

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 21, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 7, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Swearing In Ceremony - Fire Department Employee. A ceremony to swear in the City's newest firefighter: Launa Costello.
2. Firemen's Memorial Steering Committee Appreciation. A proclamation of the City of Owosso recognizing the contributions of the members of the Firemen's Memorial Steering Committee for their work in recognizing the County's firefighters that have fallen in the line of duty.

PUBLIC HEARINGS

1. Proposed Special Assessment District No. 2025-103 - Hazards & Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2025-103, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.
2. Ordinance Amendment – Parks & Recreation Commission Ordinance. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards and Commissions, Division 3, Parks and Recreation Commission, Section 2-242. *Members; appointment, terms, voting, officers*, of the Code of Ordinances.
Master Plan Implementation Goals: 3.14

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

None.

ITEMS OF BUSINESS

1. Parks & Recreation Commission Bylaws Amendment. Consider approval of the proposed amendments to Article 2, Organization, Section 1, Members, of the bylaws of the City's Parks & Recreation Commission.

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. 2024 Liquor License Inspections.
2. Tanya S. Buckelew, Planning & Building Director. September 2024 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. September 2024 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. September 2024 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. September 2024 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. September 2024 Police Report.
7. Kevin D. Lenkart, Public Safety Director. September 2024 Fire Report.
8. Downtown Development Authority/Main Street. Minutes of October 2, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, November 04, 2024

BOARDS AND COMMISSIONS OPENINGS

- Building Board of Appeals – Alternate - term expires June 30, 2026
- Building Board of Appeals – Alternate - term expires June 30, 2025
- Downtown Historic District Commission – term expires June 30, 2027
- Planning Commission - term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on October 21, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, October 21, 2024
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/82635223142?pwd=VmKziZYVB6hfPv7gBagiYWSRUi5kZV.1>

Meeting ID: 826 3522 3142

Password: 981138

One tap mobile

+16465588656,,82635223142#,,,,*981138# US (New York)

+16469313860,,82635223142#,,,,*981138# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on October 21, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF OCTOBER 7, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BRUCE NOBLE
CHURCH OF GOD 7TH DAY

PLEDGE OF ALLEGIANCE: JULIE WEATHERWAX
DAUGHTER OF THE MAYOR

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Jerome C. Haber, Daniel A. Law, Emily S. Olson, and
Nicholas L. Pidek.

ABSENT: Councilmember Janae L. Fear.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 16, 2024

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of September 16, 2024 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Curwood Festival Donation

Curwood Festival representative Shelly Collison was on hand to present a donation of \$1,000 to the City from the Curwood Festival for the maintenance of Curwood Castle.

Domestic Violence Awareness Month Proclamation

Mayor Teich read aloud the following proclamation of the Mayor's Office declaring the month of October 2024 as Domestic Violence Awareness Month in the City of Owosso:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING OCTOBER 2024 AS
DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, domestic violence is a prevalent and preventable issue impacting all demographics in Owosso and is defined as a pattern of behaviors used by one partner to maintain power and control over another partner in a close personal relationship; and

WHEREAS, abusers can be violent and use fear to control their victim(s) by violating an individual's dignity, humanity, security, and privacy through the intentional and systematic use of psychological, sexual, financial, and physical coercive control and abuse; and

WHEREAS, we must devote ourselves to protect vulnerable and at-risk members of our society through organizations and other agencies like the National Coalition Against Domestic Violence that have displayed dedicated commitment to eradicating domestic violence; and

WHEREAS, we remind domestic violence victims that help is available and urge victims and families to seek aid from the National Domestic Violence Hotline (800-799-7233), the Michigan Coalition to End Domestic and Sexual Violence and The SafeCenter of Owosso.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of October 2024 as Domestic Violence Awareness Month in the City of Owosso, Michigan and do hereby encourage all citizens of this community to acknowledge the hard work, dedication and kindness of the individuals that provide assistance and services to victims of domestic violence.

Proclaimed this 7th day of October, 2024.

The Mayor presented the signed proclamation to the Hannah Gottschalk, CEO of the SafeCenter.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Chris Owens, 520 E. Mason Street, read aloud a letter he wrote in response to a letter he received from a Councilmember, expressing his feeling that two people can disagree but don't have to hate each other.

Shelly Collison, Shiawassee District Library Board Member, gave an update on the goings on at the Library, noting that membership continues to grow, and the children's department has been completely updated.

Bill Moull, 1335 W. North Street, thanked Council for declaring October as Domestic Violence Awareness Month in the City. He said that he frequently works with people that are victims of abuse and community support of those victims is crucial to their healing. He also thanked the Councilmembers for the work they do on the City Council.

CONSENT AGENDA

Councilmember Pidek indicated that he would like to recuse himself from voting on the Consent Agenda as he has a conflict of interest with the traffic control order request item, noting that he is a partial owner of Taphouse Specialty Meats.

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Proposed Special Assessment District No. 2025-103 - Hazards & Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, October 21, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2025-103, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating, or removing of hazards and nuisances as follows:

RESOLUTION NO. 166-2024

**SPECIAL ASSESSMENT DISTRICT NO.
HAZARDS AND NUISANCES**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, October 21, 2024 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in The Argus Press, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating, or removing of hazards and nuisances on the property listed below.

Parcel #	Address	Srvc Code	Amount
050-010-015-001-00	667 GLENWOOD AVE	WEEDS	\$580.00
050-010-015-005-00	651 GLENWOOD AVE	CLEAN	\$336.06
050-010-015-014-00	615 GLENWOOD AVE	WEEDS	\$270.00
050-010-016-020-00	616 GLENWOOD AVE	WEEDS	\$405.00
050-113-008-031-00	1229 MILWAUKEE ST	TREE	\$455.61
050-113-017-007-00	1415 LYNN ST	WEEDS	\$150.00
050-114-003-010-00	1116 STATE ST	CLEAN	\$4,219.36
050-114-006-001-00	1122 S CEDAR ST	WEEDS	\$270.00

050-240-003-006-00	621 N SAGINAW ST	WEEDS	\$290.00
050-250-000-008-00	602 N SHIAWASSEE ST	WEEDS	\$140.00
050-340-003-005-00	911 LINGLE AVE	WEEDS	\$135.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$1,111.20
050-420-004-005-00	612 BROADWAY AVE	WEEDS	\$135.00
050-420-005-009-00	755 DIVISION ST	WEEDS	\$1,488.50
050-553-000-008-00	1500 MCMILLAN AVE	WEEDS	\$150.00
050-601-000-027-00	807 MICHIGAN AVE	WEEDS	\$135.00
050-602-040-008-00	1404 S CHIPMAN ST	WEEDS	\$135.00
050-651-000-013-00	415 GENESEE ST	CLEAN	\$994.46
050-651-022-007-00	222 CORUNNA AVE	WEEDS	\$680.00
050-652-003-006-00	321 E STEWART ST	CLEAN	\$255.39
050-652-008-004-00	808 DIVISION ST	WEEDS	\$140.00
050-652-010-024-00	917 S PARK ST	WEEDS	\$540.00
050-652-010-025-00	S PARK ST	WEEDS	\$405.00
050-652-010-026-00	S PARK ST	WEEDS	\$405.00
050-660-022-004-00	216 S ELM ST	WEEDS	\$614.56
050-710-001-012-00	915 CORUNNA AVE	WEEDS	\$565.96
			<u>\$15,006.10</u>

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessment may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, October 21, 2024 for the purpose of reviewing said Special Assessment Roll-Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

First Reading & Set Public Hearing – Parks & Recreation Commission Ordinance. Conduct first reading and set a public hearing for Monday, October 21, 2024 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards and Commissions, Division 3, Parks and Recreation Commission, Section 2-242. *Members; appointment, terms, voting, officers*, of the Code of Ordinances as follows:

RESOLUTION NO. 167-2024

**SETTING A PUBLIC HEARING TO
AMEND CHAPTER 2, ADMINISTRATION,**

**ARTICLE IV, BOARDS AND COMMISSIONS,
DIVISION 3, PARKS AND RECREATION COMMISSION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has established by ordinance, a Parks and Recreation Commission to provide quality park and recreation opportunities based upon cost, efficiency, and community need; and

WHEREAS, the Parks and Recreation Commission is currently made up of 7 voting members; and

WHEREAS, it is the desire of the Parks and Recreation Commission to add a Student Member to the Commission; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That Chapter 2, Administration, Article IV, Boards and Commissions, Division 3, Parks and Recreation Commission, Section 2-242. *Members; appointment, terms, voting, officers* shall be amended as follows:

Sec. 2-242. - Members; appointment, terms, voting, officers.

- (a) The members of the parks and recreation commission shall consist of seven voting (7) members appointed by the mayor and approved by the council. The mayor or the designee of the mayor, with council approval, shall be an ex-officio member of the commission. The Mayor shall also appoint, with council approval, one (1) student member.
- (b) The seven voting (7) members shall have terms of two (2) years. The first appointment of the seven (7) members shall be staggered so that three (3) members are appointed for a one-year term and four (4) members shall be appointed to two-year terms. Thereafter each appointment of a member shall be for a two-year term unless it is an appointment to fill a vacancy in office that occurs prior to completion of a term. The student member shall serve a term of one (1) year. The ex-officio member of the commission shall serve for an indefinite term at the pleasure of the mayor.
- (c) Each voting member shall be entitled to one (1) vote. The ex-officio and student member shall not have a vote. Any action shall require a majority vote of the members present at a meeting constituting a quorum. A quorum shall consist of at least four (4) voting members.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, October 21, 2024 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 2, Administration, of the Code of the City of Owosso.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

Master Plan Implementation Goals: 3.14

Traffic Control Order Request – Taphouse Annual Rib Cook-off. Approve the request from Richard Taphouse for the closure of the Water Street parking lot (Lot #5) and the alley between Main and Exchange Streets and bounded by Water and Ball Streets on Sunday, October 13, 2024 from 12:00 p.m. - 5:00 p.m. for the Taphouse Annual Rib Cook-off, waive the insurance requirement, and further approve Traffic Control Order No. 1522 formalizing the request.

Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

***Change Order – 2023 Sanitary Sewer Repair Project Contract.** Approve Change Order No. 2 to the 2023 Sanitary Sewer Repair Project Contract with Glaeser-Dawes Corporation increasing the amount \$18,934.88 for the immediate replacement of storm sewer pipe beneath the property at 1220 Buckley Drive, and further approve payment up to the amount of \$389,849.75 as follows:

RESOLUTION NO. 168-2024

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
GLAESER DAWES CORPORATION
FOR THE 2023 SANITARY SEWER REPAIR PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Glaeser Dawes Corporation on March 20, 2023 for the 2023 Sanitary Sewer Repair Project to perform open-cut sanitary sewer repairs on various streets throughout the city; and

WHEREAS, Change Order No. 1 was approved on July 15, 2024 for additional sanitary sewer repairs for the 2024 construction season; and

WHEREAS, the storm sewer outlet pipe running beneath the property at 1220 Buckley Drive has severely deteriorated and is in need of immediate repair; and

WHEREAS, Glaeser Dawes Corporation has agreed to make this repair to this storm sewer, and a change order in the amount of \$18,934.88 is necessary to increase the contract amount for this additional repair.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the 2023 Sanitary Sewer Repair Project contract with Glaeser Dawes Corporation to increase the contract amount to complete an additional storm sewer repair.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$18,934.88; an increase to the Contract for Services between the city of Owosso and Glaeser Dawes Corporation, revising the total current contract amount from \$370,914.87 to \$389,849.75.
- THIRD: the Accounts Payable department is authorized to pay Glaeser Dawes Corporation for work satisfactorily completed up to the revised contract amount of \$389,849.75.
- FOURTH: the above additional expenses shall be paid from Local Street Fund Account No. 203-463-818.000.

Master Plan Implementation Goals: 3.4

***Change Order – Washington Park Smart Homes Lift Station Project Engineering Services Contract.** Approve Change Order No. 2 to the Washington Park Smart Homes Lift Station Project Engineering contract with Tetra Tech increasing the contract amount \$133,000.00 for modifications to the design due to a new site plan and the inclusion of construction administration services, and further

authorize payment to the engineer up to the amount of \$193,400.00 upon satisfactory completion of the work as follows:

RESOLUTION NO. 169-2024

**AUTHORIZING CHANGE ORDER NO. 2 TO
THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH
TETRA TECH FOR
THE WASHINGTON PARK SMART HOMES LIFT STATION PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a Contract with Tetra Tech on February 22, 2022 for engineering services for the Washington Park Smart Homes Lift Station Project in the amount of \$57,500.00; and

WHEREAS, Change Order No. 1 in the amount of \$2,900.00 was approved on November 7, 2022 increasing the total contract amount to \$60,400.00; and

WHEREAS, City staff has requested Tetra Tech to perform additional services for design engineering, construction administration, and lift station programming given the new site plan for the project; and

WHEREAS, the Director of Engineering has reviewed the change order as requested and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to change the contract with Tetra Tech for the additional cost of \$133,000.00 as outlined in the change order.
- SECOND: the Mayor and City Clerk are requested and authorized to sign Change Order No. 2 to the Engineering Services Contract between the City of Owosso, Michigan and Tetra Tech for the Washington Park Smart Homes Lift Station Project.
- THIRD: the Accounts Payable department is authorized to make payment up to the contract amount, including the change order, totaling \$193,400.00 for the Washington Park Smart Homes Lift Station Project.
- FOURTH: the above expenses shall be paid from the Sewer Fund Account No. 590-549-818.000-WASHPARK21, and other funds as appropriated.

Master Plan Implementation Goals: 1.4, 3.4

***Change Order - MI-HOPE Grant Project.** Approve Change Order No. 3 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$9,801.00 for additional work and materials required for the first eight homes and further approve payment to the contractor up to the adjusted contract amount of \$226,606.00 upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 170-2024

**AUTHORIZING CHANGE ORDER NO. 3
TO THE MSHDA MICHIGAN HOUSING OPPORTUNITIES PROMOTING ENERGY
EFFICIENCY (MI-HOPE) GRANT PROGRAM
AND BID AWARD TO MERKEL & KENNEY, LLC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved the bid award to Merkel & Kenney, LLC on April 1, 2024 for the MI-HOPE Grant Project in the amount of \$192,341.00 to complete home improvement projects for eleven selected residential homes; and

WHEREAS, seven of the eleven projects to date have exceeded the original bid amount due to unexpected maintenance, materials, and labor requirements; and

WHEREAS, the city of Owosso requested and received approvals from MSHDA to allow the contractor to exceed the bid amount to perform the needed repairs/replacements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the MI-HOPE Grant Project increasing the amount \$9,801.00, bringing the new project total to \$226,606.00 and detailed as follows:

Shiawassee	additional \$2,611.00 for doors and framing repairs
Frazer	additional \$4,790.00 for gutters, additional window and doors
Saginaw	additional \$2,400.00 for new gutters, labor and trim repairs from new windows

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 3 in the amount of \$9,801.00; an increase to the MI-HOPE Grant Project with Merkel and Kenney, LLC, revising the total grant amount to \$226,606.00.

THIRD: the accounts payable department is authorized to pay Merkel & Kenney, LLC for work satisfactorily completed up to the revised amount of \$226,606.00.

FOURTH: the above expenses shall be paid from 254.200.818.000-MSHDAMIHOPE, after funds are received from MSHDA.

Master Plan Implementation Goals: 1.14, 6.6

***Change Order – WWTP Solids Handling Project Contract.** Approve Change Order No. 6 to the WWTP Solids Handling Project contract with Sorensen Gross Company increasing the contract amount \$3,793.00 to replace malfunctioning sludge tank sensors and authorize payment up to \$4,743,348.00 upon satisfactory completion of the work as follows:

RESOLUTION NO. 171-2024

AUTHORIZING CHANGE ORDER NO. 6 TO THE WWTP SOLIDS HANDLING IMPROVEMENTS PROJECT CONTRACT BETWEEN THE CITY OF OWOSSO AND SORENSEN GROSS COMPANY

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 7, 2022 for the construction and installation of solids/sludge handling process equipment, known as the Wastewater Treatment Plant (WWTP) Solids Handling project, an approved 2022 SRF planned project; and

WHEREAS, the project is now underway, a malfunction in the sludge tank level sensors has been discovered, and a change order is necessary to reconcile contract work and supplies to remedy the

problem.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Solids Handling Project contract with Sorensen Gross Company increasing the contract amount for the purchase and installation of updated laser sensors in the sludge tank.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 6 in the amount of \$3,793.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company, revising the total current contract amount from \$4,739,555.00 to \$4,743,348.00.

THIRD: the Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$4,743,348.00.

FOURTH: the above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds.

Check Register – September 2024. Affirm check disbursements totaling \$5,013,689.12 for September 2024.

Warrant No. 647. Authorize Warrant No. 647 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	Payment per 2011 Water Agreement	WATER	\$19,644.99
Caledonia Charter Township	Payment per 2006 Water District Agreement	WATER	\$50,225.19

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Olson, Haber, Law, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ABSTAIN: Councilmember Pidek.

ABSENT: Councilmember Fear.

ITEMS OF BUSINESS

***Demolition Authorization & Contract Approval – 609 Martin Street**

Master Plan Implementation Goals: 1.1, 1.13, 2.6

Motion by Councilmember Pidek authorizing the demolition and removal of the foundation and debris at 609 Martin Street, approve bid award to SP Powells Sand and Soil, LLC in the amount of \$8,050.00, and further authorize payment to the contractor upon satisfactory completion of the work as follows:

RESOLUTION NO. 172-2024

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
SP POWELLS SAND AND SOIL, LLC FOR
THE COURT ORDERED REMOVAL OF FOUNDATION AND ALL OTHER DEBRIS AT
609 MARTIN STREET**

WHEREAS, the house at 609 Martin Street was dilapidated and uninhabitable; and

WHEREAS, the house was removed, but the foundation and other debris remained on the property despite a court order; and

WHEREAS, the city of Owosso, Shiawassee County, Michigan, determined that the city must remove the foundation and other debris to eliminate blight in the neighborhood; and

WHEREAS, the city of Owosso sought bids to remove the foundation and all other debris at 609 Martin Street; a bid was received from SP Powells Sand and Soil, LLC and it is hereby determined that SP Powells Sand and Soil, LLC is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to remove the foundation and other debris located at 609 Martin Street.
- SECOND: the City of Owosso has further determined that it is advisable, necessary and in the public interest to employ SP Powells Sand and Soil, LLC for said removal.
- THIRD: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Removal at 609 Martin Street with SP Powells Sand and Soil, LLC in the amount of \$8,050.00.
- FOURTH: the accounts payable department is authorized to pay SP Powells Sand and Soil, LLC for work satisfactorily completed on the project up to the bid amount.
- FIFTH: the above expenses shall be paid from the General Fund 101-720-818.000.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Olson, Haber, Law, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

Discontinuance of Service – ACE Portal

City Manager Nathan R. Henne explained that of the City's approximately 6,600 water accounts only 4% were taking advantage of the ACE Portal after over three years. The annual cost for the service is

approximately \$23,000. Staff has plans to notify the people that do use the service and provide them with potential alternatives.

Councilmember Olson asked if it was possible to recoup any of the initial \$80,000 the City paid when the portal was originally implemented. Utilities Director Ryan E. Suchanek indicated that the amount in question paid for programming necessary to integrate the ACE Portal with BS&A, and as such would not be recoverable.

Motion by Mayor Pro-Tem Osika to discontinue service with Harris UCA for the ACE Portal due to a lack of utilization as follows:

RESOLUTION NO. 173-2024

**APPROVE DISCONTINUING SERVICE PROVIDED BY
HARRIS UTILITY CONSUMER ANALYTICS OF CHICAGO, ILLINOIS
FOR THE ACE CUSTOMER PORTAL SYSTEM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a contract for the installation of an automatic meter reading (AMR) Fixed Network Administrator system with Aclara by the adoption of Resolution 37-2017 on March 20, 2017; and

WHEREAS, the City and Director of Public Services & Utilities added and implemented a new customer service for water customers called the Aclara Adaptive Consumer Engagement (ACE) Portal to allow customers to better understand and manage their water billing account and water usage.

WHEREAS, utilization of the ACE portal is currently less than 4% of the City's residents.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, and in the public interest to discontinue the ACE Portal service with Harris Utility Consumer Analytics.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Olson, Haber, Law, Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

***Escrow Agreement – Washington Park Smart Homes Development Project**

City Manager Henne indicated that this agreement will ensure that the administrative engineering costs the City incurs for the Washington Park Smart Homes Development Project will be paid by the project developer.

Motion by Councilmember Pidek to authorize an escrow agreement with Venture Housing III, Inc. establishing an escrow account for the payment of engineering related expenses incurred by the City for the Washington Park Development Project as follows:

RESOLUTION NO. 174-2024

**AUTHORIZING ESCROW AGREEMENT FOR THE PAYMENT OF MUNICIPAL ENGINEERING,
CONSTRUCTION ADMINISTRATION, CONSULTING, AND OTHER AGENCY FEES FOR THE
WASHINGTON PARK DEVELOPMENT PROJECT**

WHEREAS, the Developer, Venture Housing III, Inc., a Michigan company, is undertaking the installation of public infrastructure (the "Project") to serve the proposed Washington Park residential development in the City of Owosso, and such infrastructure shall meet all specifications set forth by the City's engineering standards and relevant ordinances; and

WHEREAS, the City of Owosso, a Michigan municipal corporation, will require third-party professionals, including municipal engineering services, construction administration, and other consulting professionals (collectively, the "Third-Party Professionals") to review and oversee the Project's design, installation, and compliance with all applicable local, state, and federal regulations; and

WHEREAS, the Developer has agreed to fully reimburse the City for all reasonable and documented out-of-pocket expenses related to these services, as well as any fees charged to the City by other agencies (the "Other Agency Fees"); and

WHEREAS, the City and the Developer wish to establish an escrow account to ensure the timely payment of said expenses and fees throughout the duration of the Project; and

WHEREAS, the Developer has agreed to deposit an initial sum of One Hundred Thirty-Seven Thousand One Hundred Dollars (\$137,100) into the escrow account and to maintain a minimum balance of One Hundred Thousand Dollars (\$100,000) during the Project's progression.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, MICHIGAN that:

- FIRST: the City Council authorizes the establishment of an escrow agreement between the City of Owosso and Venture Housing III, Inc. for the payment of municipal engineering, construction administration, consulting, legal expenses, and other agency fees associated with the Washington Park development project.
- SECOND: the Mayor and City Clerk are authorized and directed to execute the Escrow Agreement on behalf of the City of Owosso.
- THIRD: the Finance Director is directed to oversee the escrow funds in accordance with the terms of the Escrow Agreement, including receiving deposits from the Developer and disbursing funds as necessary to cover the fees and expenses incurred by the City and its Third-Party Professionals.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Olson, Pidek, Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

COMMUNICATIONS

Brad A. Barrett, Finance Director. Revenue & Expenditure Report - August 2024.
Owosso Historical Commission. Minutes of September 9, 2024.
Historic District Commission. Minutes of September 18, 2024.
WWTP Review Board. Minutes of September 24, 2024.
Parks & Recreation Commission. Minutes of September 25, 2024.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

City Manager Henne thanked Mayor Teich and Councilmember Haber for their help in packing the truck trailer that is headed to North Carolina to support the victims of Hurricane Helene. Councilmember Haber indicated Councilmember Law was present as well.

City Attorney Sott J. Gould indicated that the Council should have voted on whether to allow Councilmember Pidek to abstain from the Consent Agenda vote, and he would like the Council to remedy the oversight at this time.

Motion by Councilmember Law to allow Councilmember Pidek to abstain from the Consent Agenda vote due to a conflict of interest.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Olson, Mayor Pro-Tem Osika, Councilmembers Haber, Law, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

NEXT MEETING

Monday, October 21, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:03 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

Memo reprinted
from the meeting of
October 7, 2024.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 7, 2024
TO: Owosso City Council
FROM: Katherine Fagan, City Treasurer
RE: Hazards and Nuisances Special Assessment Roll

Over the course of the year, the City takes action to alleviate nuisances and hazards to the public that exist on private property. The charges for these actions are invoiced to the owner of record for the property. Once a year, per section 28-10.5 of the Code, any charges left unpaid shall be established as liens on the affected property. Once the lien is established I would be authorized to add the amount of the invoices to the tax roll.

The associated document to this memo details the outstanding nuisance and hazard invoices since this process last took place in December of 2023. It lists the invoice numbers, the due date of the invoice, the parcel number and address, the type of nuisance or hazard and the amount of the invoice.

The process for establishing a lien is handled via special assessment. Initially, the list of outstanding invoices is presented to Council with a request to set a public hearing. Upon this action, letters are sent to the affected property owners informing them of the City's intent to lien their property if the invoice(s) remains unpaid. They then have the opportunity to protest the proposed action at the public hearing. At the conclusion of the public hearing the Council can accept the roll as presented, make amendments to the roll, or hold off on action all together (though this is not recommended).

Tonight, I recommend that you take action to start this process in motion by setting a public hearing for October 21, 2024, to receive citizen comment regarding this roll. An updated list of unpaid invoices to be added to the tax roll will be provided to you at the public hearing.

RESOLUTION NO.

**AUTHORIZING THE ROLL FOR
SPECIAL ASSESSMENT DISTRICT NO. 2025-103, HAZARDS & NUISANCES**

WHEREAS, the Council, after due and legal notice, has met and [there being no one to be heard](#), motion by [YYY](#) to adopt Special Assessment Resolution No. 2 for the annual hazards & nuisances roll, as follows:

Parcel #	Address	Srvc Code	Amount
050-010-015-001-00	667 GLENWOOD AVE	WEEDS	\$580.00
050-010-015-005-00	651 GLENWOOD AVE	CLEAN	\$336.06
050-010-015-014-00	615 GLENWOOD AVE	WEEDS	\$270.00
050-010-016-020-00	616 GLENWOOD AVE	WEEDS	\$405.00
050-113-008-031-00	1229 MILWAUKEE ST	TREE	\$455.61
050-113-017-007-00	1415 LYNN ST	WEEDS	\$150.00
050-114-003-010-00	1116 STATE ST	CLEAN	\$4,219.36
050-114-006-001-00	1122 S CEDAR ST	WEEDS	\$270.00
050-240-003-006-00	621 N SAGINAW ST	WEEDS	\$290.00
050-250-000-008-00	602 N SHIAWASSEE ST	WEEDS	\$140.00
050-340-003-005-00	911 LINGLE AVE	WEEDS	\$135.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$1,111.20
050-420-004-005-00	612 BROADWAY AVE	WEEDS	\$135.00
050-420-005-009-00	755 DIVISION ST	WEEDS/CLEAN	\$1,488.50
050-553-000-008-00	1500 MCMILLAN AVE	WEEDS	\$150.00
050-601-000-027-00	807 MICHIGAN AVE	WEEDS	\$135.00
050-602-040-008-00	1404 S CHIPMAN ST	WEEDS	\$135.00
050-651-000-013-00	415 GENESEE ST	CLEAN	\$994.46
050-651-022-007-00	222 CORUNNA AVE	WEEDS	\$680.00
050-652-003-006-00	321 E STEWART ST	CLEAN	\$255.39
050-652-008-004-00	808 DIVISION ST	WEEDS	\$140.00
050-652-010-024-00	917 S PARK ST	WEEDS	\$540.00
050-652-010-025-00	S PARK ST	WEEDS	\$405.00
050-652-010-026-00	S PARK ST	WEEDS	\$405.00
050-660-022-004-00	216 S ELM ST	WEEDS	\$614.56
050-710-001-012-00	915 CORUNNA AVE	WEEDS	\$565.96

\$15,006.10

and

WHEREAS, the Council deems said Special Assessment Roll- Hazards and Nuisances to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said properties.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$15,006.10 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances No. 2025-103.
2. Said Special Assessment Roll-Hazards and Nuisances No. 2025-103 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 14, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Amy Fuller, Assistant City Manager

SUBJECT: Parks and Recreation Commission ordinance amendment

RECOMMENDATION:

Staff recommends amending Chapter 2, Administration, Article IV, Boards and Commissions, Division 3, Parks and Recreation Commission.

BACKGROUND:

At the September 25, 2024 Parks and Recreation Meeting, the commission voted to add a student member to the Parks and Recreation Commission. This action would require amending the established ordinance.

The suggested amendment is located within Chapter 2, Administration, Article IV, Boards and Commissions, Division 3, Parks and Recreation Commission, and would add a student member to the Parks and Recreation Commission. This seat shall have a one-year term and could fully participate in meetings but would not have a vote and would not count towards a quorum. Any student ages 15-18 enrolled in a public or private high school within the city would be eligible. Like the other seven seats on the commission, this position shall be appointed by the Mayor and approved by the City Council.

The Parks and Recreation Commission's goal with adding a student seat to their board is to add a youth voice in their decision-making process. They believe the student members can provide valuable suggestions for the city's parks and recreation offerings while also encouraging civic engagement.

FISCAL IMPACTS:

None.

RESOLUTION NO.

**AMEND CHAPTER 2, ADMINISTRATION,
ARTICLE IV, BOARDS AND COMMISSIONS,
DIVISION 3, PARKS AND RECREATION COMMISSION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has established by ordinance, a Parks and Recreation Commission to provide quality park and recreation opportunities based upon cost, efficiency and community need; and

WHEREAS, the Parks and Recreation Commission is currently made up of 7 voting members; and

WHEREAS, it is the desire of the Parks and Recreation Commission to add a Student Member to the Commission; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That Chapter 2, Administration, Article IV, *Boards and Commissions*, Division 3, Parks and Recreation Commission, Section 2-242. *Members; appointment, terms, voting, officers*, shall be amended as follows:

Sec. 2-242. - Members; appointment, terms, voting, officers.

- (a) The members of the parks and recreation commission shall consist of seven (7) voting members appointed by the mayor and approved by the council. The mayor or the designee of the mayor, with council approval, shall be an ex-officio member of the commission. The Mayor shall also appoint, with council approval, one (1) student member.
- (b) The seven (7) voting members shall have terms of two (2) years. The first appointment of the seven (7) members shall be staggered so that three (3) members are appointed for a one-year term and four (4) members shall be appointed to two-year terms. Thereafter each appointment of a member shall be for a two-year term unless it is an appointment to fill a vacancy in office that occurs prior to completion of a term. The student member shall serve a term of one (1) year. The ex-officio member of the commission shall serve for an indefinite term at the pleasure of the mayor.
- (c) Each voting member shall be entitled to one (1) vote. The ex-officio and student member shall not have a vote. Any action shall require a majority vote of the members present at a meeting constituting a quorum. A quorum shall consist of at least four (4) voting members.

SECTION 2. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 14, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Amy Fuller, Assistant City Manager

SUBJECT: Approval of amended Parks & Recreation Commission bylaws

RECOMMENDATION:

Staff recommends approval of the amended Parks and Recreation Commission bylaws.

BACKGROUND:

At the September 25, 2024 Parks and Recreation Meeting, the commission voted to approve the attached amendments to the bylaws.

The suggested amendment is located within Article 2: Organization, Section 1: Members, and would add a Student Member to the Parks and Recreation Commission. This seat shall have a one-year term and could fully participate in meetings but would not have a vote and would not count towards a quorum. Any student ages 15-18 enrolled in a public or private high school within the city would be eligible. Like the other seven seats on the commission, this position shall be appointed by the Mayor and approved by the City Council.

The Parks and Recreation Commission's goal with adding a student seat to their board is to add a youth voice in their decision-making process. They believe the Student Member can provide valuable suggestions for the city's parks and recreation offerings while also encouraging civic engagement.

FISCAL IMPACTS:

None.

Attachments: Bylaws

RESOLUTION NO.

**TO AMEND THE
PARKS AND RECREATION COMMISSION BYLAWS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Parks and Recreation Commission to provide quality park and recreation opportunities based upon cost, efficiency and community need; and

WHEREAS, the Parks and Recreation Commission is currently made up of 7 members; and

WHEREAS, it is the desire of the Parks and Recreation Commission to add a Student Member to the Commission.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that Article 2, Section 1, Members, shall read as follows:

ARTICLE 2: ORGANIZATION

SECTION 1: MEMBERS

The members of the Commission shall be appointed by the Mayor and approved by the City Council.

The Commission shall consist of seven (7) voting members ~~The Mayor or designee of the Mayor shall be the ex officio member of the Commission with Council approval. The ex officio does not have a vote. and~~ **two (2) non-voting members as described below:**

- a) **Seven (7) Voting Members;**
- b) **One (1) Student Member:**
 - I. **The Student Member does not have a vote;**
 - II. **The Student Member shall be between the ages of 15-18, and be enrolled in any public or private high school within the City;**
 - III. **Student Member term shall consist of one year starting in September.**
 - IV. **The Student Member shall be entitled to and abide by all applicable rules of procedure pertaining to any meeting of the Commission;**
 - V. **The Student Member shall be subject to all applicable rules of conduct pertaining to members of the Commission;**
 - VI. **The Student Member shall retain membership so long as the Student Member is in regular attendance at a high school during the school year which falls within the one-year term;**
 - VII. **The Student Member's attendance shall not be counted to qualify the Commission's quorum.**
- c) **One (1) Ex Officio:**
 - I. **The Ex Officio does not have a vote;**
 - II. **The Mayor or designee of the Mayor shall be the Ex Officio member of the Commission with Council approval.**



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867

DATE: October 14, 2024
TO: Mayor Teich and the Owosso City Council
FROM: Tanya Buckelew, Planning & Building Director
SUBJECT: Annual Liquor License Inspections

The Liquor Licenses and Permits - Rules and Regulations approved by the City Council in 1998 provides, in part, as follows: RENEWAL OF LICENSE AND PERMITS. The City Manager shall implement the provisions of this paragraph in such a manner as to provide for investigating each licensed establishment once every three years. A written report of the results of the investigation shall be forwarded to the City Council. Following its review of the report, the City Council shall determine whether there is sufficient cause to request that the Liquor Control Commission not renew the license. If so, the City Council shall schedule and conduct a public hearing pursuant to paragraph 7. When the inspection process was initiated, it was anticipated that approximately one-third of the licensed establishments would be inspected each year.

The Public Safety Director and Building Official recently oversaw inspections for the following listed licensed establishments:

Type of License	License #	Name of Establishment	Address of Establishment
CLUB	196486	American Legion Post #57	201 E Mason
CLUB	125400	Owosso Aerie 851 F.O.E	308 N Washington
CLS C	477577	The Avenue Bar & Grill	311 Corunna
CLS C	254361	Korner Pub	1017 W Main
CLS C	132957	Rainbow Bar	905 W Main
SDM	272847	Speedway	221 E Main
CLS C	405350	Niche	112 N Washington
SDM	439182	J&H Family Store	917 E Main
CLS C	440017	Owosso 3 Cinema	314 E Comstock
CLS C	440544	The Sideline Sports Bar	213/219 S Washington

All listed establishments passed the basic requirements of the rules and regulations. Full text of the compiled report is available in the Building Department.

Therefore, the city council should find no reason to file any objections with the Michigan Liquor Control Commission with respect to license renewals.

From:	Building Department
To:	Owosso City Council
Report Month:	SEPTEMBER 2024

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$150	2
DECK	\$7,200	\$300	2
DEMOLITION	\$8,050	\$115	1
Electrical	\$0	\$2,525	15
FENCE PERMIT	\$0	\$510	6
FOUNDATION - RESIDENTIAL	\$5,000	\$400	5
Mechanical	\$0	\$2,605	16
Plumbing	\$0	\$1,530	6
PORCH	\$10,000	\$265	1
RAMP	\$2,000	\$0	2
RES. ADD/ALTER/REPAIR	\$81,500	\$1,505	3
RES. DUPLEX NEW BUILD	\$175,000	\$1,725	1
ROOF	\$548,790	\$6,065	16
ROW-ENG	\$0	\$100	2
ROW-UTILITY	\$0	\$300	6
SIDING	\$22,827	\$90	1
SIGN PERMIT	\$0	\$109	2
VACANT PROPERTY REGISTRATION	\$0	\$150	1
WINDOWS	\$62,339	\$430	5
Totals	\$922,706	\$18,874	93

2023 COMPARISON TOTALS

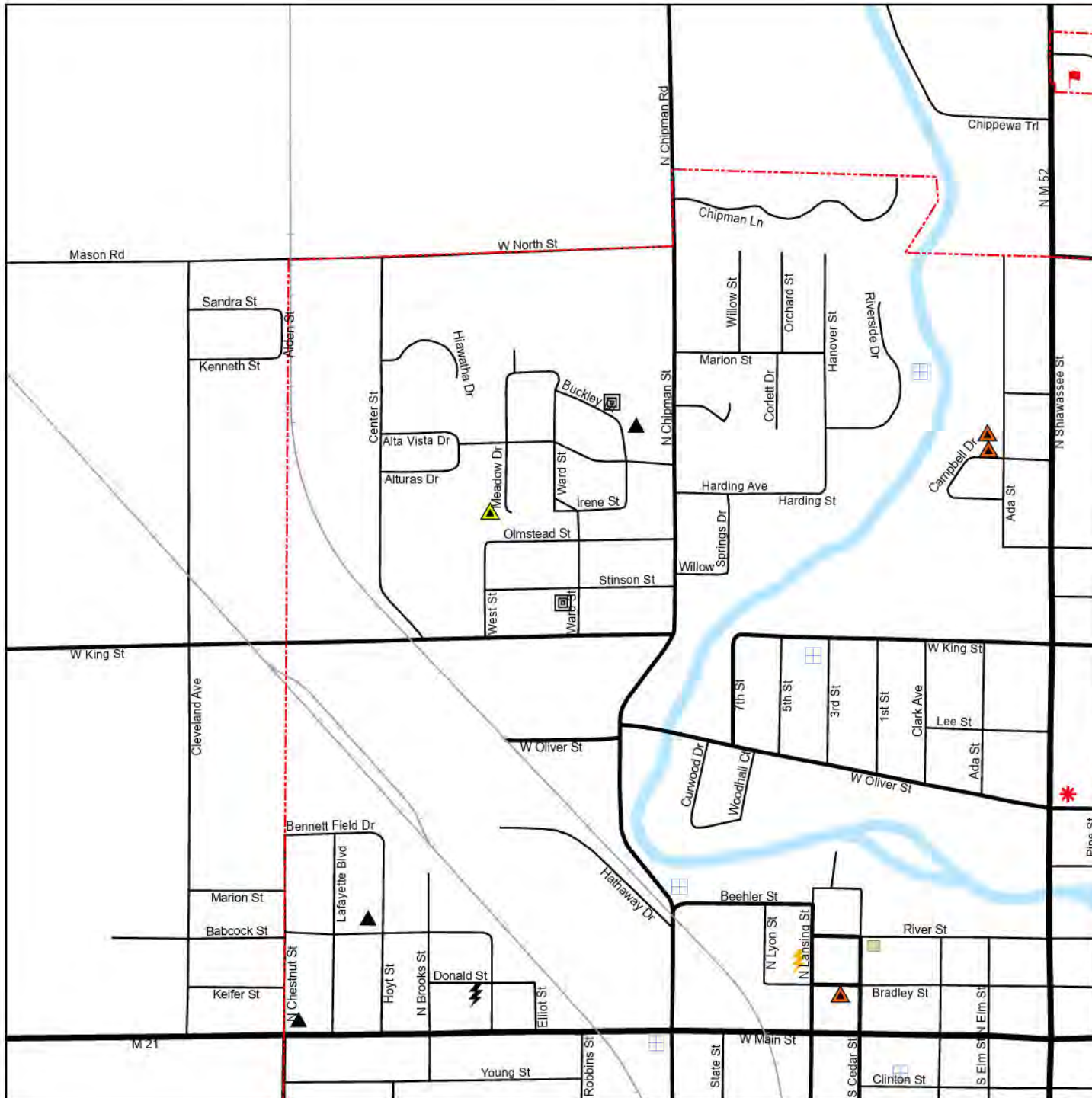
SEPTEMBER 2023

\$575,152 \$19,308 102

City of Owosso

Permit Activity
September 2024

NW Quadrant

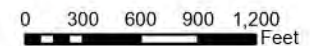


Category

- Deck
- ⚡ Electrical
- ⚡ Electrical & Mechanical
- Mechanical
- ✳ Multiple Permits
- ▲ Roof
- ▲ ROW - Eng
- ▲ ROW - Utility
- ▢ Sign Permit
- Windows

Other Features

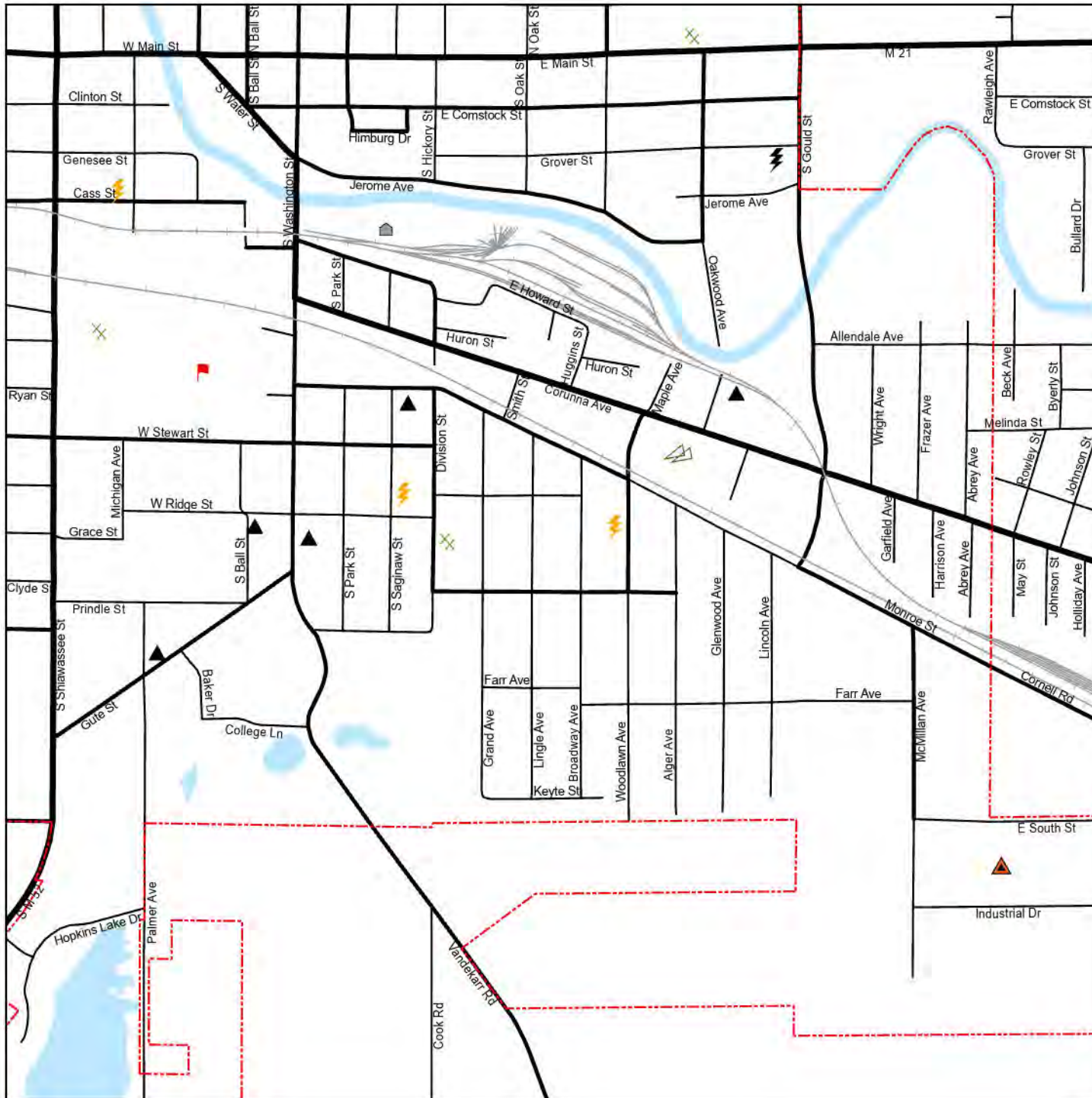
- - - City Limit
- Railroads
- River & Lakes



City of Owosso

Permit Activity
September 2024

SE Quadrant



Category

- Accessory Structures
- Electrical
- Electrical & Mechanical
- Fence
- Ramp
- Roof
- ROW-Utility
- Sign Permit

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
September 2024

SW Quadrant

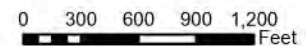


Category

- Accessory Structures
- Demolition
- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- Multiple Permits
- Plumbing
- Res. Add/Alter/Repair
- Res. Duplex New Build
- Roof
- ROW-Utility
- Vacant Property Registration
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes



Code Enforcement Activity
SEPTEMBER 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ACCESSORY STRUCTURES</u>								
ENF 21-1429	MAIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	09/13/2021	09/04/2024	11/04/2024		N
ENF 24-0655	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/17/2024	09/24/2024	11/12/2024		N
				Total Entries	2			
<u>APPLIANCES</u>								
ENF 24-1249	ROBBINS ST	INSPECTED PROPERTY	CLOSED	08/08/2024	09/05/2024		09/05/2024	N
				Total Entries	1			
<u>AUTO REP/JUNK VEH</u>								
ENF 24-1469	NAFUS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1551	HIRAM ST	LETTER SENT	RECHECK SCHEDULED	09/30/2024	09/30/2024	10/14/2024		Y
				Total Entries	2			
<u>BLOWING GRASS INTO STREET</u>								
ENF 24-1332	CEDAR ST	INSPECTED PROPERTY	CLOSED	08/26/2024	09/12/2024		09/12/2024	Y
ENF 24-1339	STEWART ST	RESOLVED	CLOSED	08/27/2024	09/03/2024		09/03/2024	N
				Total Entries	2			
<u>BRUSH</u>								
ENF 24-1230	RYAN ST	RESOLVED	CLOSED	08/05/2024	09/18/2024		09/18/2024	N
ENF 24-1278	HICKORY ST	RESOLVED	CLOSED	08/13/2024	09/17/2024		09/16/2024	Y
ENF 24-1314	CLYDE ST	RESOLVED	CLOSED	08/20/2024	09/03/2024		09/03/2024	N
				Total Entries	3			
<u>BRUSH PILES</u>								
ENF 24-1427	CLARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/12/2024	09/12/2024	10/03/2024		N
				Total Entries	1			

Code Enforcement Activity
SEPTEMBER 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>BUILDING VIOL</u>								
ENF 18-0622	OLIVER ST	INSPECTED PROPERTY	CLOSED	08/10/2018	09/24/2024		09/24/2024	IND
				Total Entries	1			
<u>BUILDING VIOL</u>								
ENF 23-0673	SAGINAW ST	INSPECTED PROPERTY	CLOSED	07/10/2023	09/24/2024		09/24/2024	N
ENF 23-0785	GENESEE ST	INSPECTED PROPERTY	CLOSED	07/26/2023	09/24/2024		09/24/2024	N
ENF 23-1392	CHIPMAN ST	OBTAINED PERMIT	CLOSED	12/19/2023	09/17/2024		09/17/2024	N
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	LEGAL ACTION	02/15/2022	09/18/2024	10/02/2024		N
ENF 24-0121	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/14/2024	09/03/2024	10/03/2024		N
ENF 24-0343	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2024	09/05/2024	10/03/2024		N
ENF 19-0167	TRACY ST	INSPECTED PROPERTY	LEGAL ACTION	03/15/2019	09/09/2024	10/09/2024		N
ENF 23-0569	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2023	09/09/2024	10/09/2024		N
ENF 24-0726	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/30/2024	09/09/2024	10/09/2024		N
ENF 23-0631	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/22/2023	09/18/2024	10/16/2024		N
ENF 20-0972	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2020	09/23/2024	10/23/2024		N
ENF 21-1484	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/27/2021	09/23/2024	10/23/2024		VAC
ENF 22-0677	SHIAWASSEE ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	05/19/2022	09/23/2024	10/23/2024		VAC
ENF 22-1586	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	09/23/2024	10/23/2024		COMM
ENF 23-0128	DIVISION ST	INSPECTED PROPERTY	RED-TAGGED	02/06/2023	09/23/2024	10/23/2024		VAC
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	LEGAL ACTION	08/01/2023	09/24/2024	10/24/2024		N
ENF 20-0748	MARTIN ST	OBTAINED PERMIT	RECHECK SCHEDULED	09/16/2020	09/18/2024	10/28/2024		VAC

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ENF 21-0307	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2021	09/04/2024	11/04/2024		COMM
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	LEGAL ACTION	06/20/2023	09/30/2024	11/25/2024		N
Total Entries				19				

BUILDING VIOLATIONS

ENF 24-1305	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	08/20/2024	08/20/2024		09/06/2024	Y
ENF 24-1329	DINGWALL DR	OBTAINED PERMIT	CLOSED	08/26/2024	09/03/2024		09/03/2024	N
ENF 24-1335	SAGINAW ST	CONTACT WITH OWNER	NO VIOLATION	08/27/2024	09/03/2024		09/03/2024	Y
ENF 24-1356	RIDGE ST	OBTAINED PERMIT	CLOSED	09/04/2024	09/09/2024		09/09/2024	N
ENF 24-1362	CHESTNUT ST	OBTAINED PERMIT	CLOSED	09/06/2024	09/09/2024		09/09/2024	IND
ENF 24-1467	KENWOOD DR	INSPECTED PROPERTY	CLOSED	09/18/2024	09/23/2024		09/23/2024	N
ENF 24-1202	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/30/2024	09/11/2024	10/02/2024		N
ENF 24-1236	GREEN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/06/2024	09/04/2024	10/07/2024		VACANT
ENF 23-0849	CARMODY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/08/2023	09/16/2024	10/28/2024		VAC
Total Entries				9				

BUSHES-SIDEWALK VISIBILITY

ENF 24-1531	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	09/25/2024	09/25/2024	10/16/2024		Y
Total Entries				1				

CHICKENS/DUCKS

ENF 24-0556	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/27/2024	09/17/2024	10/17/2024		N
Total Entries				1				

DEMO BY NEGLECT HDC

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ENF 22-1109	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/05/2022	09/24/2024	10/24/2024		COMM
Total Entries				1				
<u>EXTERIOR PAINT/SIDING</u>								
ENF 21-0424	SAGINAW ST	INSPECTED PROPERTY	CLOSED	03/22/2021	09/24/2024		09/24/2024	N
ENF 23-0812	KENWOOD DR	INSPECTED PROPERTY	CLOSED	07/31/2023	09/18/2024		09/18/2024	N
ENF 23-1116	SAGINAW ST	RESOLVED	CLOSED	10/17/2023	09/30/2024		09/30/2024	N
ENF 24-0496	OLIVER ST	RESOLVED	CLOSED	03/19/2024	09/30/2024		09/30/2024	N
ENF 20-0051	FLETCHER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/17/2020	09/09/2024		10/09/2024	N
ENF 24-0982	LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/10/2024	09/10/2024		11/11/2024	Y
Total Entries				6				
<u>FENCE VIOLATION</u>								
ENF 24-0526	LINCOLN AVE	RESOLVED	CLOSED	03/25/2024	09/30/2024		09/30/2024	N
ENF 24-1361	NORTH ST	CONTACT WITH OWNER	RECHECK SCHEDULED	09/05/2024	09/05/2024		10/07/2024	N
Total Entries				2				
<u>FIRE DAMAGE</u>								
ENF 24-1063	FLETCHER ST	INSPECTED PROPERTY	CLOSED	06/26/2024	09/24/2024		09/24/2024	VAC
ENF 24-0034	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/17/2024	09/11/2024		10/14/2024	Y
ENF 24-1295	CENTER ST	INSPECTED PROPERTY	RED-TAGGED	08/16/2024	09/24/2024		10/24/2024	N
Total Entries				3				
<u>FRONT YARD PARKING</u>								
ENF 24-1296	DEWEY ST	INSPECTED PROPERTY	CLOSED	08/19/2024	09/11/2024		09/11/2024	N
ENF 24-1301	CORUNNA AVE	RESOLVED	CLOSED	08/19/2024	09/03/2024		09/03/2024	N

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ENF 24-1309	RANDOLPH ST	RESOLVED	CLOSED	08/20/2024	09/03/2024		09/03/2024	N
ENF 24-1402	MACK ST	RESOLVED	CLOSED	09/10/2024	09/17/2024		09/17/2024	N
ENF 24-1470	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	09/19/2024	09/26/2024		09/26/2024	N
ENF 24-1345	OLIVER ST	INSPECTED PROPERTY	INSPECTION PENDING	09/03/2024	09/24/2024	10/01/2024		Y
ENF 24-1547	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/26/2024	09/26/2024	10/03/2024		N
ENF 24-1548	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/26/2024	09/26/2024	10/03/2024		N
Total Entries				8				
<u>FURNITURE OUTSIDE</u>								
ENF 24-1194	PRINDLE ST	RESOLVED	CLOSED	07/29/2024	09/05/2024		09/05/2024	N
ENF 24-1229	GENESEE ST	RESOLVED	CLOSED	08/05/2024	09/06/2024		09/06/2024	Y
ENF 24-1333	FLETCHER ST	RESOLVED	CLOSED	08/26/2024	09/06/2024		09/06/2024	N
ENF 24-1517	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/03/2024		Y
ENF 24-1544	DEWEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/26/2024	09/26/2024	10/03/2024		N
ENF 24-1511	DIVISION ST	LETTER SENT	RECHECK SCHEDULED	09/23/2024	09/30/2024	10/07/2024		Y
ENF 24-1506	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/23/2024	09/30/2024	10/14/2024		N
Total Entries				7				
<u>GARBAGE & DEBRIS</u>								
ENF 24-0539	STEWART ST	INSPECTED PROPERTY	CLOSED	03/25/2024	09/10/2024		09/10/2024	N
ENF 24-1179	HURON ST	RESOLVED	CLOSED	07/25/2024	09/23/2024		09/23/2024	N
ENF 24-1213	ELM ST	INSPECTED PROPERTY	CLOSED	07/31/2024	09/09/2024		09/10/2024	COMM
ENF 24-1227	DINGWALL DR	RESOLVED	CLOSED	08/05/2024	09/10/2024		09/10/2024	Y

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ENF 24-1257	HICKORY ST	RESOLVED	CLOSED	08/08/2024	09/05/2024		09/05/2024	N
ENF 24-1261	CORUNNA AVE	RESOLVED	CLOSED	08/08/2024	09/16/2024		09/16/2024	N
ENF 24-1270	CASS ST	RESOLVED	CLOSED	08/12/2024	09/09/2024		09/09/2024	N
ENF 24-1297	CHESTNUT ST	RESOLVED	CLOSED	08/19/2024	09/16/2024		09/16/2024	N
ENF 24-1317	WILLIAMS ST	RESOLVED	CLOSED	08/21/2024	09/11/2024		09/11/2024	N
ENF 24-1323	GENESEE ST	RESOLVED	CLOSED	08/22/2024	09/23/2024		09/23/2024	Y
ENF 24-1324	HICKORY ST	INSPECTED PROPERTY	CLOSED	08/22/2024	09/05/2024		09/05/2024	N
ENF 24-1331	BUCKLEY DR	INSPECTED PROPERTY	CLOSED	08/26/2024	09/11/2024		09/11/2024	N
ENF 24-1348	HARRISON AVE	RESOLVED	CLOSED	09/03/2024	09/03/2024		09/03/2024	N
ENF 24-1358	PRINDLE ST	RESOLVED	CLOSED	09/05/2024	09/12/2024		09/12/2024	N
ENF 24-1364	GENESEE ST	RESOLVED	CLOSED	09/06/2024	09/23/2024		09/23/2024	Y
ENF 24-1443	STEWART ST	RESOLVED	CLOSED	09/16/2024	09/16/2024		09/16/2024	N
ENF 24-1509	WASHINGTON ST	RESOLVED	CLOSED	09/23/2024	09/23/2024		09/23/2024	N
ENF 24-1510	WASHINGTON ST	RESOLVED	CLOSED	09/23/2024	09/23/2024		09/23/2024	N
ENF 24-0614	KENWOOD DR	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/04/2024	09/18/2024	10/02/2024		N
ENF 24-0651	HOWARD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/16/2024	09/17/2024	10/03/2024		N
ENF 24-0718	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	09/17/2024	10/03/2024		N
ENF 24-1363	BEEHLER ST	LETTER SENT	RECHECK SCHEDULED	09/06/2024	09/17/2024	10/03/2024		N
ENF 24-1546	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/26/2024	09/26/2024	10/03/2024		Y
ENF 24-1549	YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/26/2024	09/26/2024	10/03/2024		Y
ENF 24-1499	ELLIOT ST	LETTER SENT	RECHECK SCHEDULED	09/23/2024	09/23/2024	10/07/2024		Y

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ENF 24-1169	BRANDON ST	INSPECTED PROPERTY	FINAL NOTICE	07/22/2024	09/26/2024	10/10/2024		Y
ENF 24-1438	BRADLEY ST	LETTER SENT	RECHECK SCHEDULED	09/16/2024	09/26/2024	10/10/2024		N
ENF 22-1318	GRACE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/20/2022	09/23/2024	10/14/2024		N
ENF 24-1508	FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	09/23/2024	09/30/2024	10/15/2024		N
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	LEGAL ACTION	12/12/2023	09/24/2024	10/24/2024		N
ENF 24-0008	CORUNNA AVE	INSPECTED PROPERTY	LEGAL ACTION	01/04/2024	09/26/2024	10/24/2024		N
Total Entries				31				
<u>GARBAGE CANS</u>								
ENF 24-1312	DINGWALL DR	RESOLVED	CLOSED	08/20/2024	09/11/2024		09/11/2024	N
ENF 24-1550	GOODHUE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/30/2024	09/30/2024	10/07/2024		Y
Total Entries				2				
<u>GARBAGE/JUNK IN ROW</u>								
ENF 24-1215	GRAND AVE	RESOLVED	CLOSED	08/01/2024	09/05/2024		09/05/2024	N
ENF 24-1246	RANDOLPH ST	RESOLVED	CLOSED	08/07/2024	09/18/2024		09/18/2024	Y
ENF 24-1310	OLIVER ST	RESOLVED	CLOSED	08/20/2024	09/03/2024		09/03/2024	Y
ENF 24-1311	GRAND AVE	RESOLVED	CLOSED	08/20/2024	09/11/2024		09/11/2024	N
ENF 24-1326	GUTE ST	RESOLVED	CLOSED	08/22/2024	09/03/2024		09/03/2024	N
ENF 24-1327	CHIPMAN ST	RESOLVED	CLOSED	08/26/2024	09/03/2024		09/03/2024	N
ENF 24-1328	RYAN ST	RESOLVED	CLOSED	08/26/2024	09/03/2024		09/03/2024	N
ENF 24-1330	GOODHUE ST	RESOLVED	CLOSED	08/26/2024	09/03/2024		09/03/2024	N
ENF 24-1336	HUNTINGTON DR	RESOLVED	CLOSED	08/27/2024	09/05/2024		09/05/2024	N

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ENF 24-1341	RYAN ST	RESOLVED	CLOSED	09/03/2024	09/10/2024		09/10/2024	N
ENF 24-1342	RYAN ST	RESOLVED	CLOSED	09/03/2024	09/24/2024		09/24/2024	N
ENF 24-1343	ABBOTT ST	RESOLVED	CLOSED	09/03/2024	09/10/2024		09/10/2024	N
ENF 24-1344	ELMWOOD ST	RESOLVED	CLOSED	09/03/2024	09/10/2024		09/10/2024	N
ENF 24-1347	KING ST	RESOLVED	CLOSED	09/03/2024	09/10/2024		09/10/2024	N
ENF 24-1349	CORUNNA AVE	RESOLVED	CLOSED	09/03/2024	09/11/2024		09/11/2024	Y
ENF 24-1350	BEEHLER ST	RESOLVED	CLOSED	09/03/2024	09/16/2024		09/16/2024	N
ENF 24-1352	ALTA VISTA DR	RESOLVED	CLOSED	09/03/2024	09/10/2024		09/10/2024	N
ENF 24-1355	RANDOLPH ST	RESOLVED	CLOSED	09/04/2024	09/11/2024		09/11/2024	N
ENF 24-1357	WASHINGTON ST	RESOLVED	CLOSED	09/04/2024	09/11/2024		09/11/2024	Y
ENF 24-1359	MACK ST	RESOLVED	CLOSED	09/05/2024	09/18/2024		09/18/2024	N
ENF 24-1365	MICHIGAN AVE	RESOLVED	CLOSED	09/06/2024	09/16/2024		09/16/2024	Y
ENF 24-1376	FLETCHER ST	RESOLVED	CLOSED	09/09/2024	09/16/2024		09/16/2024	N
ENF 24-1385	MOORE ST	RESOLVED	CLOSED	09/09/2024	09/17/2024		09/17/2024	N
ENF 24-1388	WILLIAMS ST	RESOLVED	CLOSED	09/10/2024	09/16/2024		09/16/2024	Y
ENF 24-1389	WATER ST	RESOLVED	CLOSED	09/10/2024	09/16/2024		09/16/2024	N
ENF 24-1401	KING ST	RESOLVED	CLOSED	09/10/2024	09/16/2024		09/16/2024	N
ENF 24-1413	HOWELL ST	RESOLVED	CLOSED	09/11/2024	09/25/2024		09/25/2024	N
ENF 24-1435	ADAMS ST	RESOLVED	CLOSED	09/16/2024	09/30/2024		09/30/2024	N
ENF 24-1439	CHIPMAN ST	RESOLVED	CLOSED	09/16/2024	09/23/2024		09/23/2024	N
ENF 24-1441	DEWEY ST	RESOLVED	CLOSED	09/16/2024	09/23/2024		09/23/2024	N

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ENF 24-1442	CASS ST	RESOLVED	CLOSED	09/16/2024	09/30/2024		09/30/2024	N
ENF 24-1445	NORTH ST	RESOLVED	CLOSED	09/17/2024	09/17/2024		09/24/2024	N
ENF 24-1453	ROBBINS ST	RESOLVED	CLOSED	09/17/2024	09/24/2024		09/24/2024	N
ENF 24-1462	OLIVER ST	RESOLVED	CLOSED	09/18/2024	09/24/2024		09/24/2024	N
ENF 24-1463	GLENWOOD AVE	RESOLVED	CLOSED	09/18/2024	09/24/2024		09/24/2024	N
ENF 24-1500	JENNETT ST	RESOLVED	CLOSED	09/23/2024	09/30/2024		09/30/2024	N
ENF 24-1501	WASHINGTON ST	RESOLVED	CLOSED	09/23/2024	09/30/2024		09/30/2024	N
ENF 24-1416	OLIVER ST	LETTER SENT	RECHECK SCHEDULED	09/12/2024	09/24/2024	10/01/2024		N
ENF 24-1436	HICKORY ST	LETTER SENT	RECHECK SCHEDULED	09/16/2024	09/24/2024	10/01/2024		Y
ENF 24-1440	AMENT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/16/2024	09/23/2024	10/01/2024		N
ENF 24-1464	GLENWOOD AVE	LETTER SENT	RECHECK SCHEDULED	09/18/2024	09/24/2024	10/01/2024		N
ENF 24-1513	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/01/2024		Y
ENF 24-1514	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/01/2024		VACANT
ENF 24-1515	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/01/2024		Y
ENF 24-1507	MICHIGAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	09/23/2024	09/23/2024	10/02/2024		Y
ENF 24-1533	COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/25/2024	09/25/2024	10/02/2024		N
ENF 24-1543	PEARCE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/25/2024	09/25/2024	10/02/2024		Y
ENF 24-1446	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/17/2024	09/24/2024	10/03/2024		Y
ENF 24-1471	GRAND AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		VAC
ENF 24-1545	BRADLEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/26/2024	09/26/2024	10/03/2024		Y

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ENF 24-1437	HICKORY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/16/2024	09/30/2024	10/07/2024		N
ENF 24-1502	WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	09/23/2024	09/30/2024	10/07/2024		N
Total Entries				52				
<u>HDC - NOTICE OF VIOLATION</u>								
ENF 24-1527	EXCHANGE ST	COMPLAINT LOGGED	LETTER SENT	09/25/2024	09/18/2024	10/28/2024		COMM
ENF 24-1528	WASHINGTON ST	COMPLAINT LOGGED	LETTER SENT	09/25/2024	09/18/2024	10/28/2024		COMM
ENF 24-1529	WASHINGTON	COMPLAINT LOGGED	LETTER SENT	09/25/2024	09/18/2024	10/28/2024		COMM
Total Entries				3				
<u>HEALTH & SAFETY</u>								
ENF 21-0921	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/23/2021	09/06/2024	11/06/2024		VAC
Total Entries				1				
<u>HOUSE FIRE</u>								
ENF 24-1057	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2024	09/09/2024	10/09/2024		N
ENF 24-1386	HUNTINGTON DR	INSPECTED PROPERTY	RED-TAGGED	09/09/2024	09/09/2024	10/09/2024		N
Total Entries				2				
<u>HOUSE NUMBERS</u>								
ENF 24-0045	STEWART ST	RESOLVED	CLOSED	01/19/2024	09/04/2024		09/04/2024	N
ENF 24-0783	MICHIGAN AVE	RESOLVED	CLOSED	05/09/2024	09/06/2024		09/06/2024	N
ENF 24-0819	STATE ST	RESOLVED	CLOSED	05/13/2024	09/24/2024		09/24/2024	N
ENF 24-0821	BEEHLER ST	INSPECTED PROPERTY	CLOSED	05/13/2024	09/03/2024		09/04/2024	N
ENF 24-1126	HUNTINGTON DR	INSPECTED PROPERTY	CLOSED	07/15/2024	09/09/2024		09/09/2024	N
ENF 24-1368	HUNTINGTON DR	RESOLVED	CLOSED	09/09/2024	09/09/2024		09/09/2024	N

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ENF 24-1369	HUNTINGTON DR	RESOLVED	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1370	HUNTINGTON DR	INSPECTED PROPERTY	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1371	HUNTINGTON DR	RESOLVED	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1377	WILTSHIRE DR	RESOLVED	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1380	WILTSHIRE DR	RESOLVED	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1381	WILTSHIRE DR	RECHECK	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1383	WILTSHIRE DR	RESOLVED	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1384	WILTSHIRE DR	RESOLVED	CLOSED	09/09/2024	09/09/2024		09/09/2024	N
ENF 24-1390	GEORGE ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1393	HERMAN ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1394	GEORGE ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1395	GEORGE ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1396	GEORGE ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1397	RIDGE ST	RESOLVED	CLOSED	09/10/2024	09/03/2024		09/10/2024	Y
ENF 24-1404	HIRAM ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1405	NELSON ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1406	NELSON ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1407	HERMAN ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	Y
ENF 24-1408	HERMAN ST	INSPECTED PROPERTY	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1409	HERMAN ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1410	HERMAN ST	RESOLVED	CLOSED	09/10/2024	09/10/2024		09/10/2024	N

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ENF 24-1411	HERMAN ST	INSPECTED PROPERTY	CLOSED	09/10/2024	09/10/2024		09/10/2024	N
ENF 24-1412	HERMAN ST	INSPECTED PROPERTY	CLOSED	09/10/2024	09/10/2024		09/10/2024	Y
ENF 24-1417	HENRY ST	CONTACT WITH OWNER	CLOSED	09/12/2024	09/25/2024		09/25/2024	N
ENF 24-1419	HENRY ST	INSPECTED PROPERTY	CLOSED	09/12/2024	09/12/2024		09/12/2024	N
ENF 24-1420	FREDERICK ST	RESOLVED	CLOSED	09/12/2024	09/12/2024		09/12/2024	Y
ENF 24-1421	FREDERICK ST	INSPECTED PROPERTY	CLOSED	09/12/2024	09/12/2024		09/12/2024	N
ENF 24-1422	FREDERICK ST	RESOLVED	CLOSED	09/12/2024	09/12/2024		09/12/2024	Y
ENF 24-1429	KENWOOD DR	RESOLVED	CLOSED	09/12/2024	09/12/2024		09/12/2024	Y
ENF 24-1430	KENWOOD DR	RESOLVED	CLOSED	09/12/2024	09/23/2024		09/23/2024	N
ENF 24-1431	KENWOOD DR	RESOLVED	CLOSED	09/12/2024	09/12/2024		09/12/2024	N
ENF 24-1432	HERMAN ST	RESOLVED	CLOSED	09/12/2024	09/12/2024		09/12/2024	N
ENF 24-1433	KENWOOD DR	RESOLVED	CLOSED	09/12/2024	09/12/2024		09/12/2024	N
ENF 24-1434	KENWOOD DR	RESOLVED	CLOSED	09/12/2024	09/12/2024		09/12/2024	N
ENF 24-1448	ISHAM ST	RESOLVED	CLOSED	09/17/2024	09/17/2024		09/17/2024	N
ENF 24-1449	ISHAM ST	INSPECTED PROPERTY	CLOSED	09/17/2024	09/17/2024		09/17/2024	N
ENF 24-1451	ISHAM ST	RESOLVED	CLOSED	09/17/2024	09/17/2024		09/17/2024	Y
ENF 24-1454	COVENTRY AVE	RESOLVED	CLOSED	09/17/2024	09/17/2024		09/17/2024	N
ENF 24-1456	NAFUS ST	INSPECTED PROPERTY	CLOSED	09/17/2024	09/17/2024		09/17/2024	N
ENF 24-1457	NAFUS ST	INSPECTED PROPERTY	CLOSED	09/17/2024	09/17/2024		09/17/2024	N
ENF 24-1458	NAFUS ST	RESOLVED	CLOSED	09/17/2024	09/17/2024		09/17/2024	N

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ENF 24-1459	NAFUS ST	INSPECTED PROPERTY	CLOSED	09/17/2024	09/19/2024		09/19/2024	N
ENF 24-1460	NAFUS ST	INSPECTED PROPERTY	CLOSED	09/17/2024	09/17/2024		09/17/2024	N
ENF 24-1466	TRACY ST	RESOLVED	CLOSED	09/18/2024	09/18/2024		09/18/2024	N
ENF 24-1472	AMENT ST	INSPECTED PROPERTY	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1473	AMENT ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1475	AMENT ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1476	AMENT ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1484	MACK ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1486	MACK ST	INSPECTED PROPERTY	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1487	MACK ST	INSPECTED PROPERTY	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1488	MORRIS ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1489	FLETCHER ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1490	FLETCHER ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1491	FLETCHER ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1492	FLETCHER ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	Y
ENF 24-1494	GRACE ST	INSPECTED PROPERTY	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1495	GRACE ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1496	CEDAR ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1498	GRACE ST	RESOLVED	CLOSED	09/19/2024	09/19/2024		09/19/2024	N
ENF 24-1518	MARTIN ST	RESOLVED	CLOSED	09/24/2024	09/24/2024		09/24/2024	Y
ENF 24-1519	MARTIN ST	RESOLVED	CLOSED	09/24/2024	09/24/2024		09/24/2024	Y

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ENF 24-1521	MARTIN ST	RESOLVED	CLOSED	09/24/2024	09/24/2024		09/24/2024	N
ENF 24-1522	MILWAUKEE ST	RESOLVED	CLOSED	09/24/2024	09/24/2024		09/24/2024	Y
ENF 24-1523	MARTIN ST	INSPECTED PROPERTY	CLOSED	09/24/2024	09/24/2024		09/24/2024	N
ENF 24-1525	WALNUT ST	INSPECTED PROPERTY	CLOSED	09/24/2024	09/24/2024		09/24/2024	N
ENF 24-1526	GRACE ST	RESOLVED	CLOSED	09/24/2024	09/24/2024		09/24/2024	N
ENF 24-1534	PEARCE ST	INSPECTED PROPERTY	CLOSED	09/25/2024	09/25/2024		09/25/2024	VACANT
ENF 24-1535	PEARCE ST	RESOLVED	CLOSED	09/25/2024	09/25/2024		09/25/2024	Y
ENF 24-1536	PEARCE ST	INSPECTED PROPERTY	CLOSED	09/25/2024	09/25/2024		09/25/2024	N
ENF 24-1537	PEARCE ST	RESOLVED	CLOSED	09/25/2024	09/25/2024		09/25/2024	N
ENF 24-1538	PEARCE ST	RESOLVED	CLOSED	09/25/2024	09/25/2024		09/25/2024	N
ENF 24-1539	PEARCE ST	RESOLVED	CLOSED	09/25/2024	09/25/2024		09/25/2024	N
ENF 24-1541	PEARCE ST	RESOLVED	CLOSED	09/25/2024	09/25/2024		09/25/2024	N
ENF 24-1542	PEARCE ST	RESOLVED	CLOSED	09/25/2024	09/25/2024		09/25/2024	Y
ENF 24-1372	HUNTINGTON DR	LETTER SENT	RECHECK SCHEDULED	09/09/2024	09/09/2024	10/09/2024		N
ENF 24-0792	CLINTON ST	INSPECTED PROPERTY	FINAL NOTICE	05/09/2024	09/06/2024	10/10/2024		N
ENF 24-1378	WILTSHIRE DR	LETTER SENT	RECHECK SCHEDULED	09/09/2024	09/09/2024	10/10/2024		N
ENF 24-1379	WILTSHIRE DR	LETTER SENT	RECHECK SCHEDULED	09/09/2024	09/09/2024	10/10/2024		N
ENF 24-1382	WILTSHIRE DR	LETTER SENT	RECHECK SCHEDULED	09/09/2024	09/09/2024	10/10/2024		N
ENF 24-1391	GEORGE ST	LETTER SENT	RECHECK SCHEDULED	09/10/2024	09/10/2024	10/10/2024		N
ENF 24-1392	HERMAN ST	LETTER SENT	RECHECK SCHEDULED	09/10/2024	09/10/2024	10/10/2024		N

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ENF 24-1398	RIDGE ST	LETTER SENT	RECHECK SCHEDULED	09/10/2024	09/10/2024	10/10/2024		N
ENF 24-1399	RIDGE ST	LETTER SENT	RECHECK SCHEDULED	09/10/2024	09/10/2024	10/10/2024		N
ENF 24-1428	ISHAM ST	LETTER SENT	RECHECK SCHEDULED	09/12/2024	09/12/2024	10/10/2024		N
ENF 24-1418	HENRY ST	LETTER SENT	RECHECK SCHEDULED	09/12/2024	09/12/2024	10/14/2024		Y
ENF 24-1423	FREDERICK ST	LETTER SENT	RECHECK SCHEDULED	09/12/2024	09/12/2024	10/14/2024		N
ENF 24-1424	FREDERICK ST	LETTER SENT	RECHECK SCHEDULED	09/12/2024	09/12/2024	10/14/2024		N
ENF 24-1465	HAMPTON AVE	LETTER SENT	RECHECK SCHEDULED	09/18/2024	09/18/2024	10/15/2024		COMM
ENF 24-1444	MAIN ST	COMPLAINT LOGGED	LETTER SENT	09/16/2024	09/16/2024	10/16/2024		COMM
ENF 24-1474	AMENT ST	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/22/2024		N
ENF 24-1485	MACK ST	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/22/2024		N
ENF 24-1493	FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/22/2024		N
ENF 24-1497	GRACE ST	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/22/2024		N
ENF 24-1450	ISHAM ST	LETTER SENT	RECHECK SCHEDULED	09/17/2024	09/17/2024	10/24/2024		N
ENF 24-1455	NAFUS ST	LETTER SENT	RECHECK SCHEDULED	09/17/2024	09/17/2024	10/24/2024		N
ENF 24-1461	NAFUS ST	LETTER SENT	RECHECK SCHEDULED	09/17/2024	09/17/2024	10/24/2024		N
ENF 24-1512	STEWART ST	LETTER SENT	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/24/2024		Y
ENF 24-1520	MARTIN ST	LETTER SENT	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/24/2024		N
ENF 24-1524	WALNUT ST	LETTER SENT	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/24/2024		N
ENF 24-1540	PEARCE ST	LETTER SENT	RECHECK SCHEDULED	09/25/2024	09/25/2024	10/28/2024		VAC

Total Entries 107

IMMINENT DANGER OF STRUCTURE

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ENF 22-0059	DEWEY ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/21/2022	09/26/2024	10/28/2024		VAC
Total Entries				1				
<u>LAWN MAINTENANCE</u>								
ENF 24-0861	HUGGINS ST	RESOLVED	CLOSED	05/16/2024	09/18/2024		09/18/2024	N
ENF 24-0867	GLENWOOD AVE	INSPECTED PROPERTY	CLOSED	05/16/2024	09/18/2024		09/18/2024	VAC
ENF 24-0896	RIVER ST	INSPECTED PROPERTY	CLOSED	05/22/2024	09/04/2024		09/04/2024	N
ENF 24-0905	CEDAR ST	INSPECTED PROPERTY	CLOSED	05/23/2024	09/11/2024		09/11/2024	VACANT LOT
ENF 24-0932	MASON ST	RESOLVED	CLOSED	05/29/2024	09/04/2024		09/04/2024	VACANT LOT
ENF 24-1002	STEWART ST	RESOLVED	CLOSED	06/12/2024	09/25/2024		09/25/2024	VAC
ENF 24-1073	SAGINAW ST	INSPECTED PROPERTY	CLOSED	07/01/2024	09/18/2024		09/18/2024	VACANT
ENF 24-1201	HICKORY ST	INSPECTED PROPERTY	CLOSED	07/30/2024	09/18/2024		09/18/2024	VACANT LOT
ENF 24-1221	CLYDE ST	RESOLVED	CLOSED	08/05/2024	09/04/2024		09/04/2024	Y
ENF 24-1238	DINGWALL DR	INSPECTED PROPERTY	CLOSED	08/06/2024	09/25/2024		09/25/2024	N
ENF 24-1292	MASON ST	RESOLVED	CLOSED	08/15/2024	09/04/2024		09/04/2024	N
ENF 24-1306	WASHINGTON ST	RESOLVED	CLOSED	08/20/2024	09/04/2024		09/04/2024	Y
ENF 24-1318	KING ST	RESOLVED	CLOSED	08/21/2024	09/04/2024		09/04/2024	Y
ENF 24-1351	HANOVER ST	INSPECTED PROPERTY	CLOSED	09/03/2024	09/11/2024		09/11/2024	N
ENF 24-1353	MILWAUKEE ST	INSPECTED PROPERTY	CLOSED	09/04/2024	09/11/2024		09/11/2024	Y
ENF 24-1354	FREDERICK ST	RESOLVED	CLOSED	09/04/2024	09/11/2024		09/11/2024	Y
ENF 24-1360	YOUNG ST	INSPECTED PROPERTY	CLOSED	09/05/2024	09/11/2024		09/11/2024	N

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ENF 24-1373	BROADWAY AVE	RESOLVED	CLOSED	09/09/2024	09/18/2024		09/18/2024	N
ENF 24-1425	KEYTE ST	INSPECTED PROPERTY	CLOSED	09/12/2024	09/25/2024		09/25/2024	N
ENF 24-1426	KEYTE ST	INSPECTED PROPERTY	CLOSED	09/12/2024	09/25/2024		09/25/2024	N
ENF 24-1452	MONROE	EMAILED OWNER	RECHECK SCHEDULED	09/17/2024	09/19/2024	10/01/2024		VACANT LOT
ENF 24-0564	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/28/2024	09/18/2024	10/02/2024		VAC
ENF 24-0826	DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/14/2024	09/18/2024	10/02/2024		VAC
ENF 24-0844	MILWAUKEE ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/15/2024	09/18/2024	10/02/2024		VAC
ENF 24-0846	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	09/18/2024	10/02/2024		VACANT LOT
ENF 24-0862	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/16/2024	09/18/2024	10/02/2024		VAC
ENF 24-0893	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/22/2024	09/18/2024	10/02/2024		VACANT LOT
ENF 24-0899	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/22/2024	09/18/2024	10/02/2024		VACANT
ENF 24-0910	GLENWOOD AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/23/2024	09/18/2024	10/02/2024		VAC
ENF 24-0931	PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/29/2024	09/18/2024	10/02/2024		VACANT LOT
ENF 24-1029	MCMILLAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/19/2024	09/18/2024	10/02/2024		IND
ENF 24-1135	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/16/2024	09/18/2024	10/02/2024		VACANT LOT
ENF 24-0849	YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	09/25/2024	10/09/2024		N
ENF 24-1374	DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/09/2024	09/25/2024	10/09/2024		N

Total Entries 34

MECHANICAL VIOLATIONS

10/01/24

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ENF 24-1414	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/11/2024	09/18/2024	10/02/2024		COMM
Total Entries				1				
<u>MULTIPLE VIOLATIONS</u>								
ENF 22-0690	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	05/19/2022	09/05/2024		09/05/2024	N
ENF 22-1197	OAKWOOD AVE	OBTAINED PERMIT	CLOSED	08/23/2022	09/03/2024		09/04/2024	Y
ENF 24-0290	RYAN ST	INSPECTED PROPERTY	CLOSED	03/05/2024	09/03/2024		09/04/2024	N
ENF 24-0344	SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	03/07/2024	09/16/2024		09/17/2024	N
ENF 24-0653	WASHINGTON ST	RESOLVED	CLOSED	04/17/2024	09/30/2024		09/30/2024	N
ENF 24-1114	CEDAR ST	RESOLVED	CLOSED	07/11/2024	09/26/2024		09/26/2024	N
ENF 24-1119	ISHAM ST	OBTAINED PERMIT	CLOSED	07/11/2024	09/26/2024		09/26/2024	N
ENF 24-1224	CASS ST	INSPECTED PROPERTY	CLOSED	08/05/2024	09/06/2024		09/06/2024	N
ENF 24-1254	SAGINAW ST	INSPECTED PROPERTY	CLOSED	08/08/2024	09/23/2024		09/23/2024	Y
ENF 24-1271	FLETCHER ST	INSPECTED PROPERTY	CLOSED	08/12/2024	09/23/2024		09/23/2024	N
ENF 24-1276	WOODLAWN AVE	INSPECTED PROPERTY	CLOSED	08/13/2024	09/03/2024		09/04/2024	N
ENF 24-1280	SAGINAW ST	INSPECTED PROPERTY	CLOSED	08/13/2024	09/03/2024		09/04/2024	N
ENF 24-1304	MAIN ST	INSPECTED PROPERTY	CLOSED	08/20/2024	09/17/2024		09/17/2024	N
ENF 24-1319	CASS ST	RESOLVED	CLOSED	08/21/2024	09/23/2024		09/23/2024	N
ENF 24-1334	MACK ST	INSPECTED PROPERTY	CLOSED	08/26/2024	09/23/2024		09/23/2024	N
ENF 24-1340	BALL ST	RESOLVED	CLOSED	08/28/2024	09/25/2024		09/25/2024	N
ENF 24-1375	CORUNNA AVE	RESOLVED	CLOSED	09/09/2024	09/26/2024		09/26/2024	Y
ENF 24-1387	HICKORY ST	RESOLVED	CLOSED	09/10/2024	09/24/2024		09/24/2024	Y

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ENF 24-0333	LYNN ST	INSPECTED PROPERTY	PENDING 3RD TICKET	03/06/2024	09/17/2024	10/01/2024		N
ENF 24-0720	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	09/23/2024	10/02/2024		N
ENF 24-0833	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	09/18/2024	10/02/2024		N
ENF 24-1530	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/25/2024	09/25/2024	10/02/2024		Y
ENF 24-1532	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/25/2024	09/25/2024	10/02/2024		N
ENF 23-0156	CHIPMAN ST	INSPECTED PROPERTY	LEGAL ACTION	02/16/2023	09/10/2024	10/03/2024		N
ENF 24-0890	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/21/2024	09/03/2024	10/03/2024		N
ENF 24-1262	LINGLE AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/08/2024	09/17/2024	10/03/2024		N
ENF 24-1313	CEDAR ST	CONTACT WITH OWNER	RECHECK SCHEDULED	08/20/2024	09/05/2024	10/03/2024		COMM
ENF 24-1447	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/17/2024	09/26/2024	10/03/2024		N
ENF 21-1592	STEWART ST	INSPECTED PROPERTY	3RD TICKET ISSUED	10/19/2021	09/23/2024	10/07/2024		N
ENF 24-1008	LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/13/2024	09/23/2024	10/07/2024		Y
ENF 23-1358	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/12/2023	09/24/2024	10/08/2024		N
ENF 23-1108	MAIN ST	INSPECTED PROPERTY	LEGAL ACTION	10/17/2023	09/25/2024	10/09/2024		N
ENF 24-1294	YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/15/2024	09/25/2024	10/09/2024		N
ENF 23-1354	SAGINAW ST	INSPECTED PROPERTY	FINAL NOTICE	12/12/2023	09/10/2024	10/10/2024		Y
ENF 24-0113	PINE ST	INSPECTED PROPERTY	FINAL NOTICE	02/13/2024	09/10/2024	10/10/2024		N
ENF 24-0936	WOODLAWN AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/29/2024	09/26/2024	10/10/2024		N
ENF 23-0368	BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/08/2023	09/16/2024	10/14/2024		N
ENF 24-1164	BRADLEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	07/18/2024	09/16/2024	10/14/2024		N

Code Enforcement Activity
SEPTEMBER 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1403	CHIPMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/10/2024	09/30/2024	10/14/2024		N
ENF 24-0091	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/06/2024	09/18/2024	10/21/2024		N
ENF 23-1365	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/13/2023	09/17/2024	10/22/2024		N
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	09/26/2024	10/28/2024		COMM
ENF 24-0140	MELINDA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/21/2024	09/25/2024	10/28/2024		Y
ENF 24-0494	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/19/2024	09/30/2024	10/28/2024		N
ENF 24-0495	OLIVER ST	CONTACT WITH OWNER	RECHECK SCHEDULED	03/19/2024	09/27/2024	10/28/2024		N
ENF 24-0907	PINE ST	INSPECTED PROPERTY	FINAL NOTICE	05/23/2024	09/25/2024	10/28/2024		VAC
ENF 24-1183	BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/26/2024	09/30/2024	10/30/2024		VACANT LOT
ENF 23-1352	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/12/2023	09/03/2024	11/04/2024		N
Total Entries				48				
<u>NUISANCE SMOKE</u>								
ENF 24-1189	FREDERICK ST	INSPECTED PROPERTY	CLOSED	07/29/2024	09/06/2024		09/06/2024	N
Total Entries				1				
<u>PLUMBING VIOLATIONS</u>								
ENF 24-1056	STATE ST	REF TO BLDG OFFICIAL	CLOSED	06/25/2024	08/09/2024		09/09/2024	Y
Total Entries				1				
<u>PUBLIC NUISANCE NOISE</u>								
ENF 24-1121	OAKWOOD AVE	RESOLVED	CLOSED	07/11/2024	09/23/2024		09/23/2024	IND
Total Entries				1				
<u>RENTAL REGISTRATION</u>								
ENF 23-0492	CHIPMAN ST	INSPECTED PROPERTY	CLOSED	05/25/2023	09/17/2024		09/17/2024	COMM

Code Enforcement Activity
SEPTEMBER 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1077	COMSTOCK ST	2ND NOTICE SENT	RECHECK SCHEDULED	07/01/2024	09/09/2024	10/11/2024		Y
ENF 24-1400	HICKORY ST	COMPLAINT LOGGED	LETTER SENT	09/10/2024	09/10/2024	10/11/2024		Y
Total Entries				3				
<u>ROW VIOLATIONS</u>								
ENF 24-1366	FLETCHER ST	INSPECTED PROPERTY	CLOSED	09/06/2024	09/17/2024		09/17/2024	VAC
Total Entries				1				
<u>SIGN VIOLATION</u>								
ENF 24-0983	MAIN ST	RESOLVED	CLOSED	06/10/2024	09/03/2024		09/03/2024	COMM
ENF 24-1165	MAIN ST	INSPECTED PROPERTY	CLOSED	07/18/2024	09/18/2024		09/18/2024	COMM
ENF 24-1025	WATER	INSPECTED PROPERTY	RE-OPENED	06/18/2024	09/26/2024	10/10/2024		COMM
ENF 23-1348	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/11/2023	09/18/2024	10/16/2024		COMM
Total Entries				4				
<u>TEMPORARY STRUCTURES</u>								
ENF 23-0843	DONALD ST	RESOLVED	CLOSED	08/07/2023	09/23/2024		09/23/2024	N
ENF 21-0380	GRACE ST	INSPECTED PROPERTY	3RD TICKET ISSUED	03/11/2021	09/06/2024	10/03/2024		N
ENF 23-0658	CEDAR ST	FINAL NOTICE SENT	RECHECK SCHEDULED	06/29/2023	09/12/2024	10/03/2024		N
ENF 23-1357	CEDAR ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	12/12/2023	09/16/2024	10/03/2024		N
ENF 24-1117	SOUTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/11/2024	09/06/2024	10/07/2024		Y
ENF 24-1105	RANDOLPH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2024	09/12/2024	10/10/2024		N
ENF 24-1367	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/06/2024	09/06/2024	04/15/2025		N
Total Entries				7				
<u>TREES HANGING OVER ROW</u>								

Code Enforcement Activity
SEPTEMBER 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1468	GRAND AVE	INSPECTED PROPERTY	LETTER SENT	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1477	GRAND AVE	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1478	GRAND AVE	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		VAC
ENF 24-1479	GRAND AVE	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1480	GRAND AVE	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1481	DIVISION ST	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1482	DIVISION ST	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1483	DIVISION ST	LETTER SENT	RECHECK SCHEDULED	09/19/2024	09/19/2024	10/03/2024		N
ENF 24-1503	LYON ST	LETTER SENT	RECHECK SCHEDULED	09/23/2024	09/23/2024	10/07/2024		N
ENF 24-1504	LANSING ST	LETTER SENT	RECHECK SCHEDULED	09/23/2024	09/23/2024	10/07/2024		Y
ENF 24-1505	LANSING ST	LETTER SENT	RECHECK SCHEDULED	09/23/2024	09/23/2024	10/07/2024		N
ENF 24-1516	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	09/24/2024	09/24/2024	10/08/2024		N

Total Entries 12

VACANT STRUCTURES

ENF 20-0758	PEARCE ST	INSPECTED PROPERTY	CLOSED	09/18/2020	09/11/2024		09/11/2024	VAC
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	09/16/2024	10/17/2024		VAC
ENF 20-0755	CARMODY ST	INSPECTED PROPERTY	RED-TAGGED	09/18/2020	09/16/2024	10/28/2024		VAC

Total Entries 3

VISIBILITY

ENF 24-1293	SHIAWASSEE ST	RESOLVED	CLOSED	08/15/2024	09/05/2024		09/05/2024	VACANT
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Total Entries 1

WATER/WELL VIOLATION

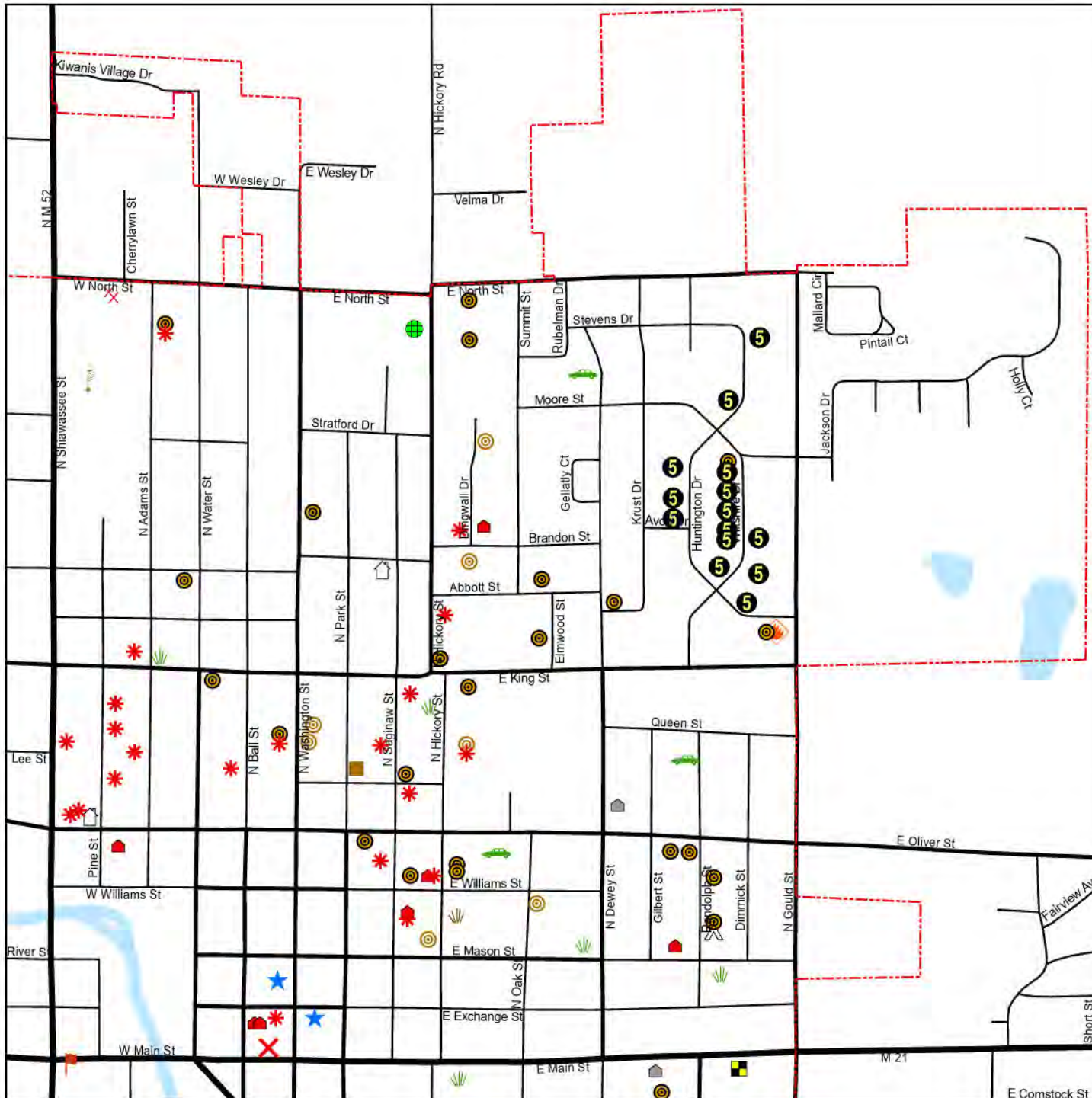
Code Enforcement Activity
SEPTEMBER 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental	
ENF 24-1150	THIRD ST	REF TO DPW	RECHECK SCHEDULED	07/17/2024	09/25/2024	10/11/2024		N	
Total Entries				1					
<u>WINDOWS</u>									
ENF 24-1346	MAIN ST	OBTAINED PERMIT	RESOLVED	09/03/2024	09/03/2024		09/10/2024	COMM	
Total Entries				1					
<u>ZONING</u>									
ENF 24-1079	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/02/2024	09/30/2024	10/30/2024		N	
Total Entries				1					
Total Records:		388				Total Pages:	23		

City of Owosso

Code Enforcement Activity September 2024

NE Quadrant



Category

- Accessory Structures
- Brush Piles
- Building Violations
- Bushes-Sidewalk Visibility
- Chickens/Ducks
- Demo By Neglect Hdc
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- HDC - Notice Of Violation
- House Numbers
- Lawn Maintenance
- Multiple Violations
- Sign Violation
- Temporary Structures
- Zoning

Other Features

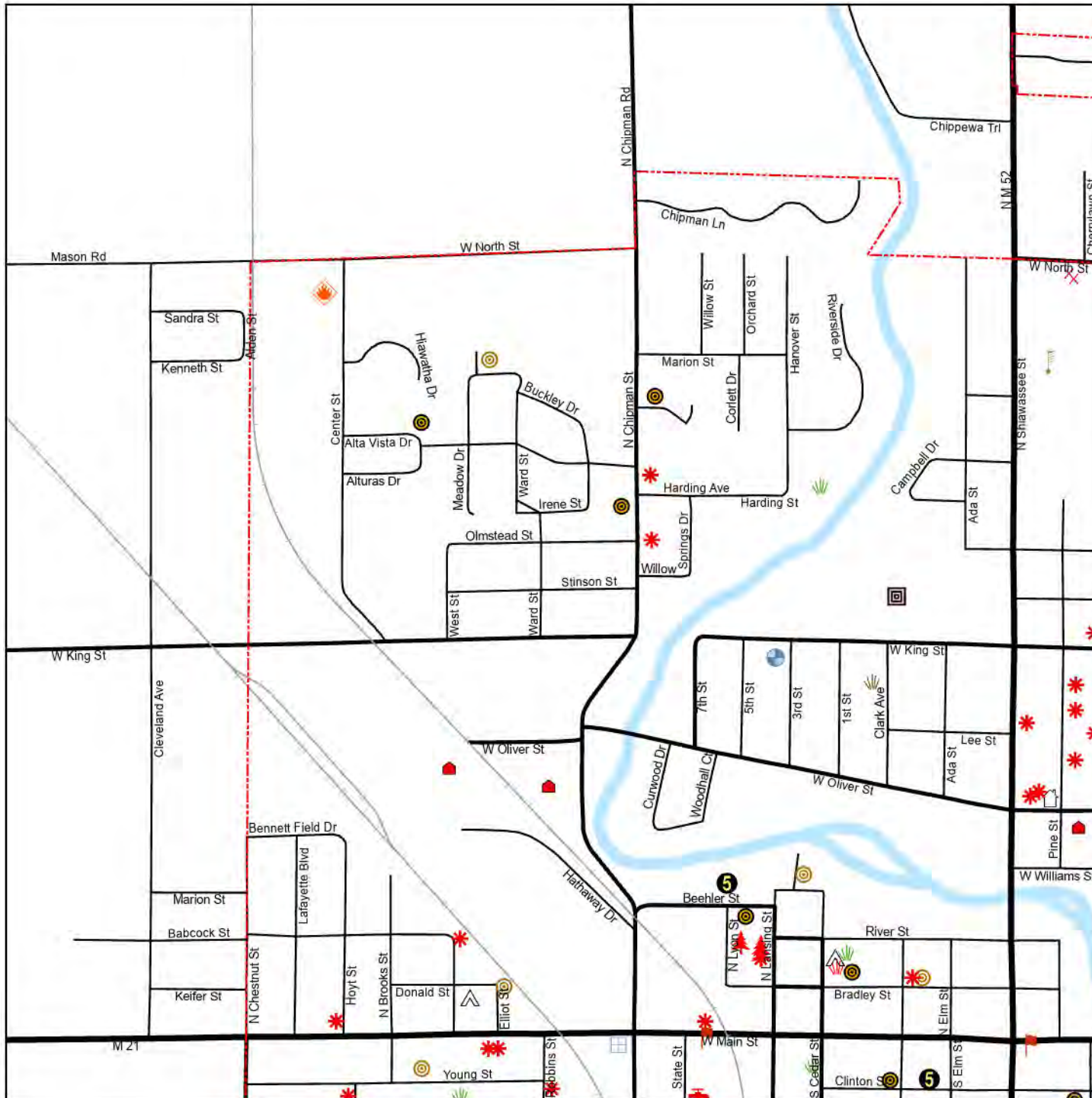
- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet



City of Owosso

Code Enforcement Activity September 2024

NW Quadrant



Category

- Blowing Grass Into Street
- Brush Piles
- Building Violations
- Chickens/Ducks
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Mechanical Violations
- Multiple Violations
- Plumbing Violations
- Sign Violation
- Temporary Structures
- Trees Hanging Over Row
- Windows
- Water/Well Violation

Other Features

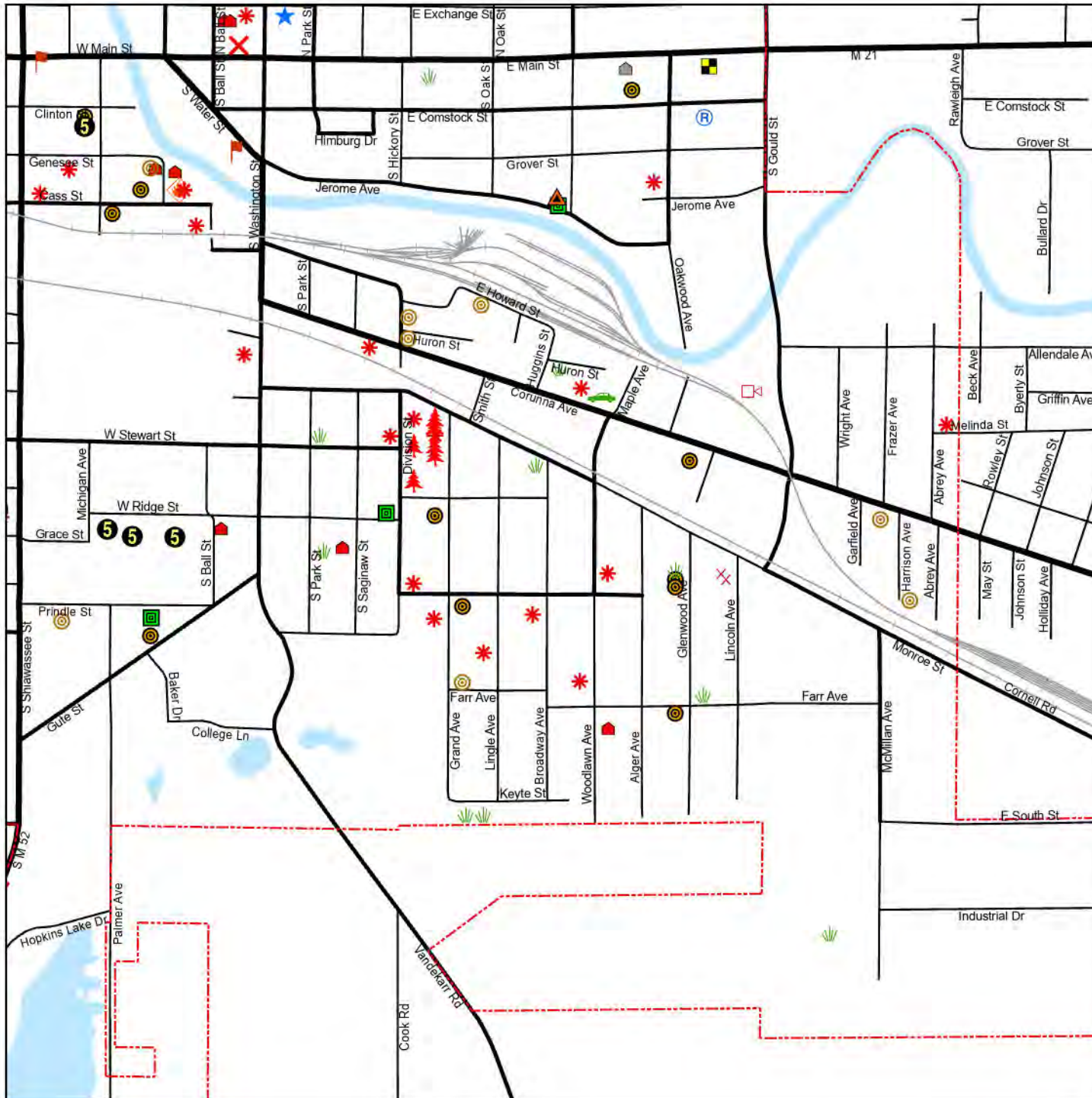
- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

City of Owosso

Code Enforcement Activity September 2024

SE Quadrant

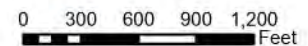


Category

- Accessory Structures
- Building Violations
- Demo By Neglect Hdc
- Fence Violation
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- HDC - Notice Of Violation
- House Numbers
- Imminent Danger Of Structure
- Lawn Maintenance
- Multiple Violations
- Public Nuisance Noise
- Rental Registration
- Sign Violation
- Trees Hanging Over Row
- Zoning

Other Features

- City Limit
- Railroads
- River & Lakes

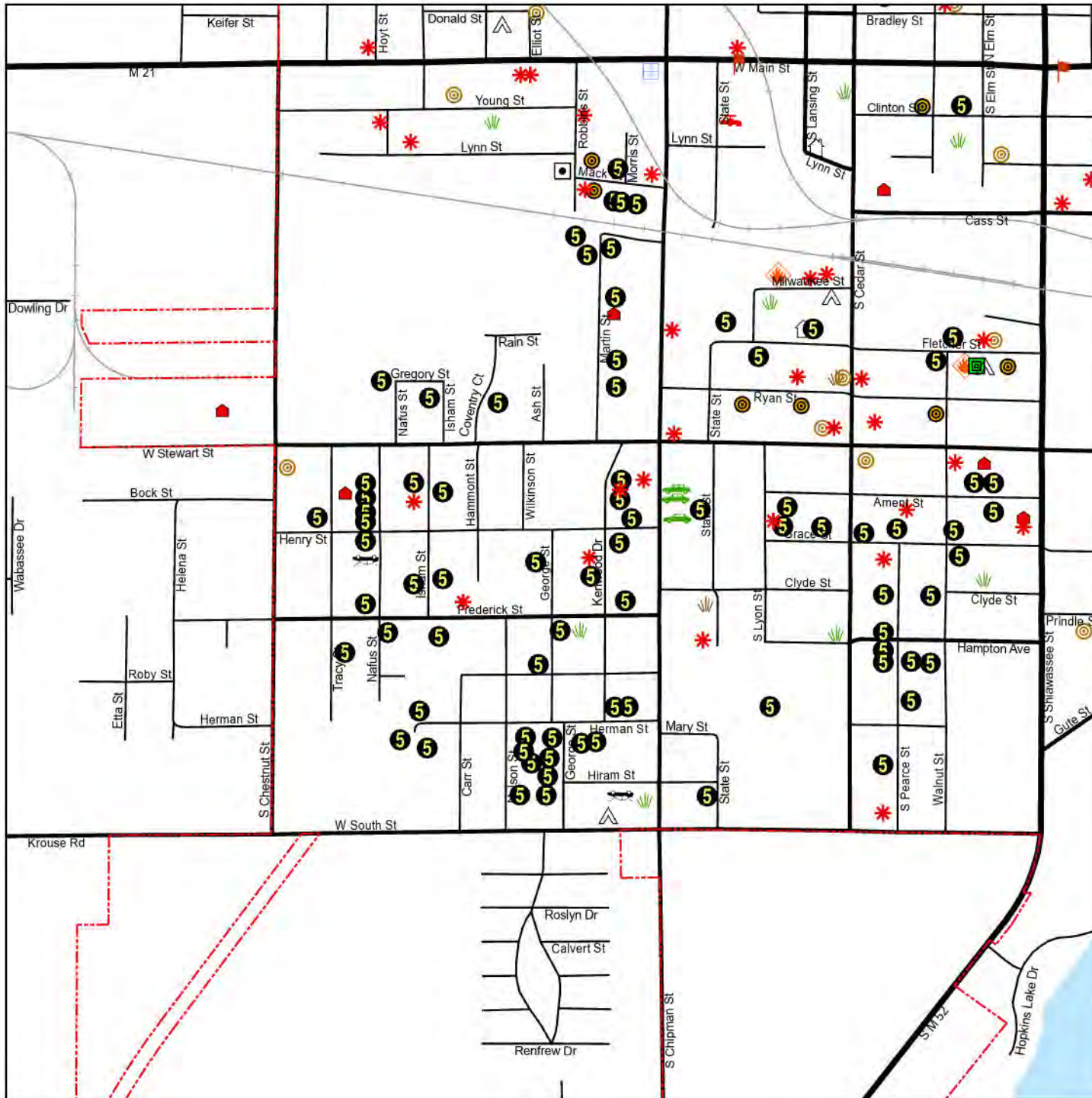


City of Owosso

Code Enforcement Activity

September 2024

SW Quadrant



Category

- Appliances
- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violations
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- Plumbing Violations
- Sign Violation
- Temporary Structures
- Windows

Other Features

- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet



**Monthly Inspection List
SEPTEMBER 2024**

CHARLES, NATHAN	BUILDING OFFICIAL Total Inspections:	85
BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	39
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	32
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	208
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	238
Grand Total Inspections:		602

CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2024

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
1				1			1					3
\$5,000				\$5,000			\$5,000					\$15,000
AMPHITHEATER												
					7	2	5		1			15
					\$50	\$0	\$200		\$50			\$300
BENTLEY PARK RENTAL												
				2	10	10	12	6	1			41
				\$50	\$275	\$325	\$350	\$150	\$25			\$1,175
GROWER LICENSE (Medical)												
								1				1
								\$5,000				\$5,000
HARMON PATRIDGE PARK RENTAL												
					20	16	15	10	3			64
					\$550	\$400	\$450	\$300	100			\$1,800
MOBILE FOOD VENDING (Food Truck License)												
					1	1	1					3
					\$150	\$150	\$150					\$450
PROCESSOR LICENSE												
1												1
\$5,000												\$5,000
PROVISIONING CENTER												
1							1					2
\$5,000							\$5,000					\$10,000
RECREATIONAL GROW												
1								1				2
\$5,000								\$5,000				\$10,000
RENTAL (Renewals)												
118	48	26	33	3	3	8	3	3				245
\$7,550	\$3,300	\$2,550	\$2,500	\$150	\$250	\$550	\$150	\$150				\$17,150
RENTAL REGISTRATIONS (New)												
5	5	1	6	4	4	0	4	2				31
\$250	\$250	\$50	\$300	\$250	\$200	\$0	\$200	\$50				\$1,550
RESIDENTIAL DESIGNATED PARKING												
					1							1
					\$840							\$840
TOTALS:												
127	53	27	39	10	46	37	42	23	5	0	0	409
\$27,800	\$3,550	\$2,600	\$2,800	\$5,450	\$2,315	\$1,425	\$11,500	\$10,650	\$175	\$0	\$0	\$68,265



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 4 October 2024
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Captain
RE: September 2024 Police Activity Report

Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose.

The Owosso Police started taking training through Virtual Academy to hit state mandated training areas of ethics, procedural justice, interpersonal skills, cultural competence and victim rights.

The Owosso Police Administration attended the Mid-Michigan Area Group Narcotics Enforcement Team (MAGNET) board meeting, discussing their operations for the upcoming state financial year.

August - 5 YEAR AVERAGE

	2020- September	2021- September	2022- September	2023- September	2024- September	September 5YR AVG
Part I Crimes	27	36	31	25	22	28.2
Part II Crimes	63	85	99	97	77	84.2
Violent Crimes	7	10	9	10	5	8.2
Total Reports	131	187	171	184	166	167.8
Felony Arrests	5	4	3	8	5	5
Total Arrests	19	16	38	45	29	29.4
Traffic Stops	55	34	65	63	37	50.8
All Dispatched Events	581	1030	1132	886	715	868.8

LAST 12 MONTHS

	2023- Oct	2023- Nov	2023- Dec	2024- Jan	2024- Feb	2024- Mar	2024- Apr	2024- May	2024- Jun	2024- Jul	2024- Aug	2024- Sep	Last 12 Months	Average
Part I Crimes	29	26	37	17	28	25	21	18	26	17	19	22	285	23.75
Part II Crimes	80	88	91	72	74	78	83	110	90	80	75	77	998	83.17
Violent Crimes	3	15	8	6	5	6	10	6	11	5	10	5	90	7.5
Total Reports	176	154	174	133	167	131	148	168	172	157	140	166	1886	157.17
Felony Arrests	4	4	6	6	4	7	3	4	6	7	7	5	63	5.25
Total Arrests	34	22	36	30	44	35	27	36	37	36	29	29	395	32.92
Traffic Stops	80	78	112	79	172	79	110	51	54	60	54	37	966	80.5
All Dispatched Events	1003	942	921	940	980	837	966	1052	801	821	874	715	11852	904.33



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: October 4, 2024

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: September 2024 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for September 2024. The Owosso Fire Department responded to 228 incidents in the month of August.

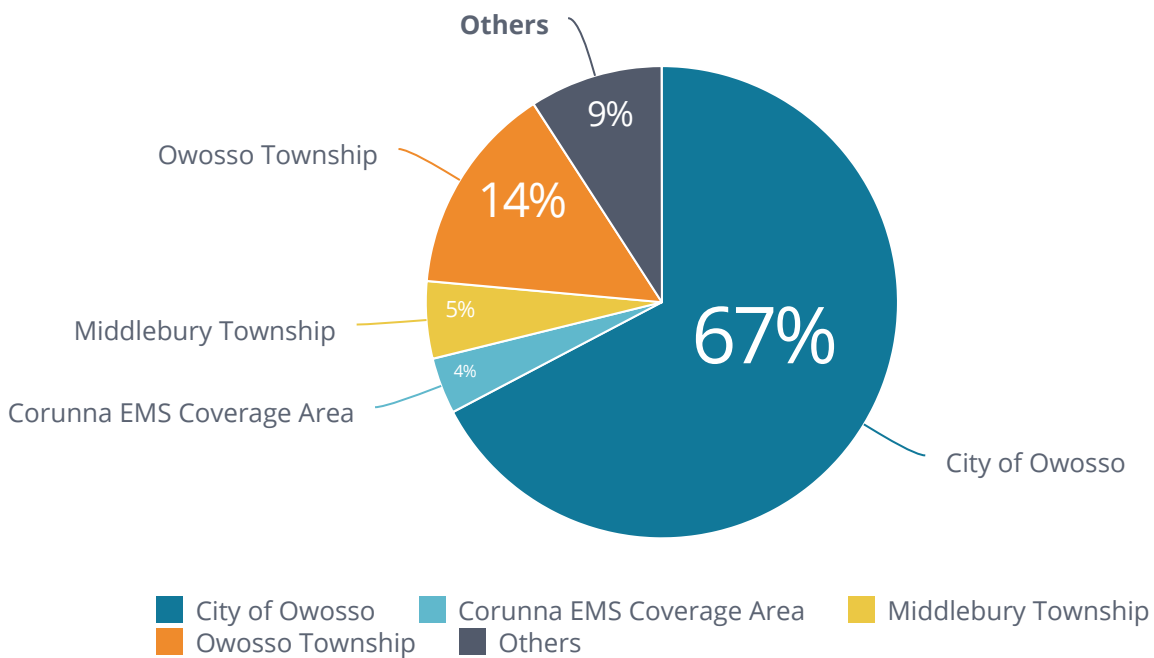
OFD responded to 20 fire calls (two mutual aid fire calls) and EMS responded to 208 EMS calls.

Call Volume per Zone EMS

Filter statement

Filters **Days in Dispatched** 9/1/24 to 9/30/24 | **Is Locked** true | **Is Active** true

Scene Zone	# of unique Incident Number
City of Owosso	140
Corunna EMS Coverage Area	8
Fairfield Township	3
Laingsburg Coverage Area	1
Middlebury Township	11
Owosso Township	30
PERRY Ambulance Coverage Area	4
Rush Township	6
Twin Township Coverage Area	2



**REGULAR MEETING MINUTES OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/OWOSSO MAIN STREET
CITY OF OWOSSO**

October 2, 2024, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Vice-Chair Lance Omer at 7:35 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Vice-Chair Lance Omer and Commissioners Daylen Howard, Emily Olson Jill Davis, Dakota Woodworth and Mayor Robert J. Teich Jr. Chair Bill Gilbert arrived at 7:36 A.M.

ABSENT: Commissioners Josh Ardelean and Allié McGuire

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY OLSON SUPPORTED BY HOWARD TO APPROVE THE OCTOBER 2, 2024, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

AYES: ALL

MOTION CARRIED

MINUTES:

MOVED BY HOWARD, SUPPORTED BY OLSON TO APPROVE THE SEPTEMBER 4, 2024, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.

AYE: ALL

MOTION CARRIED

PUBLIC COMMENTS: Jodi Marrah, owner of 112 W. Main Street, notified the Board that the property will be undergoing renovations for upper-level housing and a two-car garage that will open to the alley behind her property. Marrah asked for the alley to remain accessible and not be included in the Ball Street closure proposed for the 2025 Fountain Park Summer Expansion.

Olson confirmed the alley would not be closed with the Fountain Park Summer Expansion project.

REPORTS: Fredrick presented the financial reports.

ITEMS OF BUSINESS:

- 1. Owosso Main Street Strategic Planning:** Fredrick presented the Michigan Main Street Transformation Strategy Guidebook, Main Street Program Alignment Worksheet, current OMS Transformation Strategies and the 2024 OMS Program Correlation Sheet in preparation for the Board's October Strategic Planning Workshop.
- 2. 2024 Pulse Poll Survey Results:** Fredrick presented the Pulse Poll Survey results.

Olson highlighted that the majority of individuals surveyed said they were most likely to visit downtown after 5pm if they were visiting on a weekday.

Davis expressed concern that the largest percentage of respondents said they felt downtown was declining or losing ground.

COMMITTEE UPDATES:

1. **Organization:** Woodworth reminded the Board of the Volunteer Appreciation Event on October 8th.

Gilbert asked the Board to invite volunteers that participated in each of their projects, programs and events.

Fredrick provided updates on the Annual Sponsor Guide, which will include year-long sponsorship opportunities and one-time sponsorships for OMS programming.

2. **Promotion:** Fredrick noted that Mini Golf Madness had approximately 75 guests and that event expenditures were \$181.00.

Fredrick confirmed that volunteer recruitment, community partnership and sponsorship efforts were unsuccessful to secure the continuation of the New Year's Eve Block Party.

Davis updated the Board on community partners that are interested in activating the 2025 Fountain Park Summer Expansion with events and activities.

Fredrick shared that the Glow Owosso Committee is working with Owosso Public Safety to adjust the parade route's road closure to safely accommodate the event's growth in attendance.

3. **Design:** Fredrick confirmed that she'll be working with the Director of Engineering to finalize a location for the Lebowsky Sculpture Project, which will need the Michigan Department of Transportation's approval.

Fredrick provided updates on Main Street Plaza landscaping plans and the Downtown Streetlight Project.

Fredrick acknowledged and thanked Olson for leading the Downtown Fall Décor.

Olson shared plans for winter decorations.

4. **Economic Vitality:** Howard confirmed that the Memorandum of Understanding with the Lapeer Development Corporation will be ready to present to the Board for approval along with updated program guidelines, applications and scoring rubric for the Revolving Loan & Grant Program before the end of the calendar year.

DIRECTOR UPDATES: None.

BOARD COMMENTS: None.

ADJOURNMENT:

**MOVED BY OMER, SUPPORTED BY HOWARD TO ADJOURN AT 8:37 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING NOVEMBER 6, 2024.