

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, FEBRUARY 3, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 21, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Proclamation for Achievement of State Certifications. A proclamation recognizing Department of Public Services and Utilities Employees for their achievements in obtaining State of Michigan EGLE Drinking Water Certifications.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Shiawassee River Water Trail Coalition Appointees. Approve the appointment of City Manager Nathan R. Henne as the City's primary representative to the Shiawassee River Water Trail Coalition and Assistant City Manager Amy K. Fuller as the alternate.
Master Plan Implementation Goals: 1.6, 4.16, 4.20, 5.14, 6.5
2. MDOT Local Street Inventory - Decertification of portions of Genesee and Howell Streets. Approve the decertification of Genesee Street from Elm Street to the west line of the north-south alley between Elm and Shiawassee Streets and Howell Street from Cass Street to the closed portion of Genesee Street to update the local street inventory according to Public Act 51 of 1951.

ITEMS OF BUSINESS

- 1. Property Lease - Tillable Acreage. Consider resolution authorizing the lease of approximately 10 acres of city-owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 per year for a period of five years.
- 2. Acceptance of Utilities. Consider accepting the sanitary sewer mains within the Woodland Trails Condominium as part of the City’s wastewater collection system.
Master Plan Implementation Goals: 3.4
- 3. City Budget Amendment. Adopt Amendment No. 1 to the 2024-2025 Budget.
- 4. Single Audit Act Compliance. Consider resolution accepting and placing on file the City of Owosso Federal Single Audit for the Fiscal Year Ended June 30, 2024.

CITIZEN COMMENTS

COUNCIL COMMENTS

CITY MANAGER REPORT

- 1. Nathan R. Henne, City Manager. City Manager Report – January 2025.

COMMUNICATIONS

- 1. Lizzie Fredrick, DDA/OMS Director. 2025-2029 Owosso Main Street Strategic Plan.
- 2. Brad A. Barrett, Finance Director. Financial Report – January 2025.
- 3. DDA/Main Street Board. Minutes of January 8, 2025.
- 4. Historic District Commission. Minutes of January 15, 2025.
- 5. Parks & Recreation Commission. Minutes of January 22, 2025.
- 6. Brownfield Redevelopment Authority. Minutes of January 23, 2025.

NEXT MEETING

Tuesday, February 18, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
 Building Board of Appeals – Alternate - term expires June 30, 2025
 DDA/OMS Board x 2 – terms expire June 30, 2028
 Zoning Board of Appeals – Alternate – term expires June 30, 2027
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on February 3, 2025. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
MONDAY, FEBRUARY 3, 2025 AT 6:30 P.M.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/83492011891?pwd=BbMSoCzxphtRLo69VmBUQkJhot74h.1>

Meeting ID: 834 9201 1891

Passcode: 496582

One tap mobile

+13126266799,,81130530177#,,,,*017514# US (Chicago)

+16465588656,,81130530177#,,,,*017514# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on February 3, 2025 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JANUARY 21, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BILL MOULL
OWOSSO FREE METHODIST CHURCH

PLEDGE OF ALLEGIANCE: DAVID VREIBEL

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson,
Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Haber to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 6, 2025

Motion by Councilmember Ludington to approve the Minutes of the Regular Meeting of January 6, 2025 as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF JANUARY 8, 2025

Motion by Councilmember Osmer to approve the Minutes of the Special Meeting of January 8, 2025 as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Ordinance Amendment – Rezoning of 108 N. Chipman Street

A public hearing was conducted to receive citizen comment regarding the request from Jabb Management, LLC to rezone the property at 108 N. Chipman Street from CBD, Central Business District, to I-1, Light Industrial District.

The following people commented regarding the proposed amendment:

Pastor Ken Herbruck, Owosso Assembly of God, said marijuana is a gateway drug and he has seen first-hand how drugs negatively effect families. He encouraged Council to deny the rezoning request saying they have a moral obligation to deny things that would harm residents.

Bill Byrne, 815 W. Oliver Street, encouraged Council to deny the rezoning request saying that it is not consistent with the City's Master Plan. He spoke about the environmental impacts of processing marijuana and said Council should respect the interests of the public.

Elizabeth Byrne, 815 W. Oliver Street, noted there were multiple people attending the meeting this evening to object to the rezoning. She asked the Council to deny the request as it would be spot zoning and is not in line with the Master Plan. She also said that as a resident it is not on her to bear the responsibility for rezoning the property. The purchasers should have considered the zoning when they purchased the property.

Christine Mitchell (Owosso's first female mayor) said she has serious concerns about the requested rezoning. She feels it goes against the Master Plan and will negatively impact the entire community. She asked Council if this is the quality of life they would like to see in the City.

Roberto Larrivey, 702 W. Oliver Street, said he is opposed to the rezoning as he feels there would be no benefit to the community. He relayed a story about a rental property he owns in Chesaning detailing how he can't rent it and he can't sell it because of the terrible odor caused by a nearby processing plant. He said research has shown that the effects of processing are harmful to air quality.

Robert Dumond, 401 N. Cedar Street, said he would like to continue to enjoy the river behind his house, but he is afraid he won't be able to if there is a constant odor from this plant. He noted that there are enough drugs in the neighborhood without adding a processing plant.

Antonia Paxton, 615 Third Street, said she and her family are recent transplants from Flint. They love Owosso and feel blessed to be here. Having escaped a community with bad drinking water she would be devastated if she had to move again, now because of air quality issues.

Kateri Kilpatrick, 804 W. Oliver Street, said the owners of the property knew the zoning designation when they purchased it and she feels that there would be no benefit to the community to return the property to industrial use.

Sam McLaren, 721 W. Oliver Street, said that if the zoning is changed on the property it would open the door to marijuana processing facilities, even if one was not established at this time. He asked the City not to move forward with the rezoning because the next people to own the facility may not be as accommodating.

City Manager Nathan R. Henne wrapped up the public comment portion of the hearing by instructing the Council that City of Owosso Code Sec. 38-280 requires that they measure the request against the seven criteria listed. He indicated that the choice before Council this evening is difficult and could go either way. He asked that they please be very specific when making any motions. He also recommended they not consider spot zoning as a reason for denial as the situation in question does not meet the definition of spot zoning.

Discussion ensued. Most Councilmembers indicated that they were inclined to oblige the wishes of the public and deny the request. Mayor Teich indicated that he was looking not at the proposed use of the property, but does the proposed rezoning fit the property? It was his opinion that it did, and it would be the City's responsibility to enforce the Code in relation to any business that moved into the location in question.

Councilmember Fear noted that she has been a member of the Planning Commission for years and was part of the group that wrote the marijuana ordinance. Despite spending lots of time in carefully crafting a good ordinance, it appears that the City isn't enforcing it to its full extent as evidenced by the constant smell of marijuana at the soccer fields and for that reason she couldn't support the request.

Councilmember Olson spoke about the need to strictly enforce the ordinance.

Whereas, the Council, after due and legal notice, has met and having heard all interested parties, motion by Mayor Pro-Tem Haber that the following resolution be adopted:

RESOLUTION NO. 10.5-2025

DENIAL OF A REQUEST TO AMEND CHAPTER 38, ZONING, OF THE CODE OF ORDINANCES TO REZONE ONE PARCEL OF REAL PROPERTY AT 108 N. CHIPMAN STREET

WHEREAS, the City of Owosso adopted a Master Plan in 2021 which includes a future land use plan; and

WHEREAS, the City received a request from property owner Jabb Management LLC to rezone the parcel located at 108 N. Chipman Street from CBD-Central Business District to I-1-Light Industrial District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the proposed rezoning does not meet the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the City staff recommends, without reservations, the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
108 N Chipman St	050-660-017-001-00	CBD Central Business	I-1 Light Industrial

and

WHEREAS, the City Council published notice of the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the City Council finds that the zoning petition does not meet the intent and criteria for a zoning map amendment, specifically as it relates to the requirements of City of Owosso Code Secs. 38-279 and 38-280.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the request to rezone the parcel located at 108 N. Chipman Street from CBD Central Business to I-1 Light Industrial is denied based on the fact that it is inconsistent with the City's master plan.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Owens, Ludington, Fear, Mayor Pro-Tem Haber, and Councilmember Osmer.

NAYS: Mayor Teich.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

Councilmember Osmer recognized the area churches that are coming together to establish a warming center during this frigid weather. She thanked St. John’s United Church of Christ for hosting the center and indicated that there is a need for volunteers, food, and donations.

Mayor Teich thanked Sue Osika for agreeing to continue serving on the Brownfield Redevelopment Authority and recognized Councilmember Olson for her service on the DDA Board.

CONSENT AGENDA

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Sue Osika*	LDFA / Brownfield Redevelopment Authority	06-30-2026

*Indicates reappointment

Change to Street Lighting Contract - Addition of Streetlight. Authorize amendment to the Street Lighting Contract with Consumers Energy to reflect the addition of one LED Cobrahead streetlight at 207 Curwood Castle Drive, authorize the Mayor and City Clerk to execute appropriate documents, and approve payment to Consumers Energy in the amount of \$100.00 for installation as follows:

RESOLUTION NO. 11-2025

**ADDING LIGHTS TO THE
STANDARD STREET LIGHTING CONTRACT DATED SEPT. 27, 2018**

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of OWOSSO, dated Sept. 27, 2018, in accordance with the Authorization for Change in Standard Lighting Contract dated Jan. 21, 2025, heretofore submitted to and considered by this council as follows:

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Install Remove</i>	<i>Location</i>
1	40	LED white	Cobrahead	Install	207 Curwood Castle Drive

And

RESOLVED, further, that the Mayor and City Clerk be and are authorized to execute such authorization for change on the behalf of the City.

***Change Order – WWTP Secondary Clarifier Project.** Approve Change Order No. 2 to the WWTP Secondary Clarifier Project contract with RCL Construction Co., Inc., increasing the contract by \$199,738.00 for the replacement of gates, additional drain yard piping, and video surveillance, and further approve payment to the contractor up to the amount of \$6,048,838.00 upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 12-2025

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
RCL CONSTRUCTION CO., INC.
FOR THE WWTP SECONDARY CLARIFIER PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc., on July 15, 2024 for the construction and installation of the Secondary Clarifier equipment, known as the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project, an approved 2024 SRF project; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project contract with RCL Construction Co., Inc. to increase the contract amount for the replacement of gates, additional drain yard piping, and video surveillance.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$199,738.00; revising the total current contract amount from \$5,849,100.00 to \$6,048,838.00.
- THIRD: the Accounts Payable department is authorized to pay RCL Construction Co., Inc. for work satisfactorily completed up to the revised contract amount of \$6,048,838.00.
- FOURTH: the above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds

Warrant No. 651. Authorize Warrant No. 651 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	Per February 22, 2011 Water Agreement	Water	\$18,747.46
Caledonia Township	Per July 1, 2006 Water Agreement	Water	\$42,922.22
Gould Law P.C.	Services from December 10, 2024 – January 13, 2025	Varies	\$10,590.84

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Osmer, Owens, Fear, Ludington, Mayor Pro-Tem Haber, Councilmember Olson, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Contract Approvals – Ludington Electric, Inc.

Motion by Councilmember Owens to allow Councilmember Ludington to abstain from the item to consider approval of contracts with Ludington Electric, Inc. due to a conflict of interest.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmembers Owens, Osmer, Fear, Olson, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

Councilmember Ludington left the meeting at 7:19 p.m.

Motion by Mayor Pro-Tem Haber to approve the following contracts with Ludington Electric, Inc. covering the period of October 2024 - December 2024:

PO NUMBER	DEPT.	DESCRIPTION	AMOUNT
000046358	862	LUDINGTON ELECTR PANEL FOR GILBERTS LOT PLAZA STAGE PLUGS	\$ 1,935.00
000046404	862	LUDINGTON ELECTR CHAIRMAN LIGHTS ALONG CASS ST.	\$ 374.32
000046447	862	LUDINGTON ELECTR DOWN TOWN LIGHTS & PLUGS FOR GLOW	\$ 458.92
000046454	851	LUDINGTON ELECTR LIGHTS FOR CURWOOD CASTLE	\$ 1,875.00
			<u>\$ 4,643.24</u>

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Owens, Fear, Osmer, Olson, and Mayor Teich.

NAYS: None.

ABSTAIN: Councilmember Ludington.

Councilmember Ludington returned to the meeting at 7:24 p.m.

***FY 2025-26 Goal Setting Report**

Motion by Councilmember Osmer to approve the FY 2025-26 Goal Setting report and corresponding priorities as follows:

RESOLUTION NO. 13-2025

TO ADOPT THE FY 2025-26 GOAL SETTING REPORT AND PRIORITIES

WHEREAS, the Owosso City Council conducted a goal-setting session to identify priorities for FY 2025-26, focusing on infrastructure, sustainability, workforce retention, community engagement, and economic growth; and

WHEREAS, the resulting report reflects collaborative input and provides a strategic framework for the City's initiatives and resource allocation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council adopts the FY 2025-26 Goal Setting Report and its priorities as the guiding document for City operations and decision-making.

SECOND: the City Manager will use these goals to inform the City's budget and implementation efforts, with updates shared regularly with the public and Council.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Haber, Councilmembers Osmer, Owens, Ludington, Olson, and Mayor Teich.

NAYS: None.

***Grant Application – First Congregational Church of Owosso**

Master Plan Implementation Goals: 4.3, 4.7

Motion by Councilmember Ludington to authorize the submittal of an application to the Michigan State Historic Preservation Office (SHPO) Certified Local Government (CLG) Grant Program for funding to complete interior plaster restoration at the historic First Congregational Church, 327 N. Washington Street as follows:

RESOLUTION NO. 14-2025

AUTHORIZING APPLICATION TO THE CERTIFIED LOCAL GOVERNMENT GRANT PROGRAM

WHEREAS, the City of Owosso (the "Applicant") and the First Congregational Church of Owosso (the "Property Owner") desire to file an application (the "Grant Application") with the Michigan State Historic Preservation Office (the "SHPO") for the Certified Local Government Grant Program (the "CLG Program") in the amount of \$28,480 (the "Grant Request") for the interior restoration of plaster surrounding the stained-glass windows in the First Congregational Church (the "Project") to be completed on a property located at 327 North Washington Street, Owosso, MI (the "Property"); and

WHEREAS, the Property Owner is the owner of the Property; and

WHEREAS, the Applicant anticipates that the cost of the Project will be \$28,480 (the "Project Cost"); and

WHEREAS, the CLG Program is an expense reimbursement program and the Property Owner will be responsible for paying invoices relating to the Project Cost as they become due, and that reimbursement will be made upon completion of final project work, the SHPO's acceptance of the final completion report, and the SHPO's audit and acceptance of financial documentation for eligible costs; and

WHEREAS, the CLG Program requires the Applicant and the Property Owner to enter into a memorandum of understanding (the "MOU") to delineate the Applicant's and the Property Owner's responsibilities including the filing of the historic preservation easement (the "Easement"); and

WHEREAS, upon completion of the Project, the CLG Program requires the Property Owner to execute the Easement and to record the Easement with the appropriate Register of Deeds at its own expense; and

WHEREAS, the CLG Program does not require a local match (the "Local Match") from the Applicant's own funds towards the Project Cost; and

WHEREAS, the Applicant shall designate an authorized officer (the "Authorized Officer") who shall be authorized to file the Grant Application, to sign the grant agreement, including any necessary grant agreement amendments, and other agreement-related documents; and

WHEREAS, the Applicant shall designate a Grant Project Manager who will oversee the day-to-day grant management and grant administration duties, including vendor selection and coordinating the payment of vendor invoices (the "Grant Project Manager").

NOW, THEREFORE, Be It Resolved by the Applicant that:

- FIRST: the Project is hereby authorized including expenditures for the Project in an amount not to exceed the Project Cost, with the Property Owner advancing all payments for project invoices as they become due.
- SECOND: Robert J. Teich, Jr. - Mayor is hereby designated as the Authorized Officer.
- THIRD: the Authorized Officer is hereby authorized to sign the Grant Application, the grant agreement, the MOU, any grant agreement amendments, any additional grant documentation, and to take any additional administrative actions necessary to implement this resolution.
- FOURTH: Nathan R. Henne – City Manager is hereby appointed as the Applicant's Grant Project Manager.
- FIFTH: the contact information for the property owner is as follows: Reverend Deb Grazier – 989-723-3010 – 327 N Washington St, Owosso, MI 48867 - bud11deb@gmail.com.
- SIXTH: the contact information for the applicant is as follows: Nathan Henne, City Manager – 301 W Main St, Owosso, MI 48867 – 989-725-0568 – nathan.henne@ci.owosso.mi.us.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmember Osmer, Mayor Pro-Tem Haber, Councilmembers Ludington, Fear, Owens, Olson, and Mayor Teich.

NAYS: None.

***CLG Grant Memorandum of Understanding (MOU)**

Master Plan Implementation Goals: 4.3, 4.7

Motion by Councilmember Olson to approve the MOU with First Congregational Church of Owosso, Michigan outlining the rights and responsibilities of all parties as they relate to the application and administration of the potential CLG Grant as follows:

RESOLUTION NO. 15-2025

AUTHORIZING THE MAYOR TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH THE FIRST CONGREGATIONAL CHURCH UCC FOR THE SHPO CLG GRANT

WHEREAS, the City of Owosso and the First Congregational Church UCC seek to apply for a Certified Local Government (CLG) Grant through the Michigan State Historic Preservation Office to restore the interior plaster surrounding the historic church's stained-glass windows at 327 N Washington St; and

WHEREAS, a Memorandum of Understanding (MOU) has been prepared to outline the roles and responsibilities of each party in administering and executing the grant project; and

WHEREAS, it is in the best interest of the City and the community to support this historic preservation effort.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City Council of the City of Owosso approves the Memorandum of Understanding and authorizes the Mayor Robert J. Teich to sign the MOU on behalf of the City.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmember Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Fear, Olson, Osmer, and Mayor Teich.

NAYS: None.

CITIZEN COMMENTS

Chris Eveleth, 715 W. King Street, announced that he is now the Community Relations and Grants Manager for Shiawassee Health and Wellness. They provide mental health services to those on Medicaid. He said he is looking forward to continuing the organization's partnership with the City on things like the COSSAP grant.

Pastor Gary Beal said he was very happy to see that a warming center is finally coming together, that this is something he has wanted for the community for years. He said there is lots of work to be done yet and he invited Council to attend a meeting this Friday at 2:00pm at St. John's United Church of Christ to discuss next steps.

COUNCIL COMMENTS

None.

COMMUNICATIONS

Emily S. Olson, DDA/OMS Board. Letter of resignation.

Tanya S. Buckelew, Planning & Building Director. December 2024 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. December 2024 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. December 2024 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. December 2024 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. December 2024 Police Report.
Kevin D. Lenkart, Public Safety Director. December 2024 Fire Report.
Historical Commission. Minutes of January 13, 2025.

NEXT MEETING

Monday, February 03, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Olson for adjournment at 7:36 p.m.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 27, 2025

TO: Mayor Teich and the Owosso City Council

FROM: City Manager

SUBJECT: Shiawassee River Water Trail Coalition – Owosso Representative

Background:

The Shiawassee River Water Trail Coalition works to promote and enhance the Shiawassee River as a key recreational and economic resource. The City of Owosso's participation ensures our interests are represented and supports regional collaboration on water trail initiatives.

Recommendation:

I recommend that City Council adopt the attached resolution appointing me, Nathan Henne, as the City's primary representative and Amy Fuller, Assistant City Manager, as the alternate representative to the Coalition.

MASTER PLAN GOALS: 1.6, 4.16, 4.20, 5.14, 6.5

RESOLUTION NO.

**NOMINATING NATHAN HENNE AS THE CITY OF OWOSSO'S REPRESENTATIVE TO
THE SHIAWASSEE RIVER WATER TRAIL COALITION AND AMY FULLER AS THE
ALTERNATE REPRESENTATIVE**

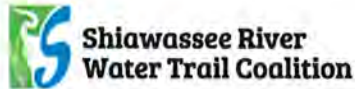
WHEREAS, the Shiawassee River Water Trail Coalition promotes and enhances the Shiawassee River as a valuable natural resource for recreation and economic vitality; and

WHEREAS, the City of Owosso recognizes the importance of collaborating with the Coalition to support the water trail's development; and

WHEREAS, Nathan Henne, City Manager, and Amy Fuller, Assistant City Manager, have agreed to serve as the City's primary and alternate representatives, respectively.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: that Nathan Henne is nominated as the City's representative and Amy Fuller as the alternate representative to the Shiawassee River Water Trail Coalition.



January 17, 2025

Nathan Henne, City Manager
City of Owosso
301 W. Main St
Owosso, MI 48867

Dear Mr. Henne and City Council,

Thank you for your support of the Shiawassee River Water Trail Coalition in the past year. As you can see from the enclosed article, a lot was accomplished and we are looking forward to your \$100 renewal membership in 2025 to advance and continue the goals of the whole group.

We installed five Mile Markers in Owosso with the help of the Masons. Your contribution to the overall cost of \$1800 is greatly appreciated. Across the 88 miles of the river trail support from communities such as yours has made the Mile Marker Project possible. We are also thank full for the voluntary cooperation of land owners. Jointly, Coalition members also are working on the removal of the causeway at Meridian Brick to open up the river and hope to complete other projects for the benefit of all our citizen in the coming year

Please re-appoint or appoint a new representative for 2025 who can attend the quarterly meetings and report back to you and speak on behalf of your municipality/organization. The State of Michigan through MDNR has allocated \$50,000 for trail enhancement over a two-year period. Your input is important.

The Shiawassee River Water Trail Coalition (SRWTC) is a 501 c3 which adheres to the principals of transparency and open meetings. Minutes of quarterly meetings and other important information will be posted on our website www.shiawasseeivertrail.org . As a coalition, and with your support, we are able to initiate relatively low-cost actions, collaborate in funding requests and invest in the future of the river and its riverbanks on behalf of all our citizens.

Thank you again for your participation,

A handwritten signature in black ink, appearing to read 'D Lossing', is written over a faint, light-colored circular stamp.

David Lossing, Chairman, SRWTC
Cell ph 810-869-9438

Enclosures:
Argus Press 12-31-24 article
Invoice for membership
Appointment of representative

The municipality of _____

has selected _____ (primary representative) and

_____ (alternative representative) to attend quarterly

meetings and represent your organization to the Shiawassee River Water Trail Coalition for the

2025 calendar year with the authority to vote on behalf of your organization.

Primary Contact information:

(name) _____

(address) _____

(e-mail) _____

(phone) _____

Alternate Contact information:

name) _____

(address) _____

(e-mail) _____

(phone) _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 3, 2025

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Annual Michigan Department of Transportation Street Inventory and Mileage Certification

RECOMMENDATION

Approval of resolution to remove Genesee Street between Elm Street and the west line of the north-south alley between Elm and Shiawassee Streets and Howell Street from Cass Street to the closed Genesee Street from the Michigan Department of Transportation (MDOT) local street inventory.

BACKGROUND

Each year the Michigan Department of Transportation (MDOT) requests street inventory validation from municipalities for Act-51 funding distribution purposes. Genesee Street between Elm Street and the west line of the north-south alley between Elm & Shiawassee Streets has been closed since 1985, but never formally submitted to MDOT for removal from the local street inventory. Similarly, Howell Street between Cass Street and the closed Genesee Street has been closed since 1987 but never submitted to MDOT. To complete the process for removal from inventory, resolutions must be prepared for submission to MDOT.

FISCAL IMPACTS

Act-51 maintenance funds received from the State of Michigan will be slightly reduced for local streets.

Attachments: (1) Genesee St Resolution
(2) Howell St Resolution
(3) Map
(4) Resolution R-58-85 from 8/19/1985 closing portion of Genesee St
(5) Resolution from 10/19/1897 closing portion of Howell St

MASTER PLAN IMPLEMENTATION GOALS:

RESOLUTION NO.

**AUTHORIZING THE DECERTIFICTION/VACATION
OF A PORTION OF GENESEE STREET
FOR THE PURPOSE OF UPDATING THE LOCAL STREET INVENTORY
UNDER PUBLIC ACT 51 OF 1951.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, did on August 19, 1985 close Genesee Street between Elm Street and the west line of the north-south alley in block 21 in A.L. B. O. Williams Addition to the City of Owosso; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to remove this street from the local street inventory as required under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: a 198' portion of Genesee Street between Elm Street and the west line of the north-south alley of block 21 in A.L. B.O. Williams Addition to the City of Owosso is hereby decertified/vacated from the MDOT local street inventory.

RESOLUTION NO.

**AUTHORIZING THE DECERTIFICATION/VACATION
OF A PORTION OF HOWELL STREET
FOR THE PURPOSE OF UPDATING THE LOCAL STREET INVENTORY
UNDER PUBLIC ACT 51 OF 1951**

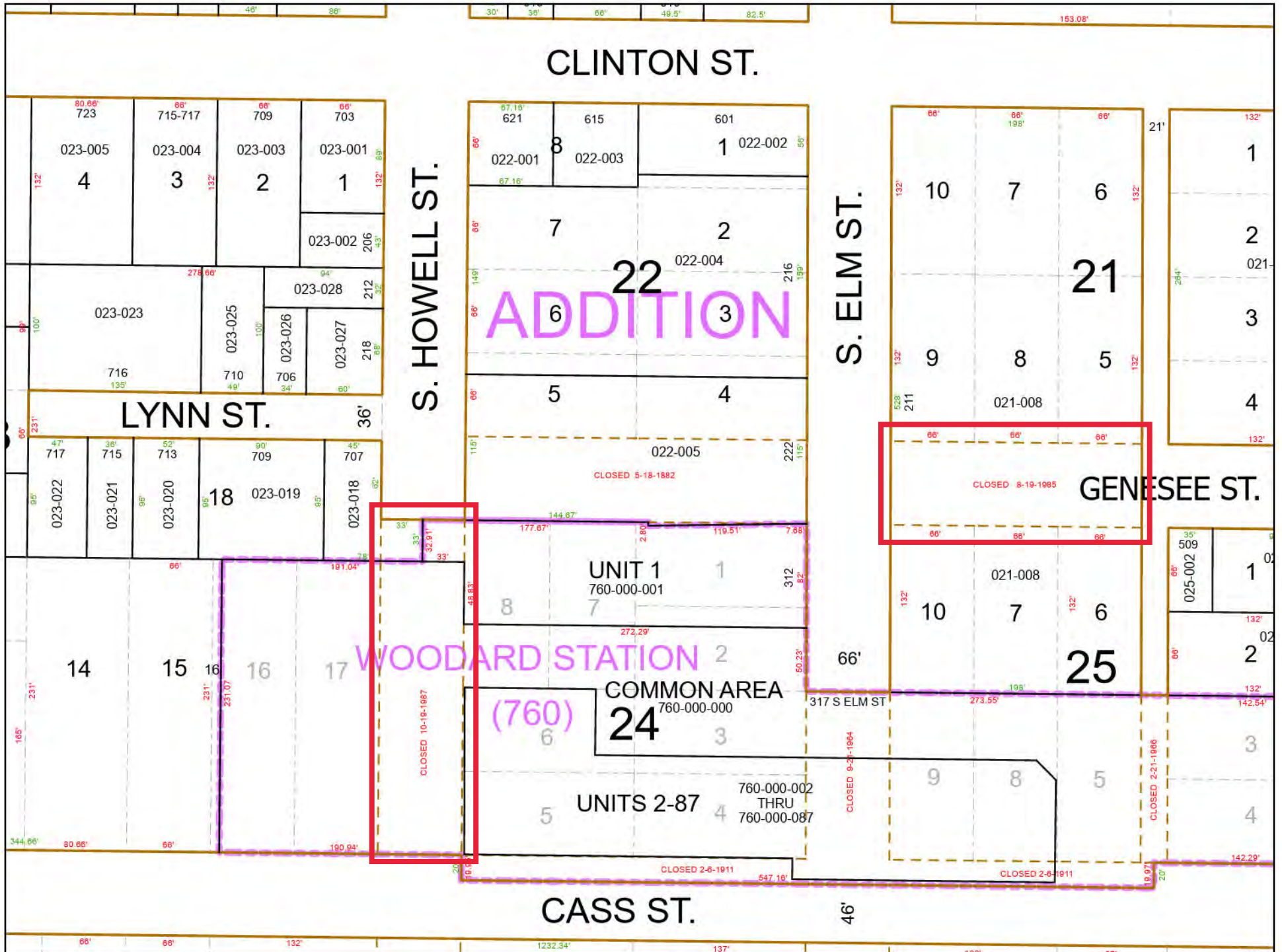
WHEREAS, the city of Owosso, Shiawassee County, Michigan, did on October 19, 1987 close Howell Street between the north line of Cass Street and the south line of the closed Genesee Street; and

WHEREAS, it is necessary to furnish certain information to the State of Michigan to remove this street from the local street inventory as required under Act 51, P.A. 1951 as amended.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: a 264' portion of Howell Street between the north line of Cass Street and the south line of the closed Genesee Street is hereby decertified/vacated from the MDOT local street inventory.

GENESEE AND HOWELL STREET CLOSURES



RESOLUTION R-58-85 - Street Closure - Genesee St. (between Shiawassee & Elm)

It was moved by Councilman White, supported by Councilwoman Elow, that the following resolution be adopted:

RESOLUTION

WHEREAS, the City Council of the City of Owosso has met at the time and place named in a resolution passed by said City Council at a meeting thereof held on August 19, 1985 and in accordance to notice thereof published by the City Clerk in the Owosso Argus Press, for the purpose of hearing and considering objections to the proposed vacation and discontinuance of the following portions of Genesee Street in said City; and all objections of such proposed action having been heard and duly considered;

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BE IT RESOLVED THAT for the benefit of the public health and welfare and safety of persons and property within said City the following street situated in the City of Owosso, County of Shiawassee, State of Michigan, be and the same is hereby vacated, discontinued and abolished, said portions of said street being more particularly described as follows, to wit:

Genesee Street between Elm Street and west line of the north-south alley of block 21 in A.L. B.O. Williams Add. to the City of Owosso

BE IT FURTHER RESOLVED THAT it is hereby determined that it is necessary for the health, welfare, comfort and safety of the people of the City of Owosso to discontinue the above portions of existing street as platted; that the City does hereby reserve an easement therein for public utility purposes with full rights of ingress and egress for construction, maintenance, and repairs within the right-of-way of said portions of the vacated hereby.

BE IT FURTHER RESOLVED THAT THE City Clerk is hereby directed to provide the Shiawassee County Register of Deeds, the Treasurer of the State of Michigan, and Owosso City Engineer with a certified copy of this resolution within thirty (30) days of its adoption.

AYES: Councilpersons Mitchell, Elow, Hartman, Thorne, White, Woodbury, Mayor Capitan

NAYS: None

RESOLUTION DELCARED ADOPTED.

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the Owosso City Council on August 19, 1985.

Therese M. Martin
Therese M. Martin, City Clerk

City of Owosso



RECORDED
1985 AUG 23 AM 8:51
REGISTER OF DEEDS
Therese M. Martin
SHIWAASSEE COUNTY, MICH

PUBLIC HEARING - Street Closure - Howell Street - from Cass St. to south line of Genesee Street

After listening to interested persons, motion by Councilwoman Elow to adopt the following:

RESOLUTION

WHEREAS, the City Council of the City of Owosso has met at the time and place named in a resolution passed by said City Council at a meeting thereof held on October 19, 1987 and in accordance to notice thereof published by the City Clerk in the Owosso Argus Press, for the purpose of hearing and considering objections to the proposed vacation and discontinuance of the following portions of the public street in said City; and all objections of such proposed action having been heard and duly considered;

BE IT RESOLVED THAT for the benefit of the public health and welfare and safety of persons and property within said City the following street situated in the City of Owosso, County of Shiawassee, State of Michigan, be and the same is hereby vacated, discontinued and abolished, said portions of said street being more particularly described as follows, to wit:

Closure of Howell Street from the North line of Cass Street to the South line of the closed Genesee Street, A.L. & B.O. Williams Add., Blk. 24 east lots 5, 6, & 7, and Blk. 23 west Lots 17 and part of 18

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BE IT FURTHER RESOLVED THAT it is hereby determined that it is necessary for the health, welfare, comfort and safety of the people of the City of Owosso to discontinue the above portions of existing street as platted; that the City does hereby reserve an easement therein for public utility purposes with full rights of ingress and egress for construction, maintenance, and repairs within the right-of-way of said portions of street vacated hereby.

BE IT FURTHER RESOLVED THAT THE City Clerk is hereby directed to provide the Shiawassee County Register of Deeds, the Treasurer of the State of Michigan, and Owosso City Engineer with a certified copy of this resolution within thirty (30) days of its adoption.

Motion supported by Councilman Dvorak.

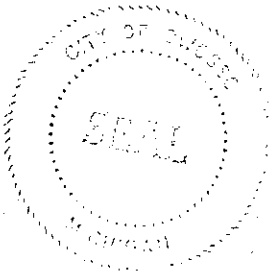
AYES: Councilpersons, Mitchell, Dvorak, Elow, Hartman, Woodbury, Mayor Capitan

NAYS: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and correct copy of a Resolution made and adopted at a Regular Meeting of the Owosso City Council on October 19, 1987.

Therese M. Martin
Therese M. Martin, City Clerk



RECORDED
1987 OCT 22 AM 10:11
REGISTER OF DEEDS
Harvey Keward
SHIWAASSEE COUNTY, MICH

07452

*Call City Clerk - 30120 Main
A. ... 9:4867*



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 29, 2025

TO: Mayor Teich and the Owosso City Council

FROM: Nathan Henne, City Manager

SUBJECT: Authorizing a crop farming cash rent agreement with Shawnee Creek Farms for 10 tillable acres

RECOMMENDATION:

Approve a resolution authorizing a cash-rent agreement to lease approximately 10 acres of farm land to Matt and Kevin Dutcher, d/b/a Shawnee Creek Farms, for \$500 annually for the 2025-2029 crop years.

BACKGROUND:

The city has a small tract of farmable land south of the city that has been leased on a cash rent basis to Matt and Kevin Dutcher for several years. The land is landlocked with access from farmland that the Dutchers also farm.

No citizen comments were received during the 21-day posting period, nor any since the expiration of that period.

FISCAL IMPACTS:

The cash rent will generate \$500 per year from 2025-2029.

RESOLUTION NO.

**AUTHORIZING A CROP FARMING CASH RENT AGREEMENT
WITH MATT DUTCHER AND KEVIN DUTCHER D/B/A SHAWNEE CREEK FARMS**

WHEREAS, the city of Owosso, Michigan ("City") is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended ("Charter"); and

WHEREAS, Matt and Kevin Dutcher, doing-business-as Shawnee Creek Farms, have expressed an interest in leasing certain tillable acreage near Hopkins Lake for a five-year period; and

WHEREAS, the twenty-one day posting period required by Charter Section 14.3(b)(2) has expired without comment or counter-offer; and

WHEREAS, Charter Section 14.1 (a) provides that the power to make and to authorize the making of contracts on behalf of the city is vested in the city council and shall be exercised according to the provisions of law.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: the city council approves a lease agreement with Matt Dutcher and Kevin Dutcher d/b/a Shawnee Creek Farms, attached as Exhibit A, which provides for \$500.00 rent annually for the 2025-2029 crop years.

SECOND: that the mayor and the city clerk are hereby instructed and authorized to sign the document attached as Exhibit A, on behalf of the city of Owosso.

SHAWNEE CREEK FARMS LLC. CASH RENT AGREEMENT

5307 S. Morrice Rd.
Owosso MI. 48867

Matt Dutcher (989)666-1495
Kevin Dutcher (989)666-1496

I, CITY OF OWOSSO, am renting my farm, number _____
located in section 25, of OWOSSO
township in Shiawassee county MI. on a cash basis to Shawnee creek farms LLC.
for the crop years of 2025 - 2029.



S.C.F. Manager _____ Date _____

Owner Signature _____ Date _____

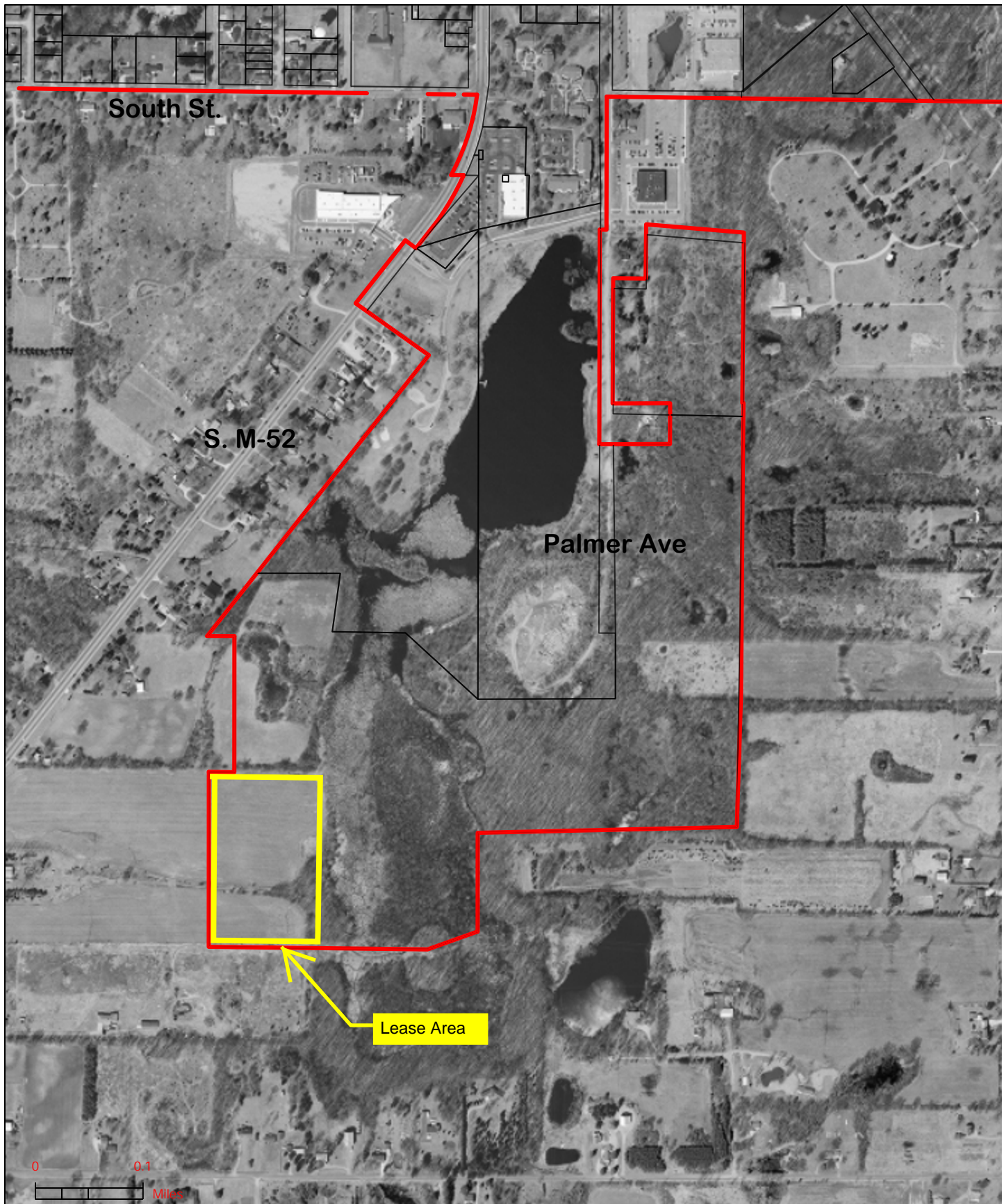
CITY OF OWOSSO
Name of Owner

38-6004773
S. S. #

301 W MYNEN ST
Owner address
OWOSSO MI 48867

Shawnee Creek Farms LLC. agrees to rent ALL TOGETHER acres on A cash
rent basis. Agreeing to pay a total of \$ 500.00 payable by
December 31 of each year rented

OWOSSO





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 3, 2025
TO: City Council
FROM: Clayton Wehner, Director of Engineering
SUBJECT: Woodland Trails Sanitary Sewer Acceptance

RECOMMENDATION:

Acceptance of the sanitary sewer mains within the Woodland Trails Condominium as part of the city of Owosso wastewater collection system.

BACKGROUND:

The Woodland Trails Condominium development was completed in 2004. The development included new water main, sanitary sewer, storm sewer, and a street system with sidewalks. Upon completion of the development, the city accepted the new water main as part of its water distribution system. The sanitary sewer was not accepted due to some defects during installation. The storm sewer and street system with sidewalks remained under control of the condominium.

Since 2004, the condominium has approached the city a few times about accepting the sanitary sewer system as part of the city of Owosso. However, the defects were never corrected so the sanitary sewer system remained under the control of the condominium.

In 2024, as part of a brownfield plan, the city of Owosso fixed the sanitary sewer defects as part of the Woodland Trails Sanitary Sewer Repair Project. Now that the defects have been corrected, the sanitary sewer system can be accepted as part of the city of Owosso wastewater collection system. The storm sewer, streets, and sidewalks will remain under the control of the condominium association.

FISCAL IMPACTS:

The city of Owosso will assume all maintenance responsibilities of the sanitary sewer main within Woodland Trails Condominium including periodic cleaning and service callouts.

Attachments: (1) Resolution
(2) Map

MASTER PLAN IMPLEMENTATION GOALS: 3.4

RESOLUTION NO.

**AUTHORIZING THE ACCEPTANCE OF THE WOODLAND TRAILS
SANITARY SEWER SYSTEM AS PART OF THE
CITY OF OWOSSO WASTEWATER COLLECTION SYSTEM**

WHEREAS, the Woodland Trails Condominium development within the city of Owosso was completed in 2004 and included a sanitary sewer system; and

WHEREAS, the city of Owosso, Shiawassee County, Michigan, did not accept this sanitary sewer system as part of its wastewater collection system upon its completion due to defects during construction; and

WHEREAS, the city of Owosso repaired the defects in 2024 as part of the Woodland Trails Sanitary Sewer Repair Project, funded by a brownfield plan; and

WHEREAS, the City of Owosso, by execution of this resolution, accepts the Woodland Trails Sanitary Sewer system, as shown by the map in Exhibit A, as part of its wastewater collection system and shall be responsible for any future maintenance of the system.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso hereby accepts ownership, operation, and maintenance of the Woodland Trails Sanitary Sewer System as shown in Exhibit A.
- SECOND: all sanitary sewer connections with the Woodland Trails Condominium shall be subject to the provisions of Article IV of Chapter 34 of the City of Owosso Code of Ordinances.
- THIRD: this official acceptance shall become effective immediately upon adoption of this resolution.

Exhibit A

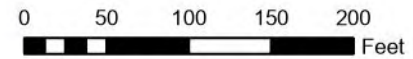
City of Owosso

Woodland Trails Sanitary Sewer System

Mallard Circle & Pintail Court
connected from Gould Street



-  Woodland Trails Sanitary Sewer Mains
-  Woodland Trails Sanitary Sewer Manholes
-  Other Sanitary Sewer Mains
-  Other Sanitary Manholes
-  City Parcels



22 January, 2025



MEMORANDUM

DATE: January 28, 2025
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Fiscal Year Ending 6-30-2025 – 6 Month Budget Amendments

Please find attached FY 2024-2025 budget amendments. These amendments are necessary to be compliant with City of Owosso charter (Chapter 8) and Public Act 2 of 1968 (MCL 141.434 - 141.437).

HIGHLIGHTS

General Fund (101)

City Council - Increased education and training expense line.

Community Development – Code enforcement personnel expenses moved to this department from Building and Safety and city's share to demolish downtown property (117 West Exchange Street).

Transfer Out – Transferring Gould House proceeds to Historical Fund.

Parks/Recreation Sites Fund (208)

Revenue received due to mural grant.

OMS/DDA Revolving Loan Fund (239)

Revenue estimate for investment/interest income.

Downtown Development Authority Fund (248)

DDA will review and approve their budget amendments at their February 5, 2025 meeting.

Housing & Redevelopment Fund (254)

Revenue and expenses associated with 114/116 Main Street Rental Rehabilitation grant and MSHDA MI HOPE grant program.

OBRA-Dist#16 Qdoba (276)

The property owner paid off loan directly to EGLE due to the sale of the property.

Opioid Settlement Fund (284)

Revenue received from five (5) separate settlements.

ARPA – American Rescue Plan (287)

The remaining funds were classified as revenue and transferred to General Fund and Water Fund.

Historical Fund (297)

Sale proceeds from the Gould House.

Waste Water Fund (599)

Revenue and expenses associated with CWSRF projects 5711.01 (filtration and SCADA) and 5919.01 (second clarifier)

RECOMMENDATION:

Adopt Fiscal Year Ending 6-30-2025 second quarter / 6 month budget amendments as presented.

RESOLUTION NO.

**GENERAL APPROPRIATIONS ACT (BUDGET)
6 MONTH BUDGET AMENDMENTS FOR FYE 6-30-2025**

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2024 and held a public hearing on May 20, 2024 and;

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council approved the budget for the fiscal year beginning July 1, 2024 on June 3, 2024; and

WHEREAS, amendments to the approved budget are necessary.

NOW, THEREFORE, BE IT FUTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the amended Fiscal Year 2024 – 2025 Budget with six-month amendments reflected below:

Section 1: Estimated Expenditures

The following appropriations are hereby amended for the operations of the City Government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025:

GENERAL FUND

APPROPRIATIONS					
101	CITY COUNCIL	8,060	6,211	12,560	4,500
171	CITY MANAGER	339,400	179,660	339,253	(147)
201	FINANCE	254,052	129,408	253,656	(396)
210	CITY ATTORNEY	164,600	62,435	164,600	
215	CLERK	254,983	128,663	259,281	4,298
228	INFORMATION & TECHNOLOGY	154,000	92,112	159,687	5,687
253	TREASURY	275,205	119,751	274,536	(669)
257	ASSESSING	222,748	119,615	221,814	(934)
261	GENERAL ADMIN	448,621	387,827	453,664	5,043
262	ELECTION	79,829	70,357	77,184	(2,645)
265	BUILDING & GROUNDS	835,789	97,915	837,905	2,116
270	HUMAN RESOURCES	217,410	115,097	215,472	(1,938)
301	POLICE	3,105,516	1,566,783	3,265,445	159,929
336	FIRE	4,053,099	1,295,065	4,293,630	240,531
371	BUILDING AND SAFETY	46,045	521	521	(45,524)
441	PUBLIC WORKS	1,262,732	886,074	1,247,415	(15,317)
528	LEAF AND BRUSH COLLECTION	313,011	227,430	338,392	25,381
585	PARKING	36,025	14,842	37,607	1,582
720	COMMUNITY DEVELOPMENT	37,222	37,024	233,729	196,507
751	PARKS	369,923	185,925	369,023	(900)
966	TRANSFERS OUT	52,633	25,648	287,326	234,693
TOTAL APPROPRIATIONS		12,530,903	5,748,363	13,342,700	811,797

MAJOR STREET FUND

APPROPRIATIONS					
451	CONSTRUCTION	1,587,350	1,236,773	1,461,147	(126,203)
463	STREET MAINTENANCE	690,735	518,410	786,595	95,860
473	BRIDGE MAINTENANCE	85,100			(85,100)
474	TRAFFIC SERVICES-MAINTENANCE	16,655	1,330	17,254	599
478	SNOW & ICE CONTROL	171,045	54,142	170,539	(506)
480	TREE TRIMMING	86,396	16,230	86,171	(225)
482	ADMINISTRATION & ENGINEERING	219,407	86,688	218,179	(1,228)
485	LOCAL STREET TRANSFER	350,000		350,000	
490	TRUNKLINE TREE TRIM & REMOVAL		106	500	500
491	TRUNKLINE STORM DRAIN, CURBS		208	287	287
494	TRUNKLINE TRAFFIC SIGNS		209	327	327
497	TRUNKLINE SNOW & ICE CONTROL	12,784	9,944	17,230	4,446
TOTAL APPROPRIATIONS		3,219,472	1,924,040	3,108,229	(111,243)

LOCAL STREET FUND

APPROPRIATIONS					
451	CONSTRUCTION	307,350	115	307,350	
463	STREET MAINTENANCE	716,373	547,523	812,177	95,804
474	TRAFFIC SERVICES-MAINTENANCE	1,500	1,057	1,750	250
478	SNOW & ICE CONTROL	79,256	20,750	79,031	(225)
480	TREE TRIMMING	126,409	35,893	126,073	(336)
482	ADMINISTRATION & ENGINEERING	122,490	55,180	122,217	(273)
TOTAL APPROPRIATIONS		1,353,378	660,518	1,448,598	95,220

PARKS AND RECREATION SITES FUND

APPROPRIATIONS					
751	PARKS	31,700	12,546	31,700	
TOTAL APPROPRIATIONS		31,700	12,546	31,700	

OMS/DDA REVOLVING LOAN FUND

APPROPRIATIONS					
200	GEN SERVICES	2,814	1,131	2,581	(233)
TOTAL APPROPRIATIONS		2,814	1,131	2,581	(233)

BRA/OBRA 12 WOODWARD LOFT

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,003	1	1,003	
964	TAX REIMBURSEMENTS	134,065		140,137	6,072
TOTAL APPROPRIATIONS		135,068	1	141,140	6,072

DOWNTOWN DEVELOPMENT AUTHORITY FUND

APPROPRIATIONS					
200	GEN SERVICES	240,104	38,749	241,345	1,241
261	GENERAL ADMIN	89,179	49,364	88,962	(217)
704	ORGANIZATION	750	862	1,250	500
705	PROMOTION	15,050	9,639	17,500	2,450
706	DESIGN	7,000	2,303	10,000	3,000
707	ECONOMIC VITALITY	1,500	300	2,000	500
TOTAL APPROPRIATIONS		353,583	101,217	361,057	7,474

BUILDING INSPECTION FUND

APPROPRIATIONS					
200	GEN SERVICES	100,506	54,700	92,201	(8,305)
371	BUILDING AND SAFETY	161,834	73,820	151,799	(10,035)
TOTAL APPROPRIATIONS		262,340	128,520	244,000	(18,340)

HOUSING AND REDEVELOPMENT FUND

APPROPRIATIONS					
200	GEN SERVICES	125,500	373,039	516,574	391,074
TOTAL APPROPRIATIONS		125,500	373,039	516,574	391,074

OBRA 5 ARMORY BUILDING

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	6,232	4,507	6,232	
964	TAX REIMBURSEMENTS	41,871		41,871	
TOTAL APPROPRIATIONS		48,103	4,507	48,103	

OBRA 17 CARGILL

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	12,050	11,369	12,050	
905	DEBT SERVICE	167,999		167,999	
TOTAL APPROPRIATIONS		180,049	11,369	180,049	

OBRA 9 ROBBINS LOFT

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,200		1,200	
964	TAX REIMBURSEMENTS	3,678		4,243	565
TOTAL APPROPRIATIONS		4,878		5,443	565

OBRA 16 QDOBA

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,704	1,256	2,960	1,256
905	DEBT SERVICE	28,172			(28,172)
964	TAX REIMBURSEMENTS			9,997	9,997
TOTAL APPROPRIATIONS		29,876	1,256	12,957	(16,919)

OBRA 20 J&H OIL

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	4,144	2,972	4,144	
964	TAX REIMBURSEMENTS	50,608		50,608	
TOTAL APPROPRIATIONS		54,752	2,972	54,752	

OBRA 3 TIAL

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	750		750	
905	DEBT SERVICE	19,391		19,391	
TOTAL APPROPRIATIONS		20,141		20,141	

OPIOID SETTLEMENT FUND

ARPA – AMERICAN RESCUE PLAN

APPROPRIATIONS					
966	TRANSFERS OUT	1,413,573	488,441	488,441	(925,132)
TOTAL APPROPRIATIONS		1,413,573	488,441	488,441	(925,132)

HISTORICAL FUND

APPROPRIATIONS					
797	HISTORICAL COMMISSION	30,598	19,893	31,437	839
798	CASTLE	14,806	6,445	21,806	7,000
799	GOULD HOUSE	10,329	1,379	2,419	(7,910)
800	COMSTOCK/WOODARD	2,000	326	4,200	2,200
TOTAL APPROPRIATIONS		57,733	28,043	59,862	2,129

GENERAL DEBT SERVICE FUND

APPROPRIATIONS					
905	DEBT SERVICE	773,150	136,325	773,150	
TOTAL APPROPRIATIONS		773,150	136,325	773,150	

CAPITAL PROJECT FUND

TRANSPORTATION FUND

APPROPRIATIONS					
200	GEN SERVICES	105,888	105,655	105,655	(233)
TOTAL APPROPRIATIONS		105,888	105,655	105,655	(233)

SEWER FUND

APPROPRIATIONS					
200	GEN SERVICES	2,628,755	1,456,908	2,627,583	(1,172)
549	SEWER OPERATIONS	307,880	164,203	294,288	(13,592)
901	CAPITAL OUTLAY	427,500	93,787	427,500	
905	DEBT SERVICE	124,302	62,401	124,302	
TOTAL APPROPRIATIONS		3,488,437	1,777,299	3,473,673	(14,764)

WATER FUND

APPROPRIATIONS					
200	GEN SERVICES	895,857	335,957	912,418	16,561
552	WATER UNDERGROUND	2,042,741	813,275	1,474,891	(567,850)
553	WATER FILTRATION	1,878,385	661,224	1,877,656	(729)
901	CAPITAL OUTLAY	6,559,421	1,562,349	5,240,710	(1,318,711)
905	DEBT SERVICE	600,489	184,247	600,489	
TOTAL APPROPRIATIONS		11,976,893	3,557,052	10,106,164	(1,870,729)

WASTEWATER FUND

APPROPRIATIONS					
200	GEN SERVICES	34,700	20,996	32,298	(2,402)
548	WASTEWATER OPERATIONS	2,007,153	1,001,686	2,026,605	19,452
901	CAPITAL OUTLAY	3,581,400	5,788,101	20,382,007	16,800,607
905	DEBT SERVICE	1,064,144	161,057	1,064,144	
TOTAL APPROPRIATIONS		6,687,397	6,971,840	23,505,054	16,817,657

FLEET MAINTENANCE FUND

APPROPRIATIONS					
594	FLEET MAINTENANCE	474,411	206,176	478,364	3,953
901	CAPITAL OUTLAY	710,000	20,305	710,000	
TOTAL APPROPRIATIONS		1,184,411	226,481	1,188,364	3,953

Section 2: Estimated Revenues

The following revenues are hereby amended of the City Government for the fiscal year beginning July 1, 2024 and ending June 30, 2025 to meet the foregoing appropriations:

GENERAL FUND

ESTIMATED REVENUES					
000	REVENUE	11,480,001	7,133,377	12,287,496	807,495
TOTAL ESTIMATED REVENUES		11,480,001	7,133,377	12,287,496	807,495

MAJOR STREET FUND

ESTIMATED REVENUES					
000	REVENUE	2,394,472	1,435,451	2,639,640	245,168
TOTAL ESTIMATED REVENUES		2,394,472	1,435,451	2,639,640	245,168

LOCAL STREET FUND

ESTIMATED REVENUES					
000	REVENUE	1,143,356	526,426	1,254,328	110,972
TOTAL ESTIMATED REVENUES		1,143,356	526,426	1,254,328	110,972

PARKS AND RECREATION SITES FUND

ESTIMATED REVENUES					
000	REVENUE	8,500	13,683	13,650	5,150
TOTAL ESTIMATED REVENUES		8,500	13,683	13,650	5,150

OMS/DDA REVOLVING LOAN FUND

ESTIMATED REVENUES					
000	REVENUE	25,250	43,197	36,750	11,500
TOTAL ESTIMATED REVENUES		25,250	43,197	36,750	11,500

BRA / OBRA 12 WOODWARD LOFT

ESTIMATED REVENUES					
000	REVENUE	135,118	6,196	141,390	6,272
TOTAL ESTIMATED REVENUES		135,118	6,196	141,390	6,272

DOWNTOWN DEVELOPMENT AUTHORITY FUND

ESTIMATED REVENUES					
000	REVENUE	353,929	91,185	362,352	8,423
TOTAL ESTIMATED REVENUES		353,929	91,185	362,352	8,423

BUILDING INSPECTION FUND

ESTIMATED REVENUES					
000	REVENUE	259,000	187,061	264,000	5,000
TOTAL ESTIMATED REVENUES		259,000	187,061	264,000	5,000

HOUSING AND REDEVELOPMENT FUND

ESTIMATED REVENUES					
000	REVENUE	125,500	372,951	517,944	392,444
TOTAL ESTIMATED REVENUES		125,500	372,951	517,944	392,444

OBRA 15 ARMORY BUILDING

ESTIMATED REVENUES					
000	REVENUE	48,103		48,103	
TOTAL ESTIMATED REVENUES		48,103		48,103	

OBRA 17 CARGILL

ESTIMATED REVENUES					
000	REVENUE	209,874		209,874	
TOTAL ESTIMATED REVENUES		209,874		209,874	

OBRA 9 ROBBINS LOFT

ESTIMATED REVENUES					
000	REVENUE	5,878	1,902	7,443	1,565
TOTAL ESTIMATED REVENUES		5,878	1,902	7,443	1,565

OBRA 16 QDOBA

ESTIMATED REVENUES					
000	REVENUE	29,876		12,253	(17,623)
TOTAL ESTIMATED REVENUES		29,876		12,253	(17,623)

OBRA 20 J&H OIL

ESTIMATED REVENUES					
000	REVENUE	54,752		54,752	
TOTAL ESTIMATED REVENUES		54,752		54,752	

OBRA 3 TIAL

ESTIMATED REVENUES					
000	REVENUE	16,824	628	17,460	636
TOTAL ESTIMATED REVENUES		16,824	628	17,460	636

OPIOID SETTLEMENT FUND

ESTIMATED REVENUES					
000	REVENUE	100	12,544	13,447	13,347
TOTAL ESTIMATED REVENUES		100	12,544	13,447	13,347

ARPA - AMERICAN RESCUE PLAN ACT FUND

ESTIMATED REVENUES					
000	REVENUE	20,000	380,138	380,138	360,138
TOTAL ESTIMATED REVENUES		20,000	380,138	380,138	360,138

HISTORICAL FUND

ESTIMATED REVENUES					
000	REVENUE	58,016	33,158	285,513	227,497
TOTAL ESTIMATED REVENUES		58,016	33,158	285,513	227,497

GENERAL DEBT SERVICE FUND

ESTIMATED REVENUES					
000	REVENUE	773,150	686,949	765,950	(7,200)
TOTAL ESTIMATED REVENUES		773,150	686,949	765,950	(7,200)

CAPITAL PROJECT FUND

ESTIMATED REVENUES					
000	REVENUE		70,646	233,672	233,672
TOTAL ESTIMATED REVENUES			70,646	233,672	233,672

TRANSPORTATION FUND

ESTIMATED REVENUES					
000	REVENUE	105,888	96,847	105,558	(330)
TOTAL ESTIMATED REVENUES		105,888	96,847	105,558	(330)

SEWER FUND

ESTIMATED REVENUES					
000	REVENUE	3,385,230	1,580,252	3,487,006	101,776
TOTAL ESTIMATED REVENUES		3,385,230	1,580,252	3,487,006	101,776

WATER FUND

ESTIMATED REVENUES					
000	REVENUE	10,774,770	3,446,157	8,496,381	(2,278,389)
TOTAL ESTIMATED REVENUES		10,774,770	3,446,157	8,496,381	(2,278,389)

WASTEWATER FUND

ESTIMATED REVENUES					
000	REVENUE	6,135,280	6,242,610	23,629,041	17,493,761
TOTAL ESTIMATED REVENUES		6,135,280	6,242,610	23,629,041	17,493,761

FLEET MAINTENANCE FUND

ESTIMATED REVENUES					
000	REVENUE	909,648	571,626	1,031,944	122,296
TOTAL ESTIMATED REVENUES		909,648	571,626	1,031,944	122,296

Section 3: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby amended and adopted by reference, with revenues and activity expenditures as indicated in Sections 1 and 2 of this act.

Section 4: City Council Adoption



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MEMORANDUM

DATE: January 28, 2025
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Single Audit Act Compliance – Fiscal Year Ending 6-30-2024

The Federal Single Audit required for the Fiscal Year Ending 6/30/2024 has been completed and will be submitted to the Federal Audit Clearing House.

The single audit is a schedule of expenditures of federal awards received by the City of Owosso that are analyzed as required by Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. Such analysis is not required to be a part of the annual financial statements.

A single audit is required because the City of Owosso received more than \$750,000 in federal dollars. For Fiscal Year Ending 6/30/2024 the city had total expenditures equaling \$4,737,277 in federal awards of which \$3,324,703 came from Coronavirus State and Local Fiscal Recovery Funds Program.

RESOLUTION NO.

**ACCEPTING AND PLACING ON FILE
THE CITY OF OWOSSO, SINGLE AUDIT ACT COMPLIANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2024**

WHEREAS, the Owosso City Charter requires an independent audit be made of all accounts of the city government at the close of each fiscal year per Section 8.14; and

WHEREAS, the city of Owosso is required by the laws of the state of Michigan to annually have an independent audit performed in accordance with generally accepted auditing standards; and

WHEREAS, the city of Owosso is required by Title 2 US Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, to complete a single audit when more than \$750,000 of federal funding is received in a fiscal year; and

WHEREAS, the city of Owosso employed Berthiaume & Company, certified public accountants, to audit the financial records of the city of Owosso and such audit has been completed and is presented this date to the city council.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso, Single Audit Act Compliance for the Fiscal Year Ended June 30, 2024, attached hereto and made a part hereof as Exhibit A, is hereby accepted and placed on file.
- SECOND: a copy of the City of Owosso, Single Audit Act Compliance for the Fiscal Year Ended June 30, 2024 will be maintained on file in the office of the city clerk for public examination, a copy will be placed in the Shiawassee District Library Owosso Branch for public examination, and copies will be sent to those required by law and agreement.

CITY OF OWOSSO
Shiawassee County, Michigan

Single Audit
Federal Awards Supplemental Information

June 30, 2024

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INDEPENDENT AUDITORS' REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Members of the City Council
City of Owosso
Owosso, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Owosso as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Owosso's basic financial statements. We issued our report thereon dated November 13, 2024, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. We have not performed any procedures with respect to the audited financial statements subsequent to November 13, 2024.

The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Berthiaume & Co.

Saginaw, Michigan
January 17, 2025



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the Members of the City Council
City of Owosso
Owosso, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Owosso, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Owosso's basic financial statements, and have issued our report thereon dated November 13, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Owosso's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Owosso's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Owosso's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Owosso's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To the Members of the City Council
City of Owosso
Owosso, Michigan

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Berthiaume & Co.

Saginaw, Michigan
November 13, 2024



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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Members of the City Council
City of Owosso
Owosso, Michigan

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the City of Owosso's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City of Owosso's major federal program for the year ended June 30, 2024. The City of Owosso's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the City of Owosso complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the City of Owosso and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the City of Owosso's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City of Owosso's federal programs.

To the Members of the City Council
City of Owosso
Owosso, Michigan

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City of Owosso's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the compliance about the City of Owosso's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City of Owosso's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the City of Owosso's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City of Owosso's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not been identified.

To the Members of the City Council
City of Owosso
Owosso, Michigan

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Berthiaume & Co.

Saginaw, Michigan
January 17, 2025

CITY OF OWOSSO

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Year Ended June 30, 2024

<i>Federal Grants/Pass-Through Grantor/Program Title</i>	<i>Assistance Listing Number</i>	<i>Program or Award Amount</i>	<i>Current Year Expenditures</i>
UNITED STATES DEPARTMENT OF AGRICULTURE (USDA)			
Community Facilities Loans and Grants	10.766		
Passed through Rural Development			
FY22 Police Cars		\$ 39,500	\$ 39,500
FY22 DPW Pickup Trucks		26,700	26,700
TOTAL US DEPARTMENT OF AGRICULTURE		66,200	66,200
UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)			
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228		
Passed through State of Michigan - MEDC			
MSC 222019RR		723,180	581,959
TOTAL US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT		723,180	581,959
UNITED STATES DEPARTMENT OF JUSTICE (DOJ)			
Bulletproof Vest Partnership Program	16.607		
Direct			
2023BUBX23037273		450	450
2024BUBX24039217		1,800	1,800
Comprehensive Opioid, Stimulant, and other Substances Use Program	16.838		
Passed through Michigan State Police			
15PBJA-21-GG-04538-COAP		96,883	30,340
Body Worn Camera Policy and Implementation	16.835		
Direct			
29334352-1		44,483	7,464
TOTAL US DEPARTMENT OF JUSTICE		143,616	40,054

continued

The accompanying notes are an integral part of this schedule.

CITY OF OWOSSO

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS, CONTINUED

Year Ended June 30, 2024

<i>Federal Grants/Pass-Through Grantor/Program Title</i>	<i>Assistance Listing Number</i>	<i>Program or Award Amount</i>	<i>Current Year Expenditures</i>
UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT)			
State and Community Highway Safety	20.600		
Passed through Shiawassee County Sheriff's Office			
<i>PT-23-25</i>		9,663	9,663
TOTAL US DEPARTMENT OF TRANSPORTATION		9,663	9,663
UNITED STATES DEPARTMENT OF THE TREASURY (TREAS)			
Coronavirus State and Local Fiscal Recovery Funds (COVID-19)	21.027		
Direct award facilitated by State of Michigan - Treasury			
<i>78-2040/MI7844</i>		1,517,586	1,137,055
Passed through Michigan State Housing Development Authority (COVID-19)			
<i>ARP-2023-37-MIH</i>		365,000	106,733
Passed through State of Michigan - EGLE (COVID-19)			
<i>A7497.01</i>		1,622,500	417,139
<i>A5711.01</i>		1,412,500	1,412,500
<i>A5919.01</i>		2,600,000	251,276
TOTAL US DEPARTMENT OF THE TREASURY		7,517,586	3,324,703
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA)			
Clean Water State Revolving Fund	66.458		
Passed through State of Michigan - EGLE			
<i>Project 5710.01</i>		4,885,000	664,698
<i>Project 7497.01</i>		1,867,500	50,000
TOTAL US ENVIRONMENTAL PROTECTION AGENCY		6,752,500	714,698
TOTAL		\$ 15,212,745	\$ 4,737,277

The accompanying notes are an integral part of this schedule.

CITY OF OWOSSO

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2024

NOTE 1: BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal award activity of the City of Owosso under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of Owosso, it is not intended to and does not present the financial position, changes in net position, or cash flows of the City of Owosso.

NOTE 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts, if any, shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

NOTE 3: LOANS OUTSTANDING

The City of Owosso had the following loan balances outstanding at June 30, 2024:

<i>Federal Grants/Pass-Through Grantor/Program Title</i>	<i>Assistance Listing Number</i>	<i>Beginning Balance *</i>	<i>New Loans*</i>	<i>Repayments</i>	<i>Ending Balance *</i>
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (EPA)					
Clean Water State Revolving Fund Passed through State of Michigan EGLE	66.458				
<i>Project 5691.01</i>		\$ 1,965,000	\$ -	\$ (90,000)	\$ 1,875,000
<i>Project 5699.01</i>		1,031,664	-	(50,000)	981,664
<i>Project 5710.01</i>		2,832,321	2,052,679	(130,000)	4,755,000
<i>Project 7497.01</i>		-	50,000	-	50,000
TOTAL US ENVIRONMENTAL PROTECTION AGENCY (EPA)					
		\$ 5,828,985	\$ 2,102,679	\$ (270,000)	\$ 7,661,664

* Includes both State and Federal revolving loan funds, separation of federal portion-only is not feasible, possible or practicable.

CITY OF OWOSSO

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS Year Ended June 30, 2024

NOTE 4: RECONCILIATION OF SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS TO FINANCIAL STATEMENTS

Reported in the City's financial statements for the year ended June 30, 2024:

Governmental Funds, Federal grant revenue	\$ 1,588,135
Less: Major Street Fund, grant spent by MDOT	(493,304)
Less: Local Street Fund, grant spent by MDOT	(85,621)
Less: Housing and Redevelopment Fund, retainage	(81,001)
Water Supply System Fund, Federal grant revenue	1,403,894
Water Supply System Fund, Loan from US Environmental Protection Agency Passed Through State of Michigan - EGLE	50,000
Wastewater Treatment System Fund, Federal grant revenue	1,663,776
Wastewater Treatment System Fund, Loan from US Environmental Protection Agency Passed Through State of Michigan - EGLE	664,698
Internal Service Fund, Federal grant revenue	26,700
<i>TOTAL SEFA EXPENDITURES</i>	\$ 4,737,277

NOTE 5: DE MINIMIS INDIRECT COST RATE

The City did not elect to use the 10% de minimis indirect cost rate.

CITY OF OWOSSO

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2024

Section I - Summary of Auditors' Results

Financial Statements

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
• Any material weakness(es) identified?	No
• Any significant deficiencies identified not considered to be material weaknesses?	None reported
• Any noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major program:	
• Any material weakness(es) identified?	No
• Any significant deficiencies identified not considered to be material weaknesses?	None reported
Type of auditor's report issued on compliance for major program:	Unmodified
• Any audit findings disclosed that are required to be reported in accordance with OMB Uniform Guidance?	No
Identification of major program:	
21.027 Coronavirus State and Local Fiscal Recovery Funds (COVID-19)	
Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low-risk auditee?	No

CITY OF OWOSSO

SCHEDULE OF FINDINGS AND QUESTIONED COSTS, CONTINUED Year Ended June 30, 2024

Section II - Financial Statement Findings

There were no audit findings in the current year.

Section III - Federal Award Findings and Questioned Costs

No matters were reported.

Section IV – Summary Schedule of Prior Year Findings

There were no audit findings in the prior year.



City Manager's Monthly Report: January, 2025

Projects, Updates, Community Information, Staffing, General Operations

MONTHLY ACTIVITIES UPDATE

The DPW Director and I have been meeting with Veridus every week regarding the city hall HVAC and generator project. We expect to open bids in March.

All remaining water filters from the COVID-era filter drive have been picked up by MDHHS. The state will be administering future filter giveaways.

HDC met at their regular meeting in Jan 2025 to rescind the enforcement action against 110 W Main St for the façade deterioration. They asked the owner to present a plan for repair at the Feb meeting. This is the 4th enforcement action in 4 years that has been cancelled. The Commission was unanimous that they were not interested in suing the owner at this time. The HDC also voted to reconsider the certificate for 123 N Washington St – deciding instead to open a demolition-by-neglect enforcement action against the owner for the condition of the façade. They will vote on that enforcement at their Feb 19 regular meeting. Finally, the HDC issued a certificate for the replacement of vinyl siding with compliant material for 214 W Exchange.

The DPW director and I met with Owosso Township officials to discuss their efforts and to offer advice for their compliance with the lead and galvanized service line replacement program mandated by the state. Both townships are contractually responsible for replacement of all lead lines within their water systems. This is not the city's responsibility.

The assistant city manager, the mayor, DDA director, and I attended the business of the month event for Sideline Bar.

I had lunch with Justin Horvath of the SEDP to discuss ongoing economic projects and to discuss the increased water and sewer tap fees. A local developer asked the city to make an exception to the fees for his new homes he's building. The SEDP was asked to assist him in this request. I denied it as there is no provision for making special considerations on the fees.

The DPW director and water staff had a meeting with Fishbeck to discuss their ongoing projects with the city and to get updates on the statewide construction and engineering markets.

Staff met to discuss the upcoming changes to sick time policies required by the state. While there is state legislation pending to reverse these changes since the election, it is very unlikely that it will pass. The city will have a policy proposal in time for the February deadline regarding sick pay.

The Brownfield board met to approve a long term advance for the Woodland Trails sewer repair project and to discuss options regarding the brownfield plan for 123 N Washington that is over 2 years old. The development agreement required completion of the project by the end of 2024. The owner was in attendance. The BRA decided to grant the owner an extension of 1 year so that he can apply for a plan amendment. This amendment would have to be approved by council. The city has not received the application yet.

Along with the Public Safety Director and Councilwoman Osmer, I attended the Owosso Ministerial Association's community meeting regarding the homeless warming center program. St Johns Church and the City Church are

continuing to open their doors to house the homeless during the cold months. The city has no issue with his plan and offered our assistance for any needed materials, food, or necessities.

I had a call with the owners of 117 Exchange to discuss their pursuit of a privately-funded option for cleanup of the property. I directed them to bring their contractor with updated plans and estimates to the Building Department to fill out a demolition permit that can be considered by the HDC. I explained that the city will continue working with the land bank to comply with the 2024 court order to clean up the property but that they may make better time pursuing their own cleanup. At the very least, their contractor can submit a bid with the land bank. While I am not optimistic the owners will follow through given the track record of noncompliance with this property, I hope I am proven wrong and the city can avoid having to spend any public dollars on the cleanup.

The DPW Director and I attended the Waste Water Plant Authority Board Meeting.

The assistant city manager and I attended the Michigan Municipal Executives winter conference in Bay City.

STATE LEGISLATIVE UPDATE

Curbside Recycling Required in Owosso by 2028	Passed in December of 2022, this legislation amended PA 451 of 1994 – specifically Part 115 – to mandate that all cities over a population of 5000 shall be required to have curbside recycling established with at least 90% of single family households within the city by January of 2028. Councilman Haber has been appointed by the County to serve on the committee charged with deciding how to make this transition. While the county is required to submit a plan to EGLE by July, 2024, the city will have additional responsibilities to address on its own – chiefly the implementation of curbside recycling by 2028.	1 st meeting of workgroup with Cook Foundation: Jan 31
Wind and Solar Siting Preemption	Signed by the Governor in Nov 2023, this legislation removes local zoning control for wind and solar site approvals. Much like pipeline siting, land use and zoning consideration will now fall to the Michigan Public Service Commission. There are requirements that site developers negotiate with local governments, but the decision is now up to the MPSC on zoning and land use. It is unlikely that a large wind or solar farm developer will look at Owosso because of a lack of large privately-owned tracts but I cannot rule out that possibility for city-owned greenspace lots that may be attractive to energy site developers. This legislation was opposed by the MML and MTA.	
Road Funding Pilot Program – Road Usage Charges	In 2024, MDOT is conducting a study with eligible Michiganders who responded to a survey in early 2024 to explore the viability of road use charges as opposed to the Act 51 gas tax formula for road funding. Road use charges would most likely include paying a few cents for each mile driven. The implementation of the pilot program will begin in Fall 2024.	Pilot project on hold – Jan 2025

FEDERAL UPDATE

Freeze on Federal Assistance Spending (except Medicare and Social Security)	On January 28, 2025, President Donald Trump issued an executive order pausing all federal grants and loans,	Could affect the city’s USDA
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	<p>including those from the U.S. Department of Agriculture (USDA), to review programs and align spending with his administration’s priorities. This freeze affects a broad range of sectors, including education, healthcare, and infrastructure, while prioritizing policies like reducing inflation, bolstering energy production, and eliminating certain programs. Federal agencies must report on affected programs by February 10, with the freeze remaining in effect until reviews are completed. Concerns are mounting over disruptions to vital programs like Meals on Wheels and public health services, as the freeze creates uncertainty for organizations dependent on federal funding.</p> <p>The USDA has not yet provided specific guidance on how this pause will affect grants that have been awarded but not yet spent. Organizations holding unspent USDA grant funds should anticipate potential delays or disruptions in accessing these funds until the review is completed. It is advisable to monitor official USDA communications and consult directly with USDA program officers for the most current information and guidance.</p>	<p>funding for the public safety building</p>
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BUILDING DEPARTMENT REPORT		
SITE PLANS		
Hospital Parking Lot	Parking lot expansion review in process	
BUILDING PERMITS – COMMERCIAL		
112 W Main St.	Replacing windows on the 2 nd floor	
MARIHUANA LICENSES		
GROW		
1. 1370 E South St	Medical/Recreational	Renewed – September 2024
2. 1455 Industrial	Recreational	Issued – October 2024
3. 1410/1420 Hathaway	Recreational	Issued – January 2024
PROCESSING		
1. 1750 E South St Ste. 1	Recreational	Renewed – January 2024
RETAIL		
1. 117 E Main St	Medical and Recreational	Renewed - October 2024
2. 1115 Corunna	Medical and Recreational	Renewed – August 2024
3. 200 E Main	Recreational	Renewed – May 2024
4. 116 N Washington	Recreational	Renewed – January 2025

ECONOMIC DEVELOPMENT PROJECTS		
Westown craft brewery – \$400,000 CRP grant - 2022	\$800,000 project to redevelop a historic Westown storefront building into a craft brewery and upper story housing. Total state grant amount estimated at \$400,000 through the Community Revitalization Program grant	Complete. Brewery open!
123 N Washington project – estimated \$1.2 million CRP grant - 2022	\$4.7 million redevelopment of downtown building to include 11 new upper story residential units and a	MSF Board Approved Grant Funding in Dec 2023. Owners

	<p>restored historic façade. This project includes local tax abatements.</p> <p style="text-align: center;"><u>Funding Breakdown:</u></p> <p>Grants/Abatements</p> <ul style="list-style-type: none"> • \$403k – Brownfield (abatement) • \$85k – OPRA (abatement) • \$1.5 mil – CRP/MSF (Grant) • \$145k – County Land Bank (Grant) <p>Private/Developer</p> <ul style="list-style-type: none"> • \$2.6 mil 	<p>pursuing historic tax credits. HDC approved CofA in November 2024. CofA rescinded by HDC in Jan 2025. HDC Plans to issue demolition-by-neglect enforcement action in February</p>
Old Middle School project - 2022	<p>Estimated \$18 million redevelopment to include 50-54 new residential units. This project will most likely include LITEC and historical tax credits. This project was granted a 4% PILOT for the life of the mortgage but only for the previous developer. The new developer will ask for a similar PILOT ordinance to be granted. The tax credit application was approved in April 2024. Construction commencement: TBD</p>	<p>4% PILOT approved. State tax credits approved. In Oct, 2024 Venture informed the city that project was on hold pending the 2024 general election results.</p>
114 W Main St Upper Story Housing - \$700,000 rental rehab grant - 2021	<p>This project will add 7 new residential units on the 3rd floor of this downtown building. The first two floors are commercial. This project includes tax abatements already granted.</p>	<p>Complete</p>
Washington Park/Woodland Trails Housing Development Project - \$14,000,000 - 2024	<p>This project will build 14 new condo units in the Woodland Trails development and 14-16 multi family units on the Washington Park site. The developer will be requesting a 24 year brownfield to reimburse them for infrastructure and other eligible costs identified in the plan. Infrastructure Work scope includes sanitary sewer with lift station, water main installation, and street resurfacing on Wesley Dr from Water to Washington and water main installation on Washington St from North to Wesley. Design work is in progress by city staff and Tetra Tech.</p>	<p>Brownfield Plan Approved. Sewer bid awarded. Condos are starting to be built in WT. WP working on construction schedule and necessary agreements with the city. Venture now pursuing CDBG funds through MSHDA as additional assistance with the project for the Washington Park component.</p>
MEDC RAP Grant – Curwood Place – 344 W Main St - 2024	<p>\$1,358,000 to rehabilitate upper story apartments. The owner has also shown interest in having a mural painted on the side of the building – possibly in partnership with SAC.</p>	<p>Awarded. OPRA approved by city April, 2024. Construction TBD</p>
TOTAL ECONOMIC DEVELOPMENT PROJECTS	\$39,558,000	

PROJECTS/ISSUES OF PUBLIC INTEREST		
Matthews Building Site	<p>Site backfilled, hydro-seeded, and secured. Code enforcement will be issuing additional violations for the condition of the building that remains. Sold to local developer. Building plans presented to HDC in December 2023. Construction is underway. The sidewalk underpass will be shut down for a couple months to complete work on the wall facing the river. Sidewalk closure to start in mid to late March.</p>	<p>Sold to private developer – September 2023. HDC approved building exterior renovation and addition Dec 2023. Construction stalled pending a state grant application and</p>

		local RLF grant for fire suppression.
City Club Building (Exchange Street)	<p>After an interior collapse occurred in June, 2023 a natural gas line was severed and repaired. The building official red-tagged the building and required owner to submit stamped engineering report detailing the building’s structural integrity. Stabilization of front and rear walls complete. Owner and Engineer to present plan to Building department to clear debris and secure site. Historic District Commission issued demolition by neglect notice. Notice has since been lifted. Owner says he plans to apply for land bank grant to clean debris. Land bank did not receive completed application and funding was denied. Land bank awarded grant to the city to satisfy court ordered demolition. Façade will be saved per HDC order.</p> <p>UPDATE: Phone call with owners in mid Jan 2025 where they asked to pursue less costly privately funded cleanup. City encouraged owners to have their contractor pull demolition permit ASAP so that HDC can review. City still pursuing corrective action per the 2024 court order</p>	<p>Building official concerned with worker safety if front façade is saved while removing debris from collapse. Structural report received. Façade is salvageable but will be costly. Land bank has \$120-150k available to assist. Remaining amount would be paid by city and assessed to the owner. Est cost of cleanup and saving façade: \$500k to \$700k (subject to SCLB bidding process)</p>
123 N Washington (5 th 3 rd)	MSF board approved \$1.2 million CRP grant in Dec 2023. Architectural plans complete. Building department waiting for permit application. After that is received, the HDC will consider approval for exterior. Building permit cannot be approved until HDC signs off on exterior plan.	SHPO tax credit was denied. Developer now applying to National Parks Service for tax credits. HDC issued CofA for restoration project. Will revisit early 2025 for progress update

Grants			
Grant	Amount	Status	Description
Drinking Water State Revolving Loan Fund – 2024 (7497-01)	\$1,622,500	Awarded	Part of a \$3.4 million project, this state ARPA grant will help replace water main: N Dewey, Young, W Stewart, Grace, and Tracy St. Lead service lines in water main project areas and make improvements to the WTP: replace backwash pump, process piping, obsolete controls, communications equipment, and gravity filter improvements.
Drinking Water State Revolving Loan Fund - 2023	\$1,033,750	Awarded	This grant will help with lead service line replacement, water main replacement, and well upgrades. It’s part of a \$4,045,000 project to continue improving the Owosso water system. Water Main: North, Lee, Clyde, Lunn, Huron, Milwaukee. Lead Service replacements in water main project areas. SCADA upgrades at water treatment plant. Improvements to Palmer 3a and Juniper wells. Fishbeck water study. Remainder of cost will be paid with low interest SRF loans.
Clean Water State Revolving Loan Fund - 2023	\$1,412,500 plus \$5,300,000 loan forgiveness	Award – 2023	This grant plus loan forgiveness program will partially fund improvements at the wastewater plant to include: filter replacement, disinfection system replacement, electrical and SCADA upgrades, and solids drying. Total cost of the project is

			\$19,000,000. The remainder of the cost will be paid with low interest SRF loans. Project has begun. Old chlorine tanks removed and plant processes temporarily bypassed to facilitate construction.
Railroad Grade Repair Grant	\$181,653	Awarded	This grant is from MDOT and will fund the replacement of the railroad crossing at S. Cedar Street.
ARP Grant – Medicare/Medicaid/CHIP - 2021	\$80,708	Award Updated	The Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), is making payments to providers based on the amount and type of Medicare, Medicaid, and Children’s Health Insurance Program (CHIP) services provided to rural beneficiaries from January 1, 2019 through September 30, 2020. Initial award was \$56,200. An additional \$24,530 was awarded in Dec 2021.
ARPA Funding - 2021	\$1,510,000	Awarded	1 st payment received. Last payment will be received in 2022. Public online survey completed. Waiting on Council members to submit project application scoring to staff. \$750,000 has been allocated to water infrastructure.
MSHDA NEP Grant - 2023	\$75,000	Awarded	Used to assist low-income home owners with eligible exterior home improvements up to \$7,500. Application being drafted.
MSHDA MI HOPE Grant - 2023	\$105,000	Awarded	This grant program is designed to encourage and facilitate energy-efficiency focused residential housing repairs and upgrades to owner occupied homes and non-owner occupied single-family homes and multi-family properties consisting of a maximum of three total units within both rural and urban areas.
DNR Grant for Holman Pool Building - 2020	\$150,000	Cancelled	Bids came back more than twice what was budgeted for the project due to increases in labor and material costs. The building will be used for storage.
EGLD DWAM Grant - 2019	\$460,000	Awarded	Original work scope includes investigating 364 water service lines through the city, updating distribution system material inventory, and updating the water asset management plan. The project is funded by a grant from the State of Michigan. All addresses on the original list, change order no. 1 list, and change order no. 2 list have been hydro-excavated at the curb stop. Hard surface restoration is in progress.
EGLD Service Line Replacement Funding - 2020	\$3,000,000	Awarded	Owosso’s application was scored the highest this round. Project plan submitted July 1, 2021. This is 100% forgiven loan (Booker Funding) through the state’s revolving loan fund program. Dollars will be used to replace water service lines subject to LCR requirements.
EGLD Service Line Replacement Funding (2)	\$1,345,000	Awarded	This partial loan forgiveness funding is tied to the application above. This project involves more LSR replacements coupled with the replacement of the Center St water main and rehabilitation of the water system elevated towers. This opportunity is 30% Booker forgivable. Remainder of this project will need ARPA funding to complete.
FEMA SCBA Grant - 2022	\$250,000	Denied	This grant replaces the OFD’s breathing apparatuses. This is the second year we have been denied.
FEMA Radio Grant - 2021	\$1,200,000	Denied	This grant was in conjunction with other municipalities to replace OFD’s radio units.
Federal COPS Grant - 2022	\$582,875 over 3 years	Denied	This grant funds up to 3 new police officer positions for 3 years. If awarded, the city would be required to continue funding these positions for an additional year.
Saginaw WIN Grant - 2020	\$10,500	Awarded	To help fund the Middle School area kayak launch.

Safe Routes to School - 2022	\$600,000	Awarded	Work scope includes constructing ADA compliant sidewalk ramps at various locations within the city along with constructing new sidewalks primarily in the Middle School area. The project is complete.
Consumers LED Rebate - 2021	\$5,460	Completed	Replace light fixtures in City Hall with more efficient LED lights
Small Urban Grant - 2022	\$375,000	Denied	Reconstruct Chipman St from Beehler to M-21.
MEDC WRI Grant - 2021	\$1,600,000	Denied	Replace water main, streets, and LSLs on Center, Clyde, Huron, Lynn, and Milwaukee Streets. 25% match required.
MCACA Grant - 2020	\$82,500	Denied	Replace library AC, Library steam pipes, Gould House heat and AC, and Castle boiler. Required \$82,500 match. Will know in September, 2021 if we are awarded.
Small Urban Grant - 2019	\$375,000	Awarded	Reconstruct Gould St from Oliver to Moore.
T-Mobile Hometown Grant - 2020	\$45,300	Denied	Possibly help fund the Middle School Kayak Launch project so no millage money would be needed to complete the project. This would add to the Saginaw WIN Grant already awarded.
Wellhead Protection Grant - 2021	\$52,000	Denied	Fund wellhead educational activities, groundwater audit, wellhead protection software, and update the city's wellhead plan.
Consumers Tree Planting Grant - 2022	\$2,600	Awarded	Consumers Energy's tree planting grant program to assist with annual fall tree planting in 2022.
MDOT RR Grade Crossing Grant – Woodlawn	\$108,621	Denied	Replace RR crossing at Woodlawn Ave. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Chestnut - 2023	\$81,765	Denied	Replace RR crossing at Chestnut St. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Cedar - 2022	\$181,653	Awarded - 2021	Replace RR crossing at Cedar St. Funding 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – S. Chipman - 2023	\$112,381	Denied	Replace RR crossing at S Chipman St. Funding: 60% MDOT/40% RR
FY 2023 DWSRF – Water	\$1,011,250	Awarded	Replace water main on North, Lee, Clyde, Lunn, Huron, and Milwaukee St and LSRs (see below for project specifics). SCADA control upgrade at water plant. Wells at Palmer and Juniper. Fishbeck water study. Grant amount is 25% of total project cost. Remainder to be funded by SRF low interest loans.
FY 2023 CWSRF – Sewer	\$6,712,500	Awarded	Replace waste water plant treatment towers (3). This represents 50% of the cost of the project funded by grants and forgivable loans. The remainder will be funded by low interest SRF loans. Total cost now \$19 million. Due to inflation and increase in construction costs, council decided to reduce the project scope by delaying the tower replacement portion of the project
DNR Spark Grant - 2022	\$752,500	Application delayed to resolve property ownership issue.	Make improvements to the James Minor River Trail along Jerome St to coincide with future street reconstruction. Grant will fund trail improvements and paving from Washington St to the Oakwood walk bridge.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Aviator Jayne for business expansion.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Taphouse Meat Market for business creation.
Consumers Tree Grant – 2023	\$3,000	Awarded	Grant from Consumers Energy to plant 15 trees in the city right of way.
FY 2024 DWSRF (7497-01) – Water - 2023	\$1,745,000	Awarded	Total project cost (SRF loan): \$3,490,000. 50% principal forgiveness. This project will replace water main on Dewey, Young, Tracy, Grace, and W Stewart Streets. It will also pay for WTP improvements: backwash pump replacement, process piping

			replacement, communication and controls upgrades, and sand filter rehabilitation.
MEDC RAP Grant – DDA Downtown Lights - 2023	\$300,000	Awarded	The scope of work is street light removal and replacement including new conduit and wiring on the following streets: <ul style="list-style-type: none"> • Comstock from Water to Park • Washington from Water to Main (M-21) • Main (M-21) from Washington to Park (south side only) • Park from Comstock to Main (M-21) (west side only) The project is funded by ARPA funds and a RAP grant. The project is complete.
MEDC RAP Grant – Curwood Place – 344 W Main St - 2023	\$1,358,000	Awarded	This grant will pay for the rehabilitation and addition of upper story residential units at 344 W Main Street.
CIS Trail Appropriation - 2024	\$4.4 million	Awarded	Legislative appropriation from State to complete the gap in the CIS trail and make improvements to trail along Jerome St. Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2025 and 2026.
MSHDA NEP – 2024	\$75,000	Awarded	Assists low income home owners with eligible exterior home improvements up to \$24,000 each.
MSHDA MIHope – 2024	\$365,000	Awarded	Assist low income home owners with eligible energy efficient upgrades up to \$25,000 each. In October, 2024 an additional \$100,000 was granted to the city for being a “high performer” in the program.
EPA Community Change Grant – Memorial - 2024	\$11,000,000	Awaiting decision	The EPA Community Change Grant, funded by the Inflation Reduction Act, provides approximately \$2 billion to help disadvantaged communities address environmental and climate justice challenges. The grants support projects that reduce pollution and build community resilience. Eligible applicants include partnerships of community-based organizations with tribes, local governments, or educational institutions. Applications are accepted on a rolling basis until November 21, 2024. The City seeks to partner with Memorial Healthcare to seek \$11 million to build the first phase of equalization storage at the Waste Water Treatment Plant in an attempt to lift the 2005 consent order from EGLE.
EPA Community Change Grant – YMCA - 2024	\$11,500,000	Denied	Much like the memorial grant above, this application is for the same program only the city would partner with the YMCA for a community resiliency project. The Y is looking to address issues of climate change by better preparing the community for more hazardous weather events caused by climate change. The city’s portion of the grant would pay for clean water initiatives via the construction of wastewater retention at the wastewater plant. Unlike the memorial grant, this application would add an additional city component addressing clean air initiatives with the replacement of the library’s heating system. This would replace

			the ancient steam boiler with a modern high-efficiency hydronic boiler system.
TMF Grant – EGLE (Lead Service Line ID) - 2024	\$600,000	Awarded	The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has established the Community Technical, Managerial, and Financial (TMF) Support for Lead Line Replacement grant. This program, with an appropriation of \$48 million, aims to assist publicly owned community drinking water systems in lead service line replacement efforts. The grants, with a maximum award of \$600,000 per proposal, prioritize communities that have not previously received funding and those with lower Median Annual Household Income (MAHI). Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. Investigation at the curb stop is scheduled for Summer 2025.
MiNeighborhood MSHDA - 2024	\$395,300	Awarded	<p>The Michigan State Housing Development Authority's (MSHDA) MI Neighborhood grant program provides funding to enhance community living and directly assist homeowners through various eligible activities, including:</p> <ul style="list-style-type: none"> • Housing Rehabilitation: Exterior repairs such as roof replacements, siding, windows, doors, and accessibility improvements like ramps and handrails. • Energy Efficiency Upgrades: Enhancements like insulation, energy-efficient windows, and HVAC system improvements to reduce utility costs. • Accessibility Modifications: Interior adjustments to improve accessibility for individuals with disabilities, including bathroom modifications and kitchen adaptations. • Public Amenity Enhancements: Community-wide projects such as park improvements, playground installations, and the creation of community gardens. <p>Eligibility for homeowner assistance typically includes income limits (usually up to 120% of the Area Median Income), property ownership as a primary residence, and location within the city. Up to \$40,000 per project.</p>
James Minor Trail Grant	\$70,000	Awarded	Widen and resurface the James Minor Trail from Gould Street to the Corunna footbridge with DNR approved stone.
SHPO Grant for Congregational Church	\$28,480	Applied	Repair interior plaster around stained glass windows. HDC Grant.
TOTAL GRANTS AWARDED	\$33,851,374 – 68%	<i>Grants Denied</i>	<i>\$15,990,442 – 32%</i>

STREETS AND SIDEWALKS			
2024-2025 Sidewalk Replacement		The contract was extended to October 5, 2025. The focus area for sidewalk replacement in 2025 is the area bounded by Woodlawn Ave,	

		Corunna Ave, Abrey Ave, and the south city limits. This work is scheduled to begin in July 2025.	
2023-25 Street Patching		Work scope includes patches on various streets within the city of Owosso needed for water main breaks, sewer repairs, etc. The contract was extended to November 30, 2025. This work will begin again in Spring 2025.	
2025 Pavement Marking		Scope of work is re-painting pavement markings at various locations throughout the city. The project is scheduled to be advertised for bids in February 2025. Worked is planned for Summer 2025.	
2025 Chip Seal Program		The scope of work is double chip and fog seal on the following streets: <ul style="list-style-type: none"> • Tracy from Frederick to Stewart • Ament from Lyon to Cedar • Ament from Walnut to Shiawassee (M-52) • Mary from Chipman to State • Hiram from Chipman to State • State from South to Mary The project is currently advertised for bids with a bid letting date of February 4, 2025.	2025
2025 Street Program		Projects planned for street resurfacing: <ol style="list-style-type: none"> 1. Howell Street from south end to Clinton. Work scope includes crush and shape with asphalt resurfacing. The project has been awarded to Glaeser Dawes Corporation with an April 21, 2025 start date. 2. Lynn Street from west end to Clinton. Work scope includes crush and shape with asphalt resurfacing. The project has been awarded to Glaeser Dawes Corporation with an April 21, 2025 start date. 	2025
Street Projects	Jerome: Hickory to Oakwood	Work scope includes crush and shape with asphalt pavement construction along with minor drainage upgrades. Project is on hold until funding is available.	On hold pending funding.

UTILITIES (Water and Sewer)			
Project	Project Name/Description	Status	Completed
2025 TMF Service Line Investigations		Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. Investigation at the curb stop is scheduled for Summer 2025.	

2025 Sewer Lining		Scope of work is cured in place pipe lining on sanitary and storm sewers at various locations. Design is in progress by city staff. The project is scheduled to be advertised for bids in February 2025. Work is planned for late Spring/early Summer 2025.	
Lead Service Line Identification Project	Funded by TMF Grant. Will ID 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter.	Notification for scheduling investigations inside the building are scheduled to be sent in the Fall 2024. Investigation at the curb stop is scheduled for Summer 2025.	Summer 2025
Water Treatment Plant	SCADA System - 2023	Kick-off meeting with Tetra tech was 10.30.20. Design phase completed. Included in next DWRF loan application.	In progress
Water Main Projects – 2025		<p>Work scope includes water main replacement including non-compliant water service line replacement on the following streets:</p> <ol style="list-style-type: none"> 1. Nafus Street from south end to Frederick 2. Grace Street from Cedar to Shiawassee 3. Young Street from Chestnut to Brooks 4. Olmstead Street from Ward to Chipman 5. Harding Avenue from Willow Springs to Hanover 6. Hanover Street from Harding to Riverside <p>The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. Design work is in progress with construction planned for late Summer 2025.</p>	Summer 2025
S Chestnut St Rail Crossing and Westtown Drainage	S Chestnut Street H&E Railroad Crossing – south of M-21	<p>A property owner near the RR crossing is concerned with their property being partially flooded during very heavy rain events. The ditch in the RR right of way overflows and it is suspected that debris in the ditch clogs the culvert. City engineer and city manager met with RR personnel in Sept 2023 where we were informed the RR will not clean/clear the ditch but would allow us access to the ditch to create a debris catch for the culvert. If that does not work, we will have to approach the township and drain commission for a study to assess required improvements to the drainage system in the area. This project is not on the city's latest approved Capital Improvement Project. Staff met with property owners in westtown and the drain commissioner in October. A 1998 study will need to be updated in partnership with Owosso Twp, County, and MDOT per the rules for "Chapter 20 cost share" county drains. City's contribution of study will be 51%.</p> <p><u>UPDATE – Jan 2025:</u> MDOT is moving forward with the PEA Group for the initial evaluation of the M-21 storm</p>	Ongoing. One event this summer so far that overwhelmed the system.

		<p>sewer system including televising the existing pipe. MODT will be paying for this in its entirety. The Drain Commission and MDOT are both recommending petition to include the M-21 storm sewer as an extension of the Chipman Drain. This would open more funding opportunities through MDOT to increase the size of the storm sewer to increase capacity. Drain Commissioner has already talked to Owosso Township about the petition, and they seem to be willing to participate. The city would also need to sign the petition – Drain Commissioner said their lawyer would be providing the city information regarding the petition soon.</p>	
Future Water Main Projects		<p>Projects submitted to EGLE for FY2025 Drinking Water State Revolving Fund (DWSRF) funds for water main replacement:</p> <ol style="list-style-type: none"> 1. Nafus Street from south end to Frederick 2. Gilbert Street from Mason to Oliver 3. Clinton Street from Cedar to Shiawassee 4. Olmstead Street from Ward to Chipman 5. Harding Avenue from Willow Springs to Hanover 6. Hanover Street from Harding to Riverside 7. Stewart Street from Cedar to Shiawassee 8. Williams Street from Shiawassee to Washington 9. Dewey Street from Main (M-21) to King 	
2025 Sewer Televising Project		<p>The following sewers are planned for televising:</p> <ol style="list-style-type: none"> 1. Ament St between Lyon and Shiawassee (M-52) – storm sewer 2. Bennett Field Dr between Lafayette and Hoyt – storm sewer 3. Oliver St and Chipman St intersection – storm sewer 4. Hickory St between King and Osburn – storm sewer 5. Park Street between Osburn and Stratford – storm sewer 6. King St and Dewey St intersection – storm and sanitary sewer 7. Sanitary Sewer Interceptor from Robbins and Main (M-21) to Hathaway – sanitary sewer <p>The project has been awarded to MEC Underground Solutions. The project is in progress.</p>	2025
2025 Drainage Improvement Project – North St between Chipman and Hanover		<p>Work scope includes ditch cleaning on the North St ditch between Chipman St and Hanover St and on the Coventry Ct ditch north of Stewart St. The project has been awarded to Wombat Services. The work on the Coventry Ct ditch is in progress.</p>	
2025-27 Water Service Line Replacement Project		<p>Work scope includes noncompliant water service line replacements targeting 600 locations within the City of Owosso over a 3-year time period. The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund</p>	2025-2027

		project. Design work/planning is in progress with construction planned to commence in late Summer 2025.	
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WATER TREATMENT PLANT		
Project Name/Description	Status	Completed
SCADA Upgrades	Upgrade and expand the SCADA system for the WTP and wells. Tower permit with FCC has been approved! Could take 12 weeks to hear back. Any existing or new wells can continue operation with SCADA – which could be implemented later. Standpipe radio install has been progressing with Tetra Tech and Countyline. Progress meetings on SCADA project help monthly.	In process
Lab Room Repairs	This project hinges primarily on stopping the roof leaks first. Fishbeck budgeted over \$750,000 to replace the roof. This replacement is on hold and only roof repairs will be completed until it has been determined that money will be invested in the current plant. In the meantime only essential improvements will be completed on the Lab and Control Room.	Lab has also been recertified after EGLE delay.
Palmer Well Rehab Project	Palmer 2 is due for a performance test, complete inspection and cleaning, pump and pipe rehab or replacement. Process piping is being installed and consumers energy is working on installing electric service.	Complete

PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED			
Project	Project Name/Description	Status	Completed
	CIS Trail Extension – Extend trail from Priest Rd. to City.	Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2025 and 2026.	State funding approved for M-21 route. Working with MDOT on ROW permit.

BUILDING AND GROUNDS			
Project	Project Name/Description	Status	Completed
Library	Heating System Replacement	Abandon/dismantle existing steam boiler and distribution lines. Add hydronic boiler system. Est cost: \$500,000	On Hold
City Hall	Security and Accessibility - IT	Replace/Add technology at city hall for security and accessibility. Replace old doorbell on basement entry and upgrade silent alarm system.	In process

	City Hall HVAC, electric service, and generator replacement	Replace RTUs, electric service panels, generator and transfer switch, and address structural issues with room below grade on west side of building.	Veridus hired as owner's rep. Spicer has begun the process to provide engineered drawings for construction bidding
Public Safety	HVAC replacement/efficiency upgrades	<p>As part of the city hall efficiency project, I'm also planning to propose replacement of the public safety building's boiler and heating/cooling systems. As part of the project we would like to replace most of the overhead doors, garage bay ceiling panels, foam insulate the ceiling in garage bay, and replace worn entry doors.</p> <p>UPDATE: May be on hold until Feb 10 (and possibly cancelled due to the President's recent executive order halting all federal assistance spending)</p>	<p>Congressional appropriation through USDA approved. Approved by regional office. Waiting on federal USDA office to approve</p>

OWSSO

MAIN STREET



STRATEGIC PLAN 2025-2029

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ABOUT THIS STRATEGIC PLAN

Welcome to the Owosso Main Street DDA Strategic Plan—a comprehensive guide designed to revitalize our downtown and secure a thriving future for generations to come.

As an active Main Street organization, we recognize the central role our historic downtown plays in Owosso’s identity, bringing together residents, businesses, and visitors in a shared, vibrant space. This Strategic Plan reflects the vision and dedication of local stakeholders, businesses, residents, and community leaders, all committed to energizing our downtown. With a clear focus on sustainability, inclusivity, and economic resilience, this plan aims to unlock Owosso’s potential, honor our unique heritage, and build a dynamic Main Street that embodies our community’s pride and ambitions.

Join us in this transformative journey to shape the future of downtown Owosso. Together, we’ll honor our past, enliven our present, and create a Main Street that stands as a model of community strength and innovation, inspiring others well beyond our city limits.



This plan has been made possible through the generous support of Michigan Main Street.



STRATEGIC PLAN PROCESS



PREVIOUS SURVEY REVIEW

A thorough analysis of a recent “Pulse Survey” (conducted by Michigan Main Street) was undertaken. The results of this survey were shared with the board during the retreat.



VOLUNTEER SURVEY

A survey of the organization’s volunteers was conducted to gather their input into the unique challenges and opportunities the district faces from their perspectives.



STRATEGIC PLANNING RETREAT

The Board of Directors met in a facilitated strategic planning retreat to review stakeholder input and to develop and/or refine the organization’s Vision and Mission Statements and to establish goals for the next five years.

STRENGTHS, WEAKNESSES, OPPORTUNITIES & THREATS

On October 18, 2024, a Strategic Planning session was held in Owosso to gain insight from the Board of Directors on what they saw as the biggest strengths, weaknesses, opportunities, and threats (SWOT) were to Owosso Main Street (OMS) Program. Attendees provided more than fifty points of conversation and were asked to rank their top three choices in each of the four categories. These highest ranking responses (with total points in parentheses) for the SWOT are below.

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STRENGTHS

What INTERNAL strengths does the organization have that are within OMS' control?

Available Assets (12)
Lebowski/Arts + Culture (9)
History/Architecture (6)

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WEAKNESSES

What INTERNAL aspects of OMS are holding it back from success?

Infrastructure (14)
Lack of Retail/Restaurants (8)
State Highway (M-21) (4)

O

OPPORTUNITIES

What EXTERNAL factors offer potential for OMS to thrive?

Fill Empty Buildings/Business Recruitment (18)
Traffic Calming on M-21 (6)
Exchange Street Orientation (5)

T

THREATS

What EXTERNAL factors put the OMS' success at risk?

Low Tax Base (10)
Encroaching Corporate Retail (9)
Lack of High Paying Jobs (8)

VISION & MISSION STATEMENTS

Vision Statement

Our downtown, bright with promise and potential, captures the spirit of community. It is a gathering place to work, eat, play, and stay. Downtown Owosso is rich with opportunities in art, entertainment, business, and development. Owosso Main Street unites individuals, businesses, and local government to revitalize our historic downtown. It is a comprehensive approach that focuses on community assets and partnerships to preserve and promote historic Owosso.

Mission Statement

Owosso Main Street's mission is to foster an active and thriving downtown that is the heart of our community by supporting historic preservation and promoting redevelopment, drawing both local residents and visitors to our city.

STRATEGIC GOALS

GOAL 1

Support New and Existing Businesses, Help Create Entrepreneurs, and Attract Developers

GOAL 2

Promote and Expand Arts & Culture Opportunities

GOAL 3

Ensure Downtown Owosso is an Attractive Place Where Infrastructure is Maintained and Enhanced to Improve the Aesthetics and Functionality

GOAL 4

Maintain and Grow the Owosso Main Street Organization to Ensure it has the Human and Financial Resources it needs to Fulfill its Mission

IMPLEMENTATION PLAN

GOAL #1

Support New and Existing Businesses, Help Create Entrepreneurs, and Attract Developers

ACTIONS	RESPONSIBLE PARTY	TIME FRAME
Obtain and Promote Market Data	Economic Vitality	Immediate (1-2 years)
Update Building and Business Inventory	Economic Vitality	Ongoing
Promote Vacant Properties & Create Custom Marketing Materials	Economic Vitality	Short-term (3-5 years)
Organize Business Roundtables	Economic Vitality	Immediate (1-2 years)
Organize, Launch, and Maintain Revolving Loan Fund (RLF)	Economic Vitality	Ongoing
Conduct Business Recruitment	Economic Vitality	Short-term (3-5 years)
Obtain Professional Photography of Downtown	Promotion	Immediate (1-2 years)
Assist in Redevelopment of Key Properties	Economic Vitality	Short-term (3-5 years)

GOAL #2

Promote and Expand Arts & Culture Opportunities

ACTIONS	RESPONSIBLE PARTY	TIME FRAME
Evaluate Existing Events for Purpose, Profitability	Promotion	Immediate (1-2 years)
Promote Lebowski Theater and Shiawassee Arts Center	Promotion	Ongoing
Create Murals or other public art in Downtown	Design	Short-term (3-5 years)
Create and Execute Storefront Competition	Promotion	Immediate (1-2 years)

IMPLEMENTATION PLAN

GOAL #3

Ensure Downtown Owosso is an Attractive Place Where Infrastructure is Maintained and Enhanced to Improve The Aesthetics and Functionality

ACTIONS	RESPONSIBLE PARTY	TIME FRAME
Weed public spaces, Painting curbs, etc., Planting/Trees	Design	Ongoing
Consistently Improve Landscape and Streetscape (consistent with Master Plan and Capital Improvement, and TIF Plans)	Design	Ongoing
Assist in Façade Improvements; Create and Execute Façade Grant Program	Economic Vitality	Short-term (3-5 years)
Improve Public Lighting in Streetscape Elements	Design	Short-term (3-5 years)
Plan and Implement Traffic Calming on M-21	Design	Short-term (3-5 years)
Plan and Execute Pedestrian Improvements	Design	Immediate (1-2 years)
Create a Greater Connection to the Shiawassee River	Design & Promotion	Short-term (3-5 years)

GOAL #4

Maintain and Grow the Owosso Main Street Organization to Ensure it has the Human and Financial Resources it needs to Fulfill its Mission

ACTIONS	RESPONSIBLE PARTY	TIME FRAME
Promote the Activities and Accomplishments of Owosso Main Street	Organization & Promotion	Ongoing
Create and Execute Volunteer Recruitment Plan	Organization	Immediate (1-2 years)
Create and Execute Fundraising Plan	Organization	Immediate (1-2 years)
Volunteer Appreciation & Recognition	Organization	Immediate (1-2 years)
Report Out Monthly at City Council Meetings for the Purpose of Improving Relationships	Organization	Ongoing



OWOSSO
MAIN STREET



STRATEGIC PLAN FACILITATED + CREATED BY:

PLACE
+MAIN
ADVISORS



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 29, 2025
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – December 2024

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending December 31, 2024.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 12-31-2024
Cash Summary by Account for City of Owosso – 12-01-2024 – 12-31-2024

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,968,376.00	3,968,376.00	36,635.36	3,657,938.72	310,437.28	92.18
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	3,306.00	3,306.00	0.00	0.00	3,306.00	0.00
101-000-404.000	PA 298 OF 1917	316,083.00	316,083.00	2,916.45	291,194.00	24,889.00	92.13
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	555.00	1,835.00	(835.00)	183.50
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	14,045.00	14,045.00	0.00	0.00	14,045.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	237,851.00	237,851.00	0.00	0.00	237,851.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	19,858.00	19,858.00	1,563.94	5,555.71	14,302.29	27.98
101-000-447.000	ADMINISTRATION FEES	162,835.00	162,835.00	5,728.39	90,498.10	72,336.90	55.58
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	0.00	4,392.85	6,107.15	41.84
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	73,000.00	73,000.00	0.00	0.00	73,000.00	0.00
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	0.00	400.00	600.00	40.00
101-000-491.000	PERMITS (GUN)	400.00	400.00	50.00	410.00	(10.00)	102.50
101-000-502.000	GRANT-FEDERAL	173,570.00	173,570.00	0.00	0.00	173,570.00	0.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	0.00	1,248.22	16.61	(16.61)	100.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	100,000.00	100,000.00	8,631.04	17,151.07	82,848.93	17.15
101-000-502.100-DOJ-SRTBWC	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	0.00	4,017.47	(4,017.47)	100.00
101-000-540.000	STATE SOURCES	3,750.00	3,750.00	9,097.50	12,891.23	(9,141.23)	343.77
101-000-540.000-DDASTRLITE	STATE SOURCES	300,000.00	300,000.00	0.00	300,000.00	0.00	100.00
101-000-540.000-MCOLES-CPE	STATE SOURCES	0.00	0.00	1,701.76	3,351.76	(3,351.76)	100.00
101-000-540.531	LOCAL GRANT	0.00	0.00	3,000.00	4,800.00	(4,800.00)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	150,000.00	150,000.00	0.00	99,857.09	50,142.91	66.57
101-000-574.000	REVENUE SHARING	1,619,621.00	1,619,621.00	255,257.00	540,888.00	1,078,733.00	33.40
101-000-574.050	REVENUE SHARING - STATUTORY	521,375.00	521,375.00	80,500.00	161,000.00	360,375.00	30.88
101-000-605.200	CHARGE FOR SERVICES RENDERED	17,500.00	17,500.00	182.42	10,559.92	6,940.08	60.34
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	85.00	746.29	253.71	74.63
101-000-605.300	FIRE SERVICES	5,000.00	5,000.00	250.00	4,500.00	500.00	90.00
101-000-605.301	POLICE DEPARTMENT SERVICES	195,764.00	195,764.00	0.00	21,125.01	174,638.99	10.79
101-000-605.336	AMBULANCE SERVICES - TWP	331,898.00	331,898.00	0.00	236,600.13	95,297.87	71.29
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	800.00	800.00	0.00	800.00	0.00	100.00
101-000-638.000	AMBULANCE CHARGES	291,515.00	291,515.00	22,682.34	162,129.85	129,385.15	55.62
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,883.00	13,883.00	2,700.00	4,800.00	9,083.00	34.57
101-000-638.100	AMBULANCE MILEAGE CHARGES	196,461.00	196,461.00	4,404.80	45,790.26	150,670.74	23.31
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	432,847.00	432,847.00	16,134.62	226,378.51	206,468.49	52.30
101-000-642.000	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	0.00	1,230.00	1,270.00	49.20
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	840.00	840.00	840.00	50.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	50.00	4,345.81	5,654.19	43.46
101-000-657.100	PARKING VIOLATIONS	7,500.00	7,500.00	180.00	1,840.00	5,660.00	24.53
101-000-665.000	INTEREST INCOME	50,000.00	50,000.00	36,727.34	176,364.77	(126,364.77)	352.73
101-000-665.100	MERS INTEREST INCOME	100.00	100.00	(8.20)	41.52	58.48	41.52
101-000-667.100	RENTAL INCOME	500.00	500.00	500.00	530.00	(30.00)	106.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	251,932.05	(251,932.05)	100.00
101-000-674.200	DONATIONS	0.00	0.00	3,000.00	17,375.00	(17,375.00)	100.00
101-000-675.000	MISCELLANEOUS	75,000.00	75,000.00	4,892.12	8,530.45	66,469.55	11.37
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	185,623.00	185,623.00	28,183.09	61,468.25	124,154.75	33.11
101-000-676.254	FUND 254 ADMIN CHARGE BACK	5,500.00	5,500.00	2,198.89	2,309.69	3,190.31	41.99
101-000-676.300	CITY UTILITIES ADMIN REIMB	452,627.00	452,627.00	17,356.71	128,658.17	323,968.83	28.42
101-000-676.400	DDA TIF CHARGE BACK	134,024.00	134,024.00	6,588.27	7,830.63	126,193.37	5.84
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	209,887.00	209,887.00	49,383.56	69,238.09	140,648.91	32.99
101-000-676.600	BRA ADMIN FEES	6,451.00	6,451.00	0.00	0.00	6,451.00	0.00
101-000-687.000	INSURANCE REFUNDS/REBATES	88,000.00	88,000.00	0.00	0.00	88,000.00	0.00

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
101-000-696.000	BOND PROCEEDS	806,371.00	806,371.00	0.00	0.00	806,371.00	0.00
101-000-699.287	ARPA TRANSFER IN	276,000.00	276,000.00	0.00	305,835.23	(29,835.23)	110.81
TOTAL REVENUES		11,480,001.00	11,480,001.00	603,215.62	6,947,997.24	4,532,003.76	60.52
Expenditures							
101	CITY COUNCIL	8,060.00	8,060.00	1,259.12	6,210.84	1,849.16	77.06
171	CITY MANAGER	339,400.00	339,400.00	23,638.55	154,239.53	185,160.47	45.44
201	FINANCE	254,052.00	254,052.00	15,635.55	111,480.67	142,571.33	43.88
210	CITY ATTORNEY	164,600.00	164,600.00	9,473.51	62,311.84	102,288.16	37.86
215	CLERK	254,983.00	254,983.00	17,702.10	115,497.02	139,485.98	45.30
228	INFORMATION & TECHNOLOGY	154,000.00	154,000.00	6,775.55	85,782.20	68,217.80	55.70
253	TREASURY	275,205.00	275,205.00	17,464.06	104,860.01	170,344.99	38.10
257	ASSESSING	222,748.00	222,748.00	20,246.93	103,735.21	119,012.79	46.57
261	GENERAL ADMIN	448,621.00	448,621.00	80,623.33	384,249.26	64,371.74	85.65
262	ELECTION	79,829.00	79,829.00	7,262.35	70,344.17	9,484.83	88.12
265	BUILDING & GROUNDS	835,789.00	835,789.00	21,761.98	73,319.15	762,469.85	8.77
270	HUMAN RESOURCES	217,410.00	217,410.00	16,313.74	98,026.14	119,383.86	45.09
301	POLICE	3,105,516.00	3,105,516.00	225,851.93	1,342,474.23	1,763,041.77	43.23
336	FIRE	4,053,099.00	4,053,099.00	190,794.78	1,123,875.90	2,929,223.10	27.73
371	BUILDING AND SAFETY	46,045.00	46,045.00	0.00	520.63	45,524.37	1.13
441	PUBLIC WORKS	1,262,732.00	1,262,732.00	41,102.79	845,028.47	417,703.53	66.92
528	LEAF AND BRUSH COLLECTION	313,011.00	313,011.00	45,393.20	218,134.04	94,876.96	69.69
585	PARKING	36,025.00	36,025.00	4,262.70	13,289.00	22,736.00	36.89
720	COMMUNITY DEVELOPMENT	37,222.00	37,222.00	5,041.38	34,334.18	2,887.82	92.24
751	PARKS	369,923.00	369,923.00	10,495.64	176,645.11	193,277.89	47.75
966	TRANSFERS OUT	52,633.00	52,633.00	13,733.21	25,648.32	26,984.68	48.73
TOTAL EXPENDITURES		12,530,903.00	12,530,903.00	774,832.40	5,150,005.92	7,380,897.08	41.10
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		11,480,001.00	11,480,001.00	603,215.62	6,947,997.24	4,532,003.76	60.52
TOTAL EXPENDITURES		12,530,903.00	12,530,903.00	774,832.40	5,150,005.92	7,380,897.08	41.10
NET OF REVENUES & EXPENDITURES		(1,050,902.00)	(1,050,902.00)	(171,616.78)	1,797,991.32	(2,848,893.32)	171.09

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	560,000.00	560,000.00	0.00	284,852.57	275,147.43	50.87
202-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	0.00	0.00	225,283.25	(225,283.25)	100.00
202-000-540.000	STATE SOURCES	22,500.00	22,500.00	0.00	0.00	22,500.00	0.00
202-000-540.000-MDOT-TRAIL	STATE SOURCES	225,000.00	225,000.00	8,320.50	23,112.50	201,887.50	10.27
202-000-541.000	TRUNKLINE MAINTENANCE	42,948.00	42,948.00	0.00	684.32	42,263.68	1.59
202-000-542.000	GAS & WEIGHT TAX	1,534,024.00	1,534,024.00	118,110.69	505,978.81	1,028,045.19	32.98
202-000-665.000	INTEREST INCOME	10,000.00	10,000.00	22,065.92	135,955.97	(125,955.97)	1,359.56
202-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	3,486.15	(3,486.15)	100.00
202-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	57,235.54	74,444.73	(74,444.73)	100.00
TOTAL REVENUES		2,394,472.00	2,394,472.00	205,732.65	1,253,798.30	1,140,673.70	52.36
Expenditures							
451	CONSTRUCTION	1,587,350.00	1,587,350.00	91,968.89	1,236,772.75	350,577.25	77.91
463	STREET MAINTENANCE	690,735.00	690,735.00	9,668.01	510,272.82	180,462.18	73.87
473	BRIDGE MAINTENANCE	85,100.00	85,100.00	0.00	0.00	85,100.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,655.00	16,655.00	62.87	1,318.19	15,336.81	7.91
478	SNOW & ICE CONTROL	171,045.00	171,045.00	30,626.08	47,569.43	123,475.57	27.81
480	TREE TRIMMING	86,396.00	86,396.00	1,554.72	14,413.58	71,982.42	16.68
482	ADMINISTRATION & ENGINEERING	219,407.00	219,407.00	41,752.42	80,845.49	138,561.51	36.85
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	0.00	0.00	0.00	106.02	(106.02)	100.00
491	TRUNKLINE STORM DRAIN, CURBS	0.00	0.00	0.00	207.43	(207.43)	100.00
494	TRUNKLINE TRAFFIC SIGNS	0.00	0.00	0.00	208.57	(208.57)	100.00
497	TRUNKLINE SNOW & ICE CONTROL	12,784.00	12,784.00	8,717.19	8,717.19	4,066.81	68.19
TOTAL EXPENDITURES		3,219,472.00	3,219,472.00	184,350.18	1,900,431.47	1,319,040.53	59.03
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,394,472.00	2,394,472.00	205,732.65	1,253,798.30	1,140,673.70	52.36
TOTAL EXPENDITURES		3,219,472.00	3,219,472.00	184,350.18	1,900,431.47	1,319,040.53	59.03
NET OF REVENUES & EXPENDITURES		(825,000.00)	(825,000.00)	21,382.47	(646,633.17)	(178,366.83)	78.38

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	0.00	0.00	225,283.25	(225,283.25)	100.00
203-000-540.000	STATE SOURCES	43,500.00	43,500.00	0.00	0.00	43,500.00	0.00
203-000-542.000	GAS & WEIGHT TAX	564,856.00	564,856.00	43,511.81	186,402.13	378,453.87	33.00
203-000-665.000	INTEREST INCOME	10,000.00	10,000.00	4,209.95	22,970.24	(12,970.24)	229.70
203-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	3,627.24	17,245.33	(17,245.33)	100.00
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		1,143,356.00	1,143,356.00	51,349.00	451,900.95	691,455.05	39.52
Expenditures							
451	CONSTRUCTION	307,350.00	307,350.00	0.00	115.37	307,234.63	0.04
463	STREET MAINTENANCE	716,373.00	716,373.00	32,453.34	538,949.93	177,423.07	75.23
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	117.34	1,057.04	442.96	70.47
478	SNOW & ICE CONTROL	79,256.00	79,256.00	11,480.67	19,010.56	60,245.44	23.99
480	TREE TRIMMING	126,409.00	126,409.00	2,325.99	33,283.01	93,125.99	26.33
482	ADMINISTRATION & ENGINEERING	122,490.00	122,490.00	18,958.48	48,885.58	73,604.42	39.91
TOTAL EXPENDITURES		1,353,378.00	1,353,378.00	65,335.82	641,301.49	712,076.51	47.39
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,143,356.00	1,143,356.00	51,349.00	451,900.95	691,455.05	39.52
TOTAL EXPENDITURES		1,353,378.00	1,353,378.00	65,335.82	641,301.49	712,076.51	47.39
NET OF REVENUES & EXPENDITURES		(210,022.00)	(210,022.00)	(13,986.82)	(189,400.54)	(20,621.46)	90.18

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	500.00	500.00	143.94	1,032.71	(532.71)	206.54
208-000-674.100	PRIVATE DONATIONS	8,000.00	8,000.00	0.00	11,650.00	(3,650.00)	145.63
TOTAL REVENUES		8,500.00	8,500.00	143.94	12,682.71	(4,182.71)	149.21
Expenditures							
751	PARKS	31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58
TOTAL EXPENDITURES		31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		8,500.00	8,500.00	143.94	12,682.71	(4,182.71)	149.21
TOTAL EXPENDITURES		31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58
NET OF REVENUES & EXPENDITURES		(23,200.00)	(23,200.00)	143.94	137.14	(23,337.14)	0.59

PERIOD ENDING 12/31/2024

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND								
Revenues								
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	0.00	29.08	220.92	11.63	
239-000-665.000	INTEREST INCOME	10,000.00	10,000.00	3,252.66	11,869.76	(1,869.76)	118.70	
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	(10,739.67)	0.00	0.00	0.00	
239-000-670.100	LOAN INTEREST	15,000.00	15,000.00	848.10	5,335.19	9,664.81	35.57	
TOTAL REVENUES		25,250.00	25,250.00	(6,638.91)	17,234.03	8,015.97	68.25	
Expenditures								
200	GEN SERVICES	2,814.00	2,814.00	581.00	1,131.00	1,683.00	40.19	
TOTAL EXPENDITURES		2,814.00	2,814.00	581.00	1,131.00	1,683.00	40.19	
Fund 239 - OMS/DDA REVLG LOAN FUND :								
TOTAL REVENUES		25,250.00	25,250.00	(6,638.91)	17,234.03	8,015.97	68.25	
TOTAL EXPENDITURES		2,814.00	2,814.00	581.00	1,131.00	1,683.00	40.19	
NET OF REVENUES & EXPENDITURES		22,436.00	22,436.00	(7,219.91)	16,103.03	6,332.97	71.77	

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	135,052.00	135,052.00	0.00	0.00	135,052.00	0.00	
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	16.00	16.00	0.00	0.00	16.00	0.00	
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	6,072.19	(6,072.19)	100.00	
243-000-665.000	INTEREST INCOME	50.00	50.00	32.18	124.11	(74.11)	248.22	
TOTAL REVENUES		135,118.00	135,118.00	32.18	6,196.30	128,921.70	4.59	
Expenditures								
721	PROFESSIONAL SERVICES	1,003.00	1,003.00	0.00	1.00	1,002.00	0.10	
964	TAX REIMBURSEMENTS	134,065.00	134,065.00	0.00	0.00	134,065.00	0.00	
TOTAL EXPENDITURES		135,068.00	135,068.00	0.00	1.00	135,067.00	0.00	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		135,118.00	135,118.00	32.18	6,196.30	128,921.70	4.59	
TOTAL EXPENDITURES		135,068.00	135,068.00	0.00	1.00	135,067.00	0.00	
NET OF REVENUES & EXPENDITURES		50.00	50.00	32.18	6,195.30	(6,145.30)	2,390.60	

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	38,963.00	38,963.00	565.93	28,612.57	10,350.43	73.44
248-000-402.100	TIF	234,378.00	234,378.00	0.00	0.00	234,378.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	21,478.00	21,478.00	0.00	26,454.48	(4,976.48)	123.17
248-000-665.000	INTEREST INCOME	5,000.00	5,000.00	750.04	3,953.13	1,046.87	79.06
248-000-670.100	LOAN INTEREST	1,577.00	1,577.00	127.80	795.34	781.66	50.43
248-000-674.400	INCOME-PROMOTION	15,000.00	15,000.00	1,675.00	7,778.00	7,222.00	51.85
248-000-674.600	INCOME-DESIGN	0.00	0.00	25.00	635.00	(635.00)	100.00
248-000-674.700	EV STATION REVENUE	2,400.00	2,400.00	1,096.67	3,677.88	(1,277.88)	153.25
248-000-699.101	TRANSFERS FROM GENERAL FUND	35,133.00	35,133.00	9,358.21	16,898.32	18,234.68	48.10
TOTAL REVENUES		353,929.00	353,929.00	13,598.65	88,804.72	265,124.28	25.09
Expenditures							
200	GEN SERVICES	240,104.00	240,104.00	14,334.69	37,961.84	202,142.16	15.81
261	GENERAL ADMIN	89,179.00	89,179.00	6,926.56	42,567.04	46,611.96	47.73
704	ORGANIZATION	750.00	750.00	0.00	862.47	(112.47)	115.00
705	PROMOTION	15,050.00	15,050.00	6,997.85	8,638.02	6,411.98	57.40
706	DESIGN	7,000.00	7,000.00	788.73	2,209.60	4,790.40	31.57
707	ECONOMIC VITALITY	1,500.00	1,500.00	0.00	300.00	1,200.00	20.00
TOTAL EXPENDITURES		353,583.00	353,583.00	29,047.83	92,538.97	261,044.03	26.17
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		353,929.00	353,929.00	13,598.65	88,804.72	265,124.28	25.09
TOTAL EXPENDITURES		353,583.00	353,583.00	29,047.83	92,538.97	261,044.03	26.17
NET OF REVENUES & EXPENDITURES		346.00	346.00	(15,449.18)	(3,734.25)	4,080.25	1,079.26

PERIOD ENDING 12/31/2024

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	55,000.00	55,000.00	0.00	35,000.00	20,000.00	63.64
249-000-490.000	PERMITS-BUILDING	105,000.00	105,000.00	17,620.00	77,816.05	27,183.95	74.11
249-000-490.100	PERMITS-ELECTRICAL	30,000.00	30,000.00	1,725.00	20,990.00	9,010.00	69.97
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	2,615.00	29,260.00	25,740.00	53.20
249-000-628.000	RENTAL REGISTRATION	9,000.00	9,000.00	1,050.00	2,200.00	6,800.00	24.44
249-000-665.000	INTEREST INCOME	5,000.00	5,000.00	1,006.66	5,512.49	(512.49)	110.25
TOTAL REVENUES		259,000.00	259,000.00	24,016.66	170,778.54	88,221.46	65.94
Expenditures							
200	GEN SERVICES	100,506.00	100,506.00	9,972.98	45,966.00	54,540.00	45.73
371	BUILDING AND SAFETY	161,834.00	161,834.00	10,148.06	60,018.00	101,816.00	37.09
TOTAL EXPENDITURES		262,340.00	262,340.00	20,121.04	105,984.00	156,356.00	40.40
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		259,000.00	259,000.00	24,016.66	170,778.54	88,221.46	65.94
TOTAL EXPENDITURES		262,340.00	262,340.00	20,121.04	105,984.00	156,356.00	40.40
NET OF REVENUES & EXPENDITURES		(3,340.00)	(3,340.00)	3,895.62	64,794.54	(68,134.54)	1,939.96

PERIOD ENDING 12/31/2024

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-540.000-114116MAIN	STATE SOURCES	0.00	0.00	0.00	49,232.21	(49,232.21)	100.00
254-000-540.000-MSHDANEP24	STATE SOURCES	72,500.00	72,500.00	12,184.00	57,261.80	15,238.20	78.98
254-000-540.000-MSHDMIHOPE	STATE SOURCES	53,000.00	53,000.00	41,069.50	107,748.15	(54,748.15)	203.30
254-000-665.000	INTEREST INCOME	0.00	0.00	250.19	1,369.60	(1,369.60)	100.00
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	0.00	0.00	157,339.16	(157,339.16)	100.00
TOTAL REVENUES		125,500.00	125,500.00	53,503.69	372,950.92	(247,450.92)	297.17
Expenditures							
200	GEN SERVICES	125,500.00	125,500.00	54,813.78	373,039.02	(247,539.02)	297.24
TOTAL EXPENDITURES		125,500.00	125,500.00	54,813.78	373,039.02	(247,539.02)	297.24
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		125,500.00	125,500.00	53,503.69	372,950.92	(247,450.92)	297.17
TOTAL EXPENDITURES		125,500.00	125,500.00	54,813.78	373,039.02	(247,539.02)	297.24
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,310.09)	(88.10)	88.10	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING								
Revenues								
259-000-402.300	OBRA:TAX CAPTURE	48,103.00	48,103.00	0.00	0.00	48,103.00		0.00
TOTAL REVENUES		48,103.00	48,103.00	0.00	0.00	48,103.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	6,232.00	6,232.00	0.00	4,506.50	1,725.50		72.31
964	TAX REIMBURSEMENTS	41,871.00	41,871.00	0.00	0.00	41,871.00		0.00
TOTAL EXPENDITURES		48,103.00	48,103.00	0.00	4,506.50	43,596.50		9.37
<hr/>								
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:								
TOTAL REVENUES		48,103.00	48,103.00	0.00	0.00	48,103.00		0.00
TOTAL EXPENDITURES		48,103.00	48,103.00	0.00	4,506.50	43,596.50		9.37
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(4,506.50)	4,506.50		100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 12/31/2024

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
Revenues								
272-000-402.300	OBRA:TAX CAPTURE	209,874.00	209,874.00	0.00	0.00	209,874.00		0.00
TOTAL REVENUES		209,874.00	209,874.00	0.00	0.00	209,874.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	12,050.00	12,050.00	0.00	11,368.50	681.50		94.34
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00		0.00
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	11,368.50	168,680.50		6.31
<hr/>								
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):								
TOTAL REVENUES		209,874.00	209,874.00	0.00	0.00	209,874.00		0.00
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	11,368.50	168,680.50		6.31
NET OF REVENUES & EXPENDITURES		29,825.00	29,825.00	0.00	(11,368.50)	41,193.50		38.12

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	4,878.00	4,878.00	0.00	0.00	4,878.00	0.00	
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	564.68	(564.68)	100.00	
273-000-665.000	INTEREST INCOME	1,000.00	1,000.00	208.64	1,337.07	(337.07)	133.71	
TOTAL REVENUES		<u>5,878.00</u>	<u>5,878.00</u>	<u>208.64</u>	<u>1,901.75</u>	<u>3,976.25</u>	<u>32.35</u>	
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	
964	TAX REIMBURSEMENTS	3,678.00	3,678.00	0.00	0.00	3,678.00	0.00	
TOTAL EXPENDITURES		<u>4,878.00</u>	<u>4,878.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,878.00</u>	<u>0.00</u>	
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		<u>5,878.00</u>	<u>5,878.00</u>	<u>208.64</u>	<u>1,901.75</u>	<u>3,976.25</u>	<u>32.35</u>	
TOTAL EXPENDITURES		<u>4,878.00</u>	<u>4,878.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,878.00</u>	<u>0.00</u>	
NET OF REVENUES & EXPENDITURES		<u>1,000.00</u>	<u>1,000.00</u>	<u>208.64</u>	<u>1,901.75</u>	<u>(901.75)</u>	<u>190.18</u>	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/24 INCR (DECR)	12/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	12,253.00	12,253.00	0.00	0.00	12,253.00	0.00
276-000-674.200	DONATIONS	17,623.00	17,623.00	0.00	0.00	17,623.00	0.00
TOTAL REVENUES		<u>29,876.00</u>	<u>29,876.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,876.00</u>	<u>0.00</u>
Expenditures							
721	PROFESSIONAL SERVICES	1,704.00	1,704.00	0.00	1,256.00	448.00	73.71
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		<u>29,876.00</u>	<u>29,876.00</u>	<u>0.00</u>	<u>1,256.00</u>	<u>28,620.00</u>	<u>4.20</u>
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		<u>29,876.00</u>	<u>29,876.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,876.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>29,876.00</u>	<u>29,876.00</u>	<u>0.00</u>	<u>1,256.00</u>	<u>28,620.00</u>	<u>4.20</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(1,256.00)</u>	<u>1,256.00</u>	<u>100.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	BALANCE	
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	54,752.00	54,752.00	0.00	0.00	54,752.00		0.00
TOTAL REVENUES		54,752.00	54,752.00	0.00	0.00	54,752.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	4,144.00	4,144.00	0.00	2,972.00	1,172.00		71.72
964	TAX REIMBURSEMENTS	50,608.00	50,608.00	0.00	0.00	50,608.00		0.00
TOTAL EXPENDITURES		54,752.00	54,752.00	0.00	2,972.00	51,780.00		5.43
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		54,752.00	54,752.00	0.00	0.00	54,752.00		0.00
TOTAL EXPENDITURES		54,752.00	54,752.00	0.00	2,972.00	51,780.00		5.43
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(2,972.00)	2,972.00		100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
Revenues								
283-000-402.300	OBRA:TAX CAPTURE	16,824.00	16,824.00	0.00	0.00	16,824.00	0.00	
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	620.62	(620.62)	100.00	
283-000-665.000	INTEREST INCOME	0.00	0.00	2.40	7.26	(7.26)	100.00	
TOTAL REVENUES		16,824.00	16,824.00	2.40	627.88	16,196.12	3.73	
Expenditures								
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00	
905	DEBT SERVICE	19,391.00	19,391.00	0.00	0.00	19,391.00	0.00	
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:								
TOTAL REVENUES		16,824.00	16,824.00	2.40	627.88	16,196.12	3.73	
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00	
NET OF REVENUES & EXPENDITURES		(3,317.00)	(3,317.00)	2.40	627.88	(3,944.88)	18.93	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/24 INCR (DECR)	12/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	100.00	100.00	163.92	896.79	(796.79)		896.79
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	0.00	11,647.26	(11,647.26)		100.00
TOTAL REVENUES		<u>100.00</u>	<u>100.00</u>	<u>163.92</u>	<u>12,544.05</u>	<u>(12,444.05)</u>		<u>2,544.05</u>
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		100.00	100.00	163.92	12,544.05	(12,444.05)		2,544.05
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		<u>100.00</u>	<u>100.00</u>	<u>163.92</u>	<u>12,544.05</u>	<u>(12,444.05)</u>		<u>2,544.05</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT								
Revenues								
287-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	372,731.25	(372,731.25)		100.00
287-000-665.000	INTEREST INCOME	20,000.00	20,000.00	0.00	7,406.55	12,593.45		37.03
TOTAL REVENUES		20,000.00	20,000.00	0.00	380,137.80	(360,137.80)		1,900.69
Expenditures								
966	TRANSFERS OUT	1,413,573.00	1,413,573.00	0.00	488,440.95	925,132.05		34.55
TOTAL EXPENDITURES		1,413,573.00	1,413,573.00	0.00	488,440.95	925,132.05		34.55
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:								
TOTAL REVENUES		20,000.00	20,000.00	0.00	380,137.80	(360,137.80)		1,900.69
TOTAL EXPENDITURES		1,413,573.00	1,413,573.00	0.00	488,440.95	925,132.05		34.55
NET OF REVENUES & EXPENDITURES		(1,393,573.00)	(1,393,573.00)	0.00	(108,303.15)	(1,285,269.85)		7.77

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	3,000.00	3,000.00	217.00	2,003.00	997.00	66.77
297-000-665.000	INTEREST INCOME	2,000.00	2,000.00	290.15	1,804.99	195.01	90.25
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,066.00	1,066.00	1,134.00	1,134.00	(68.00)	106.38
297-000-667.100	RENTAL INCOME	2,800.00	2,800.00	0.00	0.00	2,800.00	0.00
297-000-674.100	PRIVATE DONATIONS	20,000.00	20,000.00	1,668.00	12,406.00	7,594.00	62.03
297-000-674.200	DONATIONS	11,650.00	11,650.00	40.00	5,410.66	6,239.34	46.44
297-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	927.11	(927.11)	100.00
297-000-699.101	TRASFERS FROM GENERAL FUND	17,500.00	17,500.00	4,375.00	8,750.00	8,750.00	50.00
TOTAL REVENUES		58,016.00	58,016.00	7,724.15	32,435.76	25,580.24	55.91
Expenditures							
797	HISTORICAL COMMISSION	30,598.00	30,598.00	6,398.06	18,840.89	11,757.11	61.58
798	CASTLE	14,806.00	14,806.00	811.26	5,617.97	9,188.03	37.94
799	GOULD HOUSE	10,329.00	10,329.00	(15,307.43)	1,378.22	8,950.78	13.34
800	COMSTOCK/WOODARD	2,000.00	2,000.00	0.00	325.52	1,674.48	16.28
TOTAL EXPENDITURES		57,733.00	57,733.00	(8,098.11)	26,162.60	31,570.40	45.32
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		58,016.00	58,016.00	7,724.15	32,435.76	25,580.24	55.91
TOTAL EXPENDITURES		57,733.00	57,733.00	(8,098.11)	26,162.60	31,570.40	45.32
NET OF REVENUES & EXPENDITURES		283.00	283.00	15,822.26	6,273.16	(5,990.16)	2,216.66

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)								
Revenues								
301-000-402.000	GENERAL PROPERTY TAX	723,150.00	723,150.00	6,247.87	664,687.48	58,462.52	91.92	
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	50,000.00	50,000.00	0.00	16,988.24	33,011.76	33.98	
301-000-665.000	INTEREST INCOME	0.00	0.00	68.07	205.49	(205.49)	100.00	
TOTAL REVENUES		<u>773,150.00</u>	<u>773,150.00</u>	<u>6,315.94</u>	<u>681,881.21</u>	<u>91,268.79</u>	<u>88.20</u>	
Expenditures								
905	DEBT SERVICE	773,150.00	773,150.00	0.00	136,325.00	636,825.00	17.63	
TOTAL EXPENDITURES		<u>773,150.00</u>	<u>773,150.00</u>	<u>0.00</u>	<u>136,325.00</u>	<u>636,825.00</u>	<u>17.63</u>	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):								
TOTAL REVENUES		<u>773,150.00</u>	<u>773,150.00</u>	<u>6,315.94</u>	<u>681,881.21</u>	<u>91,268.79</u>	<u>88.20</u>	
TOTAL EXPENDITURES		<u>773,150.00</u>	<u>773,150.00</u>	<u>0.00</u>	<u>136,325.00</u>	<u>636,825.00</u>	<u>17.63</u>	
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>6,315.94</u>	<u>545,556.21</u>	<u>(545,556.21)</u>	<u>100.00</u>	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM	BALANCE (ABNORM)	
Fund 401 - CAPITAL PROJECT FUND								
Revenues								
401-000-665.000	INTEREST INCOME	0.00	0.00	424.10	1,282.09		(1,282.09)	100.00
401-000-687.000	INSURANCE REFUNDS/REBATES	0.00	0.00	0.00	69,364.00		(69,364.00)	100.00
TOTAL REVENUES		0.00	0.00	424.10	70,646.09		(70,646.09)	100.00
Fund 401 - CAPITAL PROJECT FUND:								
TOTAL REVENUES		0.00	0.00	424.10	70,646.09		(70,646.09)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	424.10	70,646.09		(70,646.09)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	104,307.00	104,307.00	961.56	96,018.78	8,288.22	92.05
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	1,581.00	1,581.00	0.00	0.00	1,581.00	0.00
588-000-665.000	INTEREST INCOME	0.00	0.00	7.40	47.56	(47.56)	100.00
TOTAL REVENUES		<u>105,888.00</u>	<u>105,888.00</u>	<u>968.96</u>	<u>96,066.34</u>	<u>9,821.66</u>	<u>90.72</u>
Expenditures							
200	GEN SERVICES	105,888.00	105,888.00	581.00	105,654.83	233.17	99.78
TOTAL EXPENDITURES		<u>105,888.00</u>	<u>105,888.00</u>	<u>581.00</u>	<u>105,654.83</u>	<u>233.17</u>	<u>99.78</u>
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		105,888.00	105,888.00	968.96	96,066.34	9,821.66	90.72
TOTAL EXPENDITURES		105,888.00	105,888.00	581.00	105,654.83	233.17	99.78
NET OF REVENUES & EXPENDITURES		0.00	0.00	387.96	(9,588.49)	9,588.49	100.00

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	1,000.00	1,000.00	(25.00)	625.00	375.00	62.50
590-000-605.350	MATERIAL & SERVICE	0.00	0.00	5,598.00	10,598.00	(10,598.00)	100.00
590-000-607.200	WATER AND SEWER FEES	0.00	0.00	0.00	1,178.00	(1,178.00)	100.00
590-000-643.100	METERED SALES	3,325,992.00	3,325,992.00	731,003.14	1,483,032.86	1,842,959.14	44.59
590-000-644.000	PENALTIES - LATE CHARGES	43,238.00	43,238.00	51.16	32,428.39	10,809.61	75.00
590-000-665.000	INTEREST INCOME	10,000.00	10,000.00	11,240.53	48,315.08	(38,315.08)	483.15
590-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
TOTAL REVENUES		3,385,230.00	3,385,230.00	747,867.83	1,576,177.33	1,809,052.67	46.56
Expenditures							
200	GEN SERVICES	2,628,755.00	2,628,755.00	217,871.56	1,258,716.28	1,370,038.72	47.88
549	SEWER OPERATIONS	307,880.00	307,880.00	14,968.04	155,690.78	152,189.22	50.57
594	FLEET MAINTENANCE	0.00	0.00	(63.89)	0.00	0.00	0.00
901	CAPITAL OUTLAY	427,500.00	427,500.00	92,304.16	93,786.83	333,713.17	21.94
905	DEBT SERVICE	124,302.00	124,302.00	0.00	62,401.47	61,900.53	50.20
TOTAL EXPENDITURES		3,488,437.00	3,488,437.00	325,079.87	1,570,595.36	1,917,841.64	45.02
Fund 590 - SEWER FUND:							
TOTAL REVENUES		3,385,230.00	3,385,230.00	747,867.83	1,576,177.33	1,809,052.67	46.56
TOTAL EXPENDITURES		3,488,437.00	3,488,437.00	325,079.87	1,570,595.36	1,917,841.64	45.02
NET OF REVENUES & EXPENDITURES		(103,207.00)	(103,207.00)	422,787.96	5,581.97	(108,788.97)	5.41

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,500.00	1,500.00	175.00	875.00	625.00	58.33
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
591-000-502.000-DWRLF24-25	GRANT-FEDERAL	1,745,000.00	1,745,000.00	0.00	519,568.49	1,225,431.51	29.77
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	617,634.00	617,634.00	0.00	0.00	617,634.00	0.00
591-000-538.000-DWRLF24-25	CAPITAL CONTRIBUTION-FEDERAL	1,745,000.00	1,745,000.00	0.00	0.00	1,745,000.00	0.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	794,937.00	794,937.00	201,858.51	404,275.81	390,661.19	50.86
591-000-605.350	MATERIAL & SERVICE	35,000.00	35,000.00	9,103.01	56,181.43	(21,181.43)	160.52
591-000-607.200	WATER AND SEWER FEES	0.00	0.00	900.00	46,084.00	(46,084.00)	100.00
591-000-643.100	METERED SALES	3,732,072.00	3,732,072.00	899,525.81	1,863,627.35	1,868,444.65	49.94
591-000-643.200	METERED SALES-WHOLESALE-USAGE	339,900.00	339,900.00	24,502.53	158,862.79	181,037.21	46.74
591-000-644.000	PENALTIES - LATE CHARGES	67,905.00	67,905.00	(77.01)	38,021.49	29,883.51	55.99
591-000-665.000	INTEREST INCOME	10,000.00	10,000.00	22,799.61	126,686.34	(116,686.34)	1,266.86
591-000-667.100	RENTAL INCOME	1,320.00	1,320.00	120.00	720.00	600.00	54.55
591-000-667.300	HYDRANT RENTAL	33,000.00	33,000.00	0.00	2,913.28	30,086.72	8.83
591-000-670.100	LOAN INTEREST	1,929.00	1,929.00	(74.12)	0.00	1,929.00	0.00
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	3,343.88	(3,343.88)	100.00
591-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	281.77	(281.77)	100.00
591-000-675.200	UB FEES	2,000.00	2,000.00	270.00	2,300.00	(300.00)	115.00
591-000-699.287	ARPA TRANSFER IN	1,137,573.00	1,137,573.00	0.00	182,605.72	954,967.28	16.05
TOTAL REVENUES		10,774,770.00	10,774,770.00	1,159,103.34	3,406,347.35	7,368,422.65	31.61
Expenditures							
200	GEN SERVICES	895,857.00	895,857.00	81,849.31	313,679.98	582,177.02	35.01
552	WATER UNDERGROUND	2,042,741.00	2,042,741.00	91,179.49	782,412.49	1,260,328.51	38.30
553	WATER FILTRATION	1,878,385.00	1,878,385.00	73,605.19	570,779.40	1,307,605.60	30.39
901	CAPITAL OUTLAY	6,559,421.00	6,559,421.00	162,726.85	1,498,074.33	5,061,346.67	22.84
905	DEBT SERVICE	600,489.00	600,489.00	0.00	184,247.01	416,241.99	30.68
TOTAL EXPENDITURES		11,976,893.00	11,976,893.00	409,360.84	3,349,193.21	8,627,699.79	27.96
Fund 591 - WATER FUND:							
TOTAL REVENUES		10,774,770.00	10,774,770.00	1,159,103.34	3,406,347.35	7,368,422.65	31.61
TOTAL EXPENDITURES		11,976,893.00	11,976,893.00	409,360.84	3,349,193.21	8,627,699.79	27.96
NET OF REVENUES & EXPENDITURES		(1,202,123.00)	(1,202,123.00)	749,742.50	57,154.14	(1,259,277.14)	4.75

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/24 INCR (DECR)	12/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	0.00	0.00	2,702,213.49	(2,702,213.49)	100.00
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	0.00	0.00	47,370.00	(47,370.00)	100.00
599-000-540.000-CWSR571001	STATE SOURCES	0.00	0.00	89,880.11	175,366.00	(175,366.00)	100.00
599-000-540.000-CWSRF24-25	STATE SOURCES (GRANT)	2,600,000.00	2,600,000.00	0.00	0.00	2,600,000.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,407,517.00	1,407,517.00	114,707.29	704,405.40	703,111.60	50.05
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	230,729.00	230,729.00	22,875.84	123,658.74	107,070.26	53.59
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS:	139,084.00	139,084.00	9,883.67	64,063.29	75,020.71	46.06
599-000-602.400	OP & MAINT CHRG - CORUNNA	264,539.00	264,539.00	22,687.20	130,105.58	134,433.42	49.18
599-000-603.100	REPLACEMENT CHRG - OWOSSO	265,554.00	265,554.00	21,763.90	132,683.16	132,870.84	49.96
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	59,624.00	59,624.00	5,484.41	30,984.34	28,639.66	51.97
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW:	40,136.00	40,136.00	3,103.39	19,293.46	20,842.54	48.07
599-000-603.400	REPLACEMENT CHRG - CORUNNA	48,954.00	48,954.00	4,170.29	24,171.04	24,782.96	49.38
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	563,996.00	563,996.00	46,999.87	281,999.22	281,996.78	50.00
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	228,791.00	228,791.00	19,065.99	114,395.94	114,395.06	50.00
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	173,455.00	173,455.00	14,454.68	86,728.08	86,726.92	50.00
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	97,901.00	97,901.00	8,158.47	48,950.82	48,950.18	50.00
599-000-665.000	INTEREST INCOME	10,000.00	10,000.00	5,244.00	33,159.14	(23,159.14)	331.59
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	1,176.02	8,557.88	(3,557.88)	171.16
TOTAL REVENUES		6,135,280.00	6,135,280.00	389,655.13	4,728,105.58	1,407,174.42	77.06
Expenditures							
200	GEN SERVICES	34,700.00	34,700.00	7,756.36	18,858.53	15,841.47	54.35
548	WASTEWATER OPERATIONS	2,007,153.00	2,007,153.00	192,736.81	845,943.21	1,161,209.79	42.15
901	CAPITAL OUTLAY	3,581,400.00	3,581,400.00	751,448.39	4,943,028.24	(1,361,628.24)	138.02
905	DEBT SERVICE	1,064,144.00	1,064,144.00	0.00	161,056.72	903,087.28	15.13
TOTAL EXPENDITURES		6,687,397.00	6,687,397.00	951,941.56	5,968,886.70	718,510.30	89.26
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		6,135,280.00	6,135,280.00	389,655.13	4,728,105.58	1,407,174.42	77.06
TOTAL EXPENDITURES		6,687,397.00	6,687,397.00	951,941.56	5,968,886.70	718,510.30	89.26
NET OF REVENUES & EXPENDITURES		(552,117.00)	(552,117.00)	(562,286.43)	(1,240,781.12)	688,664.12	224.73

PERIOD ENDING 12/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 12/31/24 INCR (DECR)	YTD BALANCE 12/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	50,000.00	50,000.00	11,716.86	68,143.15	(18,143.15)	136.29
661-000-667.200	EQUIPMENT RENTAL	859,648.00	859,648.00	69,301.45	502,371.02	357,276.98	58.44
661-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	275.00	(275.00)	100.00
TOTAL REVENUES		<u>909,648.00</u>	<u>909,648.00</u>	<u>81,018.31</u>	<u>570,789.17</u>	<u>338,858.83</u>	<u>62.75</u>
Expenditures							
594	FLEET MAINTENANCE	474,411.00	474,411.00	61,508.35	196,683.07	277,727.93	41.46
901	CAPITAL OUTLAY	710,000.00	710,000.00	2,380.00	20,305.00	689,695.00	2.86
TOTAL EXPENDITURES		<u>1,184,411.00</u>	<u>1,184,411.00</u>	<u>63,888.35</u>	<u>216,988.07</u>	<u>967,422.93</u>	<u>18.32</u>
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		<u>909,648.00</u>	<u>909,648.00</u>	<u>81,018.31</u>	<u>570,789.17</u>	<u>338,858.83</u>	<u>62.75</u>
TOTAL EXPENDITURES		<u>1,184,411.00</u>	<u>1,184,411.00</u>	<u>63,888.35</u>	<u>216,988.07</u>	<u>967,422.93</u>	<u>18.32</u>
NET OF REVENUES & EXPENDITURES		<u>(274,763.00)</u>	<u>(274,763.00)</u>	<u>17,129.96</u>	<u>353,801.10</u>	<u>(628,564.10)</u>	<u>128.77</u>
TOTAL REVENUES - ALL FUNDS		38,452,515.00	38,452,515.00	3,338,406.20	20,880,004.02	17,572,510.98	54.30
TOTAL EXPENDITURES - ALL FUNDS		<u>44,040,039.00</u>	<u>44,040,039.00</u>	<u>2,871,835.56</u>	<u>20,159,328.16</u>	<u>23,880,710.84</u>	<u>45.78</u>
NET OF REVENUES & EXPENDITURES		<u>(5,587,524.00)</u>	<u>(5,587,524.00)</u>	<u>466,570.64</u>	<u>720,675.86</u>	<u>(6,308,199.86)</u>	<u>12.90</u>

FROM 12/01/2024 TO 12/31/2024

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2024	Total Debits	Total Credits	Ending Balance 12/31/2024
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,743,095.92	1,626,660.11	1,252,236.03	2,117,520.00
001.201	MI CLASS ACCOUNT	100,665.57	400.46	0.00	101,066.03
001.204	HUNTINGTON LIQUIDITY PORTAL	561,595.53	500,371.88	1,000,000.00	61,967.41
001.205	THE STATE BANK	2,763,880.44	10,347.17	0.00	2,774,227.61
001.206	SWEEP ACCOUNT HUNTINGTON	99,962.82	4,129.91	0.00	104,092.73
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,731,220.58	5,412.12	0.00	1,736,632.70
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,866,902.90	16,026.02	0.00	1,882,928.92
002.203	AMBULANCE PAYMENT BANK ACCOUNT	127,483.63	75,701.46	308.21	202,876.88
004.000	PETTY CASH	1,725.00	0.00	0.00	1,725.00
005.401	MERS DC FUNDS - RESTRICTED	249.70	3,820.40	3,748.18	321.92
	GENERAL FUND	8,996,782.09	2,242,869.53	2,256,292.42	8,983,359.20
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(217,150.77)	175,346.23	183,188.18	(224,992.72)
001.201	MI CLASS ACCOUNT	1,223,598.83	4,866.89	0.00	1,228,465.72
001.204	HUNTINGTON LIQUIDITY PORTAL	2,569,425.59	15,516.75	0.00	2,584,942.34
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	538,133.44	1,682.28	0.00	539,815.72
	MAJOR STREET FUND	4,114,007.09	197,412.15	183,188.18	4,128,231.06
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	92,070.47	47,139.05	64,173.82	75,035.70
001.201	MI CLASS ACCOUNT	42,793.71	170.17	0.00	42,963.88
001.204	HUNTINGTON LIQUIDITY PORTAL	390,398.06	2,357.50	0.00	392,755.56
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	538,133.44	1,682.28	0.00	539,815.72
	LOCAL STREET FUND	1,063,395.68	51,349.00	64,173.82	1,050,570.86
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(8,759.10)	9,000.00	0.00	240.90
001.204	HUNTINGTON LIQUIDITY PORTAL	32,872.08	143.94	9,000.00	24,016.02
	PARK/RECREATION SITES FUND	24,112.98	9,143.94	9,000.00	24,256.92
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	263,248.80	6,242.67	0.00	269,491.47
001.204	HUNTINGTON LIQUIDITY PORTAL	122,687.75	741.03	0.00	123,428.78
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	215,252.64	672.89	0.00	215,925.53
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	214,212.49	1,838.74	0.00	216,051.23
	OMS/DDA REVLG LOAN FUND	815,401.68	9,495.33	0.00	824,897.01
Fund 243	BRA / OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	(48.35)	0.00	0.00	(48.35)
001.201	MI CLASS ACCOUNT	8,091.70	32.18	0.00	8,123.88
	BRA / OBRA #12 WOODWARD LOFT	8,043.35	32.18	0.00	8,075.53
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	11,753.73	10,462.13	28,266.83	(6,050.97)
001.201	MI CLASS ACCOUNT	54,529.32	216.97	0.00	54,746.29
001.203	MAIN STREET OWOSSO / DDA CHECKING	18,450.37	2,771.67	0.00	21,222.04
001.204	HUNTINGTON LIQUIDITY PORTAL	88,235.29	533.07	0.00	88,768.36
	DOWNTOWN DEVELOPMENT AUTHORITY	172,968.71	13,983.84	28,266.83	158,685.72
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	125,246.87	23,130.00	19,540.04	128,836.83
001.204	HUNTINGTON LIQUIDITY PORTAL	166,684.25	1,006.66	0.00	167,690.91
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	BUILDING INSPECTION FUND	292,131.12	24,136.66	19,540.04	296,727.74
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	(37,427.18)	94,323.25	95,883.53	(38,987.46)
001.204	HUNTINGTON LIQUIDITY PORTAL	41,412.08	250.19	0.00	41,662.27

FROM 12/01/2024 TO 12/31/2024

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2024	Total Debits	Total Credits	Ending Balance 12/31/2024
	HOUSING & REDEVELOPMENT	3,984.90	94,573.44	95,883.53	2,674.81
Fund 259 001.200	OBRA-DIST#15 -ARMORY BUILDING POOLED CASH (HUNTINGTON BANK)	1.95	0.00	0.00	1.95
Fund 272 001.200	OBRA FUND-DISTRICT #17 CARGILL (PREV #8) POOLED CASH (HUNTINGTON BANK)	29,257.58	0.00	0.00	29,257.58
Fund 273 001.200	OBRA #9 ROBBINS LOFT POOLED CASH (HUNTINGTON BANK)	6,657.64	0.00	0.00	6,657.64
001.201	MI CLASS ACCOUNT	52,451.96	208.64	0.00	52,660.60
	OBRA #9 ROBBINS LOFT	59,109.60	208.64	0.00	59,318.24
Fund 276 001.200	OBRA FUND DISTRICT #16 - QDOBA POOLED CASH (HUNTINGTON BANK)	3,450.85	0.00	0.00	3,450.85
Fund 277 001.200	OBRA FUND DISTRICT #20 - J&H OIL POOLED CASH (HUNTINGTON BANK)	0.77	0.00	0.00	0.77
Fund 283 001.200	OBRA FUND-DISTRICT#3-TIAL POOLED CASH (HUNTINGTON BANK)	4,570.92	0.00	0.00	4,570.92
001.201	MI CLASS ACCOUNT	625.48	2.40	0.00	627.88
	OBRA FUND-DISTRICT#3-TIAL	5,196.40	2.40	0.00	5,198.80
Fund 284 001.200	OPIOID SETTLEMENT FUND POOLED CASH (HUNTINGTON BANK)	35,043.39	0.00	0.00	35,043.39
001.204	HUNTINGTON LIQUIDITY PORTAL	27,114.31	163.92	0.00	27,278.23
	OPIOID SETTLEMENT FUND	62,157.70	163.92	0.00	62,321.62
Fund 297 001.200	HISTORICAL FUND POOLED CASH (HUNTINGTON BANK)	(11,226.15)	30,333.43	6,424.31	12,682.97
001.202	HC CHECKING ACCOUNT	4,629.40	408.00	204.01	4,833.39
001.204	HUNTINGTON LIQUIDITY PORTAL	56,049.18	290.15	8,000.00	48,339.33
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	49,552.43	31,031.58	14,628.32	65,955.69
Fund 301 001.200	GENERAL DEBT SERVICE (VOTED BONDS) POOLED CASH (HUNTINGTON BANK)	563,624.25	6,247.87	0.00	569,872.12
001.201	MI CLASS ACCOUNT	17,125.66	68.07	0.00	17,193.73
	GENERAL DEBT SERVICE (VOTED BONDS)	580,749.91	6,315.94	0.00	587,065.85
Fund 401 001.204	CAPITAL PROJECT FUND HUNTINGTON LIQUIDITY PORTAL	70,221.99	424.10	0.00	70,646.09
Fund 588 001.200	TRANSPORTATION FUND POOLED CASH (HUNTINGTON BANK)	(10,016.27)	961.56	0.00	(9,054.71)
001.201	MI CLASS ACCOUNT	1,841.45	7.40	0.00	1,848.85
	TRANSPORTATION FUND	(8,174.82)	968.96	0.00	(7,205.86)
Fund 590 001.200	SEWER FUND POOLED CASH (HUNTINGTON BANK)	734,715.28	74,358.73	329,906.32	479,167.69
001.201	MI CLASS ACCOUNT	427,079.43	1,698.75	0.00	428,778.18
001.204	HUNTINGTON LIQUIDITY PORTAL	671,674.40	4,056.16	0.00	675,730.56
001.300	FRANKENMUTH CREDIT UNION	268,243.38	838.64	0.00	269,082.02
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	541,348.81	4,646.98	0.00	545,995.79
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,643,261.30	85,599.26	329,906.32	2,398,954.24
Fund 591 001.200	WATER FUND POOLED CASH (HUNTINGTON BANK)	628,262.78	129,917.52	442,630.66	315,549.64

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 12/01/2024 TO 12/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2024	Total Debits	Total Credits	Ending Balance 12/31/2024
001.201	MI CLASS ACCOUNT	1,646,662.45	6,549.55	0.00	1,653,212.00
001.204	HUNTINGTON LIQUIDITY PORTAL	2,690,896.62	16,250.06	0.00	2,707,146.68
	WATER FUND	4,965,821.85	152,717.13	442,630.66	4,675,908.32
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,237,914.96	386,344.67	948,150.52	676,109.11
001.201	MI CLASS ACCOUNT	400,414.97	1,592.58	0.00	402,007.55
001.204	HUNTINGTON LIQUIDITY PORTAL	725.85	4.54	0.00	730.39
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	268,243.38	838.64	0.00	269,082.02
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	327,134.46	2,808.24	0.00	329,942.70
	WASTEWATER FUND	2,234,433.62	391,588.67	948,150.52	1,677,871.77
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	161,863.27	69,053.04	60,279.14	170,637.17
001.201	MI CLASS ACCOUNT	674,532.74	2,682.79	0.00	677,215.53
001.204	HUNTINGTON LIQUIDITY PORTAL	545,946.14	3,296.51	0.00	549,242.65
001.205	THE STATE BANK	1,075,250.67	4,025.50	0.00	1,079,276.17
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	547,660.47	1,712.06	0.00	549,372.53
	FLEET MAINTENANCE FUND	3,005,253.29	80,769.90	60,279.14	3,025,744.05
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(3,612,021.76)	4,464,136.87	615,544.91	236,570.20
001.204	HUNTINGTON LIQUIDITY PORTAL	4,110,000.00	0.00	3,200,000.00	910,000.00
	CURRENT TAX COLLECTION FUND	497,978.24	4,464,136.87	3,815,544.91	1,146,570.20
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	225,494.57	0.00	0.00	225,494.57
	TOTAL - ALL FUNDS	29,914,594.83	7,856,923.44	8,267,484.69	29,504,033.58

**REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO**

January 8, 2025, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Bill Gilbert at 7:31 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Chair Bill Gilbert, Vice-Chair Lance Omer and Commissioners Daylen Howard, Jill Davis, and Mayor Robert J. Teich Jr. Commissioners Josh Ardelean and Dakota Woodworth arrived at 7:33 A.M.

ABSENT: None

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY HOWARD SUPPORTED BY OMER TO APPROVE THE JANUARY 8, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY TEICH, SUPPORTED BY ARDELEAN TO APPROVE THE DECEMBER 4, 2024, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: Melissa Wheeler, owner of Murtle's Handmade Chocolates, spoke in opposition of closing Ball Street between Exchange Street and the alley for a special event space.

Jason Steele, pastor of Community Evangelical Presbyterian Church, shared with the Board that the church's office is located on Ball Street and expressed concern that closing Ball Street between Exchange Street and the alley for a special event space may affect the church's evening meetings and planned renovations to the property's upper-story residential unit.

Tony Nash, owner of AZee Branding Solutions, said that closing Ball Street between Exchange Street and the alley for a special event space would affect his business, that time limits for street parking is a challenge for his business, and that he attended the meeting to hear the new OMS Strategic Plan.

Erica Matteson, co-owner of The Mattesons Photography, shared that she is in favor of closing a street near the Owosso Farmers Market for the warmer seasons to encourage visitors to stay longer by providing them seating and shade, noting that it has been successful in other communities.

Laree Ardelean said that it makes more sense to close the road for an event space on a street other than Ball Street.

Gilbert thanked the community members for attending the meeting and noted that the Fountain Park Seasonal Expansion is still only being considered at the Committee level and has not come to the Board or City Council for approval.

Omer noted that there are two vacant positions on the OMS & DDA Board of Directors.

Ardelean shared that the OMS & DDA Committees are also in need of volunteers and asked for the community to get involved by becoming members so they can help shape downtown programming.

REPORTS: Fredrick presented the monthly financial reports and the Tax Increment Financing Report and Impact Report for Fiscal Year 2023-2024.

Fredrick reviewed reports for the Electric Vehicle Charging Stations including data for the month of December and the 2024 calendar year.

Fredrick noted that the EV Charging Stations made \$1,262.21 in revenue for the month of December and \$8,710 in revenue for the 2024 calendar year.

Howard referenced the Board having their hands tied financially due to a bond debt for downtown sidewalks until 2029.

INFORMATIONAL MEETING: Fredrick presented a recap of the OMS & DDA's activities, projects, and programming from the past six months.

ITEMS OF BUSINESS:

1. **2025-2029 OMS Strategic Plan:** Fredrick reviewed the updated OMS Vision and Mission Statements and presented the 2025-2029 OMS Strategic Plan including implementation plans identifying the responsible committees and time frame for each action.

**MOVED BY HOWARD, SUPPORTED BY WOODWORTH TO ADOPT THE 2025-2029
OWOSSO MAIN STREET STRATEGIC PLAN
AYE: ALL
MOTION CARRIED**

COMMITTEE UPDATES:

1. **Organization:** Ardelean shared that the Committee has started distributing the 2025 OMS Sponsor Guide which highlights sponsorship opportunities for specific OMS programming throughout the year.
Fredrick confirmed there will be a dedicated page on the Downtown Owosso website with the sponsorship opportunities.
Fredrick provided updates on communications that have been submitted to City Council, which helps fulfill Goal 4.5 in the Strategic Plan, and that the Organization Committee will be scheduling the Volunteer Appreciation Event for February 2026.
2. **Promotion:** Davis provided updates on discussions the Promotion Committee is having with the Glow Owosso Sub-Committee regarding the event's fireworks and parade route.
Davis confirmed there will be a downtown business owner information session centered on the Chocolate Walk event in March.
3. **Economic Vitality:** Howard provided updates on the Committee's discussion around marketing the Revolving Loan & Grant Program and shared that the Committee hosted an information session for the Match on Main Grant Program.
Howard announced that applications are now being accepted for the Revolving Loan & Grant Program and that the Committee has prioritized additional scoring values for projects that include façade improvements, create or support full-service dining options, and activate downtown on evenings and weekends.
4. **Design:** Fredrick noted that the Committee is down to three members and is in need of volunteers to get involved.

Fredrick provided updates on projects for Main Street Plaza and the raised planters that are scheduled to be removed in front of Freddie's Party Store and American Speedy Printing.

DIRECTOR UPDATES: Fredrick notified the Board that Michigan Main Street requested the January OMS Transformation Strategy Update be rescheduled for the spring and be the OMS 2025 Technical Assistance Service causing the Idea Factory Report to be scheduled in the fall for the OMS 2026 Technical Assistance Service.

Fredrick reminded the Board that the Revolving Loan & Grant Program Info Session is on February 4th at 6pm in the City Council Chambers.

BOARD COMMENTS: Howard shared that the interest rate for the Revolving Loan & Grant Program is Prime -2%.

Ardelean thanked the public for attending the meeting and asked if they would help make a difference by joining a committee or sponsoring downtown programming.

Teich stated that the January 7th Match on Main Info Session had a great turnout.

Davis confirmed there were approximately 25 people in attendance.

ADJOURNMENT:

**MOVED BY WOODWORTH, SUPPORTED BY OMER TO ADJOURN AT 8:30 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING FEBRUARY 5, 2025.

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, January 15, 2025 at 6:00 p.m.
City Hall Conference Room

MEETING CALLED TO ORDER: at 6:00 p.m. by Chairperson Steven Teich.

ROLL CALL: was taken by City Manager Nathan Henne.

PRESENT: Chairperson Steven Teich, Commissioner Ainsworth, Commissioner Gallinger, Vice Chair Omer, Commissioner VanEpps, Commissioner Byrne, Commissioner Powell

ABSENT:

OTHERS IN ATTENDANCE: City Manager Nathan Henne, Mayor Teich, Nick Pidek, Mandy Pidek, Ryan Suchanek, Elizabeth Byrne.

AGENDA APPROVAL: January 15, 2025.

MOTION FOR APPROVAL OF THE AGENDA WITH COMMUNICATIONS MOVED TO END OF MEETING BY VANEPPS. SECONDED BY OMER.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: November 20, 2024.

MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY VANEPPS. SECONDED BY GALLINGER.

AYES ALL. MOTION CARRIED.

ITEMS OF BUSINESS:

1. Letter of Support for CLG Grant for Congregational Church

Henne explained the process for a CLG grant application to SHPO – starting with the HDC approving a letter of support and moving to City Council for approval of the application.

MOTION BY GALLINGER TO APPROVE CLG GRANT LETTER OF SUPPORT FOR CONGREGATIONAL CHURCH INTERIOR PLASTER PROJECT. SUPPORTED BY OMER.

AYES ALL. MOTION CARRIED

2. HDC Application Approval Policy

Henne explained that Chairman Tiech approached him with a proposal to update the HDC application process to include a one-year completion deadline that would be consistent with the city's building permit application schedule. It was also proposed to start charging the building permit application base fee amount for future HDC applications. Finally, the policy would be applied retroactively for all approved HDC applications that have not been completed yet.

MOTION BY POWELL TO APPROVE POLICY AS WRITTEN. SUPPORTED BY VANEPPS.

AYES ALL. MOTION CARRIED

3. Application for Certificate of Appropriateness – 214 W Exchange St – Siding

Owners wish to replace the vinyl siding on the façade with ribbed steel to comply with the HDC's design guidelines and the recent enforcement letter sent regarding the vinyl siding. Henne explained that the vinyl was installed by the previous owners.

MOTION BY POWELL TO APPROVE THE CERTIFICATE OF APPROPRIATENESS FOR 214 W EXCHANGE WITH A DEADLINE FOR COMPLETION OF 1 YEAR. SUPPORTED BY BYRNE.

VANEPPS ABSTAINING. REMAINING MEMBERS VOTE AYE. MOTION CARRIED

PUBLIC COMMENTS: Elizabeth Byrne spoke about the importance of communication and that it will help and encourage development. She talked about when a local jeweler owned the property and about his leadership.

COMMUNICATIONS:

Mandy Pidek spoke regarding the demo by neglect letter and possible court action against the property at 110 W Main for the crumbling façade. She apologized for not getting back to the commission on the matter. Stressed the importance of communication and that any letters should go to her home rather than the "shop." She explained that she and her husband are passionate about Owosso and own 4 businesses – 3 of which are in historic buildings – with a total of 24 employees. She explained that the quotes to repair the façade at 110 W Main St are between \$3000 and \$30,000. She said that there are more crumbling and vacant properties than "actual properties." She asked the HDC not to sue them but help them find a grant.

Nick Pidek spoke and asked the HDC not to proceed with legal action. He said he is open to a solution but not at the expense of his family. There was not adequate time to solve this problem. He said he talked to MEDC and SEDP about a grant but that no grant application will be considered if legal action is pending. He said his time as a councilmember and on other boards should play a role in the HDC's decision to sue so he is asking for the demo by neglect to be rescinded.

Henne explained the timeline for attempting to gain compliance with the needed repairs of the property at 110 W Main St. The process started over 4 years ago with multiple demolition by neglect letters sent and then rescinded by the HDC. Multiple promises by the Pideks to execute their ever changing plans to comply with the HDC's letters were not met and the process would start over. Omer commented that it is difficult for property owners to keep their historic buildings maintained. Henne explained that grants often require a lien or conservation easement and that is unattractive to building owners because it clouds the property title if they go to sell it, but that ultimately, owners are responsible for running their business and maintaining their own properties without the expectation of local government money.

Ainsworth said he did not want to sue. He proposed Pidek bring an action plan to the next HDC meeting.

Omer asked if the HDC could email official letters as well.

Byrne said he agrees with Ainsworth that the HDC should not sue.

MOTION TO RESCIND THE DEMOLITION BY NEGELCT LETTER FOR 110 W MAIN ST AND TO PLACE THE REISSUANCE OF THE DEMOLITION BY NEGLECT LETTER FOR 110 W MAIN ON THE AGENDA FOR THE FEBURARY 19, 2025 HDC MEETING. SUPPORTED BY OMER.

AYES ALL. MOTION CARRIED

BOARD COMMENTS: Gallinger asked to discuss the property at 123 N Washington St. After a brief discussion about the current Certificate of Appropriateness that was issued for the project at the November 2024 HDC meeting:

GALLINGER MOVED TO RECONSIDER THE APPROVAL OF THE CERTIFICATE OF APPROPRIATENESS ISSUED AT THE NOVEMBER 2024 HDC MEETING. SUPPORTED BY OMER.

AYES ALL. MOTION CARRIED.

GALLINGER MOVED TO DIRECT THE CITY MANAGER TO DRAFT A DEMOLITION BY NEGLECT LETTER FOR 123 N WASHINGTON ST FOR CONSIDERATION AT THE FEBRUARY 19, 2025 HDC MEETING. SUPPORTED BY VANEPPS.

AYES ALL. MOTION CARRIED

NEXT MEETING: February 19, 2025

CHAIRMAN TEICH ADJOURNED THE MEETING AT 7:10 P.M.

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, January 22, 2025
7:00 p.m. at City Hall

- CALL TO ORDER:** Chair Workman called the meeting to order at 7:00 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited
- ROLL CALL:** Was taken by Amy Fuller
- MEMBERS PRESENT:*** Chairman Workman, Vice-Chair Selbig, Commissioners Lienau, Mahoney, Rodman, Agnew, and Smith.
- MEMBERS ABSENT:*** Commissioner Maginity.
- APPROVAL OF AGENDA:** Commissioner Rodman made a motion to approve the agenda for January 22, 2025. Motion supported by Commissioner Mahoney. Ayes all, motion carried.
- APPROVAL OF MINUTES:** Commissioner Selbig made a motion to approve the minutes for December 4, 2024, with the correction of one typo. Motion supported by Commissioner Smith. Ayes all, motion carried.
- PUBLIC COMMENTS:**
None.

OLD BUSINESS REPORT:

Amy Fuller followed up on the Commission's request for scoreboard pricing. She reported that wayfinding signage was ordered for the baseball fields and soccer fields. Following the installation of that signage, the commission can assess the signs and move forward with signage for other parks. Hugh Parker Soccer Fields sidewalks are being scheduled for a summer installation date. The Grand Avenue Playground equipment will be ordered as soon as insurance paperwork is received from the company. The Cook Family Foundation has awarded a grant of \$70,000 to the trail group for widening and resurfacing the James Miner Trail from the Gould St Bridge to McCurdy Park.

There was a motion by Commissioner Rodman to allocate \$10,000 from the 2024 Parks Millage funds for two scoreboards at Bennett Fields. Motion supported by Commissioner Smith. Ayes all, motion carried.

ITEM OF BUSINESS:

Grant and Millage Projects: Amy Fuller reported on cost estimates for the trail project at Collamer Park, the Bentley Park pickleball project, and a splash pad expansion. There was discussion on these projects. Motion made by Commissioner Rodman to allocate \$175,000 from the 2024 Parks Millage to expand the splash pad at Bentley Park, and to try to fundraise \$25,000 in additional funding from community organizations for the splash pad; contingent on the city general fund paying half of the required match (\$60,000 of \$120,000) for the DNR Recreation Passport Grant for new pickleball courts at Bentley Park. Support by Commissioner Selbig. Ayes, all. Motion made by Commissioner Smith to allocate \$60,000 from the 2024 Parks Millage to use as a match for a DNR Recreation Passport Grant from the State of MI DNR for new pickleball and tennis courts at Bentley Park and to request the additional \$60,000 needed for the project from the city's general fund.

Next Meeting: February 26, 2025, at 7:00 PM at City Hall. The March meeting is canceled.

PUBLIC/COMMISSIONERS COMMENTS:

None.

ADJOURNMENT: Commissioner Mahoney made a motion to adjourn at 8:00 p.m. motion supported by Commissioner Rodman. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

**MINUTES
OWOSSO BROWNFIELD REDEVELOPMENT AUTHORITY
MEETING OF JANUARY 23, 2025**

Meeting was called to order at 8:00 a.m. by Vice Chairperson Janae Fear.

Roll Call.

Members Present: Vice Chairperson Janae Fear, Members Gregory Brodeur, Timothy Dame, Michael Dowler and Dallas Lintner.

Members Absent: Authority Member Randy Woodworth and Chairperson Susan Osika.

AGENDA:

It was moved by Authority Member Brodeur and supported by Authority Member Lintner to approve the agenda for the January 23, 2025 meeting as presented.

Yeas all. Motion passed.

MINUTES:

It was moved by Authority Member Brodeur and supported by Authority Member Dowler to approve the minutes of the October 10, 2024 meeting as presented.

Yeas all. Motion passed.

COMMUNICATIONS:

None.

PUBLIC COMMENTS:

None.

PUBLIC HEARINGS:

None.

ITEMS OF BUSINESS

BRA #23 Washington Park/Woodland Trails – Long Term Advancement

City Manager Nathan Henne briefly detailed the history necessitating a long-term advancement, saying the sewers in the Woodland Trails development were not built correctly and the City could not accept them as public, nor could it pay for repairs to a private sewer line. At the same time the Woodland Trails HOA did not have the resources to bring the sewers up to the specifications necessary for City acceptance. The recent action of a developer to build out the remaining condo units in the development presented the opportunity to use a brownfield plan as a means for the City to be made whole if they provided the funding for the work up front. The work to repair the lines has already been completed and the City is ready to accept the sewers in the development after the formal terms of this agreement is accepted.

Motion by Authority Member Brodeur to approve the following resolution setting the terms for a long-term advancement between the :

Draft

RESOLUTION NO. 2025-01-BRA

**AUTHORIZE A LONG-TERM ADVANCEMENT BETWEEN THE SEWER FUND AND
BROWNFIELD REDEVELOPMENT AUTHORITY PLAN DISTRICT 23 – WOODLAND
TRAILS – WASHINGTON PARK DEVELOPMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan established a Brownfield Redevelopment Authority under Public Act 381 of 1996; and

WHEREAS, the City of Owosso Brownfield Redevelopment Authority and Owosso City Council adopted a Brownfield Redevelopment Authority (BRA) Plan for Woodland Trails – Washington Park Redevelopment in 2024; and

WHEREAS, the BRA Plan for Woodland Trails – Washington Park Development includes sewer improvements that will require funding, which will be paid back through tax increment financing; and

WHEREAS, a development agreement and reimbursement agreement has been executed between multiple parties associated with the BRA District 23 Plan; and

WHEREAS, the city has agreed to complete sewer related improvements at both sites in an amount not to exceed \$172,500 per the approved BRA District 23 Plan; and

WHEREAS, the city's Sewer Fund will cover the improvement expenses with the understanding the BRA Plan District 23 will pay back the Sewer Fund with captured taxes per the BRA tax increment financing plan.

NOW THEREFORE BE IT RESOLVED by the Owosso Brownfield Redevelopment Authority, Shiawassee County, Michigan, that:

- FIRST: it has heretofore determined that is advisable, necessary and in the public interest for the Owosso Brownfield Redevelopment Authority to pay the long-term advancement between the Sewer Fund and BRA Plan District 23 – Woodland Trails-Washington Park Development in an amount not to exceed \$172,500, plus interest.
- SECOND: the long-term advancement term will be 30 years (2025-2054) with an annual payment due each April.
- THIRD: the interest rate for the long-term advancement will be 1% APR for the term of the loan calculated using the standard commercial method.

Motion supported by Authority Member Lintner.

Roll Call Vote.

AYES: Vice Chairperson Fear, Authority Members Brodeur, Dame, Dowler and Lintner.

NAYS: None.

ABSENT: Authority Member Woodworth and Chairperson Osika.

Motion passes.

BRA #22 123 N. Washington Street – Action needed due to expiration of Development Agreement

City Manager Henne indicated the property in question currently has a brownfield plan and an OPRA in effect which required a development agreement with the developer. The project has now exceeded the two-year time limit in which construction must be completed per the terms of the development agreement and staff is looking for guidance as to how to proceed. Options include amending the development agreement, amending the brownfield plan, or recommending termination.

Property developer James Woodworth was on hand to detail the current status of the project. He indicated that after great delay, which was out of their hands, almost all of the financing pieces are now in place. They are now waiting for the approval of historic tax credits from the National Parks Service, on which they hope to receive word within the next ten days to two weeks. If the credits are approved, they can begin moving forward with the project. If they are not approved, financing for the project will become unviable. Unfortunately, in the meantime they cannot make any exterior improvements to the building, or they could lose their OPRA tax abatement.

Mr. Woodworth also noted that due to the lengthy delay by the MEDC, it will be necessary to extend the brownfield plan another two years in order to make the project viable. City Manager Henne indicated that Mr. Woodworth would need to re-engage with his third-party administrator to amend the DDA plan.

Motion by Authority Member Brodeur to extend the Timeline requirement of the Development Agreement for BRA District No. 22 – 123 N. Washington Street to one year from today to allow for amendment to the plan.

Motion supported by Authority Member Dowler.

Roll Call Vote.

AYES: Vice Chairperson Fear, Authority Members Brodeur, Dame, Dowler, and Lintner.

NAYS: None.

PUBLIC COMMENTS:

Mr. James Woodworth thanked the Authority for agreeing to extend the timeframe for his project.

BOARD COMMENTS:

None.

ADJOURNMENT:

Motion by Authority Member Dowler to adjourn the meeting at 8:18 a.m., supported by Authority Member Brodeur, and concurred in by unanimous vote.

Janae L. Fear, Vice Chairwoman

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