

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 5, 2024  
7:30 P.M.**

**Meeting to be held at  
The Armory – Community Room  
215 N Water Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 15, 2024:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Swearing In Ceremony – Fire Department Employees. A ceremony to swear in the City's newest firefighters: Shawn Raus, Joshua Pietraszewski, Alivia Ruwart.
2. Proclamation for Achievement of State Certifications: Presentation to the City's Department of Public Services and Utilities Employees for Achievement of State Certification.

**PUBLIC HEARINGS**

1. USDA Rural Development Community Facilities Program. Conduct a public hearing to receive citizen comment regarding the application for grant funding from the USDA Rural Development Community Facilities Program for the purchase of three new police vehicles.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Set Public Hearing – Obsolete Property Rehabilitation District. Set a public hearing for Monday, August 19, 2024 to receive comments regarding the request to establish an Obsolete Property Rehabilitation District (OPRA) for 207 N. Washington Street.  
**Master Plan Implementation Goals: 1.19, 3.20, 5.13**
2. Change Order – 2023 Sanitary Sewer Repair Project. Approve Change Order No. 1 to the 2023 Sanitary Sewer Repair Project contract in the amount of \$141,864.98 to balance contract quantities for the 2023 work and add new quantities for the 2024 work.  
**Master Plan Implementation Goals: 3.4**
3. Change Order – MI-HOPE Grant Project. Approve Change Order No. 1 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$10,466.00 for additional work and materials required for the first three homes.  
**Master Plan Implementation Goals: 1.14, 6.6**
4. Contract Authorization – M-71 Sidewalk Improvements. Authorize contract with MDOT for the replacement and/or improvement of sidewalks along M-71 from Main Street to Corunna Avenue in exchange for future maintenance of said sidewalks.  
**Master Plan Implementation Goals: 3.18**
5. Change Order – 2022-2024 Water Service Line Replacement Project. Approve Change Order No. 2 to the contract between the City of Owosso and Green Tech Systems, LLC to the 2022-2024 Water Service Line Replacement Project in the amount of \$783.46.  
**Master Plan Implementation Goals: 3.4**
6. Warrant No. 645. Authorize Warrant No. 645 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Waste Management	Service Period July 1 – 15, 2024	WWTP	\$10,544.20
BS&A Software	Annual Service / Support Fee	Varies	\$30,636.00

7. Check Register – July 2024. Affirm check disbursements totaling \$3,149,346.66 for July 2024.

**ITEMS OF BUSINESS**

1. Designate Contract Administrator – State Trunkline Maintenance Contract. Consider approval of a resolution designating Director of Engineering Clayton R. Wehner as the contract administrator for the MDOT State Trunkline Maintenance Contract.  
**Master Plan Implementation Goals: 3.22**
2. Marijuana License Transfer Request. Consider authorizing the transfer of ownership of the Adult Use Recreational Grow License located at 1455 Industrial Drive from Zayna Enterprises LLC to Gary Omell.  
**Master Plan Implementation Goals: 1.17**

**COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – June 2024.
2. Tanya S. Buckelew, Planning & Building Director. June 2024 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. June 2024 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. June 2024 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. June 2024 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. June 2024 Police Report.

7. Downtown Development Authority. Minutes of July 10, 2024.
8. Parks and Recreation Commission. Minutes of July 24, 2024.
9. Historical District Commission. Minutes of June 20, 2024.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, August 19, 2024

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Historic District Commission – term expires June 30, 2027  
Parks & Recreation Commission – term expires June 30, 2026  
Parks & Recreation Commission – term expires June 30, 2026  
Planning Commission - term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).



**OWOSSO  
CITY COUNCIL  
MEETING**

Community Room  
Monday, August 5, 2024  
7:30 p.m.  
Public Welcome



**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF JULY 15, 2024  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR BRUCE NOBLE  
CHURCH OF GOD 7<sup>TH</sup> DAY

**PLEDGE OF ALLEGIANCE:** JOE THOMAS

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,  
Councilmembers Jerome C. Haber, Daniel A. Law, Emily S. Olson, and  
Nicholas L. Pidek.

**ABSENT:** Councilmember Janae L. Fear.

**APPROVE AGENDA**

Motion by Councilmember Pidek to approve the agenda with the following addition:

**CONSENT AGENDA**

12. Set Public Hearing - USDA Grant. Set a Public Hearing pursuant to USDA Grant guidelines for Monday, August 5, 2024 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the proposed application for a USDA Rural Development Community Facilities Grant to partially fund the purchase of three new police utility vehicles for the Public Safety Department.  
**Master Plan Implementation Goals: 3.2**

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 1, 2024**

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of July 1, 2024 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

**\*CDBG Housing Grant Application**

**Master Plan Implementation Goals: 1.9, 1.10, 1.13, 2.6, 6.6**

A public hearing was conducted to receive citizen comment regarding the proposed application to the Michigan State Housing Development Authority CHILL Program for a grant to assist in the improvement of owner-occupied, single-family homes of low- to moderate- income residents.

The following person commented in regard to the proposed program:

Tom Manke, 2910 W. M-21, said he thought it was wonderful that the City is participating in this program once again. He said it is a great program that has helped a lot of people in the past.

Motion by Mayor Pro-Tem Osika to authorize the application for a CDBG Housing Grant and approve the related authorizing resolution, procurement procedure, and determination of level of environmental review as follows:

**RESOLUTION NO. 108-2024**

**APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT  
BETWEEN THE CITY OF OWOSSO AND  
THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) NEIGHBORHOOD  
HOUSING INITIATIVES DIVISION (NHID)**

WHEREAS, the City of Owosso applied for and has been awarded a CDBG Grant totaling \$395,300 to assist low- to moderate-income residents, owning and occupying permanent single-family homes in funding interior and exterior home improvements to meet code requirements such as roof replacement, windows, plumbing, electrical, mechanical and insulation. This excludes cosmetic only renovations and upgrades; and

WHEREAS, the City of Owosso will not be required to match any grant dollars, but will serve as the administrator of the grant, as pass-through entity for grant funds and will abide by the terms and conditions set forth in the grant agreement; and

WHEREAS, the proposed project is consistent with the City of Owosso's Master Plan Goals; and

WHEREAS, the beneficiaries of this grant will include residents of the City of Owosso with qualified incomes that meet the CDBG requirements; and

WHEREAS, each household can receive up to \$40,000 for improvements; and

WHEREAS, qualification for the program is determined by the application process; and

WHEREAS, no project costs (CDBG and non CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the City's Designated CDBG Specialist.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve submission of CDBG grant application #HID-APP-2024-37-MIN-62-CDBG F, to the Michigan State Housing Development Authority Neighborhood Housing Initiatives Division.

SECOND: the City of Owosso CDBG Procurement Policy & Procedure is hereby adopted as presented.

THIRD: City Manager Nathan R. Henne and Planning & Building Director Tanya S. Buckelew are designated as Authorized Signers for said grant with the authority to sign the associated

grant application and all attachments, the grant agreement and all amendments, and Payment Requests.

FOURTH: Planning & Building Director Tanya S. Buckelew is designated as the CDBG appointed Grant Administrator for said grant and is authorized to administer associated projects to completion in accordance with the Program Guidelines. Environmental Review.

FIFTH: Planning & Building Director Tanya S. Buckelew is designated as the Certifying Officer for the required NEPA

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Haber, Law, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

### **CITIZEN COMMENTS AND QUESTIONS**

Ramon VanSteenburgh, 603 Oakwood Avenue, asked about the status of the cement plant. He would really like someone to look into this matter.

Doug Corwin, Caledonia Charter Township resident, introduced himself as a candidate for Probate Judge.

Josh Haley, 4107 N. M-52, once again introduced himself as a candidate for County Commissioner in District 1.

Joe Thomas, 2450 Krouse Road, said he was present on behalf of his father who is currently in medical rehab. He asked for a waiver of charges related to the clean-up of his dad's rental property.

Jeff Turner, 204 Oakwood Avenue, asked why contractors were digging up his front yard and if someone could look into a truck that parks on the street near his house and makes it difficult to see when pulling out of the ball fields.

Tom Manke, 2910 W. M-21, reminded everyone that the annual organic cruise is scheduled for July 19<sup>th</sup> - 20<sup>th</sup> and invited everyone to attend.

Mayor Teich responded to Mr. Thomas saying he could protest his dad's assessment in October when the Council considers the annual hazards and nuisances special assessment roll. In response to Mr. VanSteenburgh's question the Mayor indicated that the City Manager and City Engineer are currently investigating the situation. Lastly, he noted that someone would look into Mr. Turner's issue with truck parking.

Utilities Director Ryan Suchanek indicated that the contractor on Mr. Turner's street is performing lead water service line replacements.

### **CONSENT AGENDA**

Motion by Councilmember Olson to approve the Consent Agenda as follows:

**Traffic Control Order Request - Moonlight Market.** Approve the request from Josephine Brown, Executive Director of the Downtown Owosso Farmers Market, for the closure of Curwood Castle Drive from M-52 to Bradley Street on Thursday, August 1, 2024 from 2:00 p.m. – 9:00 p.m. for the Moonlight Market event, and further approve Traffic Control Order No. 1517 formalizing the request.

Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

**Emergency Repair Authorization – WWTP Dump Truck.** Authorize payment to C & S Motors, Inc. for emergency repair and replacement of the cam shaft and fuel tank on the WWTP Dump Truck in the amount of \$20,203.45 as follows:

**RESOLUTION NO. 109-2024**

**AUTHORIZING EMERGENCY REPAIR OF WWTP DUMP TRUCK  
BY C & S MOTORS, INC. OF FLINT, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to handle a constant supply of wastewater from its City and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the periodic removal and rehabilitation of equipment at the Wastewater Treatment Plant is required to maintain the ability to properly treat waste water; and

WHEREAS, the City's Director of Public Services and Utilities has reviewed the necessity for the services to repair the WWTP's Dump Truck, and recommends authorizing C & S Motors, Inc. to provide these services in the amount of \$20,203.45.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to authorize the emergency repair of WWTP Dump Truck as proposed by C & S Motors, Inc. and to waive the competitive solicitation process as normally required by the City Purchasing Policy.
- SECOND: the service agreement between the City and C & S Motors, Inc. shall be in the form of Service Order: R101003995 and a City purchase order.
- THIRD: the accounts payable department is authorized to submit payment to C & S Motors, Inc. in the amount of \$20,203.45 upon satisfactory completion of the work.
- FOURTH: the above expenses shall be paid from account no. 599-901-977.000.

Master Plan Implementation Goals: 3.4

**\*Contract Amendment – Fairfield Township Ambulance Services.** Consider amendment to the Ambulance Services contract with Fairfield Township to show that the annual payment from the township is based on their special assessment for ambulance services as follows:

**RESOLUTION NO. 110-2024**

**AUTHORIZING AMENDMENT TO THE AGREEMENT FOR AMBULANCE  
SERVICES BETWEEN OWOSSO AND FAIRFIELD TOWNSHIP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Safety Department and Fairfield Township entered into an agreement to have Owosso provide ambulance coverage to Fairfield Township, Shiawassee County Michigan and;

WHEREAS, representatives from Fairfield Township requested that the contract be amended to show that their payment is based on the amount of a special assessment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to enter into an amended agreement with Fairfield Township.
- SECOND: the mayor and city clerk are instructed and authorized to sign the documents in the form attached, Amended Contract for Ambulance Services with Fairfield Township/City of Owosso.

Master Plan Implementation Goals: 3.1, 3.2, 7.1

**Rescind Resolution No. 84-2024 – Bid Rejection.** Rescind Resolution No. 84-2024 rejecting the bid for 22A Gravel. See resolution for Selection #5.

**Bid Award – Sand and Gravel, Selection #2.** Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for 22A Gravel in the amount of \$15.00 per ton and authorize payment in accordance with unit prices estimated at \$18,000.00 for the fiscal year ending June 30, 2025. See resolution for Selection #5.

**Bid Award - Sand and Gravel, Selection #3.** Accept the low bid of Ocenasek, Inc. for 21AA limestone in the amount of \$31.70 per ton and authorize payment in accordance with the unit prices estimated at \$15,850.00 for the fiscal year ending June 30, 2025. See resolution for Selection #5.

**Bid Award - Sand and Gravel, Selection #4.** Accept the low bid of Ocenasek, Inc. for 6A limestone in the amount of \$35.40 per ton and authorize payment in accordance with unit prices estimated at \$5,310.00 for the fiscal year ending June 30, 2024. See resolution for Selection #5.

**Bid Award - Sand and Gravel, Selection #5.** Accept the low bid of Ocenasek, Inc. for H1 limestone chip in the amount of \$41.60 per ton and authorize payment in accordance with unit prices estimated at \$8,320.00 for the fiscal year ending June 30, 2024 as follows:

#### RESOLUTION NO. 111-2024

#### AUTHORIZING THE PURCHASE AND DELIVERY OF GRAVEL AND LIMESTONE FROM SMITH SAND & GRAVEL AND OCENASEK, INC.

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires gravel and limestone for use in permanent street patches and other City purposes; and

WHEREAS, the City sought bids for 22A gravel, 21AA Limestone, 6A limestone, and H1 limestone chip fiscal year 2024-2025; and

WHEREAS, it is hereby determined that, after two rounds of bidding, Smith Sand & Gravel and Ocenasek, Inc. are qualified to provide such products and have submitted the lowest responsible and responsive bids; and

WHEREAS, upon further review, the City recommends that Resolution No. 84-2024 be rescinded in order to award the lower 22A Gravel bid to Smith Sand & Gravel.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: that Resolution No. 84-2024, originally authorized June 17, 2024, to reject the initial bid for 22A gravel is hereby rescinded.
- SECOND: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the gravel bid to Smith Sand & Gravel of Owosso, Michigan in the amount of \$15.00 per ton for 22A Gravel for fiscal year ending June 30, 2025.
- THIRD: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award limestone bid to Ocenasek, Inc. of Perry, Michigan in the amount of \$31.70 per ton for 21AA Limestone for fiscal year ending June 30, 2025.
- FOURTH: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award limestone bid to Ocenasek, Inc. of Perry, Michigan in the amount of \$35.40 per ton for 6A Limestone for fiscal year ending June 30, 2025.
- FIFTH: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award limestone bid to Ocenasek, Inc. of Perry, Michigan in the amount of \$41.60 per ton for H1 Limestone Chip for fiscal year ending June 30, 2025.
- SIXTH: the contracts between the City of Owosso and the companies above shall be in the form of Purchase Orders.
- SEVENTH: the accounts payable department is authorized to pay Smith Sand & Gravel according to unit prices, estimated at \$18,000.00, which may be exceeded based on usage and actual need.
- EIGHTH: the accounts payable department is authorized to pay Ocenasek, Inc. according to unit prices, estimated at \$29,480.00, which may be exceeded based on usage and actual need.
- NINTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

**\*Tentative Bid Award – WWTP Secondary Clarifier Project.** Approve tentative bid award to RCL Construction Co., Inc. for the 2024 WWTP Secondary Clarifier Project in the amount of \$5,773,100.00, contingent upon the receipt of CWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

**RESOLUTION NO. 112-2024**

**TENTATIVE AWARD FOR  
THE SECONDARY CLARIFIER PROJECT AT  
THE WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its



existing wastewater treatment plant; and

WHEREAS, the WWTP Secondary Clarifier Project formally adopted on November 6, 2023 will be funded through the State of Michigan's Clean Water State Revolving Fund (CWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low Base Bid plus Alternate 3 in the amount of \$5,773,100.00 from RCL Construction Co., Inc. with \$5,773,100.00 being funded by CWSRF funds; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, recommends awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed Wastewater Treatment Plant Secondary Clarifier Project to RCL Construction Co., Inc., contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the CWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, Exhibit A substantially as attached, as WWTP Secondary Clarifier Project contract, in the amount of \$5,773,100.00.
- THIRD: the accounts payable department is authorized to submit payment to RCL Construction Co., Inc. for work satisfactorily completed in an amount not to exceed \$5,773,100.00.
- FOURTH: the above expenses shall be paid from the Wastewater Plant Fund 599-901-977.000 and 2024 CWSRF Bond funds.

**Master Plan Implementation Goals: 3.4, 3.7**

**\*Contract Authorization – Part-Time School Resource Officers.** Consider approving an intergovernmental agreement between the Owosso Public Schools and the City of Owosso for the provision of two part-time School Resource Officers shared between the two entities for a five-year period ending June 30, 2029 as follows:

#### **RESOLUTION NO. 113-2024**

#### **APPROVING INTERGOVERNMENTAL AGREEMENT WITH THE OWOSSO PUBLIC SCHOOL DISTRICT FOR THE PROVISION OF POLICE OFFICERS TO SERVE AS SCHOOL RESOURCE OFFICERS**

WHEREAS, Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967, et. seq., provide that public agencies may enter into intergovernmental agreements for the provision of services, or joint or cooperative action, Section 3.1 General Powers, subsection B, of the *City Charter of the City of Owosso* authorizes the City to enter into intergovernmental agreements with various public agencies, including school districts, and Section 11a(4) of the Revised School Code, MCL 380.11a(4) authorizes general powers school districts to enter into agreements and cooperative arrangements with other entities, public or private, as part of performing its functions; and

WHEREAS, this Agreement will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of police officers to serve as School Resource Officers.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Owosso as follows:

FIRST: The City of Owosso has heretofore determined it is advisable and necessary and in the public interest to enter into an intergovernmental agreement with the Owosso Public Schools for the provision of two part-time school resource officers for a period of five years.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Intergovernmental Agreement between the City of Owosso, Michigan and the Owosso Public Schools for the provision of said police officers.

Master Plan Implementation Goals: 3.2, 7.1

**Warrant No. 644.** Authorize Warrant No. 644 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Per July 1 2006 Water District Agreement	Water	48,379.18
Owosso Charter Township	Per February 22 2011 Water Agreement	Water	19,424.36

**Set Public Hearing - USDA Grant.** (This item was added to the agenda.) Set a Public Hearing pursuant to USDA Grant guidelines for Monday, August 5, 2024 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the proposed application for a USDA Rural Development Community Facilities Grant to partially fund the purchase of three new police utility vehicles for the Public Safety Department as follows:

**RESOLUTION NO. 114-2024**

**SET A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT  
REGARDING APPLICATION TO THE  
USDA RURAL DEVELOPMENT COMMUNITY FACILITIES PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Public Safety - Police Department requiring the purchase of vehicles to carry out their operations; and

WHEREAS, the USDA has a Rural Development Community Facilities Grant Program that provides partial funding for necessary vehicles and equipment; and

WHEREAS, the City of Owosso is eligible for up to 35% federal assistance in the purchase of each vehicle or piece of equipment with a purchase cap of \$50,000.00, per vehicle or item; remaining funding will be covered by the City of Owosso; and

WHEREAS, the City wishes to apply for a grant to assist with the purchase of three (3) new police vehicles; and

WHEREAS, a public hearing by the council is required before considering authorization of the application.

NOW THEREFORE BE IT RESOLVED THAT:

FIRST: a public hearing will be held on Monday, August 5, 2024 at 7:30 p.m. in the City Hall Council Chambers for the purpose of receiving citizen comment regarding the application for grant funding from the USDA Rural Development Community Facilities Program for the purchase of three new police vehicles.

Master Plan Implementation Goals: 3.2

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Haber, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

**ITEMS OF BUSINESS**

**\*Contract Termination - Logicalis**

Master Plan Implementation Goals: 3.2, 3.4, 3.8

Motion by Councilmember Olson authorizing termination of the contract with Logicalis for IT & Network Engineering Services per the terms of the agreement as follows:

**RESOLUTION NO. 115-2024**

**AUTHORIZING 30-DAY TERMINATION NOTICE  
OF NETWORK ADMINISTRATOR STAFF AUGMENTATION AGREEMENT  
WITH LOGICALIS, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into an agreement with Logicalis, Inc. for Network Administrator Services; and

WHEREAS, the City of Owosso has determined that terminating the agreement with Logicalis, Inc. is advisable, necessary, and in the public interest; and

WHEREAS, the agreement requires a 30-day termination notice; and

WHEREAS, this termination will result in an estimated annual cost savings to the City of Owosso of approximately \$30,000, subject to potential future cost changes and inflation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has determined that terminating the agreement with Logicalis, Inc. for Network Administrator Staff Augmentation Services is advisable, necessary, and in the public interest, pursuant to the 30-day termination notice requirement.

SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Termination Notice between the City of Owosso, Michigan and Logicalis, Inc., effective August 15, 2024.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Olson, Law, Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

**MML Annual Meeting Delegates**

Master Plan Implementation Goals: 3.5, 3.9

Motion by Councilmember Olson to designate Mayor Pro-Tem Osika and Mayor Teich as the City's official representative and alternate, respectively, for the MML Annual Meeting.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Olson, Mayor Pro-Tem Osika, Councilmember Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

**Policy Amendment – Utility Billing**

City Manager Nathan R. Henne noted that in light of changes in the shut-off fee staff has recommended changes to the rules for payment plans to allow customers to take advantage of payment plans more frequently.

Councilmember Olson inquired why the penalty for missing a payment is two years if the City is willing to grant customers two extensions within twelve months. She made a motion to adopt the policy amendment with the penalty for missing a payment reduced to one year. No second was heard.

Motion by Mayor Pro-Tem Osika approving amendment to the policy regarding Utility Billing revising the terms for payment extensions as follows:

**RESOLUTION NO. 116-2024**

**AMENDMENT TO THE POLICY REGARDING UTILITY BILLING  
EFFECTIVE IMMEDIATELY**

WHEREAS, the city of Owosso owns and operates water and wastewater utilities; and

WHEREAS, the city of Owosso must have policies and service charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan*; and

WHEREAS, said policies and service charges require amendments from time to time.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the city council hereby amends the following policy for the payment of water utility bills, which shall become effective immediately.

SECOND: any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

### 3.7 Payment Extensions

~~A customer and owner of the residence having the water billing account may request for a payment plan when water billing charges are higher than normal.~~

A residential customer and owner of the residence having the water billing account may request a payment plan ~~when charges are higher than normal quarterly consumption.~~ The amounts and due dates will be determined by the City of Owosso Treasury staff. Any late or missed payments of the plan will void said plan, and make the entire bill due. **Service will then be subject to disconnection and customer will not be eligible for another payment plan for two (2) years.**

#### Pre-qualification

- Only ~~one (1)~~ **two (2)** courtesy extensions may be granted every 24-12 months.
- Accounts shall not be on shutoff listing **past due** at time of extension request.
- **20 percent of amount owing is required to set up a payment plan.**
- **Total amount owing must be paid before next bill date.**
- Commercial **and irrigation** accounts do not qualify, only single-occupancy residential.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Haber, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: Councilmember Olson.

ABSENT: Councilmember Fear.

### **COMMUNICATIONS**

Ryan E. Suchanek, Utilities Director. 2024 Water Quality Report.

Parks & Recreation Commission. Minutes of June 26, 2024.

Brownfield Authority. Minutes of June 27, 2024.

DDA/Main Street Board. Minutes of July 10, 2024.

### **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 2910 W. M-21, criticized Council for “agreeing with the bureaucrats and not the public.”

Ramon VanSteenburgh, 603 Oakwood Avenue, asked if he could sink a well on his property like the cement plant has.

Joe Thomas, 2450 Krouse Road, reported a storm sewer issue near the hill on Alger Avenue.

**NEXT MEETING**

Monday, August 05, 2024

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2025  
Building Board of Appeals – Alternate - term expires June 30, 2026  
Downtown Historic District Commission – term expires June 30, 2027  
Planning Commission - term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

Motion by Councilmember Pidek for adjournment at 8:24 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

\_\_\_\_\_  
Robert J. Teich, Jr., Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.





# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

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DATE: July 19, 2024

TO: Owosso City Council

FROM: Kevin Lenkart  
Public Safety Chief

RE: USDA Grant Public Hearing

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Conduct a public hearing to receive public comment on accepting grant money from the USDA for a portion of the cost of purchasing new police vehicles for the Owosso Police Department.

The City of Owosso is eligible for up to 35% federal assistance in the purchase of police vehicles with a purchase cap of \$50,000.00.

The grant for two (2) marked police vehicles (cost is \$62,438.00 per vehicle, including equipment, total of \$124,876.00) would be capped at \$43,706.00.

The grant for a police administrative vehicle (cost is \$32,802.00) would be capped at \$11,480.00.

The remaining funding would be covered by the City of Owosso.

**RESOLUTION NO.**

**PUBLIC HEARING TO HEAR CITIZEN COMMENT ON ACCEPTING GRANT  
MONEY FROM THE USDA**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Police department requiring the use of police vehicles; and

WHEREAS, the USDA has a grant program that provides funding for emergency vehicles/police cars and this grant program requires a public hearing to allow for public comment on accepting the grant money; and

WHEREAS, the item must now be considered by the city council and a public hearing by the council is required before any such final approval can be acted upon; and

WHEREAS, the City of Owosso is eligible for up to 35% federal assistance in the purchase of police vehicles with a purchase cap of \$50,000.00 per vehicle. The grant for two (2) marked police vehicles (cost is \$62,438.00 per vehicle, including equipment, total of \$124,876.00) would be capped at \$43,706.00. The grant for a police administrative vehicle (cost is \$32,802.00) would be capped at \$11,480.00, and

WHEREAS, the remaining funding would be covered by the City of Owosso.

NOW THEREFOR BE IT RESOLVED THAT:

FIRST: a public hearing will be held on Monday August 5, 2024 at 7:30 p.m. for the purpose of receiving citizen comment on the grant acceptance.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

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Robert Teich, Mayor

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Amy K. Kirkland, City Clerk



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# MEMORANDUM

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DATE: July 24, 2024

TO: Mayor Robert Teich Jr, City Council, and City Manager Nathan Henne

FROM: Michael Dowler, Assessor

RE: Obsolete Property Rehabilitation District – 207 N Washington Street  
Set Public Hearing to Establish District

---

The city clerk has received an application for an Obsolete Property Rehabilitation Act (OPRA) tax exemption, from Tammie Sanders, owner of 207 N Washington Street. The project proposes to completely renovate the 2 story 6,120 square foot building with new flooring and rehabilitated storefront on first floor with three (3) 2-bedroom apartments on second floor.

The Obsolete Property Rehabilitation Act, PA 146 of 2000, MCL 125.2781 *et seq.*, as amended, provides a property tax exemption for commercial and commercial housing properties that are rehabilitated and meet the requirements of the Act. Properties must meet eligibility requirements and must be located in an established Obsolete Property Rehabilitation District.

OPRA exemptions are approved for a term of 1-12 years as determined by the local unit of government. The property taxes for the rehabilitated property are based on the previous year's (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the exemption. Additionally, the State Treasurer may approve reductions of half of the school operating and state education taxes for a period not to exceed 6 years for 25 applications annually. Applications are filed, reviewed and approved by the local unit of government, but are also subject to review at the State level by the Property Services Division. The State Tax Commission (STC) is responsible for final approval and issuance of OPRA certificates. Exemptions are not effective until approved by the STC.

The creation of an OPRA District is the first step in the process and must be in place before any work can commence on the property. An Obsolete Property Rehabilitation District may consist of one or more parcels or tracts of land or a portion of a parcel or tract of land, provided that the parcel or tract is either of the following:

- a. Obsolete property in an area characterized by obsolete commercial property or commercial housing property.

- b. Obsolete property, that is commercial property that was owned by the local governmental unit on June 6, 2000, and was later conveyed to a private owner.

Before adopting a resolution establishing an Obsolete Property Rehabilitation District, the local governmental unit must give written notice by certified mail to the owners of all real property within the proposed Obsolete Property Rehabilitation District and shall afford an opportunity for a hearing on the establishment of the Obsolete Property Rehabilitation District. Any of the owners and any other resident or taxpayer of the qualified local governmental unit may appear at the hearing and be heard. The legislative body shall give public notice of the hearing not less than 10 days or more than 30 days before the date of the hearing.

Following the public hearing, the legislative body of the qualified local governmental unit may establish an Obsolete Property Rehabilitation District by resolution. The resolution must set forth a finding and determination that the district meets the requirements of the Act.

Attached is a map of the proposed district along with a copy of the application for the Obsolete Property Rehabilitation Exemption. Staff suggests setting a public hearing for Monday, August 19, 2024, to receive comments regarding the proposed district.

As always, if there are any questions, please feel free to contact me at (989) 725-0530.

Master Plan Goals: 1.19, 3.20, 5.13



Rehabilitation Address:  
207-209 N Washington St

Approximate Aerial  
Boundary Map

Historic name:  
The Shattuck Block

**RESOLUTION NO.**

**SETTING PUBLIC HEARING TO CONSIDER ESTABLISHING  
AN OBSOLETE PROPERTY REHABILITATION DISTRICT  
FOR THE PROPERTY COMMONLY KNOWN AS  
207 N WASHINGTON STREET**

WHEREAS, a request was received July 24, 2024 for an Obsolete Property Rehabilitation Act (OPRA) tax exemption from Tammie Sanders, owner of the property at 207 N Washington Street; and

WHEREAS, PA 146 of 2000 requires that a property must be located in an established Obsolete Property Rehabilitation District to be eligible for an exemption; and

WHEREAS, PA 146 of 2000 further requires that a public hearing must be held and notice of said hearing provided prior to the establishment of an OPRA District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: a public hearing is called for Monday, August 19, 2024 at or about 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing comments from those within the proposed district, and any other resident or taxpayer, of the City of Owosso.
- SECOND: the City Clerk gives the notifications required by law.
- THIRD: the City staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.



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## APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) Tammie Sanders

Business Name (If Different) N/A

Address of Proposed Project 207-209 N Washington

Mailing Address (If Different) \_\_\_\_\_

Do you own the property? Yes If no, what is your relationship? \_\_\_\_\_

Type of Abatement Requested (if known) OPRA

Total square footage of all current buildings on site 5,378

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

The proposed rehabilitation project at 207-209 N Washington in downtown Owosso, Michigan, involves the comprehensive rehabilitation of the historic Shattuck Block, originally built in 1891. The 5,378 square foot building will undergo extensive renovations, including creating three modern 2-bedroom, 2-bath apartments on the 2nd floor with new mechanical, electrical, and plumbing systems, and a new fire alarm system. The first floor will continue to host the existing retail tenant with all new flooring and a rehabilitated storefront. Additional upgrades include a new cool roof and a low-use elevator for building management and maintenance. All facade improvements will adhere to Owosso's Historic Society's guidelines, preserving the building's architectural charm for the commercial tenant and future residents

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): N/A

Building improvements: Size 5,378 sf \$ \$1,246,476.00

Machinery & Equipment: N/A

Furniture & Fixtures: N/A

Time schedule for start and completion of construction and equipment installation (if applicable):

Building:

Start Date 12.01.2024

Completion Date 12.01.2025

Equipment installation (if applicable):

Start Date \_\_\_\_\_

Completion Date \_\_\_\_\_



**Abatement Application**

**Page 2**

Will project be owned or leased by applicant? Owned

Will machinery be owned or leased by applicant? N/A

How many employees do you currently employ? Full Time 0 Part Time 0

How many new employees do you estimate after project complete? Full Time 0  
Part Time 0

When project is complete, how many will be:

Management/Professional \_\_\_\_\_ Wage level \$ \_\_\_\_\_

Skilled \_\_\_\_\_ Wage level \$ \_\_\_\_\_

Semi-Skilled \_\_\_\_\_ Wage level \$ \_\_\_\_\_

Un-Skilled \_\_\_\_\_ Wage level \$ \_\_\_\_\_

Name of Company Officer (contact person) Tammie Sanders

Title Owner/Developer

Signature Tammie Sanders Date 6.25.24

Phone Number 616-893-8288

**For City Staff Use Only**

**Was the applicant given a copy of Tax Abatement Policy? Y N**

**Is an abatement district in place for this project? Y N**

**If no, legal description of proposed district.** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If yes, type of district in place \_\_\_\_\_ Year established \_\_\_\_\_**

**Does the proposed project meet the guidelines for Tax Abatement under the policy? Y N**

**If no, explain** \_\_\_\_\_  
\_\_\_\_\_

**If yes, was notice given to taxing jurisdictions within the proposed project area? Y N**

**If yes, was notice given to applicant and proper state documents sent? Y N**

**Name of reviewer** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

# Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

**INSTRUCTIONS:** File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) <b>Tammie Sanders</b>		
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) <b>1210 N. Hickory St., Owosso, MI 48867</b>		
Location of obsolete facility (Number and Street, City, State, ZIP Code) <b>207-209 1/2 N. Washington St., Owosso, MI 48867.</b>		
City, Township, Village (indicate which) <b>The City of Owosso</b>	County <b>Shiawassee</b>	
Date of Commencement of Rehabilitation (mm/dd/yyyy) <b>(12-01-2024)</b>	Planned date of Completion of Rehabilitation (mm/dd/yyyy) <b>(12-01-2025)</b>	School District where facility is located (include school code) <b>78110</b>
Estimated Cost of Rehabilitation <b>1,246,476</b>	Number of years exemption requested <b>12</b>	
Attach legal description of obsolete property on separate sheet.		
Expected Project Outcomes (Check all that apply)		
<input checked="" type="checkbox"/> Increase commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas
<input type="checkbox"/> Create employment	<input checked="" type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. <u>2</u>		
<input checked="" type="checkbox"/> Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.		

**APPLICANT CERTIFICATION**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

**The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.**

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) <b>Tammie Sanders</b>	Telephone Number <b>6168938288</b>	Fax Number
Mailing Address <b>1210 N. Hickory St., Owosso, MI 48867</b>	E-mail Address <b>tsanders24@aol.com</b>	
Signature of Company Officer (no authorized agents) 	Title <b>Building Owner/Developer</b>	

**LOCAL GOVERNMENT UNIT CLERK CERTIFICATION**

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature	Date Application Received
-----------	---------------------------

FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code





W Mason St

E Mason St

N Ball St

N Washington St

N Park St

207-209 N Washington St

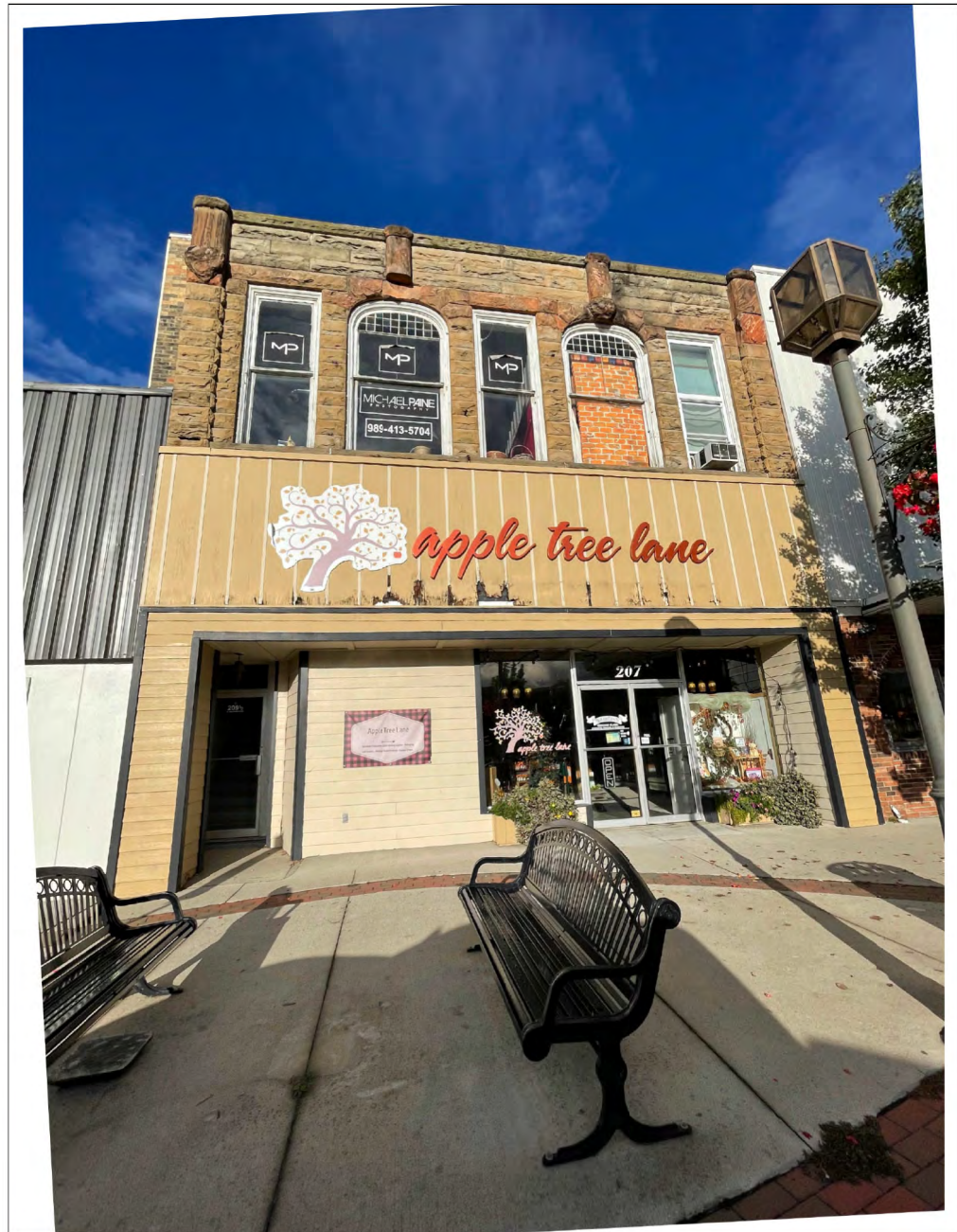
W Exchange St

Rehabilitation Address:  
207-209 N Washington St

**Approximate Aerial  
Boundary Map**

Historic name:  
The Shattuck Block

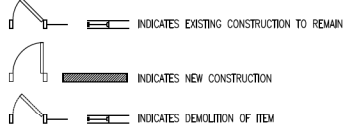


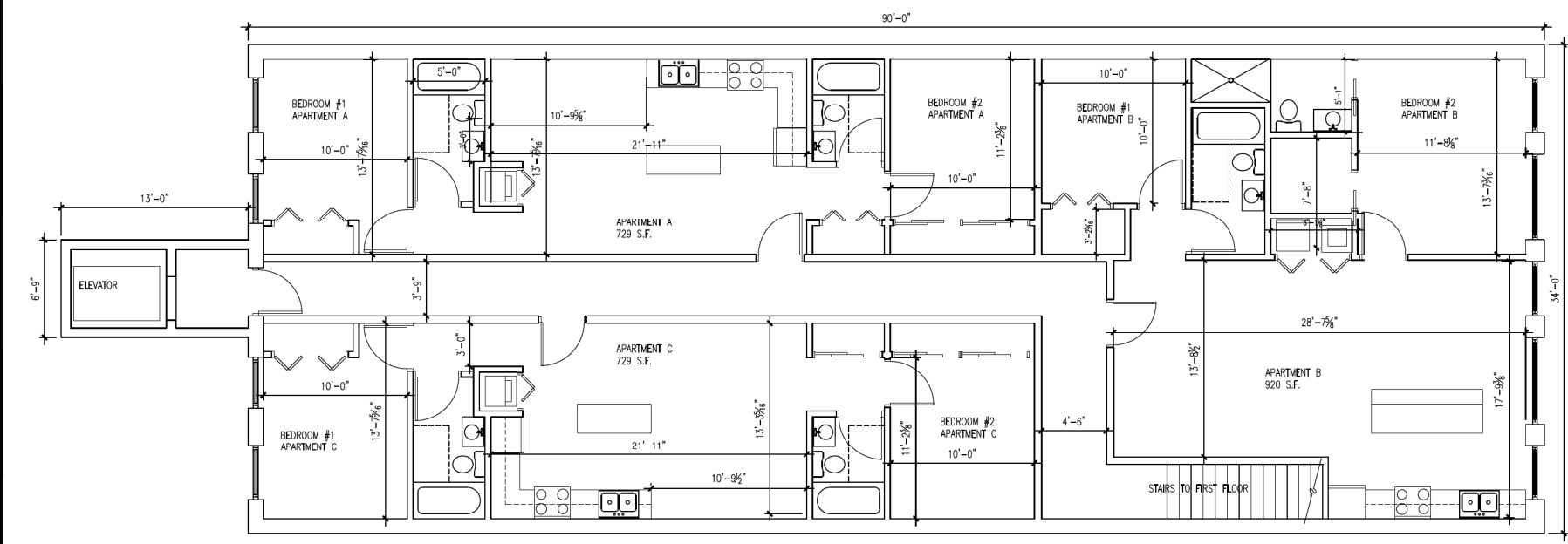
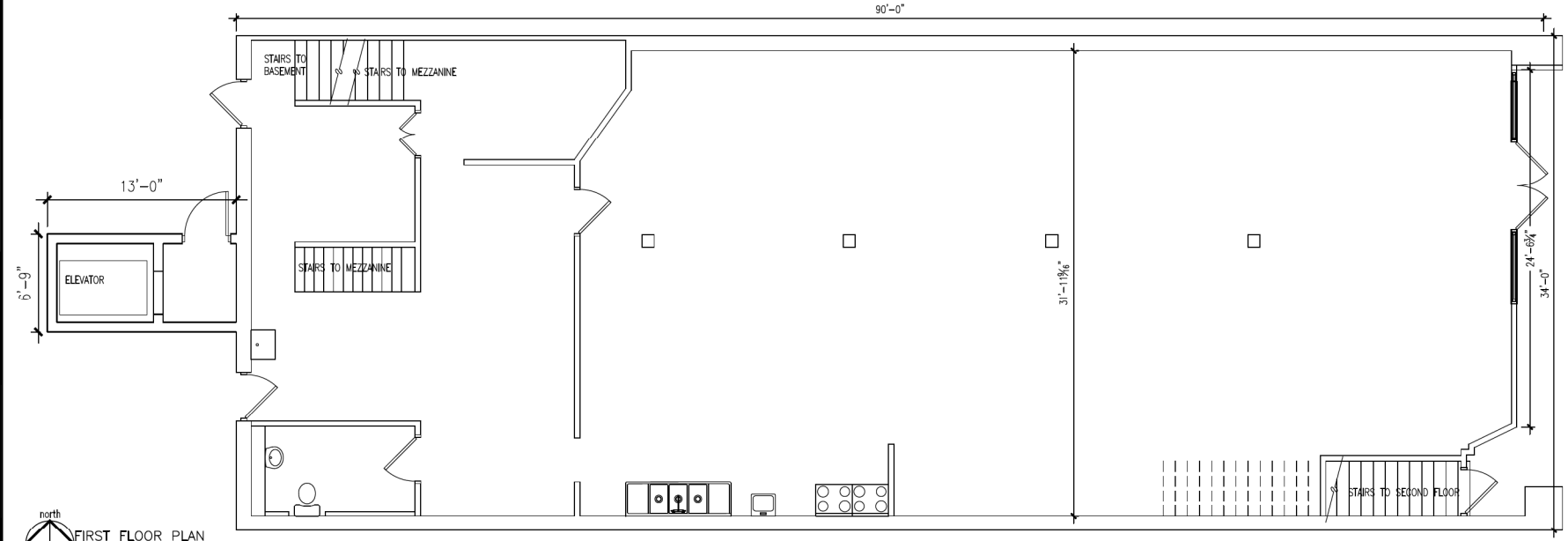


R Q P N M L K J H G F E D C B A

REVISIONS	
11	
10	
9	
8	
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3	
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1	

**BUILDING DATA**  
 BUILDING JURISDICTION: CITY OF OWOSSO  
 PROPERTY NUMBER: 050-470-015-00  
 PROJECT DESCRIPTION: MIXED USE BUILDING- DEVELOP 3 APARTMENTS AND ADD AN ELEVATOR (88 SQUARE FEET) TO THE SECOND FLOOR, REPAIR FAILING WOOD ON FRONT FACADE  
 CODE: MICHIGAN REHABILITATION CODE 2015  
 BUILDING AREA: 6,120 SQUARE FEET  
 FIRST FLOOR 3060 SQUARE FEET  
 CONSTRUCTION TYPE VB  
 ALLOWABLE 9,000 SQUARE FEET 2 STORY  
 OCCUPANTS: 3060 / 100= 31 PEOPLE FIRST FLOOR ONE EXIT REQUIRED

**FLOOR PLAN LEGEND:**  
  
 INDICATES EXISTING CONSTRUCTION TO REMAIN  
 INDICATES NEW CONSTRUCTION  
 INDICATES DEMOLITION OF ITEM



**SWANSON DESIGN STUDIOS**  
 329 E. CESAR E. CHAVEZ AVE. ARCHITECTURE  
 LANSING, MICHIGAN 48906 DESIGN  
 WWW.SWANSONDESIGN.COM  
 PH. (517) 482-9039 INTERIOR  
 FAX (517) 482-9290 ARCHITECTURE

DATE: 4/4/2024  
 JOB NUMBER: 2021.048  
 SHEET NUMBER: A1

R Q P N M L K J H G F E D C B A





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: July 15, 2024  
TO: City Council  
FROM: Clayton Wehner, Director of Engineering  
SUBJECT: Change Order No. 1 to the 2023 Sanitary Sewer Repair Project

### RECOMMENDATION:

Approval of Change Order No. 1 to the Contract between the City of Owosso and Glaeser Dawes Corporation of Flushing, Michigan to the 2023 Sanitary Sewer Repair Project in the amount of \$141,864.98.

### BACKGROUND:

On March 20, 2023, City Council approved a contract to Glaeser Dawes Corporation in the amount of \$229,049.89 for the 2023 Sanitary Sewer Repair Project to perform open cut repairs on sanitary sewer segments. City staff desires to complete additional open cut repairs on Exchange St, Herman St, Nelson St, and Ward St, which were unable to be lined, during the 2024 construction season. See attached map for specific locations. Glaeser Dawes Corporation has offered to hold their 2023 prices to perform these additional sanitary sewer repairs. Change Order No. 1 in the amount of \$141,864.98 balances contract quantities from the 2023 work and adds new quantities for the 2024 work which revises the total contract amount to \$370,914.87.

### FISCAL IMPACTS:

Additional expenses in the amount of \$141,964.98 for Change Order No. 1 shall be paid from Sanitary Sewer Fund Account 590-901-973.000-SEWERREHAB.

Attachments: (1) Resolution  
(2) Project Maps  
(3) Change Order No. 1 to the 2023 Sanitary Sewer Repair Project

**MASTER PLAN IMPLEMENTATION GOALS: 3.4**

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1  
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND  
GLAESER DAWES CORPORATION  
TO THE 2023 SANITARY SEWER REPAIR PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Glaeser Dawes Corporation on March 20, 2023 for the 2023 Sanitary Sewer Repair Project to perform open-cut sanitary sewer repairs on various streets throughout the city; and

WHEREAS, city staff desires to make additional open-cut sanitary sewer repairs during the 2024 construction season; and

WHEREAS, Glaeser Dawes Corporation has agreed to perform these additional open-cut sanitary sewer repairs at their 2023 prices, and a change order in the amount of \$141,864.98 is necessary to increase the contract amount for the additional repairs.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2023 Sanitary Sewer Repair Project contract with Glaeser Dawes Corporation to increase the contract amount to complete additional open-cut sanitary sewer repairs.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$141,864.98; an increase to the Contract for Services between the city of Owosso and Glaeser Dawes Corporation, revising the total current contract amount from \$229,049.89 to \$370,914.87.
- THIRD: The accounts payable department is authorized to pay Glaeser Dawes Corporation for work satisfactorily completed up to the revised contract amount of \$370,914.87.
- FOURTH: The above expenses shall be paid from Sanitary Sewer Fund Account No. 590-901-973.000-SEWERREHAB.

**CHANGE ORDER**

No. 1

OWNER: City of Dallas  
 CONTRACTOR: Garrett Dumas Construction  
 CONTRACT NAME: City of Dallas 2023 Sanitary Sewer Repair Project  
 OWNER'S P.O. NO: 63803

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Increase contract quantities for the 2023 work. Add new contract quantities for 2024 work. See attached spreadsheet. Plans and specifications for the 2024 work are also attached.

Total Change Order No. 1 Contract Amount: \$141,864.98

Increase the contract time by 497 calendar days due to the increased scope of work.

Total Change Order No. 1 Contract Time: 497 days

CHANGE IN CONTRACT PRICE	
Original Contract Price	\$ <u>220,049.00</u>
Increase (Decrease) from previously approved Change Order No. _____ to _____	\$ _____
Contract Price prior to this Change Order	\$ <u>220,049.00</u>
Increase (Decrease) of this Change Order	\$ <u>141,864.98</u>
Contract Price incorporating this Change Order	\$ <u>361,913.98</u>

CHANGE IN CONTRACT TIME	
Original Contract Time:	Substantial Completion: <u>June 18, 2023</u>
Ready for Final Payment:	_____ (days or dates)
Increase (Decrease) from previously approved Change Order No. _____ to _____	Substantial Completion: _____
Ready for Final Payment:	_____ (days)
Contract Time prior to this Change Order	Substantial Completion: <u>June 18, 2023</u>
Ready for Final Payment:	_____ (days or dates)
Increase (Decrease) of this Change Order	Substantial Completion: <u>497 days</u>
Ready for Final Payment:	_____ (days)
Contract Time with all approved Change Orders	Substantial Completion: <u>October 25, 2024</u>
Ready for Final Payment:	_____ (days or dates)

RECOMMENDED:  
 By: [Signature]  
 ENGINEER (Authorized Signature)  
 Title: Director of Engineering  
 Date: 7/11/2024

APPROVED:  
 By: \_\_\_\_\_  
 OWNER (Authorized Signature)  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

ACCEPTED:  
 By: [Signature]  
 CONTRACTOR (Authorized Signature)  
 Signature:  
[Signature]  
 Date: 7/11/2024





**2023 Sanitary Sewer Repair Project  
Change Order No. 1**

**ORIGINAL CONTRACT PAY ITEMS - 2023 REPAIRS**

Item No.	Description	Unit	Unit Price	Bid Qty	Contract Amount	Final Quantity	Total Amount Complete
101	Mobilization, Max \$8000, Wiltshire	LSUM	\$ 8,000.00	1	\$ 8,000.00	1	\$ 8,000.00
102	Sewer, Rem, Less that 24 inch	Ft	\$ 3.75	261	\$ 978.75	261	\$ 978.75
103	Pavt, Rem, Modified	Syd	\$ 2.48	479	\$ 1,187.92	478.5	\$ 1,186.68
104	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 26.20	3	\$ 78.60	3	\$ 78.60
105	Project Cleanup, Wiltshire	LSUM	\$ 368.79	1	\$ 368.79	1	\$ 368.79
106	Maintenance Gravel	Ton	\$ 28.63	216	\$ 6,184.08	216	\$ 6,184.08
107	HMA Repair, 6 inch	Syd	\$ 84.20	479	\$ 40,331.80	479	\$ 40,331.80
108	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	\$ 90.00	16	\$ 1,440.00	10	\$ 900.00
109	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	\$ 5.00	16	\$ 80.00	10	\$ 50.00
110	Pedestrian Type II Barricade, Temp	Ea	\$ 100.00	2	\$ 200.00		\$ -
111	Plastic Drum, Fluorescent, Furn	Ea	\$ 20.00	25	\$ 500.00	25	\$ 500.00
112	Plastic Drum, Fluorescent, Oper	Ea	\$ 1.00	25	\$ 25.00	25	\$ 25.00
113	Sign, Type B, Temp, Prismatic, Furn	Sft	\$ 3.00	236	\$ 708.00	136	\$ 408.00
114	Sign, Type B, Temp, Prismatic, Oper	Sft	\$ 1.00	236	\$ 236.00	136	\$ 136.00
115	Sign, Type B, Temp, Prismatic, Spec, Furn	Sft	\$ 8.00	64	\$ 512.00		\$ -
116	Sign, Type B, Temp, Prismatic, Spec, Oper	Sft	\$ 1.00	64	\$ 64.00		\$ -
117	Minor Traf Devices, Wiltshire	LSUM	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00
118	Traf Regulator Control, Wiltshire	LSUM	\$ 246.38	1	\$ 246.38	1	\$ 246.28
119	Sanitary Structure, Tap, 8 inch	Ea	\$ 993.93	2	\$ 1,987.86	2	\$ 1,987.86
120	Sanitary Sewer, PVC, 8 inch, Tr Det B2	Ft	\$ 119.43	261	\$ 31,171.23	261	\$ 31,171.23
121	Sanitary Sewer Bypass Pumping, Wiltshire	LSUM	\$ 632.61	1	\$ 632.61	1	\$ 632.61
201	Mobilization, Max \$3000, Dewey	LSUM	\$ 3,000.00	1	\$ 3,000.00	1	\$ 3,000.00
202	Sewer, Rem, Less that 24 inch	Ft	\$ 7.50	20	\$ 150.00	20	\$ 150.00
203	Pavt, Rem, Modified	Syd	\$ 12.14	43	\$ 522.02	33.33	\$ 404.63
204	Project Cleanup, Dewey	LSUM	\$ 368.79	1	\$ 368.79	1	\$ 368.79
205	Maintenance Gravel	Ton	\$ 28.63	20	\$ 572.60	20	\$ 572.60
206	HMA Repair, 8 inch	Syd	\$ 144.14	43	\$ 6,198.02	33.33	\$ 4,804.19
207	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	\$ 90.00	45	\$ 4,050.00	45	\$ 4,050.00
208	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	\$ 5.00	45	\$ 225.00	45	\$ 225.00
209	Pedestrian Type II Barricade, Temp	Ea	\$ 100.00	4	\$ 400.00	4	\$ 400.00
210	Lighted Arrow, Type C, Furn	Ea	\$ 650.00	2	\$ 1,300.00	2	\$ 1,300.00
211	Lighted Arrow, Type C, Oper	Ea	\$ 100.00	2	\$ 200.00	2	\$ 200.00
212	Ltg for Night Work	Lsum	\$ 200.00	1	\$ 200.00		\$ -
213	Plastic Drum, Fluorescent, Furn	Ea	\$ 20.00	50	\$ 1,000.00		\$ 1,000.00
214	Plastic Drum, Fluorescent, Oper	Ea	\$ 1.00	50	\$ 50.00	50	\$ 50.00

215	Sign, Type B, Temp, Prismatic, Furn	Sft	\$ 3.00	290	\$ 870.00	325	\$ 975.00
216	Sign, Type B, Temp, Prismatic, Oper	Sft	\$ 1.00	290	\$ 290.00	325	\$ 325.00
217	Minor Traf Devices, Dewey	LSUM	\$ 3,425.00	1	\$ 3,425.00	1	\$ 3,425.00
218	Traf Regulator Conrol, Dewey	LSUM	\$ 246.38	1	\$ 246.38	1	\$ 246.38
219	Sanitary Sewer, PV, 12 inch, Tr Det B2	Ft	\$ 480.12	20	\$ 9,602.40	24.06148	\$ 11,552.40
220	Sanitary Sewer Bypass Pumping, Dewey	LSUM	\$ 9,460.00	1	\$ 9,460.00	1	\$ 9,460.00
301	Mobilization, Max \$4000, Comstock	LSUM	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
302	Sewer, Rem, Less that 24 inch	Ft	\$ 6.43	70	\$ 450.10	70	\$ 450.10
303	Pavt, Rem, Modified	Syd	\$ 8.71	197	\$ 1,715.87	111.34	\$ 969.77
304	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 26.20	2	\$ 52.40		\$ -
305	Project Cleanup, Comstock	LSUM	\$ 368.79	1	\$ 368.79	1	\$ 368.79
306	Maintenance Gravel	Ton	\$ 28.63	89	\$ 2,548.07	40.54	\$ 1,160.66
307	HMA Repair, 8 inch	Syd	\$ 124.67	197	\$ 24,559.99	111.33	\$ 13,879.51
308	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	\$ 90.00	20	\$ 1,800.00	6	\$ 540.00
309	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	\$ 5.00	20	\$ 100.00	6	\$ 30.00
310	Pedestrain Type II Barricade, Temp	Ea	\$ 100.00	4	\$ 400.00		\$ -
311	Plastic Drum, Fluorescent, Furn	Ea	\$ 10.00	25	\$ 250.00	12	\$ 120.00
312	Plastic Drum, Fluorescent, Oper	Ea	\$ 1.00	25	\$ 25.00	12	\$ 12.00
313	Sign, Type B, Temp, Prismatic, Furn	Sft	\$ 3.00	277	\$ 831.00	136	\$ 408.00
314	Sign, Type B, Temp, Prismatic, Oper	Sft	\$ 1.00	277	\$ 277.00	136	\$ 136.00
315	Sign, Type B, Temp, Prismatic, Spec, Furn	Sft	\$ 8.00	80	\$ 640.00		\$ -
316	Sign, Type B, Temp, Prismatic, Spec, Oper	Sft	\$ 1.00	80	\$ 80.00		\$ -
317	Minor Traf Devices, Comstock	LSUM	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00
318	Traf Regulator Conrol, Comstock	LSUM	\$ 246.38	1	\$ 246.38	1	\$ 246.38
319	Sanitary Sewer, PVC, 8 inch, Tr Det B2	Ft	\$ 215.51	70	\$ 15,085.70	70	\$ 15,085.70
320	Sanitary Sewer Bypass Pumping, Comstock	LSUM	\$ 1,019.56	1	\$ 1,019.56	1	\$ 1,019.56
401	Mobilization, Max \$2500, Chestnut	LSUM	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00
402	Sewer, Rem, Less that 24 inch	Ft	\$ 24.00	25	\$ 600.00	10	\$ 240.00
403	Pavt, Rem, Modified	Syd	\$ 9.30	53	\$ 492.90	12.89	\$ 119.88
404	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 26.20	4	\$ 104.80		\$ -
405	Project Cleanup, Chestnut	LSUM	\$ 368.79	1	\$ 368.79	1	\$ 368.79
406	Maintenance Gravel	Ton	\$ 28.63	27	\$ 773.01	27	\$ 773.01
407	HMA Repair, 6 inch	Syd	\$ 105.77	53	\$ 5,605.81	12.89	\$ 1,363.38
408	Pavt Mrkg, Ovly,Cold Plastic, 6 inch, Crosswalk	Ft	\$ 3.75	116	\$ 435.00		\$ -
409	Pavt Mrkg, Ovly,Cold Plastic, 24 inch, Stop Bar	Ft	\$ 17.40	24	\$ 417.60		\$ -
410	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	\$ 90.00	20	\$ 1,800.00	10	\$ 900.00
411	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	\$ 5.00	20	\$ 100.00	10	\$ 50.00
412	Pedestrain Type II Barricade, Temp	Ea	\$ 100.00	2	\$ 200.00		\$ -
413	Plastic Drum, Fluorescent, Furn	Ea	\$ 10.00	25	\$ 250.00	20	\$ 200.00
414	Plastic Drum, Fluorescent, Oper	Ea	\$ 1.00	25	\$ 25.00	20	\$ 20.00
415	Sign, Type B, Temp, Prismatic, Furn	Sft	\$ 3.00	218	\$ 654.00	136	\$ 408.00
416	Sign, Type B, Temp, Prismatic, Oper	Sft	\$ 1.00	218	\$ 218.00	136	\$ 136.00
417	Sign, Type B, Temp, Prismatic, Spec, Furn	Sft	\$ 8.00	76	\$ 608.00		\$ -

418	Sign, Type B, Temp, Prismatic, Spec, Oper	Sft	\$ 1.00	76	\$ 76.00		\$ -
419	Minor Traf Devices, Chestnut	LSUM	\$ 1,600.00	1	\$ 1,600.00	1	\$ 1,600.00
420	Traf Regulator Conrol, Chestnut	LSUM	\$ 72.25	1	\$ 72.25	1	\$ 72.25
421	Sanitary Structure, 48 inch dia	Ea	\$ 4,025.35	1	\$ 4,025.35	0.3	\$ 1,207.61
422	Sanitary Strcuture Cover, Type Q	Ea	\$ 824.29	1	\$ 824.29		\$ -
423	Sanitary Structure, Rem	Ea	\$ 900.14	1	\$ 900.14		\$ -
424	Sanitary Sewer, PVC, 8 inch, Tr Det B2	Ft	\$ 394.68	25	\$ 9,867.00	25	\$ 9,867.00
425	Sanitary Sewer Bypass Pumping, Chestnut	LSUM	\$ 1,818.86	1	\$ 1,818.86	1	\$ 1,818.68
<b>SUB-TOTAL, ORIGINAL CONTRACT PAY ITEMS:</b>					<b>\$ 229,049.89</b>		<b>\$ 198,965.72</b>

**Total Change: \$ (30,084.17)**

**ADDITIONAL CONTRACT PAY ITEMS - 2024 REPAIRS**

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Qty</b>	<b>Amount</b>
501	Mobilization, Max \$3,500, Exchange	LSUM	\$ 3,500.00	1	\$ 3,500.00
502	Sewer, Rem, Less than 24 inch	Ft	\$ 24.00	30	\$ 720.00
503	Pavt, Rem, Modified	Syd	\$ 9.30	100	\$ 930.00
504	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 26.20	5	\$ 131.00
505	Maintenance Gravel	Ton	\$ 28.63	75	\$ 2,147.25
506	HMA, Repair, 8 inch	Syd	\$ 124.67	100	\$ 12,467.00
507	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn & Oper	Ea	\$ 95.00	2	\$ 190.00
508	Plastic Drum, Fluorescent, Furn & Oper	Ea	\$ 11.00	10	\$ 110.00
509	Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	\$ 4.00	114	\$ 456.00
510	Minor Traf Devices, Exchange	LSUM	\$ 1,600.00	1	\$ 1,600.00
511	Traf Regulator Control, Exchange	LSUM	\$ 72.25	1	\$ 72.25
512	Sewer, SDR-26, 8 inch, Tr Det B, Modified	Ft	\$ 394.68	30	\$ 11,840.40
601	Mobilization, Max \$1,800, Herman	LSUM	\$ 1,800.00	1	\$ 1,800.00
602	Sewer, Rem, Less than 24 inch	Ft	\$ 24.00	30	\$ 720.00
603	Pavt, Rem, Modified	Syd	\$ 9.30	100	\$ 930.00
604	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 26.20	6	\$ 157.20
605	Maintenance Gravel	Ton	\$ 28.63	50	\$ 1,431.50
606	HMA, Repair, 6 inch	Syd	\$ 105.77	100	\$ 10,577.00
607	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn & Oper	Ea	\$ 95.00	1	\$ 95.00
608	Plastic Drum, Fluorescent, Furn & Oper	Ea	\$ 11.00	10	\$ 110.00
609	Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	\$ 4.00	66	\$ 264.00
610	Minor Traf Devices, Herman	LSUM	\$ 1,600.00	1	\$ 1,600.00
611	Traf Regulator Control, Herman	LSUM	\$ 72.25	1	\$ 72.25
612	Sewer, SDR-26, 8 inch, Tr Det B, Modified	Ft	\$ 394.68	30	\$ 11,840.40
701	Mobilization, Max \$4,100, Nelson	LSUM	\$ 4,100.00	1	\$ 4,100.00
702	Sewer, Rem, Less than 24 inch	Ft	\$ 24.00	40	\$ 960.00
703	Sewer, Rem, 24 inch to 48 inch	Ft	\$ 36.30	10	\$ 363.00
704	Pavt, Rem, Modified	Syd	\$ 9.30	100	\$ 930.00
705	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 26.20	5	\$ 131.00
706	Maintenance Gravel	Ton	\$ 28.63	50	\$ 1,431.50
707	HMA, Repair, 6 inch	Syd	\$ 105.77	100	\$ 10,577.00
708	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn & Oper	Ea	\$ 95.00	3	\$ 285.00
709	Plastic Drum, Fluorescent, Furn & Oper	Ea	\$ 11.00	20	\$ 220.00
710	Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	\$ 4.00	127	\$ 508.00
711	Minor Traf Devices, Nelson	LSUM	\$ 1,600.00	1	\$ 1,600.00
712	Traf Regulator Control, Nelson	LSUM	\$ 72.25	1	\$ 72.25
713	Dr Structure, Tap, 8 inch	Ea	\$ 993.93	1	\$ 993.93
714	Dr Strucutre, Tap, 24 inch	Ea	\$ 1,490.89	1	\$ 1,490.89
715	Sewer, SDR-26, 8 inch, Tr Det B, Modified	Ft	\$ 394.68	40	\$ 15,787.20
716	Sewer, SDR-26, 24 inch, Tr Det B, Modified	Ft	\$ 618.68	10	\$ 6,186.80
717	Bypass Pumping, Sanitary Sewer, Nelson	LSUM	\$ 1,818.86	1	\$ 1,818.86

801	Mobilization, Max \$7,000, Ward	LSUM	\$ 7,000.00	1	\$ 7,000.00
802	Tree, Rem, 37 inch or Larger	Ea	\$ 4,200.00	1	\$ 4,200.00
803	Sewer, Rem, Less than 24 inch	Ft	\$ 3.75	130	\$ 487.50
804	Curb and Gutter, Rem	Ft	\$ 9.93	30	\$ 297.90
805	Pavt, Rem, Modified	Syd	\$ 2.48	225	\$ 558.00
806	Erosion Control, Inlet Protection, Fabric Drop	Ea	\$ 26.20	4	\$ 104.80
807	Subbase, CIP	Cyd	\$ 33.20	6	\$ 199.20
808	Maintenance Gravel	Ton	\$ 28.63	75	\$ 2,147.25
809	Dr Structure Cover, Adj, Case 1	Ea	\$ 359.19	1	\$ 359.19
810	HMA, Repair, 6 inch	Syd	\$ 84.20	175	\$ 14,735.00
811	Driveway, Nonreinf Conc, 6 inch	Syd	\$ 106.50	50	\$ 5,325.00
812	Curb and Gutter, Conc, Det F4, Modified	Ft	\$ 52.25	30	\$ 1,567.50
813	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn & Oper	Ea	\$ 95.00	3	\$ 285.00
814	Plastic Drum, Fluorescent, Furn & Oper	Ea	\$ 21.00	30	\$ 630.00
815	Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	\$ 4.00	91	\$ 364.00
816	Minor Traf Devices, Ward	LSUM	\$ 1,600.00	1	\$ 1,600.00
817	Traf Regulator Control, Ward	LSUM	\$ 246.38	1	\$ 246.38
818	Turf Establishment, Performance	Syd	\$ 15.41	100	\$ 1,541.00
819	Gate Box, Adj, Temp, Case 1	Ea	\$ 469.19	2	\$ 938.38
820	Dr Structure, Tap, 8 inch	Ea	\$ 993.93	2	\$ 1,987.86
821	Sewer, SDR-26, 8 inch, Tr Det B, Modified	Ft	\$ 119.43	130	\$ 15,525.90
822	Bypass Pumping, Sanitary Sewer, Ward	LSUM	\$ 632.61	1	\$ 632.61
<b>SUB-TOTAL, ADDITIONAL CONTRACT PAY ITEMS:</b>					<b>\$ 171,949.15</b>

**TOTAL CHANGE ORDER NO. 1 AMOUNT: \$ 141,864.98**



**UTILITY CONTACTS**

THE EXISTING UTILITIES LISTED BELOW AND SHOWN ON THE PLANS REPRESENT THE BEST INFORMATION AVAILABLE AT THE TIME OF PREPARING THESE PLANS. THIS INFORMATION DOES NOT RELIEVE THE CONTRACTOR OF THE REASONABILITY TO BE SATISFIED AS TO ITS ACCURACY AND LOCATION OF EXISTING UTILITIES.

CHARTER COMMUNICATIONS  
ATT: MARK KELLY  
1480 S. VALLEY CENTER DRIVE  
BAY CITY, MI 48870

CABLE TV  
PHONE: 989-233-9404  
mark.kelly@chartercom.com

CITY OF OWOSSO  
ATT: CLAYTON WEHNER, P.E.  
301 W. MAIN STREET  
OWOSSO, MI 48867

ROAD  
989-725-0551  
clayton.wehner@ci.owosso.mi.us

CITY OF OWOSSO  
ATT: RYAN SUCHANEK  
301 W. MAIN STREET  
OWOSSO, MI 48867

SANITARY SEWER & WATER MAIN  
989-725-0550  
ryan.suchanek@ci.owosso.mi.us

CONSUMERS ENERGY  
ATT: TRACY MAHAR  
1801 W. MAIN ST  
OWOSSO, MI 48867

ELECTRIC  
OFFICE: 989-729-3250  
CELL: 517-204-9018  
trmahar@cmsenergy.com

CONSUMERS ENERGY  
ATT: ADAM BERTRAM  
530 W. WILLOW STREET  
P.O. BOX 30162  
LANSING, MI 48909

GAS  
OFFICE: 517-374-2375  
CELL: 517-614-8570  
adam.bertram@cmsenergy.com

DAYSTARR COMMUNICATIONS  
ATT: JARED JACKSON  
307 N. BALL STREET  
OWOSSO, MI 48867

FIBER  
PHONE: 989-720-6004  
FAX: 989-720-6060  
jared.jackson@daystarrfiber.net

FRONTIER COMMUNICATIONS  
ATT: HAROLD ROTH  
1943 W. M-21  
OWOSSO, MI 48847

FIBER  
PHONE: 989-627-9759  
harold.roth@ftr.com

SHIAWASSEE COUNTY HEALTH DEPARTMENT  
ENVIRONMENTAL HEALTH DIVISION  
ATT: STEVE ALWORDEN  
201 N. SHIAWASSEE STREET  
CORUNNA, MI 48817

SOIL EROSION AND SEDIMENTATION CONTROL  
PHONE: 989-743-2289  
FAX: 989-743-2413  
salwörden@shiawasseechd.net

CALL MISS DIG AT 1-800-482-7171 OR 811 THREE DAYS, EXCLUDING SATURDAY, SUNDAY, AND HOLIDAY, BEFORE STARTING YOUR PROJECT.

# CITY OF OWOSSO

## 2024 SANITARY SEWER REPAIR PROJECT

SHIAWASSEE COUNTY  
SECTION 24, T7N-R2E, CITY OF OWOSSO  
POP: 15,194 (2010 CENSUS)

SHEET NO.	DESCRIPTION
CS	COVER SHEET
D1	LEGEND, MISCELLANEOUS ESTIMATES, & SESC KEY
D2	GENERAL NOTES AND DETAILS
EX1	EXCHANGE ST - TRAFFIC CONTROL PLAN
EX2	EXCHANGE ST - REMOVAL & CONSTRUCTION PLAN
HE1	HERMAN ST - TRAFFIC CONTROL PLAN
HE2	HERMAN ST - REMOVAL & CONSTRUCTION PLAN
NE1	NELSON ST - TRAFFIC CONTROL PLAN
NE2	NELSON ST - REMOVAL & CONSTRUCTION PLAN
WA1	WARD ST - TRAFFIC CONTROL PLAN
WA2	WARD ST - REMOVAL & CONSTRUCTION PLAN

PROJECT LOCATION  
WARD STREET

PROJECT LOCATION  
EXCHANGE STREET

PROJECT LOCATION  
NELSON STREET

PROJECT LOCATION  
HERMAN STREET

**MDOT ROAD STANDARD PLANS**

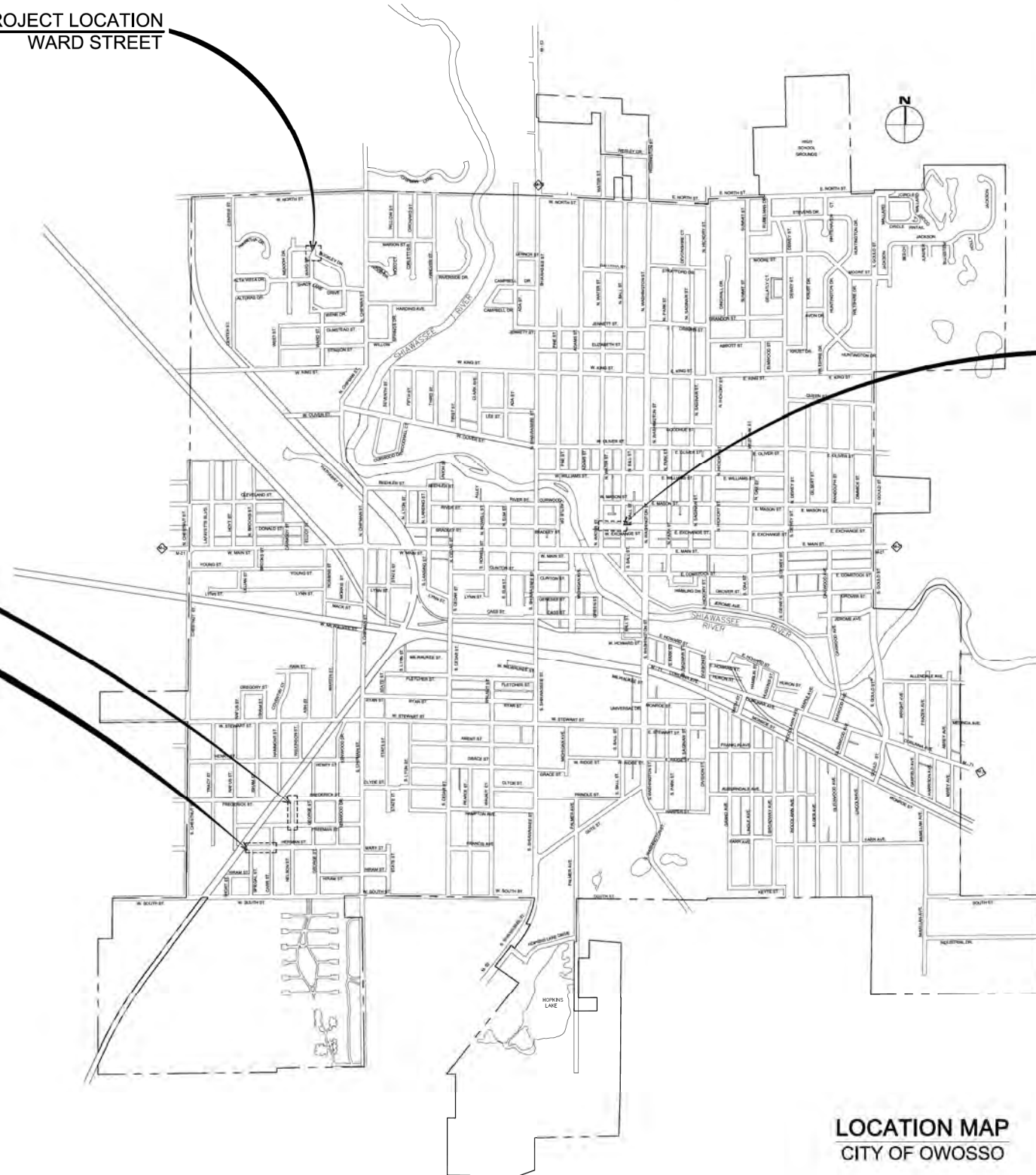
WHERE THE FOLLOWING ITEMS ARE CALLED FOR ON PLANS, THEY ARE TO BE CONSTRUCTED ACCORDING TO THE MDOT STANDARD PLAN GIVEN BELOW OPPOSITE EACH ITEM UNLESS OTHERWISE INDICATED.

- |  |         |
|--|---------|
| DRAINAGE STRUCTURES  | R-1-G*  |
| COVER B  | R-7-F   |
| MONUMENT BOXES   | R-11-E  |
| COVER K  | R-15-F  |
| COVER Q  | R-18-F  |
| SIDEWALK RAMP AND DETECTABLE WARNING DETAILS   | R-28-J* |
| DRIVEWAY OPENINGS & APPROACHES AND CONCRETE SIDEWALKS  | R-29-I  |
| CONCRETE CURB AND CONCRETE CURB AND GUTTER*  | R-30-G  |
| BUMPER & PARKING RAIL AND MISC. WOOD POSTS   | R-74-D  |
| GRANULAR BLANKET, UNDERDRAINS, AND OUTLET ENDINGS FOR SEWER UNDERDRAINS, AND SEWER BULKHEADS | R-80-E  |
| BEDDING AND FILLING AROUND PIPE CULVERTS   | R-82-D  |
| UTILITY TRENCHES   | R-83-C  |
| SOIL EROSION & SEDIMENT CONTROL MEASURES   | R-96-E  |
| SEEDING AND TREE PLANTING  | R-100-H |

\*SPECIAL DETAILS INCLUDED IN PROPOSAL OR MODIFIED IN GENERAL PLANS



Know what's below.  
Call before you dig.



LOCATION MAP  
CITY OF OWOSSO

THE MATERIAL AND METHODS FOR WATER MAIN CONSTRUCTION CONFORM TO THE STANDARDS OF THE AMERICAN WATER WORKS ASSOCIATION (AWWA) AND THE MICHIGAN SAFE DRINKING WATER ACT 1976 PA 399, AS AMENDED, AND THE ADMINISTRATIVE RULES.

CONTRACT FOR: SANITARY SEWER REPLACEMENT AND REPAIR.

CITY OF OWOSSO APPROVAL

DIRECTOR OF ENGINEERING CLAYTON WEHNER, PE 620100052 REGISTRATION NUMBER DATE

CITY OF OWOSSO, MICHIGAN  
ENGINEERING DIVISION  
DEPT. OF PUBLIC SERVICE

NO.	REVISIONS	DATE	BY
1	EGL PERMIT SUBMITTAL	5/29/24	CW
2	CHANGE ORDER NO. 1 PLANS	7/3/24	CW

BENCH MARK DATA	DESCRIPTION	ELEV.

2024 SANITARY SEWER REPAIR PROJECT  
COVER SHEET  
JULY 2024  
PROJECT NO.  
FIELD BOOK  
PG.  
APPROVED BY  
CHECKED BY  
ORIGINAL PLAN

CS



## MEMORANDUM

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Building Department 301 W Main St Owosso, MI 989-725-0535

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**DATE:** July 26, 2024

**TO:** Mayor Teich and the Owosso City Council

**FROM:** Tanya Buckelew, Planning & Building Director

**SUBJECT:** Change Order #1 to the MSHDA Michigan Housing Opportunities Promoting Energy Efficiency (MI-HOPE) Grant Program

### RECOMMENDATION:

Approve Change Order #1 to the MI-HOPE Grant and bid award to Merkel & Kenney in the amount of \$10,466.00.

### BACKGROUND:

The MI-HOPE total grant award is \$265,000 (\$250,000 toward home improvement and efficiency projects and \$15,000 for administrative costs). The bid was awarded to Merkel and Kenney, Inc. of Owosso, MI for \$192,341 for renovations to 11 homes.

Merkel & Kenney has completed 3 projects thus far and each one required additional labor and materials. Change order approvals have been received from MSHDA.

Hiram	additional \$3,600 for new gutters and labor to go along with the new roof
Comstock	additional \$5,090 for the rotted decking that was found during the re-roof
Park	additional \$1,776 for bathroom venting through the roof

### FISCAL IMPACTS:

Minimal impact on the budget as the City will be reimbursed for the time spent on this grant.

Master Plan Implementation Goals: 1.14, 6.6

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 1  
TO THE MSHDA MICHIGAN HOUSING OPPORTUNITIES PROMOTING ENERGY  
EFFICIENCY (MI-HOPE) GRANT PROGRAM  
AND BID AWARD TO MERKEL & KENNEY, LLC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved the bid award to Merkel & Kenney, LLC on April 1, 2024 for the MI-HOPE Grant Project in the amount of \$192,341.00 to complete home improvement projects for eleven selected residential homes; and

WHEREAS, three of the eleven projects to date have exceeded the original bid amount due to unexpected maintenance, materials and labor requirements; and

WHEREAS, the city of Owosso requested and received approvals from MSHDA to allow the contractor to exceed the bid amount to perform the needed repairs/replacements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the MI-HOPE Grant Project in the amount of \$10,466.00 to bring the new project total to \$202,807.00 and broke down per address as follows:  
Hiram – additional \$3,600 for new gutters and labor to go along with the new roof,  
Comstock – additional \$5,090 for the rotted decking that was found during the re-roof and  
Park – additional \$1,776 for bathroom venting through the roof.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$10,466.00; an increase to the MI-HOPE Grant Project for with Merkel and Kenney, LLC, revising the total amount from \$192,341.00 to \$202,807.00.

THIRD: The accounts payable department is authorized to pay Merkel & Kenney, LLC for work satisfactorily completed up to the revised amount of \$202,807.00.

FOURTH: The above expenses shall be paid from 254.200.818.000-MSHDAMIHOPE, after funds are received from MSHDA.







## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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**DATE:** August 5, 2024

**TO:** Owosso City Council

**FROM:** Clayton Wehner, Director of Engineering

**SUBJECT:** Agreement between MDOT and city of Owosso for sidewalk improvements along M-71

### RECOMMENDATION:

Approval of Michigan Department of Transportation (MDOT) Agreement No. 24-5279 for the proposed sidewalk improvements along M-71 as part of MDOT's 2025 M-71 reconstruction project.

### BACKGROUND:

The Michigan Department of Transportation has plans to reconstruct M-71 (Washington Street and Water Street) from Corunna Avenue to Main Street during the 2025 construction season. On May 6, 2024, City Council approved a resolution supporting the project. Sidewalk replacement along Washington Street from Corunna Avenue to Water Street and sidewalk ramp replacement along Water Street from Washington Street to Main Street are included within the scope of the project. The city is responsible for operating and maintaining sidewalks along state highways. MDOT Agreement No. 24-5279 requires the city accept the sidewalk along M-71 at the completion of the project and operate and maintain the sidewalk in the future.

### FISCAL IMPACTS:

None. MDOT is paying for all sidewalk improvements as part of the project.

Attachments: (1) Resolution  
(2) MDOT Agreement No. 24-5279

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING EXECUTION OF  
MICHIGAN DEPARTMENT OF TRANSPORTATION  
AGREEMENT NO. 24-5279  
FOR SIDEWALK IMPROVEMENTS ALONG M-71 (WASHINGTON STREET  
AND WATER STREET)  
FROM CORUNNA AVENUE TO MAIN STREET**

WHEREAS, the Michigan Department of Transportation (MDOT) plans road improvements along M-71 (Washington Street and Water Street) from Corunna Avenue to Main Street; and

WHEREAS, the scope of project includes sidewalk replacement along Washington Street from Corunna Avenue to Water Street and sidewalk ramp improvements along Water Street from Washington Street to Main Street; and

WHEREAS, the City is responsible for operation and maintenance of sidewalks along state highways; and

WHEREAS, after review, city staff recommends approval of MDOT Agreement No. 24-5279 for the proposed sidewalk construction work along Highway M-71 (Washington Street) from Corunna Avenue to Water Street and along Highway M-71 (Water Street) from Washington Street to Main Street; and all together with necessary related work (also referred to as 'project'); and

WHEREAS, MDOT requires the city of Owosso adopt a resolution indicating its acceptance of the sidewalk construction at the completion of the project as set forth in the agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve MDOT Contract No. 24-5279 for the proposed sidewalk improvements along M-71 (Washington Street and Water Street)

SECOND: That the Mayor and City Clerk are hereby authorized to sign the Agreement as attached.

SPECIAL TRUNKLINE  
NON-ACT-51  
ADDED WORK

DA  
Control Section ST 76041  
Job Number 215017CON  
Federal Project 24A0657  
Contract 24-5279

THIS CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF OWOSSO, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to construction improvements in conjunction with the DEPARTMENT'S construction on Highway M-71, within the corporate limits of the CITY.

WITNESSETH:

WHEREAS, the DEPARTMENT is planning roadway reconstruction work along Highway M-71 from Highway M-71 (Corunna Avenue) to Highway M-21 (Main Street); and

WHEREAS, the DEPARTMENT will perform additional work for and on behalf of the CITY in connection with the Highway M-71 (Washington Street) construction, which additional work is hereinafter referred to as the "PROJECT" and is located and described as follows:

Sidewalk construction work along Highway M-71 (Washington Street) from Highway M-71 (Corunna Avenue) to Highway M-71 (Water Street) and along Highway M-71 (Water Street) from Highway M-71 (Washington Street) to Highway M-21 (Main Street); together with necessary related work, located within the corporate limits of the CITY; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written Contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The DEPARTMENT will construct the PROJECT at no cost to the CITY.
2. Upon completion of the PROJECT, the CITY shall accept the facilities constructed as built to specifications within the construction contract documents. It is understood that the CITY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its

associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction at no cost to the DEPARTMENT.

3. Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this Contract are done to assist the CITY. Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the CITY of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

When providing approvals, reviews and recommendations under this Contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

4. In connection with the performance of PROJECT work under this Contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

5. This Contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the CITY and for the DEPARTMENT; upon the adoption of a resolution approving said Contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF OWOSSO

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
Department Director MDOT

By \_\_\_\_\_  
Title:





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: August 5, 2024  
TO: City Council  
FROM: Clayton Wehner, Director of Engineering  
SUBJECT: Change Order No. 2 to the 2022-2024 Water Service Line Replacement Project

### RECOMMENDATION:

Approval of Change Order No. 2 to the Contract between the City of Owosso and Green Tech Systems, LLC of Bay City, Michigan to the 2022-2024 Water Service Line Replacement Project in the amount of \$783.46.

### BACKGROUND:

On March 21, 2022, City Council approved a contract to Green Tech Systems, LLC in the amount of \$3,331,600.00 for the 2022-2024 Water Service Line Replacement Project with funding coming from the EGLE Drinking Water State Revolving Fund. Change Order No. 1 in the amount of \$12,077.80 was approved on June 17, 2024 which revised the total contract amount to \$3,343,677.80 to complete the water service installation at 1991 Herman Street. Unfortunately, the work at 1991 Herman Street was cancelled due to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) being unable to fund the work.

The overall project is now complete. Water service lines were replaced at 676 addresses during the three-year project. Change Order No.2, in the total amount of \$783.46, takes into account the cancellation of Change Order No. 1, balances contract quantities, and revises the final contract amount to \$3,344,461.26.

### FISCAL IMPACTS:

The above expenses shall come from Water Fund accounts 591-552-818.000-DWSRF755501 in the amount of \$3,331,600.00 and 591-552-818.000 in the amount of \$12,861.26.

Attachments: (1) Resolution  
(2) Change Order No. 2 to the 2022-2024 Water Service Line Replacement Project

**MASTER PLAN IMPLEMENTATION GOALS: 3.4**

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER NO. 2  
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND  
GREEN TECH SYSTEMS, LLC  
TO THE 2022-2024 WATER SERVICE LINE REPLACEMENT PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Green Tech Systems, LLC on March 21, 2022 for the 2022-2024 Water Service Line Replacement Project for water service line replacements on various streets throughout the city; and

WHEREAS, Green Tech Systems, LLC has since completed the project and Change Order No. 2 is necessary to balance contract quantities.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2022-2024 Water Service Line Replacement contract with Green Tech Systems, LLC to reflect unit quantities used to complete the project.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$783.46; an increase to the Contract for Services between the city of Owosso and Green Tech Systems LLC, revising the total current contract amount from \$3,343,677.80 to \$3,344,461.26.
- THIRD: The accounts payable department is authorized to pay Green Tech Systems, LLC for work satisfactorily completed up to the revised contract amount of \$3,344,461.26.
- FOURTH: The above expenses shall be paid from Water Fund Accounts 591-552-818.000-DWSRF755501 in the amount of \$3,331,600.00 and 591-552-818.000 in the amount of \$12,861.26.



CHANGE ORDER

No. 2

OWNER: City of Owosso  
CONTRACTOR: Green Tech Systems, LLC  
CONTRACT NAME: City of Owosso 2022-2024 Water Service Line Replacement Project DWSRF 7555-01  
OWNER's P.O. NO. 43656

The Contract is modified as follows upon execution of this Change Order:

Description:

Balance contract quantities. See attached spreadsheet.

**Total Change Order No. 2 Amount: \$783.46**

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>3,331,600.00</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>1</u> : \$ <u>12,077.80</u>
Contract Price prior to this Change Order: \$ <u>3,343,677.80</u>
Increase (Decrease) of this Change Order: \$ <u>783.46</u>
Contract Price incorporating this Change Order: \$ <u>3,344,461.26</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>November 16, 2024</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>November 16, 2024</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>November 16, 2024</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Wehner

ENGINEER (Authorized Signature)  
Title: Director of Engineering  
Date: 7/30/2024

APPROVED:

By: \_\_\_\_\_

OWNER (Authorized Signature)  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

ACCEPTED:

By: Mark Birnbaum

Mark Birnbaum  
CONTRACTOR (Authorized Signature)  
Title: President  
Date: 07/30/24

**City of Owosso**  
**2022-2024 Water Service Line Replacement Project**  
**Change Order No. 2**  
**Increases/Decreases**

Item No.	Description	Unit	Plan Quantity	Bid Unit Price	Bid Amount	Final Quantity	Quantity Change	Amount
1	Water Service, Case 1, 1 inch, Curb Stop to Water Meter	FT	9100.00	\$82.00	\$746,200.00	10,907.00	1,807.00	\$148,174.00
2	Water Service, Case 2, 1 inch, Main to Curb Stop	FT	7000.00	\$76.50	\$535,500.00	5,583.00	(1,417.00)	-\$108,400.50
3	Water Service, Case 3, 1 inch, Main to Meter	FT	12000.00	\$67.00	\$804,000.00	21,096.00	9,096.00	\$609,432.00
4	Failed Attempt - Cable Method	EA	60.00	\$500.00	\$30,000.00	13.00	(47.00)	-\$23,500.00
5	Failed Attempt - Boring Method	EA	60.00	\$900.00	\$54,000.00	58.00	(2.00)	-\$1,800.00
6	Water Meter Pit, Rem	EA	200.00	\$400.00	\$80,000.00	159.00	(41.00)	-\$16,400.00
7	Supply & Install Meter Pit, Complete	EA	301.00	\$900.00	\$270,900.00	129.00	(172.00)	-\$154,800.00
8	Sidewalk, Rem	SYD	3337.78	\$10.00	\$33,377.80	994.66	(2,343.12)	-\$23,431.17
9	HMA, Rem	SYD	4500.00	\$10.00	\$45,000.00	3,928.82	(571.18)	-\$5,711.77
10	Curb and Gutter, Rem	FT	3000.00	\$20.00	\$60,000.00	110.00	(2,890.00)	-\$57,800.00
11	Sidewalk, Conc, 4 inch, Modified	SFT	22525.00	\$6.00	\$135,150.00	8,087.25	(14,437.75)	-\$86,626.50
12	Sidewalk, Conc, 6 inch, Modified	SFT	7500.00	\$8.00	\$60,000.00	711.00	(6,789.00)	-\$54,312.00
13	Curb and Gutter, Conc, Det F4	FT	3000.00	\$40.00	\$120,000.00	110.00	(2,890.00)	-\$115,600.00
14	Driveway, Nonreinf, Conc, 6 inch	SYD	200.00	\$70.00	\$14,000.00	60.56	(139.44)	-\$9,761.11
15	HMA, Repair	TON	1485.00	\$150.00	\$222,750.00	984.47	(500.53)	-\$75,079.50
16	Subgrade Undercutting, Type II, Modified	CYD	200.00	\$20.00	\$4,000.00	0.00	(200.00)	-\$4,000.00
17	Water Main Tap	EA	60.00	\$2,100.00	\$126,000.00	52.00	(8.00)	-\$16,800.00
18	Well Abandonment	EA	1.00	\$2,800.00	\$2,800.00	0.00	(1.00)	-\$2,800.00

Quantity increased with Change Order No. 1

\$3,343,677.80

**Total: \$783.46**



Warrant 645  
July 26, 2024

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
7/16/2024	Waste Management	Service Period July 1 – 15, 2024	WWTP	\$10,544.20
7/26/2024	BS&A Software	Annual Service / Support Fee	Varies	\$30,636.00
		Total		<b>\$41,180.20</b>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
07/03/2024	10678 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	473.07
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	16.20
					<u>489.27</u>
07/03/2024	10679 (A)	AXON ENTERPRISE INC	AXON ENTERPRISE INC	BATTERIES FOR TASERS	220.00
07/03/2024	10680 (A)	BODMAN PLC	BODMAN PLC	ATTORNEY FEES	1,225.00
07/03/2024	10681 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	EMS SUPPLIES	986.31
			BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES WITH PAST CREDIT AF	2,503.86
					<u>3,490.17</u>
07/03/2024	10682 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
07/03/2024	10683 (A)	DORNBOS SIGN INC	DORNBOS SIGN INC	SIGNS	457.20
			DORNBOS SIGN INC	BIL SIGNS FOR 2024 DWSRF 7497.01	1,068.60
					<u>1,525.80</u>
07/03/2024	10684 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	OFD UNIFORM EMBROIDERING	12.50
07/03/2024	10685 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	MAINTENANCE CONTRACT FOR BOILER IN F	165.00
07/03/2024	10686 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	8,102.92
07/03/2024	10687 (A)	GROUP RESOURCES	GROUP RESOURCES	JULY 2024 FSA ADMIN	99.00
07/03/2024	10688 (A)	INTEGRITY BUSINESS SOLUTIONS I	INTEGRITY BUSINESS SOLUTIONS I	COPY PAPER FOR CITY HALL QUOTE # 357	174.95
07/03/2024	10689 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL 05/31/2024 - 06/15/2024	5,288.03
07/03/2024	10690 (A)	JON HARRIS	JON HARRIS	ELECTRICAL INSPECTIONS & INSURANCE F	1,720.39
07/03/2024	10691 (A)	KENNEDY INDUSTRIES, INC.	KENNEDY INDUSTRIES, INC.	PALMER ST. PUMP REHAB	7,995.00
07/03/2024	10692 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	JACKET BLAUER W. EMBROIDERY	239.90
			LANSING UNIFORM CO.	OFD UNIFORM SET	417.70
					<u>657.60</u>
07/03/2024	10693 (A)	MCNAUGHTON-MCKAY ELECTRIC COME	MCNAUGHTON-MCKAY ELECTRIC COME	5 AMP FUSES	23.25
07/03/2024	10694 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	QUARTERLY COBRA BILLING 07/01/2024 -	165.00
07/03/2024	10695 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTIONS	66,800.00
07/03/2024	10696 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	JULY 2024 VISION INSURANCE PREMIUM	563.46
07/03/2024	10697 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM - JULY 202	134,848.32
07/03/2024	10698 (A)	POWERDMS INC	POWERDMS INC	YEARLY DOCUMENT MANAGEMENT SOFTWARE	8,502.36
07/03/2024	10699 (A)	RCL CONSTRUCTION CO INC	RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PRC	612,322.21
07/03/2024	10700 (A)	RUTHY'S LAUNDRY CENTER	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY UNIFORM CLEANING	619.00
07/03/2024	10701 (A)	S L H METALS INC	S L H METALS INC	STEEL FOR POCKET PARK CHAIRS	240.00
07/03/2024	10702 (A)	SAFEBUILT LLC LOCKBOX #88135	SAFEBUILT LLC LOCKBOX #88135	ANNUAL CONTRACT FYE 6-30-2024	11,091.27
07/03/2024	10703 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	2023 KONA VILLA PILOT	387.18
07/03/2024	10704 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	PALMER 3A AND JUNIPER 1 WELL HOUSE C	260,137.62
			SORENSEN GROSS COMPANY	PALMER 3A AND JUNIPER 1 WELL HOUSE C	167,769.34
			SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PROJECT	13,656.91
					<u>441,563.87</u>
07/03/2024	10705 (A)	SP POWELLS SAND AND SOIL LLC	SP POWELLS SAND AND SOIL LLC	BD Bond Refund	14,009.00
			SP POWELLS SAND AND SOIL LLC	DEMOLITION 643 NORTH HICKORY STREET	6,991.00
					<u>21,000.00</u>
07/03/2024	10706 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	ENGINEERING SERVICES FOR SAFET ROUTE	2,667.50
07/03/2024	10707 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE LIFE INSURANCE	6,194.67
07/03/2024	10708 (A)	SUSAN J. OSIKA	SUSAN J. OSIKA	COUNCIL ATTENDANCE - 6 MOS PAY 1/1/2	120.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
07/03/2024	10709 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 2024-DEC	1,312.50
07/03/2024	10710 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMENT PLA	4,800.00
07/03/2024	10711 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	12.49
07/03/2024	10712 (A)	WOODBURY LAWN & SNOW SERVICES,	WOODBURY LAWN & SNOW SERVICES,	2024 PRIVATE PROPERTY MOWING CONTRAC	440.00
				WOODBURY LAWN & SNOW SERVICES,2024 PRIVATE PROPERTY MOWING CONTRAC	510.00
					<u>950.00</u>
07/03/2024	10713 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN MAY	17.00
			MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN JUNE	17.00
					<u>34.00</u>
07/19/2024	10714 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	7,290.66
07/19/2024	10715 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
07/19/2024	10716 (A)	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	ACCOUNT # 52474 - DETROIT RENTAL - I	2,265.75
			AIS CONSTRUCTION EQUIPMENT	JOHN DEERE 325G COMPACT TRACK LOADEF	115,464.11
					<u>117,729.86</u>
07/19/2024	10717 (A)	ALMA TIRE SERVICE	ALMA TIRE SERVICE	TIRES FOR #429	1,367.52
			ALMA TIRE SERVICE	DUMP TRUCK TIRES	1,367.52
					<u>2,735.04</u>
07/19/2024	10718 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-ESTIM	1,160.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-ESTIM	766.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-ESTIM	410.00
					<u>2,336.00</u>
07/19/2024	10719 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	228.95
			AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	90.77
			AMAZON CAPITAL SERVICES	JULY 2024 MONTHLY PURCHASES	134.94
			AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	475.73
			AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	148.89
					<u>1,079.28</u>
07/19/2024	10720 (A)	B S & A SOFTWARE	B S & A SOFTWARE	TIMESHEET MODULE TO ERP PROGRAM WITH	5,500.00
07/19/2024	10721 (A)	BELL EQUIPMENT - MACQUEEN	BELL EQUIPMENT - MACQUEEN	SWEEPER PARTS	497.53
07/19/2024	10722 (A)	BIO-CARE INC	BIO-CARE INC	RESPIRATORY SURCEILLANCE PROGRAM TES	85.00
07/19/2024	10723 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	SUPPLIES FOR OFD	936.06
07/19/2024	10724 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
07/19/2024	10725 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	61,085.13
07/19/2024	10726 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES-ESTI	462.71
07/19/2024	10727 (A)	ELECTION SOURCE	ELECTION SOURCE	PRECINCT KITS & I-BUTTONS	485.13
07/19/2024	10728 (A)	ENG INC	ENG INC	ENGINEERING SERVICE SFOR 2024 DWRSF	102.50
			ENG INC	STEWART STREET PRE ENGINEERING WATEF	21,117.59
					<u>21,220.09</u>
07/19/2024	10729 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	MAY INV REPLACMENT WTR	1,582.95
07/19/2024	10730 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	PARTS FOR FERRIC CHLORIDE TANK INSTA	795.21
			FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO EXCE	160.00
			FERGUSON ENTERPRISES LLC	MAY INV REPLACMENT WTR	215.00
					<u>1,170.21</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
07/19/2024	10731 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WTP PHASE 1 PREENGINEERING WORK (CW FISHBECK, THOMPSON, CARR & HUEENGINEERING DESIGN/BIDDING SERVICES/ FISHBECK, THOMPSON, CARR & HUEENGINEERING SERVICES FOR WWTP SOLIDS	11,156.97 212.50 <u>2,650.00</u> 14,019.47
07/19/2024	10732 (A)	GALL'S INC	GALL'S INC	SOFT SHELLED JACKET FOR OFD	66.99
07/19/2024	10733 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	JUNE 2024 MONTHLY PURCHASES	943.72
07/19/2024	10734 (A)	GOLDSTREET DESIGN AGENCY INC	GOLDSTREET DESIGN AGENCY INC	CONTRACT QUOTE #00005429 FOR DESIGN	1,989.00
07/19/2024	10735 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES	8,239.40
07/19/2024	10736 (A)	GRAINGER INC	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$200	376.04
07/19/2024	10737 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT PRC 2022-2024 WATER LINE REPLACEMENT PRC	119,044.00 <u>63,555.40</u> 182,599.40
07/19/2024	10738 (A)	HACH COMPANY	HACH COMPANY	LAB CHEMICAL AND CL2 TEST EQUIPMENT	1,907.70
07/19/2024	10739 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDUAL PU	566.74
07/19/2024	10740 (A)	HYDROTEX PARTNERS, LTD	HYDROTEX PARTNERS, LTD	GREASE TUBES FOR WWTP BARREL OF HYDRAULIC FLUID	626.27 <u>2,340.22</u> 2,966.49
07/19/2024	10741 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL LUBES AND DELIVERED DIESEL FOR WTP/W	5,506.73 <u>1,886.26</u> 7,392.99
07/19/2024	10742 (A)	JACK DOHENY SUPPLIES INC	JACK DOHENY SUPPLIES INC	#238 PARTS JETTER HOSE FOR #238	1,044.11 <u>1,993.61</u> 3,037.72
07/19/2024	10743 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	1,711.89
07/19/2024	10744 (A)	KEYES QUALITY CONSTRUCTION LLC	KEYES QUALITY CONSTRUCTION LLC	2024 NEP GRANT - 1429 DONALD STREET	11,158.87
07/19/2024	10745 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	EQUIPMENT NAME TAGS	299.80 <u>96.80</u> 396.60
07/19/2024	10746 (A)	LOGICALIS INC	LOGICALIS INC	IT NETWORK ENGINEERING SERVICES QUOT VIRTUAL IT QUOTATION: 2024-185294V2	8,636.25 <u>562.50</u> 9,198.75
07/19/2024	10747 (A)	MACQUEEN EMERGENCY GROUP	MACQUEEN EMERGENCY GROUP	OPD UNIFORM SUPPLIES	86.00
07/19/2024	10748 (A)	MEMORIAL HEALTHCARE	MEMORIAL HEALTHCARE	PREEMPLOYMENT DRUG SCREENS & WWTP BF	370.00
07/19/2024	10749 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	FYE 6/30/2024 WATER TESTS AND LSLR W FYE 6/30/2024 WATER TESTS AND LSLR W FYE 6/30/2024 WATER TESTS AND LSLR W	336.00 240.00 <u>192.00</u> 768.00
07/19/2024	10750 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	BACKWASH PUMP BACKUP VFD INSTALL	539.00
07/19/2024	10751 (A)	MICHIGAN RURAL WATER ASSOCIATI	MICHIGAN RURAL WATER ASSOCIATI	MEMBERSHIP FEE 07/01/2024 - 06/30/20	990.00
07/19/2024	10752 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SIGNED	40.67
07/19/2024	10753 (A)	NORTHERN CONSULTANTS INC.	NORTHERN CONSULTANTS INC.	CDBG PROGRAM GRANT ADMINISTRATOR - 1	1,430.00
07/19/2024	10754 (A)	OCENASEK INC	OCENASEK INC	22A GRAVEL - FYE 6-30-2024 / 6A LIME	1,812.71

CHECK REGISTER FOR CITY OF OWOSSO  
 CHECK DATE FROM 06/25/2024 - 07/31/2024

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
07/19/2024	10755 (A)	OHM ADVISORS	OHM ADVISORS	FY2023-2024 SEWER LINING PROJECT	3,606.00
07/19/2024	10756 (A)	PAXXO (USA) INC	PAXXO (USA) INC	BAG CASSETTES FOR SCREENINGS/GRIT	827.43
07/19/2024	10757 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT AUGUST 2024	88.00
07/19/2024	10758 (A)	PRINTING SYSTEMS, INC.	PRINTING SYSTEMS, INC.	17" BLANK BALLOT STOCK & AVCB POLL E	75.67
			PRINTING SYSTEMS, INC.	17" BLANK BALLOT STOCK & AVCB POLL E	48.67
					<u>124.34</u>
07/19/2024	10759 (A)	PRO-COMM INC	PRO-COMM INC	SERVICE CALL ON BAD CONTROL HEAD FOF	80.00
07/19/2024	10760 (A)	RAILROAD MANAGEMENT COMPANY LI	RAILROAD MANAGEMENT COMPANY LI	LICENSE FEES #0090168 09/01/2024 - C	566.89
			RAILROAD MANAGEMENT COMPANY LI	LICENSE FEES #0090155 09/01/2024 - C	566.89
					<u>1,133.78</u>
07/19/2024	10761 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 PER BI	593.93
07/19/2024	10762 (A)	RUTHY'S LAUNDRY CENTER	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY UNIFORM CLEANING	421.25
07/19/2024	10763 (A)	SAFEBUILT LLC LOCKBOX #88135	SAFEBUILT LLC LOCKBOX #88135	ANNUAL CONTRACT FYE 6-30-2024	11,410.58
07/19/2024	10764 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	PALMER 3A AND JUNIPER 1 WELL HOUSE C	88,083.12
			SORENSEN GROSS COMPANY	PALMER 3A AND JUNIPER 1 WELL HOUSE C	111,167.53
					<u>199,250.65</u>
07/19/2024	10765 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	2024 BRIDGE MAINTENANCE PROJECTS DES	8,039.25
			SPICER GROUP, INC.	ENGINEERING SERVICES FOR SAFET ROUTE	65,931.50
			SPICER GROUP, INC.	2024 BRIDGE MAINTENANCE PROJECTS DES	10,602.00
			SPICER GROUP, INC.	2024 BRIDGE MAINTENANCE PROJECTS DES	7,683.50
			SPICER GROUP, INC.	2024 ROUTINE BRIDGE SAFETY INSPECTIC	1,400.00
					<u>93,656.25</u>
07/19/2024	10766 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	JUNE 2024 MONTHLY PURCHASES	423.63
			STAPLES BUSINESS CREDIT	MAY 2024 MONTHLY PURCHASES	159.25
					<u>582.88</u>
07/19/2024	10767 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMENT PLA	24,000.00
07/19/2024	10768 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE JUNE 2024	5,605.00
07/19/2024	10769 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	492.20
07/19/2024	10770 (A)	TRUCK & TRAILER SPECIALTIES	TRUCK & TRAILER SPECIALTIES	STROBE LIGHTS FOR NEW LOADERS #544/#	1,862.08
07/19/2024	10771 (A)	USA BLUE BOOK	USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED \$20C	847.88
			USA BLUE BOOK	32840 HACH DPD 1 (FREE) FOR 10 ML SA	1,000.42
					<u>1,848.30</u>
07/19/2024	10772 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	504.50
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: C	86.60
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES H.	40.68
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	700.44
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	86.36
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	43.30
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	88.98
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	185.34
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	107.56
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	133.86
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	43.30
					<u>2,020.92</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
07/19/2024	10773 (A)	VERSALIFT MIDWEST LLC	VERSALIFT MIDWEST LLC	REQUIRED BOOM TRUCK INSPECTION	1,170.00
			VERSALIFT MIDWEST LLC	CHAIN SAW SCABBARD FOR BUCKET TRUCKS	501.52
					<u>1,671.52</u>
07/19/2024	10774 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES JUNE 2024	15,761.86
			WASTE MANAGEMENT OF MICHIGAN	ICUST ID 29-80730-03008 WASTE MANAGEM	31.82
					<u>15,793.68</u>
07/19/2024	10775 (A)	WOODBURY LAWN & SNOW SERVICES,	WOODBURY LAWN & SNOW SERVICES,	2024 PRIVATE PROPERTY MOWING CONTRAC	455.00
07/03/2024	137314	1616 HERMAN LLC	1616 HERMAN LLC	UB refund for account: 1431500004	68.58
07/03/2024	137315	ADAM BAUMGAERTEL	ADAM BAUMGAERTEL	F-3 EXAM FEE REIMBURSEMENT	70.00
07/03/2024	137316	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	VINTAGE MOTORCYCLE DAYS MARKETING MA	132.00
07/03/2024	137317	BRAD BARRETT	BRAD BARRETT	FOOD & MILEAGE REIMBURSEMENT	23.49
07/03/2024	137318	DANIEL A. LAW	DANIEL A. LAW	COUNCIL ATTENDANCE - 6 MOS - 1/1/24	120.00
07/03/2024	137319	DANIEL L HUMPHREYS	DANIEL L HUMPHREYS	S-3 LICENSE FEE REIMBURSEMENT	140.00
07/03/2024	137320	DEBORAH DRENOVSKY	DEBORAH DRENOVSKY	MAIN STREET PLAZA BEAUTIFICATION PRC	204.40
07/03/2024	137321	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM JULY 2024	4,947.99
07/03/2024	137322	DETECTON INSTRUMENTS CORPORATI	DETECTON INSTRUMENTS CORPORATI	H2S LOGGER CALIBRATION/PM PER QUOTAI	132.75
07/03/2024	137323	DUSTIN GAUTHIER	DUSTIN GAUTHIER	UB refund for account: 4035300010	61.15
07/03/2024	137324	ELDRIDGE SHIRLEY	ELDRIDGE SHIRLEY	UB refund for account: 5473471000	245.00
07/03/2024	137325	EMILY OLSON	EMILY OLSON	COUNCIL ATTENDANCE - 6 MOS - 1/1/24	120.00
07/03/2024	137326	FARMER'S GARDEN LLC	FARMER'S GARDEN LLC	POCKET PARK FLOWERS	84.00
07/03/2024	137327	FELVER JADYN	FELVER JADYN	UB refund for account: 3753571804	162.54
07/03/2024	137328	GOLOMBISKY STEVEN	GOLOMBISKY STEVEN	UB refund for account: 2507640005	30.34
07/03/2024	137329	GREGORY BRAIDWOOD	GREGORY BRAIDWOOD	S-4 LICENSE FEE REIMBURSEMENT	70.00
07/03/2024	137330	HOP FAMILY LLC	HOP FAMILY LLC	06/30/2024 OBRA REIMBURSEMENT	49,978.00
07/03/2024	137331	J & M EDUCATION LLC	J & M EDUCATION LLC	BLS TRAINING FOR OFD	40.00
07/03/2024	137332	JANAE L FEAR	JANAE L FEAR	COUNCIL ATTENDANCE - 6 MOS PAY - 1/1	120.00
07/03/2024	137333	JEROME C HABER	JEROME C HABER	COUNCIL ATTENDANCE - 6 MOS - 1/1/24	140.00
07/03/2024	137334	JUDY CRAIG	JUDY CRAIG	MAIL COURIER SERVICE	175.75
07/03/2024	137335	KELLY'S REFUSE	KELLY'S REFUSE	MONTHLY DOWNTOWN REFUSE PICKUP	832.50
07/03/2024	137336	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	2024 SUMMER TAX BILL PRINTING & POST	1,415.78
07/03/2024	137337	KEVIN BLAIR	KEVIN BLAIR	S-4 LICENSE FEE REIMBURSEMENT	70.00
07/03/2024	137338	LIVINGSTON COUNTY ASSESSOR'S	ALIVINGSTON COUNTY ASSESSOR'S	AASSESSORS TRAINING	60.00
07/03/2024	137339	LYNCH TREE COMPANY LLC	LYNCH TREE COMPANY LLC	2024 TREE REMOVAL SERVICES	11,450.00
			LYNCH TREE COMPANY LLC	2024 TREE REMOVAL SERVICES	8,150.00
			LYNCH TREE COMPANY LLC	2024 TREE REMOVAL SERVICES	<u>12,300.00</u>
					31,900.00
07/03/2024	137340	MCNEILL JOHN	MCNEILL JOHN	UB refund for account: 2754640008	162.21
07/03/2024	137341	MEMORIAL HEALTHCARE WELLNESS	CMEMORIAL HEALTHCARE WELLNESS	CMAY - JUNE MEMBERSHIPS	214.00
07/03/2024	137342	MID MICHIGAN CHIEFS OF POLICE	MID MICHIGAN CHIEFS OF POLICE	2024 MEMBERSHIP INVOICE FOR K. LENKA	50.00
07/03/2024	137343	MOBILE BLASTMAN	MOBILE BLASTMAN	FOUNTAIN SCULPTURE SANDBLASTING & PA	5,170.00
07/03/2024	137344	MORRIS GREGORY	MORRIS GREGORY	UB refund for account: 1426500013	141.03
07/03/2024	137345	NICHOLAS L PIDEK	NICHOLAS L PIDEK	COUNCIL ATTENDANCE - 6 MOS - 1/1/24	120.00
07/03/2024	137346	NORTH AMERICAN OVERHEAD DOOR	INORTH AMERICAN OVERHEAD DOOR	IGARAGE DOOR OPENERS	149.97
07/03/2024	137347	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	2023 KONA VILLA PILOT	2,185.25
07/03/2024	137348	PARK WAREHOUSE LLC	PARK WAREHOUSE LLC	2 BENCHES FOR BENTLEY PARK	1,735.25
07/03/2024	137349	PENNINGTON FARM DRAINAGE LLC	PENNINGTON FARM DRAINAGE LLC	LEAF SITE MAINTENANCE SCREENING GRIN	4,500.00
07/03/2024	137350	PETTY CASH - CITY OF OWOSSO -	PETTY CASH - CITY OF OWOSSO -	PETTY CASH WWTP JUNE 2024	54.52
07/03/2024	137351	PETTY CASH-CITY OF OWOSSO-CLER	PETTY CASH-CITY OF OWOSSO-CLER	PETTY CASH REIMBURSEMENT	153.55
07/03/2024	137352	ROBERT J TEICH JR	ROBERT J TEICH JR	CITY COUNCIL - 6MOS PAY 1/1/24 TO 6/	260.00
07/03/2024	137353	RUNDELL BREKN	RUNDELL BREKN	UB refund for account: 2753340004	63.39
07/03/2024	137354	SCHNEIDER EMILY	SCHNEIDER EMILY	UB refund for account: 2279040014	95.06
07/03/2024	137355	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	PROMO: EVENT CHECK IN SIGNAGE	80.00
07/03/2024	137356	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT JUNE 20	455.00



Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
07/03/2024	137357	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2023 KONA VILLA PILOT	4,471.68
07/03/2024	137358	SHIAWASSEE HEALTH & WELLNESS	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAF	1,655.91
07/03/2024	137359	SHIAWASSEE REGIONAL CHAMBER OF	SHIAWASSEE REGIONAL CHAMBER OF	MEMBERSHIP-7/1/24-6/30/25	550.00
07/03/2024	137360	SMITH JOHN E	SMITH JOHN E	UB refund for account: 2024790001	13.13
07/03/2024	137361	STATE OF MICHIGAN	STATE OF MICHIGAN	2023 KONA VILLA PILOT	10,636.03
07/03/2024	137362	THE HUNTINGTON NATIONAL BANK	THE HUNTINGTON NATIONAL BANK	06/30/2024 OBRA DEVELOPER REIMBURSEM	133,141.75
07/03/2024	137363	THE MATTESONS LLC	THE MATTESONS LLC	COLLAMER PARK VIDEO	1,300.00
07/03/2024	137364	TIRE FACTORY	TIRE FACTORY	TIRE REPAIR FOR MEDIC 1	28.99
07/03/2024	137365	TURNER CHRISTOPHER	TURNER CHRISTOPHER	UB refund for account: 1755000021	126.51
07/03/2024	137366	UTILITIES INSTRUMENTATION SERV	UTILITIES INSTRUMENTATION SERV	SEWER LIFT STATION SCADA	27,756.00
				UTILITIES INSTRUMENTATION SERV	6,939.00
					<u>34,695.00</u>
07/03/2024	137367	WHITE NEIL	WHITE NEIL	UB refund for account: 4172390005	194.02
07/03/2024	137368	ZORO TOOLS INC	ZORO TOOLS INC	MISCELLANEOUS SAFETY SUPPLIES	124.15
07/16/2024	137369	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2024 TAX COLLECTION	22,239.19
07/19/2024	137370	AADVANCED MANUFACTURING	AADVANCED MANUFACTURING	REPAIR FOR OFD EQUIPMENT	100.00
07/19/2024	137371	ADVANCED DRAINAGE SYSTEMS INC	ADVANCED DRAINAGE SYSTEMS INC	MTR PIPE LSL REPLACE	1,786.38
07/19/2024	137372	AJ MORRIS	AJ MORRIS	DOWNTOWN OWOSSO WEBSITE MANAGEMENT	1,200.00
07/19/2024	137373	AMY K KIRKLAND	AMY K KIRKLAND	REIMBURSEMENT FOR CARDSTOCK FOR PROC	47.90
07/19/2024	137374	ANDREW RIEDER	ANDREW RIEDER	MURAL FOR AMPHITHEATER	1,898.00
07/19/2024	137375	CALEDONIA CHARTER TOWNSHIP	CALEDONIA CHARTER TOWNSHIP	CALDONIA UTILITY FUND PAYMENT QUARTE	48,379.18
07/19/2024	137376	CENTRAL MICHIGAN DIESEL, INC.	CENTRAL MICHIGAN DIESEL, INC.	OIL CHANGE, LUBE, BRAKE REPAIR ON WW	947.41
07/19/2024	137377	CHARLES SHULTS	CHARLES SHULTS	WATER SERVICE LINE REPLACEMENT REIME	4,900.00
07/19/2024	137378	COCM	COCM	CONFERENCE/MEMBERSHIP FEE FOR NATHAN	370.00
07/19/2024	137379	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCHASE N	2,380.93
07/19/2024	137380	DOMINION VOTING SYSTEMS INC	DOMINION VOTING SYSTEMS INC	ELECTION TABULATOR W/ BALLOT BOX	7,655.50
07/19/2024	137381	E T MACKENZIE CO	E T MACKENZIE CO	BRIDGE REHABILITATION - GOULD STREET	56,555.26
				BRIDGE REHABILITATION - GOULD STREET	164,607.23
					<u>221,162.49</u>
07/19/2024	137382	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	145.00
07/19/2024	137383	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM	767.81
07/19/2024	137384	HAVILAND	HAVILAND	SODIUM HYPOCHLORITE - ONE TOTE	1,019.00
07/19/2024	137385	INDUSTRIAL SUPPLY OF OWOSSO IN	INDUSTRIAL SUPPLY OF OWOSSO IN	ROUTINE PURCHASES NOT TO EXCEED \$20C	2,538.04
07/19/2024	137386	JACKSON TRUCKING	JACKSON TRUCKING	21AA LIMESTONE - FYE 6-30-2024	2,631.54
07/19/2024	137387	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	JUNE 30, 2024 UTILITY BILLING WITH 3	3,196.99
07/19/2024	137388	LAMPHERE PLUMBING & HEATING IN	LAMPHERE PLUMBING & HEATING IN	SERVICE CALLS TO PUBLIC SAFETY BUIL	956.87
				LAMPHERE PLUMBING & HEATING IN	237.00
					<u>1,193.87</u>
07/19/2024	137389	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	2,661.59
07/19/2024	137390	OWOSSO CHARTER TOWNSHIP	OWOSSO CHARTER TOWNSHIP	WATER AGREEMENT QTR ENDING 06/30/202	19,424.36
07/19/2024	137391	OWOSSO-WATER FUND	OWOSSO-WATER FUND	CITY UTILITY BILLS QUARTERLY BILL 06	12,874.95
07/19/2024	137392	PANGBORN LISA	PANGBORN LISA	UB REFUND FOR ACCOUNT: 1472110001	245.00
07/19/2024	137393	PETE ABRAMS	PETE ABRAMS	WATER SERVICE LINE REPLACEMENT REIME	1,500.00
07/19/2024	137394	RICOH USA	RICOH USA	PRINTING EXPENSES 04/01/2024 - 06/3C	813.40
07/19/2024	137395	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2024 TAX COLLECTION JULY 2ND-15TH 2C	301,984.55
07/19/2024	137396	SHIAWASSEE COUNTY-REGISTER OF	SHIAWASSEE COUNTY-REGISTER OF	MORTGAGE LIEN FILING FEE X 3 - 2024	90.00
07/19/2024	137397	SLOAN'S SEPTIC TANK SERVICE IN	SLOAN'S SEPTIC TANK SERVICE IN	PORTABLE TOILET CONTRACT - YEAR MAY	1,823.22
07/19/2024	137398	SPARTAN STORES LLC	SPARTAN STORES LLC	SUPPLIES FOR PUBLIC SAFETY & DDA	206.75
07/19/2024	137399	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE JUNE 2024	60.00
07/19/2024	137400	STATE OF MICHIGAN-EGLE	STATE OF MICHIGAN-EGLE	DRINKING WATER OPERATIONS COURSE 202	195.00
07/19/2024	137401	TERRY M BACK	TERRY M BACK	TIRE MOUNTING	650.00
07/19/2024	137402	WAKELAND OIL COMPANY	WAKELAND OIL COMPANY	CAR WASHES FOR OPD DEC. 2023 - MARCH	588.00

07/24/2024 02:53 PM  
User: BABarrett  
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 06/25/2024 - 07/31/2024

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
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1 TOTALS:

Total of 187 Checks:					3,149,346.66
Less 0 Void Checks:					0.00
Total of 187 Disbursements:					<u>3,149,346.66</u>



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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DATE: August 5, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Michigan Department of Transportation (MDOT) State Trunkline Maintenance Contract Authorized Signer

### RECOMMENDATION:

Approval of the resolution authorizing the Director of Engineering as Contract Administrator for the MDOT State Trunkline Maintenance Contract.

### BACKGROUND:

MDOT updates and renews maintenance contracts every five years for those municipalities performing state trunkline right of way maintenance services on its state highways. MDOT requires a resolution authorizing a Contract Administrator who may sign the maintenance contract on behalf of the city of Owosso.

The current contract is set to expire on September 30, 2024. City staff is currently working with MDOT to finalize terms of a new contract for the term of October 1, 2024 to September 30, 2029. This will be presented to city council for approval at a later date. A sample MDOT State Trunkline Maintenance Contract is attached for reference.

### FISCAL IMPACTS:

There is no fiscal impact to approving the resolution. This resolution simply formalizes the authorization process for MDOT as to who may sign the 5 year contract renewal.

ATTACHMENT: Resolution  
Sample MDOT State Trunkline Maintenance Contract

**RESOLUTION NO.**

**AUTHORIZING THE DIRECTOR OF ENGINEERING TO SERVE AS  
CONTRACT ADMINISTRATOR FOR THE  
MICHIGAN DEPARTMENT OF TRANSPORTATION  
STATE TRUNKLINE MAINTENANCE CONTRACT**

WHEREAS, within the city limits of Owosso, Shiawassee County, Michigan, there are several state trunklines (M-21, M-52, M-71) and bridges owned by the State of Michigan; and

WHEREAS, these trunklines require constant maintenance and the Michigan Department of Transportation (MDOT) has found that contracting with the City for maintenance of said trunklines and bridges is in the best interest of the public; and

WHEREAS, MDOT requires the city to authorize an individual to serve as Contract Administrator and sign the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: That the Director of Engineering Clayton Wehner is hereby designated as the Contract Administrator for the MDOT State Trunkline Maintenance Contract.
- SECOND: That the Director of Engineering Clayton Wehner is hereby designated to sign and execute said contract after city council approval.

CONTRACT NO. CONTNO  
REGION: REGION  
AGENDA: DAB

**MICHIGAN DEPARTMENT OF TRANSPORTATION**  
**STATE TRUNKLINE MAINTENANCE CONTRACT**  
**MUNICIPALITY**

This Contract made and entered into by and between the Michigan Department of Transportation (MDOT), and the MUNICIPALITY, a Michigan municipal corporation (Municipality).

**RECITALS:**

MDOT is authorized by 1925 PA 17 Section 2, MCL 250.62 to contract with the Municipality for the construction, improvement, or maintenance of state trunkline highways and appurtenant facilities. MDOT, subject to the approval of the State Administrative Board; and

MDOT has affirmatively found that contracting with this Municipality for the maintenance of state trunkline highways and bridges within its contract area, is in the best public interest: and

MDOT has so advised the State Transportation Commission and the Appropriations Committees of the Senate and House of Representatives in accordance with 1951 PA 51 Section 11c, MCL 247.661c; and

The parties agree as follows:

**SECTION 1. SCOPE OF WORK**

A. Services Provided: For the term of this Contract, the Municipality agrees to maintain the state trunk line highways and, if applicable, appurtenant facilities within the Contract Area by performing maintenance work. Maintenance work will be performed under the direction of the Region Engineer of MDOT or a designee of the Region Engineer, acting under the general direction of the Engineer of Transportation Systems Management and Operations (TSMO) of MDOT. Work performed under this Contract will be performed in accordance with accepted maintenance practices and/or specifications provided by MDOT as identified in a written Letter of Understanding. For maintenance work not covered by the Field Activity Budget, a Transportation Work Authorization (TWA) will be issued by the Region Engineer.

1. A written Letter of Understanding shall be drafted by MDOT and signed by both MDOT and the designated representative of the Municipality. The letter shall

remain in effect until either replaced or modified by the Region Engineer and approved by the Municipality. The letter will outline the number and type of maintenance activities to be performed under this Contract (A sample Letter of Understanding is attached as Appendix F). The Letter of Understanding shall provide sufficient detail of the work activities to be performed, expectations or outcomes from the performance of this work, and identification of budget line items for budgeting and billing purposes. Attachment G (Municipality Firm Unit Prices) and H (Municipality Snow Hauling Calculation Form) will be attached to the Letter of Understanding.

2. The executed Letter of Understanding and all subsequent approved revisions thereto, are incorporated herein by reference as if the same were repeated in full herein.
3. If the Municipality is unable to perform any of the services outlined in the Letter of Understanding on a twenty-four (24) hour, seven (7) day-a-week basis, the Municipality will immediately notify MDOT. MDOT will work with the Municipality to ensure that the services defined in the Letter of Understanding are performed.
4. The Municipality and MDOT may agree to include additional maintenance items to be covered under this Contract. Such items may include, but are not limited to, maintenance of traffic control devices (signals), freeway lighting and intelligent traffic systems (ITS). All such work will be listed in the Letter of Understanding, as set forth in Appendix F, included in the line item budget and defined in a supplemental scope.
5. The Municipality shall be responsible for providing all traffic control necessary to complete the work as outlined in this Contract unless otherwise agreed to by MDOT.
6. The Municipality and MDOT may enter into separate agreements for the shared payment of installation, maintenance, and energy costs for traffic control devices.

B. Specifications and Performance: The Municipality will provide personnel, equipment, materials, and facilities to perform the maintenance work under the terms of this Contract in a manner consistent with MDOT's established guidelines for winter and non-winter maintenance activities.

The Municipality shall perform all maintenance work under this Contract in accordance with accepted maintenance practices and/or specifications provided by MDOT and in accordance with the approved Budget and annual Work Plan.

When MDOT recognizes that a certain maintenance activity, is not in compliance with accepted maintenance practices and/or specifications, it will, within sixty (60) days of the billing of work, issue a written notice to the Municipality. Upon issuance of the first written



notice, MDOT will work with the Municipality to develop a corrective action plan. Once both MDOT and the Municipality are satisfied with the corrective action plan, MDOT and the Municipality will approve the plan for implementation. MDOT will reimburse the Municipality for the cost of the non-compliant work. Once the corrective work is completed in accordance with the corrective action plan, the Municipality will submit the cost for the corrective work for full reimbursement by MDOT. The Municipality agrees that if corrective work is not in accordance with the corrective action plan, the Municipality will not invoice MDOT for the non-compliant corrective work.

If MDOT determines that the corrective work is not in compliance with the corrective action plan, within thirty (30) days it will issue a second written notice to the Municipality describing the unacceptable corrective work, the reason for rejection, and include a written copy of MDOT's maintenance practices and/or specifications, if applicable. Work not meeting the corrective action plan will be corrected by the Municipality in accordance with the second written notice and the previously approved corrective action plan, without additional charge to MDOT. If MDOT, upon completion of the Municipality's second attempt to correct the non-compliant work, determines that the work is still not in compliance, MDOT will have the non-compliant work corrected by other means at MDOT's expense and the Municipality will reimburse MDOT for such expense through Maintenance Local Agency Payment System (MLAP). If there is a disagreement between MDOT and the Municipality regarding whether or not the corrective work meets MDOT's maintenance practices and/or specifications, the Municipality may request the Dispute Resolution Process as outlined in Section 26.

C. Permits: At the request of the Region Engineer, the Municipality may agree to inspect work performed by permit or otherwise assist MDOT with permits. In such event:

1. MDOT will require all Permit Applicants to "save harmless" the State of Michigan, Transportation Commission, MDOT, and all officers, agents, and employees thereof, and the Municipality, their officials, agents, and employees, against any and all claims for damages arising from operations covered by the permit as a condition of all permits issued by MDOT.
2. MDOT will further require Permit Applicants to provide Commercial general liability insurance, including coverage for contractual liability, completed operations, and/or product liability, X (Explosion), C (Collapse), & U (Underground), and a contractor's protective liability policy with a blasting endorsement when blasting is involved, or Commercial general liability insurance which includes all the above, naming as additional parties insured on all such policies, the State of Michigan, Transportation Commission, MDOT, and all officers, agents, and employees thereof, the Municipality their officials, agents, and employees. The Permit Applicant will provide written proof of the insurance to MDOT. MDOT may waive this requirement for permits issued to governmental entities or public utilities.

3. The amounts of such insurance will be no less than:

Commercial General Liability Insurance:

The minimum limits shall be \$1,000,000 each occurrence and \$2,000,000 aggregate.

Combined single limit for bodily injury and property damage liability shall be \$1,000,000 each occurrence.

The insurance limits above may be attained through an umbrella policy.

- D. Transportation Work Authorizations: TWA's may be issued by the Region Engineer for both Maintenance work and non-maintenance work. This work may be performed by the Municipality, or a subcontractor as set forth in Section 9 of this Contract. TWA's will be performed in accordance with MDOT's accepted maintenance practices and specifications and as required in the TWA. The Municipality will provide the necessary supervision or inspection to ensure that the work is performed in accordance with the TWA. In the event the Region Engineer finds the work performed not in compliance with MDOT's accepted maintenance practices or the specifications on the TWA, then the corrective action specified in Subsection 1 (B) will be followed.
- E. The Region Engineer is authorized to issue written orders, as necessary, for the performance of maintenance work under the provisions of this Contract.

**SECTION 2. RESERVED FOR FUTURE USE**

**SECTION 3. INTEGRATION OF STATE AND MUNICIPAL WORK**

The Municipality will furnish qualified personnel and adequate equipment and may furnish materials, as set forth in this Contract, as needed to perform maintenance on state trunkline highways, consistent with MDOT's established core level of service for winter and non-winter maintenance activities, an approved annual budget, work plan, and work schedule. Personnel and equipment may be used on the local road system and state trunkline highways as conditions warrant.

**SECTION 4. HIGHWAY MAINTENANCE CONTRACT ADMINISTRATOR**

The Municipality hereby designates \_\_\_\_\_ as Contract Administrator on state trunkline highways, who will be responsible for budget and the administration of the Contract. The Municipalities' title for this position is \_\_\_\_\_. In the event the Municipality desires to replace the Contract Administrator, the Municipality will notify MDOT within (30) days of the change in writing.

**SECTION 5. SUPERVISION**

The Municipality hereby designates \_\_\_\_\_ or others functioning in the same capacity as Highway Maintenance Foremen, hereinafter referred to as the "Foremen", who will oversee all work covered by this Contract and be responsible to the Contract Administrator. The Municipality will notify MDOT in writing within (30) days of any change in the above personnel. The Municipality will be reimbursed for actual time worked by the Foremen on state trunkline Highway maintenance when supported by daily timecards signed by their immediate supervisor or electronic timekeeping approved by their assigned supervisor subject to the provisions of Subsection 16(B).

**SECTION 6. WAGE SCHEDULE**

Wages paid by the Municipality for work on state trunkline highways will be the same as on street work for the Municipality. A copy of the union agreement or HR Wage Schedule will be provided to MDOT upon request.

No "stand by at home" pay will be included in charges for work on state trunkline highways.

MDOT will reimburse the Municipality for Direct Labor Overhead costs on all labor costs properly chargeable to MDOT, including but not limited to, vacation, sick leave, holiday pay, workers' compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave, hereinafter referred to as "EMPLOYEE BENEFITS," in accordance with Section 16.

**SECTION 7. MATERIALS TO BE ACQUIRED AND SPECIFICATIONS**

Material necessary for the performance of this Contract, may be purchased by the Municipality unless otherwise directed by the Region Engineer. The Municipality will advertise and receive competitive bids when such purchases exceed Ten Thousand Dollars (\$10,000.00), or if required by federal or state law. The Municipality shall select the lowest qualified bid.

The Municipality will retain documentation that such bids were taken. Failure to retain documentation that such bids were taken may result in denial of reimbursement of the costs of such materials.

The following materials: bituminous pre-mixed materials, bituminous materials, aggregates (except ice control sand), bulk salt and traffic control devices used on state trunkline highways by the Municipality, will conform to current or supplemental specifications of MDOT, unless otherwise approved in advance by the Region Engineer. The Region Engineer may require approval by MDOT's Construction Field Services Division, or by a laboratory approved by the Construction Field Services Division. Copies of approvals will be placed on file in the offices of the Municipality and the Region Engineer. If MDOT-owned materials are stored jointly with Municipality-owned materials, proper and adequate inventory records must be maintained by the Municipality clearly indicating the portion that is MDOT-owned.

**SECTION 8. PRICE SCHEDULE OF MATERIALS AND SERVICES**

Materials produced and/or supplied by the Municipality may be furnished at a firm unit price subject to approval of source and price by the Region Engineer. Firm unit prices are not subject to unit price adjustment by review/audit. The term "review/audit" hereafter will be referred to as "review".

The Municipality may change, add, or delete firm unit prices when requested in writing and approved by the Region Engineer at least sixty (60) days prior to the effective date of the change, addition, or deletion. All changes will be submitted with the Firm Unit Prices form, Appendix G.

\_\_\_\_\_ No, Firm Unit Price items will not be used.

\_\_\_\_\_ Yes, Firm Unit Price items will be used.

MDOT may review all records necessary to assess the accuracy of the material quantities for all materials on the Firm Unit Price List for which the Municipality requests reimbursement.



Items purchased from a vendor source or vendor stockpile for direct use on the state trunkline highways are not eligible for firm unit price consideration and should be billed at vendor pricing.

Reimbursement for all materials supplied by the Municipality which are not included in the firm unit price schedule will be reimbursed in accordance with Section 16(E). MDOT may review all records for materials purchased from a vendor source or vendor stockpile for direct use on state trunkline highways.

## SECTION 9. SUBCONTRACTS

The Municipality may subcontract any portion of the work to be performed under this Contract. Bidding/price solicitation and subcontracts will comply with applicable law and conform to the Municipality's contracting process except as modified herein. All subcontracted work will require the Municipality to submit a Quotation Request for Services or Equipment (Form 426) along with relevant bid and contract documents and bid or quote tabulation.

All subcontracted work will be performed in accordance with the established Scope of Work outlined on Form 426 and any specifications developed by the Municipality and/or MDOT for the subcontracted work. The scope of work and any specifications must be approved by the Region Engineer. The Municipality will provide the necessary supervision or inspection to assure the subcontracted work is performed in accordance with the scope of work and specifications. At no time will the Municipality pay for subcontracted work until the work has been inspected and approved by the Municipality for compliance with the scope of work and specifications.

Emergency work will be subcontracted based on a verbal approval given by the Region Engineer. The work must be supported by the submission of a Form 426 and summary of emergency work within 15 days of completion.

The parties agree to extend the terms of the Contract if subcontracted work is incomplete at the conclusion of the Contract term. This provision shall not apply if this Contract is terminated by the Municipality or MDOT. In situations where this Contract is terminated by the Municipality or MDOT, all subcontracts shall be deemed terminated as of the date the Contract is terminated. The Municipality must incorporate this provision into all subcontracts.

County and/or Municipality-based advantage programs, hereinafter the "CBA Process", or any type of preference program which awards contracts based on criteria other than low bid through the competitive bidding process, may not be used for any work under this Contract.

Failure to obtain the necessary approvals or to retain the documentation that the bids, prices, or rate quotations were solicited as required in this section may result in a denial of the reimbursement of the costs.

The term of any subcontract will not exceed five (5) years including any extensions.

For subcontracts involving the items of Drainage Structure Cleanout, Curb Sweeping, and Area Mowing, the Municipality will include a cancellation clause that will allow the Municipality to cancel the subcontract if funds are not made available by MDOT.

All Subcontracts shall be awarded to the lowest qualified bid. Subcontract solicitation and approval process will be as follows:

- A. **Subcontracts less than \$25,000:** The Municipality will solicit either a bid price, or rate quotation from three or more qualified sources. Documentation of solicitation from all qualified sources must be retained. Region Engineer approval of Form 426 is required.
- B. **Subcontracts \$25,000 or greater:** The Municipality will advertise and award by competitive bid. Advertisements must clearly define the scope of work, performance specifications, MDOT contract terms, and the location of work to be performed. Documentation of the solicitation from all qualified sources must be retained. Region Engineer approval of Form 426 is required.

State Administrative Board requirements for Contracts and Amendments (previously referred to as overruns, extra work and adjustments), are outlined and set forth in Appendix E, attached hereto and made a part hereof.

## SECTION 10. NON-DISCRIMINATION

In connection with the performance of maintenance work under this Contract, the Municipality (hereinafter in Appendix C referred to as the "Contractor") agrees to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix C, attached hereto and made a part hereof. The Municipality further covenants that it will comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract.

## SECTION 11. ANTI-KICKBACK

No official or employee of the Municipality or of the State of Michigan will receive remuneration (directly or indirectly) for the purchase of materials, supplies, equipment, or subcontracts in connection with the performance of this Contract.



## SECTION 12. SCOPE OF CONTRACT

It is declared that the work performed under this Contract is a governmental function which the Municipality performs for MDOT. This Contract does not confer jurisdiction upon the Municipality over the state trunkline highways encompassed by this Contract or over any other state trunkline highways. This Contract may not be construed to confer temporary or concurrent jurisdiction upon the Municipality over a state trunkline highway. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of MDOT is herein intended. The parties hereto further declare that this Contract is not made for the benefit of any third party.

## SECTION 13. INSURANCE

- A. The Municipality will furnish MDOT with a certificate of automobile liability insurance, which complies with the No-Fault Automobile Insurance laws of the State of Michigan, MCL 500.3101, *et seq.* The Insurance coverage will include vehicles owned, leased or rented by the Municipality. Such insurance will not be less than Two Hundred and Fifty Thousand Dollars (\$250,000.00) for bodily injury or death of any one person. Coverage for public liability, property damage, and combined single limit will also comply with the No-Fault Automobile Insurance laws of the State of Michigan. The Municipality will provide thirty (30) days' notice to MDOT prior to cancellation, termination, or material change of the policy. The certificate of said insurance, on MDOT Form 428 (Certificate of Insurance for State Highway Maintenance Contract) covering public liability and property damage, indicating thereon the policy number, and the aforesaid thirty (30) days' notice provisions and the limits of liability, will be submitted to MDOT. The Municipality agrees to review its insurance programs with its statewide association in an effort to obtain cost savings and efficiency for MDOT.

If the Municipality is self-insured, a copy of the Secretary of State's Certificate of Self-insurance will be submitted.

- B. In the event the Municipality receives a Notice of Intent to File Claim and/or any complaint filed by a person seeking to recover damages from the Municipality for its alleged acts or omissions on a state trunkline highway, the Municipality will provide a copy of such notice to the Assistant Attorney General, within fifteen (15) days of receipt of said notice or complaint. The Notice of Intent to File Claim and/or any complaint filed by a person seeking to recover damages from the Municipality will be sent to:

Assistant Attorney General  
Division Chief  
Transportation Division  
Van Wagoner Building - 4<sup>th</sup> Floor  
425 West Ottawa Street  
P.O. BOX 30050  
Lansing, Michigan 48909

Thereafter, the Municipality will provide copies of pleadings and other information regarding the claim or lawsuit when requested by an Assistant Attorney General

## SECTION 14. WORKERS' DISABILITY COMPENSATION

The Municipality will comply with the Michigan Workers' Disability Compensation Act, MCL 500.3400, *et seq.* for all employees performing work under this Contract.

## SECTION 15. BUDGET

Each MDOT fiscal year, the Region Engineer will prepare separate budgets for winter and non-winter maintenance in accordance with MDOT guidelines. The Region Engineer, in consultation with the Municipality, shall develop an annual Work Plan which shall include non-winter maintenance activities, a proposed schedule, and the estimated cost for such activities. The sum of those estimated costs will constitute the non-winter Budget and will be distributed monthly in accordance with the proposed schedule.

MDOT agrees that, once established, the fiscal year non-winter maintenance will not be reduced, except as otherwise provided in this Contract. The Budget for winter maintenance activities will be based on a five-year (5) average of winter expenditures which includes the costs for labor, fringe benefits, equipment, MDOT Salt Stores, Municipality-supplied road salt, winter sand, other de-icing chemicals and overhead. Notwithstanding the foregoing, MDOT will establish a statewide holdback fund amount not to exceed thirty percent (30%) of the five (5) year winter average. The statewide holdback funds will be used to cover Winter Overruns of the Municipality, other contract road agencies, and MDOT direct forces. The statewide holdback funds will also be used to pay any budget review adjustments owed to contract agencies. MDOT will distribute any remaining funds in the statewide holdback to contract agencies and MDOT direct forces based on a prioritization of statewide non-winter maintenance needs.

The Region Engineer and the Municipality will review the non-winter maintenance Budget together at least every other month. Any adjustments to the proposed work plan to curtail or expand operations will be addressed in this Budget review. During winter operations,



the winter Budget will be reviewed by the Region Engineer and the Municipality every month to conduct the same review.

MDOT and Municipality will meet between March 1 and May 15 of each fiscal year to develop a supplemental summer program. The supplemental summer program will be funded by the remainder of the winter Budget, if any. The work activities proposed in the supplemental summer program will be prioritized to support MDOT's preservation strategy. The remainder of the winter Budget will be released to the Municipality two weeks after the final bill is received by MDOT covering the winter season as defined in the Winter Letter of Understanding.

If the Municipality's winter overruns (including benefits and overhead) exceed MDOT's winter budget and holdback funds statewide, MDOT will seek additional funding to address the overruns including a supplemental appropriation from the State Budget Office. MDOT reserves the right to reduce the non-winter maintenance Budget if efforts to secure additional funding are unsuccessful.

#### SECTION 16: REIMBURSEMENT SCHEDULE

MDOT will reimburse the Municipality for costs incurred in the performance of the work covered by this Contract, except as set forth in Sections 18, 19, 20, and 21. To be eligible for reimbursement under this Section, costs must be submitted to MDOT's Maintenance Local Agency Payment (MLAP) system prior to the start of the review for each respective year of the Contract period.

- A. Requests for reimbursement shall be made through MLAP at least bi-monthly (every other month) on the basis of certified statement of charges prepared and submitted by the Municipality within fifteen (15) days from the end of each bi-monthly period. Costs submitted beyond sixty (60) days from the end of each bi-monthly period will include written justification for the delay and will be paid only upon approval of the Region Engineer. Municipalities with a line-item budget contract of \$100,000 or greater **shall** submit request for reimbursement on a **monthly** basis.
- B. MDOT will reimburse the Municipality for the cost of all labor employed in the performance of this Contract. The reimbursement will include the expense of permit inspections, field and office engineering, and reviewing expenses in connection with force account work by subcontractors.
- C. MDOT will reimburse the Municipality for the cost of MDOT's share of the cost of EMPLOYEE BENEFITS as referred to in Section 6 as a percentage of payroll. The percentage shall be developed using MDOT Form 455M (Report of Employee Benefit Costs for the Municipality) and shall conform with the general accounts of the Municipality on the Municipality's previous fiscal years' experience. These charges are subject to review in accordance with Section 25.

D. MDOT will reimburse the Municipality for the cost of MDOT's share of the actual cost of Municipality owned or purchased energy.

E. MDOT will reimburse the Municipality for the cost of purchased bulk (measured by volume or weight) materials and Non-Bulk (measured by area or count) material used in the performance of this Contract. The Municipality shall deduct all discounts or rebates in excess of two percent (2%), to establish the reimbursed cost.

F. MDOT will reimburse the Municipality for the cost of handling materials furnished by the Municipality and materials furnished by MDOT as follows:

1. **Bulk Items (measured by volume or weight):**  
The direct expenses of handling, such as unloading, processing, stockpiling, heating, or loading for materials in bulk, bags or drums such as aggregates, bituminous materials and chemicals, on condition that reimbursement of such expenses is not provided elsewhere herein, and these costs can be identified within the records of the Municipality. When bulk items intended for use on the state trunkline are co-mingled with the Municipality's materials for their local roads, MDOT will only reimburse the Municipality for the cost of handling the portion expected to be used on the state trunkline highways. The Municipality will establish a rate of use annually, based on the previous year's use to identify MDOT's share of handling cost. The Municipality's established rate is subject to adjustment by review.

2. **Non-Bulk Items (measured by area or count):**  
A five percent (5%) handling and storage charge may be added to the purchase price of all materials measured by area or count provided such materials are stocked in and distributed from approved storage facilities. When reported by the Municipality, charges for handling and storage in excess of five percent (5%) will be reimbursed to the Municipality upon review, provided that these charges can be identified and supported within the records of the Municipality.

G. Equipment owned by the Municipality will be reimbursed at the established rental rates found in Schedule C, Report 375 Equipment Rental Rates, issued annually by MDOT. Rented equipment will be reimbursed at actual cost for the equipment rental.

H. MDOT will reimburse the Municipality for the amounts paid by the Municipality to a subcontractor as set forth in Section 9.

I. MDOT will reimburse the Municipality for the cost of labor, materials, and equipment rental incurred in connection with engineering, supervision, and inspection of subcontract work.



J. Overhead in Accordance with Attached Overhead Schedule.

MDOT will reimburse the Municipality for overhead costs at the appropriate percentage rate as indicated in Appendix B. The overhead rate shall be based upon the original annual budget established for the Municipality and shall not change.

The overhead amount payable under Section 16(I) is reimbursement to the Municipality for all costs and expenses arising out of the performance of this Contract not specifically described in other sections of this Contract. This reimbursement includes salary and expenses (including transportation) of the Foreman (except as noted in Section 16(K)), salaries of clerical assistants, including radio communication staff, office expense, storage rentals on Municipality owned property, and the cost of small road tools. Work tools without a power assist and used in a road or a bridge maintenance activity, are considered small road tools. Small road tools do not have an equipment rental rate listed in Schedule C, Report 375, Equipment Rental Rates. Small road tools are reimbursed as an overhead cost.

K. MDOT will reimburse the Municipality for MDOT'S pro-rata share of the cost to maintain chemical storage facilities as provided for in the chemical storage facility contracts between the Municipality and MDOT.

L. The Municipality will be reimbursed as a direct cost for work performed by the Foreman making regular inspections of state trunkline highways in accordance with written instructions from the Region Engineer. This time shall be specifically recorded on daily time sheets and reported as a direct labor charge.

It is further agreed that in smaller municipalities, the Foreman designated above may at times be engaged in tasks other than those of a strictly supervisory nature, such as operator of a truck or other highway equipment. The Municipality may be reimbursed for this time worked on state trunklines, provided that all such time for non-supervisory work is specifically recorded on the daily time sheet and reported on the Maintenance Payroll Report Form 410A. The exact dates on which the Maintenance Superintendent so worked, the number of hours worked, and the number of hours worked under each classification shall be indicated on the Maintenance Payroll Report Form 410A. **The completed Form 410A shall be uploaded to MDOT's MLAP system.**

**SECTION 17: ELECTRONIC FUNDS TRANSFER**

Public Act 533 of 2004 requires that payments under this Contract be processed by electronic funds transfer (EFT). The Municipality is required to register to receive payments by EFT at the SIGMA Vendor Self Service (VSS) website ([www.michigan.gov/SIGMAVSS](http://www.michigan.gov/SIGMAVSS)).

**SECTION 18: SNOW HAULING**

MDOT will share in the cost of snow hauling if each snow hauling effort is approved by the Region Engineer. The frequency (annually, each storm, etc.) will be at the discretion of the Region Engineer and will be detailed in the Letter of Understanding. The Municipality should denote snow hauling charges as Activity 149, Other Winter Maintenance, on Trunk Line Maintenance Reports. Prior written authorization from the Region Engineer shall be required for each snow haul event outside the parameters in the Letter of Understanding and shall be kept on file for review purposes.

MDOT'S share of snow hauling will be calculated on the Municipality Snow Hauling Calculation Form, Appendix H. The completed form will be submitted to the Region Engineer. The snow hauling percentage will be based on the ratio of the width of area designated for traffic movement to the width of the total area agreed upon for snow hauling. MDOT is not responsible for snow removal in parking lanes or sidewalks and will subtract the area of parking lanes and sidewalks from the total area of the state trunkline highway right-of-way to determine the area designated for traffic movement.

MDOT'S reimbursement for snow hauling from state trunkline highways will be paid at the below percent of actual charges supported by proper documentation.

\_\_\_\_\_ percent (%)

The Municipality agrees that it will prohibit additional snow from being deposited on the highway right-of-way from side streets.

**SECTION 19: PAVEMENT MARKING**

Compensation for the item of Special Markings Paint & Tape will be made on the basis of actual expenditure only, except in no case will the Municipality be compensated for a total expenditure in excess of the amount designated for Special Markings Paint & Tape in the Line Item Budget for the appropriate MDOT fiscal year. Compensation for Special Markings Paint & Tape is limited to only painting authorized by the Region Engineer. The Municipality shall not include charges for curb painting in the routine maintenance cost for state trunkline maintenance.

**SECTION 20: COMPENSATION FOR AESTHETIC WORK ITEMS**

Compensation for the items of Curb Sweeping, Area Mowing and Litter Pickup will be made on the basis of actual expenditures only, except that in no case will the Municipality be compensated for a total expenditure in excess of the budget amount designated each of these three work activities on the Summary of the Field Activity Budget for the appropriate MDOT fiscal year.

The number of work operations for each of these three activities will be agreed upon between the Municipality and Region Engineer; and reflected in each line activity budget amount.

**SECTION 21: TREES AND SHRUBS**

Except for emergency work, the Municipality must request MDOT'S written approval to remove dead trees and/or trim trees prior to the start of work. MDOT will pay all costs to remove dead trees. MDOT and Municipality shall equally share costs when state and local forces combine efforts to trim trees within the trunkline right-of-way as approved by the Region Engineer.

**SECTION 22: EQUIPMENT LIST**

The Municipality will furnish MDOT a list of the equipment it uses during performance under this Contract, on MDOT form 471 (Equipment Specifications and Rentals.) This form shall be uploaded to the Files page in MDOT's MLAP system.

**SECTION 23: RECORDS TO BE KEPT**

A. The Municipality will establish and maintain accurate records, in accordance with generally accepted accounting principles of all expenses incurred for which payment is sought or made under this Contract, said records to be hereinafter referred to as the "RECORDS." Separate accounts will be established and maintained for all costs incurred under this Contract. The Municipality will retain the following RECORDS, and others, in accordance with generally accepted accounting principles:

- 1. Retain daily timecards or electronic timekeeping files for employees and equipment indicating the distribution of time to route sections and work items. Daily timecards must be signed by the employee, the immediate supervisor and by the timekeeper when the timekeeper is employed. If the Municipality uses crew-day cards, it will

retain crew-day cards backed by a time record for the pay period signed as above, in lieu of daily individual timecards detailing the time distribution. If the Municipality uses electronic timekeeping, it will retain data files detailing time distribution and assigned supervisor approval.

- 2. Retain properly signed material requisitions (daily distribution slips) which indicate type of material, quantity, units of measure, the date of distribution and the distribution to route sections and work items.
- 3. Retain additional cost records to support and develop unit cost charges and percentages as applied to invoice costs. Cost records are not necessary in support of the overhead percentage or the five percent (5%) handling charge.

B. The Municipality will maintain the RECORDS for at least three (3) years from the date of MDOT'S receipt of the statement of charges for the quarter ending September 30 of each year of this Contract period. In the event of a dispute regarding allowable expenses or any other issue under this Contract, the Municipality will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals for that decision has expired.

The Municipality will maintain all RECORDS supporting equipment usage from the time of equipment purchase to disposal to support any gain or loss from equipment disposed.

Representatives of MDOT may inspect, copy or review the RECORDS at any mutually acceptable time. However, the Municipality cannot unreasonably delay the timely performance of the review.

**SECTION 24: COST CERTIFICATION, REIMBURSEMENT AND ADJUSTMENT**

The Municipality hereby certifies that, to the best of the Municipality's knowledge, the costs reported to MDOT for this Contract will represent only those items which are properly chargeable in accordance with the Contract. The Municipality also hereby certifies that it has read the Contract terms and is aware of the applicable laws, regulations, and terms of the Contract that apply to the reporting of costs incurred under the terms of this Contract.

**SECTION 25: CONTRACT REVIEW AND RESPONSE**

A. The Municipality's records will be subject to review within the statute of limitations, and the review period will coincide with the Municipality's fiscal year, unless the Contract is terminated or not renewed.



Charges by the Municipality for maintenance of state trunkline highways and authorized non-maintenance work performed under this Contract will not be adjusted (increased or decreased) by review after twenty-four (24) months subsequent to the date of MDOT'S receipt of certified statement of charges for the quarter ending September 30 of each year of this Contract period. This limitation will not apply in case of fraud or misrepresentation of material fact or if mutually agreed to in writing.

The firm unit prices for aggregates and bituminous materials that are processed and furnished by the Municipality will not be subject to adjustment.

If any adjustments are to be made, the Municipality will be notified of the tentative exceptions and adjustments within the above twenty-four (24) month period. The twenty-four (24) month period is intended only as a limitation of time for making adjustments and does not limit the time for payment of such amounts. In the event that a review performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, MDOT will promptly submit to the Municipality a Notice of Review Results and a copy of the Review Report, which may supplement or modify any tentative findings communicated to the Municipality at the completion of a review.

- B. Within sixty (60) days after the date of the Notice of Review Results, the Municipality will submit to MDOT a written response, hereinafter referred to as the "Response", to the Notice of Review Results indicating one of the following options:
1. The Municipality concurs with the Notice of Review Results and will either repay the amount of any overpayment to MDOT and/or be reimbursed the amount of any underpayment by MDOT.
  2. The Municipality does not concur with Notice of Review Results. The "Response" will explain the nature and basis for any disagreement as to a disallowed item of expense, and/or,
  3. The "Response" will include a written explanation as to any questioned item of expense. The "RESPONSE" will be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned item of expense. Where the documentation is voluminous, the Municipality may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the Contract.
  4. The Municipality agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to make a final decision to either allow or disallow any items of questioned cost.

MDOT will review submitted RESPONSE and attached documentation from the Municipality. MDOT will reply in writing acknowledging receipt of the Municipality RESPONSE. The submitted RESPONSE and attached documentation from the Municipality will be referred to the MDOT Appeal Panel. See Section 26, "Dispute Resolution Process".

## SECTION 26: DISPUTE RESOLUTION PROCESS

### A. Contract Disputes

For review disputes refer to Section 26 (B) below, all other disputes between the parties shall be resolved under the terms of this section. It is the intent that each party may communicate concerns relative to the contract and resolve any issues as they arise. After a contract issue has been resolved, a summary of the agreed upon resolution shall be jointly drafted and distributed. Some issues may require ongoing communication to resolve and may become an item for negotiation during the next review and renegotiation of the Contract.

If the parties are unable to resolve any dispute, the parties must meet with the Engineer of TSMO or designee. The following are steps to resolve the dispute without the need for formal legal proceedings:

- 1) The representative of the Municipality and MDOT must meet as often as the parties reasonably deem necessary to gather and furnish to each other all information with respect to the matter at issue which the parties believe to be appropriate and germane in connection with the dispute. The representatives shall discuss the problem and negotiate in good faith in an effort to resolve the dispute without the necessity of any legal proceeding.
- 2) During negotiations, all reasonable requests made by one party to another for non-privileged information reasonably related to the Contract shall be honored in order that each of the parties may be fully advised of the other's position.
- 3) The specific format for the discussions shall be left to the discretion of the designated Municipality and MDOT representatives but may include the preparation of agreed upon statement of fact or written statements of position.
- 4) Statements made by the Municipality or MDOT during Dispute Resolution may not be introduced as evidence by either party in any judicial action related to or under this Contract.
- 5) In cases where disputes have not been resolved, any remaining issues will be referred to the MDOT Appeal Panel which consists of four Bureau Directors, three of which will constitute a quorum.



- 6) Every effort will be made to complete this process within 90 calendar days by both parties.

**B. Review Disputes**

For review disputes the submitted "Response" and attached documentation from the Municipality will be referred to the MDOT Appeal Panel. The Appeal Panel consists of four Bureau Directors, three of which will constitute a quorum.

- 1) MDOT will provide the Municipality with an opportunity to appear before the Appeal Panel to explain and support their Response.
- 2) After an Appeal Panel written decision, the Municipality will either accept the decision or file a lawsuit in a court of proper jurisdiction to contest MDOT's decision. The filing of a lawsuit must be initiated by the Municipality within thirty (30) days of the receipt of the Appeal Panel's written decision. MDOT will not withhold or offset the funds in dispute if the Municipality files a lawsuit in a court of proper jurisdiction.
- 3) If the Municipality fails to repay an overpayment or reach an agreement with MDOT on a repayment schedule within the thirty (30) day period, the Municipality agrees that MDOT will deduct all or a portion of an overpayment from any funds due the Municipality by MDOT under the terms of this Contract.
- 4) Every effort will be made to complete this process within 60 calendar days by both parties.

This section shall not be construed to prevent either party from initiating, and a party is authorized to initiate, an action for breach of this Contract or for any other relief allowed by law earlier to avoid the expiration of any applicable limitations period, to preserve a superior position with respect to the other party, or under Injunctive Relief below. If a dispute is not resolved through the Dispute Resolution Process, either party may initiate an action for breach of this Contract, or any other relief allowed by law in a court of proper jurisdiction. Time periods may be extended if agreed upon by both parties.

**Injunctive Relief**

The only circumstance in which disputes between MDOT and the Municipality shall not be subject to the provisions of this Dispute Resolution Process is when a party makes a good faith determination that it will suffer irreparable harm due to a breach of the terms of the Contract by the other party and that a temporary restraining order or other immediate injunctive relief is the only adequate remedy.

Each party agrees to continue performing its obligations under the Contract while a dispute is being resolved except to the extent the issue in dispute precludes performance (dispute over payment must not be deemed to preclude performance) and without limiting either party's right to terminate the Contract as provided in Section 28.

**SECTION 27: TERM OF CONTRACT**

This Contract will be in effect from October 1, 2024 through September 30, 2029.

**SECTION 28: CONTRACT TERMINATION OR EXPIRATION**

- A. For convenience, MDOT may terminate this Contract by providing written notice to the Municipality at least two (2) years prior to the beginning of the Contract year to which the termination, applies.

The Municipality may terminate this Contract by providing written notice to MDOT at least two (2) years prior to the beginning of the Contract year to which the termination applies.

In the event either party provides notice of an intent to terminate the Contract as provided in this subsection, the Contract shall terminate at the beginning of the Contract year (October 1), two years following the date of the notice. For greater clarity, the parties do not intend for the Contract to terminate as of the date of the notice. Notwithstanding any other provision to the contrary, if a party provides notice of its intent to terminate the Contract as provided in this subsection and the Contract will expire before the two-year notice period has lapsed, the parties agree that the Contract shall be automatically renewed and continue in full force and effect until October 1, two years following the date of the notice.

- B. If a new Contract has not been executed by the parties within 120 days following the expiration of this Contract, this Contract shall be deemed automatically renewed as of the date of expiration and continue in full force and effect for two years following such date. After those two years have lapsed, the Contract shall be deemed terminated.
- C. Notwithstanding any provision of this Contract to the contrary, upon termination of this Contract "for cause", the Municipality must, for a period of time specified by MDOT (not to exceed 90 calendar days), provide all reasonable transition assistance requested by MDOT, to allow for the terminated portion of the Contract Activities to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Contract Activities to MDOT or its designees. This Contract will automatically be extended through the end of the transition period.

**SECTION 29: STATE OF MICHIGAN ADMINISTRATIVE BOARD RESOLUTION**

The provisions of the State Administrative Board Resolution 2017-2, April 25, 2017, are set forth in Appendix D, attached hereto and made a part hereof.

**SECTION 30: CONTRACTUAL INTERPRETATION**

All capitalized words and phrases used in this Contract have the meaning set forth in Appendix A.

All words and phrases not specifically defined in Appendix A shall be construed and understood according to the ordinary meaning of the words used, but technical words and phrases shall have the meanings set forth in MDOT's publications, manuals, advisories, or guides, as applicable. If no MDOT publication, manual, advisory or guide is applicable, such technical words shall be construed and understood according to the usual and accepted meaning used in the industry or field to which they relate and any words or phrases that have a specialized meaning in the law, shall be construed and understood according to such specialized meaning.



**SECTION 31: AUTHORIZED SIGNATURE**

This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized official of the Municipality and of MDOT and upon adoption of a resolution approving said Contract and authorizing the signature thereto of the respective official of the Municipality, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

MUNICIPALITY

BY: \_\_\_\_\_  
TITLE:

MICHIGAN DEPARTMENT OF TRANSPORTATION

BY: \_\_\_\_\_  
TITLE: MDOT Director





## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪  
WWW.CI.OWOSSO.MI.US

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DATE: July 17, 2024  
TO: Mayor Teich and the Owosso City Council  
FROM: Tanya Buckelew, Planning & Building Director  
SUBJECT: Adult Use Recreational Grow Facility

### **RECOMMENDATION:**

Recommend approval of the transfer of the Adult Use Recreational Grow License from Zayna Enterprises LLC to Gary Omell for the approved facility location at 1455 Industrial Drive.

### **BACKGROUND:**

Zayna Enterprises LLC has been operating the Adult Use Recreational Grow Facility at 1455 Industrial Drive since April of 2022.

Ordinance No. 817 and 818 were amended in May of 2021 to allow the transfer of Recreational Marihuana Establishment Licenses with City Council approval.

### **FISCAL IMPACTS:**

The City will receive a \$5,000 license transfer application fee, plus the continued \$5,000 annual license fee.



**RESOLUTION NO.**

**AUTHORIZATION TO TRANSFER THE ADULT USE GROW LICENSE FROM  
ZAYNA ENTERPRISES, LLC to GARY OMELL**

WHEREAS, Zayna Enterprises, LLC has been operating an Adult Use Recreational Grow Facility at 1455 Industrial Drive, Owosso since March of 2022; and

WHEREAS, City of Owosso Ordinance Nos. 817-818 were amended in May of 2021 to allow the transfer of Recreational Marijuana Establishment Licenses with the approval of City Council; and

WHEREAS, Zayna Enterprises, LLC desires to sell the business and the Adult Use Recreational Grow Facility to Gary Omell; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary, and in the public interest to transfer the Adult Use Recreational Grow Facility License from Zayna Enterprises, LLC to Gary Omell.

7-12-2024

1455 Industrial Drive P2024-005



301 W. MAIN, OWOSSO, MICHIGAN 48867 (989) 725-0540

MARIHUANA LICENSE AMENDMENT APPLICATION

Table with 2 columns: TYPE OF AMENDMENT, FEE. Rows include Change of Ownership (\$5,000), Purchasing a Business (\$5,000), and Change of Location (\$5,000).

CHANGE OF OWNERSHIP:

Entity Name:

Assumed Name (if applicable):

Change of Ownership Filing Date:

Explanation of Change Requested:

Indicate specifically the changes you want to make. Include all individuals and entities being added or removed.

Submit documentation related to the Change of Ownership

PURCHASING A BUSINESS:

Entity Name making purchase: Gary Omell

Assumed Name (if applicable): -

Entity Name being purchased: Zayna Enterprises LLC

Purchase Date: May 31, 2024 - closing TBD after Government approval

Will this purchase be an entity purchase and/or asset purchase? An entity purchase includes items such as: name or FEIN.

An asset purchase includes items such as: real estate, facility fixtures, inventory, etc.

Entity Purchase       Asset Purchase       Entity & Asset Purchase

✓ Submit documentation related to Purchasing A Business

✓ Submit new Ownership Prequalification

✓ Submit new Ownership License

### CHANGE OF LOCATION:

Entity Name:

Assumed Name (if applicable):

Current Physical Address:

New Physical Address:

Reason for Change of Location:

✓ Submit documentation related to Change of Location (deed or lease agreement)

Person Completing Form:

Gary Omell - Purchaser

Name (First, Middle, Last):

Gary Robert Omell

Affiliation with Entity:

Purchaser

Email Address:

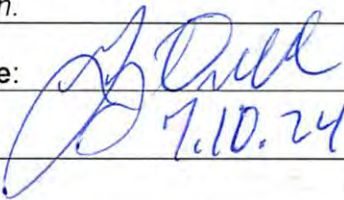
gary @ RedLioncap.com

Phone:

248-520-9331

I attest the information I provided on this form is true and accurate and that I will comply with the requirements of the Medical Marihuana Facilities Licensing Act (MMFLA) and/or Michigan Regulation and Taxation of Marihuana Act (MRTMA) and associated rules. I understand that falsified or fraudulent information could subject the licensee to disciplinary action as provided in the MMFLA, MRTMA, and associated rules, up to and including license revocation.

Signature:



Date:

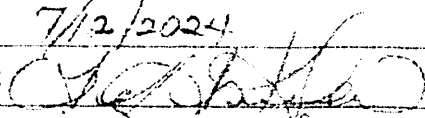
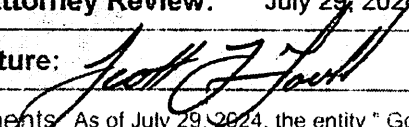
7.10.24



FOR DEPARTMENT USE ONLY

Date Received: 7/2/2024	
Staff Signature: 	
Comments: No issues with purchase	
City Manager Review:	
Signature: 	Date: 7-24-24
Comments: No issues	
City Attorney Review:	
Signature:	Date:
Comments:	
City Council Review:	
Date of Meeting: 8/5/2024	
Comments/Motion:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied

FOR DEPARTMENT USE ONLY

Date Received: 7/2/2024	
Staff Signature: 	
Comments: No issues with purchase	
City Manager Review:	
Signature:	Date:
Comments:	
City Attorney Review: July 29, 2024	
Signature: 	Date: 7/29/2024
Comments: As of July 29, 2024, the entity "Go Mound One, LLC" is in good standing with the State of Michigan, however, it has not filed its 2024 Annual Statement and currently is delinquent. No issue otherwise, clear to proceed.	
City Council Review:	Date of Meeting:
Comments/Motion:	
Approved	Denied



## MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: July 24, 2024  
TO: Owosso City Council  
FROM: Brad Barrett, Finance Director  
SUBJECT: Monthly Financial Report – June 2024

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

*During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....*

A revenue and expenditure report and cash summary report is included for the period ending June 30, 2024.

Due to the month of June being the end of the fiscal year for the city, this report will change with end of the year entries that will be occurring over the next two months.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1<sup>st</sup>.)

FISCAL IMPACTS:

None.

**Document originated by:**

Revenue and Expenditure Report for City of Owosso – Period ending 06-30-2024  
Cash Summary by Account for City of Owosso – 06-01-2024– 06-30-2024

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,748,866.00	3,749,188.00	0.00	3,749,188.10	(0.10)	100.00
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,732.00	4,051.00	0.00	4,050.73	0.27	99.99
101-000-404.000	PA 298 OF 1917	295,374.00	297,093.00	0.00	297,092.71	0.29	100.00
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	1,079.00	1,200.00	4,493.31	5,693.67	(4,493.67)	474.47
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	(278.00)	1,111.50	(111.50)	111.15
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	14,082.00	15,083.00	0.00	15,083.03	(0.03)	100.00
101-000-439.000	MARIJUANA TAX DISTR.	207,000.00	240,563.00	0.00	240,563.08	(0.08)	100.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	17,465.00	26,750.00	0.00	26,749.81	0.19	100.00
101-000-447.000	ADMINISTRATION FEES	102,017.00	157,572.00	0.00	157,571.77	0.23	100.00
101-000-476.000	LIQUOR LICENSES	10,500.00	16,347.00	0.00	16,347.10	(0.10)	100.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	93,168.00	80,000.00	0.00	60,132.51	19,867.49	75.17
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	120.00	630.00	370.00	63.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	10.00	370.00	130.00	74.00
101-000-502.000	GRANT-FEDERAL	850,000.00	39,500.00	0.00	39,500.00	0.00	100.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	6,691.00	2,971.97	9,662.50	(2,971.50)	144.41
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	2,250.00	0.00	2,250.00	0.00	100.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	200,000.00	200,000.00	8,316.91	30,340.46	169,659.54	15.17
101-000-502.100-DOJ-SRTBWC	FEDERAL GRANT - DEPT OF JUSTICE	0.00	7,464.00	0.00	7,463.63	0.37	100.00
101-000-540.000	STATE SOURCES	2,100.00	6,765.00	33,708.63	40,473.77	(33,708.77)	598.28
101-000-540.531	LOCAL GRANT	0.00	6,207.00	0.00	6,207.02	(0.02)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	34,000.00	177,202.00	0.00	177,201.91	0.09	100.00
101-000-574.000	REVENUE SHARING	1,611,431.00	1,611,431.00	244,167.00	1,339,888.00	271,543.00	83.15
101-000-574.050	REVENUE SHARING - STATUTORY	528,144.00	528,144.00	83,507.00	402,495.00	125,649.00	76.21
101-000-605.200	CHARGE FOR SERVICES RENDERED	132,400.00	14,750.00	5,367.11	18,886.40	(4,136.40)	128.04
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	135.00	1,066.43	(66.43)	106.64
101-000-605.300	FIRE SERVICES	3,000.00	7,250.00	1,000.00	8,250.00	(1,000.00)	113.79
101-000-605.301	POLICE DEPARTMENT SERVICES	0.00	245,000.00	62,961.20	251,697.50	(6,697.50)	102.73
101-000-605.336	AMBULANCE SERVICES - TWP	0.00	78,867.00	0.00	78,866.70	0.30	100.00
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	0.00	3,200.00	0.00	3,200.00	0.00	100.00
101-000-628.000	RENTAL REGISTRATION	1,500.00	0.00	0.00	0.00	0.00	0.00
101-000-638.000	AMBULANCE CHARGES	325,379.00	376,782.00	(31,775.41)	313,608.38	63,173.62	83.23
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,533.00	3,818.00	1,050.00	4,550.00	(732.00)	119.17
101-000-638.100	AMBULANCE MILEAGE CHARGES	149,744.00	155,265.00	4,751.89	147,078.09	8,186.91	94.73
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	381,012.00	475,721.00	18,038.40	454,116.26	21,604.74	95.46
101-000-642.000	CHARGE FOR SERVICES - SALES	3,870.00	3,000.00	400.00	3,280.00	(280.00)	109.33
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	840.00	1,680.00	0.00	100.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	1,025.34	10,556.53	(556.53)	105.57
101-000-657.100	PARKING VIOLATIONS	1,000.00	8,500.00	24,970.00	33,090.00	(24,590.00)	389.29
101-000-665.000	INTEREST INCOME	50,000.00	386,563.00	34,486.37	392,129.91	(5,566.91)	101.44
101-000-665.100	MERS INTEREST INCOME	10.00	464.00	0.78	425.86	38.14	91.78
101-000-665.200	ICMA INTEREST INCOME	10.00	0.00	0.00	0.00	0.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	500.00	0.00	100.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	6,397.00	3,452.00	6,397.00	0.00	100.00
101-000-675.000	MISCELLANEOUS	20,000.00	90,000.00	1,005.00	86,681.89	3,318.11	96.31
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	199,752.00	227,664.00	56,829.00	227,432.00	232.00	99.90
101-000-676.254	FUND 254 ADMIN CHARGE BACK	0.00	2,955.00	5,369.55	8,324.95	(5,369.95)	281.72
101-000-676.300	CITY UTILITIES ADMIN REIMB	835,156.00	836,941.00	214,326.96	826,076.12	10,864.88	98.70
101-000-676.400	DDA TIF CHARGE BACK	15,453.00	75,732.00	0.00	75,732.19	(0.19)	100.00
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	199,870.00	199,870.00	82,451.64	202,080.84	(2,210.84)	101.11
101-000-676.600	BRA ADMIN FEES	0.00	6,451.00	0.00	6,450.52	0.48	99.99
101-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	53,951.07	41,693.96	(41,693.96)	100.00



PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,874.00	74,386.25	88,874.24	(0.24)	100.00
101-000-696.000	BOND PROCEEDS	0.00	16,923.00	0.00	16,922.76	0.24	100.00
101-000-699.287	ARPA TRANSFER IN	0.00	150,300.00	0.00	150,300.00	0.00	100.00
TOTAL REVENUES		10,153,327.00	10,650,468.00	992,038.97	10,090,014.83	560,453.17	94.74
Expenditures							
101	CITY COUNCIL	5,560.00	8,060.00	5,649.49	11,736.30	(3,676.30)	145.61
171	CITY MANAGER	294,181.00	336,579.00	33,677.06	333,333.44	3,245.56	99.04
201	FINANCE	242,732.00	243,945.00	22,640.85	221,218.74	22,726.26	90.68
210	CITY ATTORNEY	120,000.00	121,000.00	8,342.76	101,918.49	19,081.51	84.23
215	CLERK	292,291.00	280,940.00	24,364.00	265,929.58	15,010.42	94.66
228	INFORMATION & TECHNOLOGY	294,655.00	294,655.00	26,052.47	236,449.71	58,205.29	80.25
253	TREASURY	180,703.00	233,555.00	21,732.59	216,222.88	17,332.12	92.58
257	ASSESSING	214,803.00	214,442.00	18,399.17	202,906.08	11,535.92	94.62
261	GENERAL ADMIN	354,925.00	386,302.00	9,062.34	355,002.32	31,299.68	91.90
262	ELECTION	0.00	74,605.00	9,621.91	73,168.51	1,436.49	98.07
265	BUILDING & GROUNDS	199,985.00	205,023.00	16,740.66	144,589.66	60,433.34	70.52
270	HUMAN RESOURCES	218,345.00	218,945.00	25,495.33	209,184.97	9,760.03	95.54
301	POLICE	3,019,525.00	3,251,502.00	342,377.24	3,057,488.42	194,013.58	94.03
336	FIRE	3,120,374.00	3,277,192.00	242,856.89	2,441,283.28	835,908.72	74.49
371	BUILDING AND SAFETY	29,880.00	29,880.00	2,912.44	29,841.93	38.07	99.87
441	PUBLIC WORKS	616,753.00	662,195.00	94,691.09	613,669.67	48,525.33	92.67
528	LEAF AND BRUSH COLLECTION	299,315.00	331,898.00	27,443.68	284,813.58	47,084.42	85.81
585	PARKING	37,444.00	72,304.00	1,772.28	66,630.80	5,673.20	92.15
720	COMMUNITY DEVELOPMENT	80,376.00	199,067.00	9,460.34	55,235.53	143,831.47	27.75
751	PARKS	421,956.00	573,348.00	188,272.76	480,580.40	92,767.60	83.82
966	TRANSFERS OUT	81,921.00	70,931.00	14,080.74	70,341.56	589.44	99.17
TOTAL EXPENDITURES		10,125,724.00	11,086,368.00	1,145,646.09	9,471,545.85	1,614,822.15	85.43
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,153,327.00	10,650,468.00	992,038.97	10,090,014.83	560,453.17	94.74
TOTAL EXPENDITURES		10,125,724.00	11,086,368.00	1,145,646.09	9,471,545.85	1,614,822.15	85.43
NET OF REVENUES & EXPENDITURES		27,603.00	(435,900.00)	(153,607.12)	618,468.98	(1,054,368.98)	141.88

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	692,500.00	692,500.00	122,221.20	429,865.57	262,634.43	62.07
202-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	8,899.00	76,722.50	85,621.25	(76,722.25)	962.14
202-000-540.000	STATE SOURCES	45,000.00	21,375.00	0.00	21,375.10	(0.10)	100.00
202-000-540.000-MDOT-TRAIL	STATE SOURCES	0.00	250,000.00	24,037.00	24,037.00	225,963.00	9.61
202-000-541.000	TRUNKLINE MAINTENANCE	41,585.00	42,948.00	10,712.38	34,312.49	8,635.51	79.89
202-000-542.000	GAS & WEIGHT TAX	1,461,387.00	1,461,387.00	354,310.57	1,518,769.68	(57,382.68)	103.93
202-000-581.000	CONTRIBUTION FROM TOWNSHIP	0.00	102,831.00	0.00	102,831.04	(0.04)	100.00
202-000-665.000	INTEREST INCOME	10,000.00	150,000.00	20,957.97	160,902.74	(10,902.74)	107.27
202-000-675.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	(500.00)	100.00
202-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	124,570.09	124,056.45	(124,056.45)	100.00
TOTAL REVENUES		2,250,472.00	2,729,940.00	734,031.71	2,502,271.32	227,668.68	91.66
Expenditures							
451	CONSTRUCTION	1,956,250.00	2,200,250.00	138,211.05	1,323,561.19	876,688.81	60.16
463	STREET MAINTENANCE	516,594.00	535,792.00	165,211.83	414,419.18	121,372.82	77.35
473	BRIDGE MAINTENANCE	100,500.00	166,128.00	110,861.29	165,438.73	689.27	99.59
474	TRAFFIC SERVICES-MAINTENANCE	16,750.00	17,356.00	553.46	16,565.31	790.69	95.44
478	SNOW & ICE CONTROL	169,048.00	171,265.00	4,701.03	106,481.75	64,783.25	62.17
480	TREE TRIMMING	76,239.00	86,453.00	19,629.81	70,849.21	15,603.79	81.95
482	ADMINISTRATION & ENGINEERING	208,153.00	214,664.00	66,737.10	214,908.90	(244.90)	100.11
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	87,500.00	350,000.00	0.00	100.00
486	TRUNKLINE SURFACE MAINTENANCE	200.00	3,950.00	3,263.61	6,260.08	(2,310.08)	158.48
488	TRUNKLINE SWEEPING & FLUSHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	1,000.00	0.00	419.89	580.11	41.99
491	TRUNKLINE STORM DRAIN, CURBS	1,000.00	900.00	0.00	0.00	900.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	400.00	718.00	0.00	212.86	505.14	29.65
494	TRUNKLINE TRAFFIC SIGNS	100.00	760.00	12.27	453.46	306.54	59.67
497	TRUNKLINE SNOW & ICE CONTROL	8,000.00	22,200.00	0.00	17,266.67	4,933.33	77.78
TOTAL EXPENDITURES		3,405,434.00	3,773,436.00	596,681.45	2,686,837.23	1,086,598.77	71.20
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,250,472.00	2,729,940.00	734,031.71	2,502,271.32	227,668.68	91.66
TOTAL EXPENDITURES		3,405,434.00	3,773,436.00	596,681.45	2,686,837.23	1,086,598.77	71.20
NET OF REVENUES & EXPENDITURES		(1,154,962.00)	(1,043,496.00)	137,350.26	(184,565.91)	(858,930.09)	17.69

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	8,899.00	76,722.50	85,621.25	(76,722.25)	962.14
203-000-540.000	STATE SOURCES	15,000.00	41,493.00	0.00	41,492.83	0.17	100.00
203-000-542.000	GAS & WEIGHT TAX	537,320.00	537,320.00	130,474.11	502,053.98	35,266.02	93.44
203-000-665.000	INTEREST INCOME	5,000.00	40,000.00	4,635.37	41,384.71	(1,384.71)	103.46
203-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	104,404.01	104,404.01	(104,404.01)	100.00
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	87,500.00	350,000.00	0.00	100.00
TOTAL REVENUES		1,082,320.00	1,152,712.00	403,735.99	1,124,956.78	27,755.22	97.59
Expenditures							
451	CONSTRUCTION	535,250.00	714,748.00	21.90	645,961.30	68,786.70	90.38
463	STREET MAINTENANCE	612,287.00	634,278.00	174,107.20	537,594.23	96,683.77	84.76
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	29.37	761.04	738.96	50.74
478	SNOW & ICE CONTROL	71,592.00	72,578.00	2,089.40	48,168.65	24,409.35	66.37
480	TREE TRIMMING	125,669.00	128,547.00	18,628.72	105,896.64	22,650.36	82.38
482	ADMINISTRATION & ENGINEERING	116,047.00	122,861.00	28,665.70	114,287.94	8,573.06	93.02
TOTAL EXPENDITURES		1,462,345.00	1,674,512.00	223,542.29	1,452,669.80	221,842.20	86.75
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,082,320.00	1,152,712.00	403,735.99	1,124,956.78	27,755.22	97.59
TOTAL EXPENDITURES		1,462,345.00	1,674,512.00	223,542.29	1,452,669.80	221,842.20	86.75
NET OF REVENUES & EXPENDITURES		(380,025.00)	(521,800.00)	180,193.70	(327,713.02)	(194,086.98)	62.80

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	0.00	(35.95)	35.95	100.00
208-000-665.000	INTEREST INCOME	0.00	2,000.00	136.42	1,803.89	196.11	90.19
208-000-674.100	PRIVATE DONATIONS	0.00	8,050.00	0.00	8,045.97	4.03	99.95
TOTAL REVENUES		0.00	10,050.00	136.42	9,813.91	236.09	97.65
Expenditures							
751	PARKS	0.00	26,016.00	1,814.97	14,429.91	11,586.09	55.47
TOTAL EXPENDITURES		0.00	26,016.00	1,814.97	14,429.91	11,586.09	55.47
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		0.00	10,050.00	136.42	9,813.91	236.09	97.65
TOTAL EXPENDITURES		0.00	26,016.00	1,814.97	14,429.91	11,586.09	55.47
NET OF REVENUES & EXPENDITURES		0.00	(15,966.00)	(1,678.55)	(4,616.00)	(11,350.00)	28.91

PERIOD ENDING 06/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	0.00	175.70	74.30	70.28
239-000-665.000	INTEREST INCOME	5,000.00	20,000.00	3,070.94	21,139.19	(1,139.19)	105.70
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	(41,858.51)	0.00	0.00	0.00
239-000-670.100	LOAN INTEREST	20,000.00	14,600.00	1,472.09	15,059.46	(459.46)	103.15
239-000-675.100	RECOVERY OF BAD DEBTS	0.00	2,042.00	0.00	2,042.00	0.00	100.00
TOTAL REVENUES		25,250.00	36,892.00	(37,315.48)	38,416.35	(1,524.35)	104.13
Expenditures							
200	GEN SERVICES	1,130.00	43,971.00	0.00	43,810.71	160.29	99.64
TOTAL EXPENDITURES		1,130.00	43,971.00	0.00	43,810.71	160.29	99.64
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	36,892.00	(37,315.48)	38,416.35	(1,524.35)	104.13
TOTAL EXPENDITURES		1,130.00	43,971.00	0.00	43,810.71	160.29	99.64
NET OF REVENUES & EXPENDITURES		24,120.00	(7,079.00)	(37,315.48)	(5,394.36)	(1,684.64)	76.20

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	128,996.00	128,132.00	0.00	128,132.16	(0.16)	100.00	
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	0.00	10.00	0.00	10.29	(0.29)	102.90	
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	6,010.00	0.00	6,009.59	0.41	99.99	
243-000-665.000	INTEREST INCOME	100.00	75.00	8.67	76.87	(1.87)	102.49	
TOTAL REVENUES		129,096.00	134,227.00	8.67	134,228.91	(1.91)	100.00	
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,058.00	0.00	1,057.64	0.36	99.97	
964	TAX REIMBURSEMENTS	127,996.00	133,142.00	133,141.75	133,141.75	0.25	100.00	
TOTAL EXPENDITURES		128,996.00	134,200.00	133,141.75	134,199.39	0.61	100.00	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		129,096.00	134,227.00	8.67	134,228.91	(1.91)	100.00	
TOTAL EXPENDITURES		128,996.00	134,200.00	133,141.75	134,199.39	0.61	100.00	
NET OF REVENUES & EXPENDITURES		100.00	27.00	(133,133.08)	29.52	(2.52)	109.33	

PERIOD ENDING 06/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	35,926.00	33,008.00	0.00	33,008.19	(0.19)	100.00
248-000-402.100	TIF	220,053.00	218,644.00	0.00	218,643.76	0.24	100.00
248-000-540.000	STATE SOURCES	0.00	6,760.00	0.00	6,759.85	0.15	100.00
248-000-540.000-MATCHMAIN2	STATE SOURCES	0.00	25,000.00	0.00	25,000.00	0.00	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	5,436.00	24,228.00	0.00	24,228.43	(0.43)	100.00
248-000-665.000	INTEREST INCOME	500.00	6,340.00	488.86	6,270.25	69.75	98.90
248-000-670.000	LOAN PRINCIPAL	4,312.00	0.00	0.00	0.00	0.00	0.00
248-000-670.100	LOAN INTEREST	1,844.00	1,844.00	139.15	1,790.58	53.42	97.10
248-000-674.400	INCOME-PROMOTION	25,000.00	15,687.00	0.00	15,687.01	(0.01)	100.00
248-000-674.700	EV STATION REVENUE	1,620.00	5,326.00	1,286.13	6,278.58	(952.58)	117.89
248-000-675.000	MISCELLANEOUS	0.00	47.00	0.00	46.84	0.16	99.66
248-000-699.101	TRANSFERS FROM GENERAL FUND	33,921.00	33,921.00	9,080.74	33,331.93	589.07	98.26
TOTAL REVENUES		328,612.00	370,805.00	10,994.88	371,045.42	(240.42)	100.06
Expenditures							
200	GEN SERVICES	159,632.00	214,037.00	45,317.28	179,751.11	34,285.89	83.98
261	GENERAL ADMIN	84,802.00	86,119.00	8,048.64	78,378.38	7,740.62	91.01
704	ORGANIZATION	3,000.00	700.00	156.95	307.55	392.45	43.94
705	PROMOTION	18,766.00	17,505.00	170.74	13,682.82	3,822.18	78.17
706	DESIGN	7,000.00	7,000.00	3,286.10	6,849.29	150.71	97.85
707	ECONOMIC VITALITY	0.00	30,333.00	74.70	30,256.44	76.56	99.75
905	DEBT SERVICE	70,236.00	22,065.00	0.00	22,056.26	8.74	99.96
TOTAL EXPENDITURES		343,436.00	377,759.00	57,054.41	331,281.85	46,477.15	87.70
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		328,612.00	370,805.00	10,994.88	371,045.42	(240.42)	100.06
TOTAL EXPENDITURES		343,436.00	377,759.00	57,054.41	331,281.85	46,477.15	87.70
NET OF REVENUES & EXPENDITURES		(14,824.00)	(6,954.00)	(46,059.53)	39,763.57	(46,717.57)	571.81



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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING INSPECTION FUND								
Revenues								
249-000-476.100	MARIJUANA LICENSE FEE	80,000.00	55,000.00	0.00	55,000.00	0.00		100.00
249-000-490.000	PERMITS-BUILDING	106,000.00	103,000.00	(771.07)	93,561.12	9,438.88		90.84
249-000-490.100	PERMITS-ELECTRICAL	27,000.00	31,200.00	(721.95)	27,828.05	3,371.95		89.19
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	60,000.00	64,750.00	561.72	59,911.72	4,838.28		92.53
249-000-628.000	RENTAL REGISTRATION	70,000.00	60,500.00	450.00	60,950.00	(450.00)		100.74
249-000-665.000	INTEREST INCOME	1,000.00	9,000.00	691.44	9,105.46	(105.46)		101.17
249-000-675.000	MISCELLANEOUS	0.00	25.00	0.00	25.00	0.00		100.00
TOTAL REVENUES		344,000.00	323,475.00	210.14	306,381.35	17,093.65		94.72
Expenditures								
200	GEN SERVICES	106,752.00	109,953.00	7,821.01	98,396.89	11,556.11		89.49
371	BUILDING AND SAFETY	156,563.00	158,661.00	25,519.05	142,581.21	16,079.79		89.87
TOTAL EXPENDITURES		263,315.00	268,614.00	33,340.06	240,978.10	27,635.90		89.71
Fund 249 - BUILDING INSPECTION FUND:								
TOTAL REVENUES		344,000.00	323,475.00	210.14	306,381.35	17,093.65		94.72
TOTAL EXPENDITURES		263,315.00	268,614.00	33,340.06	240,978.10	27,635.90		89.71
NET OF REVENUES & EXPENDITURES		80,685.00	54,861.00	(33,129.92)	65,403.25	(10,542.25)		119.22

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 254 - HOUSING & REDEVELOPMENT								
Revenues								
254-000-502.400	GRANT-MSHDA:HO	105,000.00	0.00	0.00	0.00	0.00	0.00	0.00
254-000-502.550	GRANT - MSHDA: NEP	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00
254-000-540.000-114116MAIN	STATE SOURCES	0.00	712,192.00	352,528.89	711,775.49	416.51	99.94	
254-000-540.000-MSHDANEP23	STATE SOURCES	0.00	74,910.00	0.00	74,910.45	(0.45)	100.00	
254-000-540.000-MSHDANEP24	STATE SOURCES	0.00	30,000.00	0.00	0.00	30,000.00	0.00	
254-000-540.000-MSHDMIHOPE	STATE SOURCES	0.00	51,585.00	56,764.60	108,349.35	(56,764.35)	210.04	
254-000-665.000	INTEREST INCOME	0.00	3,000.00	171.86	2,792.67	207.33	93.09	
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	515,060.00	156,655.63	503,121.71	11,938.29	97.68	
TOTAL REVENUES		180,000.00	1,386,747.00	566,120.98	1,400,949.67	(14,202.67)	101.02	
Expenditures								
200	GEN SERVICES	180,000.00	1,470,502.00	369,242.73	1,357,333.31	113,168.69	92.30	
TOTAL EXPENDITURES		180,000.00	1,470,502.00	369,242.73	1,357,333.31	113,168.69	92.30	
Fund 254 - HOUSING & REDEVELOPMENT:								
TOTAL REVENUES		180,000.00	1,386,747.00	566,120.98	1,400,949.67	(14,202.67)	101.02	
TOTAL EXPENDITURES		180,000.00	1,470,502.00	369,242.73	1,357,333.31	113,168.69	92.30	
NET OF REVENUES & EXPENDITURES		0.00	(83,755.00)	196,878.25	43,616.36	(127,371.36)	52.08	

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	46,953.00	48,717.00	0.00	48,717.18	(0.18)	100.00
TOTAL REVENUES		46,953.00	48,717.00	0.00	48,717.18	(0.18)	100.00
Expenditures							
721	PROFESSIONAL SERVICES	6,007.00	5,792.00	0.00	5,792.00	0.00	100.00
964	TAX REIMBURSEMENTS	40,946.00	42,710.00	0.00	42,710.18	(0.18)	100.00
TOTAL EXPENDITURES		46,953.00	48,502.00	0.00	48,502.18	(0.18)	100.00
<hr/>							
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		46,953.00	48,717.00	0.00	48,717.18	(0.18)	100.00
TOTAL EXPENDITURES		46,953.00	48,502.00	0.00	48,502.18	(0.18)	100.00
NET OF REVENUES & EXPENDITURES		0.00	215.00	0.00	215.00	0.00	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	199,180.00	198,943.00	0.00	198,942.90	0.10	100.00
TOTAL REVENUES		199,180.00	198,943.00	0.00	198,942.90	0.10	100.00
Expenditures							
721	PROFESSIONAL SERVICES	11,369.00	10,720.00	0.00	10,720.00	0.00	100.00
905	DEBT SERVICE	167,999.00	167,998.00	(137,709.72)	30,288.48	137,709.52	18.03
TOTAL EXPENDITURES		179,368.00	178,718.00	(137,709.72)	41,008.48	137,709.52	22.95
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		199,180.00	198,943.00	0.00	198,942.90	0.10	100.00
TOTAL EXPENDITURES		179,368.00	178,718.00	(137,709.72)	41,008.48	137,709.52	22.95
NET OF REVENUES & EXPENDITURES		19,812.00	20,225.00	137,709.72	157,934.42	(137,709.42)	780.89

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\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	4,267.00	4,262.00	0.00	4,262.07	(0.07)	100.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	559.00	0.00	558.86	0.14	99.97
273-000-665.000	INTEREST INCOME	100.00	1,800.00	228.39	2,030.73	(230.73)	112.82
TOTAL REVENUES		4,367.00	6,621.00	228.39	6,851.66	(230.66)	103.48
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	1,200.00	0.00	100.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	1,200.00	0.00	100.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		4,367.00	6,621.00	228.39	6,851.66	(230.66)	103.48
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	1,200.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		3,167.00	5,421.00	228.39	5,651.66	(230.66)	104.25

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
Revenues								
276-000-402.300	OBRA:TAX CAPTURE	11,278.00	11,264.00	0.00	11,264.35	(0.35)	100.00	
276-000-665.000	INTEREST INCOME	10.00	0.00	0.00	0.00	0.00	0.00	
276-000-674.200	DONATIONS	17,434.00	17,550.00	0.00	17,550.00	0.00	100.00	
TOTAL REVENUES		28,722.00	28,814.00	0.00	28,814.35	(0.35)	100.00	
Expenditures								
721	PROFESSIONAL SERVICES	550.00	4,237.00	138.44	4,375.44	(138.44)	103.27	
905	DEBT SERVICE	28,172.00	28,171.00	0.00	28,171.00	0.00	100.00	
TOTAL EXPENDITURES		28,722.00	32,408.00	138.44	32,546.44	(138.44)	100.43	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:								
TOTAL REVENUES		28,722.00	28,814.00	0.00	28,814.35	(0.35)	100.00	
TOTAL EXPENDITURES		28,722.00	32,408.00	138.44	32,546.44	(138.44)	100.43	
NET OF REVENUES & EXPENDITURES		0.00	(3,594.00)	(138.44)	(3,732.09)	138.09	103.84	



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	52,072.00	53,950.00	0.00	53,950.27	(0.27)	100.00	
TOTAL REVENUES		52,072.00	53,950.00	0.00	53,950.27	(0.27)	100.00	
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	3,809.00	0.00	3,808.50	0.50	99.99	
964	TAX REIMBURSEMENTS	0.00	49,977.00	49,978.00	49,978.00	(1.00)	100.00	
TOTAL EXPENDITURES		1,000.00	53,786.00	49,978.00	53,786.50	(0.50)	100.00	
<hr/>								
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		52,072.00	53,950.00	0.00	53,950.27	(0.27)	100.00	
TOTAL EXPENDITURES		1,000.00	53,786.00	49,978.00	53,786.50	(0.50)	100.00	
NET OF REVENUES & EXPENDITURES		51,072.00	164.00	(49,978.00)	163.77	0.23	99.86	

PERIOD ENDING 06/30/2024

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Revenues							
280-000-402.300	OBRA:TAX CAPTURE	512.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		512.00	0.00	0.00	0.00	0.00	0.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		512.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		512.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 06/30/2024

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
Revenues								
283-000-402.300	OBRA:TAX CAPTURE	15,005.00	14,987.00	0.00	14,986.95	0.05	100.00	
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	611.00	0.00	611.23	(0.23)	100.04	
TOTAL REVENUES		15,005.00	15,598.00	0.00	15,598.18	(0.18)	100.00	
Expenditures								
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	750.00	0.00	100.00	
905	DEBT SERVICE	22,407.00	19,392.00	(19,391.28)	0.00	19,392.00	0.00	
TOTAL EXPENDITURES		23,157.00	20,142.00	(19,391.28)	750.00	19,392.00	3.72	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:								
TOTAL REVENUES		15,005.00	15,598.00	0.00	15,598.18	(0.18)	100.00	
TOTAL EXPENDITURES		23,157.00	20,142.00	(19,391.28)	750.00	19,392.00	3.72	
NET OF REVENUES & EXPENDITURES		(8,152.00)	(4,544.00)	19,391.28	14,848.18	(19,392.18)	326.76	

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 284 - OPIOID SETTLEMENT FUND							
Revenues							
284-000-665.000	INTEREST INCOME	1,000.00	400.00	112.34	459.25	(59.25)	114.81
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	26,095.00	23,396.13	28,581.17	(2,486.17)	109.53
TOTAL REVENUES		1,000.00	26,495.00	23,508.47	29,040.42	(2,545.42)	109.61
Fund 284 - OPIOID SETTLEMENT FUND:							
TOTAL REVENUES		1,000.00	26,495.00	23,508.47	29,040.42	(2,545.42)	109.61
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	26,495.00	23,508.47	29,040.42	(2,545.42)	109.61

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT								
Revenues								
287-000-528.000	OTHER FEDERAL GRANTS	0.00	150,300.00	211,581.73	361,881.73	(211,581.73)		240.77
287-000-665.000	INTEREST INCOME	5,000.00	57,600.00	8,406.69	62,029.80	(4,429.80)		107.69
TOTAL REVENUES		5,000.00	207,900.00	219,988.42	423,911.53	(216,011.53)		203.90
Expenditures								
966	TRANSFERS OUT	1,100,000.00	1,287,873.00	211,581.73	361,881.73	925,991.27		28.10
TOTAL EXPENDITURES		1,100,000.00	1,287,873.00	211,581.73	361,881.73	925,991.27		28.10
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:								
TOTAL REVENUES		5,000.00	207,900.00	219,988.42	423,911.53	(216,011.53)		203.90
TOTAL EXPENDITURES		1,100,000.00	1,287,873.00	211,581.73	361,881.73	925,991.27		28.10
NET OF REVENUES & EXPENDITURES		(1,095,000.00)	(1,079,973.00)	8,406.69	62,029.80	(1,142,002.80)		5.74

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND								
Revenues								
297-000-540.000	STATE SOURCES	0.00	335.00	0.00	335.00	0.00	100.00	
297-000-643.000	SALES	2,500.00	4,000.00	1,218.00	4,792.00	(792.00)	119.80	
297-000-665.000	INTEREST INCOME	500.00	3,000.00	232.37	3,061.53	(61.53)	102.05	
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,010.00	1,066.00	0.00	1,066.00	0.00	100.00	
297-000-667.100	RENTAL INCOME	14,000.00	14,750.00	700.00	14,750.00	0.00	100.00	
297-000-674.100	PRIVATE DONATIONS	13,000.00	20,000.00	4,573.00	20,642.73	(642.73)	103.21	
297-000-674.200	DONATIONS	1,000.00	1,651.00	0.00	1,650.86	0.14	99.99	
297-000-699.101	TRASFERS FROM GENERAL FUND	20,000.00	20,000.00	5,000.00	20,000.00	0.00	100.00	
TOTAL REVENUES		52,010.00	64,802.00	11,723.37	66,298.12	(1,496.12)	102.31	
Expenditures								
797	HISTORICAL COMMISSION	25,958.00	28,977.00	2,352.79	23,349.20	5,627.80	80.58	
798	CASTLE	16,420.00	35,446.00	515.07	34,218.71	1,227.29	96.54	
799	GOULD HOUSE	8,817.00	15,228.00	1,485.94	13,986.01	1,241.99	91.84	
800	COMSTOCK/WOODARD	500.00	1,300.00	0.00	1,092.85	207.15	84.07	
TOTAL EXPENDITURES		51,695.00	80,951.00	4,353.80	72,646.77	8,304.23	89.74	
Fund 297 - HISTORICAL FUND:								
TOTAL REVENUES		52,010.00	64,802.00	11,723.37	66,298.12	(1,496.12)	102.31	
TOTAL EXPENDITURES		51,695.00	80,951.00	4,353.80	72,646.77	8,304.23	89.74	
NET OF REVENUES & EXPENDITURES		315.00	(16,149.00)	7,369.57	(6,348.65)	(9,800.35)	39.31	



REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)								
Revenues								
301-000-402.000	GENERAL PROPERTY TAX	782,750.00	649,788.00	677.55	650,465.99	(677.99)	100.10	
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	61,193.00	0.00	61,193.27	(0.27)	100.00	
301-000-665.000	INTEREST INCOME	5,000.00	276.00	0.00	276.07	(0.07)	100.03	
TOTAL REVENUES		<u>787,750.00</u>	<u>711,257.00</u>	<u>677.55</u>	<u>711,935.33</u>	<u>(678.33)</u>	<u>100.10</u>	
Expenditures								
905	DEBT SERVICE	782,750.00	782,750.00	0.00	782,750.00	0.00	100.00	
TOTAL EXPENDITURES		<u>782,750.00</u>	<u>782,750.00</u>	<u>0.00</u>	<u>782,750.00</u>	<u>0.00</u>	<u>100.00</u>	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):								
TOTAL REVENUES		787,750.00	711,257.00	677.55	711,935.33	(678.33)	100.10	
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	782,750.00	0.00	100.00	
NET OF REVENUES & EXPENDITURES		5,000.00	(71,493.00)	677.55	(70,814.67)	(678.33)	99.05	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET		NORM	(ABNORM)	NORM	(ABNORM)	
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY									
Revenues									
469-000-665.000	INTEREST INCOME	0.00	557.00	20.30	556.90		0.10		99.98
TOTAL REVENUES		<u>0.00</u>	<u>557.00</u>	<u>20.30</u>	<u>556.90</u>		<u>0.10</u>		<u>99.98</u>
Expenditures									
901	CAPITAL OUTLAY	0.00	12,182.00	0.00	12,182.43		(0.43)		100.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>12,182.00</u>	<u>0.00</u>	<u>12,182.43</u>		<u>(0.43)</u>		<u>100.00</u>
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:									
TOTAL REVENUES		0.00	557.00	20.30	556.90		0.10		99.98
TOTAL EXPENDITURES		0.00	12,182.00	0.00	12,182.43		(0.43)		100.00
NET OF REVENUES & EXPENDITURES		0.00	(11,625.00)	20.30	(11,625.53)		0.53		100.00

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CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Expenditures							
271	ADMINISTRATIVE	20,000.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	0.00	0.00	0.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(20,000.00)	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND								
Revenues								
588-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	0.00	(27.45)	27.45	100.00	
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	2,859.00	0.00	2,859.45	(0.45)	100.02	
588-000-665.000	INTEREST INCOME	1,000.00	10.00	8.21	16.27	(6.27)	162.70	
588-000-699.101	TRASFERS FROM GENERAL FUND	28,000.00	17,010.00	0.00	17,009.63	0.37	100.00	
TOTAL REVENUES		29,000.00	19,879.00	8.21	19,857.90	21.10	99.89	
Expenditures								
200	GEN SERVICES	89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
TOTAL EXPENDITURES		89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
Fund 588 - TRANSPORTATION FUND:								
TOTAL REVENUES		29,000.00	19,879.00	8.21	19,857.90	21.10	99.89	
TOTAL EXPENDITURES		89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
NET OF REVENUES & EXPENDITURES		(60,119.00)	(64,194.00)	8.21	(64,214.78)	20.78	100.03	

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND								
Revenues								
590-000-491.000	PERMITS	0.00	1,200.00	50.00	1,200.00	0.00		100.00
590-000-605.350	MATERIAL & SERVICE	0.00	2,000.00	0.00	2,000.00	0.00		100.00
590-000-607.200	WATER AND SEWER FEES	0.00	2,460.00	0.00	2,460.00	0.00		100.00
590-000-643.100	METERED SALES	3,229,118.00	3,229,118.00	831,877.42	3,078,475.85	150,642.15		95.33
590-000-644.000	PENALTIES - LATE CHARGES	41,727.00	57,375.00	(397.28)	57,374.82	0.18		100.00
590-000-665.000	INTEREST INCOME	10,000.00	83,000.00	9,692.51	85,889.29	(2,889.29)		103.48
590-000-675.000	MISCELLANEOUS	1,000.00	4,300.00	0.00	4,288.85	11.15		99.74
TOTAL REVENUES		3,281,845.00	3,379,453.00	841,222.65	3,231,688.81	147,764.19		95.63
Expenditures								
200	GEN SERVICES	2,092,248.00	2,260,393.00	254,178.36	2,236,202.76	24,190.24		98.93
549	SEWER OPERATIONS	234,137.00	303,736.00	16,801.68	176,053.89	127,682.11		57.96
901	CAPITAL OUTLAY	625,000.00	728,315.00	89,009.62	151,278.38	577,036.62		20.77
905	DEBT SERVICE	126,553.00	126,553.00	0.00	126,552.94	0.06		100.00
TOTAL EXPENDITURES		3,077,938.00	3,418,997.00	359,989.66	2,690,087.97	728,909.03		78.68
Fund 590 - SEWER FUND:								
TOTAL REVENUES		3,281,845.00	3,379,453.00	841,222.65	3,231,688.81	147,764.19		95.63
TOTAL EXPENDITURES		3,077,938.00	3,418,997.00	359,989.66	2,690,087.97	728,909.03		78.68
NET OF REVENUES & EXPENDITURES		203,907.00	(39,544.00)	481,232.99	541,600.84	(581,144.84)		1,369.62

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,000.00	1,870.00	50.00	1,890.00	(20.00)	101.07
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	9,000.00	0.00	8,952.05	47.95	99.47
591-000-502.000-DWRLF24-25	GRANT-FEDERAL	0.00	198,275.00	406,862.75	406,862.75	(208,587.75)	205.20
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	3,545,000.00	0.00	0.00	0.00	0.00	0.00
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	1,500,000.00	1,578,257.00	608,451.00	1,601,378.00	(23,121.00)	101.46
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	0.00	2,655,749.00	520,515.00	2,695,645.45	(39,896.45)	101.50
591-000-538.000-DWRLF24-25	CAPITAL CONTRIBUTION-FEDERAL	0.00	50,000.00	50,000.00	50,000.00	0.00	100.00
591-000-540.000-DWAMEGLE21	STATE SOURCES	180,000.00	165,115.00	0.00	165,114.68	0.32	100.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	771,783.00	771,783.00	193,070.43	783,255.91	(11,472.91)	101.49
591-000-605.350	MATERIAL & SERVICE	10,000.00	53,000.00	(4,995.51)	43,395.37	9,604.63	81.88
591-000-607.200	WATER AND SEWER FEES	0.00	18,000.00	(4,130.00)	8,322.18	9,677.82	46.23
591-000-643.100	METERED SALES	3,623,370.00	3,623,370.00	979,949.99	3,700,283.10	(76,913.10)	102.12
591-000-643.200	METERED SALES-WHOLESALE-USAGE	330,000.00	330,000.00	26,525.40	307,025.28	22,974.72	93.04
591-000-644.000	PENALTIES - LATE CHARGES	65,000.00	72,000.00	(608.13)	71,529.76	470.24	99.35
591-000-665.000	INTEREST INCOME	20,000.00	173,000.00	14,166.71	172,772.57	227.43	99.87
591-000-667.100	RENTAL INCOME	1,440.00	4,400.00	120.00	4,399.08	0.92	99.98
591-000-667.300	HYDRANT RENTAL	27,555.00	29,525.00	28,710.00	30,495.49	(970.49)	103.29
591-000-670.000	LOAN PRINCIPAL	6,171.00	0.00	0.00	0.00	0.00	0.00
591-000-670.100	LOAN INTEREST	72.00	1,981.00	159.49	1,956.92	24.08	98.78
591-000-673.000	SALE OF FIXED ASSETS	0.00	1,874.00	0.00	1,873.80	0.20	99.99
591-000-675.000	MISCELLANEOUS	1,500.00	43,000.00	2,700.00	45,478.19	(2,478.19)	105.76
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,000.00	3,165.00	705.00	3,835.00	(670.00)	121.17
591-000-699.287	ARPA TRANSFER IN	1,000,000.00	1,137,573.00	211,581.73	211,581.73	925,991.27	18.60
TOTAL REVENUES		11,083,891.00	10,920,937.00	3,033,833.86	10,316,047.31	604,889.69	94.46
Expenditures							
200	GEN SERVICES	1,241,156.00	1,220,228.00	238,326.66	1,118,353.58	101,874.42	91.65
552	WATER UNDERGROUND	2,955,684.00	3,446,578.00	438,004.83	2,962,887.51	483,690.49	85.97
553	WATER FILTRATION	1,369,348.00	1,410,086.00	147,688.92	1,222,020.47	188,065.53	86.66
901	CAPITAL OUTLAY	5,115,502.00	6,038,601.00	881,810.65	3,604,940.98	2,433,660.02	59.70
905	DEBT SERVICE	581,159.00	409,684.00	0.00	389,085.00	20,599.00	94.97
TOTAL EXPENDITURES		11,262,849.00	12,525,177.00	1,705,831.06	9,297,287.54	3,227,889.46	74.23
Fund 591 - WATER FUND:							
TOTAL REVENUES		11,083,891.00	10,920,937.00	3,033,833.86	10,316,047.31	604,889.69	94.46
TOTAL EXPENDITURES		11,262,849.00	12,525,177.00	1,705,831.06	9,297,287.54	3,227,889.46	74.23
NET OF REVENUES & EXPENDITURES		(178,958.00)	(1,604,240.00)	1,328,002.80	1,018,759.77	(2,622,999.77)	63.50

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	17,731,281.00	3,612,517.00	4,701,491.00	13,029,790.00	26.52
599-000-540.000	STATE SOURCES	13,325,000.00	0.00	0.00	0.00	0.00	0.00
599-000-540.000-CWSRF571001	STATE SOURCES	2,905,624.00	2,474,759.00	373,267.00	2,130,972.00	343,787.00	86.11
599-000-540.000-CWSRF23-24	STATE SOURCES-GRANT	0.00	1,412,500.00	0.00	1,412,500.00	0.00	100.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,237,218.00	1,261,717.00	108,125.82	1,261,716.66	0.34	100.00
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	231,595.00	211,127.00	17,519.34	211,127.13	(0.13)	100.00
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS:	111,194.00	133,919.00	10,445.33	133,919.11	(0.11)	100.00
599-000-602.400	OP & MAINT CHRG - CORUNNA	225,096.00	245,037.00	18,129.51	245,037.09	(0.09)	100.00
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	268,813.00	22,895.18	268,813.37	(0.37)	100.00
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	60,878.00	5,061.21	60,878.09	(0.09)	100.00
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW:	11,853.00	41,937.00	3,381.97	41,937.20	(0.20)	100.00
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	50,891.00	3,871.65	50,891.37	(0.37)	100.00
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	184,840.00	184,841.00	15,403.39	184,840.68	0.32	100.00
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	73,239.00	74,983.00	6,248.55	74,982.60	0.40	100.00
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	55,801.00	56,847.00	4,737.27	56,847.24	(0.24)	100.00
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	31,388.00	32,086.00	2,673.80	32,085.60	0.40	100.00
599-000-665.000	INTEREST INCOME	10,000.00	83,450.00	5,603.98	85,228.06	(1,778.06)	102.13
599-000-675.000	MISCELLANEOUS	5,000.00	8,900.00	1,709.80	8,846.96	53.04	99.40
TOTAL REVENUES		18,588,414.00	24,333,966.00	4,211,590.80	10,962,114.16	13,371,851.84	45.05
Expenditures							
200	GEN SERVICES	30,946.00	36,299.00	2,409.59	35,169.95	1,129.05	96.89
548	WASTEWATER OPERATIONS	1,982,730.00	2,065,715.00	268,723.10	1,926,272.21	139,442.79	93.25
901	CAPITAL OUTLAY	16,533,124.00	22,373,041.00	2,014,543.01	7,922,886.64	14,450,154.36	35.41
905	DEBT SERVICE	348,753.00	329,620.00	0.00	316,010.76	13,609.24	95.87
TOTAL EXPENDITURES		18,895,553.00	24,804,675.00	2,285,675.70	10,200,339.56	14,604,335.44	41.12
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		18,588,414.00	24,333,966.00	4,211,590.80	10,962,114.16	13,371,851.84	45.05
TOTAL EXPENDITURES		18,895,553.00	24,804,675.00	2,285,675.70	10,200,339.56	14,604,335.44	41.12
NET OF REVENUES & EXPENDITURES		(307,139.00)	(470,709.00)	1,925,915.10	761,774.60	(1,232,483.60)	161.84



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CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND								
Revenues								
661-000-502.000	GRANT-FEDERAL	0.00	26,700.00	0.00	26,700.00	0.00		100.00
661-000-665.000	INTEREST INCOME	10,000.00	126,200.00	11,921.72	126,037.46	162.54		99.87
661-000-667.200	EQUIPMENT RENTAL	794,596.00	947,968.00	98,943.99	936,653.85	11,314.15		98.81
661-000-673.000	SALE OF FIXED ASSETS	0.00	106.00	15,250.00	94,956.00	(94,850.00)		9,581.13
661-000-675.000	MISCELLANEOUS	0.00	404.00	0.00	403.97	0.03		99.99
TOTAL REVENUES		804,596.00	1,101,378.00	126,115.71	1,184,751.28	(83,373.28)		107.57
Expenditures								
594	FLEET MAINTENANCE	422,135.00	425,442.00	71,457.13	409,937.37	15,504.63		96.36
901	CAPITAL OUTLAY	1,182,461.00	1,161,150.00	115,464.11	921,548.99	239,601.01		79.37
TOTAL EXPENDITURES		1,604,596.00	1,586,592.00	186,921.24	1,331,486.36	255,105.64		83.92
Fund 661 - FLEET MAINTENANCE FUND:								
TOTAL REVENUES		804,596.00	1,101,378.00	126,115.71	1,184,751.28	(83,373.28)		107.57
TOTAL EXPENDITURES		1,604,596.00	1,586,592.00	186,921.24	1,331,486.36	255,105.64		83.92
NET OF REVENUES & EXPENDITURES		(800,000.00)	(485,214.00)	(60,805.53)	(146,735.08)	(338,478.92)		30.24

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-451.000	SPECIAL ASSESSMENTS	1,000.00	1,071.00	(1,070.17)	0.00	1,071.00	0.00
TOTAL REVENUES		<u>1,000.00</u>	<u>1,071.00</u>	<u>(1,070.17)</u>	<u>0.00</u>	<u>1,071.00</u>	<u>0.00</u>
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,000.00	1,071.00	(1,070.17)	0.00	1,071.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>1,000.00</u>	<u>1,071.00</u>	<u>(1,070.17)</u>	<u>0.00</u>	<u>1,071.00</u>	<u>0.00</u>

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 864 - 2016 SPECIAL ASSESSMENT								
Revenues								
864-000-451.000	SPECIAL ASSESSMENTS	4,000.00	3,507.00	(3,507.31)	0.00	3,507.00		0.00
TOTAL REVENUES		<u>4,000.00</u>	<u>3,507.00</u>	<u>(3,507.31)</u>	<u>0.00</u>	<u>3,507.00</u>		<u>0.00</u>
Fund 864 - 2016 SPECIAL ASSESSMENT:								
TOTAL REVENUES		4,000.00	3,507.00	(3,507.31)	0.00	3,507.00		0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>4,000.00</u>	<u>3,507.00</u>	<u>(3,507.31)</u>	<u>0.00</u>	<u>3,507.00</u>		<u>0.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 06/30/24	06/30/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	100.00	297.00	(296.66)	0.00	297.00	0.00
865-000-451.000	SPECIAL ASSESSMENTS	12,000.00	18,359.00	(18,358.96)	0.00	18,359.00	0.00
865-000-665.000	INTEREST INCOME	0.00	60.00	(59.72)	0.00	60.00	0.00
TOTAL REVENUES		<u>12,100.00</u>	<u>18,716.00</u>	<u>(18,715.34)</u>	<u>0.00</u>	<u>18,716.00</u>	<u>0.00</u>
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		<u>12,100.00</u>	<u>18,716.00</u>	<u>(18,715.34)</u>	<u>0.00</u>	<u>18,716.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>12,100.00</u>	<u>18,716.00</u>	<u>(18,715.34)</u>	<u>0.00</u>	<u>18,716.00</u>	<u>0.00</u>

PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 866 - 2018 SPECIAL ASSESSMENTS								
Revenues								
866-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	151.00	(151.11)	0.00	151.00	0.00	0.00
866-000-451.000	SPECIAL ASSESSMENTS	65,000.00	45,438.00	(45,437.91)	0.00	45,438.00	0.00	0.00
866-000-665.000	INTEREST INCOME	0.00	32.00	(32.18)	0.00	32.00	0.00	0.00
TOTAL REVENUES		<u>65,500.00</u>	<u>45,621.00</u>	<u>(45,621.20)</u>	<u>0.00</u>	<u>45,621.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 866 - 2018 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		65,500.00	45,621.00	(45,621.20)	0.00	45,621.00	0.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		65,500.00	45,621.00	(45,621.20)	0.00	45,621.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 06/30/24 INCR (DECR)	06/30/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	250.00	183.00	(183.49)	0.00	183.00	0.00
867-000-451.000	SPECIAL ASSESSMENTS	25,000.00	20,174.00	(20,173.67)	0.00	20,174.00	0.00
867-000-665.000	INTEREST INCOME	0.00	44.00	(43.52)	0.00	44.00	0.00
TOTAL REVENUES		<u>25,250.00</u>	<u>20,401.00</u>	<u>(20,400.68)</u>	<u>0.00</u>	<u>20,401.00</u>	<u>0.00</u>
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,250.00	20,401.00	(20,400.68)	0.00	20,401.00	0.00
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		25,250.00	20,401.00	(20,400.68)	0.00	20,401.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO  
 PERIOD ENDING 06/30/2024

\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 868 - 2020 SPECIAL ASSESSMENTS								
Revenues								
868-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	332.00	(331.92)	0.00	332.00	0.00	0.00
868-000-451.000	SPECIAL ASSESSMENTS	25,000.00	21,152.00	(21,151.66)	0.00	21,152.00	0.00	0.00
868-000-665.000	INTEREST INCOME	0.00	177.00	(177.31)	0.00	177.00	0.00	0.00
TOTAL REVENUES		<u>25,500.00</u>	<u>21,661.00</u>	<u>(21,660.89)</u>	<u>0.00</u>	<u>21,661.00</u>	<u>0.00</u>	<u>0.00</u>
Fund 868 - 2020 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		25,500.00	21,661.00	(21,660.89)	0.00	21,661.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>25,500.00</u>	<u>21,661.00</u>	<u>(21,660.89)</u>	<u>0.00</u>	<u>21,661.00</u>	<u>0.00</u>	<u>0.00</u>



\*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO  
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 06/30/24 INCR (DECR)	YTD BALANCE 06/30/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS								
Revenues								
869-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	273.00	(272.90)	0.00	273.00	0.00	
869-000-445.000-SPECIA2022	INTEREST & PENALTIES ON TAXES	0.00	357.00	(356.96)	0.00	357.00	0.00	
869-000-445.000-SPECIA2023	INTEREST & PENALTIES ON TAXES	0.00	187.00	(187.13)	0.00	187.00	0.00	
869-000-451.000	SPECIAL ASSESSMENTS	25,000.00	22,601.00	(22,600.84)	0.00	22,601.00	0.00	
869-000-451.000-SPECIA2022	SPECIAL ASSESSMENT REVENUE	6,000.00	40,210.00	(40,209.89)	0.00	40,210.00	0.00	
869-000-451.000-SPECIA2023	SPECIAL ASSESSMENTS	0.00	104,526.00	(104,525.88)	0.00	104,526.00	0.00	
869-000-665.000	INTEREST INCOME	0.00	2,015.00	(2,015.32)	0.00	2,015.00	0.00	
TOTAL REVENUES		31,500.00	170,169.00	(170,168.92)	0.00	170,169.00	0.00	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:								
TOTAL REVENUES		31,500.00	170,169.00	(170,168.92)	0.00	170,169.00	0.00	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		31,500.00	170,169.00	(170,168.92)	0.00	170,169.00	0.00	
TOTAL REVENUES - ALL FUNDS		49,638,244.00	58,195,729.00	10,857,735.50	43,277,154.84	14,918,574.16	74.36	
TOTAL EXPENDITURES - ALL FUNDS		53,075,280.00	63,773,404.00	7,207,832.38	40,743,614.79	23,029,789.21	63.89	
NET OF REVENUES & EXPENDITURES		(3,437,036.00)	(5,577,675.00)	3,649,903.12	2,533,540.05	(8,111,215.05)	45.42	

<b>From:</b>	<b>Building Department</b>
<b>To:</b>	<b>Owosso City Council</b>
<b>Report Month:</b>	<b>JUNE 2024</b>

<b>Category</b>	<b>Estimated Cost</b>	<b>Permit Fee</b>	<b>Number of Permits</b>
ABOVE GROUND POOL	\$0	\$75	1
ACCESSORY STRUCTURES	\$0	\$75	1
DECK	\$4,300	\$300	2
DEMOLITION	\$34,000	\$300	2
Electrical	\$0	\$1,325	10
FENCE PERMIT	\$0	\$595	9
GARAGE, ATTACHED	\$2,500	\$150	1
Mechanical	\$0	\$2,290	13
NON-RES. ADD/ALTER/REPAIR	\$39,600	\$645	1
Plumbing	\$0	\$1,615	14
RES. ADD/ALTER/REPAIR	\$90,000	\$995	3
ROOF	\$200,623	\$1,650	10
ROW-ENG	\$0	\$90	3
ROW-SIDEWALK OCCUPANCY	\$0	\$0	1
ROW-UTILITY	\$0	\$130	3
SIDING	\$81,501	\$270	4
SIGN PERMIT	\$0	\$42	2
SOLAR PANELS	\$35,486	\$690	2
WINDOWS	\$20,000	\$365	1
<b>Totals</b>	<b>\$508,010</b>	<b>\$11,602</b>	<b>83</b>

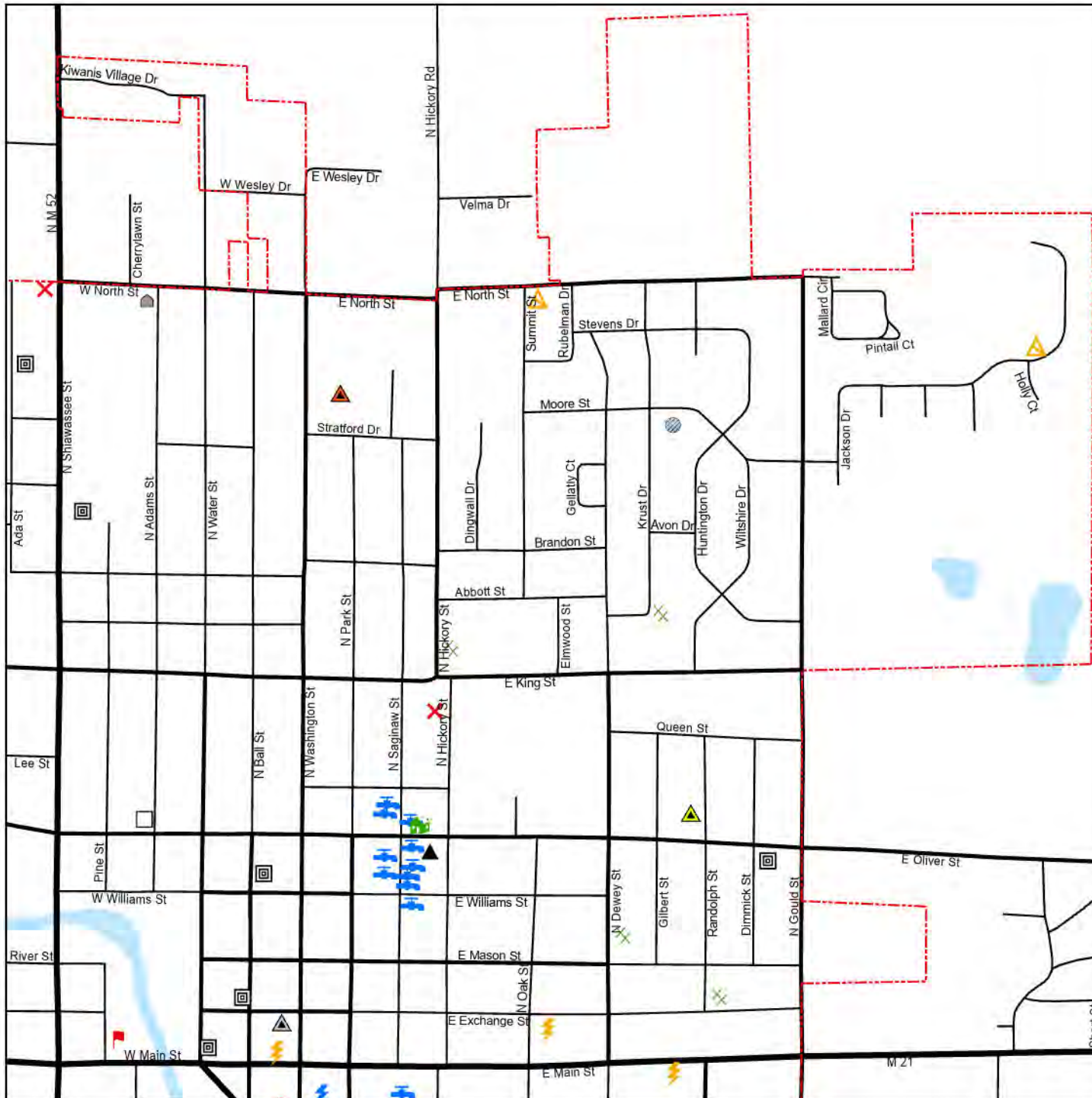
**2023 COMPARISON TOTALS**

<b>JUNE 2023</b>	<b>\$2,928,425</b>	<b>\$26,599</b>	<b>183</b>
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# City of Owosso

Permit Activity  
June 2024

NE Quadrant

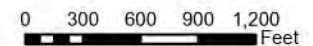


### Category

- Above Ground Pool
- Accessory Structures
- ✗ Demolition
- ⚡ Electrical
- ⚡⚙️ Electrical & Plumbing
- ✂️ Fence Permit
- 🏠 Mechanical
- 🔧 Plumbing
- 🏡 Res. Add/Alter/Repair
- ▲ Roof
- ⚠️ ROW - Eng
- ⚠️ ROW-Sidewalk Occupancy
- ⚠️ ROW-Utility
- Siding
- ☀️ Solar Panels
- 🚧 Sign Permit

### Other Features

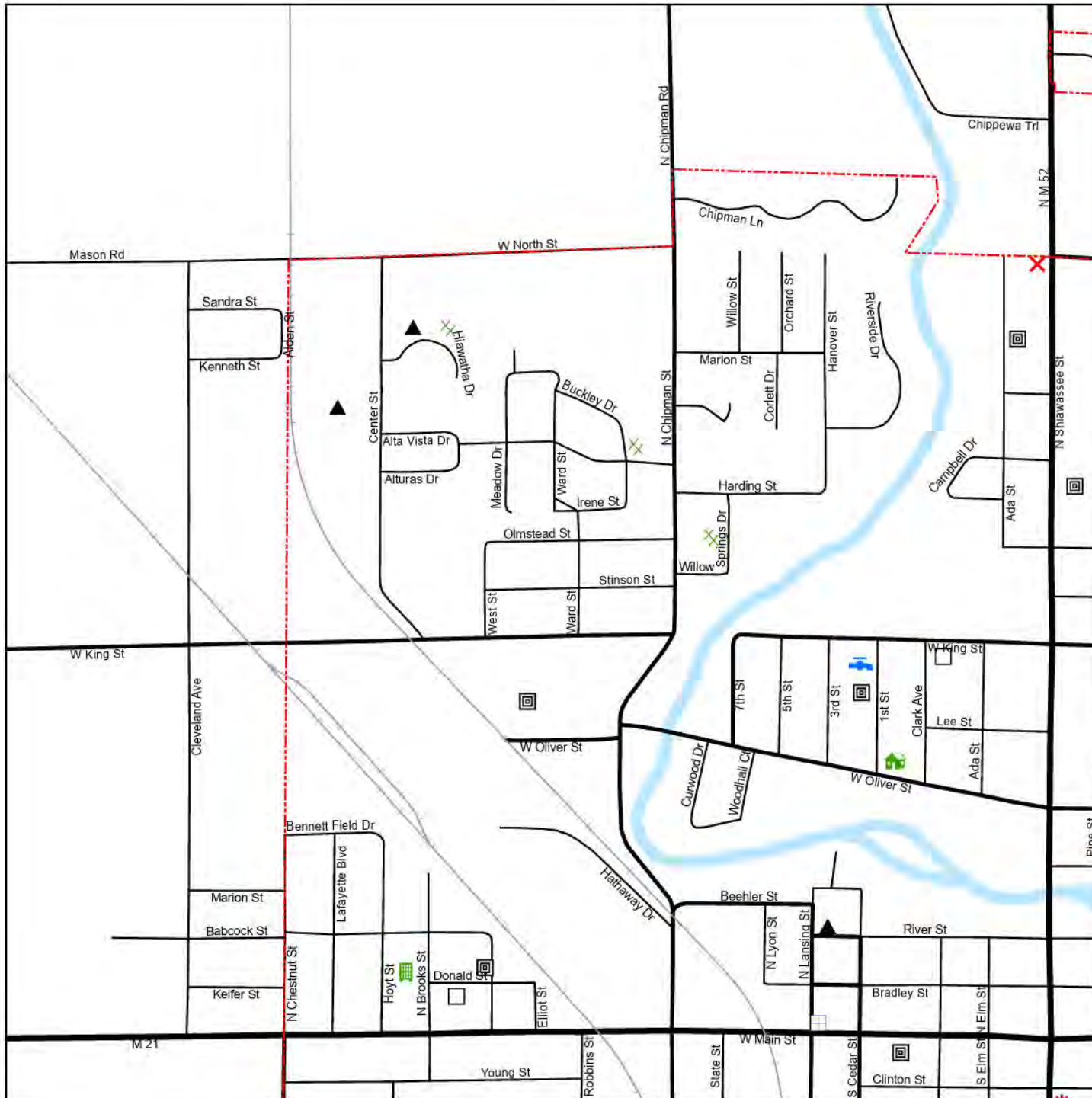
- City Limit
- Railroads
- 🌊 River & Lakes



# City of Owosso

Permit Activity  
June 2024

NW Quadrant



## Category

- Demolition
- Electrical
- Fence Permit
- Mechanical
- Multiple Permits
- Non-Res. Add/Alter/Repair
- Plumbing
- Res. Add/Alter/Repair
- Roof
- Siding
- Windows

## Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

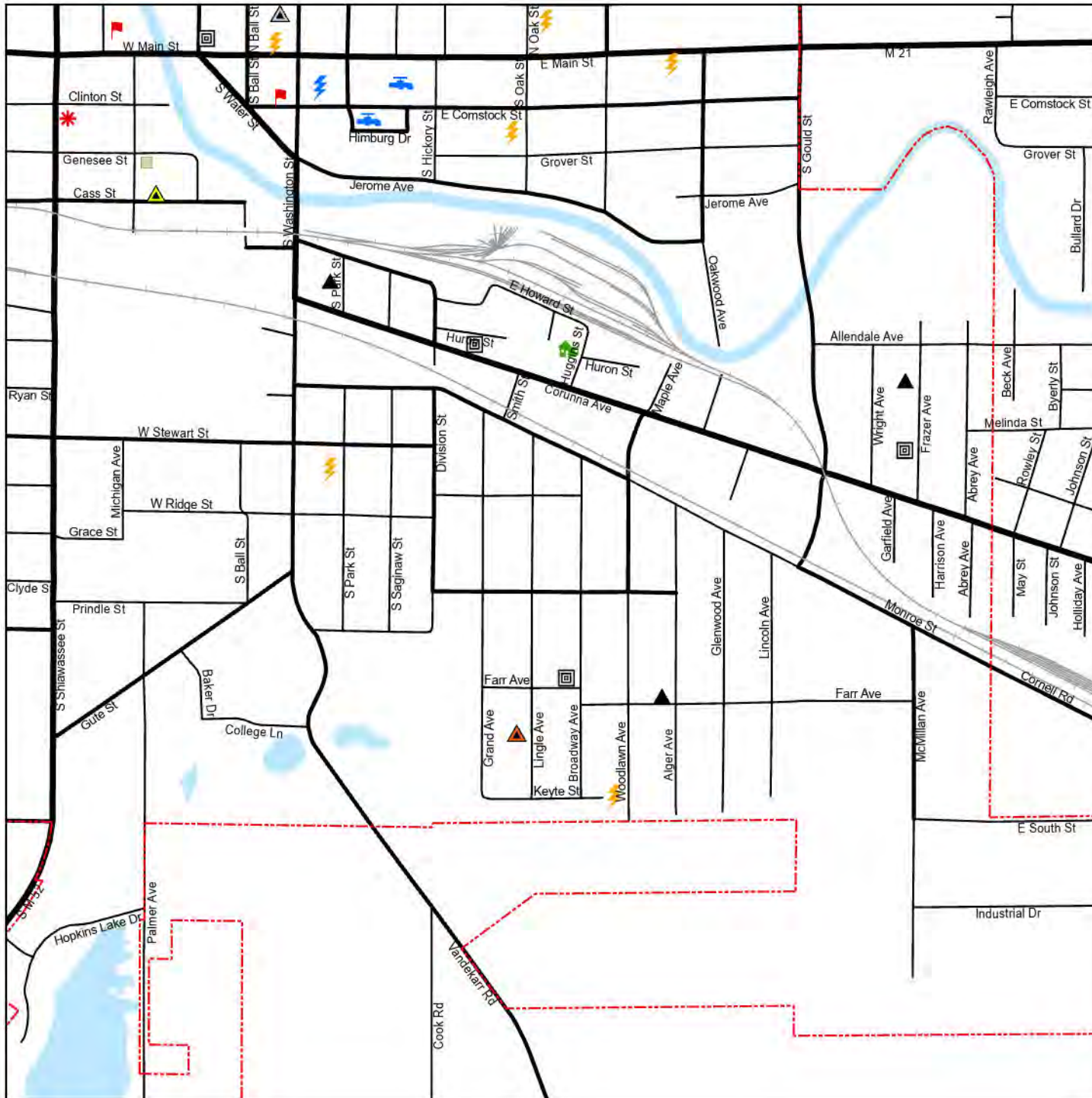
















# City of Owosso

Permit Activity  
June 2024




SE Quadrant

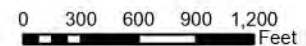


## Category

-  Deck
-  Electrical
-  Electrical & Plumbing
-  Mechanical
-  Multiple Permits
-  Plumbing
-  Res. Add/Alter/Repair
-  Roof
-  ROW - Eng
-  ROW-Sidewalk Occupancy
-  ROW-Utility
-  Sign Permit

## Other Features

-  City Limit
-  Railroads
-  River & Lakes














# City of Owosso

Permit Activity  
June 2024




SW Quadrant

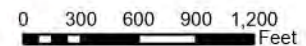


## Category

-  Electrical
-  Fence Permit
-  Garage, Attached
-  Mechanical
-  Multiple Permits
-  Non-Res. Add/Alter/Repair
-  Roof
-  ROW - Eng
-  Siding
-  Sign Permit
-  Windows

## Other Features

-  City Limit
-  Railroads
-  River & Lakes



**Code Enforcement Activity**  
**JUNE 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<b><u>ACCESSORY STRUCTURES</u></b>								
ENF 24-0655	DEWEY ST	INSPECTED PROPERTY	EMAILED OWNER	04/17/2024	06/24/2024	09/24/2024		N
				<b>Total Entries</b>	<b>1</b>			
<b><u>APPLIANCES</u></b>								
ENF 24-0916	BALL ST	RESOLVED	CLOSED	05/23/2024	06/13/2024		06/13/2024	Y
ENF 24-1004	CASS ST	RESOLVED	CLOSED	06/12/2024	06/19/2024		06/19/2024	Y
ENF 24-1012	BROOKS ST	RESOLVED	CLOSED	06/13/2024	06/20/2024		06/20/2024	N
				<b>Total Entries</b>	<b>3</b>			
<b><u>AUTO REP/JUNK VEH</u></b>								
ENF 24-0447	NAFUS ST	INSPECTED PROPERTY	CLOSED	03/14/2024	06/27/2024		06/27/2024	N
ENF 24-0889	WASHINGTON ST	RESOLVED	CLOSED	05/21/2024	06/18/2024		06/18/2024	N
ENF 24-0970	KING ST	RESOLVED	CLOSED	06/05/2024	06/05/2024		06/05/2024	N
ENF 24-1060	MASON ST	RESOLVED	CLOSED	06/25/2024	07/02/2024		07/02/2024	Y
				<b>Total Entries</b>	<b>4</b>			
<b><u>BRUSH</u></b>								
ENF 24-0971	GRACE ST	LETTER SENT	RECHECK SCHEDULED	06/05/2024	07/01/2024	07/15/2024		N
				<b>Total Entries</b>	<b>1</b>			
<b><u>BRUSH PILES</u></b>								
ENF 24-0953	CLARK ST	RESOLVED	CLOSED	06/03/2024	07/01/2024		07/01/2024	N
ENF 23-1379	HAMPTON AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/14/2023	06/13/2024	07/15/2024		N
				<b>Total Entries</b>	<b>2</b>			
<b><u>BUILDING VIOL</u></b>								
ENF 22-0425	WOODLAWN AVE	INSPECTED PROPERTY	CLOSED	04/12/2022	06/18/2024		06/18/2024	N



**Code Enforcement Activity**  
**JUNE 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0960	ALGER AVE	INSPECTED PROPERTY	CLOSED	09/07/2023	06/03/2024		06/03/2024	N
ENF 23-1007	TRACY ST	INSPECTED PROPERTY	CLOSED	09/21/2023	06/03/2024		06/03/2024	N
ENF 24-0487	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	03/19/2024	06/10/2024		06/11/2024	COMM
ENF 24-0489	MAIN ST	OBTAINED PERMIT	CLOSED	03/19/2024	06/26/2024		06/26/2024	COMM
ENF 24-0733	LYON ST	RESOLVED	CLOSED	05/01/2024	06/03/2024		06/03/2024	N
ENF 24-0757	RYAN ST	RESOLVED	CLOSED	05/07/2024	06/04/2024		06/04/2024	COMM
ENF 24-0915	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	05/23/2024	06/24/2024		06/24/2024	COMM
ENF 24-0937	RIVER ST	OBTAINED PERMIT	CLOSED	05/29/2024	06/06/2024		06/04/2024	N
ENF 24-0943	DEWEY ST	LETTER SENT	CLOSED	05/30/2024	06/03/2024		06/03/2024	N
ENF 24-0973	FRAZER AVE	OBTAINED PERMIT	CLOSED	06/05/2024	06/11/2024		06/11/2024	N
ENF 24-0988	OLIVER ST	OBTAINED PERMIT	CLOSED	06/10/2024	06/24/2024		06/24/2024	N
ENF 24-0726	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/30/2024	06/03/2024	07/08/2024		N
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	LEGAL ACTION	06/20/2023	06/06/2024	07/08/2024		N
ENF 22-0067	WASHINGTON ST	CONTACT WITH OWNER	RECHECK SCHEDULED	01/24/2022	06/24/2024	07/15/2024		N
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	2ND TICKET ISSUED	08/01/2023	06/17/2024	07/15/2024		N
ENF 22-0677	SHIAWASSEE ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	05/19/2022	06/26/2024	07/22/2024		VAC
ENF 23-0128	DIVISION ST	INSPECTED PROPERTY	RED-TAGGED	02/06/2023	06/17/2024	07/22/2024		VAC
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	3RD TICKET ISSUED	02/15/2022	06/24/2024	07/24/2024		N
ENF 22-1586	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	06/24/2024	07/24/2024		COMM
ENF 23-0785	GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/26/2023	06/24/2024	07/24/2024		N

**Code Enforcement Activity**  
**JUNE 2024**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action Date</b>	<b>Next Action Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 20-0720	HURON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/10/2020	06/27/2024	07/25/2024		N
ENF 21-1886	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/17/2021	06/26/2024	07/29/2024		VAC
ENF 22-1131	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/10/2022	06/13/2024	08/05/2024		Y
ENF 24-0343	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2024	06/04/2024	08/05/2024		N
ENF 21-0307	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2021	06/11/2024	09/04/2024		COMM
<b>Total Entries</b>				<b>26</b>				
<b><u>CHICKENS</u></b>								
ENF 24-0715	RANDOLPH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/26/2024	06/25/2024	07/15/2024		N
<b>Total Entries</b>				<b>1</b>				
<b><u>CHICKENS/DUCKS</u></b>								
ENF 24-0556	SHIAWASSEE ST	INSPECTED PROPERTY	1ST TICKET ISSUED	03/27/2024	06/20/2024	07/11/2024		N
<b>Total Entries</b>				<b>1</b>				
<b><u>DEAD TREE</u></b>								
ENF 24-0944	CLYDE ST	INSPECTED PROPERTY	CLOSED	05/30/2024	06/13/2024		06/13/2024	N
ENF 24-0958	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/04/2024	06/04/2024	08/05/2024		N
ENF 24-0959	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/04/2024	06/04/2024	08/05/2024		N
<b>Total Entries</b>				<b>3</b>				
<b><u>DOORS IN VIOLATION</u></b>								
ENF 22-1567	SAGINAW ST	CONTACT WITH OWNER	RECHECK SCHEDULED	11/23/2022	06/11/2024	07/15/2024		Y
<b>Total Entries</b>				<b>1</b>				
<b><u>EXTERIOR PAINT/SIDING</u></b>								
ENF 20-0073	LANSING ST	INSPECTED PROPERTY	CLOSED	01/28/2020	06/12/2024		06/12/2024	Y
ENF 20-0106	COMSTOCK ST	INSPECTED PROPERTY	CLOSED	02/17/2020	06/27/2024		06/27/2024	VAC

**Code Enforcement Activity**  
**JUNE 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0622	HUGGINS ST	OBTAINED PERMIT	CLOSED	04/08/2024	06/04/2024		06/04/2024	N
ENF 23-0812	KENWOOD DR	INSPECTED PROPERTY	FINAL NOTICE	07/31/2023	06/20/2024	07/08/2024		N
ENF 20-0143	LYNN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/05/2020	06/26/2024	07/29/2024		N
ENF 21-0023	STEWART ST	CONTACT WITH OWNER	EXTENSION GRANTED	01/12/2021	06/24/2024	07/31/2024		N
ENF 24-0496	OLIVER ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/19/2024	06/17/2024	07/31/2024		N
ENF 20-0051	FLETCHER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/17/2020	06/04/2024	08/08/2024		N
ENF 24-0981	LANSING ST	LETTER SENT	RECHECK SCHEDULED	06/10/2024	06/10/2024	09/10/2024		Y
ENF 24-0982	LANSING ST	LETTER SENT	RECHECK SCHEDULED	06/10/2024	06/10/2024	09/10/2024		Y
<b>Total Entries</b>				<b>10</b>				
<b><u>FENCE VIOLATION</u></b>								
ENF 24-0521	SEVENTH ST	RE-OPENED ENF	2ND NOTICE SENT	03/21/2024	06/27/2024	07/09/2024		N
<b>Total Entries</b>				<b>1</b>				
<b><u>FIRE DAMAGE</u></b>								
ENF 23-0174	HICKORY ST	RESOLVED	CLOSED	02/23/2023	06/25/2024		06/25/2024	VAC
ENF 24-0034	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/17/2024	06/10/2024	07/11/2024		Y
ENF 24-1063	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/26/2024	07/02/2024	08/05/2024		VAC
<b>Total Entries</b>				<b>3</b>				
<b><u>FRONT YARD PARKING</u></b>								
ENF 24-0891	MACK ST	RESOLVED	CLOSED	05/21/2024	06/26/2024		06/26/2024	N
ENF 24-0934	CEDAR ST	RESOLVED	CLOSED	05/29/2024	06/24/2024		06/24/2024	N
ENF 24-0938	WILLOW ST	RESOLVED	CLOSED	05/30/2024	06/05/2024		06/05/2024	N
ENF 24-0941	HUNTINGTON DR	RESOLVED	CLOSED	05/30/2024	06/05/2024		06/05/2024	N

**Code Enforcement Activity**  
**JUNE 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0995	DINGWALL DR	RESOLVED	CLOSED	06/11/2024	06/11/2024		06/11/2024	N
ENF 24-1009	DEWEY ST	RESOLVED	CLOSED	06/13/2024	06/20/2024		06/20/2024	N
ENF 24-1038	GROVER ST	RESOLVED	CLOSED	06/20/2024	06/27/2024		06/27/2024	N
<b>Total Entries</b>				<b>7</b>				
<b><u>FURNITURE OUTSIDE</u></b>								
ENF 24-0974	MAIN ST	RESOLVED	CLOSED	06/05/2024	06/13/2024		06/13/2024	COMM
ENF 24-0984	MAIN ST	RESOLVED	CLOSED	06/10/2024	06/26/2024		06/26/2024	Y
ENF 24-1043	STEWART ST	RESOLVED	CLOSED	06/20/2024	06/27/2024		06/27/2024	N
ENF 24-1044	STEWART ST	RESOLVED	CLOSED	06/20/2024	06/27/2024		06/27/2024	Y
ENF 24-0919	MACK ST	CONTACT WITH OWNER	EXTENSION GRANTED	05/28/2024	06/25/2024	07/09/2024		N
ENF 24-1033	PRINDLE ST	LETTER SENT	RECHECK SCHEDULED	06/19/2024	06/26/2024	07/10/2024		N
<b>Total Entries</b>				<b>6</b>				
<b><u>GARAGE SALE</u></b>								
ENF 24-0885	ABBOTT ST	RESOLVED	CLOSED	05/21/2024	06/04/2024		06/04/2024	N
<b>Total Entries</b>				<b>1</b>				
<b><u>GARBAGE &amp; DEBRIS</u></b>								
ENF 24-0096	LINGLE AVE	RESOLVED	CLOSED	02/08/2024	06/03/2024		06/03/2024	N
ENF 24-0285	FLETCHER ST	RESOLVED	CLOSED	03/05/2024	06/17/2024		06/17/2024	N
ENF 24-0713	RIVER ST	RESOLVED	CLOSED	04/25/2024	06/05/2024		06/05/2024	N
ENF 24-0740	ALGER AVE	RESOLVED	CLOSED	05/02/2024	06/03/2024		06/03/2024	VAC
ENF 24-0745	MASON ST	RESOLVED	CLOSED	05/06/2024	06/25/2024		06/25/2024	N
ENF 24-0808	DEWEY ST	RESOLVED	CLOSED	05/13/2024	06/03/2024		06/03/2024	N

**Code Enforcement Activity**  
**JUNE 2024**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0828	CHIPMAN ST	RESOLVED	CLOSED	05/14/2024	06/11/2024		06/11/2024	N
ENF 24-0872	CORUNNA AVE	RESOLVED	CLOSED	05/16/2024	06/06/2024		06/06/2024	Y
ENF 24-0949	WILLIAMS ST	RESOLVED	CLOSED	06/03/2024	07/02/2024		07/02/2024	N
ENF 24-0989	MAIN ST	INSPECTED PROPERTY	CLOSED	06/10/2024	06/25/2024		06/25/2024	N
ENF 24-0990	HERMAN ST	RESOLVED	CLOSED	06/10/2024	06/18/2024		06/18/2024	N
ENF 24-1017	WOODLAWN AVE	RESOLVED	CLOSED	06/17/2024	07/01/2024		07/01/2024	Y
ENF 24-1030	EXCHANGE ST	RESOLVED	CLOSED	06/19/2024	07/02/2024		07/02/2024	Y
ENF 24-0614	KENWOOD DR	INSPECTED PROPERTY	FINAL NOTICE	04/04/2024	06/20/2024	07/08/2024		N
ENF 24-0621	GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/08/2024	06/27/2024	07/08/2024		Y
ENF 24-1059	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2024	06/25/2024	07/09/2024		Y
ENF 24-0987	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/10/2024	06/26/2024	07/10/2024		Y
ENF 24-0651	HOWARD ST	INSPECTED PROPERTY	LETTER SENT	04/16/2024	06/27/2024	07/11/2024		N
ENF 24-1008	LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/13/2024	06/27/2024	07/11/2024		Y
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	3RD TICKET ISSUED	12/12/2023	06/17/2024	07/15/2024		N
ENF 24-0718	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	06/25/2024	07/16/2024		N
ENF 24-1058	PEARCE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/25/2024	07/02/2024	07/16/2024		N
ENF 24-1024	ISHAM ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/18/2024	07/02/2024	07/17/2024		N
ENF 22-1318	GRACE ST	INSPECTED PROPERTY	3RD TICKET ISSUED	09/20/2022	06/27/2024	07/18/2024		N
ENF 24-0539	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2024	06/17/2024	07/22/2024		N

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ENF 24-1068	GROVER ST	CONTACT WITH OWNER	RECHECK SCHEDULED	06/27/2024	07/01/2024	07/22/2024		N
				<b>Total Entries</b>	<b>26</b>			
<b><u>GARBAGE CANS</u></b>								
ENF 24-0947	DEWEY ST	RESOLVED	CLOSED	06/03/2024	06/10/2024		06/10/2024	N
				<b>Total Entries</b>	<b>1</b>			
<b><u>GARBAGE/JUNK IN ROW</u></b>								
ENF 24-0839	ABREY AVE	RESOLVED	CLOSED	05/15/2024	06/13/2024		06/13/2024	N
ENF 24-0906	CEDAR ST	RESOLVED	CLOSED	05/23/2024	06/05/2024		06/05/2024	N
ENF 24-0918	KING ST	RESOLVED	CLOSED	05/28/2024	06/04/2024		06/04/2024	N
ENF 24-0922	SOUTH ST	RESOLVED	CLOSED	05/28/2024	06/13/2024		06/13/2024	N
ENF 24-0924	ABBOTT ST	RESOLVED	CLOSED	05/28/2024	06/04/2024		06/04/2024	N
ENF 24-0925	GOODHUE ST	RESOLVED	CLOSED	05/28/2024	06/04/2024		06/04/2024	Y
ENF 24-0926	WILLIAMS ST	RESOLVED	CLOSED	05/28/2024	06/04/2024		05/28/2024	Y
ENF 24-0927	MASON ST	RESOLVED	CLOSED	05/28/2024	05/28/2024		06/03/2024	N
ENF 24-0928	KING ST	RESOLVED	CLOSED	05/29/2024	06/05/2024		06/05/2024	N
ENF 24-0935	FLETCHER ST	RESOLVED	CLOSED	05/29/2024	06/13/2024		06/13/2024	N
ENF 24-0942	CORUNNA AVE	RESOLVED	CLOSED	05/30/2024	06/13/2024		06/13/2024	Y
ENF 24-0945	FREDERICK ST	RESOLVED	CLOSED	05/30/2024	06/13/2024		06/13/2024	N
ENF 24-0946	DEWEY ST	RESOLVED	CLOSED	06/03/2024	06/10/2024		06/10/2024	N
ENF 24-0948	WILLIAMS ST	RESOLVED	CLOSED	06/03/2024	06/10/2024		06/10/2024	N
ENF 24-0950	ALGER AVE	RESOLVED	CLOSED	06/03/2024	06/18/2024		06/18/2024	Y



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ENF 24-0952	OLIVER ST	RESOLVED	CLOSED	06/03/2024	06/20/2024		06/20/2024	Y
ENF 24-0954	OLIVER ST	RESOLVED	CLOSED	06/03/2024	06/10/2024		06/10/2024	Y
ENF 24-0955	HOWELL ST	RESOLVED	CLOSED	06/04/2024	06/11/2024		06/11/2024	N
ENF 24-0962	LEE ST	RESOLVED	CLOSED	06/04/2024	06/18/2024		06/18/2024	N
ENF 24-0965	WILLIAMS ST	RESOLVED	CLOSED	06/04/2024	06/11/2024		06/11/2024	N
ENF 24-0967	ELIZABETH ST	RESOLVED	CLOSED	06/04/2024	06/11/2024		06/11/2024	Y
ENF 24-0968	HUNTINGTON DR	RESOLVED	CLOSED	06/04/2024	06/11/2024		06/11/2024	N
ENF 24-0972	BALL ST	RESOLVED	CLOSED	06/05/2024	06/12/2024		06/12/2024	Y
ENF 24-0979	LANSING	RESOLVED	CLOSED	06/10/2024	06/17/2024		06/17/2024	Y
ENF 24-0980	LANSING ST	RESOLVED	CLOSED	06/10/2024	06/17/2024		06/17/2024	N
ENF 24-0985	LAFAYETTE BLVD	RESOLVED	CLOSED	06/10/2024	06/17/2024		06/17/2024	N
ENF 24-0991	PINE ST	RESOLVED	CLOSED	06/11/2024	06/26/2024		06/26/2024	N
ENF 24-0992	SAGINAW ST	RESOLVED	CLOSED	06/11/2024	06/18/2024		06/18/2024	Y
ENF 24-1003	CASS ST	RESOLVED	CLOSED	06/12/2024	06/19/2024		06/19/2024	N
ENF 24-1005	CHIPMAN ST	RESOLVED	CLOSED	06/12/2024	06/24/2024		06/24/2024	Y
ENF 24-1006	OAKWOOD AVE	RESOLVED	CLOSED	06/13/2024	06/20/2024		06/20/2024	N
ENF 24-1007	LANSING ST	RESOLVED	CLOSED	06/13/2024	06/20/2024		06/20/2024	Y
ENF 24-1010	CORUNNA AVE	RESOLVED	CLOSED	06/13/2024	06/26/2024		06/26/2024	Y
ENF 24-1015	AMENT ST	RESOLVED	CLOSED	06/17/2024	06/24/2024		06/24/2024	N
ENF 24-1018	WILLIAMS ST	RESOLVED	CLOSED	06/17/2024	06/24/2024		06/24/2024	N
ENF 24-1019	DEWEY ST	RESOLVED	CLOSED	06/17/2024	06/25/2024		06/25/2024	N

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ENF 24-1020	LYNN ST	RESOLVED	CLOSED	06/17/2024	06/25/2024		06/25/2024	N
ENF 24-1022	HUNTINGTON DR	RESOLVED	CLOSED	06/18/2024	06/25/2024		06/25/2024	N
ENF 24-1023	DEWEY ST	RESOLVED	CLOSED	06/18/2024	06/25/2024		06/25/2024	Y
ENF 24-1026	ELMWOOD ST	RESOLVED	CLOSED	06/18/2024	07/02/2024		07/02/2024	N
ENF 24-1031	CORUNNA AVE	RESOLVED	CLOSED	06/19/2024	06/26/2024		06/26/2024	Y
ENF 24-1032	FLETCHER ST	RESOLVED	CLOSED	06/19/2024	06/26/2024		06/26/2024	N
ENF 24-1034	PRINDLE ST	RESOLVED	CLOSED	06/19/2024	06/26/2024		06/26/2024	Y
ENF 24-1040	OAKWOOD AVE	RESOLVED	CLOSED	06/20/2024	06/27/2024		06/27/2024	N
ENF 24-1042	HICKORY ST	RESOLVED	CLOSED	06/20/2024	07/01/2024		07/01/2024	N
ENF 24-1050	GOODHUE ST	RESOLVED	CLOSED	06/24/2024	07/01/2024		07/01/2024	N
ENF 24-1051	MASON ST	RESOLVED	CLOSED	06/24/2024	07/01/2024		07/01/2024	N
ENF 24-1052	OLIVER ST	RESOLVED	CLOSED	06/24/2024	07/01/2024		07/01/2024	VAC
ENF 24-1061	SUMMIT ST	RESOLVED	CLOSED	06/25/2024	07/02/2024		07/02/2024	N
ENF 24-1062	WASHINGTON ST	RESOLVED	CLOSED	06/25/2024	07/02/2024		07/02/2024	Y
ENF 24-1065	OLIVER ST	RESOLVED	CLOSED	06/26/2024	07/02/2024		07/02/2024	Y
ENF 24-1070	CASS ST	RESOLVED	CLOSED	06/27/2024	07/02/2024		07/02/2024	N
ENF 24-1035	HENRY ST	LETTER SENT	RECHECK SCHEDULED	06/20/2024	06/27/2024	07/08/2024		N
ENF 24-1066	DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/27/2024	06/27/2024	07/08/2024		N
ENF 24-1067	GOULD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/27/2024	06/27/2024	07/08/2024		N
ENF 24-0969	WASHINGTON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/04/2024	07/01/2024	07/11/2024		N

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ENF 24-1055	KEYTE ST	LETTER SENT	RECHECK SCHEDULED	06/25/2024	07/02/2024	07/11/2024		N
ENF 24-1016	ALGER AVE	INSPECTED PROPERTY	FINAL NOTICE	06/17/2024	07/01/2024	07/15/2024		N
<b>Total Entries</b>				<b>58</b>				
<b><u>HEALTH &amp; SAFETY</u></b>								
ENF 24-0966	PEARCE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/04/2024	06/25/2024	07/09/2024		N
ENF 21-0921	CORUNNA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	06/23/2021	06/12/2024	07/22/2024		VAC
<b>Total Entries</b>				<b>2</b>				
<b><u>HOUSE FIRE</u></b>								
ENF 24-1057	CASS ST	INSPECTED PROPERTY	RED-TAGGED	06/25/2024	06/25/2024	07/09/2024		N
<b>Total Entries</b>				<b>1</b>				
<b><u>HOUSE NUMBERS</u></b>								
ENF 24-0291	MAIN ST	INSPECTED PROPERTY	CLOSED	03/05/2024	06/17/2024		06/17/2024	COMM
ENF 24-0316	MAIN ST	RESOLVED	CLOSED	03/05/2024	06/10/2024		06/10/2024	COMM
ENF 24-0322	MAIN ST	RESOLVED	CLOSED	03/05/2024	06/10/2024		06/10/2024	COMM
ENF 24-0323	MAIN	RESOLVED	CLOSED	03/05/2024	06/10/2024		06/10/2024	COMM
ENF 24-0366	SHIAWASSEE ST	RESOLVED	CLOSED	03/11/2024	06/26/2024		06/26/2024	COMM
ENF 24-0372	SHIAWASSEE ST	RESOLVED	CLOSED	03/11/2024	06/11/2024		06/11/2024	N
ENF 24-0374	SHIAWASSEE ST	RESOLVED	CLOSED	03/11/2024	06/11/2024		06/11/2024	N
ENF 24-0375	SHIAWASSEE ST	RESOLVED	CLOSED	03/11/2024	06/11/2024		06/11/2024	N
ENF 24-0376	SHIAWASSEE ST	RESOLVED	CLOSED	03/11/2024	06/11/2024		06/11/2024	N
ENF 24-0380	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	03/11/2024	06/20/2024		06/20/2024	N
ENF 24-0381	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	03/11/2024	06/24/2024		06/24/2024	N

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ENF 24-0387	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	06/26/2024		06/26/2024	COMM
ENF 24-0407	KING ST	RESOLVED	CLOSED	03/12/2024	06/24/2024		06/24/2024	N
ENF 24-0410	OLIVER ST	RESOLVED	CLOSED	03/12/2024	06/11/2024		06/11/2024	N
ENF 24-0436	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	03/14/2024	06/24/2024		06/24/2024	N
ENF 24-0439	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	03/14/2024	06/24/2024		06/24/2024	N
ENF 24-0441	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	03/14/2024	06/13/2024		06/13/2024	N
ENF 24-0445	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	03/14/2024	06/13/2024		06/13/2024	N
ENF 24-0456	OLIVER ST	RESOLVED	CLOSED	03/14/2024	06/10/2024		06/10/2024	N
ENF 24-0457	OLIVER ST	RESOLVED	CLOSED	03/14/2024	06/20/2024		06/20/2024	N
ENF 24-0458	OLIVER ST	RESOLVED	CLOSED	03/14/2024	06/24/2024		06/24/2024	N
ENF 24-0462	OLIVER ST	RESOLVED	CLOSED	03/14/2024	06/24/2024		06/24/2024	N
ENF 24-0507	DINGWALL DR	RESOLVED	CLOSED	03/21/2024	06/26/2024		06/26/2024	N
ENF 24-0531	COMSTOCK ST	INSPECTED PROPERTY	CLOSED	03/25/2024	06/27/2024		06/27/2024	N
ENF 24-0566	SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	04/01/2024	06/11/2024		06/12/2024	COMM
ENF 24-0567	BALL ST	RESOLVED	CLOSED	04/01/2024	06/10/2024		06/10/2024	COMM
ENF 24-0568	BALL ST	INSPECTED PROPERTY	CLOSED	04/01/2024	06/04/2024		06/04/2024	N
ENF 24-0577	BALL ST	RESOLVED	CLOSED	04/01/2024	06/05/2024		06/05/2024	N
ENF 24-0578	BALL ST	INSPECTED PROPERTY	CLOSED	04/01/2024	06/05/2024		06/05/2024	N
ENF 24-0581	WATER ST	RESOLVED	CLOSED	04/01/2024	06/04/2024		06/04/2024	COMM
ENF 24-0582	WATER ST	RESOLVED	CLOSED	04/01/2024	06/04/2024		06/04/2024	N
ENF 24-0586	WATER ST	RESOLVED	CLOSED	04/01/2024	06/11/2024		06/11/2024	N

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ENF 24-0587	WATER ST	RESOLVED	CLOSED	04/01/2024	06/11/2024		06/11/2024	N
ENF 24-0589	WATER ST	RESOLVED	CLOSED	04/01/2024	06/10/2024		06/10/2024	N
ENF 24-0590	WATER ST	RESOLVED	CLOSED	04/01/2024	06/03/2024		06/03/2024	N
ENF 24-0591	EXCHANGE ST	RESOLVED	CLOSED	04/01/2024	06/13/2024		06/13/2024	COMM
ENF 24-0599	EXCHANGE ST	RESOLVED	CLOSED	04/02/2024	06/27/2024		06/27/2024	CIVIC
ENF 24-0604	GUTE ST	RESOLVED	CLOSED	04/02/2024	06/13/2024		06/13/2024	N
ENF 24-0660	HICKORY ST	RESOLVED	CLOSED	04/18/2024	06/06/2024		06/06/2024	N
ENF 24-0663	HICKORY ST	RESOLVED	CLOSED	04/18/2024	06/05/2024		06/05/2024	N
ENF 24-0664	HICKORY ST	RESOLVED	CLOSED	04/18/2024	06/05/2024		06/06/2024	N
ENF 24-0665	HICKORY ST	RESOLVED	CLOSED	04/18/2024	06/06/2024		06/06/2024	N
ENF 24-0666	HICKORY ST	RESOLVED	CLOSED	04/18/2024	06/05/2024		06/05/2024	N
ENF 24-0670	SAGINAW ST	RESOLVED	CLOSED	04/18/2024	06/11/2024		06/11/2024	Y
ENF 24-0672	SAGINAW ST	RESOLVED	CLOSED	04/18/2024	06/11/2024		06/11/2024	Y
ENF 24-0676	PARK ST	RESOLVED	CLOSED	04/18/2024	06/10/2024		06/10/2024	N
ENF 24-0678	PARK ST	RESOLVED	CLOSED	04/18/2024	06/04/2024		06/04/2024	N
ENF 24-0680	PARK ST	INSPECTED PROPERTY	CLOSED	04/18/2024	06/04/2024		06/04/2024	Y
ENF 24-0683	HOWARD ST	RESOLVED	CLOSED	04/18/2024	06/10/2024		06/10/2024	Y
ENF 24-0684	HOWARD ST	RESOLVED	CLOSED	04/18/2024	06/27/2024		06/27/2024	N
ENF 24-0686	FREEMAN ST	RESOLVED	CLOSED	04/22/2024	06/10/2024		06/10/2024	N
ENF 24-0687	HUGGINS ST	RESOLVED	CLOSED	04/18/2024	06/04/2024		06/04/2024	N

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ENF 24-0694	WILLIAMS ST	RESOLVED	CLOSED	04/25/2024	06/18/2024		06/18/2024	N
ENF 24-0696	WILLIAMS ST	RESOLVED	CLOSED	04/25/2024	06/26/2024		06/26/2024	N
ENF 24-0707	DEWEY ST	RESOLVED	CLOSED	04/25/2024	06/20/2024		06/20/2024	N
ENF 24-0709	DEWEY ST	RESOLVED	CLOSED	04/25/2024	06/18/2024		06/18/2024	Y
ENF 24-0711	DEWEY ST	RESOLVED	CLOSED	04/25/2024	06/18/2024		06/18/2024	N
ENF 24-0401	WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/11/2024	06/04/2024	07/08/2024		Y
ENF 24-0402	WASHINGTON ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/11/2024	06/04/2024	07/08/2024		N
ENF 24-0576	BALL ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/01/2024	06/04/2024	07/08/2024		N
ENF 24-0588	WATER ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/01/2024	06/03/2024	07/08/2024		N
ENF 24-0668	HICKORY ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/18/2024	06/06/2024	07/08/2024		COMM
ENF 24-0771	LYNN ST	INSPECTED PROPERTY	LETTER SENT	05/09/2024	06/17/2024	07/08/2024		N
ENF 24-0681	HOWARD ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/18/2024	06/10/2024	07/10/2024		N
ENF 24-0682	HOWARD ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/18/2024	06/10/2024	07/10/2024		N
ENF 24-0584	WATER ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/01/2024	06/12/2024	07/15/2024		N
ENF 24-0585	WATER ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/01/2024	06/11/2024	07/15/2024		N
ENF 24-0618	ELLIOT ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/08/2024	06/11/2024	07/15/2024		Y
ENF 24-0669	SAGINAW ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/18/2024	06/11/2024	07/15/2024		Y
ENF 24-0674	SAGINAW ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/18/2024	06/11/2024	07/15/2024		N
ENF 24-0702	OAK ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/25/2024	06/13/2024	07/15/2024		N
ENF 24-0506	DINGWALL DR	INSPECTED PROPERTY	LETTER SENT	03/21/2024	06/24/2024	07/22/2024		N
ENF 24-0420	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/12/2024	06/24/2024	07/24/2024		N

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ENF 24-0461	OLIVER ST	INSPECTED PROPERTY	FINAL NOTICE	03/14/2024	06/20/2024	07/25/2024		N
ENF 24-0504	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/21/2024	06/27/2024	07/25/2024		N
ENF 24-0592	EXCHANGE ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/01/2024	06/27/2024	07/29/2024		COMM
ENF 24-0593	EXCHANGE ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/01/2024	06/27/2024	07/29/2024		N
ENF 24-0364	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/11/2024	06/17/2024	08/19/2024		Y
<b>Total Entries</b>				<b>78</b>				
<b><u>LAWN MAINTENANCE</u></b>								
ENF 24-0838	ABREY AVE	RESOLVED	CLOSED	05/15/2024	06/05/2024		06/05/2024	N
ENF 24-0842	SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	05/15/2024	06/12/2024		06/12/2024	VAC
ENF 24-0844	MILWAUKEE ST	RESOLVED	CLOSED	05/15/2024	06/05/2024		06/05/2024	VAC
ENF 24-0862	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	05/16/2024	06/05/2024		06/05/2024	VAC
ENF 24-0883	SHIAWASSEE ST	RESOLVED	CLOSED	05/21/2024	06/05/2024		06/05/2024	IND
ENF 24-0894	ELM ST	RESOLVED	CLOSED	05/22/2024	06/19/2024		06/19/2024	COMM
ENF 24-0900	WASHINGTON	RESOLVED	CLOSED	05/22/2024	06/05/2024		06/05/2024	VACANT LOT
ENF 24-0901	MILWAUKEE ST	RESOLVED	CLOSED	05/23/2024	06/05/2024		06/05/2024	Y
ENF 24-0902	CENTER ST	RESOLVED	CLOSED	05/23/2024	06/05/2024		06/05/2024	N
ENF 24-0905	CEDAR ST	RESOLVED	CLOSED	05/23/2024	06/05/2024		06/05/2024	VACANT LOT
ENF 24-0914	WATER ST MASON	RESOLVED	CLOSED	05/23/2024	06/05/2024		06/05/2024	ROW
ENF 24-0920	MARTIN ST	RESOLVED	CLOSED	05/28/2024	06/05/2024		06/05/2024	VACANT LOT
ENF 24-0923	ADA ST	RESOLVED	CLOSED	05/28/2024	06/05/2024		06/05/2024	N



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ENF 24-0929	SHIAWASSEE ST	RESOLVED	CLOSED	05/29/2024	06/05/2024		06/05/2024	Y
ENF 24-0932	MASON ST	RESOLVED	CLOSED	05/29/2024	06/12/2024		06/12/2024	VACANT LOT
ENF 24-0939	WEST ST	RESOLVED	CLOSED	05/30/2024	06/12/2024		06/12/2024	Y
ENF 24-0940	LAFAYETTE BLVD	RESOLVED	CLOSED	05/30/2024	06/12/2024		06/12/2024	N
ENF 24-0957	CORUNNA AVE	RESOLVED	CLOSED	06/04/2024	06/12/2024		06/12/2024	N
ENF 24-0960	CHIPMAN ST	RESOLVED	CLOSED	06/04/2024	06/12/2024		06/12/2024	Y
ENF 24-0993	KENWOOD DR	INSPECTED PROPERTY	CLOSED	06/11/2024	06/18/2024		06/18/2024	N
ENF 24-0994	CHIPMAN ST	RESOLVED	CLOSED	06/11/2024	06/18/2024		06/18/2024	
ENF 24-0996	WHITEHAVEN CT	RESOLVED	CLOSED	06/11/2024	06/18/2024		06/18/2024	
ENF 24-0998	FLETCHER ST	RESOLVED	CLOSED	06/12/2024	06/19/2024		06/19/2024	N
ENF 24-0999	STEWART ST	RESOLVED	CLOSED	06/12/2024	06/19/2024		06/19/2024	Y
ENF 24-1000	PARK ST	RESOLVED	CLOSED	06/12/2024	06/19/2024		06/19/2024	N
ENF 24-1001	PARK ST	RESOLVED	CLOSED	06/12/2024	06/12/2024		06/12/2024	Y
ENF 24-1064	PEARCE ST	RESOLVED	CLOSED	06/26/2024	07/02/2024		07/02/2024	
ENF 24-0564	ADAMS ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	03/28/2024	06/19/2024	07/10/2024		VAC
ENF 24-0826	DIVISION ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/14/2024	06/19/2024	07/10/2024		VAC
ENF 24-0835	BROADWAY AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	06/19/2024	07/10/2024		N
ENF 24-0840	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	06/26/2024	07/10/2024		VAC
ENF 24-0841	DEWEY ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	06/19/2024	07/10/2024		VAC

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ENF 24-0846	CEDAR ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	06/19/2024	07/10/2024		VACANT LOT
ENF 24-0863	CORUNNA AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2024	06/19/2024	07/10/2024		VAC
ENF 24-0867	GLENWOOD AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2024	06/19/2024	07/10/2024		VAC
ENF 24-0893	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/22/2024	06/19/2024	07/10/2024		VACANT LOT
ENF 24-0899	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/22/2024	06/19/2024	07/10/2024		VACANT
ENF 24-0910	GLENWOOD AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	06/19/2024	07/10/2024		VAC
ENF 24-0912	GLENWOOD AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	06/19/2024	07/10/2024		VAC
ENF 24-0930	PARK	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/29/2024	06/19/2024	07/10/2024		VACANT LOT
ENF 24-0931	PARK ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/29/2024	06/19/2024	07/10/2024		VACANT LOT
ENF 24-0976	PARK	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	06/05/2024	06/19/2024	07/10/2024		VACANT LOT
ENF 24-1002	STEWART ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	06/12/2024	06/19/2024	07/10/2024		VAC
ENF 24-1029	MCMILLAN AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	06/19/2024	06/26/2024	07/10/2024		IND
<b>Total Entries</b>				<b>44</b>				
<b>MISC.</b>								
ENF 24-0166	MAIN ST	INSPECTED PROPERTY	CLOSED	02/26/2024	05/23/2024		06/19/2024	N
ENF 24-0628	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	04/09/2024	06/19/2024		06/19/2024	COMM
ENF 24-0986	DINGWALL DR	INSPECTED PROPERTY	CLOSED	06/10/2024	06/17/2024		06/17/2024	N
<b>Total Entries</b>				<b>3</b>				

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<b><u>MULTIPLE VIOLATIONS</u></b>								
ENF 20-0917	EXCHANGE	INSPECTED PROPERTY	CLOSED	11/03/2020	06/04/2024		06/04/2024	N
ENF 20-1016	EXCHANGE	INSPECTED PROPERTY	CLOSED	12/07/2020	06/04/2024		06/04/2024	COMM
ENF 22-1488	WATER ST	RESOLVED	CLOSED	11/01/2022	06/13/2024		06/13/2024	N
ENF 22-1543	STEWART ST	RESOLVED	CLOSED	11/16/2022	06/18/2024		06/18/2024	N
ENF 23-0885	FLETCHER ST	INSPECTED PROPERTY	CLOSED	08/21/2023	06/26/2024		06/26/2024	N
ENF 23-1056	CEDAR ST	INSPECTED PROPERTY	CLOSED	10/04/2023	06/03/2024		06/03/2024	N
ENF 23-1126	TRACY ST	INSPECTED PROPERTY	CLOSED	10/19/2023	05/06/2024		06/03/2024	N
ENF 23-1279	STEWART ST	INSPECTED PROPERTY	CLOSED	11/21/2023	06/24/2024		06/24/2024	COMM
ENF 23-1394	MARY ST	RESOLVED	CLOSED	12/20/2023	06/24/2024		06/24/2024	N
ENF 24-0093	MACK ST	INSPECTED PROPERTY	CLOSED	02/06/2024	06/17/2024		06/17/2024	N
ENF 24-0327	SOUTH ST	INSPECTED PROPERTY	CLOSED	03/05/2024	06/03/2024		06/03/2024	COMM
ENF 24-0511	WRIGHT AVE	RESOLVED	CLOSED	03/21/2024	06/04/2024		06/04/2024	Y
ENF 24-0525	GLENWOOD AVE	INSPECTED PROPERTY	CLOSED	03/25/2024	06/05/2024		06/05/2024	N
ENF 24-0673	SAGINAW ST	RESOLVED	CLOSED	04/18/2024	06/11/2024		06/11/2024	N
ENF 24-0903	ELLIOT ST	RESOLVED	CLOSED	05/23/2024	06/04/2024		06/04/2024	Y
ENF 24-0951	SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	06/03/2024	06/24/2024		06/24/2024	N
ENF 24-0956	GROVER ST	INSPECTED PROPERTY	CLOSED	06/04/2024	06/12/2024		06/12/2024	Y
ENF 24-1011	BROADWAY AVE	RESOLVED	CLOSED	06/13/2024	06/13/2024		06/13/2024	N
ENF 24-1027	STATE ST	RESOLVED	CLOSED	06/19/2024	07/02/2024		07/02/2024	VACANT
ENF 24-0140	MELINDA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/21/2024	06/03/2024	07/08/2024		Y

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ENF 24-0833	MILWAUKEE ST	INSPECTED PROPERTY	2ND NOTICE SENT	05/15/2024	06/20/2024	07/08/2024		N
ENF 24-0975	FREDERICK ST	INSPECTED PROPERTY	FINAL NOTICE	06/05/2024	06/27/2024	07/08/2024		N
ENF 24-1036	CEDAR ST	LETTER SENT	RECHECK SCHEDULED	06/20/2024	06/20/2024	07/08/2024		N
ENF 24-1047	MAIN ST	LETTER SENT	RECHECK SCHEDULED	06/24/2024	06/24/2024	07/08/2024		N
ENF 21-1592	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/19/2021	06/25/2024	07/09/2024		N
ENF 24-0091	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/06/2024	06/04/2024	07/09/2024		N
ENF 24-0913	MICHIGAN AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	06/19/2024	07/10/2024		VAC
ENF 24-0997	FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	06/12/2024	06/12/2024	07/10/2024		N
ENF 23-0368	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/08/2023	06/06/2024	07/11/2024		N
ENF 24-1069	OAKWOOD AVE	LETTER SENT	RECHECK SCHEDULED	06/27/2024	07/01/2024	07/15/2024		N
ENF 23-1108	MAIN ST	INSPECTED PROPERTY	3RD TICKET ISSUED	10/17/2023	06/18/2024	07/16/2024		N
ENF 24-1014	AMENT ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/17/2024	07/02/2024	07/16/2024		N
ENF 24-0455	BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/14/2024	06/17/2024	07/17/2024		N
ENF 22-1197	OAKWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/23/2022	06/17/2024	07/18/2024		Y
ENF 24-1054	CLEVELAND ST	LETTER SENT	RECHECK SCHEDULED	06/25/2024	06/25/2024	07/25/2024		N
ENF 21-0966	ISHAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/28/2021	06/03/2024	08/01/2024		VAC
ENF 24-0344	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2024	06/05/2024	08/01/2024		N
ENF 24-0524	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2024	06/13/2024	08/14/2024		N
ENF 23-1354	SAGINAW ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	12/12/2023	06/27/2024	08/27/2024		Y
ENF 23-1352	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/12/2023	06/27/2024	09/02/2024		N

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0890	STEWART ST	LETTER SENT	RECHECK SCHEDULED	05/21/2024	06/05/2024	09/03/2024		N
ENF 23-1365	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/13/2023	06/19/2024	09/19/2024		N
				<b>Total Entries</b>	<b>42</b>			
<b><u>NO BUILDING PERMIT</u></b>								
ENF 24-0978	MAIN ST	DISMISSED	CLOSED	06/10/2024	06/10/2024		06/12/2024	COMM
				<b>Total Entries</b>	<b>1</b>			
<b><u>NO POOL PERMIT</u></b>								
ENF 24-0933	EXCHANGE ST	RESOLVED	CLOSED	05/29/2024	06/11/2024		06/11/2024	N
				<b>Total Entries</b>	<b>1</b>			
<b><u>PLUMBING VIOLATIONS</u></b>								
ENF 24-1056	STATE ST	COMPLAINT LOGGED	LETTER SENT	06/25/2024	06/25/2024	07/19/2024		Y
				<b>Total Entries</b>	<b>1</b>			
<b><u>POOL MAINTENANCE</u></b>								
ENF 24-0734	CHIPMAN ST	RESOLVED	CLOSED	05/01/2024	06/25/2024		06/25/2024	N
ENF 24-0977	SHIAWASSEE ST	OBTAINED PERMIT	CLOSED	06/06/2024	06/25/2024		06/25/2024	VAC
				<b>Total Entries</b>	<b>2</b>			
<b><u>RENTAL REGISTRATION</u></b>								
ENF 24-0606	PINE ST	COMPLAINT LOGGED	CLOSED	04/02/2024	04/02/2024		06/06/2024	N
ENF 24-0623	EXCHANGE ST	RENTAL REG FORM SUBMITTED	CLOSED	04/08/2024	06/14/2024		06/14/2024	Y
ENF 24-0742	OLIVER ST	NOT A RENTAL	CLOSED	05/02/2024	06/20/2024		06/20/2024	Y
ENF 24-0764	GRAND AVE	RENTAL REG FORM SUBMITTED	CLOSED	05/09/2024	06/19/2024		06/19/2024	Y

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1021	WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	06/17/2024	06/17/2024	07/19/2024		Y
<b>Total Entries</b>				<b>5</b>				
<b><u>ROW VIOLATIONS</u></b>								
ENF 24-0963	ADA ST	RESOLVED	CLOSED	06/04/2024	06/18/2024		06/18/2024	Y
ENF 24-0964	FIFTH ST	RESOLVED	CLOSED	06/04/2024	06/04/2024		06/04/2024	N
ENF 24-1041	OAKWOOD AVE	RESOLVED	CLOSED	06/20/2024	06/27/2024		06/27/2024	N
ENF 24-1037	MICHIGAN AVE	EMAILED OWNER	RECHECK SCHEDULED	06/20/2024	07/01/2024	07/08/2024		Y
<b>Total Entries</b>				<b>4</b>				
<b><u>SCRAPPING MATERIALS</u></b>								
ENF 24-1045	FREEMAN ST	RESOLVED	CLOSED	06/20/2024	06/27/2024		06/27/2024	N
<b>Total Entries</b>				<b>1</b>				
<b><u>SIGN VIOLATION</u></b>								
ENF 24-1025	WATER	LETTER SENT	RECHECK SCHEDULED	06/18/2024	06/26/2024	07/08/2024		COMM
ENF 24-0983	MAIN ST	LETTER SENT	RECHECK SCHEDULED	06/10/2024	06/10/2024	07/10/2024		COMM
ENF 24-1053	SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	06/25/2024	06/25/2024	07/16/2024		N
<b>Total Entries</b>				<b>3</b>				
<b><u>TEMPORARY STRUCTURES</u></b>								
ENF 23-1206	LINGLE AVE	RESOLVED	CLOSED	11/09/2023	06/03/2024		06/03/2024	N
ENF 23-1351	SHIAWASSEE ST	RESOLVED	CLOSED	12/12/2023	06/12/2024		06/12/2024	N
ENF 24-0122	ADAMS ST	CONTACT WITH OWNER	CLOSED	02/14/2024	06/03/2024		06/05/2024	N
ENF 24-1013	WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	06/17/2024	06/17/2024	07/17/2024		N
ENF 21-0380	GRACE ST	INSPECTED PROPERTY	3RD TICKET ISSUED	03/11/2021	06/27/2024	07/18/2024		N

**Code Enforcement Activity**  
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ENF 23-0843	DONALD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/07/2023	06/26/2024	07/24/2024		N
ENF 23-1151	KRUST DR	INSPECTED PROPERTY	RECHECK SCHEDULED	10/30/2023	06/26/2024	07/25/2024		N
ENF 24-0961	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/04/2024	06/04/2024	08/05/2024		N
ENF 23-1357	CEDAR ST	CONTACT WITH OWNER	EXTENSION GRANTED	12/12/2023	06/26/2024	08/26/2024		N
ENF 24-1046	STEWART ST	CONTACT WITH OWNER	EXTENSION GRANTED	06/24/2024	07/02/2024	10/31/2024		N
ENF 24-1028	LYON ST	LETTER SENT	RECHECK SCHEDULED	06/19/2024	06/19/2024	12/19/2024		Y
<b>Total Entries</b>				<b>11</b>				
<b><u>TRAILER VIOLATIONS</u></b>								
ENF 24-1049	PRINDLE ST	LETTER SENT	RECHECK SCHEDULED	06/24/2024	06/24/2024	07/08/2024		N
<b>Total Entries</b>				<b>1</b>				
<b><u>VACANT STRUCTURES</u></b>								
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	06/04/2024	07/10/2024		VAC
ENF 20-0758	PEARCE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/18/2020	06/03/2024	08/05/2024		VAC
<b>Total Entries</b>				<b>2</b>				
<b><u>WINDOWS</u></b>								
ENF 23-0849	CARMODY ST	INSPECTED PROPERTY	PENDING 2ND TICKET	08/08/2023	06/24/2024	07/15/2024		VAC
<b>Total Entries</b>				<b>1</b>				

**Total Records: 359**

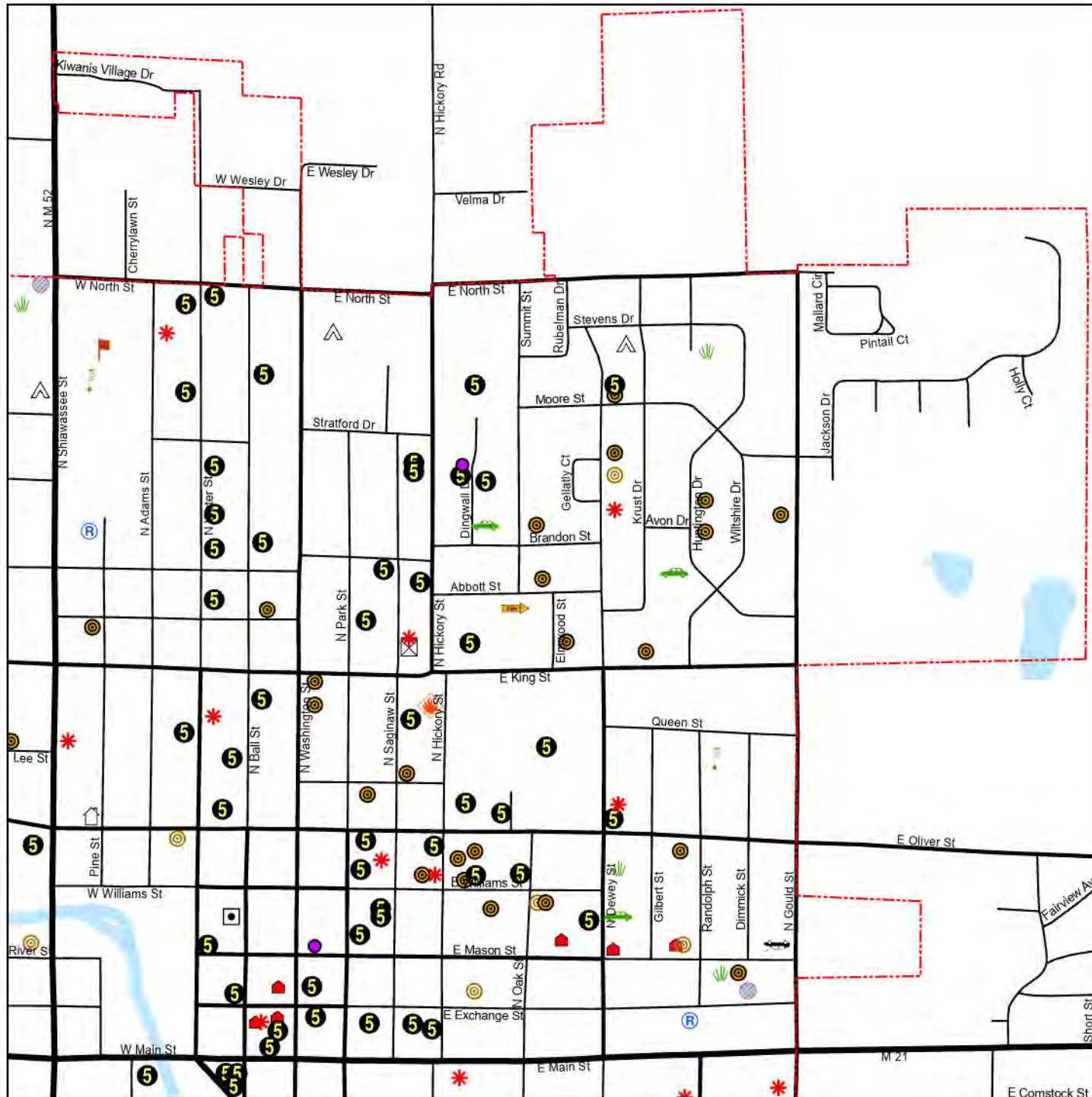
**Total Pages: 21**



# City of Owosso

## Code Enforcement Activity June 2024

NE Quadrant

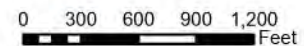


### Category

- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Chickens/Ducks
- Doors In Violation
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Garage Sale
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Misc.
- Multiple Violations
- No Pool Permit / Pool Violation
- Rental Registration
- Sign Violation
- Temporary Structures

### Other Features

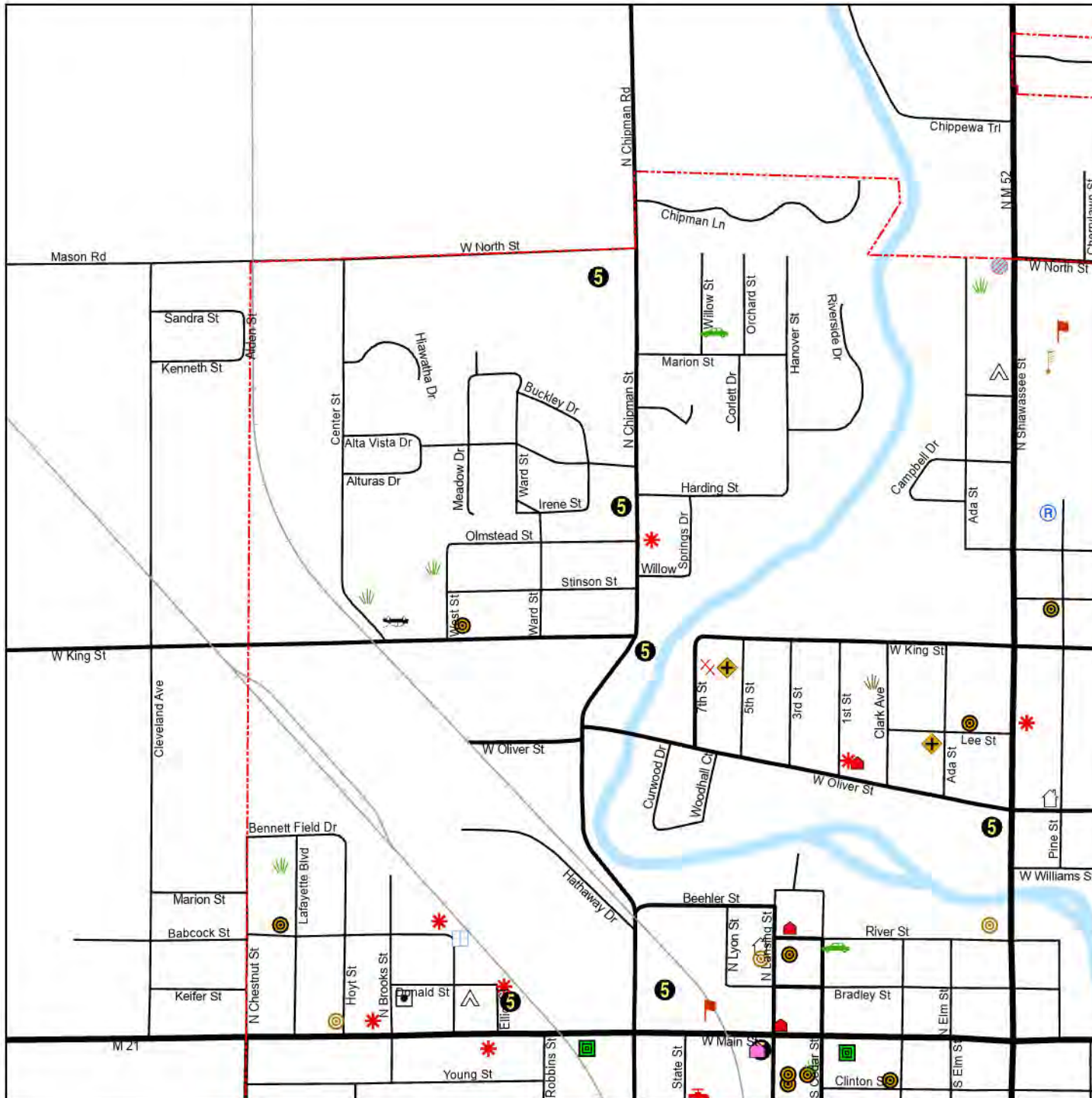
- City Limit
- Railroads
- River & Lakes



# City of Owosso

## Code Enforcement Activity June 2024

### NW Quadrant

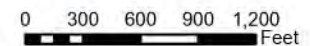


### Category

- Appliances
- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violation
- Chickens/Ducks
- Exterior Paint/Siding
- Fence Violation
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- No Pool Permit / Pool Violation
- Plumbing Violations
- Rental Registration
- ROW Violations
- Sign Violation
- Temporary Structures
- Windows

### Other Features

- City Limit
- Railroads
- River & Lakes



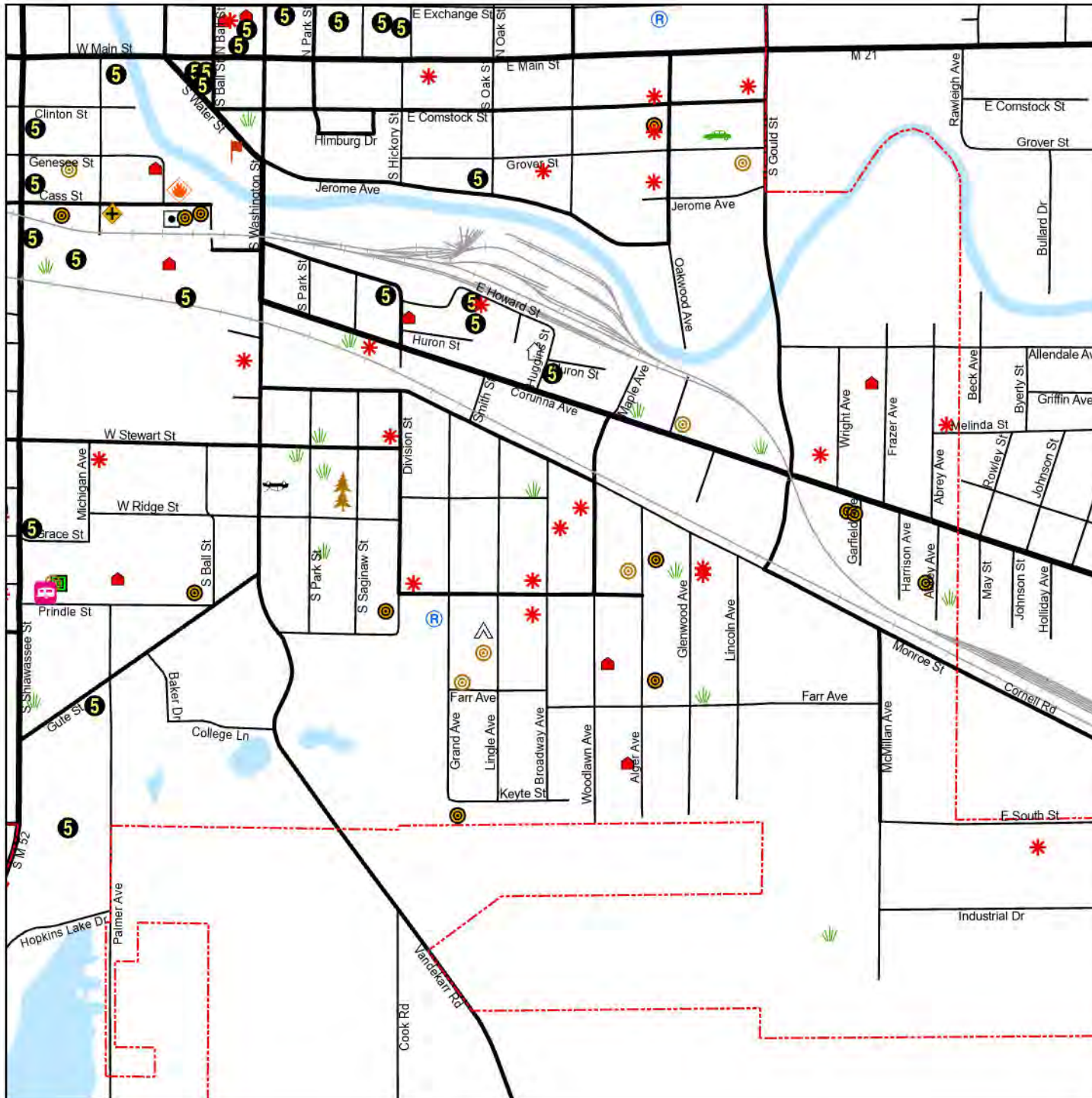


# City of Owosso

## Code Enforcement Activity

### June 2024

### SE Quadrant



#### Category

- Appliances
- Auto Repair/Junk Vehicle
- Building Violation
- Dead Tree
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- Rental Registration
- ROW Violations
- Sign Violation
- Temporary Structures
- Trailer Violations

#### Other Features

- City Limit
  - Railroads
  - River & Lakes
- 0 300 600 900 1,200 Feet





**Monthly Inspection List  
JUNE 2024**

	BUILDING OFFICIAL Total Inspections:	<b>26</b>
	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	<b>17</b>
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	<b>9</b>
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	<b>229</b>
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	<b>204</b>
	<b>Grand Total Inspections:</b>	<b>485</b>



**CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2024**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>ADULT USE RECREATIONAL RETAIL</b>												
1				1								2
\$5,000				\$5,000								\$10,000
<b>AMPHITHEATER</b>												
					7	2	2					11
					\$50	\$0	\$150					\$200
<b>BENTLEY PARK RENTAL</b>												
				2	10	9	8	2				31
				\$50	\$275	\$300	\$250	\$50				\$925
<b>GROWER LICENSE (Medical)</b>												
												0
												\$0
<b>HARMON PATRIDGE PARK RENTAL</b>												
					20	15	8					43
					\$550	\$400	\$200					\$1,150
<b>MOBILE FOOD VENDING (Food Truck License)</b>												
					1	1	1					3
					\$150	150	150					\$450
<b>PROCESSOR LICENSE</b>												
1												1
\$5,000												\$5,000
<b>PROVISIONING CENTER</b>												
1												1
\$5,000												\$5,000
<b>RECREATIONAL GROW</b>												
1												1
\$5,000												\$5,000
<b>RENTAL (Renewals)</b>												
118	48	26	33	3	3	1						232
\$7,550	\$3,300	\$2,550	\$2,500	\$150	\$250	\$300						\$16,600
<b>RENTAL REGISTRATIONS (New)</b>												
5	5	1	6	4	4							25
\$250	\$250	\$50	\$300	\$250	\$200							\$1,300
<b>RESIDENTIAL DESIGNATED PARKING</b>												
					1							1
					\$840							\$840
<b>TOTALS:</b>												
127	53	27	39	10	46	28	19	2	0	0	0	351
\$27,800	\$3,550	\$2,600	\$2,800	\$5,450	\$2,315	\$1,150	\$750	\$50	\$0	\$0	\$0	\$46,465



# OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

## MEMORANDUM

DATE: 16 July 2024  
 TO: Owosso City Council  
 FROM: Eric E. Cherry  
 Police Department Captain  
 RE: June 2024 Police Activity Report

### *Master Plan Goal 3.1, 3.2*

*The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.*

*The Police Department assisted with many events to make for another successful Curwood, including two large parades.*

*Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose. The team presented to the Shiawassee Health & Wellness board.*

### *June - 5 YEAR AVERAGE*

	2020- June	2021- June	2022- June	2023- June	2024- June	June 5YR AVG
Part I Crimes	31	28	30	34	26	29.8
Part II Crimes	68	79	69	85	90	78.2
Violent Crimes	13	9	10	11	11	10.8
Total Reports	162	180	155	179	172	169.6
Felony Arrests	8	16	7	6	6	8.6
Total Arrests	21	33	34	36	37	32.2
Traffic Stops	30	20	35	58	54	39.4
All Dispatched Events	730	879	863	898	801	834.2



**LAST 12 MONTHS**

	2023-Jul	2023-Aug	2023-Sep	2023-Oct	2023-Nov	2023-Dec	2024-Jan	2024-Feb	2024-Mar	2024-Apr	2024-May	2024-June	Last 12 Months	Average
Part I Crimes	30	26	25	29	26	37	17	28	25	21	18	26	308	25.67
Part II Crimes	111	99	97	80	88	91	72	74	78	83	110	90	1073	89.42
Violent Crimes	12	7	10	3	15	8	6	5	6	10	6	11	99	8.25
Total Reports	202	178	184	176	154	174	133	167	131	148	168	172	1987	165.58
Felony Arrests	10	7	8	4	4	6	6	4	7	3	4	6	69	5.75
Total Arrests	45	31	45	34	22	36	30	44	35	27	36	37	422	35.17
Traffic Stops	82	100	63	80	78	112	79	172	79	110	51	54	1060	88.33
All Dispatched Events	903	915	886	1003	942	921	940	980	837	966	1052	801	11146	928.83

**REGULAR MEETING MINUTES OF THE  
DOWNTOWN DEVELOPMENT AUTHORITY/OWOSSO MAIN STREET  
CITY OF OWOSSO**

**July 10, 2024, AT 7:30 A.M.**

**CALL TO ORDER:** The meeting was called to order by Chair Bill Gilbert at 7:34 A.M.

**ROLL CALL:** Taken by Chair Bill Gilbert

**PRESENT:** Chair Bill Gilbert, Vice-Chair Lance Omer and Commissioners Emily Olson, Dakota Woodworth, Jill Davis and Robert J. Teich, Jr. Commissioner Daylen Howard arrived at 7:45 A.M.

**ABSENT:** Commissioners Allié McGuire and Josh Ardelean

**STAFF PRESENT:** Lizzie Fredrick, DDA/OMS Director

**AGENDA:**

**MOVED BY OLSON, SUPPORTED BY OMER TO APPROVE THE JULY 10, 2024 OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.**

**AYES: ALL  
MOTION CARRIED**

**MINUTES:**

**MOVED BY TEICH, SUPPORTED BY GILBERT TO APPROVE THE JUNE 5, 2024 OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES.**

**AYE: ALL  
MOTION CARRIED**

**PUBLIC COMMENTS:** None

**REPORTS:** Fredrick presented the financial reports and answered questions.

**ITEMS OF BUSINESS:**

1. **2024 Main Street Self-Assessment:** Fredrick presented the self-assessment tool, completed 2023 scorecard and blank 2024 scorecard.

Board discussed completing the assessment as a group in the August Board Meeting and planning for an hour and a half meeting to avoid needing a Special Meeting to meet the August 30<sup>th</sup> deadline.

Fredrick asked the Board to complete the self-assessment on their own to the best of their ability before the August 7<sup>th</sup> meeting in preparation for the group scoring.

**COMMITTEE UPDATES:**

1. **Organization:** Gilbert highlighted the Committee's progress on the Volunteer Appreciation Event and Annual Sponsorship Guide.
2. **Promotion:** Fredrick confirmed that a digital downtown event submission form has been created for the OMS website event calendar and that the four event tiers have been finalized providing set policies, timelines and expectations for volunteers and staff for each level.

Fredrick shared that the Committee is considering scheduling the 2025 Chocolate Walk on April 26<sup>th</sup> and that she met with the Lebowsky Center to discuss them taking over or collaborating on the New Year's Eve event.

Fredrick reminded the Board that they set July 31<sup>st</sup> as the deadline to solidify a NYE chair and event committee for the event to occur in 2024.

3. **Design:** Fredrick reviewed the progress of the Exchange Street Pocket Park updates, the Red Piano Project and the Lebowsky Sculpture Project.
4. **Economic Vitality:** Omer and Howard provided updates on the progress of the Revolving Loan & Grant Program revisions.

Fredrick confirmed that the Michigan Economic Development Corporation selected Oak & Ivory as one of 31 2024 Match on Main grant recipients out of 113 applicants.

**DIRECTOR UPDATES:** None.

**BOARD COMMENTS:** Gilbert noted the importance of consistent attendance at Committee meetings and that the goal is to keep the Board and Committee meetings to one hour.

**ADJOURNMENT:**

**MOVED BY OLSON, SUPPORTED BY HOWARD TO ADJOURN AT 8:41 A.M.  
AYES: ALL  
MOTION CARRIED**

**NEXT MEETING August 7, 2024.**

**PARKS AND RECREATION COMMISSION  
REGULAR MEETING**

Draft Minutes of Wednesday, July 24, 2024  
7:00 p.m. at Grand Avenue Park

**CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:09 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

***MEMBERS PRESENT:*** Chairman Workman, Vice Chair Selbig, Commissioners Lienau, Mahoney, and Smith.

***MEMBERS ABSENT:*** Commissioner Maginity and Rodman

**APPROVAL OF AGENDA:** COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR JULY 24, 2024. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

**APPROVAL OF MINUTES:** COMMISSIONER SMITH MADE A MOTION TO APPROVE THE MINUTES FOR JUNE 26, 2024 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

**PUBLIC COMMENTS:**

None

**OLD BUSINESS REPORT:**

Amy Fuller reported that the mural at the Mitchell Amphitheater was progressing nicely.

**ITEM OF BUSINESS:**

**Grand Avenue Park:** The Commission had a discussion on park improvements. They reviewed price estimates for a picnic table, grill, bench, trash can, play structure, swing set (4 swings), and small spinning play accessory and requested Amy Fuller add signage to their budget.

**Millage:** Commissioners discussed how they were going to inform the public about the August 2024 millage request.

**Next Meeting:** August 28, 2024, at 7:00 PM at Adams Park

**PUBLIC/COMMISSIONERS COMMENTS:**

Commissioner Selbig requested the Commission review signage and wayfinding at their next meeting.

**ADJOURNMENT:** COMMISSIONER SMITH MADE A MOTION TO ADJOURN AT 7:38 P.M. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager

MINUTES FOR REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, June 20, 2024 at 6:00 p.m.  
City Hall Conference Room

**MEETING CALLED TO ORDER:** at 6:13 p.m. by Chairperson Steven Teich.

**ROLL CALL:** was taken by City Manager Nathan Henne.

**PRESENT:** Chairperson Steven Teich, Commissioner Byrne, Secretary Hathaway, Commissioner Powell

**ABSENT:** Commissioner VanEpps, Commissioner Gallinger (attended via phone – no votes), Vice Chair Omer

**OTHERS IN ATTENDANCE:** City Manager Nathan Henne

**AGENDA APPROVAL:** June 20, 2024.

**MOTION FOR APPROVAL OF THE AGENDA AS AMENDED BY COMMISSIONER POWELL. SECONDED BY COMMISSIONER BYRNE.**

**AYES ALL. MOTION CARRIED.**

**MINUTES APPROVAL:** May 15, 2024.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY SECRETARY HATHAWAY. SECONDED BY COMMISSIONER POWELL.**

**AYES ALL. MOTION CARRIED.**

**COMMUNICATIONS:** None.

**PUBLIC/COMMISSIONER COMMENTS:** None.

**PUBLIC HEARINGS:** None.

**ITEMS OF BUSINESS:**

**1. Certificate of Appropriateness – 207 N Washington St – Façade replacement (First Floor)**

City Manager Henne recommended the Commission approve the certificate of appropriateness for the replacement of the wooden façade at 207 N Washington St.

**MOTION BY SECRETARY HATHAWAY TO APPROVE THE CERTIFICATE OF APPROPRIATENESS FOR 207 N WASHINGTON ST**

**MOTION SECONDED BY COMMISSIONER BYRNE**

**AYES ALL.**

**MOTION CARRIED.**

**2. Approve HDC Enforcement Procedure and Policy**

City Manager Henne outlined the policy that was tabled from the last meeting so that board members could review. He did not receive any feedback but made a few changes to the notice timelines. The commission commented on the language of the policy and suggested some changes.

**MOTION BY COMMISSIONER POWELL TO TABLE THE APPROVAL OF THE POLICY TO THE AUGUST HDC MEETING SO THAT THE CITY MANAGER CAN PRESENT THE FINAL DRAFT.**

**MOTION SECONDED BY SECRETARY HATHAWAY**

**AYES ALL**

**MOTION CARRIED**

**PUBLIC COMMENTS:** None

**BOARD COMMENTS:** The board wished to know if the Masonic Temple replaced the top floor windows. Commissioner Gallinger had concerns about some buildings within the district. Chairman Teich commented that the Senior Center repairs are now complete. Secretary Hathaway announced that this would be his last meeting and thanked the Commission for their hard work. The Commission thanked Mr. Hathaway for his years of service to the city and his dedication to historic preservation.

**NEXT MEETING:** August 21, 2024

**MOTION BY COMMISSIONER BYRNE TO ADJOURN. SECONDED BY COMMISSIONER POWELL.**

**AYES ALL. MOTION CARRIED - MEETING ADJOURNED AT 6:41 P.M.**