

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, NOVEMBER 4, 2024  
7:30 P.M.**

**Meeting to be held at the  
Owosso Armory Community Room  
215 N. Water Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 21, 2024:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Special Assessment District No. 2025-01. Authorize Resolution No. 4 setting a public hearing for Monday, November 18, 2024 to receive citizen comment regarding Special Assessment District No. 2025-01 for Howell Street, from the south end to Clinton Street for resurfacing.  
**Master Plan Implementation Goals: 3.4, 3.10.**
2. Special Assessment District No. 2025-02. Authorize Resolution No. 4 setting a public hearing for Monday, November 18, 2024 to receive citizen comment regarding Special Assessment District No. 2025-02 for Lynn Street, from the west end to Howell Street for resurfacing.  
**Master Plan Implementation Goals: 3.4, 3.10.**

3. 2024-2025 DPW Inventory Parts Bid. Approval of the low responsive bid from ETNA Supply Co. (Grand Rapids, MI) for the DPW Inventory Parts Bid in the amount of \$26,905.00.  
**Master Plan Implementation Goals: 3.4.**
4. Grand Avenue Playground Equipment. Approval of the purchase and installation of playground equipment for Grand Avenue Park from GameTime in the amount of \$37,482.67.  
**Master Plan Implementation Goals: 5.2, 5.3.**
5. Traffic Control Order - Glow Owosso Parade, 5K and Tree Lighting. Approve request from Lizzie Fredrick, Owosso Main Street Director, for the street and lot closures for the annual Glow Owosso Parade, 5K, and Tree Lighting on Friday, November 29, 2024 beginning at 12:00 p.m. until 10:00 p.m. and further approve Traffic Control Order No. 1523 formalizing the action.  
**Master Plan Implementation Goals: 4.5, 4.6, 4.16, 5.9, 5.12, 5.17.**
6. WWTP Bulk Polymer Havaflock 560 for 2024-2025. Authorization to enter into a purchase agreement with Haviland Products of Grand Rapids, Michigan for bulk polymer necessary for condition wastewater sludge for an estimated amount of \$31,758.00.  
**Master Plan Implementation Goals: 3.4.**
7. WWTP Secondary Clarifier Change Order #1. Approve Order Order #1 for an increased payment for construction work by RCL Construction Co., Inc. for the WWTP Secondary Clarifier project in the amount of \$76,000.00.  
**Master Plan Implementation Goals: 3.4, 3.7.**
8. Palmer 3A and Juniper 1 Well Houses Project Change Order #5. Approve Change Order #5 for an increased payment for construction work by Sorensen Gross Company for the Palmer 3A and Juniper 1 Well houses project in the amount of \$3,202.00.  
**Master Plan Implementation Goals: 1.5, 3.4.**
9. Fee Schedule. Annual review and approval of the 2024 Fee Schedule.  
**Master Plan Implementation Goals: A.7.**
10. Check Register – October 2024. Affirm check disbursements totaling \$3,086,772.46 for October 2024.
11. Warrant No. 648. Authorize Warrant No. 648 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Gould Law PC	Services Rendered from September 10, 2024 – October 14, 2024	Multiple	\$13,218.40

**ITEMS OF BUSINESS**

1. Donation Agreement – 1921 American LeFrance Firetruck. Consider the donation of the 1921 American LaFrance Fire Engine to the Shiawassee Firefighters Memorial.

**COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – September 2024.
2. Planning Commission. Allen Martin Letter of Resignation.
3. Owosso Historical Commission. Minutes of October 15, 2024.
4. Parks & Recreation Commission. Minutes of October 23, 2024.
5. Planning Commission. Minutes of October 28, 2024.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Monday, November 18, 2024 – Regular Meeting

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Historic District Commission – term expires June 30, 2027  
Planning Commission – term expires June 30, 2026  
Planning Commission - term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).