

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, FEBRUARY 18, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

- OPENING PRAYER:**
- PLEDGE OF ALLEGIANCE:**
- ROLL CALL:**
- APPROVAL OF THE AGENDA:**
- APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 3, 2025:**

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Amy Fuller	River Trail Joint Powers Committee	06-30-2027

2. Traffic Control Order - Shi-Tri 2025. Approve request from Fitness Coliseum and Friends of the Shiawassee River for use of Lot #10 from 8:00am on May 17, 2025 until noon May 18, 2025 and various streets on Sunday, May 18, 2025 from 7:00am through 12:00pm for the 5th annual Shi-Tri, and approve Traffic Control Order No. 1511 formalizing the action.

Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

3. Changes to Street Lighting Contracts. Authorize amendments to the Street Lighting Contracts with Consumers Energy to reflect the replacement of one 70-watt LED and 3 HPS streetlights on the S. Washington Street bridge with 4 new LED streetlights, and authorize the Mayor and City Clerk to execute appropriate documents.
Master Plan Implementation Goals: 2.9

4. Change Order – 2024 Sidewalk Program Contract. Approve Change Order No. 2 to the 2024 Sidewalk Replacement Program Contract with Lopez Concrete Construction, LLC, adding \$12,037.50.00 for construction of an accessible concrete parking pad and sidewalk at the Hugh Parker Soccer Complex, and approve payment to the contractor up to the amended amount of \$309,317.50 upon completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 5.2, 5.21

5. Bid Award - Chip Seal Program. Approve bid award to Highway Maintenance and Construction Company for the 2025 Chip Seal Program in the amount of \$83,935.00, plus a contingency of \$10,000.00 to be used upon written permission, and further approve payment to the contractor up to the contract amount plus the contingency.

6. Warrant No. 652. Authorize Warrant No. 652 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Services from January 14, 2025 - February 10, 2025	Varies	\$11,665.76

7. Check Register – January 2025. Affirm check disbursements totaling \$4,654,677.99 for January 2025.

ITEMS OF BUSINESS

1. Recreation Passport Grant Application. Consider approval of application for a Recreation Passport Grant seeking \$150,000 in funding for the Bentley Park Pickleball and Tennis Court Project, and authorize matching funds of \$120,000 for said project.
Master Plan Implementation Goals: 5.3

2. Update – Personnel Policy Manual. Consider proposed changes to the non-union employees Personnel Policy Manual updating it to reflect current laws, practices, and policies.

3. Notice of Intent to Issue Revenue Bonds and Right to Referendum - DWSRF Project No. 7880-01. Adopt resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2025 DWSRF Project No. 7880-01 for watermain replacements, lead service line replacements, water treatment plant electrical improvements, and improvements to/abandonment of well houses and piping.
Master Plan Implementation Goals: 3.4, 3.7

4. Utility Rate Study Presentation & Discussion. A representative of Baker Tilly will provide a presentation on the latest utility rate study, followed by discussion.
Master Plan Implementation Goals: 1.5, 3.4

CITIZEN COMMENTS

COUNCIL COMMENTS

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. January 2025 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. January 2025 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. January 2025 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. January 2025 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. January 2025 Police Report.
6. Kevin D. Lenkart, Public Safety Director. January 2025 Fire Report.
7. WWTP Review Board. Minutes of January 28, 2025.
8. DDA/OMS Board. Minutes of February 5, 2025.

NEXT MEETING

Monday, March 03, 2025, 6:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.