

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
MONDAY, NOVEMBER 18, 2024**

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

PROCLAMATIONS/SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Special Assessment District No. 2025-01. Conducted a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2025-01 for Howell Street, from the south end to Clinton Street for resurfacing. There were no citizen comments received prior to, or during the hearing. The Council moved to approve Resolution No. 5 for Special Assessment District No. 2025-01 as proposed.

Special Assessment District No. 2025-02. Conducted a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2025-02 for Lynn Street, from the west end to Howell Street for resurfacing. There were no citizen comments received prior to, or during the hearing. The Council moved to approve Resolution No. 5 for Special Assessment District No. 2025-02 as proposed.

CITIZEN COMMENTS AND QUESTIONS

Councilmember Olson said that she had heard that previous Councils had held work meetings to get to know one another better and work to fix the fracture that seems to be forming. There was discussion among the group regarding the work sessions that had been held in the past. City Manager Henne agreed to look into holding a work session and report back to Council. Mayor Teich encouraged everyone to attend the Owosso Glow events the day after Thanksgiving, noting that this year Glow will include a fireworks display.

Councilmember Osmer announced the Raise Up Shiawassee will be holding its annual Giving Tuesday fundraiser on December 3rd.

In response to a question regarding approval of the minutes, City Attorney Gould indicated that it was his opinion that an absent member needs to vote on the minutes even if they weren't in attendance. And if they have any questions regarding the minutes they should investigate them prior to the meeting.

Mayor Teich welcomed all the new members of the Council.

CONSENT AGENDA

The Consent Agenda was approved as follows:

Proposed Special Assessment Project – Jerome Avenue. Authorized Resolution No. 1 for proposed Special Assessment District No. 2026-01 for Jerome Avenue from 100' west of Hickory Street to Oakwood Avenue for street resurfacing.

Boards and Commissions Appointment. Approved the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Susan J. Osika	Planning Commission filling unexpired term of A. Martin	06-30-2026

Traffic Control Order - Living Nativity Scene Permission. Approved request from First United Methodist Church for the closure of North Street from Water Street to Hickory Street for a Living Nativity Scene Saturday, December 7, 2024 from 4:30pm until 9:30pm and authorized Traffic Control Order No. 1524 formalizing the action.

Contract Amendment - COSSAP Grant Subcontract. Approved revision of the Agreement Amount and the Period of Agreement for the COSSAP Grant subcontract agreement with Shiawassee Health and Wellness.

Contract Amendment – Full-Time School Resource Officers. Approved amendment to the 2022 Intergovernmental Agreement with the Owosso Public Schools for the provision of full-time school resource officers, amending the salary to reflect the latest Police Union contract.

Bid Award - 2025 Street Program. Approved bid award to Glaeser Dawes Corporation for the 2025 Street Program in the amount of \$233,156.74, and further approved payment to the contractor upon satisfactory completion of the project or portion thereof.

Professional Services Agreement – WTP Electrical Grounding & Equipment Improvements Project Engineering Services. Authorized a professional services agreement for the provision of engineering design, bidding services, and construction administration services for the WTP Electrical Grounding & Equipment Improvements project with Fishbeck in the amount of \$225,000.00, with bidding services and construction administration services contingent upon securing DWSRF loan funding, and further approved payment to the contractor upon satisfactory completion of the project or portion thereof.

Professional Services Agreement – 2025 Supply Well Improvements Project Engineering Services. Authorized a professional service agreement for engineering services for the 2025 Supply Well Improvements project with Fishbeck in the amount of \$249,000.00, and further approved payment to the contractor upon satisfactory completion of the project or portion thereof.

Professional Services Agreement – 2025 Water Main Replacement Project Engineering Services. Authorized a professional services agreement for engineering services for the 2025 Water Main Replacement Project with Fleis & Vandenbrink in the amount of \$269,900, and further authorized payment to the engineer upon satisfactory completion of the work or portion thereof.

Professional Services Agreements - Bond Counsel. Authorized two professional services agreements with Dickinson Wright PLLC in an amount not to exceed \$35,500.00 to serve as Bond Counsel for bond issuances associated with the 2025 Drinking Water State Revolving Fund project and the 2025 Clean Water State Revolving Fund project, and further authorized payment to the firm for services rendered in accordance with the agreements.

Professional Services Agreement - Underwriter/Placement Agent/Municipal Advisor. Authorized professional services agreement with MFCI, LLC, in an amount not to exceed \$30,625, to serve as Underwriter/Placement Agent/Municipal Advisor for two bond issuances associated with the City's 2025 Drinking Water State Revolving Fund (DWSRF) projects and its 2025 Clean Water State Revolving Fund (CWSRF) projects, and further authorized payment to the firm for services rendered in accordance with the agreement.

Warrant No. 649. Authorized Warrant No. 649 as follows:

Vendor	Description	Fund	Amount
Roberto Larrivey	Water Service Line Replacement – Leak Reimbursement	Water	\$16,528.30

ITEMS OF BUSINESS

Glow Owosso Fireworks Permit Request. Approved the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual Glow Owosso event.

Traffic Control Order - Glow Owosso Fireworks. Approved the request from Owosso Main Street/DDA for the closure of the Public Safety/City Hall parking lot (Lot #8) for a fireworks display during the annual Glow Owosso event on Friday, November 29, 2024 from 12:00 p.m. until 10:00 p.m., and further approved Traffic Control Order No. 1524 formalizing the action.

Loan Write-Off – Downtown Revolving Loan Fund Loan – Capitol Bowl. Approved authorization to write off the Downtown Revolving Loan Fund Loan associated with Capitol Bowl in the amount of \$72,777.96.

Electronic Payment Provider Processor Agreement. Approved termination of the e-payment services agreement with Point and Pay, LLC, authorized a professional services agreement with BS&A Software, LLC to perform integrated payment and e-payment processing services, and further authorized payment of \$1,400.00 for the purchase of chip compliant card readers.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. October 2024 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. October 2024 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. October 2024 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. October 2024 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. October 2024 Police Report.
Kevin D. Lenkart, Public Safety Director. October 2024 Fire Report.
Owosso Main Street/Downtown Development Authority. Minutes of November 6, 2024.

CITIZEN COMMENTS AND QUESTIONS

Don Fields preached that all authority is created by God and civil rulers are the servants of God. He implored Council to use their authority for good and to love one another.

Stacey Jamison said that she was taught that prayer is to be sincere and not on display. She said that faith and prayer should not be imposed on anyone.

Tom Manke said there is nothing wrong with defending your neighbor if you are being attacked and he believes that people are being persecuted by some members of the Council. He further asked for the censure of a particular Councilmember for their perceived attack on a community member.

Bill Moull thanked the Clerk's Office staff for all of their hard work during the election.

City Manager Henne thanked Sue Osika for agreeing to serve on the Planning Commission.

Councilmember Olson responded to Mr. Manke's comments saying that she called for a point of order and did not intend to hinder Mr. Manke's free speech rights. She went on to note that Christmas decorations will be going up around town starting the week of Thanksgiving.

Volunteers are always welcome.

Mayor Teich made a point of clarification stating that all comments between Councilmembers and audience members need to be routed through him to maintain proper decorum.

NEXT MEETING

Monday, December 2, 2024 – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2025

Planning Commission - term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The meeting was adjourned at 8:36 p.m.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.