting.
- 4.5 Public. All meetings, hearings, records and accounts shall be open to the public, and posted in compliance with P.A. 267 of 1976, the Michigan Open Meetings Act.
- 4.6 Quorum. The presence of three members shall be necessary to constitute a quorum. A majority vote of the members shall be required to pass on business matters. For any matter under which the Board is required to pass under the provisions of the Owosso City Code, a two-thirds majority vote of the full board shall be necessary.
- 4.7 Order of Business. Agenda. The Secretary or his designate shall prepare an agenda for each meeting and the order of business therein shall be as follows:
- A. Call to order, roll call and approval of agenda.
 - B. Approval of minutes from previous meeting.
 - C. Site inspection, then recess (optional, if the meeting is posted to include a site inspection).
 - D. Reconvene and roll call (if following a site inspection).
 - E. Election of officers, if necessary.
 - F. Public Hearings.
 - 1. The Chair will declare a public hearing open and state its purpose². Case number (numbered by year/sequence)
 - i. The Zoning Administrator presents the petitioner's request, his action on the latter and reasons for his decision plus a written copy of his request.
 - ii. The petitioner, through himself, his agent, or his lawyer may present his case, including presenting witnesses on his behalf. No time limit will be imposed on the petitioner.
 - iii. Members of the Board shall report on their site inspection and any conversations with the petitioner they may have had.
 - iv. Members of the public speak and correspondence is read.
 - v. The Chair may recess the meeting for a short time to allow attending groups to caucus in order to have one individual speak on their behalf for an unlimited period of time if there are a large number of people present on an issue.
 - vi. The Chair shall allow the rest of the public to speak in response to the matter and may impose a time limit for each speaker.
 - vii. Rebuttal. Anyone may ask the Chair questions on presentations or speeches given at this hearing. The Chair will seek an answer to the question. Answers shall be given to the Chair. There shall be no discussion, questioning or answering people except between the Chair and the Individual who has the floor.
 - viii. Close the Public Hearing. (At this point all public participation on the issue ends).
 - ix. Members of the Board may question or request clarification with any interested party on any matter related to the case.
 - G. Recess to another day as provided in Section 4.8 of these rules of procedure.
 - H. Business Session.
 - 1. Action on pending case number
 - i. Discussion: Review of facts based on all Information presented (from the application, written request for appeal, zoning ordinance, physical character-

istics of the parcels, staff reports, and hearing testimony). Discussion continues until a member proposes a motion that includes a "finding of fact" with those conclusions that are reached and conditions to be applied, if any.

- ii. A motion is proposed on "finding of fact."
- iii. Discussion on the Motion,
- iv. Action on the motion.

2. Other business of the Appeals Board.

- I. Public/Commissioner Comments
- J. Adjournment

4.8 Comments Out of Order. The Chair shall rule out of order any irrelevant remarks; remarks which are personal, about another's race, religion, sex, physical condition, ethnic background, beliefs, or similar topics; profanity; or any other remarks which are not about land use.

4.9 Recesses. The Chair may recess a public hearing and/or meeting to another time if it is after 12 noon or if the meeting (not including site inspections) has been over three hours. In order for a recess to be in order, the time, day, month, date, year and location to reconvene shall be stated as part of the action to recess. If a meeting and /or public hearing reconvenes over 36 hours after the action to recess, the reconvened meeting shall be posted at least 18 hours before the time of the reconvened meeting, to comply with Section 4.4 of these rules of procedure. Upon reconvening, a roll call shall be taken as the first order of business.

4.10 Parliamentary Procedure. Meetings shall be conducted in a formal manner, and parliamentary procedure shall be governed by Roberts Rules of Order if not specifically dealt with in these rules of procedure.

4.11 Motions. Motions shall be reiterated by the Chair before a vote is taken.

A. Motions dealing with a Dimensional variance shall be stated with the following parts:

- 1. The list of facts which is the information pertinent to making a decision on the matter, structured as a "finding of fact" on the case.
- 2. The conclusion, decision, of the Board. This motion shall include the following parts:
 - i. The rationale, reason, for why the conclusion was made. The rationale, reasons, shall contain, at a minimum:
 - (a) Strict compliance with restrictions governing area, setback, frontage, height, bulk, density or other "non-use" matters will unreasonably prevent the owner from using the property for a permitted purpose or will be unnecessarily burdensome. The variance will do substantial justice to the applicant, as well as to other property owners.
 - (b) A lesser variance than that requested will not give substantial relief to the applicant and/or be consistent with justice to other property owners.
 - (c) The need for a variance is due to unique circumstances or conditions peculiar to the property and not generally applicable in the area or to other properties in the same zoning district such as exceptional narrowness, shallowness, shape, topography or area.
 - (d) The problem and resulting need for the variance has not been self-created by the applicant and/or the applicant's predecessor may or may not be considered depending upon whether the practical difficulty would have existed regardless of the action.
 - (e) The variance will not alter the essential character of the area. In determining whether the effect the variance will have on the character of the area, the established type and pattern of land uses in the area and the natural characteristics of the site and surrounding area will be considered.
 - (f) The granting of the variance will not materially impair the intent and purpose of this chapter.
 - (g) An explanation of how the facts support the conclusion.
 - ii. The conclusion or decision.
 - iii. Any conditions upon which a variance may be issued, if applicable. Conditions shall be listed in detail and based on regulations or standards already in the Owosso Zoning Ordinance.
 - iv. Reasons why the conditions are imposed.

B. Motions dealing with a use variance shall be stated with the following parts:

1. The list of facts which is the information pertinent to making a decision on the matter, structured as a “finding of fact” on the case.
2. The conclusion, decision, of the Board. This motion shall include the following parts:
 - (a) The property cannot be reasonably used for any purpose permitted in the zoning district without the variance. There must be financial proof of the applicant’s inability to realize any reasonable return; speculation or a qualitative assessment is inadequate.
 - (b) The need for the variance is due to unique circumstances peculiar to the property and not generally applicable in the area or to other properties in the same zoning district. The applicant must prove that there are certain features or conditions of the land that are not generally applicable throughout the zone and that these features make it impossible to earn a reasonable return without some adjustment. In those situations where the difficulty is shared by others, the board may find that relief should be accomplished by an amendment to the zoning ordinance, not a variance.
 - (c) The problem and resulting need for the variance has not been self-created by the applicant and/or the applicant’s predecessors.
 - (d) The variance will not alter the essential character of the area. In determining whether the effect the variance will have on the character of the area, the established type and pattern of land uses in the area and the natural characteristics of the site and surrounding area will be considered.

4.11 Voting. Voting shall be by roll call vote and shall be recorded by yeas and nays. Members must be present to cast a vote.

SECTION 5.0 RECORDS

5.1 Preparation. A record of each meeting, including hearings and site inspections, shall be prepared by the Secretary, or his designate.

5.2 Content. The record of each meeting should include the following items:

- A. A copy of the meeting posting as required in Section 3.2 of these rules of procedure.
- B. A signed statement indicating that notices, as required in Section 3.2 of these rules of procedure, were sent out, with list of to whom, and an indication of by whom, and a copy of a newspaper notice, if one was published.
- C. A copy of the request for a variance or notice of appeal, whichever is applicable, including any maps, drawings, site plans, etc.
- D. The original of the minutes of the meeting (including the hearing and site inspection) which shall include, all action taken in chronological sequence of occurrence.
- E. The records of any action on a case by the zoning administrator.
- F. The records of all past records regarding the property involved in a case (previous permit, special use permit, variances, appeals).
- G. Any relevant maps, drawings, photographs, presented as evidence at a hearing.
- H. Copies of any correspondence received or sent out in regard to a case.
- I. A copy of relevant sections, or a list of citations of sections of the zoning ordinance.
- J. A copy of any follow-up correspondence to or from the petitioner regarding the decision.

5.3 Retention. The record of each meeting shall be permanently kept on file and spread in suitable volumes with a copy filed with the City Clerk. All the pertinent documents and minutes for each case before the Board of Appeals shall be copied and filed with the zoning administrator’s office. Copies of the minutes shall be distributed to each member of the Board within ten days of the meeting. Copies of the minutes shall be available to the public no later than five days after a meeting.

SECTION 6.0 OTHER DUTIES

The Board may also formulate and provide advice and may advise policy to the planning commission or any committee thereof, on issues dealing with the administration, text, map and enforcement of the zoning ordinance.

SECTION 7.0 CONFLICT OF INTEREST

The members of the Board shall comply with Act No. 196 of the Public Acts of 1973, State of Michigan, as amended as it pertains to standards of conduct for public officers.

SECTION 8.0 ADOPTION AND REPEAL

Upon adoption of these rules of procedure of the Owosso Zoning Board of Appeals and the Owosso City Council, they shall become effective and all previous rules of procedure, as amended, shall be repealed.

SECTION 9.0 AMENDMENTS

These rules may be amended at any regular or special meeting by a majority vote of the total members of the Board, so long as such amendment does not result in a conflict with state law, zoning ordinance, or court decision.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Mayor Pro-Tem Osika, Councilmembers Law, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Pidek.

COMMUNICATIONS

Brad A. Barrett, Finance Director. Revenue & Expenditure Report – May 2024.

Owosso Historical Commission. Minutes of June 11, 2024.

Zoning Board of Appeals. Minutes of June 18, 2024.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, thanked the Mayor for answering the questions that he could and said he hopes that all questions asked at the meeting will be answered at the meeting going forward. He went on to praise Durand for its conservative values and criticize the City for allowing events that don't conform to his values.

Robert Hooper, 708 Fletcher Street, said he took personal offense when Tom Manke accused him of accepting a bribe to sell the Gould House to someone other than the person that he wanted. He said it was vitally important for people that have the public's ear to treat others with respect or have proof of wrongdoing before making accusations. Baring false witness is an egregious act.

Calvin Dale, 1115 Dowling Place, expressed his frustration that he had reached out to the superintendent of the Water Treatment Plant to answer his questions about the drinking water but was brushed off by the very person the mailer directed him to call with questions.

Ramon VanSteenburgh, 603 Oakwood Avenue, said that he has COPD and the cement dust from the cement plant next door is thick around his home. He also has suspicions that the plant is contaminating the ground water when they wash their trucks.

NEXT MEETING

Monday, July 15, 2024

BOARDS AND COMMISSIONS OPENINGS

- Building Board of Appeals – Alternate - term expires June 30, 2026
- Building Board of Appeals – Alternate - term expires June 30, 2025
- Downtown Historic District Commission – term expires June 30, 2027
- Planning Commission - term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 8:07 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.