

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
MONDAY, AUGUST 19, 2024**

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Emily S. Olson and Nicholas L. Pidek.

ABSENT: Councilmember Daniel A. Law.

PROCLAMATIONS/SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

OPRA District – 207 N. Washington Street. Conducted a public hearing to receive citizen comment regarding the application from Tammie Sanders to establish an obsolete Property Rehabilitation District for the property located at 207 N. Washington Street. Krista Wrozek, Revitalize LLC spoke in favor of the project representing Tammie Sanders. Council moved to approve the OPRA District.

CITIZEN COMMENTS AND QUESTIONS

Tom Cook thanked the city for efforts with the WWTP and cleaning up the river. Discussed flooding in Westown and climate changes.

Jeff Turner asked if the city was adding a sidewalk to the north side of Stewart Street and why the sidewalk was removed at Chipman and Oliver.

Councilmember Olson reminded candidates not to put signs in the city's right-of-way.

CONSENT AGENDA

The Consent Agenda was approved as follows:

Set Public Hearing - OPRA Certificate – 207 N. Washington Street. Set a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding the application from Tammie Sanders to establish an Obsolete Property Rehabilitation Certificate for the property at 207 N. Washington Street.

Proposed Special Assessment Project – Howell Street. Authorized Resolution No. 2 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. for proposed Special Assessment District No. 2025-01 for Howell Street from the south end to Clinton Street for street resurfacing.

Proposed Special Assessment Project – Lynn Street. Authorized Resolution No. 2 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. for proposed Special Assessment District No. 2025-02 for Lynn Street from the west end to Howell Street for street resurfacing.

Proposed Special Assessment District No. 2025-101 – Hazards and Nuisances. Authorized Resolution No. 1 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2024-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 1404 South Chipman Street.

Proposed Special Assessment District No. 2025-102 – Hazards and Nuisances. Authorized Resolution No. 1 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2024-102, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 643 North Hickory Street.

Traffic Control Order Request – Cantu 5k Run. Approved the request from Jennifer Clarke for the partial closure of various streets in the northeast quadrant of the City on Sunday, August 25, 2024 from 9:00 a.m. – 1:00 p.m. for the annual PFC Cantu 5k Run, waived the insurance requirement, and further approved Traffic Control Order No. 1519 formalizing the request.

Mortgage Discharge – 110 E Exchange Street. Authorized discharge of mortgage as it relates to 110 E. Exchange Street (James Gutting) and further authorized the Mayor and City Clerk to execute appropriate documents.

Contract Modification – Safe Routes to School Project. Authorized Contract Modification No. 1 to the Safe Routes to School contract with the Michigan Department of Transportation (MDOT) to

add additional contract items increasing the total by \$4,456.52, and further authorized payment to the contractor upon satisfactory completion of the project or portion thereof.

Change Order No. 1 – Safe Routes to School Project Engineering. Approved Change Order No. 1 to the Safe Routes to School Project Engineering Services Contract with Spicer Group for additional engineering services in the amount of \$54,295.00 and authorized payment to the vendor increasing the total to \$181,548.00.

Purchase Order Amendment – Lift Stations Control Cabinets Rehabilitation. Authorized amendment to Purchase Order No. 45476 with Utilities Instrumentation Service (UIS) for additional inspection services at the Osburn Lift Station in the amount of \$486.00 and authorized payment to the vendor increasing the total to \$35,181.00.

Change Order No. 2 – MI-HOPE Grant Project. Approved Change Order No. 2 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$13,998.00 for additional work and materials required for the first five homes and further approved payment to the contractor up to the adjusted contract amount of \$216,805.00 upon satisfactory completion of the work or portion thereof.

Purchase Authorization – Police Vehicles. Waived competitive bidding requirements, authorized a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of two 2025 Ford Interceptor Police Utility vehicles in the amount of \$97,452.00 under the terms of State of Michigan Contract No. 071 B7700180/Macomb County Contract #21-18, and further authorized payment to the vendor upon satisfactory delivery of the vehicles, \$34,108.00 of which shall be reimbursed with USDA Rural Development grant funding.

Purchase Authorization – Police Admin Vehicle. Waived competitive bidding requirements, authorized a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of one 2024 Bronco Sport utility vehicle in the amount of \$32,802.00 under the terms of State of Michigan Contract No. 071 B7700180/Macomb County Contract #21-18, and further authorized payment to the vendor upon satisfactory delivery of the vehicle, \$11,480.00 of which shall be reimbursed with USDA Rural Development grant funding.

Warrant No. 646. Authorized Warrant No. 646 as follows:

| Vendor | Description | Fund | Amount |
|---|--|-------------|---------------|
| Shiawassee Economic Development Partnership | Annual Investment Pledge – Champion Level | General | \$40,000.00 |
| Waste Management | Service Period 7-16-2024 through 7-31-2024 | WWTP | \$10,688.50 |
| Gould Law PC | Legal Services (07-09-2024 through 08-12-2024) | Various | \$16,735.64 |

ITEMS OF BUSINESS

Closed Session. Held a closed session at the conclusion of the second session of Citizen Comments and Questions for the purpose of discussing collective bargaining negotiations.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. July 2024 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. July 2024 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. July 2024 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. July 2024 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. July 2024 Police Report.

Kevin D. Lenkart, Public Safety Director. July 2024 Fire/EMS Report.

Downtown Development Authority. Minutes of August 7, 2024.

CITIZEN COMMENTS AND QUESTIONS

None.

Adjourned to closed session at 7:47 p.m.

Returned from closed session at 8:02 p.m.

Collective Bargaining Agreement. Council moved to approve the POLC collective bargaining agreement.

NEXT MEETING

Tuesday, September 03, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The meeting was adjourned at 8:04 p.m.

Robert J. Teich, Jr., Mayor
Tanya S. Buckelew, Recording Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.