

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 5, 2024
7:30 P.M.**

**Meeting to be held at
The Armory – Community Room
215 N Water Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 15, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Swearing In Ceremony – Fire Department Employees. A ceremony to swear in the City's newest firefighters: Shawn Raus, Joshua Pietraszewski, Alivia Ruwart.
2. Proclamation for Achievement of State Certifications: Presentation to the City's Department of Public Services and Utilities Employees for Achievement of State Certification.

PUBLIC HEARINGS

1. USDA Rural Development Community Facilities Program. Conduct a public hearing to receive citizen comment regarding the application for grant funding from the USDA Rural Development Community Facilities Program for the purchase of three new police vehicles.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – Obsolete Property Rehabilitation District. Set a public hearing for Monday, August 19, 2024 to receive comments regarding the request to establish an Obsolete Property Rehabilitation District (OPRA) for 207 N. Washington Street.
Master Plan Implementation Goals: 1.19, 3.20, 5.13
2. Change Order – 2023 Sanitary Sewer Repair Project. Approve Change Order No. 1 to the 2023 Sanitary Sewer Repair Project contract in the amount of \$141,864.98 to balance contract quantities for the 2023 work and add new quantities for the 2024 work.
Master Plan Implementation Goals: 3.4
3. Change Order – MI-HOPE Grant Project. Approve Change Order No. 1 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$10,466.00 for additional work and materials required for the first three homes.
Master Plan Implementation Goals: 1.14, 6.6
4. Contract Authorization – M-71 Sidewalk Improvements. Authorize contract with MDOT for the replacement and/or improvement of sidewalks along M-71 from Main Street to Corunna Avenue in exchange for future maintenance of said sidewalks.
Master Plan Implementation Goals: 3.18
5. Change Order – 2022-2024 Water Service Line Replacement Project. Approve Change Order No. 2 to the contract between the City of Owosso and Green Tech Systems, LLC to the 2022-2024 Water Service Line Replacement Project in the amount of \$783.46.
Master Plan Implementation Goals: 3.4
6. Warrant No. 645. Authorize Warrant No. 645 as follows:

Vendor	Description	Fund	Amount
Waste Management	Service Period July 1 – 15, 2024	WWTP	\$10,544.20
BS&A Software	Annual Service / Support Fee	Varies	\$30,636.00

7. Check Register – July 2024. Affirm check disbursements totaling \$3,149,346.66 for July 2024.

ITEMS OF BUSINESS

1. Designate Contract Administrator – State Trunkline Maintenance Contract. Consider approval of a resolution designating Director of Engineering Clayton R. Wehner as the contract administrator for the MDOT State Trunkline Maintenance Contract.
Master Plan Implementation Goals: 3.22
2. Marijuana License Transfer Request. Consider authorizing the transfer of ownership of the Adult Use Recreational Grow License located at 1455 Industrial Drive from Zayna Enterprises LLC to Gary Omell.
Master Plan Implementation Goals: 1.17

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – June 2024.
2. Tanya S. Buckelew, Planning & Building Director. June 2024 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. June 2024 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. June 2024 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. June 2024 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. June 2024 Police Report.

7. Downtown Development Authority. Minutes of July 10, 2024.
8. Parks and Recreation Commission. Minutes of July 24, 2024.
9. Historical District Commission. Minutes of June 20, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, August 19, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Parks & Recreation Commission – term expires June 30, 2026
Parks & Recreation Commission – term expires June 30, 2026
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.