

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 19, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 5, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. OPRA District – 207 N. Washington Street. Conduct a public hearing to receive citizen comment regarding the application from Tammie Sanders to establish an obsolete Property Rehabilitation District for the property located at 207 N. Washington Street.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing - OPRA Certificate – 207 N. Washington Street. Set a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding the application from Tammie Sanders to establish an Obsolete Property Rehabilitation Certificate for the property at 207 N. Washington Street.
2. Proposed Special Assessment Project – Howell Street. Authorize Resolution No. 2 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. for proposed Special Assessment District No. 2025-01 for Howell Street from the south end to Clinton Street for street resurfacing.
Master Plan Implementation Goals: 3.4, 3.10

3. Proposed Special Assessment Project – Lynn Street. Authorize Resolution No. 2 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. for proposed Special Assessment District No. 2025-02 for Lynn Street from the west end to Howell Street for street resurfacing.
Master Plan Implementation Goals: 3.4, 3.10
4. Proposed Special Assessment District No. 2024-101 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2024-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 1404 South Chipman Street.
Master Plan Implementation Goals: 1.1
5. Proposed Special Assessment District No. 2024-102 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2024-102, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 643 North Hickory Street.
Master Plan Implementation Goals: 1.1
6. Traffic Control Order Request – Cantu 5k Run. Approve the request from Jennifer Clarke for the partial closure of various streets in the northeast quadrant of the City on Sunday, August 25, 2024 from 9:00 a.m. – 1:00 p.m. for the annual PFC Cantu 5k Run, waive the insurance requirement, and further approve Traffic Control Order No. 1519 formalizing the request.
Master Plan Implementation Goals:
7. Mortgage Discharge – 110 E Exchange Street. Authorize discharge of mortgage as it relates to 110 E. Exchange Street (James Gutting) and further authorize the Mayor and City Clerk to execute appropriate documents.
8. Contract Modification – Safe Routes to School Project. Authorize Contract Modification No. 1 to the Safe Routes to School contract with the Michigan Department of Transportation (MDOT) to add additional contract items increasing the total by \$4,456.52, and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
9. Change Order No. 1 – Safe Routes to School Project Engineering. Approve Change Order No. 1 to the Safe Routes to School Project Engineering Services Contract with Spicer Group for additional engineering services in the amount of \$54,295.00 and authorize payment to the vendor increasing the total to \$181,548.00.
10. Purchase Order Amendment – Lift Stations Control Cabinets Rehabilitation. Authorize amendment to Purchase Order No. 45476 with Utilities Instrumentation Service (UIS) for additional inspection services at the Osburn Lift Station in the amount of \$486.00 and authorize payment to the vendor increasing the total to \$35,181.00.
Master Plan Implementation Goals: 3.4, 3.7
11. Change Order No. 2 – MI-HOPE Grant Project. Approve Change Order No. 2 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$13,998.00 for additional work and materials required for the first five homes and further approve payment to the contractor up to the adjusted contract amount of \$216,805.00 upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.14, 6.6
12. Purchase Authorization – Police Vehicles. Waive competitive bidding requirements, authorize a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of two 2025 Ford Interceptor Police Utility vehicles in the amount of \$97,452.00 under the terms of State of Michigan Contract No. 071 B7700180/Macomb County Contract #21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicles, \$43,706.00 of which shall be reimbursed with USDA Rural Development grant funding.
Master Plan Implementation Goals: 3.2

13. Purchase Authorization – Police Admin Vehicle. Waive competitive bidding requirements, authorize a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of one 2024 Bronco Sport utility vehicle in the amount of \$32,802.00 under the terms of State of Michigan Contract No. 071 B7700180/Macomb County Contract #21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicle, \$11,480.00 of which shall be reimbursed with USDA Rural Development grant funding.

Master Plan Implementation Goals: 3.2

14. Warrant No. 646. Authorize Warrant No. 646 as follows:

Vendor	Description	Fund	Amount
Shiawassee Economic Development Partnership	Annual Investment Pledge – Champion Level	General	\$40,000.00
Waste Management	Service Period 7-16-2024 through 7-31-2024	WWTP	\$10,688.50
Gould Law PC	Legal Services (07-09-2024 through 08-12-2024)	Various	\$16,735.64

ITEMS OF BUSINESS

1. Closed Session. Consider holding a closed session at the conclusion of the second session of Citizen Comments and Questions for the purpose of discussing collective bargaining negotiations.

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. July 2024 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. July 2024 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. July 2024 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. July 2024 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. July 2024 Police Report.
6. Kevin D. Lenkart, Public Safety Director. July 2024 Fire/EMS Report.
7. Downtown Development Authority. Minutes of August 7, 2024.

CITIZEN COMMENTS AND QUESTIONS

CLOSED SESSION (if approved)

NEXT MEETING

Tuesday, September 03, 2024

BOARDS AND COMMISSIONS OPENINGS

- Building Board of Appeals – Alternate - term expires June 30, 2026
- Building Board of Appeals – Alternate - term expires June 30, 2025
- Downtown Historic District Commission – term expires June 30, 2027
- Planning Commission - term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at

the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on August 19, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, August 19, 2024
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/88619816085?pwd=H60YchU8sqAy2b5F6do6Uswv2uMQka.1>

Meeting ID: 886 1981 6085

Password: 813995

One tap mobile

+13126266799,,88619816085#,,,,*813995# US (Chicago)

+16465588656,,88619816085#,,,,*813995# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on August 19, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF AUGUST 5, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: REV. PAUL BRUNELL
CHRIST EPISCOPAL CHURCH

PLEDGE OF ALLEGIANCE: REV. PAUL BRUNELL

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Daniel A. Law, Emily S. Olson, and
Nicholas L. Pidek.

ABSENT: Councilmember Jerome C. Haber.

APPROVE AGENDA

Motion by Councilmember Olson to move Item #2 from the Consent Agenda and add to Items of Business #3.

Change Order – 2023 Sanitary Sewer Repair Project. Approve Change Order No. 1 to the 2023 Sanitary Sewer Repair Project contract in the amount of \$141,864.98 to balance contract quantities for the 2023 work and add new quantities for the 2024 work.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Law, Olson, Pidek and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Motion by Councilmember Pidek to approve the agenda with the following addition to the Consent Agenda:

Payment Authorization – Emergency Repair of Owosso Aerial Tower 1. Approve payment to Front Line Services Inc. (FLSI) for the emergency repair of Owosso Aerial Tower 1 in the amount of \$15,387.00.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 15, 2024

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of July 15, 2024 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Swearing in Ceremony – Fire Department Employees

Mayor Teich presided over ceremonies recognizing the newest employees of the Owosso Fire Department: Shawn Raus, Joshua Pietraszewski and Alivia Ruwart.

Family members were present to pin the badge on the new employees. The ceremonies concluded with the administration of the oath of office.

Proclamation for Achievement of State Certifications – Select DPW Employees

Mayor Teich read aloud the following proclamation from the Mayor's Office in recognition of achievements by public service and utilities employees.

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN

RECOGNIZING THE CITY OF OWOSSO
DEPARTMENT OF PUBLIC SERVICES & UTILITIES EMPLOYEES
FOR ACHIEVEMENT OF STATE CERTIFICATIONS**

- WHEREAS, the City of Owosso Department of Public Services and Utilities would like to recognize a record number of employees who have recently attained Drinking Water Certifications through the State of Michigan; and
- WHEREAS, Kevin Blair, Skilled Operator within the Department of Public Works attained an S-4 Water Distribution State Certification; and
- WHEREAS, Gregory Braidwood, Skilled Operator within the Department of Public Works attained an S-4 Water Distribution State Certification; and
- WHEREAS, Daniel Humphreys, Streets Foreman within the Department of Public Works attained both S-4 and S-3 Water Distribution State Certifications; and
- WHEREAS, Benjamin "Chase" Peiffer, Plant Lead Operator at the Water Treatment Plant attained an S-3 Water Distribution State Certification; and
- WHEREAS, Adam Baumgaertel, Plant Shift Attendant at the Water Treatment Plant attained his F-3 Water Complete Treatment/Filtration State Certification; and
- WHEREAS, Paul Oberlin, Water Distribution Foreman within the Department of Public Works attained an S-2 Water Distribution State Certification; and
- WHEREAS, Ryan Suchanek, Director of Public Services & Utilities recently passed both F-4 and F-3 Water Complete Treatment/Filtration exams, both Microbiology and Chemistry written lab exams, as well as both Microbiology and Chemistry lab practical exams.
- WHEREAS, the City of Owosso recognizes these employees for continued education in their respective fields of expertise and notes that this is a historic number of individuals that have successfully passed the State certification exams.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robert J. Teich, Jr., Mayor of the City of Owosso, on behalf of the citizens of Owosso, hereby recognize the foregoing City employees for their hard work and dedication to master the skills necessary for their certifications.

Proclaimed this 5th day of August, 2024.

PUBLIC HEARINGS

USDA Rural Development Community Facilities Program

A public hearing was conducted to receive citizen comment regarding the application for grant funding from the USDA Rural Development Community Facilities Program for the purchase of three new police vehicles.

The City of Owosso is eligible for up to 35% federal assistance in the purchase of police vehicles with a purchase cap of \$50,000.00.

The grant for two (2) marked police vehicles (cost is \$62,438.00 per vehicle, including equipment, total of \$124,876.00) would be capped at \$43,706.00.

The grant for police administrative vehicles (cost is \$32,802.00) would be capped at \$11,480.00.

The remaining funds would be covered by the City of Owosso.

No comments were received.

Motion by Councilmember Pidek to approve the application for grant funding from the USDA Rural Development Community Facilities Program for the purchase of three new police vehicles.

RESOLUTION NO. 117-2024

**PUBLIC HEARING TO RECEIVE CITIZEN COMMENT ON APPLICATION FOR GRANT MONEY
FROM THE USDA
FOR THE PURCHASE OF VEHICLES FOR THE PUBLIC SAFETY DEPARTMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Police department requiring the use of police vehicles; and

WHEREAS, the USDA has a grant program that provides partial funding for emergency vehicles and police cars and this grant program requires a public hearing to allow for public comment on accepting the grant money; and

WHEREAS, the item must now be considered by the city council and a public hearing by the council is required before any such final approval can be acted upon.

WHEREAS, the City of Owosso is eligible for up to 35% federal assistance in the purchase of police vehicles with a purchase cap of \$50,000.00 per vehicle. The grant for two (2) marked police vehicles (cost is \$62,438.00 per vehicle, including equipment, total of \$124,876.00) would be capped at \$43,706.00. The grant for a police administrative vehicle (cost is \$32,802.00) would be capped at \$11,480.00. The remaining funding would be covered by the City of Owosso; and

WHEREAS, a public hearing was held on this application on Monday, August 5, 2024 in which no comments were received.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore been determined that it is advisable, necessary and in the public interest to authorize city staff to submit an application for grant funding toward the

purchase of three (3) new vehicles for the Public Safety Department to the USDA Rural Development Community Facilities Loan/Grant Program.

SECOND: the City further commits to the terms of the grant.

Motion supported by Mayor Pro-Tem Osika.

AYES: Councilmembers Olson, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Law and Mayor Teich.

NAYS: None

ABSTENTIONS: None

ABSENT: Councilmember Haber

CITIZEN COMMENTS AND QUESTIONS

Tom Manke commented that the annual organic cruise was a success.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Set Public Hearing – Obsolete Property Rehabilitation District. Set a public hearing for Monday, August 19, 2024 to receive comments regarding the request to establish an Obsolete Property Rehabilitation District (OPRA) for 207 N. Washington Street as follows:

RESOLUTION NO. 118-2024

**SETTING PUBLIC HEARING TO CONSIDER ESTABLISHING
AN OBSOLETE PROPERTY REHABILITATION DISTRICT
FOR THE PROPERTY COMMONLY KNOWN AS
207 N WASHINGTON STREET**

WHEREAS, a request was received July 24, 2024 for an Obsolete Property Rehabilitation Act (OPRA) tax exemption from Tammie Sanders, owner of the property at 207 N. Washington Street; and

WHEREAS, PA 146 of 2000 requires that a property must be located in an established Obsolete Property Rehabilitation District to be eligible for an exemption; and

WHEREAS, PA 146 of 2000 further requires that a public hearing must be held and notice of said hearing provided prior to the establishment of an OPRA District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: a public hearing is called for Monday, August 19, 2024 at or about 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing comments from those within the proposed district, and any other resident or taxpayer, of the City of Owosso.

SECOND: the City Clerk gives the notifications required by law.

THIRD: the City staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

Master Plan Implementation Goals: 1.19, 3.20, 5.13

Change Order – MI-HOPE Grant Project. Approve Change Order No. 1 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$10,466.00 for additional work and materials required for the first three homes.

RESOLUTION NO. 119-2024

**AUTHORIZING CHANGE ORDER NO. 1
TO THE MSHDA MICHIGAN HOUSING OPPORTUNITIES PROMOTING ENERGY
EFFICIENCY (MI-HOPE) GRANT PROGRAM
AND BID AWARD TO MERKEL & KENNEY, LLC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved the bid award to Merkel & Kenney, LLC on April 1, 2024 for the MI-HOPE Grant Project in the amount of \$192,341.00 to complete home improvement projects for eleven selected residential homes; and

WHEREAS, three of the eleven projects to date have exceeded the original bid amount due to unexpected maintenance, materials and labor requirements; and

WHEREAS, the city of Owosso requested and received approvals from MSHDA to allow the contractor to exceed the bid amount to perform the needed repairs/replacements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the MI-HOPE Grant Project in the amount of \$10,466.00 to bring the new project total to \$202,807.00 and broke down per address as follows:
Hiram – additional \$3,600 for new gutters and labor to go along with the new roof,
Comstock – additional \$5,090 for the rotted decking that was found during the re-roof and
Park – additional \$1,776 for bathroom venting through the roof.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$10,466.00; an increase to the MI-HOPE Grant Project for with Merkel and Kenney, LLC, revising the total grant amount from \$192,341.00 to \$202,807.00.

THIRD: The accounts payable department is authorized to pay Merkel & Kenney, LLC for work satisfactorily completed up to the revised amount of \$202,807.00.

FOURTH: The above expenses shall be paid from 254.200.818.000-MSHDAMIHOPE, after funds are received from MSHDA.

Master Plan Implementation Goals: 1.14, 6.6

Contract Authorization – M-71 Sidewalk Improvements. Authorize contract with MDOT for the replacement and/or improvement of sidewalks along M-71 from Main Street to Corunna Avenue in exchange for future maintenance of said sidewalks.

RESOLUTION NO. 120-2024

**RESOLUTION AUTHORIZING EXECUTION OF
MICHIGAN DEPARTMENT OF TRANSPORTATION
AGREEMENT NO. 24-5279
FOR SIDEWALK IMPROVEMENTS ALONG M-71 (WASHINGTON STREET AND
WATER STREET)
FROM CORUNNA AVENUE TO MAIN STREET**

WHEREAS, the Michigan Department of Transportation (MDOT) plans road improvements along M-71 (Washington Street and Water Street) from Corunna Avenue to Main Street; and

WHEREAS, the scope of project includes sidewalk replacement along Washington Street from Corunna Avenue to Water Street and sidewalk ramp improvements along Water Street from Washington Street to Main Street; and

WHEREAS, the City is responsible for operation and maintenance of sidewalks along state highways; and

WHEREAS, after review, city staff recommends approval of MDOT Agreement No. 24-5279 for the proposed sidewalk construction work along Highway M-71 (Washington Street) from Corunna Avenue to Water Street and along Highway M-71 (Water Street) from Washington Street to Main Street; and all together with necessary related work (also referred to as 'project'); and

WHEREAS, MDOT requires the city of Owosso adopt a resolution indicating its acceptance of the sidewalk construction at the completion of the project as set forth in the agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve MDOT Contract No. 24-5279 for the proposed sidewalk improvements along M-71 (Washington Street and Water Street)

SECOND: That the Mayor and City Clerk are hereby authorized to sign the Agreement as attached.

Change Order – 2022-2024 Water Service Line Replacement Project. Approve Change Order No. 2 to the contract between the City of Owosso and Green Tech Systems, LLC to the 2022-2024 Water Service Line Replacement Project in the amount of \$783.46.

**RESOLUTION NO. 121-2024
AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
GREEN TECH SYSTEMS, LLC
TO THE 2022-2024 WATER SERVICE LINE REPLACEMENT PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Green Tech Systems, LLC on March 21, 2022 for the 2022-2024 Water Service Line Replacement Project for water service line replacements on various streets throughout the city; and

WHEREAS, Green Tech Systems, LLC has since completed the project and Change Order No. 2 is necessary to balance contract quantities.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2022-2024 Water Service Line Replacement contract with Green Tech Systems, LLC to reflect unit quantities used to complete the project.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$783.46; an increase to the Contract for Services between the city of Owosso and Green Tech Systems LLC, revising the total current contract amount from \$3,343,677.80 to \$3,344,461.26.
- THIRD: The accounts payable department is authorized to pay Green Tech Systems, LLC for work satisfactorily completed up to the revised contract amount of \$3,344,461.26.
- FOURTH: The above expenses shall be paid from Water Fund Accounts 591-552-818.000-DWSRF755501 in the amount of \$3,331,600.00 and 591-552-818.000 in the amount of \$12,861.26.

Master Plan Implementation Goals: 3.4

Payment Authorization – Emergency Repair of Owosso Aerial Tower 1. (This item was added to the agenda). Approve payment to Front Line Services Inc. (FLSI) for the emergency repair of Owosso Aerial Tower 1 in the amount of \$15,387.00.

RESOLUTION NO. 122-2024

**AUTHORIZING PAYMENT TO
FRONT LINE SERVICES INC.
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT TOWER 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle Tower 1 one that required an emergency repair of the vehicle, and

WHEREAS, the city directed Front Line Services Inc., to proceed and make the emergency repair, which subsequently totaled \$15,387.00, and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Front Line Services Inc. for the cost of the repair and recommends payment in the amount of \$15,387.00 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it was necessary and in the public interest to contract with Front Line Services, Inc. for the emergency repairs to Owosso Fire Department vehicle Tower one.
- SECOND: The accounts payable department is authorized to submit payment to Front Line Services Inc. in the amount up to \$15,387.00 as authorized by Council this 5th day of August 2024.
- THIRD: The above expenses shall be paid from the Fire Department vehicle repair fund.

Warrant No. 645. Authorize Warrant No. 645 as follows:

Vendor	Description	Fund	Amount
Waste Management	Service Period July 1 – 15, 2024	WWTP	\$10,544.20
BS&A Software	Annual Service / Support Fee	Varies	\$30,636.00

Check Register – July 2024. Affirm check disbursements totaling \$3,149,346.66 for July 2024.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Fear, Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Olson and Mayor Teich

NAYS: None.

ABSENT: Councilmember Haber

ITEMS OF BUSINESS

Designate Contract Administrator – State Trunkline Maintenance Contract

Motion by Councilmember Olson to approve the designation of Director of Engineering Clayton R. Wehner as the contract administrator for the MDOT State Trunkline Maintenance Contract.

RESOLUTION NO. 123-2024

AUTHORIZING THE DIRECTOR OF ENGINEERING TO SERVE AS CONTRACT ADMINISTRATOR FOR THE MICHIGAN DEPARTMENT OF TRANSPORTATION STATE TRUNKLINE MAINTENANCE CONTRACT

WHEREAS, within the city limits of Owosso, Shiawassee County, Michigan, there are several state trunklines (M-21, M-52, M-71) and bridges owned by the State of Michigan; and

WHEREAS, these trunklines require constant maintenance and the Michigan Department of Transportation (MDOT) has found that contracting with the City for maintenance of said trunklines and bridges is in the best interest of the public; and

WHEREAS, MDOT requires the city to authorize an individual to serve as Contractor Administrator and sign the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Director of Engineering Clayton Wehner is hereby designated as the Contract Administrator for the MDOT State Trunkline Maintenance Contract.

SECOND: the Director of Engineering Clayton Wehner is hereby designated to sign and execute said contract after city council approval.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Fear, Olson, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Marijuana License Transfer Request

Motion by Mayor Pro-Tem Osika to approve the transfer of ownership of the Adult Use Recreational Grow License located at 1455 Industrial Drive from Zayna Enterprises LLC to Gary Omell.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Change Order – 2023 Sanitary Sewer Repair Project. (This item was moved from the Consent Agenda to Items of Business).

Discussion was held on whether or not the Consent Agenda items should be capped at a certain dollar amount and whether the items are Change Orders or Bids.

There is not a policy, it is based on past practice and Department Head recommendations.

Motion by Councilmember Fear to approve Change Order No. 1 to the 2023 Sanitary Sewer Repair Project contract in the amount of \$141,864.98 to balance contract quantities for the 2023 work and add new quantities for the 2024 work.

RESOLUTION NO. 124-2024

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
GLAESER DAWES CORPORATION
TO THE 2023 SANITARY SEWER REPAIR PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Glaeser Dawes Corporation on March 20, 2023 for the 2023 Sanitary Sewer Repair Project to perform open-cut sanitary sewer repairs on various streets throughout the city; and

WHEREAS, city staff desires to make additional open-cut sanitary sewer repairs during the 2024 construction season; and

WHEREAS, Glaeser Dawes Corporation has agreed to perform these additional open-cut sanitary sewer repairs at their 2023 prices, and a change order in the amount of \$141,864.98 is necessary to increase the contract amount for the additional repairs.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County,

Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the 2023 Sanitary Sewer Repair Project contract with Glaeser Dawes Corporation to increase the contract amount to complete additional open-cut sanitary sewer repairs.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$141,864.98; an increase to the Contract for Services between the city of Owosso and Glaeser Dawes Corporation, revising the total current contract amount from \$229,049.89 to \$370,914.87.
- THIRD: the accounts payable department is authorized to pay Glaeser Dawes Corporation for work satisfactorily completed up to the revised contract amount of \$370,914.87.
- FOURTH: the above expenses shall be paid from Sanitary Sewer Fund Account No. 590-901-973.000-SEWERREHAB.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Fear, Law, Mayor Pro-Tem Osika, Councilmembers Olson, Pidek and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Master Plan Implementation Goals: 3.4

COMMUNICATIONS

Brad A. Barrett, Finance Director. Revenue & Expenditure Report – June 2024.
Tanya S. Buckelew, Planning & Building Director. June 2024 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. June 2024 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. June 2024 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. June 2024 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. June 2024 Police Report.
Downtown Development Authority. Minutes of July 10, 2024.
Parks and Recreation Commission. Minutes of July 24, 2024.
Historical District Commission. Minutes of June 20, 2024.

CITIZEN COMMENTS AND QUESTIONS

Diana Hayes spoke about the ankle deep water recently at the Korner Pub. Apologized for cutting a city tree down and had questions about what she can do on her property.

Mayor Teich suggested she stop by his office to discuss further.

Tom Manke talked about the flooding in Westown and what is the city going to do about it.

Councilmember Dan Law talked about the flooding in Westown and it has been an issue for over a decade and suggested this be on the radar for a future project.

Councilmember Fear reminded everyone to vote tomorrow and the Clerk's office is doing a great job.

Mayor Teich stated National Night Out is tomorrow August 6, 2024 from 5 to 7 pm in the city hall parking lot.

NEXT MEETING

Monday, August 19, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Parks & Recreation Commission – term expires June 30, 2026
Parks & Recreation Commission – term expires June 30, 2026
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 8:30 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Tanya S. Buckelew, Recording Clerk



This memo reprinted
from the meeting of
August 5, 2024.

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: July 24, 2024

TO: Mayor Robert Teich Jr, City Council, and City Manager Nathan Henne

FROM: Michael Dowler, Assessor

RE: Obsolete Property Rehabilitation District – 207 N Washington Street
Set Public Hearing to Establish District

The city clerk has received an application for an Obsolete Property Rehabilitation Act (OPRA) tax exemption, from Tammie Sanders, owner of 207 N Washington Street. The project proposes to completely renovate the 2 story 6,120 square foot building with new flooring and rehabilitated storefront on first floor with three (3) 2-bedroom apartments on second floor.

The Obsolete Property Rehabilitation Act, PA 146 of 2000, MCL 125.2781 *et seq.*, as amended, provides a property tax exemption for commercial and commercial housing properties that are rehabilitated and meet the requirements of the Act. Properties must meet eligibility requirements and must be located in an established Obsolete Property Rehabilitation District.

OPRA exemptions are approved for a term of 1-12 years as determined by the local unit of government. The property taxes for the rehabilitated property are based on the previous year's (prior to rehabilitation) taxable value. The taxable value is frozen for the duration of the exemption. Additionally, the State Treasurer may approve reductions of half of the school operating and state education taxes for a period not to exceed 6 years for 25 applications annually. Applications are filed, reviewed and approved by the local unit of government, but are also subject to review at the State level by the Property Services Division. The State Tax Commission (STC) is responsible for final approval and issuance of OPRA certificates. Exemptions are not effective until approved by the STC.

The creation of an OPRA District is the first step in the process and must be in place before any work can commence on the property. An Obsolete Property Rehabilitation District may consist of one or more parcels or tracts of land or a portion of a parcel or tract of land, provided that the parcel or tract is either of the following:

- a. Obsolete property in an area characterized by obsolete commercial property or commercial housing property.

- b. Obsolete property, that is commercial property that was owned by the local governmental unit on June 6, 2000, and was later conveyed to a private owner.

Before adopting a resolution establishing an Obsolete Property Rehabilitation District, the local governmental unit must give written notice by certified mail to the owners of all real property within the proposed Obsolete Property Rehabilitation District and shall afford an opportunity for a hearing on the establishment of the Obsolete Property Rehabilitation District. Any of the owners and any other resident or taxpayer of the qualified local governmental unit may appear at the hearing and be heard. The legislative body shall give public notice of the hearing not less than 10 days or more than 30 days before the date of the hearing.

Following the public hearing, the legislative body of the qualified local governmental unit may establish an Obsolete Property Rehabilitation District by resolution. The resolution must set forth a finding and determination that the district meets the requirements of the Act.

Attached is a map of the proposed district along with a copy of the application for the Obsolete Property Rehabilitation Exemption. Staff suggests setting a public hearing for Monday, August 19, 2024, to receive comments regarding the proposed district.

As always, if there are any questions, please feel free to contact me at (989) 725-0530.

Master Plan Goals: 1.19, 3.20, 5.13



Rehabilitation Address:
207-209 N Washington St

**Approximate Aerial
Boundary Map**

Historic name:
The Shattuck Block

RESOLUTION NO.

**ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION (OPRA) DISTRICT
FOR THE PROPERTY LOCATED AT
207 N Washington Street**

WHEREAS, pursuant to PA 146 of 2000, the City of Owosso has the authority to establish Obsolete Property Rehabilitation Districts within the City of Owosso; and

WHEREAS, Tammie Sanders has filed a written request with the clerk of the City of Owosso requesting the establishment of the Obsolete Property Rehabilitation District for an area in the vicinity of 207 North Washington Street (050-470-015-019-00) located in the City of Owosso hereinafter described; and

WHEREAS, the City Council of the City of Owosso determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Argus Press and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on August 19, 2024 a public hearing was held and all residents and taxpayers of the City of Owosso were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Owosso to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso that the following described parcel(s) of land situated in the City of Owosso, Shiawassee County, and State of Michigan, to wit:

S 33' OF LOT 5 & N 6" OF E 90' OF LOT 6, BLK 15 ORIGINAL PLAT

be and here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) Tammie Sanders

Business Name (If Different) N/A

Address of Proposed Project 207-209 N Washington

Mailing Address (If Different) _____

Do you own the property? Yes If no, what is your relationship? _____

Type of Abatement Requested (if known) OPRA

Total square footage of all current buildings on site 5,378

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

The proposed rehabilitation project at 207-209 N Washington in downtown Owosso, Michigan, involves the comprehensive rehabilitation of the historic Shattuck Block, originally built in 1891. The 5,378 square foot building will undergo extensive renovations, including creating three modern 2-bedroom, 2-bath apartments on the 2nd floor with new mechanical, electrical, and plumbing systems, and a new fire alarm system. The first floor will continue to host the existing retail tenant with all new flooring and a rehabilitated storefront. Additional upgrades include a new cool roof and a low-use elevator for building management and maintenance. All facade improvements will adhere to Owosso's Historic Society's guidelines, preserving the building's architectural charm for the commercial tenant and future residents

Give estimated cost of the following components applicable for the proposed project:

- Land improvements (excluding land): N/A
- Building improvements: Size 5,378 sf \$ \$1,246,476.00
- Machinery & Equipment: N/A
- Furniture & Fixtures: N/A

Time schedule for start and completion of construction and equipment installation (if applicable):

Building:	Equipment installation (if applicable):
Start Date <u>12.01.2024</u>	Start Date _____
Completion Date <u>12.01.2025</u>	Completion Date _____

Abatement Application

Page 2

Will project be owned or leased by applicant? Owned

Will machinery be owned or leased by applicant? N/A

How many employees do you currently employ? Full Time 0 Part Time 0

How many new employees do you estimate after project complete? Full Time 0
Part Time 0

When project is complete, how many will be:

Management/Professional _____ Wage level \$ _____

Skilled _____ Wage level \$ _____

Semi-Skilled _____ Wage level \$ _____

Un-Skilled _____ Wage level \$ _____

Name of Company Officer (contact person) Tammie Sanders

Title Owner/Developer

Signature Tammie Sanders Date 6.25.24

Phone Number 616-893-8288

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? Y N

Is an abatement district in place for this project? Y N

If no, legal description of proposed district. _____

If yes, type of district in place _____ Year established _____

Does the proposed project meet the guidelines for Tax Abatement under the policy? Y N

If no, explain _____

If yes, was notice given to taxing jurisdictions within the proposed project area? Y N

If yes, was notice given to applicant and proper state documents sent? Y N

Name of reviewer _____

Signature _____ **Date** _____



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: August 22, 2024

TO: Mayor Robert Teich Jr, City Council, and Manager Nathan Henne

FROM: Michael Dowler, Assessor

RE: Obsolete Property Rehabilitation Exemption Certificate –
207 N. Washington Street

As mentioned in a memo on July 24, 2024, the city clerk received a request from Tammie Sanders, owner of 207 N. Washington St., to establish an Obsolete Property Rehabilitation District. Also received was an application for an Obsolete Property Rehabilitation Exemption Certificate. The council will consider approval of an Obsolete Property Rehabilitation District early in the meeting on August 19, 2024. Anticipating approval of the district, this item sets the public hearing to consider the application for tax exemption.

The project proposes to completely renovate the 2 story 6,120 square foot building with new flooring and rehabilitated storefront on first floor, with three (3) 2-bedroom apartments on second floor.

It is recommended by staff that the city council set a public hearing for Tuesday, September 3, 2024, for input from the public both within and out of the district. The city clerk will send notice to all taxing jurisdictions as required by the statute and the city's tax abatement policy.

If there are any questions, please feel free to contact me at (989) 725-0530.

MASTER PLAN GOALS: 1.19, 3.20, 5.13

RESOLUTION NO.

**SETTING PUBLIC HEARING TO CONSIDER APPLICATION
FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FOR THE PROPERTY COMMONLY KNOWN AS 207 N. WASHINGTON STREET**

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on July 24, 2024 from Tammie Sanders; and

WHEREAS, the City of Owosso approved a request to establish an Obsolete Property Rehabilitation District, on August 19, 2024, described as:

S 33' OF LOT 5 & N 6" OF E 90' OF LOT 6, BLK 15 ORIGINAL PLAT; and

WHEREAS, a public hearing must be held, and comment considered when deliberating on whether approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the City of Owosso, as well as the local and regional economy.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: a public hearing is set for Tuesday, September 3, 2024, on or about 7:30 p.m. in the council chambers for the purpose of hearing comments from those within the district, and any other resident or taxpayer, of the City of Owosso.
- SECOND: the city clerk gives the notification as required by law.
- THIRD: the city staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) Tammie Sanders

Business Name (If Different) N/A

Address of Proposed Project 207-209 N Washington

Mailing Address (If Different) _____

Do you own the property? Yes If no, what is your relationship? _____

Type of Abatement Requested (if known) OPRA

Total square footage of all current buildings on site 5,378

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

The proposed rehabilitation project at 207-209 N Washington in downtown Owosso, Michigan, involves the comprehensive rehabilitation of the historic Shattuck Block, originally built in 1891. The 5,378 square foot building will undergo extensive renovations, including creating three modern 2-bedroom, 2-bath apartments on the 2nd floor with new mechanical, electrical, and plumbing systems, and a new fire alarm system. The first floor will continue to host the existing retail tenant with all new flooring and a rehabilitated storefront. Additional upgrades include a new cool roof and a low-use elevator for building management and maintenance. All facade improvements will adhere to Owosso's Historic Society's guidelines, preserving the building's architectural charm for the commercial tenant and future residents

Give estimated cost of the following components applicable for the proposed project:

- Land improvements (excluding land): N/A
- Building improvements: Size 5,378 sf \$ \$1,246,476.00
- Machinery & Equipment: N/A
- Furniture & Fixtures: N/A

Time schedule for start and completion of construction and equipment installation (if applicable):

Building:	Equipment installation (if applicable):
Start Date <u>12.01.2024</u>	Start Date _____
Completion Date <u>12.01.2025</u>	Completion Date _____

Abatement Application

Page 2

Will project be owned or leased by applicant? Owned

Will machinery be owned or leased by applicant? N/A

How many employees do you currently employ? Full Time 0 Part Time 0

How many new employees do you estimate after project complete? Full Time 0
Part Time 0

When project is complete, how many will be:

Management/Professional _____ Wage level \$ _____

Skilled _____ Wage level \$ _____

Semi-Skilled _____ Wage level \$ _____

Un-Skilled _____ Wage level \$ _____

Name of Company Officer (contact person) Tammie Sanders

Title Owner/Developer

Signature Tammie Sanders Date 6.25.24

Phone Number 616-893-8288

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? Y N

Is an abatement district in place for this project? Y N

If no, legal description of proposed district. _____

If yes, type of district in place _____ Year established _____

Does the proposed project meet the guidelines for Tax Abatement under the policy? Y N

If no, explain _____

If yes, was notice given to taxing jurisdictions within the proposed project area? Y N

If yes, was notice given to applicant and proper state documents sent? Y N

Name of reviewer _____

Signature _____ **Date** _____

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

Applicant (Company) Name (applicant must be the OWNER of the facility) Tammie Sanders		
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 1210 N. Hickory St., Owosso, MI 48867		
Location of obsolete facility (Number and Street, City, State, ZIP Code) 207-209 1/2 N. Washington St., Owosso, MI 48867.		
City, Township, Village (indicate which) The City of Owosso	County Shiawassee	
Date of Commencement of Rehabilitation (mm/dd/yyyy) (12-01-2024)	Planned date of Completion of Rehabilitation (mm/dd/yyyy) (12-01-2025)	School District where facility is located (include school code) 78110
Estimated Cost of Rehabilitation 1,246,476	Number of years exemption requested 12	

Attach legal description of obsolete property on separate sheet.

Expected Project Outcomes (Check all that apply)

<input checked="" type="checkbox"/> Increase commercial activity	<input checked="" type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas
<input type="checkbox"/> Create employment	<input checked="" type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated

Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. 2

Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) Tammie Sanders	Telephone Number [REDACTED]	Fax Number
Mailing Address 1210 N. Hickory St., Owosso, MI 48867	E-mail Address [REDACTED]	
Signature of Company Officer (no authorized agents) <i>Tammie Sanders</i>	Title Building Owner/Developer	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

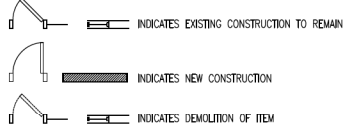
Signature	Date Application Received
-----------	---------------------------

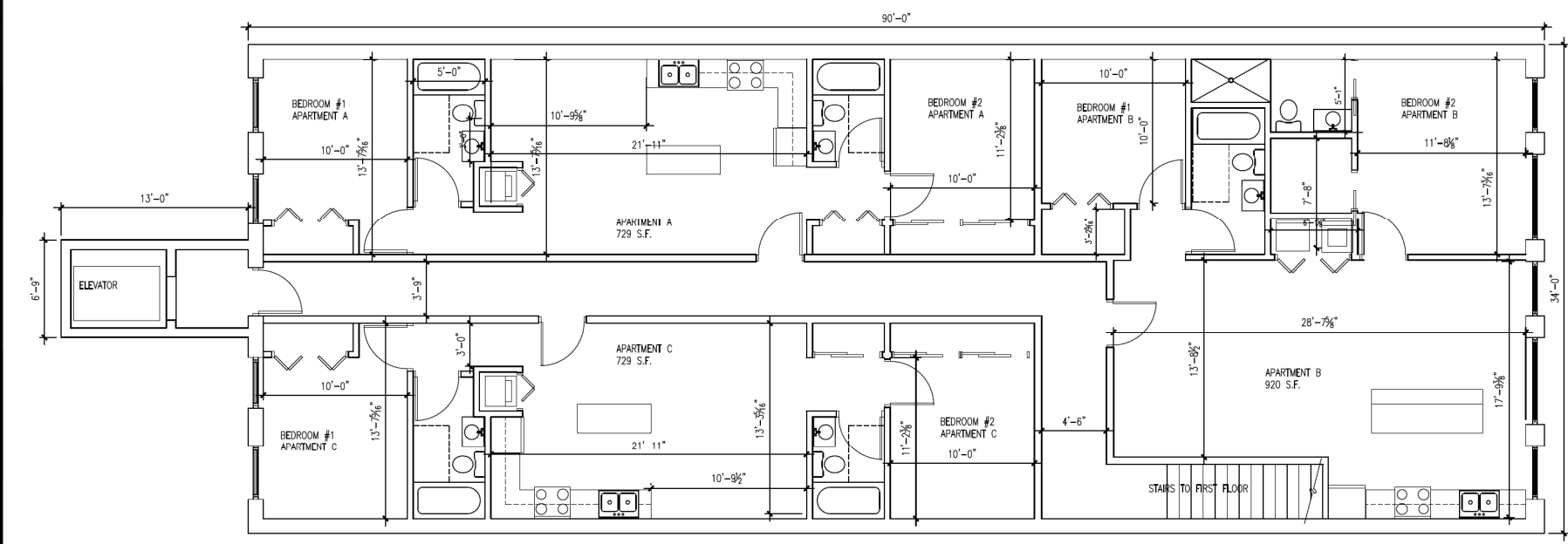
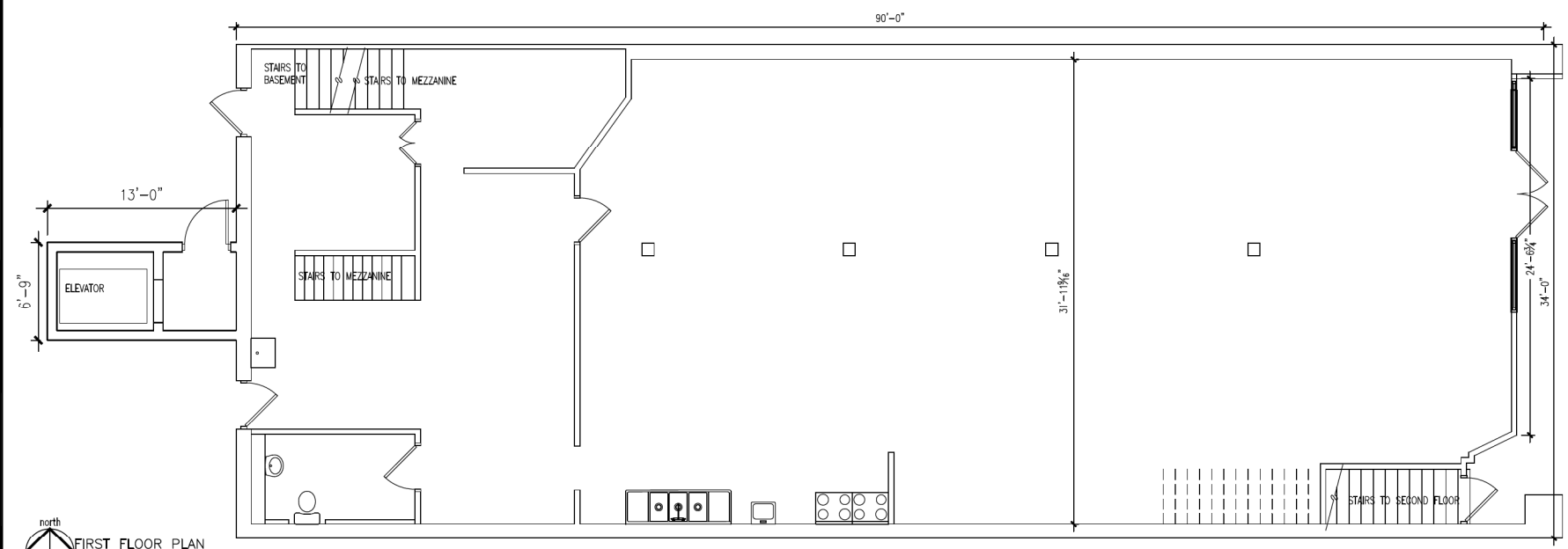
FOR STATE TAX COMMISSION USE		
Application Number	Date Received	LUCI Code

R Q P N M L K J H G F E D C B A

REVISIONS	
11	
10	
9	

BUILDING DATA
 BUILDING JURISDICTION: CITY OF OWOSSO
 PROPERTY NUMBER: 050-470-015-00
 PROJECT DESCRIPTION: MIXED USE BUILDING- DEVELOP 3 APARTMENTS AND ADD AN ELEVATOR (88 SQUARE FEET) TO THE SECOND FLOOR, REPAIR FAILING WOOD ON FRONT FACADE
 CODE: MICHIGAN REHABILITATION CODE 2015
 BUILDING AREA: 6,120 SQUARE FEET
 FIRST FLOOR 3060 SQUARE FEET
 CONSTRUCTION TYPE VB
 ALLOWABLE 9,000 SQUARE FEET 2 STORY
 OCCUPANTS: 3060 / 100= 31 PEOPLE FIRST FLOOR ONE EXIT REQUIRED

FLOOR PLAN LEGEND:

 INDICATES EXISTING CONSTRUCTION TO REMAIN
 INDICATES NEW CONSTRUCTION
 INDICATES DEMOLITION OF ITEM



EAST ELEVATION
 3/16"=1'-0"

SWANSON DESIGN STUDIOS
 329 E. CESAR E. CHAVEZ AVE. ARCHITECTURE
 LANSING, MICHIGAN 48906 DESIGN
 WWW.SWANSONDESIGN.COM
 PH. (517) 482-9039 INTERIOR
 FAX (517) 482-9290 ARCHITECTURE

DATE: 4/4/2024
 JOB NUMBER: 2021.048
 SHEET NUMBER: A1

R Q P N M L K J H G F E D C B A

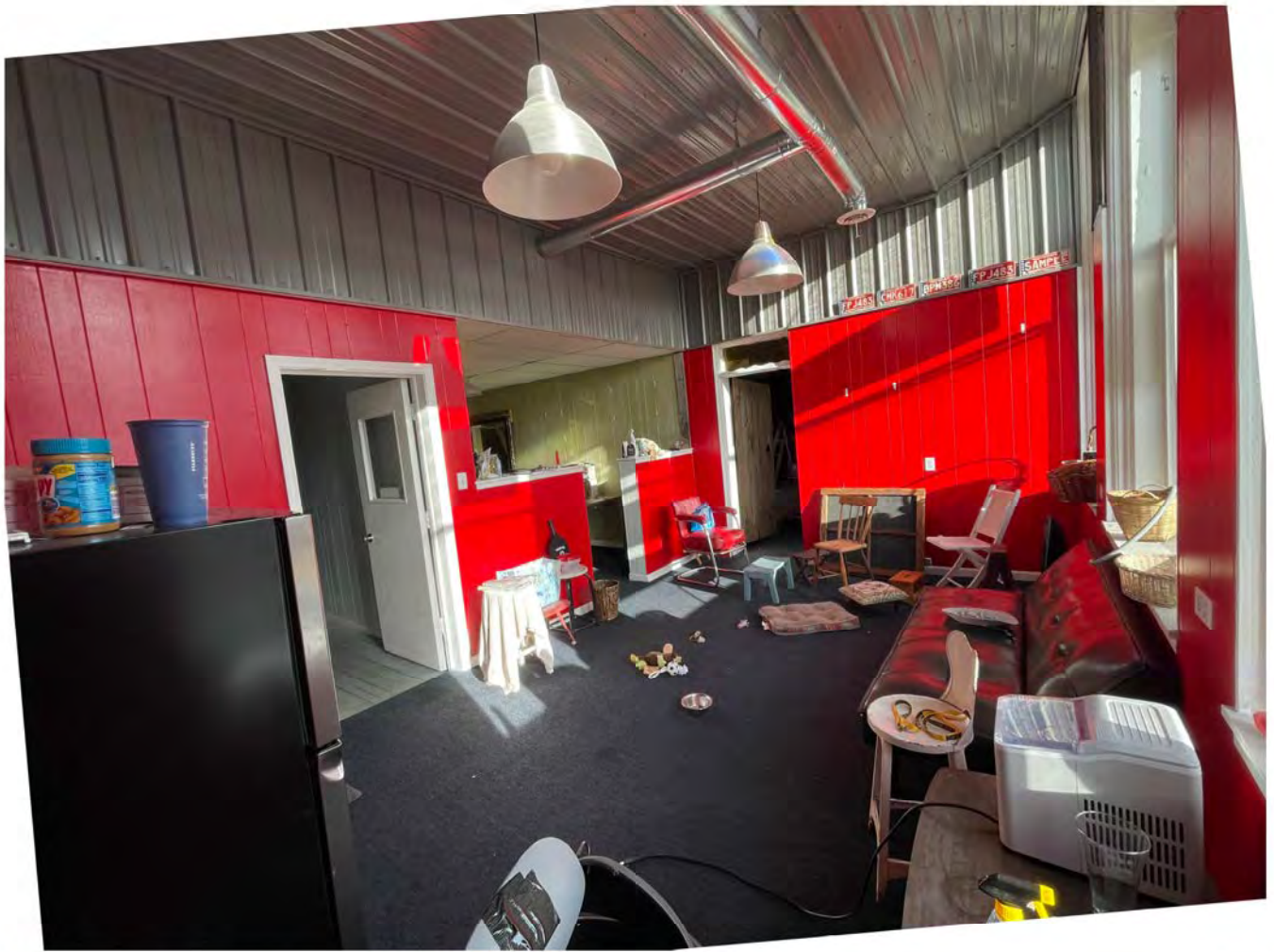
ABATEMENT SCHEDULE

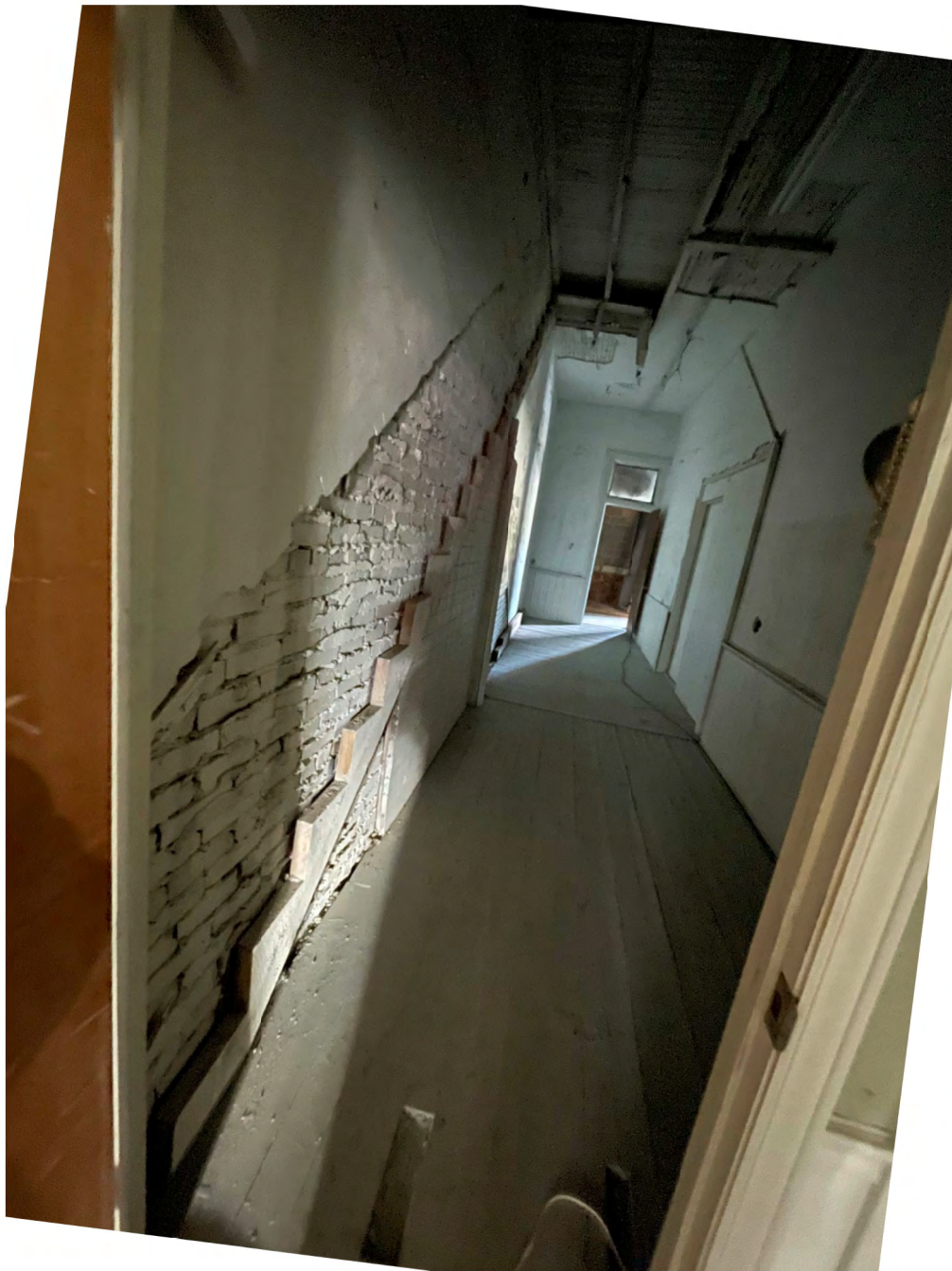
207 N Washington

This schedule applies to industrial, commercial, and/or residential property as defined by the Michigan General Property Tax Act

Capital Investment \$0 to \$120,000 \$120,001 to \$300,000 \$300,001 to \$600,000 \$600,001 to \$1,350,000 \$1,350,001 to \$3,000,000 \$3,000,001 to \$6,000,000 \$6,000,001 +	Years of Tax Abatement 1 2 3 ④ 5 6 7	Rehabilitate or Restore a building within Historic District? +2 Additional 2 years in any capital investment	6
New Job Creation (as FTE – 40 hrs/week) 1-10 11-25 26-50 51 +	Years of Tax Abatement 2 3 4 5		
New Job Wages (calculation based on MI min wage) Average Wage > 1.5x min wage Average Wage > 2.5x min wage Average Wage > 3x min wage	Years of Tax Abatement 1 2 3		
Number of years located in City of Owosso 2-10 11-25 26 +	Years of Tax Abatement 1 2 ③		3
New employees with City of Owosso residency 1-10 11-25 26 +	Years of Tax Abatement 1 2 3		
New housing units created in City of Owosso 1-5 6-10 11-25 25+	Years of Tax Abatement ① 2 3 4		1

10 years







MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 19, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Howell Street Resurfacing – Special Assessment Resolution No. 2

Each year the City considers a street program to improve selected city streets. Streets are selected for inclusion in the program either by citizen initiated petition or by selection by the City. **Howell Street, from south end to Clinton Street**, is proposed by the City for street resurfacing. Reconstruction and or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit for assessable items. The City usually finances special assessments for property owners over a 10, 15, or 20 year period (determined by method of construction) at 3% interest. The property owner can pay an assessment in one lump sum or in installments over the 10, 15, or 20 year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **June 17, 2024** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. City Council is asked to act upon Resolution No. 2 on **August 19, 2024** for the proposed improvement, setting a public hearing for Tuesday, **September 3, 2024**.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: 1) If council agrees that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; 2) If council agrees the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; 3) If council determines the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a

second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be considering Resolution No. 2 for the proposed district as a part of the Consent Agenda.

Staff recommends authorization of Resolution No. 2 for the following district, setting the hearing of necessity for Tuesday, **September 3, 2024**:

Howell Street, a Public Street, from south end to Clinton Street

Attachments: Resolution No. 2 - Howell Street
Special Assessment Roll - Howell Street
Engineer's Estimate - Howell Street
Special Assessment District Map - Howell Street

MASTER PLAN IMPLEMENTATION GOALS: 3.4, 3.10

Special Assessment Resolution No. 2 for Howell Street

Special Assessment District No. 2025-01

Howell Street, a Public Street, from south end to Clinton Street

RESOLUTION NO.

**HOWELL STREET
FROM SOUTH END TO CLINTON STREET
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

HOWELL STREET, A PUBLIC STREET, FROM THE SOUTH END TO CLINTON STREET;
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$179,588.40 and determines that \$33,701.09 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$145,887.31 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, September 3, 2024 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Howell Street, a Public Street, from the south end to Clinton Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, September 3, 2024 for the purpose of hearing any person to be affected by the proposed public improvement.

HOWELL STREET FROM SOUTH END TO CLINTON STREET ENGINEER'S ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60%	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max __, (Road and Storm)	0.69	LSUM	\$ 17,100.00	\$ 11,799.00	\$ 11,799.00	\$ 7,079.40	\$ 4,719.60	\$ 4,719.60
Tree, Rem, 6 inch to 18 inch	0	Ea	\$ 1,000.00	\$ -		\$ -	\$ -	\$ -
Tree, Rem, 19 inch to 36 inch	0	Ea	\$ 2,500.00	\$ -		\$ -	\$ -	\$ -
Tree, Rem, 37 inch or Larger	0	Ea	\$ 4,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, Rem	2	Ea	\$ 500.00	\$ 1,000.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	36	Ft	\$ 20.00	\$ 720.00		\$ -	\$ -	\$ -
Sewer, Rem, 24 inch to 48 inch	0	Ft	\$ 30.00	\$ -		\$ -	\$ -	\$ -
Curb and Gutter, Rem	17	Ft	\$ 10.00	\$ 170.00		\$ -	\$ -	\$ -
Pavt, Rem	31	Syd	\$ 15.00	\$ 465.00	\$ 465.00	\$ 279.00	\$ 186.00	\$ 186.00
Sidewalk, Rem	20	Syd	\$ 15.00	\$ 300.00		\$ -	\$ -	\$ -
Embankment, CIP	50	Cyd	\$ 20.00	\$ 1,000.00		\$ -	\$ -	\$ -
Excavation, Earth	5	Cyd	\$ 15.00	\$ 75.00		\$ -	\$ -	\$ -
Non Haz Contaminated Material Handling and Disposal, LM	0	Cyd	\$ 40.00	\$ -		\$ -	\$ -	\$ -
Subgrade Undercutting, Special	69	Syd	\$ 50.00	\$ 3,450.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	3	Ea	\$ 125.00	\$ 375.00	\$ 375.00	\$ 225.00	\$ 150.00	\$ 150.00
Subbase, CIP	12	Cyd	\$ 20.00	\$ 240.00		\$ -	\$ -	\$ -
Aggregate Base, 6 inch, Modified	0	Syd	\$ 16.00	\$ -		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	0	Syd	\$ 18.00	\$ -		\$ -	\$ -	\$ -
Aggregate Base, 9 inch, Modified	153	Syd	\$ 20.00	\$ 3,060.00		\$ -	\$ -	\$ -
Aggregate Base, 12 inch, Modified	0	Syd	\$ 25.00	\$ -		\$ -	\$ -	\$ -
HMA Base Crushing and Shaping, Modified	1069	Syd	\$ 3.25	\$ 3,474.25	\$ 3,474.25	\$ 2,084.55	\$ 1,389.70	\$ 1,389.70
Asphalt Cement Stabilized Base Course, 4 inch	1069	Syd	\$ 4.25	\$ 4,543.25	\$ 4,543.25	\$ 2,725.95	\$ 1,817.30	\$ 1,817.30
Asphalt Cement Binder	1709	Gal	\$ 4.50	\$ 7,690.50	\$ 7,690.50	\$ 4,614.30	\$ 3,076.20	\$ 3,076.20
Material, Surplus and Unsuitable, Rem, LM	40	Cyd	\$ 25.00	\$ 1,000.00		\$ -	\$ -	\$ -
Maintenance Gravel	35	Ton	\$ 30.00	\$ 1,050.00	\$ 1,050.00	\$ 630.00	\$ 420.00	\$ 420.00
Approach, CI I, LM	28	Cyd	\$ 50.00	\$ 1,400.00	\$ 1,400.00	\$ 840.00	\$ 560.00	\$ 560.00
Shld, CI I	48	Ton	\$ 35.00	\$ 1,680.00	\$ 1,680.00	\$ 1,008.00	\$ 672.00	\$ 672.00
Trenching, Modified	30	Sta	\$ 300.00	\$ 9,000.00		\$ -	\$ -	\$ -
Geotextile, Separator, Modified	0	Syd	\$ 3.50	\$ -		\$ -	\$ -	\$ -
Sewer, SDR-26, 4 inch, Tr Det B, Modified	0	Ft	\$ 45.00	\$ -		\$ -	\$ -	\$ -
Sewer, SDR-26, 6 inch, Tr Det B, Modified	0	Ft	\$ 50.00	\$ -		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	129	Ft	\$ 80.00	\$ 10,320.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	0	Ft	\$ 90.00	\$ -		\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	0	Ft	\$ 80.00	\$ -		\$ -	\$ -	\$ -
Sewer, SDR-26, 18 inch, Tr Det B, Modified	0	Ft	\$ 90.00	\$ -		\$ -	\$ -	\$ -
Sewer, SDR-26, 24 inch, Tr Det B, Modified	0	Ft	\$ 130.00	\$ -		\$ -	\$ -	\$ -
Sewer Tap, 12 inch	0	Ea	\$ 300.00	\$ -		\$ -	\$ -	\$ -
Sewer Tap, 18 inch	0	Ea	\$ 500.00	\$ -		\$ -	\$ -	\$ -
Sewer Bulkhead, 12 inch	0	Ea	\$ 250.00	\$ -		\$ -	\$ -	\$ -
Sanitary Service, Conflict	1	Ea	\$ 1,500.00	\$ 1,500.00		\$ -	\$ -	\$ -
Abandoned Gas Main, Conflict	1	Ea	\$ 750.00	\$ 750.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	1	Ea	\$ 750.00	\$ 750.00	\$ 750.00	\$ 450.00	\$ 300.00	\$ 300.00
Dr Structure, Tap, 10 inch	0	Ea	\$ 500.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	0	Ea	\$ 850.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	1	Ea	\$ 600.00	\$ 600.00	\$ 600.00	\$ 360.00	\$ 240.00	\$ 240.00
Dr Structure Cover, EJ 7000	0	Ea	\$ 1,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure Cover, EJ 1040 w/ Vented Cover	0	Ea	\$ 850.00	\$ -		\$ -	\$ -	\$ -

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60%	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	1	Ea	\$ 850.00	\$ 850.00	\$ 850.00	\$ 510.00	\$ 340.00	\$ 340.00
Dr Structure Cover, EJ 1040 w/ Type N Oval Grate	3	Ea	\$ 850.00	\$ 2,550.00	\$ 2,550.00	\$ 1,530.00	\$ 1,020.00	\$ 1,020.00
Dr Structure, 24 inch dia, Modified	0	Ea	\$ 2,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, 36 inch dia, Modified	2	Ea	\$ 3,000.00	\$ 6,000.00		\$ -	\$ -	\$ -
Dr Structure, 48 inch dia, Modified	1	Ea	\$ 3,500.00	\$ 3,500.00		\$ -	\$ -	\$ -
Dr Structure, 60 inch dia, Modified	0	Ea	\$ 5,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, 72 inch dia, Modified	0	Ea	\$ 7,500.00	\$ -		\$ -	\$ -	\$ -
Dr Structure Collar, Modified	0	Ea	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA Surface, Rem	0	Syd	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ -
Hand Patching	0	Ton	\$ 200.00	\$ -		\$ -	\$ -	\$ -
HMA, 13A @ 5"	286	Ton	\$ 100.00	\$ 28,600.00	\$ 28,600.00	\$ 17,160.00	\$ 9,152.00	\$ 11,440.00
HMA, 3EML @ 3.5"	0	Ton	\$ 125.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA, 4EML @ 2"	0	Ton	\$ 115.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA, 5EML @ 1.5"	0	Ton	\$ 110.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA Approach	0	Ton	\$ 150.00	\$ -		\$ -	\$ -	\$ -
Cement	1	Ton	\$ 300.00	\$ 300.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	35	Syd	\$ 60.00	\$ 2,100.00	\$ 2,100.00	\$ 1,260.00	\$ 840.00	\$ -
Driveway, Nonreinf Conc, 7 inch	0	Syd	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -
Curb and Gutter, Conc, Det F4	0	Ft	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -
Curb and Gutter, Conc, Det F4, Modified	0	Ft	\$ 35.00	\$ -		\$ -	\$ -	\$ -
Driveway Opening, Conc, Det M	0	Ft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Detectable Warning Surface, Modified	10	Ft	\$ 100.00	\$ 1,000.00		\$ -	\$ -	\$ -
Curb Ramp Opening, Conc	0	Ft	\$ 30.00	\$ -		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	0	Sft	\$ 10.00	\$ -		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	114	Sft	\$ 10.00	\$ 1,140.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 7 inch	0	Sft	\$ 5.50	\$ -		\$ -	\$ -	\$ -
Curb Ramp, Conc, 4 inch	75	Sft	\$ 10.00	\$ 750.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 7 inch	52	Sft	\$ 10.00	\$ 520.00		\$ -	\$ -	\$ -
Water Shutoff, Adj, Temp, Case 1	3	Ea	\$ 350.00	\$ 1,050.00	\$ 1,050.00	\$ 630.00	\$ 420.00	\$ 420.00
Gate Box, Adj, Temp, Case 1	4	Ea	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn & Oper	1	Ea	\$ 150.00	\$ 150.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn & Oper	0	Ea	\$ 400.00	\$ -		\$ -	\$ -	\$ -
Minor Traf Devices, Max \$5,000	0.69	LSUM	\$ 5,000.00	\$ 3,450.00	\$ 3,450.00	\$ 2,070.00	\$ 1,380.00	\$ 1,380.00
Plastic Drum, Fluorescent, Furn & Oper	17	Ea	\$ 30.00	\$ 510.00		\$ -	\$ -	\$ -
Sign, Portable, Changeable Message, Furn & Oper	0	Ea	\$ 3,000.00	\$ -		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	66	Sft	\$ 5.00	\$ 330.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	3	Ea	\$ 125.00	\$ 375.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	755	Syd	\$ 10.00	\$ 7,550.00		\$ -	\$ -	\$ -
Post, Steel, 3 lb	32	Ft	\$ 10.00	\$ 320.00		\$ -	\$ -	\$ -
Sign, Type III. Erect, Salv	2	Ea	\$ 75.00	\$ 150.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	2	Ea	\$ 25.00	\$ 50.00		\$ -	\$ -	\$ -
Sign, Type IIIA	0	Sft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Sign, Type IIIB	0	Sft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Sign, Type VB	0	Sft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	0	Ft	\$ 3.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	0	Ft	\$ 12.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	0	Ea	\$ 150.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Thru and Lt Turn Arrow Sym	0	Ea	\$ 200.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, White	0	Ft	\$ 1.00	\$ -		\$ -	\$ -	\$ -

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60%	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Pavt Mrkg, Polyurea, 4 inch, Yellow	0	Ft	\$ 0.50	\$ -		\$ -	\$ -	\$ -
Post, Mailbox	0	Ea	\$ 140.00	\$ -		\$ -	\$ -	\$ -
Audio Visual Filming	0	LSUM	\$ 5,000.00	\$ -		\$ -	\$ -	\$ -
Miscellaneous Work Items	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00
SUB TOTALS				\$ 149,657.00	\$ 74,427.00	\$ 44,656.20	\$ 27,482.80	\$ 28,930.80
ENGINEERING AT 15% ASSESSABLE COST				\$ 22,448.55	\$ 11,164.05	\$ 6,698.43	\$ 4,122.42	\$ 4,339.62
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 7,482.85	\$ 3,721.35	\$ 2,232.81	\$ 1,374.14	\$ 1,446.54
GRAND TOTALS				\$ 179,588.40	\$ 89,312.40	\$ 53,587.44	\$ 32,979.36	\$ 34,716.96

**HOWELL STREET FROM SOUTH END TO CLINTON
LOCAL STREET**

SPECIAL ASSESSMENT ROLL 2025-01

RESO 2

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT \$89,312.40
 TOTAL ASSESSABLE FRONT FEET 536.25

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$89,312.40	\$89,312.40	
CITY SHARE ≥ 60%	\$56,333.04	\$54,595.44	
PROPERTY SHARE @ ≤40%	\$32,979.36	\$34,716.96	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/536.25	\$61.50	\$64.74	
TOTAL FRONT FEET PER TYPE	313.50	222.75	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$19,280.25	\$14,420.84	\$33,701.09

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$	14,713.88
EAST SIDE	\$	15,862.77
SOUTH SIDE	\$	<u>3,124.44</u>
TOTAL SPECIAL ASSESSMENT	\$	33,701.09

HOWELL STREET FROM SOUTH END TO CLINTON
LOCAL STREET

SPECIAL ASSESSMENT ROLL 2025-01

RESO 2

WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
707	Lynn St	Carol Reno & Rodney Williams	050-660-023-018-00	62	0.75	46.50	\$61.50	\$2,859.75	R1
218	S Howell St	Todd Thompson & Julie Birge	050-660-023-027-00	68	0.75	51.00	\$61.50	\$3,136.50	R1
212	S Howell St	Robert & Cory Lepley	050-660-023-028-00	32	1	32.00	\$61.50	\$1,968.00	R1
206	S Howell St	Sue Ellen Hart	050-660-023-002-00	43	1	43.00	\$61.50	\$2,644.50	R1
703	Clinton St	Eugene Lingo Jr	050-660-023-001-00	89	0.75	66.75	\$61.50	\$4,105.13	R1
				294		239.25		\$14,713.88	

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
222	S Elm St	Willard Holdings LLC	050-660-022-005-00	115	0.75	86.25	\$64.74	\$5,583.83	I1
216	S Elm St	Ramey & Mutee Abdole	050-660-022-004-00	149	0.75	111.75	\$64.74	\$7,234.70	I1
621	Clinton St	Diane Dunn	050-660-022-001-00	66	0.75	49.50	\$61.50	\$3,044.25	R1
				330		247.50		\$15,862.77	

SOUTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
707	Lynn St	Carol Reno & Rodney Williams	050-660-023-018-00	33	0.75	24.75	\$61.50	\$1,522.13	R1
312	S Elm St	JJEMG Holdings LLC	050-760-000-001-00	33	0.75	24.75	\$64.74	\$1,602.32	PUD
				66		49.50		\$3,124.44	

TOTAL ASSESSABLE FRONT FEET: 536.25



City of Owosso

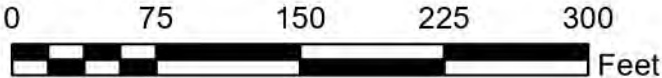
Proposed Special Assessment No. 2025-01

S. Howell Street
from Clinton St. to S. end

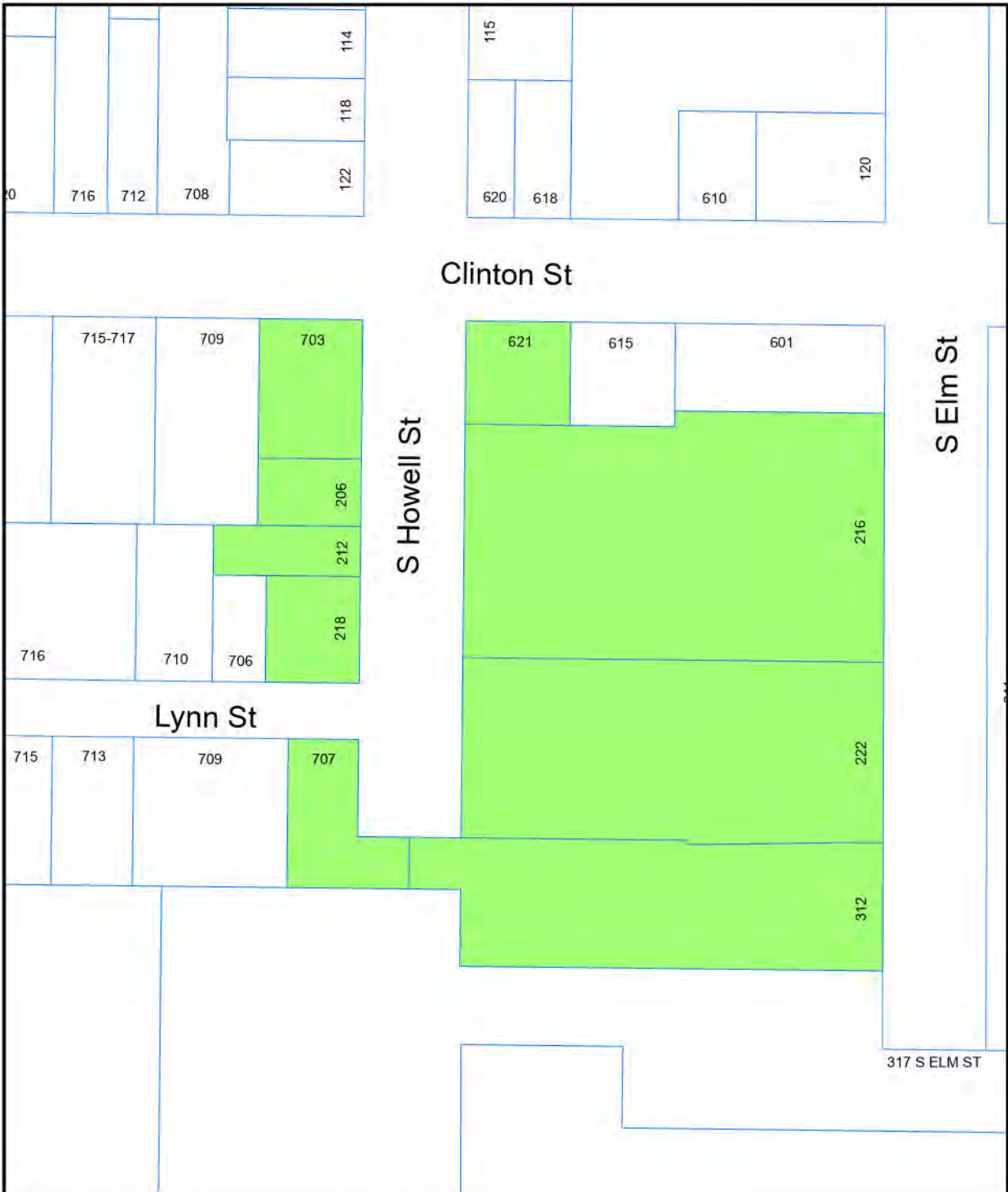


Legend

-  Special Assessment Parcels
-  Other City of Owosso Parcels
- 501 Street Address Number



1 August 2024





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 19, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Lynn Street Resurfacing – Special Assessment Resolution No. 2

Each year the City considers a street program to improve selected city streets. Streets are selected for inclusion in the program either by citizen initiated petition or by selection by the City. **Lynn Street, from west end to Howell Street**, is proposed by the City for street resurfacing. Reconstruction and or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit for assessable items. The City usually finances special assessments for property owners over a 10, 15, or 20 year period (determined by method of construction) at 3% interest. The property owner can pay an assessment in one lump sum or in installments over the 10, 15, or 20 year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **June 17, 2024** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. City Council is asked to act upon Resolution No. 2 on **August 19, 2024** for the proposed improvement, setting a public hearing for Tuesday, **September 3, 2024**.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: 1) If council agrees that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; 2) If council agrees the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; 3) If council determines the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a

second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be considering Resolution No. 2 for the proposed district as a part of the Consent Agenda.

Staff recommends authorization of Resolution No. 2 for the following district, setting the hearing of necessity for Tuesday, **September 3, 2024**:

Lynn Street, a Public Street, from west end to Howell Street

Attachments: Resolution No. 2 - Lynn Street
Special Assessment Roll - Lynn Street
Engineer's Estimate - Lynn Street
Special Assessment District Map - Lynn Street

MASTER PLAN IMPLEMENTATION GOALS: 3.4, 3.10

Special Assessment Resolution No. 2 for Lynn Street

Special Assessment District No. 2025-02

Lynn Street, a Public Street, from west end to Howell Street

RESOLUTION NO.

**LYNN STREET
FROM WEST END TO HOWELL STREET
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

LYNN STREET, A PUBLIC STREET, FROM WEST END TO HOWELL STREET;
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$92,965.80 and determines that \$20,468.38 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$72,497.42 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, September 3, 2024 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Lynn Street, a Public Street, from west end to Howell Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, September 3, 2024 for the purpose of hearing any person to be affected by the proposed public improvement.

LYNN STREET FROM WEST END TO HOWELL STREET ENGINEER'S ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT	ASSESSMENT
							AT 40% RESIDENTIAL	AT 40% COMMERCIAL
Mobilization, Max __, (Road and Storm)	0.31	LSUM	\$ 17,100.00	\$ 5,301.00	\$ 5,301.00	\$ 3,180.60	\$ 2,120.40	\$ 2,120.40
Tree, Rem, 6 inch to 18 inch	0	Ea	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Tree, Rem, 19 inch to 36 inch	0	Ea	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
Tree, Rem, 37 inch or Larger	0	Ea	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Dr Structure, Rem	0	Ea	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	0	Ft	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, Rem, 24 inch to 48 inch	0	Ft	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -
Curb and Gutter, Rem	0	Ft	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -
Pavt, Rem	16	Syd	\$ 15.00	\$ 240.00	\$ 240.00	\$ 144.00	\$ 96.00	\$ 96.00
Sidewalk, Rem	13	Syd	\$ 15.00	\$ 195.00	\$ -	\$ -	\$ -	\$ -
Embankment, CIP	10	Cyd	\$ 20.00	\$ 200.00	\$ -	\$ -	\$ -	\$ -
Excavation, Earth	2	Cyd	\$ 15.00	\$ 30.00	\$ -	\$ -	\$ -	\$ -
Non Haz Contaminated Material Handling and Disposal, LM	0	Cyd	\$ 35.00	\$ -	\$ -	\$ -	\$ -	\$ -
Subgrade Undercutting, Special	31	Syd	\$ 50.00	\$ 1,550.00	\$ -	\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	0	Ea	\$ 125.00	\$ -	\$ -	\$ -	\$ -	\$ -
Subbase, CIP	3	Cyd	\$ 20.00	\$ 60.00	\$ -	\$ -	\$ -	\$ -
Aggregate Base, 6 inch, Modified	0	Syd	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	0	Syd	\$ 18.00	\$ -	\$ -	\$ -	\$ -	\$ -
Aggregate Base, 9 inch, Modified	55	Syd	\$ 20.00	\$ 1,100.00	\$ -	\$ -	\$ -	\$ -
Aggregate Base, 12 inch, Modified	0	Syd	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA Base Crushing and Shaping, Modified	753	Syd	\$ 3.25	\$ 2,447.25	\$ 2,447.25	\$ 1,468.35	\$ 978.90	\$ 978.90
Asphalt Cement Stabilized Base Course, 4 inch	753	Syd	\$ 4.25	\$ 3,200.25	\$ 3,200.25	\$ 1,920.15	\$ 1,280.10	\$ 1,280.10
Asphalt Cement Binder	1204	Gal	\$ 4.50	\$ 5,418.00	\$ 5,418.00	\$ 3,250.80	\$ 2,167.20	\$ 2,167.20
Material, Surplus and Unsuitable, Rem, LM	0	Cyd	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Gravel	15	Ton	\$ 30.00	\$ 450.00	\$ 450.00	\$ 270.00	\$ 180.00	\$ 180.00
Approach, CI I, LM	4	Cyd	\$ 50.00	\$ 200.00	\$ 200.00	\$ 120.00	\$ 80.00	\$ 80.00
Shld, CI I	51	Ton	\$ 35.00	\$ 1,785.00	\$ 1,785.00	\$ 1,071.00	\$ 714.00	\$ 714.00
Trenching, Modified	17	Sta	\$ 300.00	\$ 5,100.00	\$ -	\$ -	\$ -	\$ -
Geotextile, Separator, Modified	0	Syd	\$ 3.50	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, SDR-26, 4 inch, Tr Det B, Modified	0	Ft	\$ 45.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, SDR-26, 6 inch, Tr Det B, Modified	0	Ft	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	0	Ft	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	0	Ft	\$ 90.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	0	Ft	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, SDR-26, 18 inch, Tr Det B, Modified	0	Ft	\$ 90.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer, SDR-26, 24 inch, Tr Det B, Modified	0	Ft	\$ 130.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Tap, 12 inch	0	Ea	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Tap, 18 inch	0	Ea	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Bulkhead, 12 inch	0	Ea	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -
Sanitary Service, Conflict	1	Ea	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -
Abandoned Gas Main, Conflict	1	Ea	\$ 750.00	\$ 750.00	\$ -	\$ -	\$ -	\$ -

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Dr Structure Cover, Adj, Case 1	1	Ea	\$ 750.00	\$ 750.00	\$ 750.00	\$ 450.00	\$ 300.00	\$ 300.00
Dr Structure, Tap, 10 inch	0	Ea	\$ 500.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	0	Ea	\$ 850.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	1	Ea	\$ 600.00	\$ 600.00	\$ 600.00	\$ 360.00	\$ 240.00	\$ 240.00
Dr Structure Cover, EJ 7000	0	Ea	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
Dr Structure Cover, EJ 1040 w/ Vented Cover	0	Ea	\$ 850.00	\$ -	\$ -	\$ -	\$ -	\$ -
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	1	Ea	\$ 850.00	\$ 850.00	\$ 850.00	\$ 510.00	\$ 340.00	\$ 340.00
Dr Structure Cover, EJ 1040 w/ Type N Oval Grate	0	Ea	\$ 850.00	\$ -	\$ -	\$ -	\$ -	\$ -
Dr Structure, 24 inch dia, Modified	0	Ea	\$ 2,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, 36 inch dia, Modified	0	Ea	\$ 3,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, 48 inch dia, Modified	0	Ea	\$ 3,500.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, 60 inch dia, Modified	0	Ea	\$ 5,000.00	\$ -		\$ -	\$ -	\$ -
Dr Structure, 72 inch dia, Modified	0	Ea	\$ 7,500.00	\$ -		\$ -	\$ -	\$ -
Dr Structure Collar, Modified	0	Ea	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA Surface, Rem	0	Syd	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ -
Hand Patching	0	Ton	\$ 200.00	\$ -		\$ -	\$ -	\$ -
HMA, 13A @ 4"	162	Ton	\$ 100.00	\$ 16,200.00	\$ 16,200.00	\$ 9,720.00	\$ 6,480.00	\$ 6,480.00
HMA, 3EML @ 3.5"	0	Ton	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA, 4EML @ 2"	0	Ton	\$ 90.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA, 5EML @ 1.5"	0	Ton	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -
HMA Approach	0	Ton	\$ 150.00	\$ -		\$ -	\$ -	\$ -
Cement	1	Ton	\$ 300.00	\$ 300.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	0	Syd	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 7 inch	0	Syd	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -
Curb and Gutter, Conc, Det F4	0	Ft	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ -
Curb and Gutter, Conc, Det F4, Modified	0	Ft	\$ 35.00	\$ -		\$ -	\$ -	\$ -
Driveway Opening, Conc, Det M	0	Ft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Detectable Warning Surface, Modified	0	Ft	\$ 100.00	\$ -		\$ -	\$ -	\$ -
Curb Ramp Opening, Conc	0	Ft	\$ 30.00	\$ -		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	24	Sft	\$ 10.00	\$ 240.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	0	Sft	\$ 5.00	\$ -		\$ -	\$ -	\$ -
Sidewalk, Conc, 7 inch	0	Sft	\$ 5.50	\$ -		\$ -	\$ -	\$ -
Curb Ramp, Conc, 4 inch	134	Sft	\$ 10.00	\$ 1,340.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 7 inch	0	Sft	\$ 10.00	\$ -		\$ -	\$ -	\$ -
Water Shutoff, Adj, Temp, Case 1	9	Ea	\$ 350.00	\$ 3,150.00	\$ 3,150.00	\$ 1,890.00	\$ 1,260.00	\$ 1,260.00
Gate Box, Adj, Temp, Case 1	1	Ea	\$ 500.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 200.00	\$ 200.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn & Oper	0	Ea	\$ 150.00	\$ -		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn & Oper	0	Ea	\$ 400.00	\$ -		\$ -	\$ -	\$ -
Minor Traf Devices, Max \$5,000	0.31	LSUM	\$ 5,000.00	\$ 1,550.00	\$ 1,550.00	\$ 930.00	\$ 620.00	\$ 620.00
Plastic Drum, Fluorescent, Furn & Oper	8	Ea	\$ 30.00	\$ 240.00		\$ -	\$ -	\$ -
Sign, Portable, Changeable Message, Furn & Oper	0	Ea	\$ 3,000.00	\$ -		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	0	Sft	\$ 5.00	\$ -		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	1	Ea	\$ 125.00	\$ 125.00		\$ -	\$ -	\$ -

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Turf Establishment, Performance	170	Syd	\$ 10.00	\$ 1,700.00		\$ -	\$ -	\$ -
Post, Steel, 3 lb	16	Ft	\$ 10.00	\$ 160.00		\$ -	\$ -	\$ -
Sign, Type III. Erect, Salv	1	Ea	\$ 75.00	\$ 75.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	1	Ea	\$ 25.00	\$ 25.00		\$ -	\$ -	\$ -
Sign, Type IIIA	0	Sft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Sign, Type IIIB	0	Sft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Sign, Type VB	0	Sft	\$ 20.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	0	Ft	\$ 3.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	0	Ft	\$ 12.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	0	Ea	\$ 150.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Thru and Lt Turn Arrow Sym	0	Ea	\$ 200.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, White	0	Ft	\$ 1.00	\$ -		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, Yellow	0	Ft	\$ 0.50	\$ -		\$ -	\$ -	\$ -
Post, Mailbox	1	Ea	\$ 140.00	\$ 140.00		\$ -	\$ -	\$ -
Audio Visual Filming	0	LSUM	\$ 5,000.00	\$ -		\$ -	\$ -	\$ -
Miscellaneous Work Items	1	LSUM	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00
SUB TOTALS				\$ 77,471.50	\$ 42,641.50	\$ 25,584.90	\$ 17,056.60	\$ 17,056.60
ENGINEERING AT 15% ASSESSABLE COST				\$ 11,620.73	\$ 6,396.23	\$ 3,837.74	\$ 2,558.49	\$ 2,558.49
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 3,873.58	\$ 2,132.08	\$ 1,279.25	\$ 852.83	\$ 852.83
GRAND TOTALS				\$ 92,965.80	\$ 51,169.80	\$ 30,701.88	\$ 20,467.92	\$ 20,467.92

**LYNN STREET FROM WEST END TO HOWELL
LOCAL STREET**

SPECIAL ASSESSMENT ROLL 2025-02

RESO 2

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT \$51,169.80
 TOTAL ASSESSABLE FRONT FEET 548.75

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$51,169.80	\$51,169.80	
CITY SHARE ≥ 60%	\$30,701.88	\$30,701.88	
PROPERTY SHARE @ ≤40%	\$20,467.92	\$20,467.92	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/548.75	\$37.30	\$37.30	
TOTAL FRONT FEET PER TYPE	548.75	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$20,468.38	\$0.00	\$20,468.38

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

NORTH SIDE	\$	9,809.90
SOUTH SIDE	\$	9,651.38
WEST SIDE	\$	1,007.10
TOTAL SPECIAL ASSESSMENT	\$	<u>20,468.38</u>

LYNN STREET FROM WEST END TO HOWELL
LOCAL STREET

SPECIAL ASSESSMENT ROLL 2025-02

RESO 2

NORTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
716	Lynn St	Rogelio Hernandez Minor	050-660-023-023-00	135	1	135.00	\$37.30	\$5,035.50	R1
710	Lynn St	Janice Nixon	050-660-023-025-00	49	1	49.00	\$37.30	\$1,827.70	R1
706	Lynn St	Vargas Family Trust	050-660-023-026-00	34	1	34.00	\$37.30	\$1,268.20	R1
218	S Howell St	Todd Thompson & Julie Birge	050-660-023-027-00	60	0.75	45.00	\$37.30	\$1,678.50	R1
				278		263.00		\$9,809.90	

SOUTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
717	Lynn St	Vargas Family Trust	050-660-023-022-00	47	1	47.00	\$37.30	\$1,753.10	R1
715	Lynn St	Vargas Family Trust	050-660-023-021-00	36	1	36.00	\$37.30	\$1,342.80	R1
713	Lynn St	Richard II & Nina Devreese	050-660-023-020-00	52	1	52.00	\$37.30	\$1,939.60	R1
709	Lynn St	Daniel Vargas	050-660-023-019-00	90	1	90.00	\$37.30	\$3,357.00	R1
707	Lynn St	Rodney Williams & Carol Reno	050-660-023-018-00	45	0.75	33.75	\$37.30	\$1,258.88	R1
				270		258.75		\$9,651.38	

WEST SIDE

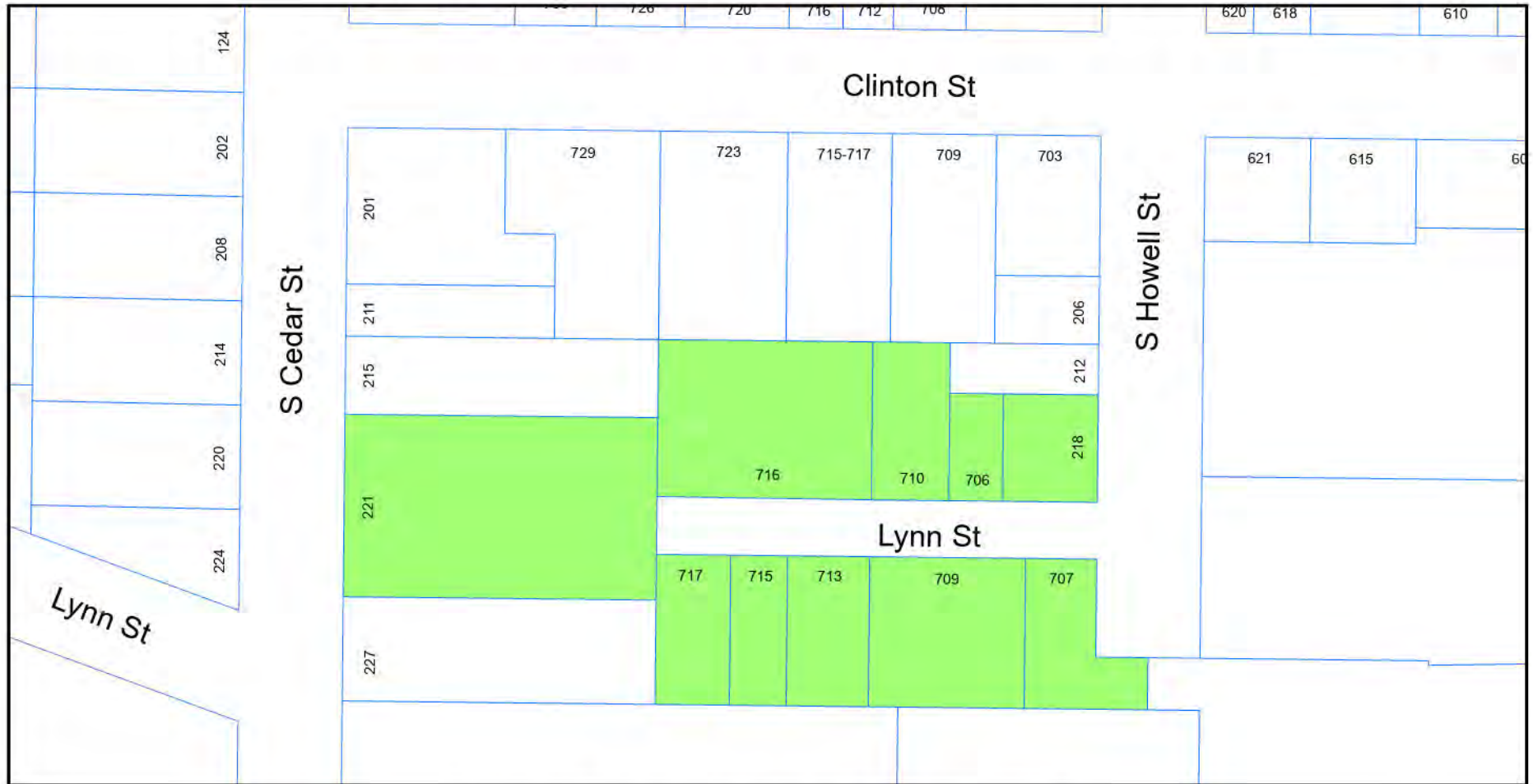
ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
221	S Cedar St	Thomas & Brook Klockziem	050-660-023-011-00	36	0.75	27.00	\$37.30	\$1,007.10	R1
				36		27.00		\$1,007.10	

TOTAL ASSESSABLE FRONT FEET: 548.75

TOTAL AMOUNT OF ASSESSMENT: \$20,468.38



City of Owosso

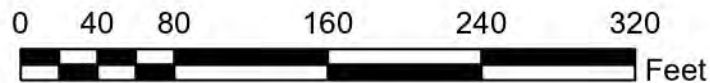
Proposed Special Assessment No. 2025-02



Lynn St. from West end to S. Howell St.

Legend

-  Special Assessment Parcels
-  Other City of Owosso Parcels
- 1501 Street Address Number



1 August, 2024





MEMORANDUM

301 W. MAIN ST - OWOSSO, MICHIGAN 48867 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 13, 2024

TO: City Council

FROM: Amy K. Kirkland, City Clerk

SUBJECT: Set Public Hearing - Special Assessment District No. 2024-101 – Hazards & Nuisances for 1404 S. Chipman Street

RECOMMENDATION:

Authorize Special Assessment Resolution No. 1, setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the proposal to establish a special assessment for the property at 1404 S. Chipman Street to recoup the costs incurred in the Court Ordered Demolition of the structure on the property.

BACKGROUND:

On February 18, 2022 there was a structure fire at 1404 S. Chipman Street and the house was a total loss. The homeowner did not have insurance. At that point, the City began to monitor the property while pursuing legal action to remedy the code enforcement issues presented by the burned-out house. Said legal action concluded with the issuance of a demolition order on May 25, 2023 by the Shiawassee County Circuit Court. The City subsequently sought bids for demolition of the structure, which eventually took place in May of this year. The total charges incurred, including the cost of demolition and legal fees came to \$22,549.92. In an attempt to recoup these costs, staff is recommending the establishment of a special assessment on the property as directed by Sec. 18-29 of the Code.

Part one of recovering the abatement charges for this property, in which the Council is asked to act on this evening, will involve establishing a special assessment on the property in the amount of \$22,549.92.

The process for specially assessing the costs of abating “hazards & nuisances” consists of two resolutions, each triggering separate actions. Resolution No. 1, before you tonight, presents the proposed special assessment district, sets a public hearing to gather comment on the proposed assessment, and directs staff to place notice of the hearing in the newspaper and mail a notice directly to the affected property owner.

Resolution No. 2 will be considered at the September 3rd meeting after the public hearing has been conducted. If approved, it will record the comments presented at the public hearing, approve the assessment roll (with any changes made by Council), create a lien on the property, set the time period over which payment will be accepted, set the interest rate on installments, and set the annual due date for payments.

FISCAL IMPACTS:

Staff suggests the assessment be spread over a 10-year period.

RESOLUTION NO.

**SPECIAL ASSESSMENT DISTRICT
NO. 2024-101
HAZARDS AND NUISANCES
1404 S CHIPMAN STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, September 3, 2024 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-602-040-008-00	1404 S Chipman St	\$22,549.92

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be

required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, September 3, 2024 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.



MEMORANDUM

301 W. MAIN ST - OWOSSO, MICHIGAN 48867 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 13, 2024

TO: City Council

FROM: Amy K. Kirkland, City Clerk

SUBJECT: Set Public Hearing - Special Assessment District No. 2024-102
Hazards & Nuisances for 643 N. Hickory Street

RECOMMENDATION:

Authorize Special Assessment Resolution No. 1 (of 2), setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. in the City Hall Council Chambers to receive public comment regarding the proposal to establish a special assessment for the property at 643 N. Hickory Street to recoup the costs incurred in the demolition of the structure on the property.

BACKGROUND:

On February 23, 2023, a fire completely destroyed the house located at 643 N. Hickory Street. The property owner had insurance coverage, and the City received a fire bond payment of \$15,009 on December 11, 2023.

According to the State of Michigan Department of Insurance and Financial Services, if a municipality does not receive reasonable proof repair or demolition within 120 days of receiving the insurance proceeds, it may use the retained funds to secure, repair, or demolish the damaged or destroyed structure to ensure compliance with local code requirements. Any unused portion of the retained proceeds shall be returned to the insured.

After the 120-day period elapsed, the City initiated the bidding process for demolition services. SP Powells Sand and Soil was awarded the contract, and the demolition was completed in June 2024. The total charges incurred for demolition, asbestos abatement, and associated administrative fees amounted to \$23,228.46. After applying the fire bond proceeds to these expenses, there remains an outstanding balance of \$8,219.46.

To recover the remaining cost, we are proposing the establishment of a special assessment on the property in accordance with Sec. 18-29 of the Code. The process for specially assessing the costs of abating "hazards & nuisances" involves two resolutions:

1. **Resolution No. 1** – Proposes the special assessment district, sets a public hearing date, and directs staff to notify the public and the affected property owner.
2. **Resolution No. 2** – Will be considered at the September 3rd meeting following the public hearing. This resolution will record citizen comments, approve the assessment roll (with any modifications by Council), create a lien on the property, determine the payment period, set the interest rate, and establish the annual payment due date.

FISCAL IMPACTS:

Staff suggests the assessment be spread out over a 10-year period.

RESOLUTION NO.

**SPECIAL ASSESSMENT DISTRICT
NO. 2024-102
HAZARDS AND NUISANCES
643 N. HICKORY STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, September 3, 2024 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-240-002-019-00	643 N. Hickory Street	\$8,219.46

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be

required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, September 3, 2024 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: August 12, 2024
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order #1519

Jennifer Clarke, organizer of the Cantu 5k Run, has requested the following street closures. An insurance waiver is requested for this event.

LOCATION:

**Mason St. at the American Legion Post (201 E. Mason St.) to Gould St.
Gould St. to North St.
North St. to Ball St.
Ball St. to King St.
King St. to Park St.
Race ends at Park St. and Mason St. at the American Legion Post**

DATE:

August 25, 2024

TIME:

9:00 am – 1:00 pm

The Public Safety Department has issued Traffic Control Order #1519 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends waiver of the insurance requirement, approval of the application, and further authorization of said traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:	DATE:	TIME:
1519	8/12/2024	3.00 pm

REQUESTED BY:
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:
Street Closure

LOCATION OF CONTROL:

Mason St. at the American Legion Post (201 E. Mason St) to Gould St.
Gould St. to North St.
North St. to Ball St.
Ball St. to King St.
King St. to Park St.
Race ends at Park St. and Mason St. at the American Legion Post

EVENT/DATES:
Cantu 5k Run
August 25, 2024
9:00 am – 1:00 pm

APPROVED BY COUNCIL
_____, 20 ____

REMARKS



APPLICATION FOR USE OF CITY STREETS & PARKING LOTS FOR SPECIAL EVENTS

202 S. WATER STREET · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

- 1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Campaign for Shane 5K
Applicant Name: Jennifer Clarke
Primary Contact: Jennifer Clarke
Address: 4581 E. M71
Phone: 989 277-4619
Email: chancecruz2@icloud.com

Requested Date(s): Aug 25 2024
Requested Hours: 9am-1pm

Area Requested (Parking Lot - Parade Route): Mason-Dewey - Dewey-Gould
Gould-North North-Hickory - Water Water-King
King-Washington - Park Park-Mason

Detailed description of the use for which the request is made: 5K Run to RAISE money to help Veterans in Shiawassee County w/ everyday needs

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

Race route:
Mason St, from 201 E. Mason to Gould
Gould St, from Mason to North
North St, from Gould to Ball
Ball St, from North to King
King St, from Ball to Park
Park St, from King to Mason
Mason St, to point of beginning

- Executed Hold Harmless Agreement
Map of the Event Area with Event location highlighted
Rules or policies applicable to persons participating in proposed event
Proof of Insurance
Request for Insurance Waiver
Application Fee

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: Jennifer Clarke Date: 8/13/2024

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

- | | |
|--|--|
| <input checked="" type="checkbox"/> \$30 Application (30-120 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$50 Additional MDOT Closure (M-21, M-71, M-52) | <input type="checkbox"/> Additional: _____ |
| <input checked="" type="checkbox"/> \$15 Additional-Expedited Fee (14-29 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |

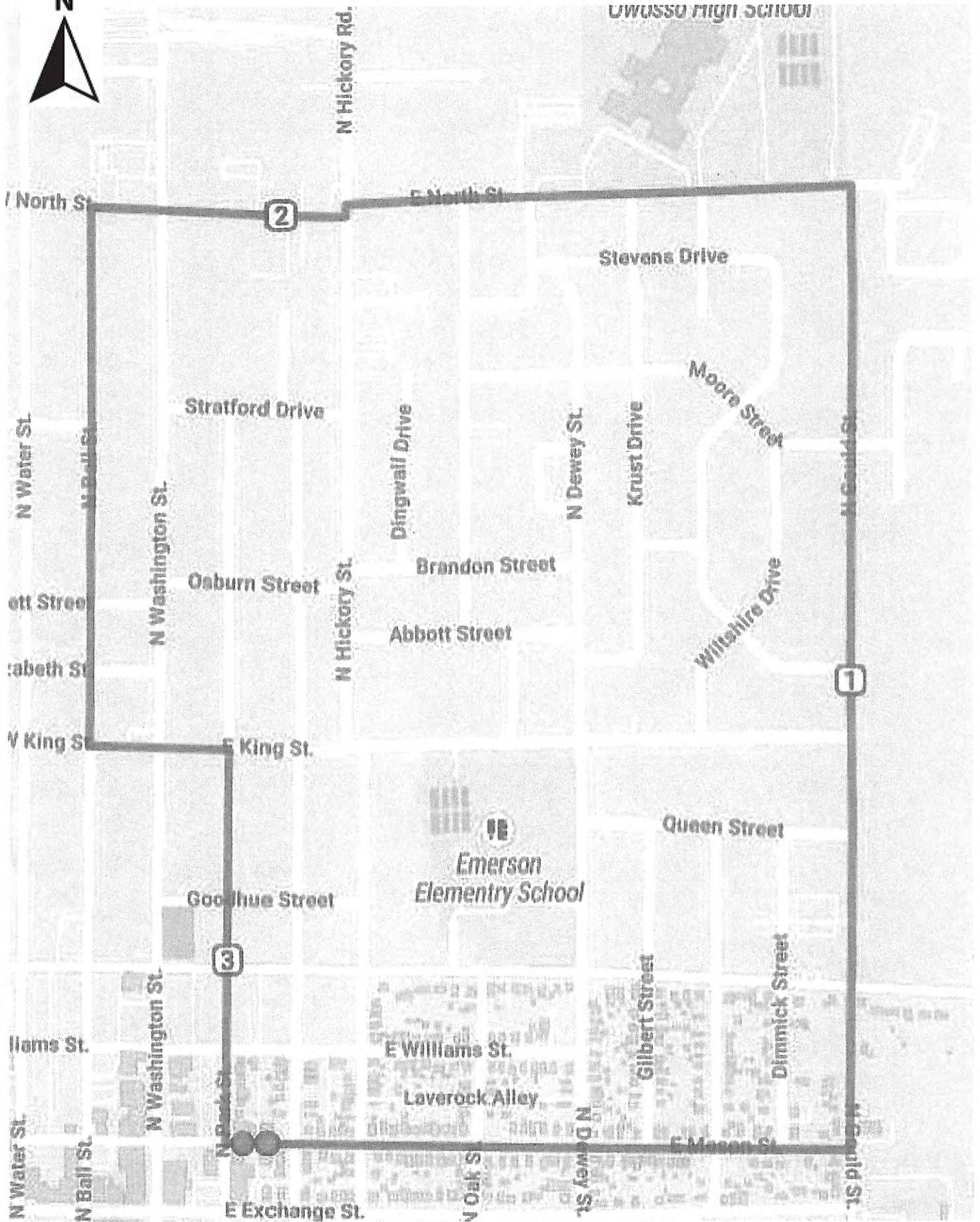
\$ 1500 **Total Due at Time of Application. Please make check payable to: City of Owosso.**

.....
Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____ Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant

Cc: DDA – Director; WCIA – Chairperson





MEMORANDUM

301 W MAIN ST · OWOSSO, MICHIGAN 48867

DATE: August 14, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Tanya S. Buckelew, Planning & Building Director

SUBJECT: 110 E Exchange Mortgage Discharge

RECOMMENDATION:

Authorize the discharge of mortgage as it relates to 110 E. Exchange Street (James Gutting) and further authorize the Mayor and City Clerk to execute appropriate documents.

BACKGROUND:

In August 2012, the Owner of 110 W Exchange received a rental rehab grant to remodel a second floor apartment at that address. Per the Program Guidelines in Support of Community Development Block Grant (CDBG) Downtown Rental Rehabilitation Program approved by City Council in June of 2011, *MSHDA requires a lien be placed on any property approved for rehabilitation. A 0% interest mortgage will be signed, and, if property owner keeps apartments affordable and complies with all other MSHDA and Administrator requirements, the loan will be forgiven after 5 years.* The mortgage was recorded at the register of deeds on December 12, 2012. The apartment renovation project was approved for occupancy on May 7, 2013.

FISCAL IMPACTS:

There are no fiscal impacts to the City if you discharge this mortgage.

RESOLUTION NO.

**AUTHORIZING DISCHARGE OF CDBG RENTAL REHAB GRANT MORTGAGE FOR
110 E. EXCHANGE STREET**

WHEREAS, on December 12, 2012 the City of Owosso, Shiawassee County, Michigan filed a lien on the property at 110 E. Exchange Street after a \$35,000 loan was issued from the City's CDBG Rental Rehab Grant; and

WHEREAS, the loan was for the renovation to the upper story apartment at 110 E. Exchange Street; and

WHEREAS, said renovations to the apartment were completed on May 7, 2013 and the terms of the grant have been fulfilled.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to discharge its mortgage lien for the CDBG Rental Rehab Grant for 110 E. Exchange Street.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Mortgage Discharge Agreement between the City of Owosso, Michigan and James Gutting.

DISCHARGE OF MORTGAGE

The City of Owosso, a Michigan municipal corporation, whose address is 301 West Main Street, Owosso, Michigan 48867,

hereby certifies that the Rental Rehab Deferred Payment Mortgage executed by

James Gutting, whose address is 604 Adams Street, Owosso, Michigan 48867,

dated August 8, 2012, and recorded on December 12, 2012 at liber 1179, page 0887, Shiawassee County records, against the following property in the City of Owosso, Shiawassee County, Michigan and described as:

E 22' of Lot 3 BLK 21 original plat

More commonly known as: 110 E. Exchange Street

Parcel no. 050-470-021-005-00

has been satisfied, and is hereby DISCHARGED.

Dated: August __, 2024

City of Owosso

By: Robert J. Teich
Its: Mayor

Signed and acknowledged before me in Shiawassee County, Michigan on August __, 2024 by Robert J. Teich as Mayor of the City of Owosso.

Notary Public

Dated: August __, 2024

City of Owosso

By: Amy K. Kirkland
Its: City Clerk

Signed and acknowledged before me in Shiawassee County, Michigan on August __, 2024 by Amy K. Kirkland as City Clerk of the City of Owosso.

Notary Public

Drafted by the City of Owosso.

When recorded return to: Owosso City Clerk's Office
301 W. Main St.
Owosso, MI 48867



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 19, 2024

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Contract Modification No. 1 to the Safe Routes to School Project

RECOMMENDATION:

Authorization to sign Contract Modification No. 1 to the Safe Routes to School Contract with the Michigan Department of Transportation (MDOT) to add an additional contract item to the project and balance miscellaneous contract quantities.

BACKGROUND:

On February 5, 2024, City Council approved Cost Agreement No. 23-5550 with the Michigan Department of Transportation for the Safe Routes to School Project. MDOT is providing a \$622,009.00 grant for the project with the city being responsible for all costs above the grant amount. Bids were received on February 2, 2024, with L.A. Construction, Corp. submitting the lowest responsive bid of \$719,110.80.

Contract Modification No. 1, an increase of \$4,456.52, is necessary to add an additional contract item to install a monument box casting with lid overtop of a sanitary sewer cleanout located in direct conflict with the proposed sidewalk. Additionally, a few contract quantities are balanced as part of this contract modification.

FISCAL IMPACTS:

The additional \$4,456.52 shall come from Major Street account no. 202-463-818.000-SRTS2024GR in the amount of \$2,228.26 and from Local Street account no. 203-463-818.000-SRTS2024GR in the amount of \$2,228.26.

Attachments: (1) Resolution
(2) Contract Modification No. 1 for the Safe Routes to School Project

RESOLUTION NO.

**AUTHORIZING CONTRACT MODIFICATION NO. 1
TO THE SAFE ROUTES TO SCHOOL PROJECT CONTRACT
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Cost Share Agreement No. 23-5550 with the Michigan Department of Transportation (MDOT) on February 5, 2024 for the Safe Routes to School Project; and

WHEREAS, MDOT received bids on February 2, 2024 for the Safe Routes to School Project and L.A. Construction, Corp. was the low responsive bidder and was awarded the contract; and

WHEREAS, changes in field conditions have warranted additional work for the project and Contract Modification No. 1 is necessary to add a new contract item and balance some existing contract quantities.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to authorize the signing of Contract Modification No. 1.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Contract Modification No. 1 in the amount of \$4,456.52, revising the contract amount from \$87,991.00 to \$92,447.52.
- THIRD: the accounts payable department is authorized to allocate an additional \$4,456.52 to purchase order number 45668.
- FOURTH: the above expenses shall be paid from Major Street Account No. 202-463-818.000-SRTS2024GR (\$2,228.26) and Local Street Account No. 203-463-818.000-SRTS2024GR (\$2,228.26).



Contract Modification

Contract: 76000-214103, Concrete curb, gutter, sidewalk and ramps.

Cont. Mod. Number 1	Revision Number	Cont. Mod. Date 7/29/2024	Electronic File Created Yes	Net Change \$4,456.52	Awarded Contract Amount \$719,110.80
Route		Managing Office Spicer Group for City of Owosso		District 04015	Entered By Jeff J Meyer
Contract Location Various locations citywide.					

Short Description

Contract Modification 001 is to add new item and balance as constructed quantities.

Description of Changes

- A. Original Awarded Contract Amount: \$719,110.80
- B. Current New Contract Amount (including this revision): \$723,567.32
- C. Net Total Change (B-A): \$4,456.52
- D. Net Percent Change (C/A *100): 0.62%
- E. MDOT Local Agency Project (LAP)
- F. This contract meets Tier I Approval threshold, therefore requires proper TSC approval.

Contract Modification 001 is to add new item and balance as constructed quantities.

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Curb and Gutter, Conc, Det F4	8020038	0130	0125	214103A	0001	Original	31.100	Ft	27.30000	\$849.03
Curb and Gutter, Rem	2040020	0045	0040	214103A	0001	Original	1.500	Ft	12.80000	\$19.20
Driveway, Reinf Conc, 6 inch	8010001	0120	0115	214103A	0001	Original	15.390	Syd	61.43000	\$945.41
Maintenance Gravel	3060020	0090	0085	214103A	0001	Original	32.010	Ton	50.00000	\$1,600.50
Total Dollar Value:									\$3,414.14	



Contract Modification

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Monument Box	8210001	0275	0275	214103A	0001	Extra	1.000	Ea	1,042.38000	\$1,042.38

Reason: A. What was done? Extra item Monument Box is being added to the contract.
 B. Why was this done? This item is being added due to it not being setup.
 C. Are there any offsetting items? No
 D. Is the work expected to impact contract time or open to traffic dates? No.
 E. Is this a design error or due to changed conditions? Changed condition.
 F. Who else has reviewed the proposed contract revisions? City of Owosso Engineer
 G. How was the price established? Price was found reasonable when compared to AUP's
 H. All documentation and information is located in ProjectWise folder E104.

Total Dollar Value: \$1,042.38

Project / Category Summary

Project/Catg	Project/Category Description	Federal Number	Project Status	Finance System	Control Section	Dollar Value
214103A	Concrete curb, gutter, sidewalk and ramps.	24A0147	MDOT Oversight	TAUL	76000	
0001	Road Work Federal 81.85%/Owosso 18.15%					\$4,456.52

Total: \$4,456.52

Total Net Change Amount: \$4,456.52



Contract Modification

Prime Contractor, you are authorized and instructed as the contractor to do the work described herein in accordance with the terms of your contract.	
Prime Contractor: L. A. Construction, Corp. _____ Signature Date	Recommended by Construction Engineer: Keith Brown - Davison TSC _____ Signature Date
Prepared by Project Engineer: Clayton Wehner - City of Owosso _____ Signature Date	Authorized by Managing Office Manager: Brian Ulman - Davison TSC _____ Signature Date
Prepared by Consultant Project Manager: _____ Signature Date	Authorized by Region Construction Engineer: Jenean Robbins - Bay Region _____ Signature Date
Recommended by Local Agency: Clayton Wehner - City of Owosso _____ Signature Date	Authorized by Bureau of Field Services: Purush Pakala _____ Signature Date
Authorized by Airport Sponsor: _____ Signature Date	Authorized by Airports Division: _____ Signature Date
FEDERAL PARTICIPATION - ACTION BY F.H.W.A.	
___ Approved ___ Not Eligible ___ See Letter Dated _____	_____ (Signature) (Date)
FEDERAL PARTICIPATION - ACTION BY F.A.A.	
___ Approved ___ Not Eligible ___ See Letter Dated _____	_____ (Signature) (Date)



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 19, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change Order No. 1 to for the Safe Routes to School Project Engineering Services Contract

RECOMMENDATION

Approval of Change Order No. 1 to Amendment No. 2023-1 of the Contract with Spicer Group, an increase of \$54,295.00 to the contract amount.

BACKGROUND

On March 20, 2023, City Council approved a contract with Spicer Group in the amount of \$127,253.00 for professional engineering and construction administration services for the Safe Routes to School Project.

During construction, the contractor and their subcontractors have been periodically working on two different sites at once requiring an additional inspector from Spicer Group. The contractor has also been working 11-12 hour days plus a few Saturdays, while Spicer's proposal was based on a 50 hour per week inspection schedule. Lastly, Spicer Group had to re-stake a few locations along the project after the initial staking was removed or damaged. Spicer Group's request letter is attached.

The revised Contract amount will become \$181,548.00 should City Council approve Change Order No. 1.

FISCAL IMPACTS

Funds for the additional expenses in the amount of \$54,295.00 will be issued from Major Street fund account no. 202-463-818.000-SRTS2024GR (\$27,147.50) and Local Street fund account number 203-463-818.000-SRTS2024GR (\$27,147.50).

Attachments: (1) Change Order No. 1 with letter
(2) Resolution

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 1 TO ADDENDUM NO. 2023-1
TO THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH
SPICER GROUP, INC. FOR
THE SAFE ROUTES TO SCHOOL PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Addendum No. 2023-1 to the general engineering services contract with Spicer Group, Inc. on March 20, 2023 for the provision of Professional Engineering Services for the Safe Routes to School Project in the amount of \$127,253.00; and

WHEREAS, the contract must be modified to increase the contract amount due to additional inspection time and additional construction staking necessary to complete the project; and

WHEREAS, the Director of Engineering has reviewed the change order as requested and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1 to the Safe Routes to School Engineering Services contract with Spicer Group, Inc. increasing the contract for additional inspection time and construction staking necessary to keep the project moving forward.
- SECOND: the mayor and city clerk are requested and authorized to sign Change Order No. 1 to Addendum No. 2023-1 to the Engineering Services Contract between the City of Owosso, Michigan and Spicer Group, Inc.
- THIRD: the Accounts Payable department is authorized to make payment up to the original contract amount of \$127,253.00, plus the change order amount of \$54,295.00, totaling \$181,548.00.
- FOURTH: the additional expenses shall be paid from Major Street Fund Account No. 202-463-818.000-STRS2024GR (\$27,147.50.00) and Local Street Fund Account No. 203-463-818.000-STRS2024GR (\$27,147.50.00).

CHANGE ORDER

No. 1

OWNER: City of Owosso
CONTRACTOR: Spicer Group
CONTRACT NAME: City of Owosso Engineering Services for the Safe Routes to School Project
OWNER's P.O. NO. 43896

The Contract is modified as follows upon execution of this Change Order:

Description:

Add additional cost for construction administration services due to increased inspection time needed and additional staking. See attached letter for additional details and cost breakdown.

Adjust the following quantities to the Contract:

<u>Task</u>	<u>Price Change</u>
Construction Administration	\$54,295.00
Total Change:	\$54,295.00

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>127,253.00</u>
Increase (Decrease) from previously approved Change Orders No. _____ to _____: \$ _____
Contract Price prior to this Change Order: \$ <u>127,253.00</u>
Increase (Decrease) of this Change Order: \$ <u>54,295.00</u>
Contract Price incorporating this Change Order: \$ <u>181,548.00</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Wehner

ENGINEER (Authorized Signature)

Title: Director of Engineering

Date: 8/8/2024

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: Mayor

Date: _____

ACCEPTED:

By: Rick Born

Digitally signed by Rick Born
DN: cn=US,
o=Spicer Group, Inc., cn=Rick
Born
Date: 2024.08.08 14:50:15-0400

CONTRACTOR (Authorized Signature)

Title: Principal

Date: _____

ATTEST:

By: _____
Amy K. Kirkland

Title: City Clerk

Date: _____

August 8, 2024

ATTN: Mr. Clayton Wehner, P.E. Director of Engineering
City of Owosso
City Hall, 301 W. Main Street
Owosso, MI 48867

RE: Owosso Safe Routes to School

Dear Mr. Wehner:

As you are aware, we have exceeded our estimate budget for the project. While the project timeline was very close to our estimate, the contractor's operations and unforeseen design components have led to additional work on our behalf. The following items have increased our fee:

- Additional staking for the sidewalk and retaining wall at Ada Street that was not budgeted.
- Re-staking Whitehaven due to someone removing all the stakes.
- Additional person required for the retaining wall inspection at ADA Street – 2 weeks
 - Sidewalk installation was being performed at other locations during wall construction.
- Additional work on Saturday. This was not budgeted. 4 Saturdays were worked.
- Additional hours during the week. The contractor was working 11 and 12 hour days when pouring and prepping grade. Ten hours a day was budgeted.

I have attached a breakdown of our anticipated additional fee that includes one additional week of construction as a precautionary measure. Total additional fee is \$54,295.00.

If you have any questions or concerns, please do not hesitate to contact me to discuss.

Sincerely,



Rick E. Born, Principal
Spicer Group, Inc.

Cc: Nathan Pfenninger nathanp@spicergroup.com
Jeffrey Meyer jeff.meyer@spicergroup.com



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 19, 2024

TO: Mayor Teich and Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Lift Stations – Control Cabinets Rehabilitation Purchase Order Amendment

RECOMMENDATION:

Approve amendment to Purchase Order No. 45476 for the added inspection and service of floats and alarms at the Osburn Lift Station by Utilities Instrumentation Service (UIS) of Dexter, Michigan, in the amount of \$486.00.

BACKGROUND:

The Osburn Lakes, Wright St. and Palmer St. lift stations currently have no source of backup power in the event of a power outage. The Palmer St. and Osburn Lakes stations do have capability for connection to a trailer-mounted generator. However, the City does not have such a unit at its disposal, and procuring one in an emergency could be difficult. The Wright St. station has no ability to connect to a portable unit.

As the first step toward installing a permanent standby generator at each station, the existing control cabinets had to be rehabilitated. Each cabinet contained wiring and elements of the different level sensing and alarm systems that have been installed over the years. Many of the previously mounted components were not currently in use or necessary. After unnecessary pieces are removed, then new electrical drawings also need to be produced so the generator systems can be designed.

All stations currently run off a Multitrode level sensing and pump control system (Kennedy Industries, Wixom, MI). The Palmer St. station also has a Cruise VT SCADA system (Utilities Instrumentation Service, Dexter, MI) for transmitting level, pump and alarm information wirelessly to the Wastewater Treatment Plant. Previously, the Wright St. and Osburn Lakes station alarm systems transmitted to the Filtration Plant, and were historically unreliable. As part of the rehabilitation, we added the Cruise transmitting system to the Wright St. and Osburn Lakes stations as well. Due to the specialized nature of the Cruise systems, UIS is the only authorized dealer.

On December 4, 2023, City Council previously approved a purchase order for UIS's proposal for lift station control cabinets rehabilitation and installation of Cruise VT SCADA system.

After the work had been completed at the Osburn Lift Station, City staff requested UIS to come back and inspect the system at Osburn Lift Station, as we were having issues with said lift station. Adjustments to the floats and alarms were made resulting in the additional charges.

FISCAL IMPACTS:

The budget for the lift stations generator project is healthy and able to absorb the added charges. The above additional expenses in the amount of \$486.00 shall be paid from the Capital Outlay – Sewers account 590-901-973.000 as follows:

\$ 6,575.00 for the Palmer St. rehab
\$14,345.00 for the Wright St. rehab
\$13,775.00 for the Osburn Lakes rehab
\$ 486.00 C.O. Additional Inspection Services
\$35,181.00 TOTAL

Attachments: (1) Resolution
(2) UIS Invoice

RESOLUTION NO.

**AUTHORIZING AMENDMENT NO. 1 TO PURCHASE ORDER NO. 45476
WITH UTILITIES INSTRUMENTATION SERVICE
FOR THE LIFT STATIONS CONTROL CABINET REHABILITATION PROJECT**

WHEREAS, the Council of the City of Owosso, Shiawassee County, Michigan, approved Purchase Order No. 45476 for the lift station control cabinets rehabilitation and installation of Cruise VT SCADA system project with Utilities Instrumentation Service (UIS); and

WHEREAS, additional inspection services of the floats and alarms at the Osburn Lift Station was requested after the initial work was finished; and

WHEREAS, Purchase Order No. 45476 must be amended to reflect the additional inspection services, an increase in the price of \$486.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order No. 45476 with Utilities Instrumentation Service, increasing the amount \$486.00 for additional inspection services.
- SECOND: the accounts payable department is authorized to submit payment to Utilities Instrumentation Service (UIS) in the amount of \$35,181.00 and expense from account 590-901-973.000.



2290 Bishop Circle East
Dexter, MI 48130
(734)424-1200

Invoice

CITY OF OWOSSO
ATTN: ACCOUNTS PAYABLE
301 W MAIN STREET
OWOSSO, MI 48867

INVOICE ID: 530375266
INVOICE DATE: 07/08/2024
OUR JOB #: OWOS24.8.360
YOUR PO #:

DESCRIPTION	AMOUNT
SERVICES RENDERED THROUGH 6/25/24 TO PROVE FLOATS AND ALARMS AT OSBURN LIFT STATION . Invoice Summary: Labor Thank you.	486.00
INVOICE TOTAL	\$486.00

TERMS ARE NET, DUE THIRTY DAYS FROM THE INVOICE DATE .
PLEASE PAY FROM THIS INVOICE , NO STATEMENT WILL FOLLOW .



MEMORANDUM

Building Department 301 W Main St Owosso, MI 989-725-0535

DATE: August 14, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: Change Order #2 to the MSHDA Michigan Housing Opportunities Promoting Energy Efficiency (MI-HOPE) Grant Program

RECOMMENDATION:

Approve Change Order #2 to the MI-HOPE Grant and bid award to Merkel & Kenney in the amount of \$13,998.00.

BACKGROUND:

MI-HOPE Total grant award is \$265,000 (\$250,000 towards home improvement efficiency projects and \$15,000 for administrative costs). The bid was awarded to Merkel and Kenney, Inc. of Owosso, MI for \$192,341 for renovations to 11 homes.

Merkel & Kenney has completed 5 projects thus far and each one required additional monies to complete the projects. Change order approvals have been received from MSHDA.

Grover	additional \$10,740.00 for spray foam insulation to go along with the attic insulation
Hiram	additional \$1,866.00 for new appliances
Comstock	additional \$1,392.00 for new appliances

FISCAL IMPACTS:

Minimal impact on the budget as the grant pays for the work itself and the City will be reimbursed for the time spent on this grant.

Master Plan Implementation Goals: 1.14, 6.6

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 2
TO THE MSHDA MICHIGAN HOUSING OPPORTUNITIES PROMOTING ENERGY
EFFICIENCY (MI-HOPE) GRANT PROGRAM
AND BID AWARD TO MERKEL & KENNEY, LLC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a bid award to Merkel & Kenney, LLC on April 1, 2024 for the MI-HOPE Grant Project in the amount of \$192,341.00 to complete home improvement projects for eleven selected residential homes; and

WHEREAS, five of the eleven projects to date have exceeded the original bid amount due to unexpected maintenance, materials and labor requirements; and

WHEREAS, the city of Owosso requested and received approvals from MSHDA to allow the contractor to exceed the bid amount to perform the needed repairs/replacements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the MI-HOPE Grant Project increasing the amount \$13,998.00, bringing the new project total to \$216,805.00, and detailed as follows:

Grover – additional \$10,740 for spray foam insulation,
Hiram – additional \$1,866 for appliances,
Comstock – additional \$1,392 for appliances.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Change Order No. 2 in the amount of \$13,998.00; an increase to the MI-HOPE Grant Project Contract with Merkel and Kenney, LLC, revising the total grant amount to \$216,805.00.

THIRD: the accounts payable department is authorized to pay Merkel & Kenney, LLC for work satisfactorily completed up to the revised amount of \$216,805.00.

FOURTH: the above expenses shall be paid from 254.200.818.000-MSHDAMIHOPE, after funds are received from MSHDA.

CITY OF OWOSSO
MI-HOPE GRANT PROJECTS 2024

CHANGE ORDER #2

GRANT AMOUNT \$265,000.00

ADDRESS	ORIGINAL BID	ACIVIVTY	REASON FOR INCREASE	Revised #1	Change Order #1 Approved ON 08/05/2024	Revised #2	Change Order #2 Approval ON 08/19/2024
SHIAWASSEE	\$11,871.00	windows & appliances		\$11,871.00	\$0.00	\$11,871.00	\$0.00
GROVER	\$10,800.00	insulation	additional spray foam insulation	\$10,800.00	\$0.00	\$21,540.00	\$10,740.00
CLEVELAND	\$24,261.00	windows, entry doors & appliances		\$24,261.00	\$0.00	\$24,261.00	\$0.00
FIFTH	\$23,910.00	windows, entry door & storm door		\$23,910.00	\$0.00	\$23,910.00	\$0.00
FRAZER	\$17,353.00	roof, windows & storm door	pending gutters quote and approval	\$17,353.00	\$0.00	\$17,353.00	\$0.00
GILBERT	\$19,680.00	furnance & insulation		\$19,680.00	\$0.00	\$19,680.00	\$0.00
HIRAM	\$19,430.00	roof & appliances	1. new gutters & labor 2. new appliances	\$24,896.00	\$3,600.00	\$24,896.00	\$1,866.00
SAGINAW	\$15,397.00	roof & windows	pending gutters quote and approval	\$15,397.00	\$0.00	\$15,397.00	\$0.00
COMSTOCK	\$13,920.00	roof & appliances	1. roof decking replaced 2. new appliances	\$20,402.00	\$5,090.00	\$20,402.00	\$1,392.00
OLMSTEAD	\$17,959.00	windows, entry door & appliances		\$17,959.00	\$0.00	\$17,959.00	\$0.00
PARK	\$17,760.00	roof & water heater	bathroom venting/roof	\$19,536.00	\$1,776.00	\$19,536.00	\$0.00
	\$192,341.00			\$206,065.00	\$10,466.00	\$216,805.00	\$13,998.00
Funds available	\$72,659.00			\$58,935.00		\$48,195.00	
Less Administrative	\$15,000.00			\$15,000.00		\$15,000.00	
Remaining Funds Available	\$57,659.00			\$43,935.00		\$33,195.00	

RECOMMENDED:

By: _____

ADMINISTRATOR

Title: _____

Date: _____

APPROVED:

By: _____

OWNER

Title: _____

Date: _____

ACCEPTED:

By: _____

CONTRACTOR

Title: _____

Date: _____

ATTEST:

By: _____

OWNER

Title: _____

Date: _____



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

MEMORANDUM

TO: City Council

FROM: Kevin Lenkart
Chief of Public Safety

SUBJECT: New Police Vehicles

DATE: August 13, 2024

Purchase Request:

Request council approve the purchase of two new police vehicles.

Recommend council waive the competitive bid process.

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Lunghamer Ford of Owosso, MI was awarded the Macomb County/State of Michigan contract for police vehicles. The bid meets the definition of the aforementioned Section 2-345(3) joint purchase with another governmental unit. The quoted price from Lunghamer is \$48,726.00 per vehicle.

The vehicles purchased will be 2025 Ford Police Utilities at a cost of \$48,726.00 each. Total cost will be \$97,452.00. This purchase will replace two marked police vehicles. The City of Owosso received a USDA grant for \$43,706.00 toward the purchase of these vehicles.

Recommendation:

Recommend City Council approve the request to purchase two (2) police utility vehicles from Lunghamer Ford of Owosso.

RESOLUTION NO.

**AUTHORIZING THE PURCHASE OF TWO POLICE UTILITY VEHICLES FROM
LUNGHAMER FORD OF OWOSSO, LLC
VIA MACOMB COUNTY CONTRACT NO. 21-18**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Police department requiring the use of police vehicles and said police vehicles must be periodically replaced; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality; and

WHEREAS, the City of Owosso desires to purchase two new police utility vehicles from Lunghamer Ford of Owosso, LLC, holder of Macomb County Contract No. 21-18 for police vehicles; and it is hereby determined that Lunghamer Ford of Owosso, LLC is qualified to provide such vehicles and it has submitted the lowest responsible bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to purchase two 2025 Ford Interceptor Utility Police Vehicles from Lunghamer Ford of Owosso, LLC utilizing Macomb County Contract No. 21-18, with a per vehicle cost to the City of Owosso of \$48,726.00.

SECOND: the Finance Director and the Director of Public Safety are hereby instructed and authorized to execute the documents necessary to complete the purchase.

THIRD: payment to Lunghamer Ford of Owosso, LLC in the amount of \$97,452.00 is authorized upon delivery of said police vehicles.

FOURTH: the USDA Rural Development Community Facilities Program grant for \$43,706.00 shall be applied toward the purchase of the vehicles.

FIFTH: the above expenses shall be paid from Police Division account 101-301-978.000.



June 24, 2024

City of Owosso Police Department
Attn: Director Kevin Lenkart
202 South Water Street
Owosso, MI 48867

Dear Director Kevin Lenkart:

Price on 2025 Vehicle State of Michigan Contract# 071B7700180 MIDEAL/MDOT, and Macomb County Contract# 21-18 Bid:

(2) 2025 Ford Police Interceptor Utility AWD in Black	\$48,726.00 ea
Total Delivered Price	\$97,452.00

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: Approximately 90-120 Days A.R.O.

Order Cutoff Date: Draft TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

State of Michigan

2025 Utility Police Interceptor

Major Standard Equipment

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks Note: Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection FFV
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H8 AGM Battery (850CCA/92-amp)
- Lithium-Ion Battery Pack
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster Note: Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2 nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
 - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
 - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
 - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Dual Pwr/Heated/Manual Fold Back Mirror
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail lamps – LED
- Tail Lamp Prep Kit
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Climate Control – Rear Aux A/C System
- Dark Car
- Door-Locks
 - Power
 - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console
 - Red/White Task Lighting in Overhead Console
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (2) USB A+C Type Ports
- Rear-door closout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
 - 1 st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters

- 1 st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way power lumbar)
- 1 st Row – Passenger 4-way Power track with 2-way power recline and 2-way power lumbar
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2 nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Red and White Dome Lamp in Cargo Area
- Speed (Cruise) Control
- Speedometer – New 12.3" Display Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Cross Traffic Brake Assist (HNYAC)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.
- Pre-Collision Mitigation system Note: Includes unique one-touch temporary disable switch for Law Enforcement use
- Rearview Camera viewable on 8" Center Stack Screen
- 1/4 Scale Rear Camera Display (Available)
- Reverse Sensing System
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
 - SOS Post-Crash Alert System™

FUNCTIONAL

- 100 Watt Siren/Speaker Prep Kit
- Speed Control
- Audio
 - AM/FM / MP3 Capable / Clock / 4-speakers
 - SYNC® Phoenix
 - Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
 - USB Port — (1)
 - 8" Color LCD Screen Center-Stack "Smart Display"
 - Supports Android Auto and Apple CarPlay
 - UIS (Upfitter Interface System) Located behind 2nd row passenger seat floorboard
 - Easy Fuel® Capless Fuel-Filler
 - Fleet Telematics Modem
 - Allows data to be provided to support Ford Pro™ Telematics and Data Services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at <https://fordpro.com/en-us/telematics/> or call 1-833-811-FORD (3673)
 - Front door tether straps (driver/passenger)
 - PAITRO output tied to liftgate release switch (Police Accessory Independent Timed-Release Output)
 - Police Engine Idle
 - Power pigtail harness
 - Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
 - Keyless Entry – Key FOB Only (Less PATS) – Includes 4 fobs
 - Two-way radio pre-wire
 - Two (2) 50 – amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
 - Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper
- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components
- POWERTRAIN CARE EXTENDED SERVICE PLAN**
 - 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Police Interceptor Utility Base Prices

<input checked="" type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$44,591.00
<input type="checkbox"/>	Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$47,965.00
<input type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A	\$47,118.00

<u>VEHICLE COLOR: Order Code</u>	<u>Interior Trim Color</u>	
	<u>Charcoal Black (9W)</u>	
Dark Blue	[LK]	[]
Royal Blue	[LM]	[]
Vermillion Red	[E4]	[]
Silver Grey Metallic	[TN]	[]
Iconic Silver Metallic	[JS]	[]
Agate Black	[UM]	[x]
Oxford White	[YZ]	[]
Sterling Grey Metallic	[UJ]	[]
Carbonized Grey	[M7]	[]

INTERCEPTOR OPTIONAL FEATURES:

	<u>Code</u>	<u>\$Cost</u>
<u>Flooring/Seats</u>		
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	150.00
<input type="checkbox"/> 2nd Row Cloth Seats	F6/ 88F	70.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	60.00
<input checked="" type="checkbox"/> <u>Interior Upgrade Package</u>	65U	390.00
<ul style="list-style-type: none"> • 1st and 2nd Row Carpet Floor Covering • Cloth Seats – Rear • Center Floor Console less shifter w/unique Police console finish plate • Includes Console and Top Plate with 2 cup holders • Floor Mats, front and rear (carpeted) • 18" Aluminum Wheel • Selectable Sport Mode • High Series Headlamp with LED Corner Warning Lights • Includes SYNC® Phoenix 		
Note: Note: Not available with EcoBoost Powertrain (99C/44U).		
<u>Lamps/Lighting</u>		
<input type="checkbox"/> Side Marker LED – Sideview Mirrors (Red / Blue)	63B	340.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	580.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L	580.00
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	400.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1500.00
<input checked="" type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	400.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	670.00
<u>Body</u>		
<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	90.00
<input type="checkbox"/> Deflector Plate	76D	340.00
<u>Wheels</u>		
<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
<u>Misc</u>		
<input type="checkbox"/> Engine Block Heater	41H	190.00
<input type="checkbox"/> License Plate Bracket – Front	153	N/C
<input type="checkbox"/> Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/> 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	350.00
<input type="checkbox"/> Noise Suppression Bonds (Ground Straps)	60R	100.00
<input type="checkbox"/> Rear Bumper Step Pad	16P	100.00

Audio/Video

- [] **12.1" Integrated Computer Screen** 47E 3700.00
 - Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area
 - Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable
 - Includes SYNC Phoenix ®
- [] ¼ Size Picture in Picture (8" Rear Camera Image in upper lefthand quadrant of display). **Not available** with Integrated Computer Screen (47E) 87M N/C

Doors/Windows

- [x] **Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK ******* 18D N/C
- [] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable 52P 160.00
- [x] **Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.** 68G 80.00
- [x] **Lock system; Single Key/All Vehicles Keyed Alike** 59J 50.00
 - Keyed Alike 1284x= 59B Keyed Alike 1294x= 59C Keyed Alike 0135x= 59D
 - Keyed Alike 1435x= 59E Keyed Alike 0576x= 59F Keyed Alike 0151x= 59G
 - Keyed Alike 1111x= 59J

Safety & Security

- [] Ballistic Door Panels – Driver Front Door Only (Level 3+) 90D 1590.00
- [] Ballistic Door Panels – Driver & Pass Front Doors (Level 3+) 90E 3170.00
- [] Ballistic Door Panels – Driver Front Door Only (Level 4+) 90F 2420.00
- [] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+) 90G 4830.00
- [] Extra Key \$10.00x___= Parts 10.00 ea
- [] Remote Starter Parts 550.00
- [] Gun Vault (Not Available with (17A) Aux Air Conditioning) 63V 270.00
- [] **Front Headlamp Lighting Solution** 66A 900.00
 - Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side White/Red / passenger side White/Blue)
 - Includes pre-wire for grille LED lights, siren and speaker (60A)
 - Wiring, LED lights included (in headlamps only; grille lights not included). Controller "not" included
 - Note: Included with Ready for the Road (67H)**
 - Note: Recommend using Ultimate Wiring Package (67U)**
 - Note: Included with Police Upgrade Package (65U)**
- [] **Tail Lamp Lighting Solution** 66B 430.00
 - Includes LED Tail Lamp Wig-Wag Module
 - LED lights only. Wiring, controller "not" included
 - Note: Included with Ready for the Road (67H)**
 - Note: Recommend using Ultimate Wiring Package (67U)**
- [] **Rear Lighting Solution** 66C 460.00
 - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass
 - Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)
 - LED lights only. Wiring, controller "not" included
 - Note: Included with Ready for the Road (67H)**
 - Note: LED lights only – does "not" include wiring or controller**
- [] **Police Wire Harness Connector Kit – Front/Rear** 67V 200.00
 - For connectivity to Ford PI Package solutions includes:
 - **Front**
 - (2) Male 4-pin connectors for siren
 - (5) Female 4-pin connectors for lighting/siren/speaker
 - (1) 4-pin IP connector for speakers
 - (1) 4-pin IP connector for siren controller connectivity
 - (1) 8-pin sealed connector
 - (1) 14-pin IP connector
 - **Rear**
 - (2) Male 4-pin connectors for siren
 - (5) Female 4-pin connectors for lighting/siren/speaker
 - (1) 4-pin IP connector for speakers
 - (1) 4-pin IP connector for siren controller connectivity
 - (1) 8-pin sealed connector

[]	Ultimate Wiring Package	67U	640.00
	<ul style="list-style-type: none"> • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) – Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) – One (1) 10-amp siren/speaker circuit engine compartment • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does "not" include LED lights, side connectors or controller 		
	Note: Recommend Police Wire Harness Connector Kit 67V		
	Note: Not available with options: 65U, 67H		
[x]	Ready for the Road Package All-in Complete Package	67H	3800.00
	<p>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</p> <ul style="list-style-type: none"> • Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P) <p>Note: Not available with options: 66A, 66B, 66C, 67U and 65U</p>		
	Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage		
[]	5-Year Premium Care Warranty (500 Plus Components Coverage)		2950.00

Total Price \$48,726.00 ea



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

MEMORANDUM

TO: City Council

FROM: Kevin Lenkart
Chief of Public Safety

SUBJECT: New Police Vehicles

DATE: August 13, 2024

Purchase Request:

Request council approve the purchase of one new police vehicle.

Recommend council waive the competitive bid process.

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Lunghamer Ford of Owosso, MI was awarded the Macomb County/State of Michigan contract for police vehicles. The bid meets the definition of the aforementioned Section 2-345(3) joint purchase with another governmental unit. The quoted price from Lunghamer is \$32,802.00.

The vehicle purchased will be one 2024 Ford Bronco Sport 4 x 4 at a cost of \$32,802.00. The purchase will replace one police admin vehicle, a 2008 Chevy. The City of Owosso received a USDA grant for \$11,480.00 toward the purchase of this vehicle.

Recommendation:

Recommend City Council approve the request to purchase one (1) 2024 Ford Bronco Sport vehicle from Lunghamer Ford of Owosso.

RESOLUTION NO.

**AUTHORIZING THE PURCHASE OF A POLICE UTILITY VEHICLE FROM
LUNGHAMER FORD OF OWOSSO, LLC
VIA MACOMB COUNTY CONTRACT NO. 21-18**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Police department requiring the use of police vehicles and said vehicles must be periodically replaced; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality; and

WHEREAS, the City of Owosso has therefore determined that it is advisable, necessary and in the public interest to purchase two 2024 Ford Bronco Sport 4X4 Big Bend from Lunghamer Auto Group of Owosso, utilizing the Macomb County contract, for a cost to the city of \$32,802.00.

WHEREAS, the City of Owosso desires to purchase one new 2024 Bronco Sport from Lunghamer Ford of Owosso, LLC, holder of Macomb County Contract No. 21-18 for police vehicles; and it is hereby determined that Lunghamer Ford of Owosso, LLC is qualified to provide said vehicle and it has submitted the lowest responsible bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to purchase one 2024 Ford Bronco Sport from Lunghamer Ford of Owosso, LLC utilizing Macomb County Contract No. 21-18, at a cost to the City of Owosso of \$32,802.00.
- SECOND: the Finance Director and the Director of Public Safety are hereby instructed and authorized to execute the documents necessary to complete the purchase.
- THIRD: payment to Lunghamer Ford of Owosso, LLC in the amount of \$32,802.00 is authorized upon delivery of said police vehicle.
- FOURTH: the USDA Rural Development Community Facilities Program grant for \$11,480.00 shall be applied toward the purchase of the vehicle.
- FIFTH: the above expenses shall be paid from Police Division account 101-301-978.000.



June 24, 2024

City of Owosso Police Department
Attn: Director Kevin Lenkart
202 South Water Street
Owosso, MI 48867

Dear Director Kevin Lenkart:

Price on 2024 Vehicle State of Michigan Contract# 071B7700180 MIDEAL/MDOT and
Macomb County Contract# 21-18 Bid:

(1) 2024 Ford Bronco Sport 4x4 Big Bend in Eruption Green \$32,802.00 ea

Order Cutoff Date: TBD.

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2024 BRONCO SPORT

MECHANICAL

- 4x4
- Electronic Brake Assist (EBA)
- Electric Parking Brake (Includes Auto Hold)
- Engine – 1.5L EcoBoost® with Auto Start-Stop Technology
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Intelligent Oil-Life Monitor®
- Transmission – 8-speed Automatic

EXTERIOR

- Active Grille Shutters
- Acoustic-Laminated Windshield
- Black – Molded-in-Color
 - Bumper, Front and Rear
 - Door Handles
 - Lower Bodyside Cladding
 - Rocker Panel
 - Wheelip Moldings
- Black Upper Window Molding with Black Beltline Molding
- Body Color Roof
- Bottle Opener (Located in the Hatch)
- Configurable Daytime Running Lamps (DRL)
- Easy Fuel® Capless Fuel Filler
- Grille – Carbonized Gray with “BRONCO™” Molded in White
- LED Taillamps
- Manual Liftgate with Flip up Glass
- Privacy Glass – Second Row Side and Liftgate
- Unique Roof-Rack Side Rails – Black
- Tires
 - 225/65R17 102H All-Season (A/S) BSW
 - Mini Spare Tire
- Wheels
 - 17” Carbonized Gray-painted High Gloss Aluminum
 - Black Hub Cap
 - Mini Spare Wheel
- Wipers
 - Windshield – Variable-Intermittent/Continuous — Rear Window – Fixed-Intermittent/Continuous
- INTERIOR/COMFORT**
- Additional Sound Deadening
- Air Register – Silver Mountain
- Cargo Tie Down Carabiner Hooks and Loops
- Carpeted Flooring Front/Rear
- Climate Control — Cabin Particulate Air Filter — Electronic Automatic Temperature Control (EATC) with Rear Air Duct
- Console Floor – (Long armrest, two cup holders, E-Shift & EPM, Switch Bank, 12V Power Point and Dual USB in Media Bin
- Cupholders – (6)
- Driver’s Side Footrest
- Floor Mats – Front Carpeted
- Grab Handles – Front Passenger, Second Row – two (2), includes Coat Hooks.
- Instrument Panel
 - 4.2” Screen
 - Message Center
 - Outside Temperature Display
 - Trip Computer
- Lighting
 - Flood Light Adjustable – Liftgate
 - Front & Rear Map Lights
 - Illuminated Entry System with Courtesy Lamp Delay
 - Rear Cargo Area Light
- MOLLE Straps System
- Powerpoints (12V) – Rear Cargo Area
- Rotary Gear Shift Dial
- Rubberized Cargo Floor
- Seats
 - Unique Cloth Bucket with Easy-to-clean
 - 6-way Manual Driver (Fore/Aft, Up/Down, Recline)
 - 4-way Manual Front Passenger (Fore/Aft with Manual Recline)
 - Rear Center Armrest (Fold-Down with Two (2) Cupholders)
 - Second Row 60/40 Split-Fold-Flat
- Steering Column – Manual Tilt/Telescoping
- Steering Wheel
 - Audio and Cruise Control with Bronco™ Badge • Storage
 - Front Row: Center Floor Console Armrest, Glove Box, Media Bin, Overhead Console with Sunglasses Storage
 - Sun Visors with Illuminated Vanity Mirrors (Driver and Front Passenger)
 - Windows, Power – Front One-Touch Down Feature (Driver only)

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)

- Airbags
 - Driver and Front Row Passenger Dual-Stage
 - Driver Knee
 - Front-Seat Mounted Side-Impact
 - Safety Canopy® System – Front and Second Row Safety Canopy® Side-Curtain with Roll-over Sensor
- Center High-Mounted Stop Lamp (CHMSL)
- Day/Night Rearview Mirror – Manually Adjustable
- Door Locks, Power — Autolock/Autounlock — Child-Safety Rear
- Electronic Traction Control
- Headlamps – LED
- Head Restraints
 - 2-Way Manually Adjustable Driver and Front-Passenger
 - 2-Way Manually Second Row (Left and Right; Center Head Restraint is fixed position)
- Hill Start Assist
- Individual Tire Pressure Monitoring System (ITPMS)
- LATCH (Lower Anchors and Tether Anchors for Children) on Rear Outboard Seat Positions
- Mirrors, Sideview – Power Glass, Manual Fold, Heated Glass and Black Finish
- MyKey®
- Perimeter Alarm
- Personal Safety System™
- Safety Belts
 - Front and Second Row – Belt-Minder® (Safety Belt Reminder)
 - Front Row Height Adjustable
 - Second Row Outboard and Center Seat Shoulder
 - Three-Point Safety Belts on all (5) Seating Positions
- SecuriLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™

FORD CO-PILOT360™ TECHNOLOGY

- Ford Co-Pilot360™ includes:
 - Auto High Beam Headlamps
 - BLIS® (Blind Spot Information System) with Cross-Traffic Alert
 - Lane-Keeping System (includes Lane-Keeping Assist, Lane Keeping Alert and Driver Alert)
 - Pre-Collision Assist with Automatic Emergency Braking (AEB), Pedestrian Detection, Forward Collision Warning and Dynamic Brake Support
 - Rear View Camera
 - Post-Collision Braking

FUNCTIONAL

- Audio
 - AM/FM Stereo
 - Six (6) Speakers
 - Speed-Compensated Volume
 - Battery Saver
 - Compass
 - Electric Power-Assisted Steering (EPAS) Personal Safety System™ for driver and front passenger includes dual-stage front airbags, safety belt pretensioners, safety belt energy-management retractors, safety belt usage sensors, driver’s seat position sensor, crash severity sensor, restraint control module and Front-Passenger Sensing System.
- FordPass Connect™
 - Remotely start, lock and unlock vehicle
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status
- Front and Rear Stabilizer Bar
- Intelligent Access with Push-Button Start
- SiriusXM®
- Standard Duty Suspension
- SYNC® 3
 - Enhanced Voice Recognition Communications and Entertainment System
 - 8” LCD Capacitive Touchscreen in Center Stack with Swipe Capability
 - Pinch-to-Zoom capability included when equipped with available Voice-Activated Touchscreen Navigation System
 - AppLink®
 - 911 Assist®
 - Apple CarPlay™ and Android Auto™ Compatibility
 - Smart Charging USB Ports, First Row – “A” and “C” in the Media Hub
 - Terrain Management System™ with 5 G.O.A.T. Modes™ (Normal, ECO, Sport, Slippery and Sand)
 - USB Ports, inside Center Console (which replaces Powerpoint 12V Port in Center Console) and behind Center Console – “A” and “C”
 - Wiring Prep-Pack

2024 BRONCO SPORT

[X] Base Price Bronco Sport Big Bend 4x4, R9B/200A \$31,347.00

Optional equipment	Order Code	Price
<input type="checkbox"/> Ford Co-Pilot360 Assist™	47C	895.00
<ul style="list-style-type: none"> • Adaptive Cruise Control with Stop-and-Go and Lane Centering • Evasive Steering Assist • Voice-Activated Touchscreen Navigation System with Pinch-to-Zoom Capability, SiriusXM Traffic and Travel Link® • Speed Sign Recognition 		
<input checked="" type="checkbox"/> Convenience Package	96B	1035.00
<ul style="list-style-type: none"> • 8-Way Power Driver Seat (Fore/Aft, Up/Down, Recline, Lumbar) • Heated Front Row Seats • LED Fog Lamps • Reverse Parking Sensors • Steering Wheel - Leather Wrapped • Universal Garage Door Opener (UGDO) • Wireless Charging Pad 		
<input type="checkbox"/> 18" Machined-face Aluminum Ebony Black- painted Wheel	64M	715.00
<input type="checkbox"/> Class II Trailer Tow Package with Trailer Sway Control	53B	690.00
<input type="checkbox"/> Cargo Management System (Shelf/Divider/Table)	90A	195.00
<input type="checkbox"/> Engine Block Heater	41H	100.00
<input checked="" type="checkbox"/> Floor Liners Front and Rear	50B	200.00
<input type="checkbox"/> Cargo Mat	51B	130.00
<input checked="" type="checkbox"/> Front and Rear Splash Guard	63B	220.00
<input type="checkbox"/> Front License Plate Bracket	153	N/C
<input type="checkbox"/> Reverse Sensing System	18B	215.00
<input type="checkbox"/> Daytime Running Lights	942	45.00

Total Price \$32,802.00 ea

Color and Trim Availability on Big Bend Trim Only

Exterior Colors		Interior Colors	
		Ebony Black (QH)	Medium Dark Slate (QV)
Shadow Black Metallic	[G1]	[]	[]
Oxford White Metallic	[YZ]	[]	[]
Eruption Green Metallic	[FA]	[]	[X]
Carbonized Gray Metallic	[M7]	[]	[]
Desert Sand	[VA]	[]	[]
Cactus Gray	[H7]	[]	[]
Atlas Blue Metallic	[B3]	[]	[]
Hot Pepper Red (Extra Cost \$495.00)	[EA]	[]	[]
Azure Gray (Extra Cost \$995.00)	[G4]	[]	[]

2024 BRONCO SPORT

MECHANICAL

- 4x4
- Electronic Brake Assist (EBA)
- Electric Parking Brake (Includes Auto Hold)
- Engine – 1.5L EcoBoost® with Auto Start-Stop Technology
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Intelligent Oil-Life Monitor®
- Transmission – 8-speed Automatic

EXTERIOR

- Active Grille Shutters
- Acoustic-Laminated Windshield
- Black – Molded-in-Color
 - Bumper, Front and Rear
 - Door Handles
 - Lower Bodyside Cladding
 - Rocker Panel
 - Wheelip Moldings
- Black Upper Window Molding with Black Beltline Molding
- Body Color Roof
- Bottle Opener (Located in the Hatch)
- Configurable Daytime Running Lamps (DRL)
- Easy Fuel® Capless Fuel Filler
- Grille – Carbonized Gray with “BRONCO™” Molded in White
- LED Taillamps
- Manual Liftgate with Flip up Glass
- Privacy Glass – Second Row Side and Liftgate
- Unique Roof-Rack Side Rails – Black
- Tires
 - 225/65R17 102H All-Season (A/S) BSW
 - Mini Spare Tire
- Wheels
 - 17" Carbonized Gray-painted High Gloss Aluminum
 - Black Hub Cap
 - Mini Spare Wheel
- Wipers
 - Windshield – Variable-Intermittent/Continuous — Rear Window – Fixed-Intermittent/Continuous INTERIOR/COMFORT
- Additional Sound Deadening
- Air Register – Silver Mountain
- Cargo Tie Down Carabiner Hooks and Loops
- Carpeted Flooring Front/Rear
- Climate Control – Cabin Particulate Air Filter — Electronic Automatic Temperature Control (EATC) with Rear Air Duct
- Console Floor – (Long armrest, two cup holders, E-Shifter & EPM, Switch Bank, 12V Power Point and Dual USB in Media Bin
- Cupholders – (6)
- Driver's Side Footrest
- Floor Mats – Front Carpeted
- Grab Handles – Front Passenger, Second Row – two (2), includes Cont Hooks.
- Instrument Panel
 - 4.2" Screen
 - Message Center
 - Outside Temperature Display
 - Trip Computer
- Lighting
 - Flood Light Adjustable – Liftgate
 - Front & Rear Map Lights
 - Illuminated Entry System with Courtesy Lamp Delay
 - Rear Cargo Area Light
- MOLLE Straps System
- Powerpoints (12V) – Rear Cargo Area
- Rotary Gear Shift Dial
- Rubberized Cargo Floor
- Seats
 - Unique Cloth Bucket with Easy-to-clean
 - 6-way Manual Driver (Fore/AR, Up/Down, Recline)
 - 4-way Manual Front Passenger (Fore/AR with Manual Recline)
 - Rear Center Armrest (Fold-Down with Two (2) Cupholders)
 - Second Row 60/40 Split-Fold-Flat
- Steering Column – Manual Tilt/Telescoping
- Steering Wheel
 - Audio and Cruise Control with Bronco™ Badge ● Storage
 - Front Row: Center Floor Console Armrest, Glove Box, Media Bin, Overhead Console with Sunglasses Storage
 - Sun Visors with Illuminated Vanity Mirrors (Driver and Front Passenger)
 - Windows, Power – Front One-Touch Down Feature (Driver only)

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)

- Airbags
 - Driver and Front Row Passenger Dual-Stage
 - Driver Knee
 - Front-Seat Mounted Side-Impact
 - Safety Canopy® System – Front and Second Row Safety Canopy® Side-Curtain with Rollover Sensor
 - Center High-Mounted Stop Lamp (CHMSL)
 - Day/Night Rearview Mirror – Manually Adjustable
 - Door Locks, Power – Autolock/Autounlock — Child-Safety Rear
 - Electronic Traction Control
 - Headlamps – LED
 - Head Restraints
 - 2-Way Manually Adjustable Driver and Front-Passenger
 - 2-Way Manually Second Row (Left and Right; Center Head Restraint is fixed position)
 - Hill Start Assist
 - Individual Tire Pressure Monitoring System (ITPMS)
 - LATCH (Lower Anchors and Tether Anchors for Children) on Rear Outboard Seat Positions
 - Mirrors, Sideview – Power Glass, Manual Fold, Heated Glass and Black Finish
 - MyKey®
 - Perimeter Alarm
 - Personal Safety System™
 - Safety Belts
 - Front and Second Row – Belt-Minder® (Safety Belt Reminder)
 - Front Row Height Adjustable
 - Second Row Outboard and Center Seat Shoulder
 - Three-Point Safety Belts on all (5) Seating Positions
 - SecuriLock® Passive Anti-Theft System (PATS)
 - SOS Post-Crash Alert System™

FORD CO-PILOT360™ TECHNOLOGY

- Ford Co-Pilot360™ includes:
 - Auto High Beam Headlamps
 - BLIS® (Blind Spot Information System) with Cross-Traffic Alert
 - Lane-Keeping System (includes Lane-Keeping Assist, Lane Keeping Alert and Driver Alert)
 - Pre-Collision Assist with Automatic Emergency Braking (AEB), Pedestrian Detection, Forward Collision Warning and Dynamic Brake Support
 - Rear View Camera
 - Post-Collision Braking

FUNCTIONAL

- Audio
 - AM/FM Stereo
 - Six (6) Speakers
 - Speed-Compensated Volume
- Battery Saver
- Compass
- Electric Power-Assisted Steering (EPAS) Personal Safety System™ for driver and front passenger includes dual-stage front airbags, safety belt pretensioners, safety belt energy-management retractors, safety belt usage sensors, driver's seat position sensor, crash severity sensor, restraint control module and Front-Passenger Sensing System.
- FordPass Connect™
 - Remotely start, lock and unlock vehicle
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status
- Front and Rear Stabilizer Bar
- Intelligent Access with Push-Button Start
- SiriusXM®.
- Standard Duty Suspension
- SYNC® 3
 - Enhanced Voice Recognition Communications and Entertainment System
 - 8" LCD Capacitive Touchscreen in Center Stack with Swipe Capability
 - Pinch-to-Zoom capability included when equipped with available Voice-Activated Touchscreen Navigation System
 - AppLink®
 - 911 Assist®
 - Apple CarPlay™ and Android Auto™ Compatibility
 - Smart Charging USB Ports, First Row – “A” and “C” in the Media Hub
 - Terrain Management System™ with 5 G.O.A.T. Modes™ (Normal, ECO, Sport, Slippery and Sand)
 - USB Ports, inside Center Console (which replaces Powerpoint 12V Port in Center Console) and behind Center Console – “A” and “C”
 - Wiring Prep-Pack

2024 BRONCO SPORT

[X] Base Price Bronco Sport Big Bend 4x4, R9B/200A \$31,347.00

<u>Optional equipment</u>	<u>Order Code</u>	<u>Price</u>
[] Ford Co-Pilot360 Assist™	47C	895.00
<ul style="list-style-type: none"> • Adaptive Cruise Control with Stop-and-Go and Lane Centering • Evasive Steering Assist • Voice-Activated Touchscreen Navigation System with Pinch-to-Zoom Capability, SiriusXM Traffic and Travel Link® • Speed Sign Recognition 		
[X] Convenience Package	96B	1035.00
<ul style="list-style-type: none"> • 8-Way Power Driver Seat (Fore/Aft, Up/Down, Recline, Lumbar) • Heated Front Row Seats • LED Fog Lamps • Reverse Parking Sensors • Steering Wheel - Leather Wrapped • Universal Garage Door Opener (UGDO) • Wireless Charging Pad 		
[] 18" Machined-face Aluminum Ebony Black- painted Wheel	64M	715.00
[] Class II Trailer Tow Package with Trailer Sway Control	53B	690.00
[] Cargo Management System (Shelf/Divider/Table)	90A	195.00
[] Engine Block Heater	41H	100.00
[X] Floor Liners Front and Rear	50B	200.00
[] Cargo Mat	51B	130.00
[X] Front and Rear Splash Guard	63B	220.00
[] Front License Plate Bracket	153	N/C
[] Reverse Sensing System	18B	215.00
[] Daytime Running Lights	942	45.00

Total Price \$32,802.00 ea

Color and Trim Availability on Big Bend Trim Only

<u>Exterior Colors</u>		<u>Interior Colors</u>	
		<u>Ebony Black (QH)</u>	<u>Medium Dark Slate (QV)</u>
Shadow Black Metallic	[G1]	[]	[]
Oxford White Metallic	[YZ]	[]	[]
Eruption Green Metallic	[FA]	[]	[X]
Carbonized Gray Metallic	[M7]	[]	[]
Desert Sand	[VA]	[]	[]
Cactus Gray	[H7]	[]	[]
Atlas Blue Metallic	[B3]	[]	[]
Hot Pepper Red (Extra Cost \$495.00)	[EA]	[]	[]
Azure Gray (Extra Cost \$995.00)	[G4]	[]	[]



Warrant 646
8-14-2024

Date	Vendor	Description	Fund	Amount
8-1-2024	Shiawassee Economic Development Partnership	Annual Investment Pledge – Champion Level	General	\$40,000.00
08-01-2024	Waste Management	Service Period 7-16-2024 – 7-31-2024	WWTP	\$10,688.50
8-13-2024	Gould Law PC	Legal Services (July 9, 2024 through August 12, 2024)	Varies	\$16,735.64
		Total		\$67,424.14

From:	Building Department
To:	Owosso City Council
Report Month:	JULY 2024

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$300	5
BASEMENT WATERPROOFING	\$9,515	\$265	1
DECK	\$18,300	\$610	3
Electrical	\$0	\$4,495	24
FENCE PERMIT	\$0	\$425	5
Mechanical	\$0	\$4,505	24
NEW BUSINESS	\$0	\$75	1
Plumbing	\$0	\$3,520	31
PORCH	\$2,400	\$150	1
RES. ADD/ALTER/REPAIR	\$75,000	\$470	3
ROOF	\$97,920	\$1,340	10
ROW-SIDEWALK OCCUPANCY	\$0	\$0	1
ROW-UTILITY	\$0	\$250	5
SIDING	\$24,000	\$90	1
SIGN PERMIT	\$0	\$137	3
SOLAR PANELS	\$40,498	\$915	3
VACANT PROPERTY REGISTRATION	\$0	\$150	1
WINDOWS	\$114,690	\$520	6
Totals	\$382,323	\$18,217	128

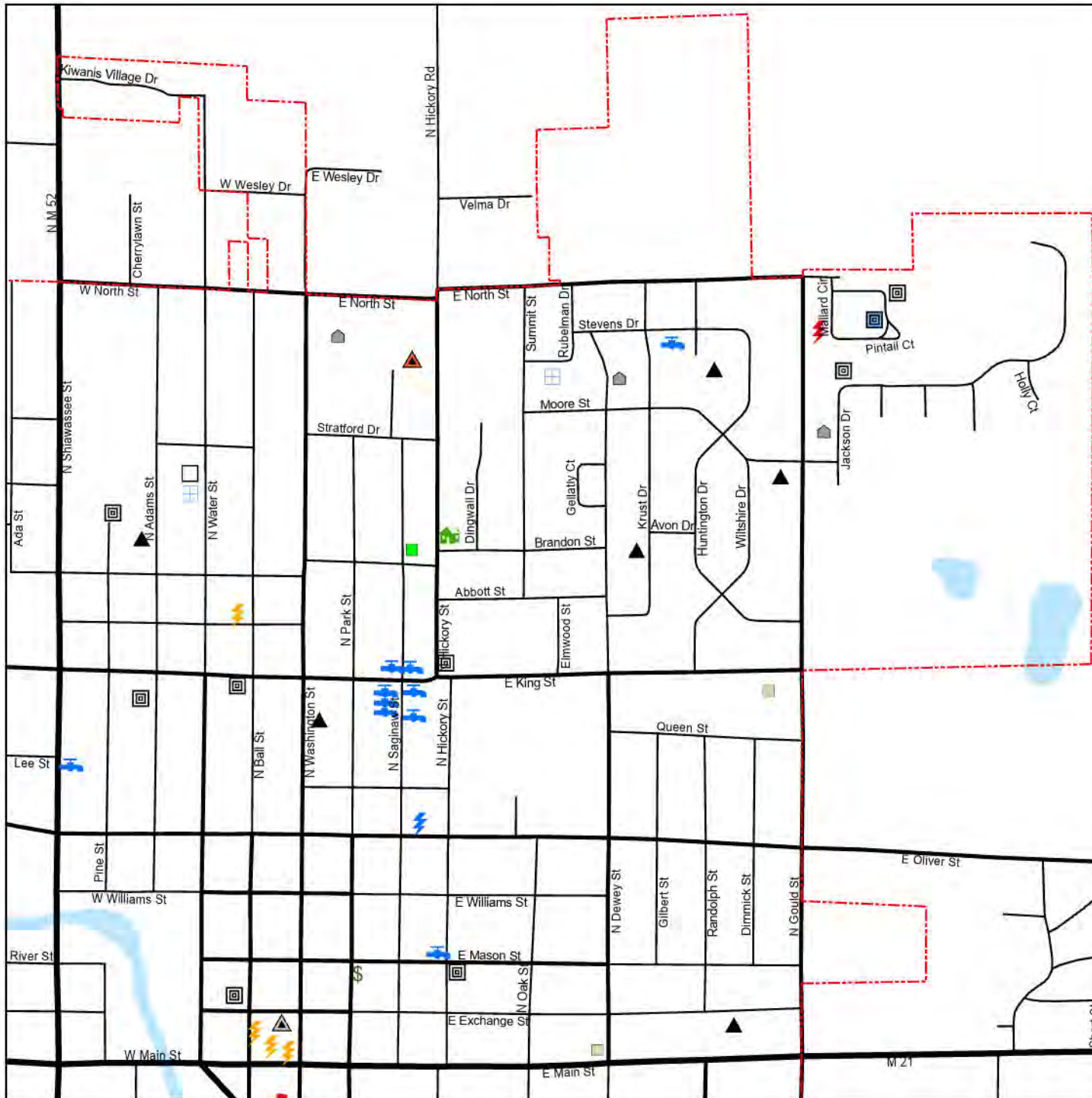
2023 COMPARISON TOTALS

JULY 2023	\$914,933	\$19,691	88
------------------	------------------	-----------------	-----------

City of Owosso

Permit Activity
July 2024

NE Quadrant

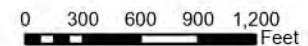


Category

- Accessory Structures
- Deck
- Electrical
- Electrical, Mechanical & Plumbing
- Electrical & Plumbing
- Mechanical
- Mechanical & Plumbing
- New Business
- Plumbing
- Porch
- Res. Add/Alter/Repair
- Roof
- ROW-Sidewalk Occupancy
- ROW-Utility
- Siding
- Sign Permit
- Windows

Other Features

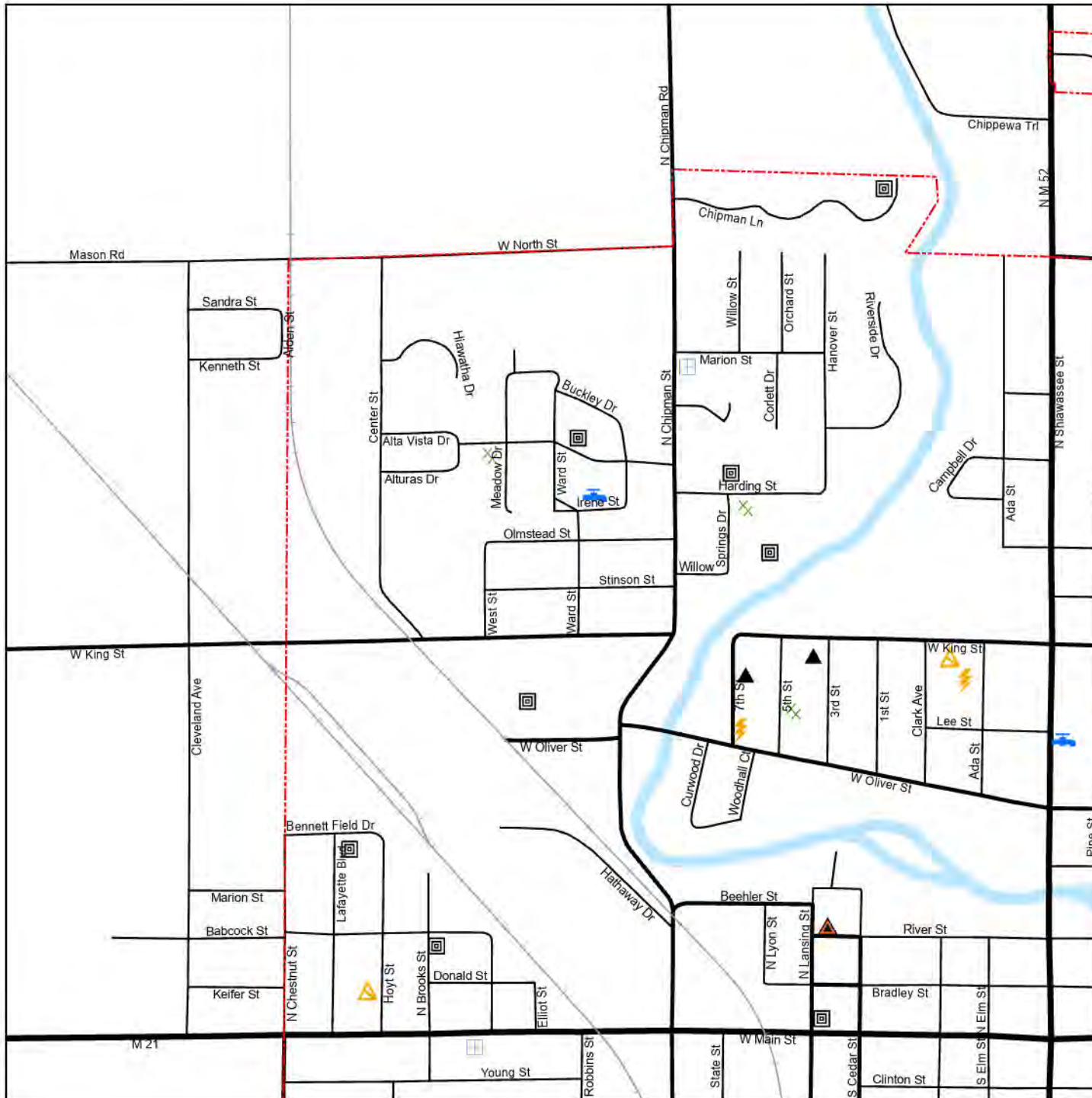
- City Limit
- Railroads
- River & Lakes



City of Owosso

Permit Activity
July 2024

NW Quadrant



Category

- Electrical
- Fence
- Mechanical
- Plumbing
- Roof
- ROW-Utility
- Solar Panels
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

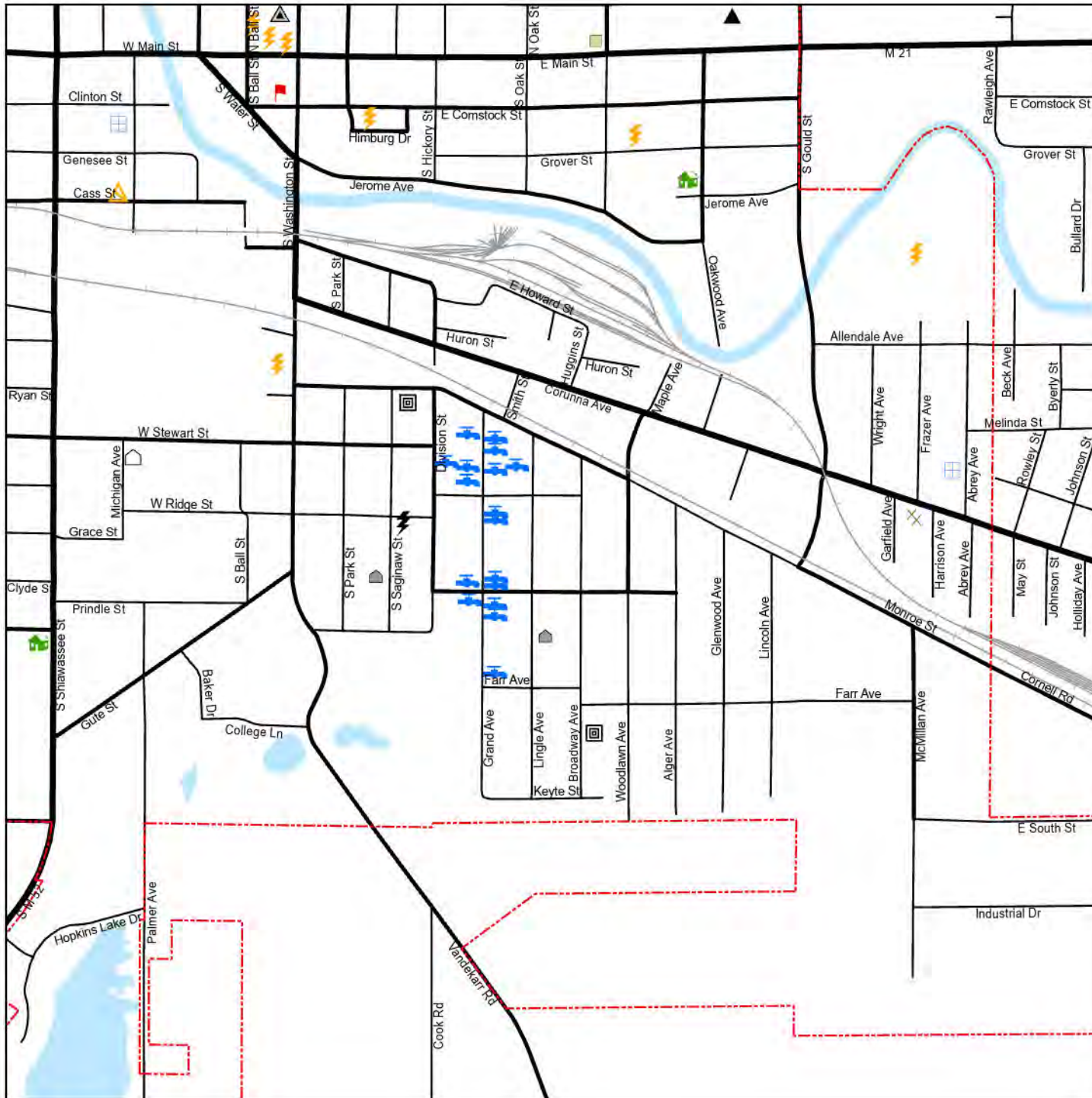
0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
July 2024

SE Quadrant



Category

- Accessory Structures
- Deck
- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Roof
- ROW-Sidewalk Occupancy
- Solar Panels
- Sign Permit
- Vacant Property Registration
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
July 2024

SW Quadrant

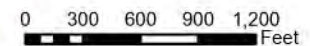


Category

- Deck
- Electrical
- Fence
- Mechanical
- Res. Add/Alter/Repair
- Roof
- Solar Panels
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes



Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ACCESSORY STRUCTURES</u>								
ENF 24-1167	HICKORY ST	COMPLAINT LOGGED	LETTER SENT	07/18/2024	07/18/2024	08/23/2024		CIVIC
				Total Entries	1			
<u>APPLIANCES</u>								
ENF 24-1196	HARDING AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/05/2024		N
				Total Entries	1			
<u>AUTO REP/JUNK VEH</u>								
ENF 24-1060	MASON ST	RESOLVED	CLOSED	06/25/2024	07/02/2024		07/02/2024	Y
ENF 24-1094	OAKWOOD AVE	RESOLVED	CLOSED	07/09/2024	07/26/2024		07/26/2024	N
ENF 24-1095	PEARCE ST	RESOLVED	CLOSED	07/09/2024	07/23/2024		07/23/2024	N
ENF 24-1120	RYAN ST	RESOLVED	CLOSED	07/11/2024	07/26/2024		07/26/2024	N
				Total Entries	4			
<u>BRUSH</u>								
ENF 24-0971	GRACE ST	CONTACT WITH OWNER	RECHECK SCHEDULED	06/05/2024	07/22/2024	08/07/2024		N
				Total Entries	1			
<u>BRUSH PILES</u>								
ENF 24-0953	CLARK ST	RESOLVED	CLOSED	06/03/2024	07/01/2024		07/01/2024	N
ENF 24-1173	DEWEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/23/2024	07/31/2024	08/14/2024		N
ENF 23-1379	HAMPTON AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/14/2023	07/22/2024	08/22/2024		N
				Total Entries	3			
<u>BUILDING VIOL</u>								
ENF 18-0622	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/10/2018	07/24/2024	09/24/2024		IND
				Total Entries	1			

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>BUILDING VIOL</u>								
ENF 20-0720	HURON ST	INSPECTED PROPERTY	CLOSED	09/10/2020	07/25/2024		07/25/2024	N
ENF 22-0067	WASHINGTON ST	RESOLVED	CLOSED	01/24/2022	07/15/2024		07/15/2024	N
ENF 24-1109	LINGLE AVE	INSPECTED PROPERTY	CLOSED	07/10/2024	07/17/2024		07/23/2024	Y
ENF 24-1124	FLETCHER ST	OBTAINED PERMIT	CLOSED	07/15/2024	07/15/2024		07/17/2024	N
ENF 23-0569	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2023	07/26/2024	08/08/2024		N
ENF 24-1085	GOULD ST	LETTER SENT	RECHECK SCHEDULED	07/08/2024	07/08/2024	08/08/2024		Y
ENF 21-1484	SAGINAW ST	INSPECTED PROPERTY	2ND TICKET ISSUED	09/27/2021	07/26/2024	08/15/2024		VAC
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	3RD TICKET ISSUED	08/01/2023	07/15/2024	08/15/2024		N
ENF 20-0748	MARTIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/16/2020	07/18/2024	08/19/2024		VAC
ENF 20-0972	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2020	07/17/2024	08/22/2024		N
ENF 22-0677	SHIAWASSEE ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	05/19/2022	07/22/2024	08/22/2024		VAC
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	3RD TICKET ISSUED	02/15/2022	07/24/2024	08/26/2024		N
ENF 22-1586	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	07/24/2024	08/26/2024		COMM
ENF 21-1886	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/17/2021	07/29/2024	08/29/2024		VAC
ENF 23-0631	SAGINAW ST	INSPECTED PROPERTY	EXTENSION GRANTED	06/22/2023	07/01/2024	09/03/2024		N
ENF 24-0121	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/14/2024	07/01/2024	09/03/2024		N
ENF 19-0167	TRACY ST	INSPECTED PROPERTY	LEGAL ACTION	03/15/2019	07/08/2024	09/09/2024		N
ENF 24-0726	MASON ST	INSPECTED PROPERTY	2ND NOTICE SENT	04/30/2024	07/08/2024	09/09/2024		N
ENF 23-0673	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2023	07/24/2024	09/24/2024		N
ENF 23-0785	GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/26/2023	07/24/2024	09/24/2024		N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	LEGAL ACTION	06/20/2023	07/31/2024	09/30/2024		N
				Total Entries	21			
<u>BUILDING VIOLATIONS</u>								
ENF 23-0849	CARMODY ST	INSPECTED PROPERTY	2ND TICKET ISSUED	08/08/2023	07/18/2024	08/15/2024		VAC
ENF 24-1202	STEWART ST	REF TO BLDG OFFICIAL	LETTER SENT	07/30/2024	07/30/2024	09/04/2024		N
				Total Entries	2			
<u>CHICKENS</u>								
ENF 24-0715	RANDOLPH ST	INSPECTED PROPERTY	CLOSED	04/26/2024	07/29/2024		07/29/2024	N
				Total Entries	1			
<u>CHICKENS/DUCKS</u>								
ENF 24-0556	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/27/2024	07/31/2024	08/08/2024		N
				Total Entries	1			
<u>DEAD TREE</u>								
ENF 24-0944	CLYDE ST	CONTACT WITH OWNER	RECHECK SCHEDULED	05/30/2024	07/29/2024	08/05/2024		N
				Total Entries	1			
<u>DEMO BY NEGLECT HDC</u>								
ENF 22-1109	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/05/2022	07/24/2024	09/24/2024		COMM
				Total Entries	1			
<u>DOORS IN VIOLATION</u>								
ENF 22-1567	SAGINAW ST	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	11/23/2022	07/15/2024	08/15/2024		Y
				Total Entries	1			
<u>DRAIN ISSUES</u>								

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0759	FRAZER AVE	INSPECTED PROPERTY	CLOSED	05/07/2024	07/01/2024		07/01/2024	N
Total Entries				1				
<u>EXTERIOR PAINT/SIDING</u>								
ENF 21-0023	STEWART ST	RESOLVED	CLOSED	01/12/2021	07/30/2024		07/30/2024	N
ENF 23-0884	FLETCHER ST	RESOLVED	CLOSED	08/21/2023	07/22/2024		07/22/2024	N
ENF 21-0238	FLETCHER ST	INSPECTED PROPERTY	PENDING 2ND TICKET	02/23/2021	07/26/2024	08/08/2024		N
ENF 24-1107	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2024	07/10/2024	08/12/2024		N
ENF 21-0040	WOODLAWN AVE	INSPECTED PROPERTY	PENDING 3RD TICKET	01/12/2021	07/30/2024	08/13/2024		N
ENF 23-0812	KENWOOD DR	INSPECTED PROPERTY	1ST TICKET ISSUED	07/31/2023	07/31/2024	08/14/2024		N
ENF 20-0143	LYNN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/05/2020	07/29/2024	08/29/2024		N
ENF 21-0424	SAGINAW ST	INSPECTED PROPERTY	LETTER SENT	03/22/2021	07/24/2024	09/24/2024		N
ENF 24-0496	OLIVER ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/19/2024	07/22/2024	09/30/2024		N
Total Entries				9				
<u>FENCE VIOLATION</u>								
ENF 24-1174	KING ST	RESOLVED	CLOSED	07/23/2024	07/23/2024		07/23/2024	
ENF 24-0521	SEVENTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/21/2024	07/23/2024	08/07/2024		N
Total Entries				2				
<u>FIRE DAMAGE</u>								
ENF 24-1063	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/26/2024	07/02/2024	08/05/2024		VAC
ENF 24-0034	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/17/2024	07/10/2024	08/07/2024		Y
Total Entries				2				
<u>FRONT YARD PARKING</u>								

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1086	WILTSHIRE DR	RESOLVED	CLOSED	07/08/2024	07/22/2024		07/22/2024	N
ENF 24-1178	CHIPMAN ST	RESOLVED	CLOSED	07/25/2024	07/31/2024		07/31/2024	N
ENF 24-1188	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/07/2024		Y
ENF 24-1160	CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	07/18/2024	07/29/2024	08/08/2024		N
ENF 24-1210	COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2024	07/31/2024	08/08/2024		Y

Total Entries 5

FURNITURE OUTSIDE

ENF 24-0919	MACK ST	RESOLVED	CLOSED	05/28/2024	07/09/2024		07/09/2024	N
ENF 24-1033	PRINDLE ST	RESOLVED	CLOSED	06/19/2024	07/10/2024		07/10/2024	N
ENF 24-1090	CHIPMAN ST	RESOLVED	CLOSED	07/08/2024	07/15/2024		07/15/2024	N
ENF 24-1139	ABBOTT ST	INSPECTED PROPERTY	CLOSED	07/16/2024	07/23/2024		07/23/2024	N
ENF 24-1194	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/05/2024		N
ENF 24-1103	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2024	07/26/2024	08/08/2024		N

Total Entries 6

GARBAGE & DEBRIS

ENF 24-0621	GENESEE ST	RESOLVED	CLOSED	04/08/2024	07/08/2024		07/08/2024	Y
ENF 24-0949	WILLIAMS ST	RESOLVED	CLOSED	06/03/2024	07/02/2024		07/02/2024	N
ENF 24-1017	WOODLAWN AVE	RESOLVED	CLOSED	06/17/2024	07/01/2024		07/01/2024	Y
ENF 24-1030	EXCHANGE ST	RESOLVED	CLOSED	06/19/2024	07/02/2024		07/02/2024	Y
ENF 24-1058	PEARCE ST	RESOLVED	CLOSED	06/25/2024	07/30/2024		07/30/2024	N
ENF 24-1068	GROVER ST	RESOLVED	CLOSED	06/27/2024	07/22/2024		07/22/2024	N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1115	RYAN ST	RESOLVED	CLOSED	07/11/2024	07/26/2024		07/26/2024	N
ENF 24-1162	CHESTNUT ST	RESOLVED	CLOSED	07/18/2024	07/31/2024		07/31/2024	N
ENF 24-1168	KING ST	RESOLVED	CLOSED	07/22/2024	07/29/2024		07/29/2024	Y
ENF 24-1172	RYAN ST	RESOLVED	CLOSED	07/23/2024	07/30/2024		07/30/2024	Y
ENF 24-0008	CORUNNA AVE	INSPECTED PROPERTY	LEGAL ACTION	01/04/2024	07/22/2024	08/05/2024		N
ENF 24-0539	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2024	07/30/2024	08/05/2024		N
ENF 24-1152	LANSING ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/17/2024	07/29/2024	08/05/2024		Y
ENF 24-0718	GRAND AVE	INSPECTED PROPERTY	PENDING 1ST TICKET	04/29/2024	07/30/2024	08/06/2024		N
ENF 24-1059	PRINDLE ST	INSPECTED PROPERTY	FINAL NOTICE	06/25/2024	07/23/2024	08/06/2024		Y
ENF 24-1169	BRANDON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2024	07/29/2024	08/06/2024		
ENF 24-0987	OLIVER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/10/2024	07/24/2024	08/07/2024		Y
ENF 24-1205	DIMMICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2024	07/30/2024	08/07/2024		Y
ENF 24-1177	RIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/25/2024	07/25/2024	08/08/2024		Y
ENF 24-1179	HURON ST	COMPLAINT LOGGED	LETTER SENT	07/25/2024	07/25/2024	08/08/2024		N
ENF 24-1213	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2024	07/31/2024	08/08/2024		COMM
ENF 24-0614	KENWOOD DR	INSPECTED PROPERTY	1ST TICKET ISSUED	04/04/2024	07/31/2024	08/14/2024		N
ENF 22-1318	GRACE ST	INSPECTED PROPERTY	3RD TICKET ISSUED	09/20/2022	07/17/2024	08/15/2024		N
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	3RD TICKET ISSUED	12/12/2023	07/15/2024	08/15/2024		N
ENF 24-0651	HOWARD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/16/2024	07/17/2024	08/19/2024		N
ENF 24-1024	ISHAM ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/18/2024	07/17/2024	08/19/2024		N
Total Entries				26				

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>GARBAGE CANS</u>								
ENF 24-1128	HICKORY ST	RESOLVED	CLOSED	07/15/2024	07/29/2024		07/29/2024	N
ENF 24-1151	BEEHLER ST	RESOLVED	CLOSED	07/17/2024	07/22/2024		07/22/2024	N
				Total Entries	2			
<u>GARBAGE/JUNK IN ROW</u>								
ENF 24-0969	WASHINGTON ST	RESOLVED	CLOSED	06/04/2024	07/10/2024		07/10/2024	N
ENF 24-1016	ALGER AVE	RESOLVED	CLOSED	06/17/2024	07/15/2024		07/15/2024	N
ENF 24-1026	ELMWOOD ST	RESOLVED	CLOSED	06/18/2024	07/02/2024		07/02/2024	N
ENF 24-1035	HENRY ST	RESOLVED	CLOSED	06/20/2024	07/08/2024		07/08/2024	N
ENF 24-1042	HICKORY ST	RESOLVED	CLOSED	06/20/2024	07/01/2024		07/01/2024	N
ENF 24-1050	GOODHUE ST	RESOLVED	CLOSED	06/24/2024	07/01/2024		07/01/2024	N
ENF 24-1051	MASON ST	RESOLVED	CLOSED	06/24/2024	07/01/2024		07/01/2024	N
ENF 24-1052	OLIVER ST	RESOLVED	CLOSED	06/24/2024	07/01/2024		07/01/2024	VAC
ENF 24-1055	KEYTE ST	RESOLVED	CLOSED	06/25/2024	07/10/2024		07/10/2024	N
ENF 24-1061	SUMMIT ST	RESOLVED	CLOSED	06/25/2024	07/02/2024		07/02/2024	N
ENF 24-1062	WASHINGTON ST	RESOLVED	CLOSED	06/25/2024	07/02/2024		07/02/2024	Y
ENF 24-1065	OLIVER ST	RESOLVED	CLOSED	06/26/2024	07/02/2024		07/02/2024	Y
ENF 24-1066	DIVISION ST	RESOLVED	CLOSED	06/27/2024	07/29/2024		07/29/2024	N
ENF 24-1067	GOULD ST	RESOLVED	CLOSED	06/27/2024	07/08/2024		07/08/2024	N
ENF 24-1070	CASS ST	RESOLVED	CLOSED	06/27/2024	07/02/2024		07/02/2024	N
ENF 24-1076	DEWEY ST	RESOLVED	CLOSED	07/01/2024	07/08/2024		07/08/2024	N

08/01/24

Code Enforcement Activity
JULY 2024

8/22

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1081	ELMWOOD ST	RESOLVED	CLOSED	07/02/2024	07/10/2024		07/10/2024	N
ENF 24-1084	MONROE ST	RESOLVED	CLOSED	07/08/2024	07/15/2024		07/15/2024	N
ENF 24-1087	GOODHUE ST	RESOLVED	CLOSED	07/08/2024	07/15/2024		07/15/2024	N
ENF 24-1098	PINE ST	RESOLVED	CLOSED	07/10/2024	07/31/2024		07/31/2024	N
ENF 24-1100	ALGER AVE	RESOLVED	CLOSED	07/10/2024	07/17/2024		07/16/2024	Y
ENF 24-1101	RYAN ST	RESOLVED	CLOSED	07/10/2024	07/17/2024		07/16/2024	N
ENF 24-1102	SHIAWASSEE ST	RESOLVED	CLOSED	07/10/2024	07/25/2024		07/25/2024	Y
ENF 24-1104	ABBOTT ST	RESOLVED	CLOSED	07/10/2024	07/16/2024		07/16/2024	N
ENF 24-1108	WOODLAWN AVE	RESOLVED	CLOSED	07/10/2024	07/26/2024		07/26/2024	Y
ENF 24-1112	CORUNNA AVE	RESOLVED	CLOSED	07/11/2024	07/17/2024		07/17/2024	N
ENF 24-1116	WALNUT ST	RESOLVED	CLOSED	07/11/2024	07/25/2024		07/25/2024	Y
ENF 24-1125	KING ST	RESOLVED	CLOSED	07/15/2024	07/22/2024		07/22/2024	Y
ENF 24-1127	QUEEN ST	RESOLVED	CLOSED	07/15/2024	07/22/2024		07/22/2024	N
ENF 24-1129	SAGINAW ST	RESOLVED	CLOSED	07/15/2024	07/22/2024		07/22/2024	Y
ENF 24-1136	SHIAWASSEE ST	RESOLVED	CLOSED	07/16/2024	07/23/2024		07/23/2024	Y
ENF 24-1141	TRACY ST	RESOLVED	CLOSED	07/17/2024	07/25/2024		07/25/2024	N
ENF 24-1147	COMSTOCK ST	RESOLVED	CLOSED	07/17/2024	07/25/2024		07/25/2024	N
ENF 24-1154	GOULD ST	RESOLVED	CLOSED	07/18/2024	07/31/2024		07/31/2024	N
ENF 24-1156	ALGER AVE	RESOLVED	CLOSED	07/18/2024	07/29/2024		07/29/2024	N
ENF 24-1158	SAGINAW ST	RESOLVED	CLOSED	07/18/2024	07/29/2024		07/29/2024	N
ENF 24-1159	GRACE ST	RESOLVED	CLOSED	07/18/2024	07/29/2024		07/29/2024	N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1161	LYNN ST	RESOLVED	CLOSED	07/18/2024	07/29/2024		07/29/2024	N
ENF 24-1181	PRINDLE ST	RESOLVED	CLOSED	07/26/2024	07/31/2024		07/31/2024	N
ENF 24-1184	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/05/2024		Y
ENF 24-1191	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/05/2024		N
ENF 24-1192	HUNTINGTON DR	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/05/2024		N
ENF 24-1193	HUNTINGTON DR	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/05/2024		N
ENF 24-1195	GRACE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/05/2024		N
ENF 24-1198	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2024	07/30/2024	08/06/2024		N
ENF 24-1199	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2024	07/30/2024	08/06/2024		N
ENF 24-1203	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2024	07/30/2024	08/07/2024		N
ENF 24-1204	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2024	07/30/2024	08/07/2024		N
ENF 24-1207	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2024	07/31/2024	08/07/2024		Y
ENF 24-1211	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2024	07/31/2024	08/07/2024		Y
ENF 24-1176	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/23/2024	07/31/2024	08/08/2024		N
				Total Entries	51			
<u>HEALTH & SAFETY</u>								
ENF 24-0966	PEARCE ST	INSPECTED PROPERTY	CLOSED	06/04/2024	07/23/2024		07/23/2024	N
ENF 21-0921	CORUNNA AVE	INSPECTED PROPERTY	CONTACT WITH HOMEOWNER	06/23/2021	07/22/2024	08/22/2024		VAC
				Total Entries	2			
<u>HOUSE FIRE</u>								

08/01/24

Code Enforcement Activity
JULY 2024

10/22

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1057	CASS ST	INSPECTED PROPERTY	RED-TAGGED	06/25/2024	07/09/2024	08/06/2024		N
Total Entries				1				
<u>HOUSE NUMBERS</u>								
ENF 24-0364	SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	03/11/2024	06/17/2024		07/16/2024	Y
ENF 24-0401	WASHINGTON ST	RESOLVED	CLOSED	03/11/2024	07/08/2024		07/08/2024	Y
ENF 24-0402	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	03/11/2024	07/08/2024		07/08/2024	N
ENF 24-0409	WASHINGTON ST	INSPECTED PROPERTY	CLOSED	03/12/2024	03/12/2024		07/24/2024	N
ENF 24-0420	CHIPMAN ST	RESOLVED	CLOSED	03/12/2024	07/24/2024		07/24/2024	N
ENF 24-0461	OLIVER ST	RESOLVED	CLOSED	03/14/2024	07/25/2024		07/25/2024	N
ENF 24-0504	MAIN ST	RESOLVED	CLOSED	03/21/2024	07/25/2024		07/25/2024	N
ENF 24-0506	DINGWALL DR	INSPECTED PROPERTY	CLOSED	03/21/2024	07/22/2024		07/22/2024	N
ENF 24-0533	COMSTOCK ST	RESOLVED	CLOSED	03/25/2024	07/01/2024		07/01/2024	N
ENF 24-0576	BALL ST	RESOLVED	CLOSED	04/01/2024	07/08/2024		07/08/2024	N
ENF 24-0584	WATER ST	RESOLVED	CLOSED	04/01/2024	07/15/2024		07/15/2024	N
ENF 24-0585	WATER ST	RESOLVED	CLOSED	04/01/2024	07/15/2024		07/15/2024	N
ENF 24-0588	WATER ST	INSPECTED PROPERTY	CLOSED	04/01/2024	07/08/2024		07/08/2024	N
ENF 24-0592	EXCHANGE ST	CONTACT WITH OWNER	CLOSED	04/01/2024	07/10/2024		07/10/2024	COMM
ENF 24-0618	ELLIOT ST	RESOLVED	CLOSED	04/08/2024	07/15/2024		07/15/2024	Y
ENF 24-0668	HICKORY ST	INSPECTED PROPERTY	CLOSED	04/18/2024	07/08/2024		07/08/2024	COMM
ENF 24-0669	SAGINAW ST	INSPECTED PROPERTY	CLOSED	04/18/2024	07/15/2024		07/17/2024	Y
ENF 24-0674	SAGINAW ST	RESOLVED	CLOSED	04/18/2024	07/15/2024		07/15/2024	N

08/01/24

Code Enforcement Activity
JULY 2024

11/22

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0681	HOWARD ST	RESOLVED	CLOSED	04/18/2024	06/10/2024		07/10/2024	N
ENF 24-0682	HOWARD ST	RESOLVED	CLOSED	04/18/2024	07/10/2024		07/10/2024	N
ENF 24-0697	WILLIAMS ST	RESOLVED	CLOSED	04/25/2024	07/01/2024		07/01/2024	N
ENF 24-0702	OAK ST	INSPECTED PROPERTY	CLOSED	04/25/2024	07/15/2024		07/17/2024	N
ENF 24-0704	DEWEY ST	INSPECTED PROPERTY	CLOSED	04/25/2024	07/31/2024		07/31/2024	N
ENF 24-0705	DEWEY ST	RESOLVED	CLOSED	04/25/2024	07/01/2024		07/01/2024	N
ENF 24-0706	DEWEY ST	RESOLVED	CLOSED	04/25/2024	07/01/2024		07/01/2024	N
ENF 24-0752	BROOKS ST	RESOLVED	CLOSED	05/06/2024	07/01/2024		07/01/2024	N
ENF 24-0753	ROBBINS ST	INSPECTED PROPERTY	CLOSED	05/06/2024	07/01/2024		07/03/2024	N
ENF 24-0754	ROBBINS ST	INSPECTED PROPERTY	CLOSED	05/06/2024	07/01/2024		07/03/2024	N
ENF 24-0755	ROBBINS ST	RESOLVED	CLOSED	05/06/2024	07/31/2024		07/31/2024	N
ENF 24-0765	CHESTNUT ST	RESOLVED	CLOSED	05/09/2024	07/31/2024		07/31/2024	COMM
ENF 24-0766	YOUNG ST	RESOLVED	CLOSED	05/09/2024	07/31/2024		07/31/2024	N
ENF 24-0767	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0768	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0769	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0770	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0772	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/31/2024		07/31/2024	N
ENF 24-0773	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0774	LYNN ST	INSPECTED PROPERTY	CLOSED	05/09/2024	07/02/2024		07/03/2024	N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0775	LYNN ST	INSPECTED PROPERTY	CLOSED	05/09/2024	07/22/2024		07/22/2024	Y
ENF 24-0776	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0778	LYNN ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0780	MICHIGAN AVE	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0781	MICHIGAN AVE	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0782	MICHIGAN AVE	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	Y
ENF 24-0785	MICHIGAN AVE	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	Y
ENF 24-0787	GENESEE ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	N
ENF 24-0789	CLINTON ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	Y
ENF 24-0790	CLINTON ST	RESOLVED	CLOSED	05/09/2024	07/02/2024		07/02/2024	Y
ENF 24-0794	OAKWOOD AVE	RESOLVED	CLOSED	05/09/2024	07/01/2024		07/01/2024	N
ENF 24-0795	OAKWOOD AVE	RESOLVED	CLOSED	05/09/2024	07/01/2024		07/01/2024	Y
ENF 24-0796	OAKWOOD AVE	RESOLVED	CLOSED	05/09/2024	07/01/2024		07/01/2024	N
ENF 24-0797	HURON ST	INSPECTED PROPERTY	CLOSED	05/09/2024	07/01/2024		07/03/2024	N
ENF 24-0810	HAMBLIN ST	RESOLVED	CLOSED	05/13/2024	07/31/2024		07/31/2024	N
ENF 24-0812	CLYDE ST	RESOLVED	CLOSED	05/13/2024	07/31/2024		07/31/2024	N
ENF 24-0813	CLYDE ST	INSPECTED PROPERTY	CLOSED	05/13/2024	07/01/2024		07/03/2024	Y
ENF 24-0814	CLYDE ST	INSPECTED PROPERTY	CLOSED	05/13/2024	07/01/2024		07/03/2024	N
ENF 24-0815	CLYDE ST	RESOLVED	CLOSED	05/13/2024	07/01/2024		07/01/2024	N
ENF 24-0817	STATE ST	RESOLVED	CLOSED	05/13/2024	07/01/2024		07/01/2024	N
ENF 24-0818	STATE ST	INSPECTED PROPERTY	CLOSED	05/13/2024	07/01/2024		07/03/2024	N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0593	EXCHANGE ST	CONTACT WITH OCCUPANT	RECHECK SCHEDULED	04/01/2024	07/09/2024	08/05/2024		N
ENF 24-0777	LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/05/2024		Y
ENF 24-0779	LYNN ST	LETTER SENT	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/05/2024		Y
ENF 24-0783	MICHIGAN AVE	LETTER SENT	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/05/2024		N
ENF 24-0784	MICHIGAN AVE	LETTER SENT	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/05/2024		CIVIC
ENF 24-0791	CLINTON ST	LETTER SENT	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/05/2024		Y
ENF 24-0792	CLINTON ST	LETTER SENT	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/05/2024		N
ENF 24-0786	MICHIGAN AVE	LETTER SENT	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/06/2024		Y
ENF 24-0788	GENESEE ST	LETTER SENT	RECHECK SCHEDULED	05/09/2024	07/02/2024	08/06/2024		N
ENF 24-1153	MAIN ST	COMPLAINT LOGGED	INSPECTION PENDING	07/17/2024	07/17/2024	08/06/2024		COMM
ENF 24-0771	LYNN ST	INSPECTED PROPERTY	2ND NOTICE SENT	05/09/2024	07/08/2024	08/08/2024		N
ENF 24-0997	FLETCHER ST	2ND NOTICE SENT	RECHECK SCHEDULED	06/12/2024	07/10/2024	08/12/2024		N
ENF 24-1099	EXCHANGE ST	COMPLAINT LOGGED	LETTER SENT	07/10/2024	07/10/2024	08/12/2024		COMM
ENF 24-1143	CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	07/17/2024	07/17/2024	08/19/2024		COMM
Total Entries				73				
<u>IMMINENT DANGER OF STRUCTURE</u>								
ENF 22-0059	DEWEY ST	OBTAINED PERMIT	EXTENSION GRANTED	01/21/2022	07/24/2024	08/26/2024		VAC
Total Entries				1				
<u>LAWN MAINTENANCE</u>								
ENF 24-0835	BROADWAY AVE	INSPECTED PROPERTY	CLOSED	05/15/2024	07/23/2024		07/23/2024	N
ENF 24-0845	PEARCE ST	CONTACT WITH OWNER	CLOSED	05/15/2024	07/29/2024		07/29/2024	VAC

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0864	CHIPMAN ST	RESOLVED	CLOSED	05/16/2024	07/24/2024		07/24/2024	COMM
ENF 24-0883	SHIAWASSEE ST	RESOLVED	CLOSED	05/21/2024	07/31/2024		07/31/2024	IND
ENF 24-0899	MAIN ST	RESOLVED	CLOSED	05/22/2024	07/09/2024		07/09/2024	VACANT
ENF 24-0900	WASHINGTON	INSPECTED PROPERTY	CLOSED	05/22/2024	07/17/2024		07/17/2024	VACANT LOT
ENF 24-0912	GLENWOOD AVE	RESOLVED	CLOSED	05/23/2024	07/23/2024		07/23/2024	VAC
ENF 24-0957	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	06/04/2024	07/17/2024		07/17/2024	N
ENF 24-1064	PEARCE ST	RESOLVED	CLOSED	06/26/2024	07/02/2024		07/02/2024	
ENF 24-1072	OLIVER ST	INSPECTED PROPERTY	CLOSED	07/01/2024	07/01/2024		07/03/2024	
ENF 24-1078	LINGLE AVE	INSPECTED PROPERTY	CLOSED	07/02/2024	07/24/2024		07/24/2024	VAC
ENF 24-1082	CAMPBELL DR	RESOLVED	CLOSED	07/02/2024	07/02/2024		07/02/2024	N
ENF 24-1088	DEWEY ST	INSPECTED PROPERTY	CLOSED	07/08/2024	07/08/2024		07/08/2024	N
ENF 24-1091	CEDAR ST	RESOLVED	CLOSED	07/08/2024	07/24/2024		07/24/2024	
ENF 24-1092	CORUNNA AVE	RESOLVED	CLOSED	07/09/2024	07/17/2024		07/17/2024	N
ENF 24-1093	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	07/09/2024	07/17/2024		07/17/2024	COMM
ENF 24-1096	ELM ST	INSPECTED PROPERTY	CLOSED	07/09/2024	07/30/2024		07/30/2024	N
ENF 24-1106	OLIVER ST	RESOLVED	CLOSED	07/10/2024	07/17/2024		07/17/2024	Y
ENF 24-1118	STEWART ST	INSPECTED PROPERTY	CLOSED	07/11/2024	07/17/2024		07/17/2024	Y
ENF 24-1132	GRACE ST	RESOLVED	CLOSED	07/15/2024	07/16/2024		07/16/2024	
ENF 24-1137	LINCOLN AVE	RESOLVED	CLOSED	07/16/2024	07/24/2024		07/24/2024	VACANT LOT
ENF 24-1140	DIVISION ST	INSPECTED PROPERTY	CLOSED	07/16/2024	07/24/2024		07/24/2024	N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1144	SHIAWASSEE ST	RESOLVED	CLOSED	07/17/2024	07/24/2024		07/24/2024	COMM
ENF 24-1148	CORUNNA AVE	RESOLVED	CLOSED	07/17/2024	07/24/2024		07/24/2024	COMM
ENF 24-1149	AUBURNDALE AVE	RESOLVED	CLOSED	07/17/2024	07/30/2024		07/30/2024	Y
ENF 24-1155	ALGER AVE	RESOLVED	CLOSED	07/18/2024	07/30/2024		07/23/2024	N
ENF 24-1163	CHESTNUT ST	RESOLVED	CLOSED	07/18/2024	07/30/2024		07/30/2024	N
ENF 24-1170	YOUNG ST	RESOLVED	CLOSED	07/22/2024	07/31/2024		07/31/2024	N
ENF 24-1175	ALGER AVE	RESOLVED	CLOSED	07/23/2024	07/30/2024		07/30/2024	N
ENF 24-1185	BALL ST	RESOLVED	CLOSED	07/29/2024	07/29/2024		07/28/2024	
ENF 24-1190	FREDERICK ST	RESOLVED	CLOSED	07/29/2024	07/29/2024		07/29/2024	N
ENF 24-0564	ADAMS ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	03/28/2024	07/23/2024	08/07/2024		VAC
ENF 24-0826	DIVISION ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/14/2024	07/23/2024	08/07/2024		VAC
ENF 24-0840	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	07/24/2024	08/07/2024		VAC
ENF 24-0841	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	07/23/2024	08/07/2024		VAC
ENF 24-0844	MILWAUKEE ST	REF TO MOWING CONTRACTOR	RE-OPENED	05/15/2024	07/24/2024	08/07/2024		VAC
ENF 24-0846	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	07/24/2024	08/07/2024		VACANT LOT
ENF 24-0863	CORUNNA AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2024	07/23/2024	08/07/2024		VAC
ENF 24-0867	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/16/2024	07/23/2024	08/07/2024		VAC
ENF 24-0910	GLENWOOD AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	07/23/2024	08/07/2024		VAC
ENF 24-0930	PARK	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/29/2024	07/23/2024	08/07/2024		VACANT LOT

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0931	PARK ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/29/2024	07/23/2024	08/07/2024		VACANT LOT
ENF 24-0976	PARK	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	06/05/2024	07/23/2024	08/07/2024		VACANT LOT
ENF 24-1002	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2024	07/23/2024	08/07/2024		VAC
ENF 24-1029	MCMILLAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/19/2024	07/24/2024	08/07/2024		IND
ENF 24-1073	SAGINAW ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	07/01/2024	07/24/2024	08/07/2024		VACANT
ENF 24-1131	GRACE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/15/2024	07/31/2024	08/07/2024		N
ENF 24-1135	CHIPMAN ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	07/16/2024	07/24/2024	08/07/2024		VACANT LOT
ENF 24-1182	PRINDLE ST	LETTER SENT	RECHECK SCHEDULED	07/26/2024	07/26/2024	08/07/2024		Y
ENF 24-1201	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2024	07/31/2024	08/07/2024		VACANT LOT
ENF 24-1209	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2024	07/31/2024	08/07/2024		N
ENF 24-1212	ISHAM ST	LETTER SENT	RECHECK SCHEDULED	07/31/2024	07/31/2024	08/07/2024		N
ENF 24-0893	ELM ST	REF TO DPW	RECHECK SCHEDULED	05/22/2024	07/23/2024	08/14/2024		VACANT LOT
				Total Entries	53			
MISC.								
ENF 24-0986	DINGWALL DR	INSPECTED PROPERTY	CLOSED	06/10/2024	07/16/2024		07/18/2024	N
				Total Entries	1			
MULTIPLE VIOLATIONS								
ENF 21-0966	ISHAM ST	INSPECTED PROPERTY	CLOSED	06/28/2021	07/31/2024		07/31/2024	VAC
ENF 22-1492	WOODLAWN AVE	INSPECTED PROPERTY	CLOSED	11/02/2022	07/01/2024		07/01/2024	N
ENF 23-1195	MILWAUKEE ST	INSPECTED PROPERTY	CLOSED	11/08/2023	07/22/2024		07/22/2024	N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0333	LYNN ST	RESOLVED	CLOSED	03/06/2024	07/01/2024		07/01/2024	N
ENF 24-0455	BROADWAY AVE	RESOLVED	CLOSED	03/14/2024	07/16/2024		07/16/2024	N
ENF 24-0527	MASON ST	RESOLVED	CLOSED	03/25/2024	07/17/2024		07/17/2024	N
ENF 24-0884	WILTSHIRE DR	RESOLVED	CLOSED	05/21/2024	07/01/2024		07/01/2024	N
ENF 24-0913	MICHIGAN AVE	RESOLVED	CLOSED	05/23/2024	07/15/2024		07/15/2024	VAC
ENF 24-0975	FREDERICK ST	RESOLVED	CLOSED	06/05/2024	07/08/2024		07/08/2024	N
ENF 24-1014	AMENT ST	INSPECTED PROPERTY	CLOSED	06/17/2024	07/30/2024		07/30/2024	N
ENF 24-1027	STATE ST	RESOLVED	CLOSED	06/19/2024	07/02/2024		07/02/2024	VACANT
ENF 24-1036	CEDAR ST	RESOLVED	CLOSED	06/20/2024	07/22/2024		07/22/2024	N
ENF 24-1047	MAIN ST	RESOLVED	CLOSED	06/24/2024	07/08/2024		07/08/2024	N
ENF 24-1069	OAKWOOD AVE	INSPECTED PROPERTY	CLOSED	06/27/2024	07/23/2024		07/23/2024	N
ENF 24-1097	GUTE ST	RESOLVED	CLOSED	07/09/2024	07/16/2024		07/16/2024	Y
ENF 24-1110	GLENWOOD AVE	INSPECTED PROPERTY	CLOSED	07/10/2024	07/16/2024		07/18/2024	N
ENF 24-1171	PRINDLE ST	RESOLVED	CLOSED	07/23/2024	07/31/2024		07/31/2024	N
ENF 24-1186	CASS ST	RESOLVED	CLOSED	07/29/2024	07/31/2024		07/31/2024	N
ENF 23-0425	CHIPMAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	05/16/2023	07/29/2024	08/05/2024		N
ENF 24-0833	MILWAUKEE ST	INSPECTED PROPERTY	PENDING 1ST TICKET	05/15/2024	07/22/2024	08/05/2024		N
ENF 24-1133	GROVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/16/2024	07/30/2024	08/05/2024		Y
ENF 24-0091	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/06/2024	07/09/2024	08/06/2024		N
ENF 24-1130	GLENWOOD AVE	LETTER SENT	RECHECK SCHEDULED	07/15/2024	07/23/2024	08/06/2024		N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1180	OAKWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/26/2024	07/26/2024	08/06/2024		Y
ENF 24-1187	MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/06/2024		N
ENF 24-0524	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2024	07/24/2024	08/07/2024		N
ENF 23-0368	BROADWAY AVE	INSPECTED PROPERTY	FINAL NOTICE	05/08/2023	07/26/2024	08/08/2024		N
ENF 23-1358	HICKORY ST	INSPECTED PROPERTY	2ND TICKET ISSUED	12/12/2023	07/26/2024	08/08/2024		N
ENF 24-1142	CHESTNUT ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/17/2024	07/25/2024	08/08/2024		N
ENF 24-0936	WOODLAWN AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/29/2024	07/29/2024	08/12/2024		N
ENF 24-1114	CEDAR ST	CONTACT WITH OWNER	RECHECK SCHEDULED	07/11/2024	07/29/2024	08/12/2024		N
ENF 21-1592	STEWART ST	INSPECTED PROPERTY	3RD TICKET ISSUED	10/19/2021	07/30/2024	08/13/2024		N
ENF 24-1126	HUNTINGTON DR	LETTER SENT	RECHECK SCHEDULED	07/15/2024	07/15/2024	08/13/2024		
ENF 24-1183	BALL ST	INSPECTED PROPERTY	LETTER SENT	07/26/2024	07/30/2024	08/13/2024		VACANT LOT
ENF 24-1119	ISHAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/11/2024	07/31/2024	08/14/2024		N
ENF 24-1164	BRADLEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/18/2024	07/31/2024	08/14/2024		N
ENF 24-0113	PINE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/13/2024	07/31/2024	08/15/2024		N
ENF 24-0344	SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/07/2024	07/31/2024	08/15/2024		N
ENF 24-0720	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	07/09/2024	08/15/2024		N
ENF 24-0140	MELINDA AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	02/21/2024	07/18/2024	08/22/2024		Y
ENF 24-0907	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	07/01/2024	08/26/2024		VAC
ENF 24-1054	CLEVELAND ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/25/2024	07/25/2024	08/26/2024		N
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	07/29/2024	08/29/2024		COMM

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0238	MAIN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/03/2022	07/26/2024	08/29/2024		N
ENF 24-0494	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/19/2024	07/29/2024	08/29/2024		N
ENF 22-1197	OAKWOOD AVE	OBTAINED PERMIT	RECHECK SCHEDULED	08/23/2022	07/31/2024	09/03/2024		Y
ENF 24-0653	WASHINGTON ST	HOMEOWNER CALLED IN	EXTENSION GRANTED	04/17/2024	07/17/2024	09/30/2024		N
Total Entries				47				
<u>NO BUILDING PERMIT</u>								
ENF 23-0630	KEYTE ST	INSPECTED PROPERTY	CLOSED	06/22/2023	07/01/2024		07/01/2024	N
ENF 24-1200	LINGLE AVE	REF TO BLDG OFFICIAL	NO VIOLATION	07/30/2024	07/30/2024		07/31/2024	Y
ENF 24-1208	WASHINGTON ST	OBTAINED PERMIT	CLOSED	07/31/2024	07/31/2024		07/31/2024	N
ENF 24-1206	CENTER ST	REF TO BLDG OFFICIAL	RECHECK SCHEDULED	07/31/2024	07/31/2024	08/01/2024		N
Total Entries				4				
<u>NUISANCE SMOKE</u>								
ENF 24-1189	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	07/29/2024	08/26/2024		N
Total Entries				1				
<u>PLUMBING VIOLATIONS</u>								
ENF 24-1056	STATE ST	FINAL NOTICE SENT	REF TO BLDG OFFICIAL	06/25/2024	07/22/2024	08/02/2024		Y
Total Entries				1				
<u>PUBLIC NUISANCE NOISE</u>								
ENF 24-1121	OAKWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/11/2024	07/26/2024	08/30/2024		IND
Total Entries				1				
<u>RENTAL REGISTRATION</u>								
ENF 24-0060	STEWART ST	INSPECTED PROPERTY	CLOSED	01/24/2024	07/30/2024		07/30/2024	Y
ENF 24-1077	COMSTOCK ST	COMPLAINT LOGGED	LETTER SENT	07/01/2024	07/01/2024	08/09/2024		Y

08/01/24

Code Enforcement Activity
JULY 2024

20/22

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1111	WOODLAWN AVE	COMPLAINT LOGGED	LETTER SENT	07/10/2024	07/10/2024	08/16/2024		Y
ENF 24-1197	LYNN ST	COMPLAINT LOGGED	LETTER SENT	07/30/2024	07/30/2024	09/06/2024		Y
Total Entries				4				
<u>ROW VIOLATIONS</u>								
ENF 24-1037	MICHIGAN AVE	EMAILED OWNER	CLOSED	06/20/2024	07/05/2024		07/05/2024	Y
ENF 24-1083	RYAN ST	RESOLVED	CLOSED	07/02/2024	07/10/2024		07/10/2024	N
ENF 24-1123	FREDERICK ST	INSPECTED PROPERTY	CLOSED	07/15/2024	07/15/2024		07/15/2024	N
ENF 24-1157	SAGINAW ST	CONTACT WITH OWNER	CLOSED	07/18/2024	07/23/2024		07/23/2024	Y
Total Entries				4				
<u>SIGN VIOLATION</u>								
ENF 24-0721	JACKSON DR	RESOLVED	CLOSED	04/29/2024	07/29/2024		07/29/2024	N
ENF 24-0746	KING ST	RESOLVED	CLOSED	05/06/2024	07/08/2024		07/08/2024	N
ENF 24-0879	WATER ST	INSPECTED PROPERTY	CLOSED	05/20/2024	07/22/2024		07/22/2024	N
ENF 24-1025	WATER	RESOLVED	CLOSED	06/18/2024	07/08/2024		07/08/2024	COMM
ENF 24-1134	OLIVER ST	RESOLVED	CLOSED	07/16/2024	07/30/2024		07/30/2024	N
ENF 24-0748	OLIVER ST	INSPECTED PROPERTY	LETTER SENT	05/06/2024	07/22/2024	08/05/2024		N
ENF 24-1138	MAIN ST	LETTER SENT	RECHECK SCHEDULED	07/16/2024	07/16/2024	08/06/2024		COMM
ENF 24-1146	WILLIAMS ST	LETTER SENT	RECHECK SCHEDULED	07/17/2024	07/23/2024	08/06/2024		Y
ENF 23-1348	MAIN ST	INSPECTED PROPERTY	PENDING 1ST TICKET	12/11/2023	07/29/2024	08/08/2024		COMM
ENF 24-1165	MAIN ST	LETTER SENT	RECHECK SCHEDULED	07/18/2024	07/18/2024	08/08/2024		COMM
ENF 24-1053	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2024	07/30/2024	08/13/2024		N

Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1145	SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	07/17/2024	07/31/2024	08/14/2024		VACANT LOT
ENF 24-0983	MAIN ST	CONTACT WITH OCCUPANT	RECHECK SCHEDULED	06/10/2024	07/03/2024	09/03/2024		COMM

Total Entries 13

TEMPORARY STRUCTURES

ENF 21-1643	ABBOTT ST	RESOLVED	CLOSED	10/26/2021	07/16/2024		07/16/2024	N
ENF 23-1151	KRUST DR	CONTACT WITH OWNER	CLOSED	10/30/2023	07/29/2024		07/29/2024	N
ENF 24-1074	RANDOLPH ST	INSPECTED PROPERTY	CLOSED	07/01/2024	07/30/2024		07/30/2024	N
ENF 24-1089	LYNN ST	INSPECTED PROPERTY	CLOSED	07/08/2024	07/08/2024		07/08/2024	
ENF 24-1105	RANDOLPH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2024	07/10/2024	08/12/2024		N
ENF 24-1113	GUTE ST	LETTER SENT	RECHECK SCHEDULED	07/11/2024	07/11/2024	08/12/2024		N
ENF 24-1117	SOUTH ST	CONTACT WITH OCCUPANT	RECHECK SCHEDULED	07/11/2024	07/15/2024	08/12/2024		Y
ENF 21-0380	GRACE ST	INSPECTED PROPERTY	3RD TICKET ISSUED	03/11/2021	07/17/2024	08/15/2024		N
ENF 23-0658	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/29/2023	07/01/2024	08/15/2024		N
ENF 24-1013	WASHINGTON ST	OBTAINED PERMIT	RECHECK SCHEDULED	06/17/2024	07/16/2024	08/21/2024		N
ENF 23-0843	DONALD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/07/2023	07/25/2024	08/26/2024		N
ENF 24-1046	STEWART ST	CONTACT WITH OWNER	EXTENSION GRANTED	06/24/2024	07/02/2024	10/31/2024		N

Total Entries 12

TIRES

ENF 24-1080	COMSTOCK ST	RESOLVED	CLOSED	07/02/2024	07/31/2024		07/31/2024	Y
-------------	-------------	----------	--------	------------	------------	--	------------	---

Total Entries 1

TRAILER VIOLATIONS

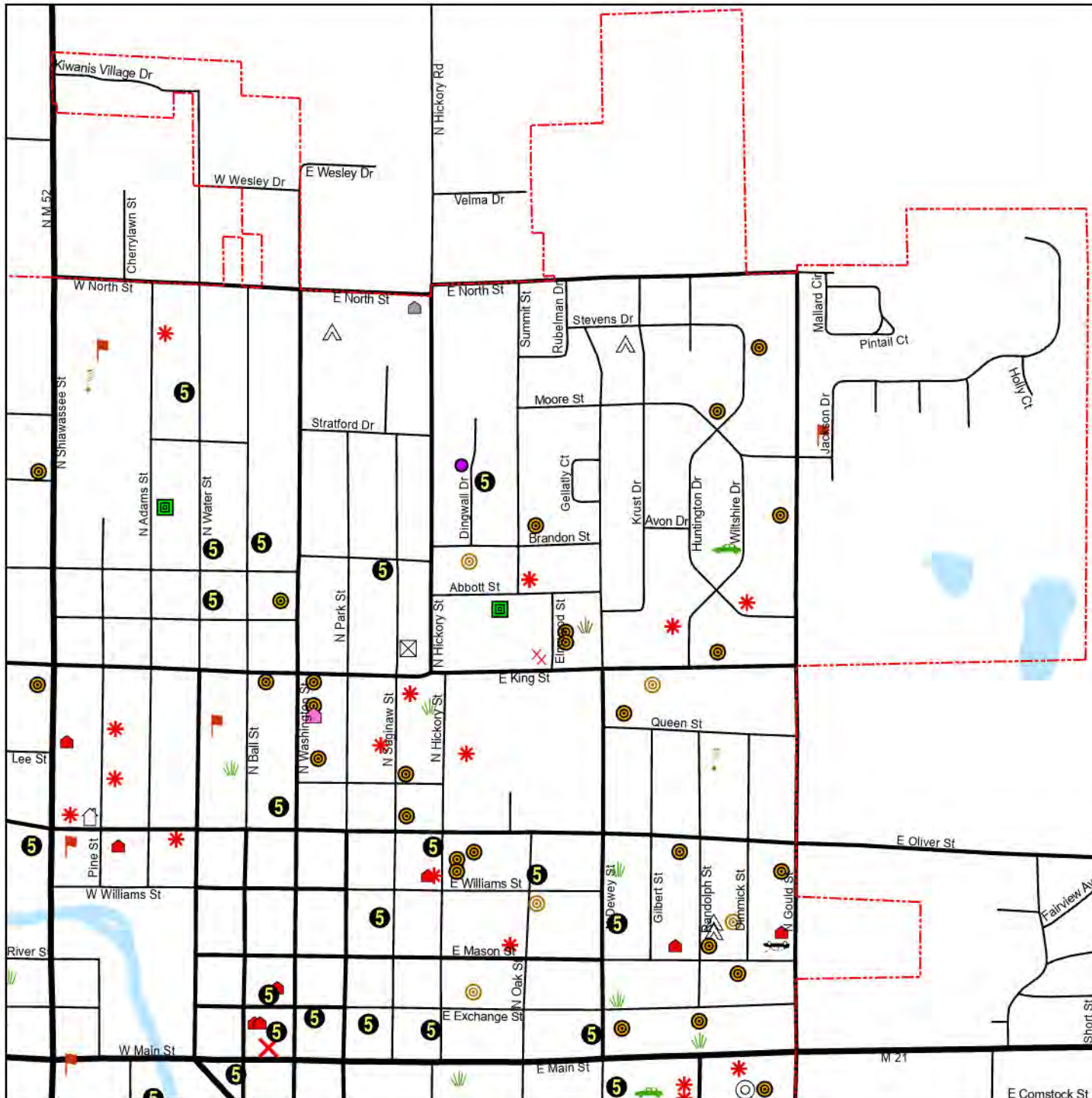
Code Enforcement Activity
JULY 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental	
ENF 24-1049	PRINDLE ST	RESOLVED	CLOSED	06/24/2024	07/08/2024		07/08/2024	N	
				Total Entries	1				
<u>TREES HANGING OVER ROW</u>									
ENF 24-1122	DIVISION ST	REF TO DPW	CLOSED	07/12/2024	07/16/2024		07/16/2024	N	
				Total Entries	1				
<u>VACANT STRUCTURES</u>									
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	07/10/2024	08/07/2024		VAC	
				Total Entries	1				
<u>WATER/WELL VIOLATION</u>									
ENF 24-1150	THIRD ST	REF TO DPW	RECHECK SCHEDULED	07/17/2024	07/17/2024			N	
				Total Entries	1				
<u>ZONING</u>									
ENF 24-1071	FIFTH ST	OBTAINED PERMIT	CLOSED	07/01/2024	07/15/2024		07/15/2024	N	
ENF 24-1075	WASHINGTON ST	CONTACT WITH CONTRACTOR	CLOSED	07/01/2024	07/17/2024		07/22/2024	COMM	
ENF 24-1079	MAIN ST	INSPECTED PROPERTY	2ND NOTICE SENT	07/02/2024	07/26/2024	08/08/2024		N	
				Total Entries	3				
Total Records:		369				Total Pages:	22		

City of Owosso

Code Enforcement Activity July 2024

NE Quadrant



Category

- Accessory Structures
- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violations
- Chickens/Ducks
- Demo By Neglect Hdc
- Doors In Violation
- Exterior Paint/Siding
- Fence Violation
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Misc.
- Multiple Violations
- No Building Permit
- Sign Violation
- Temporary Structures
- Tires

Other Features

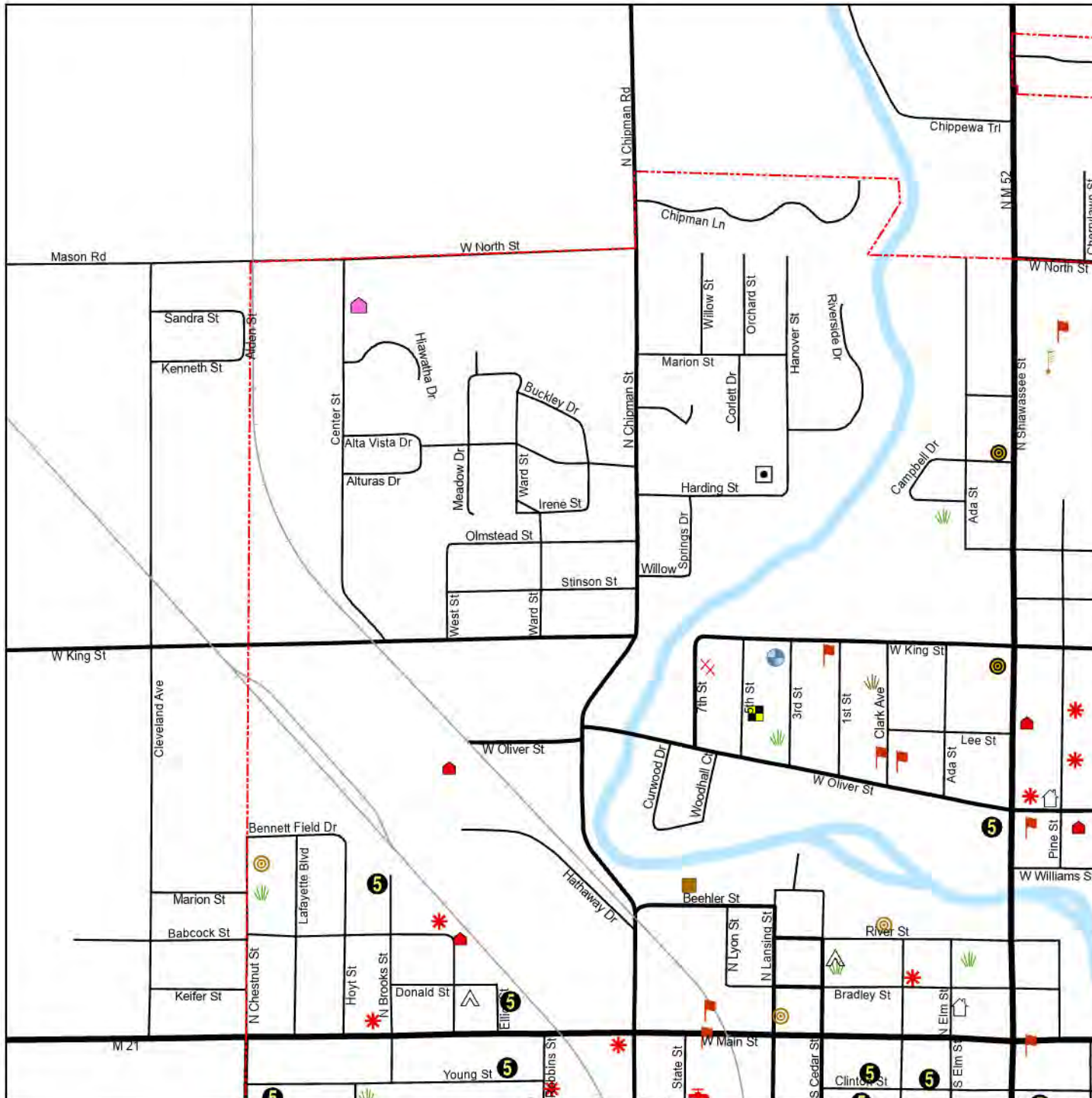
- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet



City of Owosso

Code Enforcement Activity July 2024

NW Quadrant

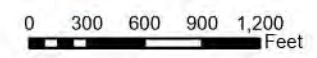


Category

- Appliances
- Brush Piles
- Building Violations
- Chickens/Ducks
- Exterior Paint/Siding
- Fence Violation
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Plumbing Violations
- Sign Violation
- Temporary Structures
- Zoning
- Water/Well Violation

Other Features

- City Limit
- Railroads
- River & Lakes

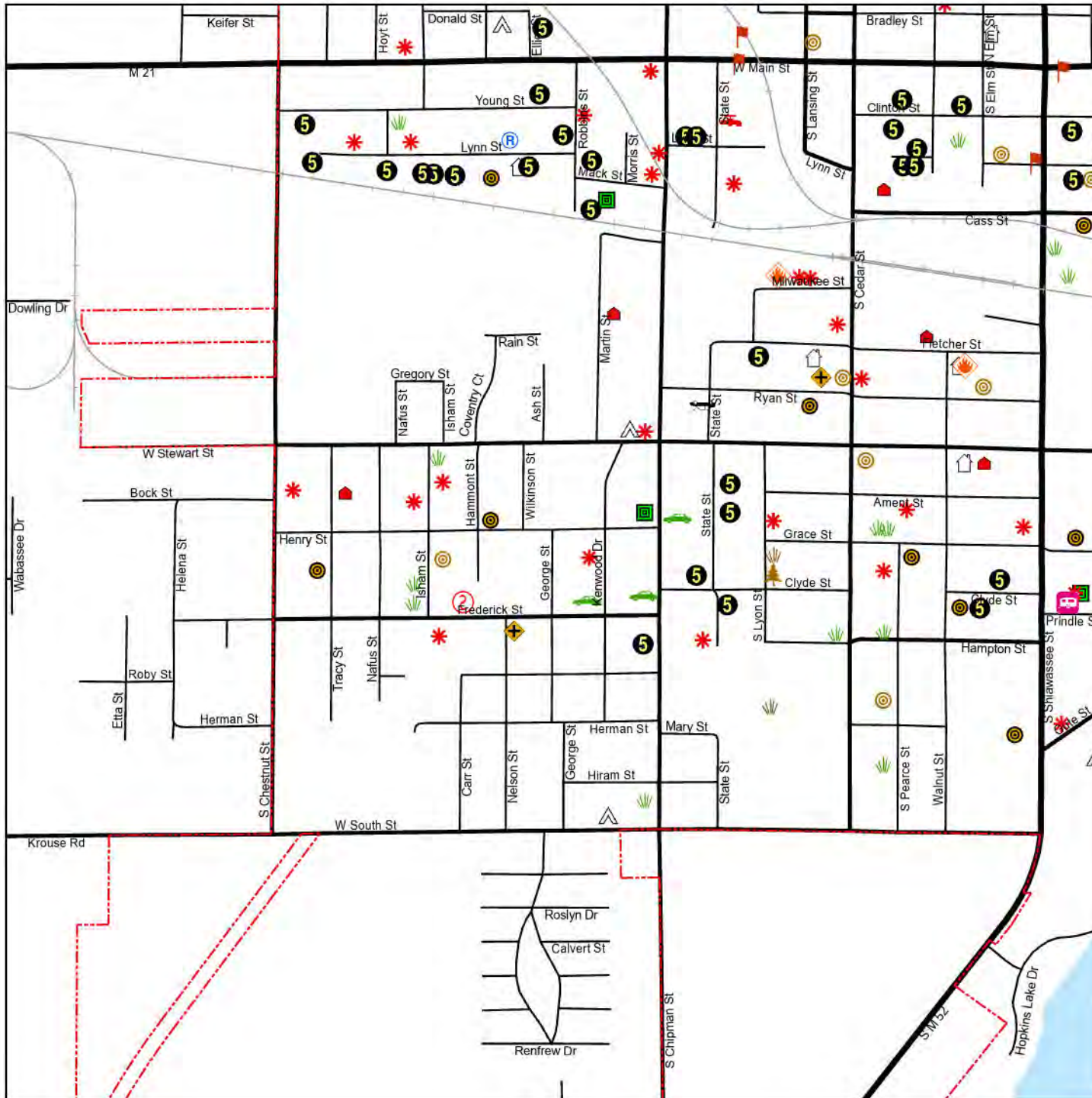


City of Owosso

Code Enforcement Activity

July 2024

SW Quadrant



Category

- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violations
- Dead Tree
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- Nuisance Smoke
- Plumbing Violations
- Rental Registration
- ROW Violations
- Sign Violation
- Temporary Structures
- Trailer Violations

Other Features

- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet



**Monthly Inspection List
JULY 2024**

CHARLES, NATHAN	BUILDING OFFICIAL Total Inspections:	73
BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	26
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	15
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	237
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	213
Grand Total Inspections:		564

CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2024

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
1				1								2
\$5,000				\$5,000								\$10,000
AMPHITHEATER												
					7	2	5					14
					\$50	\$0	\$200					\$250
BENTLEY PARK RENTAL												
				2	10	10	9	4				35
				\$50	\$275	\$325	\$275	\$100				\$1,025
GROWER LICENSE (Medical)												
												0
												\$0
HARMON PATRIDGE PARK RENTAL												
					20	16	13					49
					\$550	\$400	\$400					\$1,350
MOBILE FOOD VENDING (Food Truck License)												
					1	1	1					3
					\$150	150	150					\$450
PROCESSOR LICENSE												
1												1
\$5,000												\$5,000
PROVISIONING CENTER												
1												1
\$5,000												\$5,000
RECREATIONAL GROW												
1												1
\$5,000												\$5,000
RENTAL (Renewals)												
118	48	26	33	3	3	8						239
\$7,550	\$3,300	\$2,550	\$2,500	\$150	\$250	\$550						\$16,850
RENTAL REGISTRATIONS (New)												
5	5	1	6	4	4							25
\$250	\$250	\$50	\$300	\$250	\$200							\$1,300
RESIDENTIAL DESIGNATED PARKING												
					1							1
					\$840							\$840
TOTALS:												
127	53	27	39	10	46	37	28	4	0	0	0	371
\$27,800	\$3,550	\$2,600	\$2,800	\$5,450	\$2,315	\$1,425	\$1,025	\$100	\$0	\$0	\$0	\$47,065



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 8 August 2024
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Captain
RE: July 2024 Police Activity Report

Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose. Community Officer Ryan Jenkins attended the 2024 Rural Michigan Opioid and Substance Use Summit as part of our COSSUP team.

Community Officer Ryan Jenkins attended Rapid Deployment, Awareness, Intervention, Decisiveness, EMS and Recovery (R.A.I.D.E.R.), training this month. This training focuses on solo officer response to act of violence incidents.

Owosso Police Investigators assisted the Shiawassee County Human Oppression Team (SHOT) with a targeted enforcement detail this month.

July - 5 YEAR AVERAGE

	2020-July	2021-July	2022-July	2023-July	2024-July	July 5YR AVG
Part I Crimes	20	30	30	30	17	25.4
Part II Crimes	101	77	86	111	80	91
Violent Crimes	5	8	12	12	5	8.4
Total Reports	161	151	152	202	157	164.6
Felony Arrests	5	9	12	10	7	8.6
Total Arrests	21	23	35	45	36	32
Traffic Stops	53	30	36	82	60	52.2
All Dispatched Events	722	838	882	903	821	833.2

LAST 12 MONTHS

	2023- Aug	2023- Sep	2023- Oct	2023- Nov	2023- Dec	2024- Jan	2024- Feb	2024- Mar	2024- Apr	2024- May	2024- Jun	2024- Jul	Last 12 Months	Average
Part I Crimes	26	25	29	26	37	17	28	25	21	18	26	17	295	24.58
Part II Crimes	99	97	80	88	91	72	74	78	83	110	90	80	1042	86.83
Violent Crimes	7	10	3	15	8	6	5	6	10	6	11	5	92	7.67
Total Reports	178	184	176	154	174	133	167	131	148	168	172	157	1942	161.83
Felony Arrests	7	8	4	4	6	6	4	7	3	4	6	7	66	5.5
Total Arrests	31	45	34	22	36	30	44	35	27	36	37	36	413	34.42
Traffic Stops	100	63	80	78	112	79	172	79	110	51	54	60	1038	86.5
All Dispatched Events	915	886	1003	942	921	940	980	837	966	1052	801	821	11064	922



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: August 8, 2024

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: July 2024 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for July 2024. The Owosso Fire Department responded to 278 incidents in the month of August.

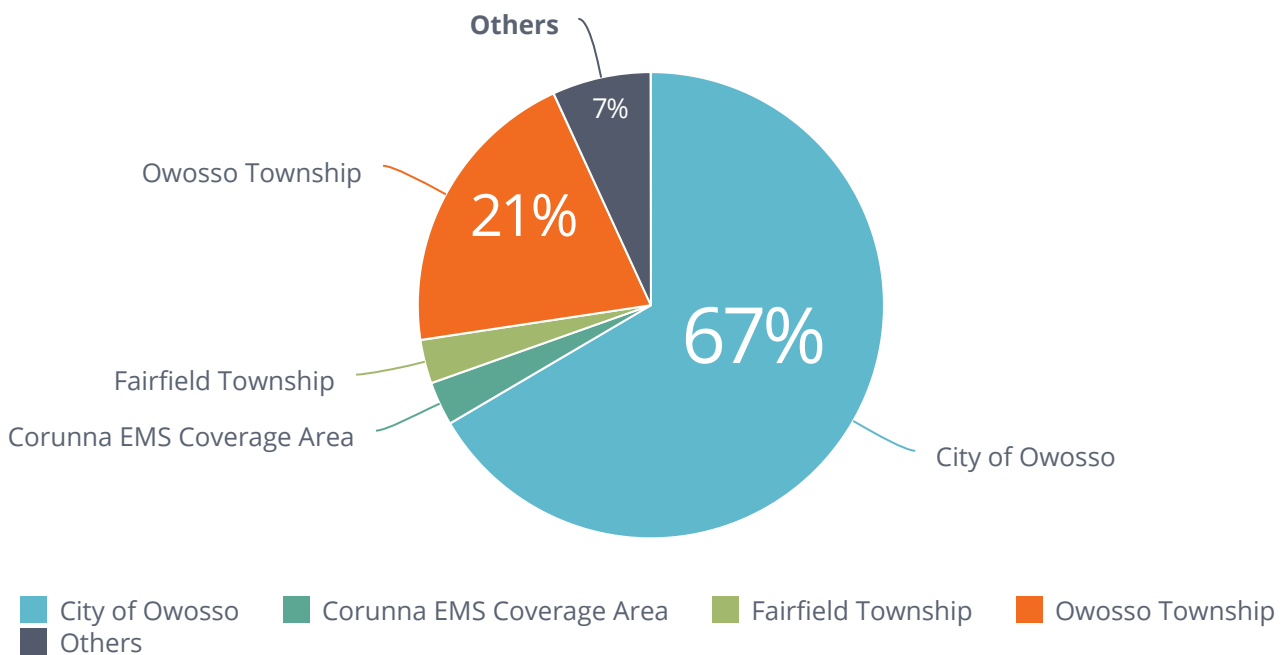
OFD responded to 19 fire calls and EMS responded to 259 EMS calls.

Call Volume per Zone EMS

Filter statement

Filters **Days in Dispatched** 7/1/24 to 7/31/24 | **Is Locked** true | **Is Active** true

Scene Zone	# of unique Incident Number
Bennington Township	1
City of Owosso	175
Corunna EMS Coverage Area	8
Fairfield Township	8
Laingsburg Coverage Area	1
Middlebury Township	7
Out of County Calls	1
Owosso Township	54
PERRY Ambulance Coverage Area	4



**REGULAR MEETING MINUTES OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/OWOSSO MAIN STREET
CITY OF OWOSSO**

August 7, 2024, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Bill Gilbert at 7:39 A.M.

ROLL CALL: Taken by Chair Bill Gilbert

PRESENT: Chair Bill Gilbert, Vice-Chair Lance Omer and Commissioners Daylen Howard, Dakota Woodworth, Jill Davis, Robert J. Teich Jr. and Allié McGuire. Commissioner Josh Ardelean arrived at 7:41 A.M. and left at 9:03 A.M.

ABSENT: Commissioner Emily Olson

STAFF PRESENT: Lizzie Fredrick, DDA/OMS Director

AGENDA:

MOVED BY HOWARD SUPPORTED BY OMER TO APPROVE THE AUGUST 7, 2024 OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY HOWARD, SUPPORTED BY TEICH TO APPROVE THE JULY 10, 2024 OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: None

REPORTS: Fredrick presented the financial reports.

ITEMS OF BUSINESS:

1. **2024 Owosso Main Street Self-Assessment:** Fredrick presented Main Street America's Community Self-Assessment Tool to be completed for the national accreditation process.

Board provided their scores for each focus area of the Main Street Approach and discussed the OMS program's progress, successes and areas of opportunity for improvement.

COMMITTEE UPDATES:

1. **Organization:** Woodworth shared that the Volunteer Appreciation Event is tentatively scheduled for early October.
2. **Promotion:** Fredrick confirmed that Mini Golf Madness has been scheduled for September 21st.
3. **Design:** Fredrick noted the Committee continues to work on additional updates to the Exchange Street pocket park and plans for the 2025 Fountain Park Summer Expansion.
4. **Economic Vitality:** Howard noted the Committee's continued focus on the Revolving Loan & Grant Program revisions.

DIRECTOR UPDATES: None

BOARD COMMENTS: None

ADJOURNMENT:

**MOVED BY HOWARD, SUPPORTED BY WOODWORTH TO ADJOURN AT 9:10 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING September 4, 2024.

DRAFT