

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 15, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 1, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. CDBG Housing Grant Application. Conduct a public hearing to receive citizen comment regarding the proposed application to the Michigan State Housing Development Authority CHILL Program for a grant to assist in the improvement of owner-occupied, single-family homes of low- to moderate-income residents and consider authorizing said application and approval of the related authorizing resolution, procurement procedure, and determination of level of environmental review.
Master Plan Implementation Goals: 1.9, 1.10, 1.13, 2.6, 6.6

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Traffic Control Order Request - Moonlight Market. Approve the request from Josephine Brown, Executive Director of the Downtown Owosso Farmers Market, for the closure of Curwood Castle Drive from M-52 to Bradley Street on Thursday, August 1, 2024 from 2:00 p.m. – 9:00 p.m. for the Moonlight Market event, and further approve Traffic Control Order No. 1517 formalizing the request.
Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

2. Emergency Repair Authorization – WWTP Dump Truck. Authorize payment to C & S Motors, Inc. for emergency repair and replacement of the cam shaft and fuel tank on the WWTP Dump Truck in the amount of \$20,203.45.
Master Plan Implementation Goals: 3.4
3. Contract Amendment – Fairfield Township Ambulance Services. Consider amendment to the Ambulance Services contract with Fairfield Township to show that the annual payment from the township is based on their special assessment for ambulance services.
Master Plan Implementation Goals: 3.1, 3.2, 7.1
4. Rescind Resolution No. 84-2024 – Bid Rejection. Rescind Resolution No. 84-2024 rejecting the bid for 22A Gravel.
5. Bid Award – Sand and Gravel, Selection #2. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for 22A Gravel in the amount of \$15.00 per ton and authorize payment in accordance with unit prices estimated at \$18,000.00 for the fiscal year ending June 30, 2025.
6. Bid Award - Sand and Gravel, Selection #3. Accept the low bid of Ocenasek, Inc. for 21AA limestone in the amount of \$31.70 per ton and authorize payment in accordance with the unit prices estimated at \$15,850.00 for the fiscal year ending June 30, 2025.
7. Bid Award - Sand and Gravel, Selection #4. Accept the low bid of Ocenasek, Inc. for 6A limestone in the amount of \$35.40 per ton and authorize payment in accordance with unit prices estimated at \$5,310.00 for the fiscal year ending June 30, 2024.
8. Bid Award - Sand and Gravel, Selection #5. Accept the low bid of Ocenasek, Inc. for H1 limestone chip in the amount of \$41.60 per ton and authorize payment in accordance with unit prices estimated at \$8,320.00 for the fiscal year ending June 30, 2024.
9. Tentative Bid Award – WWTP Secondary Clarifier Project. Approve tentative bid award to RCL Construction Co., Inc. for the 2024 WWTP Secondary Clarifier Project in the amount of \$5,773,100.00, contingent upon the receipt of CWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
10. Contract Authorization – Part-Time School Resource Officers. Consider approving an intergovernmental agreement between the Owosso Public Schools and the City of Owosso for the provision of two part-time School Resource Officers shared between the two entities for a five-year period ending June 30, 2029.
Master Plan Implementation Goals: 3.2, 7.1
11. Warrant No. 644. Authorize Warrant No. 644 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Per July 1 2006 Water District Agreement	Water	48,379.18
Owosso Charter Township	Per February 22 2011 Water Agreement	Water	19,424.36

ITEMS OF BUSINESS

1. Contract Termination - Logicalis. Authorize termination of the contract with Logicalis for IT & Network Engineering Services per the terms of the agreement.
Master Plan Implementation Goals: 3.2, 3.4, 3.8

2. MML Annual Meeting Delegates. Designate the City's official representatives for the MML Annual Meeting.
Master Plan Implementation Goals: 3.5, 3.9
3. Policy Amendment – Utility Billing. Consider amendment to the policy regarding Utility Billing revising the terms for payment extensions.

COMMUNICATIONS

1. Ryan E. Suchanek, Utilities Director. 2024 Water Quality Report.
2. Parks & Recreation Commission. Minutes of June 26, 2024.
3. Brownfield Authority. Minutes of June 27, 2024.
4. DDA/Main Street Board. Minutes of July 10, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, August 05, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2025
Building Board of Appeals – Alternate - term expires June 30, 2026
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.