

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 7, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 16, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Curwood Festival Donation. Presentation of a donation from the Curwood Festival for the maintenance of Curwood Castle.
2. Domestic Violence Awareness Month Proclamation. A proclamation of the Mayor's Office declaring the month of October 2024 as Domestic Violence Awareness Month in the City of Owosso.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Proposed Special Assessment District No. 2025-103 - Hazards & Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, October 21, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2025-103, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

2. First Reading & Set Public Hearing – Parks & Recreation Commission Ordinance. Conduct first reading and set a public hearing for Monday, October 21, 2024 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards and Commissions, Division 3, Parks and Recreation Commission, Section 2-242. *Members; appointment, terms, voting, officers*, of the Code of Ordinances.
Master Plan Implementation Goals: 3.14

3. Traffic Control Order Request – Taphouse Annual Rib Cook-off. Approve the request from Richard Taphouse for the closure of the Water Street parking lot (Lot #5) and the alley between Main and Exchange Streets and bounded by Water and Ball Streets on Sunday, October 13, 2024 from 12:00 p.m. - 5:00 p.m. for the Taphouse Annual Rib Cook-off, waive the insurance requirement, and further approve Traffic Control Order No. 1522 formalizing the request.
Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

4. Change Order – 2023 Sanitary Sewer Repair Project Contract. Approve Change Order No. 2 to the 2023 Sanitary Sewer Repair Project Contract with Glaeser-Dawes Corporation increasing the amount \$18,934.88 for the immediate replacement of storm sewer pipe beneath the property at 1220 Buckley Drive, and further approve payment up to the amount of \$389,849.75.
Master Plan Implementation Goals: 3.4

5. Change Order – Washington Park Smart Homes Lift Station Project Engineering Services Contract. Approve Change Order No. 2 to the Washington Park Smart Homes Lift Station Project Engineering contract with Tetra Tech increasing the contract amount \$133,000.00 for modifications to the design due to a new site plan and the inclusion of construction administration services, and further authorize payment to the engineer up to the amount of \$193,400.00 upon satisfactory completion of the work.
Master Plan Implementation Goals: 1.4, 3.4

6. Change Order - MI-HOPE Grant Project. Approve Change Order No. 3 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$9,801.00 for additional work and materials required for the first eight homes and further approve payment to the contractor up to the adjusted contract amount of \$226,606.00 upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.14, 6.6

7. Change Order – WWTP Solids Handling Project Contract. Approve Change Order No. 6 to the WWTP Solids Handling Project contract with Sorensen Gross Company increasing the contract amount \$3,793.00 to replace malfunctioning sludge tank sensors and authorize payment up to \$4,743,348.00 upon satisfactory completion of the work.

8. Check Register – September 2024. Affirm check disbursements totaling \$5,013,689.12 for September 2024.

9. Warrant No. 647. Authorize Warrant No. 647 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	Payment per 2011 Water Agreement	WATER	\$19,644.99
Caledonia Charter Township	Payment per 2006 Water District Agreement	WATER	\$50,225.19

ITEMS OF BUSINESS

1. Demolition Authorization & Contract Approval – 609 Martin Street. Authorize demolition and removal of the foundation and debris at 609 Martin Street, approve bid award to SP Powells Sand and Soil, LLC in the amount of \$8,050.00, and further authorize payment to the contractor upon satisfactory completion of the work.
Master Plan Implementation Goals: 1.1, 1.13, 2.6

2. Discontinuance of Service – ACE Portal. Consider discontinuing the service with Harris UCA for the ACE Portal due to a lack of utilization.
3. Escrow Agreement – Washington Park Development Project. Consider authorizing an escrow agreement with Venture Housing III, Inc. establishing an escrow account for the payment of engineering related expenses incurred by the City for the Washington Park Development Project.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report - August 2024.
2. Owosso Historical Commission. Minutes of September 9, 2024.
3. Historic District Commission. Minutes of September 18, 2024.
4. WWTP Review Board. Minutes of September 24, 2024.
5. Parks & Recreation Commission. Minutes of September 25, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 21, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.