

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 3, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 18, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Professional Services Agreement - Private Credit Assessment Services. Approve professional services agreement with S&P Global Ratings for the provision of private credit assessment services in the amount of \$18,900.00 for DWSRF Project No. 7880-01, and further approve payment to the firm upon satisfactory completion of the contracted tasks.
Master Plan Implementation Goals: 3.4, 3.7
2. Change Order- MI-HOPE Grant Project. Approve Change Order No. 5 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$8,000.00 for the completion of 16 energy audits and further approve payment to the contractor up to the adjusted contract amount of \$354,126.00 upon satisfactory completion of the work or portion thereof.

ITEMS OF BUSINESS

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. in the amount of \$1,584.29 for the period of February, 2025.
2. Work Group Charter Adoption. Consider adoption of the proposed charter for the Shiawassee Recycling Community Work Group.
Master Plan Implementation Goals: 1.6, 1.23, 4.16, 4.20, 5.14, 6.5
3. Utility Rate Discussion (continued...). A follow-up on the discussion about utility rates, including a presentation covering the history and a brief overview of the plans presented, comments from supervisors, and the scheduling of plant tours.
Master Plan Implementation Goals: 1.5, 2.11, 3.3, 3.4, 3.9,
4. Fifth Monday Meeting. Consider setting a 5th Monday meeting for Monday, March 31, 2025 to continue the discussion on proposed utility rates.

CITIZEN COMMENTS

COUNCIL COMMENTS

CITY MANAGER REPORT

1. Nathan R. Henne, City Manager. City Manager Report – February 2025.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – January 2025.
2. Owosso Historical Commission. Minutes of February 11, 2025.
3. Downtown Historic District Commission. Minutes of February 19, 2025.

NEXT MEETING

Monday, March 17, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on March 3, 2025. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
MONDAY, MARCH 3, 2025 AT 6:30 P.M.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/89056002700?pwd=NW2yYWJ7XEZhYSAMCGNf225FXdoV2Wb.1>

Meeting ID: 890 5600 2700

Passcode: 699549

One tap mobile

+13126266799,,81130530177#,,,,*017514# US (Chicago)

+16465588656,,81130530177#,,,,*017514# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on March 3, 2025 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF FEBRUARY 18, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR KENNETH HERBRUCK
OWOSSO ASSEMBLY OF GOD

PLEDGE OF ALLEGIANCE: UTILITIES DIRECTOR RYAN E. SUCHANEK

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Carl C. Ludington, Emily S. Olson, Rachel M. Osmer,
and Christopher D. Owens.

ABSENT: Councilmember Janae L. Fear.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 3, 2025

Motion by Councilmember Owens to approve the Minutes of the Regular Meeting of February 3, 2025 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

Councilmember Osmer praised the success of the 2024 Raise Up Shiawassee campaign and thanked the Mayor and Kim Renwick for their support. She also noted that the deadline for non-profits to join the 2025 campaign is March 15, 2025.

Mayor Teich thanked Councilmember Osmer for suggesting the Council volunteer for the YMCA food distribution, saying it was a great event.

CONSENT AGENDA

Motion by Mayor Pro-Tem Haber to approve the Consent Agenda as follows:

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Amy Fuller	River Trail Joint Powers Committee	06-30-2027

Traffic Control Order - Shi-Tri 2025. Approve request from Fitness Coliseum and Friends of the Shiawassee River for use of Lot #10 from 8:00am on May 17, 2025 until noon May 18, 2025 and various streets on Sunday, May 18, 2025 from 7:00am through 12:00pm for the 5th annual Shi-Tri, and approve Traffic Control Order No. 1511 formalizing the action.

Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

Changes to Street Lighting Contracts. Authorize amendments to the Street Lighting Contracts with Consumers Energy to reflect the replacement of one 70-watt LED and 3 HPS streetlights on the S. Washington Street bridge with 4 new LED streetlights, and authorize the Mayor and City Clerk to execute appropriate documents as follows:

RESOLUTION NO. 23-2025

REMOVING & REPLACE STREET LIGHTS FROM THE CITY'S STANDARD STREET LIGHTING CONTRACTS

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of OWOSSO, dated October 1, 2013, in accordance with the Authorization for Change in Standard Lighting Contract dated February 18, 2025, heretofore submitted to and considered by this Council as follows:

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Install Remove</i>	<i>Location</i>
3	250	HPS	Cobrahead	Remove	S. Washington Street Bridge

and,

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of OWOSSO, dated September 27, 2018, in accordance with the Authorization for Change in Standard Lighting Contract dated February 18, 2025, heretofore submitted to and considered by this Council as follows:

GENERAL UNMETERED LIGHT EMITTING DIODE LIGHTING RATE GU-LED

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	70	LED	Cobrahead	Cutoff	Remove	S. Washington Street Bridge
4	80	LED	Cobrahead	Cutoff	Install	S. Washington Street Bridge

and,

RESOLVED, further, that the Mayor and City Clerk be and are authorized to execute such authorizations for change on behalf of the City.

Master Plan Implementation Goals: 2.9

***Change Order – 2024 Sidewalk Program Contract.** Approve Change Order No. 2 to the 2024 Sidewalk Replacement Program Contract with Lopez Concrete Construction, LLC, adding \$12,037.50.00 for construction of an accessible concrete parking pad and sidewalk at the Hugh Parker Soccer Complex, and approve payment to the contractor up to the amended amount of \$309,317.50 upon completion of the work or portion thereof as follows:

RESOLUTION NO. 24-2025

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
LOPEZ CONCRETE CONSTRUCTION, LLC
FOR THE 2024 SIDEWALK PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Lopez Concrete Construction, LLC on February 20, 2024 in the amount of \$137,530.00 for sidewalk replacements throughout the city during the 2024 construction season; and

WHEREAS, city council approved change order no. 1 on December 16, 2024 in the amount of \$159,750.00 to extend the contract through the 2025 construction season and increase the total contract amount to \$297,280.00; and

WHEREAS, the Parks and Recreation Commissions desires to make some accessibility improvements at the Hugh Parker Soccer Complex by installing a concrete parking pad and sidewalk at the south side of the property; and

WHEREAS, Lopez Concrete Construction, LLC has agreed to complete this work, and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the 2024 Sidewalk Program contract with Lopez Concrete Construction, LLC to include work for the Hugh Parker Soccer Complex increasing the contract amount by \$12,037.50 for construction of a concrete parking pad and sidewalk, bringing the contract total to \$309,317.50.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as change order no. 2 to the Contract for Services between the city of Owosso and Lopez Concrete Construction, LLC.

THIRD: the accounts payable department is authorized to pay Lopez Concrete Construction, LLC

for work satisfactorily completed up to the revised contract amount of \$309,317.50.

FOURTH: the above additional expenses shall be paid from FY2025-26 Parks account no. 101-751-930.000, and other funds as appropriate.

Master Plan Implementation Goals: 3.4, 5.2, 5.21

***Bid Award - Chip Seal Program.** Approve bid award to Highway Maintenance and Construction Company for the 2025 Chip Seal Program in the amount of \$83,935.00, plus a contingency of \$10,000.00 to be used upon written permission, and further approve payment to the contractor up to the contract amount plus the contingency as follows:

RESOLUTION NO. 25-2025

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
HIGHWAY MAINTENANCE AND CONSTRUCTION COMPANY FOR
THE 2025 CHIP SEAL PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform surface improvements along portions of selected streets as set forth in the contract documents; and

WHEREAS, the City has sufficient funds to perform said improvements from its local street maintenance funds to facilitate undertaking of the project; and

WHEREAS, the City of Owosso sought bids for the 2025 Chip Seal Project, and a bid was received from Highway Maintenance and Construction Company and it is hereby determined that Highway Maintenance and Construction Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to employ Highway Maintenance and Construction Company for the 2025 Chip Seal Project.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the contract for services between the City of Owosso, Michigan and Highway Maintenance and Construction Company, in an amount not to exceed \$83,935.00.

THIRD: the accounts payable department is authorized to pay Highway Maintenance and Construction Company for work satisfactorily completed on the project up to the Contract amount of \$83,935.00, plus a contingency in the amount of \$10,000.00 to be used only upon written authorization, for a total of \$93,935.00.

FOURTH: the above expenses shall be paid from the FY25-26 local street maintenance account no. 203-463-818.000.

Warrant No. 652. Authorize Warrant No. 652 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Services from	Varies	\$11,665.76

	January 14, 2025 - February 10, 2025		
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***Check Register – January 2025.** Affirm check disbursements totaling \$4,654,677.99 for January 2025.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Osmer, Olson, Owens, Ludington, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

ITEMS OF BUSINESS

***Recreation Passport Grant Application**

Master Plan Implementation Goals: 5.3

Assistant City Manager Amy K. Fuller described the proposed project to rehabilitate the tennis and pickleball courts at Bentley Park. She noted that the Parks & Recreation Commission has tied this project to the planned expansion of the splash pad in an effort to accomplish as much as possible with the revenue from the 2024 parks millage. They anticipate receiving word on the grant request in January 2026. Should the grant be awarded both projects will take place during the 2026 construction season.

Motion by Councilmember Osmer to approve the application for a Recreation Passport Grant seeking \$150,000 in funding for the Bentley Park Pickleball and Tennis Court Project, and authorize matching funds of \$120,000 for said project.

RESOLUTION NO. 26-2025

SEEKING A RECREATION PASSPORT GRANT THROUGH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES

WHEREAS, Bentley Park is a noted destination point within the city of Owosso and the current pickleball and tennis courts in the park were constructed in the 1970's, and regular maintenance cannot effectively address the difficulties of the aging infrastructure; and

WHEREAS, the city of Owosso and its partners intend to rehabilitate the park's pickleball courts and tennis courts; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Recreation Passport Grant applications for up to \$150,000 towards new or rehabilitated park facilities; and

WHEREAS, the city of Owosso supports the submission of an application titled "Bentley Park Pickleball and Tennis Court Project" to the Recreation Passport Grant Program for development of pickleball and tennis courts at Bentley Park; and,

WHEREAS, the proposed application is supported by the city of Owosso 5-year Parks and Recreation Master Plan; and,

WHEREAS, the city of Owosso agrees to make a financial commitment to the project in the amount of one hundred and twenty thousand dollars (\$120,000) in matching funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to apply for a Recreation Passport Grant through the Michigan Department of Natural resources in the amount of \$150,000 for the Bentley Park Pickleball and Tennis Court Project, with project costs estimated to at \$270,000.

SECOND: it hereby commits to funding the remaining estimated project costs of one hundred and twenty thousand dollars (\$120,000) as follows: Parks Millage Funds Account 208-756-974.000 in the amount of sixty thousand dollars (\$60,000) and City General Fund Account 101-751-930.000 in the amount of sixty thousand dollars (\$60,000) during the 2026-27 fiscal year.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Olson, Ludington, Mayor Pro-Tem Haber, Councilmembers Owens, Osmer, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

***Personnel Policy Manual Update**

Motion by Councilmember Olson to approve the proposed changes to the non-union employees Personnel Policy Manual updating it to reflect current laws, practices, and policies as follows:

RESOLUTION NO. 27-2025
APPROVING AN UPDATE TO
THE PERSONNEL POLICY MANUAL
FOR THE CITY OF OWOSSO

WHEREAS, the City Council, previously adopted the City of Owosso Personnel Policy Manual on May 18, 2020; and

WHEREAS, the Director of Human Resources has presented the City Council the revised Personnel Policy Manual; and

WHEREAS, the City Council has reviewed the revised Manual and finds it in the best interest of the City and its employees to adopt the revisions; and

WHEREAS, the City Council finds that the proposed revisions will serve to further inform employees of City personnel policies and that current and sound personnel policies are an essential part of recruiting and retaining excellent employees and extending high quality services to the public.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso Personnel Policy Manual updated February 18, 2025 is hereby approved and adopted by the City Council.

SECOND: This Resolution and the Manual shall take effect immediately, on February 18, 2025. All General City employees of the City shall be provided a copy of such Employee Handbook and shall sign an acknowledgement and receipt.

THIRD: The Mayor and Councilmembers approve this resolution.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmember Ludington, Mayor Pro-Tem Haber, Councilmembers Osmer, Owens, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

Notice of Intent to Issue Revenue Bonds and Right to Referendum - DWSRF Project No. 7880-01

Master Plan Implementation Goals: 3.4, 3.7

Finance Director Brad A. Barrett detailed the proposed bond saying \$11.62 million in bonds would be issued, the State's DWSRF program has agreed to purchase \$11.161 million of said bonds, \$1.865 million in principal would be forgiven, and EGLE will contribute a grant in the amount of \$465,000. The result would be \$9.296 million in debt to be serviced by water rates.

Motion by Councilmember Olson to adopt the following resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2025 DWSRF Project No. 7880-01 for watermain replacements, lead service line replacements, water treatment plant electrical improvements, and improvements to/abandonment of well houses and piping:

RESOLUTION NO. 28-2025

DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's water supply system (the "System"), consisting of (i) improvements to, and replacement of components of, the City's water treatment plant, including without limitation, electrical and related improvements throughout the water treatment plant, (ii) removal, replacement, and abandonment of wells, and (iii) replacement of water mains and service lines, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements (collectively, the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the

City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The project shall consist of the water supply system improvements described in the preamble hereto.
2. The maximum principal amount of bonds expected to be issued for the project is \$11,620,000.
3. The city hereby declares its official intent to issue the bonds to finance the costs of the project, and hereby declares that it reasonably expects to reimburse the city's advances to the project as described in the preamble and as anticipated by this resolution.
4. The bonds shall be authorized by proper proceedings subsequent to this resolution.
5. The clerk is hereby instructed to publish the following notice attached hereto as exhibit a once in a newspaper of general circulation in the city.
6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$11,620,000 for the purpose of defraying the cost of improvements to the City's water supply system (the "System"), consisting of (i) improvements to, and replacement of components of, the City's water treatment plant, including without limitation, electrical and related improvements throughout the water treatment plant, (ii) removal, replacement, and abandonment of wells, (iii) replacement of water mains and service lines, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements, and (iv) payment of the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and an ordinance of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of

bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC
City Clerk
City of Owosso

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer, Olson, Owens, Mayor Pro-Tem Haber, Councilmember Ludington, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

Utility Rate Study Presentation & Discussion

Jesse Nelson, principal accountant with Baker Tilly Municipal Advisors, gave a presentation on the latest utility rate study. The presentation was followed by a lengthy discussion regarding the urgent need for repairs, the anticipated inability of the community to shoulder the cost of the necessary repairs, and how the Council will go about balancing the needs of the City's utilities given the financial constraints of its residents. Discussions in greater depth are planned for the next two Council meetings, tours of the City's water and wastewater plants will be arranged, and a special meeting may be scheduled for the fifth Monday in March.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, said he did not envy Councilmembers for the extremely difficult decisions they will need to make in the coming months. He also noted that he had published a story about the

proposal to close a portion of Ball Street downtown, and almost all of the comments were negative in nature.

Pastor Gary Beal, Church of Jubilee, asked Council not to make rash decisions on the utility rates. He encouraged them to be creative in the way the improvements are paid for, suggesting that they look at alternative ways to finance the necessary projects rather than relying 100% on utility rates. He said the decisions will be tough, but it was essential that they address the problems now.

COUNCIL COMMENTS

Councilmember Osmer noted that the warming centers are still in need of volunteers during the overnight period.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. January 2025 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. January 2025 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. January 2025 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. January 2025 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. January 2025 Police Report.
Kevin D. Lenkart, Public Safety Director. January 2025 Fire Report.
WWTP Review Board. Minutes of January 28, 2025.
DDA/OMS Board. Minutes of February 5, 2025.

NEXT MEETING

Monday, March 03, 2025, 6:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Owens for adjournment at 8:32 p.m.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 12, 2025

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement with S&P Global Ratings

RECOMMENDATION:

The Finance Department requests authorization for a private credit assessment completed by S & P Global Ratings for DWRP Project 7880.01.

BACKGROUND:

The State of Michigan through its drinking water state revolving fund program has indicated interest in purchasing revenue bonds issued by the City of Owosso.

The state revolving loan program requires municipalities to complete private credit assessments and include such assessments with their application.

The city is anticipating issuing revenue bonds in the amount of \$11,161,000. The state has indicated providing principal loan forgiveness in the amount of \$1,865,000. S & P Global has provided a credit assessment estimate of \$18,900 to complete such services.

FISCAL IMPACTS:

A private credit assessment fee for the drinking water state revolving fund project is estimated at \$18,900. This expense will be paid from the Water Fund 591.901.972.000-DWRP7880001. This expense is eligible for reimbursement with bond proceeds.

Document originated by:

Attachments: (1) Resolution

RESOLUTION NO.

**AUTHORIZING CREDIT ASSESSMENT SERVICES FROM
S&P GLOBAL RATINGS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, will be asked to approve a resolution of intent to issue revenue bonds per Public Act 94 of 1933, as amended; and

WHEREAS, such revenue bonds will be purchased by the state of Michigan under their Drinking Water Revolving Loan Fund program; and

WHEREAS, this state of Michigan program requires municipalities to include a private credit assessment with their application; and

WHEREAS, professional services are exempt from the city's adopted purchasing ordinance; and

WHEREAS, S & P Global Ratings provides such service that meets the requirements of the state of Michigan program.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a professional services agreement with S&P Global Rating to provide a private credit assessment for a revenue bond issuance involving the State of Michigan Drinking Water Revolving Loan Fund Program.

SECOND: the contract between the city of Owosso and S & P Global Ratings shall be in the form of a city purchase order.

THIRD: the accounts payable department is authorized to pay S&P Global Ratings for work satisfactorily completed at a cost estimate of \$18,900 under said professional service agreement.

FOURTH: the expense shall be paid from the Water Fund 591-901-972.000-DWRF788001.

From: PFFEESVCS@spglobal.com
To: [Stacey Mills](#)
Subject: RE: City of Owosso, Michigan - Credit Assessment Fee Quote
Date: Tuesday, February 11, 2025 7:56:52 PM

Hi Stacey,

The fee for a credit assessment with a par amount between \$7.500 mil and \$9.99 mil would be \$18,900.

Regards,
Stephanie

Stephanie Haynes

She/Her
Senior Associate
Transaction Management
US Public Finance: Western Region

S&P Global Ratings

Englewood, Colorado
T: 303.721.4202 | C: 303.513.2491
Stephanie.haynes@spglobal.com
spglobal.com

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From: Stacey Mills <sm@mfc.com>
Sent: Tuesday, February 11, 2025 1:30 PM
To: PFFEESVCS <PFFEESVCS@spglobal.com>
Cc: Stacey Mills <sm@mfc.com>
Subject: City of Owosso, Michigan - Credit Assessment Fee Quote

Could you please provide me a fee quote for a credit assessment letter?

The City of Owosso, Michigan is participating in the Michigan Finance Authority, Drinking Water State Revolving Fund loan program. The estimated loan size is \$9,296,000.

Thank you,
Stacey

Stacey Mills
Managing Director
MFCI, LLC
231-590-2647
sm@mfc.com

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MEMORANDUM

Building Department 301 W Main St Owosso, MI 989-725-0535

DATE: February 27, 2025

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: MSHDA Michigan Housing Opportunities Promoting Energy Efficiency (MI-HOPE) Grant and Energy Audits

RECOMMENDATION:

Approve Change Order No. 5 to the contract with Merkel and Kenney, Inc. for completion of 16 energy audits.

BACKGROUND:

1. The City was awarded the MI-HOPE Grant for \$365,000, that includes \$15,000 for administrative reimbursements. Administrative reimbursements can cover various costs involved in operating the program.
2. One of the required operating costs with this program is energy audits and the calculation of cost savings to each home that benefits from this energy efficiency program.
3. After meeting with Merkel & Kenney to discuss this requirement, it was determined they were the best qualified to complete the energy audits since they received the bids to complete the energy efficiency upgrades.
4. The energy audits are \$500 per home and with 16 homes on this program, an increase to the contract with Merkel & Kenney for \$8,000 will be added for Change Order No. 5.

FISCAL IMPACTS:

Minimal impact on the budget as the City will be reimbursed for administrative expenses.

RESOLUTION NO.

**APPROVING CHANGE ORDER NO. 5 TO
THE MI-HOPE GRANT CONSTRUCTION CONTRACT
WITH MERKEL & KENNEY, INC.
TO PERFORM ENERGY AUDITS**

WHEREAS, the City of Owosso applied for and received a MI-HOPE Grant totaling \$365,000 to assist property owners in funding energy efficiency improvements, such as window replacement, HVAC replacement, and appliance upgrades; and

WHEREAS, the beneficiaries of this grant included sixteen (16) residents in the community that experienced a Qualified Financial Hardship associated with the coronavirus pandemic; and

WHEREAS, energy audits are required as a part of the program and Merkel and Kenney, Inc. is the current contractor for the MI-HOPE Grant Construction Contract, and as such, is qualified to perform the energy audits; and

WHEREAS, the grant allows the City of Owosso to utilize up to \$15,000 of the total grant received for administrative costs; and

WHEREAS, the energy audits total \$8,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 5 to the MI-HOPE Grant Construction Contract with Merkel and Kenney Inc. for the addition of energy audits for sixteen (16) home improvement projects as a part of the 2023/2024/2025 MI-HOPE Grant (ARP-2023-37-MIH) in the amount of \$8,000.
- SECOND: the Mayor and City Clerk are hereby instructed and authorized to sign Change Order No. 5, substantially in the form attached.
- THIRD: the Accounts Payable department is authorized to pay Merkel and Kenney Inc. for work satisfactorily completed on the project up to the contract amount \$354,126.00, with prior approval from MSHDA.
- FOURTH: the above expenses shall be paid from the Housing & Redevelopment Fund 254-200-818.000.

**CITY OF OWOSSO
CONTRACT CHANGE ORDER NO. 5**

CONTRACTOR: Merkel & Kenny, Inc.

Date: 3/3/2025

CONTRACT: MI-HOPE Grant Construction Contract

REQUESTING PARTY: _____

You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
1	Energy Audit for each residence Qty: 16 Cost: \$500 each		\$ 8,000.00
	Change in contract price due to this Change Order		
	Total Decrease	\$ -	XXXXXXXXXXXXXX
	Total Increase	XXXXXXXXXXXXXX	\$ 8,000.00
	Difference between columns 3 & 4		\$ 8,000.00
	Net INCREASE contract price		\$ 8,000.00

Original Contract Price:	\$ 192,341.00
Total Net Addition or Deduction by previous C.O. No.:	\$ 153,785.00
Total Amount of Contract Prior to this Change Order:	<u>\$ 346,126.00</u>
Net Addition or Deduction for this Change Order No.:	\$ 8,000.00
Net Amount of Contract to date:	<u><u>\$ 354,126.00</u></u>

The time provided for completion in contract is (unchanged) (increased) (decreased) by _____ calendar days.
This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

FOR THE CITY:

FOR THE CONTRACTOR:

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

For the Period of: February 2025

Vendor: Ludington Electric, Inc

Total Amount: 1584.29

Detailed information for the listed amount is attached to this statement.

I am making this declaration because I am the owner/operator of Ludington Electric, Inc.

I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the March 17 2025 meeting of the Owosso City Council.

E-SIGNED by Carl Ludington
on 02-25-2025

February 25, 2025

Carl Ludington
Signature

Date

Declared at the Owosso City Council meeting held on March 3 2025.

02/24/2025

CUSTOM PURCHASE ORDER REPORT

PO NUMBER	PURCHASE ORDER TYPE	REQUESTED BY	DEPARTMENT	VENDOR NAME	DESCRIPTION	AMOUNT	AMOUNT RELIEVED	REMAINING BALANCE
DEPT 862								
PO STATUS: OPEN								
PO TYPE: QUICK PO								
000046662	QUICK PO	ddluf	862	LUDINGTON ELECTRIC, INC.	CITY HALL ELECTRIC INSPECTION.	150.00	0.00	150.00
000046672	QUICK PO	tswheeler	862	LUDINGTON ELECTRIC, INC.	FIX BROKEN LIGHT IN RECYCLE ROOM	174.29	0.00	174.29
TOTAL PO TYPE: QUICK PO						324.29	0.00	324.29
TOTAL PO STATUS: OPEN						324.29	0.00	324.29
TOTAL DEPT 862						324.29	0.00	324.29
DEPT 863								
PO STATUS: OPEN								
PO TYPE: REGULAR								
000046631	Regular	DHHaut	863	LUDINGTON ELECTRIC, INC.	AERATOR BLOWER TROUBLE SHOOT, ANNUNCIATOR RELOCATE, OUTLETS RELOCATE	1,260.00	0.00	1,260.00
TOTAL PO TYPE: REGULAR						1,260.00	0.00	1,260.00
TOTAL PO STATUS: OPEN						1,260.00	0.00	1,260.00
TOTAL DEPT 863						1,260.00	0.00	1,260.00
						1,584.29	0.00	1,584.29



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 21, 2025

TO: Mayor Teich and the Owosso City Council

FROM: City Manager

SUBJECT: Recycling Work Group Charter

Background

The Shiawassee Recycling Community Work Group has been formed to enhance regional collaboration in waste reduction, recycling, and sustainability. The group includes public and private stakeholders working together to promote recycling initiatives, identify economic development opportunities, and support environmental sustainability efforts.

The Work Group has established a charter outlining its vision, mission, and goals, focusing on information sharing, community engagement, and building a local recycling economy. Approving the charter will align Owosso with these efforts and position the City to participate in grant opportunities and collaborative projects aimed at improving recycling infrastructure.

Recommendation

I recommend the City Council approve the attached resolution adopting the Shiawassee Recycling Community Work Group Charter.

MASTER PLAN GOALS: 1.6, 4.16, 4.20, 5.14, 6.5

RESOLUTION NO.

APPROVING THE SHIAWASSEE RECYCLING COMMUNITY WORK GROUP CHARTER

WHEREAS, the City of Owosso supports regional collaboration in waste reduction, recycling, and sustainability; and

WHEREAS, the Shiawassee Recycling Community Work Group has established a charter to guide its efforts in building a stronger local recycling economy and improving environmental sustainability.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Shiawassee Recycling Community Work Group Charter is approved in the form attached as Exhibit A.

SECOND: it authorizes the City's participation in the initiatives of the Work Group.

Exhibit A
Charter - Shiawassee Recycling Community Work Group

The Shiawassee Recycling Community Work Group has come together to achieve the following:

Vision: The Owosso and Shiawassee region will have a robust recycling program that builds a stronger, sustainable local economy.

Mission: Through collaboration, we will work together to identify opportunities to build a sustainable economy, create jobs, reduce environmental impacts, and improve the quality of life for all residents.

Goals: Collaborate, Participate, Build

1. **COLLABORATE** in the Exchange of Information and Ideas
 - a. Work with private sector intermediaries (e.g. Shiawassee Economic Development Partnership and Shiawassee Chamber of Commerce) to identify opportunities for new local businesses, economic development, and increased employment, especially for those who face challenges entering the workforce
 - b. Bring together public and private stakeholders with an active interest in waste reduction, recycling, and resource recovery to learn from one another and find areas for collaboration
 - c. Inform and educate the public on waste reduction and recycling issues and opportunities and make available reports and information gathered by the Task Force
2. **PARTICIPATE** and Host Community Listening Sessions
 - a. Assist local governments to meet state and federal materials management requirements
 - b. Make waste reduction and recycling a starting point of local efforts to build a sustainable, resilient community
 - c. Help build public awareness for the many benefits of waste reduction and recycling and support public engagement activities on this topic
 - d. Include youth in the planning process to ensure future generations will benefit from present day investments. Offer leadership opportunities and seek their insights.
3. **BUILD** a Local Recycling Economy
 - a. Help assemble competitive grant applications for state and federal funds made available for waste reduction, recycling, climate resiliency, and sustainable business; identify local matching grants where applicable.
 - b. Leverage existing community assets, both private and public, that support waste reduction, recycling and sustainability efforts.
 - c. Help build and support a robust local economic waste reduction and recycling ecosystem to generate resource materials and create new products and markets.
 - d. Create local jobs (especially for the underemployed and others having difficulty entering the job market) and identify job training and career/technical education opportunities.

The undersigned decision-making designee agrees to this charter on behalf of his/her/their of organization:

Organization

Date

Printed Name of Organizational Representative

Title

Signature



City Manager's Monthly Report: February, 2025

Projects, Updates, Community Information, Staffing, General Operations

MONTHLY ACTIVITIES UPDATE

The city and the IAFF as well as POLC command continue to negotiate for the new 3-year union contracts.

The DPW Director and I have been meeting regularly with Veridus and we are on track to release bids for the city hall project for the month of March. Engineer's estimates came back a bit high so we have compartmentalized the bid documents because we may have to cut out the electric panel and service upgrades to stay within budget.

The City Engineer and I have been slowly making progress with Venture, Inc on the Washington Park project. MSHDA has verbally committed to helping pay for the infrastructure so we may be releasing bids based on the engineer's estimate if we can get a commitment from MSHDA on the funding. I've been very direct and unmoving on the fact that the city will not – and cannot – advance the funds for the infrastructure portion of the project. MSHDA seems willing to plug that gap but they will need to agree to advance the funding rather than stick to a reimbursement based program.

The City's health insurance provider U of M Health (formerly PHP) notified the city that they are closing their doors. Our health care consultant – Gallagher – has provided replacement options through BCBS so the city is holding meetings with staff the week of March 3 to go over the changes. We are waiting on Gallagher to present a plan that mirrors the old plan but more likely the city will opt for a slightly different plan while still offering the mirrored plan to employees at their cost. We will more than likely remain at the state's hard cap.

Stash Ventures – the marijuana company in the industrial park with the odor issues – has been making steady improvements to their systems to eliminate these odors after the building department issued an ultimatum to fix the problem or potentially lose their license to operate. So far, we have been pleased with their progress. They've replaced carbon filters and are addressing areas of the building that are letting out odors.

With Don Luft retired, the city is in the process of hiring his successor but in the meantime we have had a cleaning service come in twice weekly to clean the bathrooms while DPW is coming in every week to clean and handle the trash.

The Public Safety Director has been gathering prices for new parking enforcement software since our last company priced us out of a renewal. So far, the prices have been reasonable with no quota requirements for continued service. We expect to have a more earnest and effective parking enforcement program in place in time for Spring.

The HDC met on Feb 19 and voiced their disappointment with the proposal from Nick Pidek to repair the façade of 110 W Main St. The proposal was contingent on grant funds that Mr. Pidek has not wished to pursue in the past due to lien requirements and the HDC thought it was not a sincere effort to comply with the HDC guidelines. They wish to start the demolition by neglect process again with a 6 month timetable rather than 90 days.

The HDC also voted to issue a 6 month demolition by neglect letter to Jim Woodworth for the 123 N Washington façade on the bank building. Mr. Woodworth decided not to attend. The commission may choose to pursue other means of enforcement for the fact that the façade was removed without an application or permission. Further enforcement is now possible since they recently passed a policy governing that enforcement process. Mr.

Woodworth continues to provide commentary on when he will hear from the National Parks Service regarding the tax credits he applied for. I expect to be notified if those credits were granted or denied.

I will be attending the Water Trail Coalition meeting in Fenton the evening of February 27.

I will be attending the second Recycling Workgroup meeting the afternoon of Feb 27. EGLE will be in attendance to go over changes to Part 115 of the solid waste management act.

STATE LEGISLATIVE UPDATE

<p>Curbside Recycling Required in Owosso by 2028</p>	<p>Passed in December of 2022, this legislation amended PA 451 of 1994 – specifically Part 115 – to mandate that all cities over a population of 5000 shall be required to have curbside recycling established with at least 90% of single family households within the city by January of 2028. Councilman Haber has been appointed by the County to serve on the committee charged with deciding how to make this transition. While the county is required to submit a plan to EGLE by July, 2024, the city will have additional responsibilities to address on its own – chiefly the implementation of curbside recycling by 2028.</p>	<p>2nd meeting of workgroup with Cook Foundation: Feb 27</p>
<p>Road Funding Pilot Program – Road Usage Charges</p>	<p>In 2024, MDOT is conducting a study with eligible Michiganders who responded to a survey in early 2024 to explore the viability of road use charges as opposed to the Act 51 gas tax formula for road funding. Road use charges would most likely include paying a few cents for each mile driven. The implementation of the pilot program will begin in Fall 2024.</p>	<p>Current state budget proposal includes \$7.8 million for an amended PILOT program for 2025. The previous program was based on a federal grant – which was denied.</p>

FEDERAL UPDATE

<p>Freeze on Federal Assistance Spending (except Medicare and Social Security)</p>	<p>On January 28, 2025, President Donald Trump issued an executive order pausing all federal grants and loans, including those from the U.S. Department of Agriculture (USDA), to review programs and align spending with his administration’s priorities. This freeze affects a broad range of sectors, including education, healthcare, and infrastructure, while prioritizing policies like reducing inflation, bolstering energy production, and eliminating certain programs. Federal agencies must report on affected programs by February 10, with the freeze remaining in effect until reviews are completed. Concerns are mounting over disruptions to vital programs like Meals on Wheels and public health services, as the freeze creates uncertainty for organizations dependent on federal funding.</p>	<p>Could affect the city’s USDA funding for the public safety building. Still unclear but we are proceeding with bid documents.</p>
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	<p>The USDA has not yet provided specific guidance on how this pause will affect grants that have been awarded but not yet spent. Organizations holding unspent USDA grant funds should anticipate potential delays or disruptions in accessing these funds until the review is completed. It is advisable to monitor official USDA communications and consult directly with USDA program officers for the most current information and guidance.</p>	
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Project Name	Status	
BUILDING PERMITS – COMMERCIAL		
801 W Main St	New car detailing business	
620 E Oliver St	New business - Lucky’s Stop N Go – new roof and siding	
MARIHUANA LICENSES		
GROW		
1. 1370 E South St	Medical/Recreational	Renewed – September 2024
2. 1455 Industrial	Recreational	Issued – October 2024
3. 1410/1420 Hathaway	Recreational	Issued – June 2024
PROCESSING		
1. 1750 E South St Ste. 1	Recreational	Renewed – January 2025
RETAIL		
1. 117 E Main St	Medical and Recreational	Renewed - October 2024
2. 1115 Corunna	Medical and Recreational	Renewed – August 2024
3. 200 E Main	Recreational	Renewed – May 2024
4. 116 N Washington	Recreational	Renewed – January 2025

ECONOMIC DEVELOPMENT PROJECTS		
Westown craft brewery – \$400,000 CRP grant - 2022	\$800,000 project to redevelop a historic Westown storefront building into a craft brewery and upper story housing. Total state grant amount estimated at \$400,000 through the Community Revitalization Program grant	Complete. Brewery open!
123 N Washington project – estimated \$1.2 million CRP grant - 2022	<p>\$4.7 million redevelopment of downtown building to include 11 new upper story residential units and a restored historic façade. This project includes local tax abatements.</p> <p style="text-align: center;"><u>Funding Breakdown:</u></p> <p>Grants/Abatements</p> <ul style="list-style-type: none"> • \$403k – Brownfield (abatement) • \$85k – OPRA (abatement) • \$1.5 mil – CRP/MSF (Grant) • \$145k – County Land Bank (Grant) <p>Private/Developer</p> <ul style="list-style-type: none"> • \$2.6 mil 	MSF Board Approved Grant Funding in Dec 2023. Owners pursuing historic tax credits. HDC approved CofA in November 2024. CofA rescinded by HDC in Jan 2025. HDC Plans to issue demolition-by-neglect enforcement action in February
Old Middle School project - 2022	Estimated \$18 million redevelopment to include 50-54 new residential units. This project will most likely include LITEC and historical tax credits. This project was granted a 4% PILOT for the life of the mortgage but only for the previous developer. The new	4% PILOT approved. State tax credits approved. In Oct, 2024 Venture informed the city that

	developer will ask for a similar PILOT ordinance to be granted. The tax credit application was approved in April 2024. Construction commencement: TBD	project was on hold pending the 2024 general election results.
114 W Main St Upper Story Housing - \$700,000 rental rehab grant - 2021	This project will add 7 new residential units on the 3 rd floor of this downtown building. The first two floors are commercial. This project includes tax abatements already granted.	Complete
Washington Park/Woodland Trails Housing Development Project - \$14,000,000 - 2024	This project will build 14 new condo units in the Woodland Trails development and 14-16 multi family units on the Washington Park site. The developer will be requesting a 24 year brownfield to reimburse them for infrastructure and other eligible costs identified in the plan. Infrastructure Work scope includes sanitary sewer with lift station, water main installation, and street resurfacing on Wesley Dr from Water to Washington and water main installation on Washington St from North to Wesley. Design work is in progress by city staff and Tetra Tech.	Brownfield Plan Approved. Sewer bid awarded. Condos are starting to be built in WT. WP working on construction schedule and necessary agreements with the city. Venture now pursuing CDBG funds through MSHDA as additional assistance with the project for the Washington Park component.
MEDC RAP Grant – Curwood Place – 344 W Main St - 2024	\$1,358,000 to rehabilitate upper story apartments. The owner has also shown interest in having a mural painted on the side of the building – possibly in partnership with SAC.	Awarded. OPRA approved by city April, 2024. Construction TBD
TOTAL ECONOMIC DEVELOPMENT PROJECTS	\$39,558,000	

PROJECTS/ISSUES OF PUBLIC INTEREST		
Matthews Building Site	Site backfilled, hydro-seeded, and secured. Code enforcement will be issuing additional violations for the condition of the building that remains. Sold to local developer. Building plans presented to HDC in December 2023. Construction is underway. The sidewalk underpass will be shut down for a couple months to complete work on the wall facing the river. Sidewalk closure to start in mid to late March.	Sold to private developer – September 2023. HDC approved building exterior renovation and addition Dec 2023. Construction stalled pending a state grant application and local RLF grant for fire suppression. State Grant LOI approved for \$350,000 (Feb 26)
City Club Building (Exchange Street)	After an interior collapse occurred in June, 2023 a natural gas line was severed and repaired. The building official red-tagged the building and required owner to submit stamped engineering report detailing the building’s structural integrity. Stabilization of front and rear walls complete. Owner and Engineer to present plan to Building department to clear debris and secure site. Historic District Commission issued demolition by neglect notice. Notice has since been lifted. Owner says he plans to apply for land bank grant to clean debris. Land bank did not receive completed application	Building official concerned with worker safety if front façade is saved while removing debris from collapse. Structural report received. Façade is salvageable but will be costly. Land bank has \$120-150k available to assist. Remaining amount would be paid

	<p>and funding was denied. Land bank awarded grant to the city to satisfy court ordered demolition. Façade will be saved per HDC order.</p> <p>UPDATE: Phone call with owners in mid Jan 2025 where they asked to pursue less costly privately funded cleanup. City encouraged owners to have their contractor pull demolition permit ASAP so that HDC can review. City still pursuing corrective action per the 2024 court order</p>	<p>by city and assessed to the owner. Est cost of cleanup and saving façade: \$500k to \$700k (subject to SCLB bidding process)</p>
123 N Washington (5 th 3 rd)	<p>MSF board approved \$1.2 million CRP grant in Dec 2023. Architectural plans complete. Building department waiting for permit application. After that is received, the HDC will consider approval for exterior. Building permit cannot be approved until HDC signs off on exterior plan.</p>	<p>SHPO tax credit was denied. Developer now applying to National Parks Service for tax credits. HDC issued CofA for restoration project. Will revisit early 2025 for progress update</p>

Grants			
Grant	Amount	Status	Description
Drinking Water State Revolving Loan Fund – 2024 (7497-01)	\$1,622,500	Awarded	Part of a \$3.4 million project, this state ARPA grant will help replace water main: N Dewey, Young, W Stewart, Grace, and Tracy St. Lead service lines in water main project areas and make improvements to the WTP: replace backwash pump, process piping, obsolete controls, communications equipment, and gravity filter improvements.
Drinking Water State Revolving Loan Fund - 2023	\$1,033,750	Awarded	This grant will help with lead service line replacement, water main replacement, and well upgrades. It’s part of a \$4,045,000 project to continue improving the Owosso water system. Water Main: North, Lee, Clyde, Lunn, Huron, Milwaukee. Lead Service replacements in water main project areas. SCADA upgrades at water treatment plant. Improvements to Palmer 3a and Juniper wells. Fishbeck water study. Remainder of cost will be paid with low interest SRF loans.
Clean Water State Revolving Loan Fund - 2023	\$1,412,500 plus \$5,300,000 loan forgiveness	Award – 2023	This grant plus loan forgiveness program will partially fund improvements at the wastewater plant to include: filter replacement, disinfection system replacement, electrical and SCADA upgrades, and solids drying. Total cost of the project is \$19,000,000. The remainder of the cost will be paid with low interest SRF loans. Project has begun. Old chlorine tanks removed and plant processes temporarily bypassed to facilitate construction.
Railroad Grade Repair Grant	\$181,653	Awarded	This grant is from MDOT and will fund the replacement of the railroad crossing at S. Cedar Street.
ARP Grant – Medicare/Medicaid/CHIP - 2021	\$80,708	Award Updated	The Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), is making payments to providers based on the amount and type of Medicare, Medicaid, and Children’s Health Insurance Program (CHIP) services provided to rural beneficiaries from January 1, 2019 through September 30, 2020. Initial award was \$56,200. An additional \$24,530 was awarded in Dec 2021.

ARPA Funding - 2021	\$1,510,000	Awarded	1 st payment received. Last payment will be received in 2022. Public online survey completed. Waiting on Council members to submit project application scoring to staff. \$750,000 has been allocated to water infrastructure.
MSHDA NEP Grant - 2023	\$75,000	Awarded	Used to assist low-income home owners with eligible exterior home improvements up to \$7,500. Application being drafted.
MSHDA MI HOPE Grant - 2023	\$105,000	Awarded	This grant program is designed to encourage and facilitate energy-efficiency focused residential housing repairs and upgrades to owner occupied homes and non-owner occupied single-family homes and multi-family properties consisting of a maximum of three total units within both rural and urban areas.
DNR Grant for Holman Pool Building - 2020	\$150,000	Cancelled	Bids came back more than twice what was budgeted for the project due to increases in labor and material costs. The building will be used for storage.
EGL E DWAM Grant - 2019	\$460,000	Awarded	Original work scope includes investigating 364 water service lines through the city, updating distribution system material inventory, and updating the water asset management plan. The project is funded by a grant from the State of Michigan. All addresses on the original list, change order no. 1 list, and change order no. 2 list have been hydro-excavated at the curb stop. Hard surface restoration is in progress.
EGL E Service Line Replacement Funding - 2020	\$3,000,000	Awarded	Owosso's application was scored the highest this round. Project plan submitted July 1, 2021. This is 100% forgiven loan (Booker Funding) through the state's revolving loan fund program. Dollars will be used to replace water service lines subject to LCR requirements.
EGL E Service Line Replacement Funding (2)	\$1,345,000	Awarded	This partial loan forgiveness funding is tied to the application above. This project involves more LSR replacements coupled with the replacement of the Center St water main and rehabilitation of the water system elevated towers. This opportunity is 30% Booker forgivable. Remainder of this project will need ARPA funding to complete.
FEMA SCBA Grant - 2022	\$250,000	Denied	This grant replaces the OFD's breathing apparatuses. This is the second year we have been denied.
FEMA Radio Grant - 2021	\$1,200,000	Denied	This grant was in conjunction with other municipalities to replace OFD's radio units.
Federal COPS Grant - 2022	\$582,875 over 3 years	Denied	This grant funds up to 3 new police officer positions for 3 years. If awarded, the city would be required to continue funding these positions for an additional year.
Saginaw WIN Grant - 2020	\$10,500	Awarded	To help fund the Middle School area kayak launch.
Safe Routes to School - 2022	\$600,000	Awarded	Work scope includes constructing ADA compliant sidewalk ramps at various locations within the city along with constructing new sidewalks primarily in the Middle School area. The project is complete.
Consumers LED Rebate - 2021	\$5,460	Completed	Replace light fixtures in City Hall with more efficient LED lights
Small Urban Grant - 2022	\$375,000	Denied	Reconstruct Chipman St from Beehler to M-21.
MEDC WRI Grant - 2021	\$1,600,000	Denied	Replace water main, streets, and LSLs on Center, Clyde, Huron, Lynn, and Milwaukee Streets. 25% match required.
MCACA Grant - 2020	\$82,500	Denied	Replace library AC, Library steam pipes, Gould House heat and AC, and Castle boiler. Required \$82,500 match. Will know in September, 2021 if we are awarded.
Small Urban Grant - 2019	\$375,000	Awarded	Reconstruct Gould St from Oliver to Moore.

T-Mobile Hometown Grant - 2020	\$45,300	Denied	Possibly help fund the Middle School Kayak Launch project so no millage money would be needed to complete the project. This would add to the Saginaw WIN Grant already awarded.
Wellhead Protection Grant - 2021	\$52,000	Denied	Fund wellhead educational activities, groundwater audit, wellhead protection software, and update the city's wellhead plan.
Consumers Tree Planting Grant - 2022	\$2,600	Awarded	Consumers Energy's tree planting grant program to assist with annual fall tree planting in 2022.
MDOT RR Grade Crossing Grant – Woodlawn	\$108,621	Denied	Replace RR crossing at Woodlawn Ave. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Chestnut - 2023	\$81,765	Denied	Replace RR crossing at Chestnut St. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Cedar - 2022	\$181,653	Awarded - 2021	Replace RR crossing at Cedar St. Funding 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – S. Chipman - 2023	\$112,381	Denied	Replace RR crossing at S Chipman St. Funding: 60% MDOT/40% RR
FY 2023 DWSRF – Water	\$1,011,250	Awarded	Replace water main on North, Lee, Clyde, Lunn, Huron, and Milwaukee St and LSRs (see below for project specifics). SCADA control upgrade at water plant. Wells at Palmer and Juniper. Fishbeck water study. Grant amount is 25% of total project cost. Remainder to be funded by SRF low interest loans.
FY 2023 CWSRF – Sewer	\$6,712,500	Awarded	Replace waste water plant treatment towers (3). This represents 50% of the cost of the project funded by grants and forgivable loans. The remainder will be funded by low interest SRF loans. Total cost now \$19 million. Due to inflation and increase in construction costs, council decided to reduce the project scope by delaying the tower replacement portion of the project
DNR Spark Grant - 2022	\$752,500	Application delayed to resolve property ownership issue.	Make improvements to the James Minor River Trail along Jerome St to coincide with future street reconstruction. Grant will fund trail improvements and paving from Washington St to the Oakwood walk bridge.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Aviator Jayne for business expansion.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Taphouse Meat Market for business creation.
Consumers Tree Grant – 2023	\$3,000	Awarded	Grant from Consumers Energy to plant 15 trees in the city right of way.
FY 2024 DWSRF (7497-01) – Water - 2023	\$1,745,000	Awarded	Total project cost (SRF loan): \$3,490,000. 50% principal forgiveness. This project will replace water main on Dewey, Young, Tracy, Grace, and W Stewart Streets. It will also pay for WTP improvements: backwash pump replacement, process piping replacement, communication and controls upgrades, and sand filter rehabilitation.
MEDC RAP Grant – DDA Downtown Lights - 2023	\$300,000	Awarded	The scope of work is street light removal and replacement including new conduit and wiring on the following streets: <ul style="list-style-type: none"> • Comstock from Water to Park • Washington from Water to Main (M-21) • Main (M-21) from Washington to Park (south side only) • Park from Comstock to Main (M-21) (west side only) The project is funded by ARPA funds and a RAP grant. The project is complete.
MEDC RAP Grant – Curwood Place – 344 W Main St - 2023	\$1,358,000	Awarded	This grant will pay for the rehabilitation and addition of upper story residential units at 344 W Main Street.

CIS Trail Appropriation - 2024	\$4.4 million	Awarded	Legislative appropriation from State to complete the gap in the CIS trail and make improvements to trail along Jerome St. Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2025 and 2026.
MSHDA NEP – 2024	\$75,000	Awarded	Assists low income home owners with eligible exterior home improvements up to \$24,000 each.
MSHDA MIHope – 2024	\$365,000	Awarded	Assist low income home owners with eligible energy efficient upgrades up to \$25,000 each. In October, 2024 an additional \$100,000 was granted to the city for being a “high performer” in the program.
EPA Community Change Grant – Memorial - 2024	\$11,000,000	Awaiting decision	<p>The EPA Community Change Grant, funded by the Inflation Reduction Act, provides approximately \$2 billion to help disadvantaged communities address environmental and climate justice challenges. The grants support projects that reduce pollution and build community resilience. Eligible applicants include partnerships of community-based organizations with tribes, local governments, or educational institutions. Applications are accepted on a rolling basis until November 21, 2024.</p> <p>The City seeks to partner with Memorial Healthcare to seek \$11 million to build the first phase of equalization storage at the Waste Water Treatment Plant in an attempt to lift the 2005 consent order from EGLE.</p>
EPA Community Change Grant – YMCA - 2024	\$11,500,000	Denied	Much like the memorial grant above, this application is for the same program only the city would partner with the YMCA for a community resiliency project. The Y is looking to address issues of climate change by better preparing the community for more hazardous weather events caused by climate change. The city’s portion of the grant would pay for clean water initiatives via the construction of wastewater retention at the wastewater plant. Unlike the memorial grant, this application would add an additional city component addressing clean air initiatives with the replacement of the library’s heating system. This would replace the ancient steam boiler with a modern high-efficiency hydronic boiler system.
TMF Grant – EGLE (Lead Service Line ID) - 2024	\$600,000	Awarded	The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has established the Community Technical, Managerial, and Financial (TMF) Support for Lead Line Replacement grant. This program, with an appropriation of \$48 million, aims to assist publicly owned community drinking water systems in lead service line replacement efforts. The grants, with a maximum award of \$600,000 per proposal, prioritize communities that have not previously received funding and those with lower Median Annual Household Income (MAHI). Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in

			progress. Investigation at the curb stop is scheduled for Summer 2025.
MiNeighborhood MSHDA - 2024	\$395,300	Awarded	<p>The Michigan State Housing Development Authority's (MSHDA) MI Neighborhood grant program provides funding to enhance community living and directly assist homeowners through various eligible activities, including:</p> <ul style="list-style-type: none"> • Housing Rehabilitation: Exterior repairs such as roof replacements, siding, windows, doors, and accessibility improvements like ramps and handrails. • Energy Efficiency Upgrades: Enhancements like insulation, energy-efficient windows, and HVAC system improvements to reduce utility costs. • Accessibility Modifications: Interior adjustments to improve accessibility for individuals with disabilities, including bathroom modifications and kitchen adaptations. • Public Amenity Enhancements: Community-wide projects such as park improvements, playground installations, and the creation of community gardens. <p>Eligibility for homeowner assistance typically includes income limits (usually up to 120% of the Area Median Income), property ownership as a primary residence, and location within the city. Up to \$40,000 per project.</p>
James Minor Trail Grant	\$70,000	Awarded	Widen and resurface the James Minor Trail from Gould Street to the Corunna footbridge with DNR approved stone.
SHPO Grant for Congregational Church	\$28,480	Applied	Repair interior plaster around stained glass windows. HDC Grant.
TOTAL GRANTS AWARDED	\$33,851,374 – 68%	<i>Grants Denied</i>	<i>\$15,990,442 – 32%</i>

STREETS AND SIDEWALKS			
2024-2025 Sidewalk Replacement		The contract was extended to October 5, 2025. The focus area for sidewalk replacement in 2025 is the area bounded by Woodlawn Ave, Corunna Ave, Abrey Ave, and the south city limits. This work is scheduled to begin in July 2025.	
2023-25 Street Patching		Work scope includes patches on various streets within the city of Owosso needed for water main breaks, sewer repairs, etc. The contract was extended to November 30, 2025. This work will begin again in Spring 2025.	
2025 Pavement Marking		Scope of work is re-painting pavement markings at various locations throughout the city. The project is scheduled to be advertised for bids in February 2025. Worked is planned for Summer 2025.	
2025 Chip Seal Program		The scope of work is double chip and fog seal on the following streets:	2025

		<ul style="list-style-type: none"> • Tracy from Frederick to Stewart • Ament from Lyon to Cedar • Ament from Walnut to Shiawassee (M-52) • Mary from Chipman to State • Hiram from Chipman to State • State from South to Mary <p>The project has been awarded to Highway Maintenance with work planned for July 2025.</p>	
2025 Street Program		<p>Projects planned for street resurfacing:</p> <ol style="list-style-type: none"> 1. Howell Street from south end to Clinton. Work scope includes crush and shape with asphalt resurfacing. The project has been awarded to Glaeser Dawes Corporation with an April 21, 2025 start date. 2. Lynn Street from west end to Clinton. Work scope includes crush and shape with asphalt resurfacing. The project has been awarded to Glaeser Dawes Corporation with an April 21, 2025 start date. 	2025
Street Projects	Jerome: Hickory to Oakwood	Work scope includes crush and shape with asphalt pavement construction along with minor drainage upgrades. Project is on hold until funding is available.	On hold pending funding.

UTILITIES (Water and Sewer)			
Project	Project Name/Description	Status	Completed
2025 TMF Service Line Investigations		Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. Investigation at the curb stop is scheduled for Summer 2025.	
2025 Sewer Lining		Scope of work is cured in place pipe lining on sanitary and storm sewers at various locations. Design is in progress by city staff. The project is scheduled to be advertised for bids in February 2025. Work is planned for late Spring/early Summer 2025.	
Lead Service Line Identification Project	Funded by TMF Grant. Will ID 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter.	Notification for scheduling investigations inside the building are scheduled to be sent in the Fall 2024. Investigation at the curb stop is scheduled for Summer 2025.	Summer 2025

Water Treatment Plant	SCADA System - 2023	Kick-off meeting with Tetra tech was 10.30.20. Design phase completed. Included in next DWRP loan application.	In progress
Water Main Projects – 2025		<p>Work scope includes water main replacement including non-compliant water service line replacement on the following streets:</p> <ol style="list-style-type: none"> 1. Nafus Street from south end to Frederick 2. Grace Street from Cedar to Shiawassee 3. Young Street from Chestnut to Brooks 4. Olmstead Street from Ward to Chipman 5. Harding Avenue from Willow Springs to Hanover 6. Hanover Street from Harding to Riverside <p>The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. Design work is in progress with construction planned for late Summer 2025.</p>	Summer 2025
S Chestnut St Rail Crossing and Westtown Drainage	S Chestnut Street H&E Railroad Crossing – south of M-21	<p>A property owner near the RR crossing is concerned with their property being partially flooded during very heavy rain events. The ditch in the RR right of way overflows and it is suspected that debris in the ditch clogs the culvert. City engineer and city manager met with RR personnel in Sept 2023 where we were informed the RR will not clean/clear the ditch but would allow us access to the ditch to create a debris catch for the culvert. If that does not work, we will have to approach the township and drain commission for a study to assess required improvements to the drainage system in the area. This project is not on the city’s latest approved Capital Improvement Project. Staff met with property owners in westtown and the drain commissioner in October. A 1998 study will need to be updated in partnership with Owosso Twp, County, and MDOT per the rules for “Chapter 20 cost share” county drains. City’s contribution of study will be 51%.</p> <p><u>UPDATE – Jan 2025:</u> MDOT is moving forward with the PEA Group for the initial evaluation of the M-21 storm sewer system including televising the existing pipe. MODT will be paying for this in its entirety. The Drain Commission and MDOT are both recommending petition to include the M-21 storm sewer as an extension of the Chipman Drain. This would open more funding opportunities through MDOT to increase the size of the storm sewer to increase capacity. Drain Commissioner has already talked to Owosso Township about the petition, and they seem to be willing to participate. The city would also need to sign the petition – Drain Commissioner said their lawyer would be providing the city information regarding the petition soon.</p>	Ongoing. One event this summer so far that overwhelmed the system.

<p>Future Water Main Projects</p>		<p>Projects submitted to EGLE for FY2025 Drinking Water State Revolving Fund (DWSRF) funds for water main replacement:</p> <ol style="list-style-type: none"> 1. Nafus Street from south end to Frederick 2. Gilbert Street from Mason to Oliver 3. Clinton Street from Cedar to Shiawassee 4. Olmstead Street from Ward to Chipman 5. Harding Avenue from Willow Springs to Hanover 6. Hanover Street from Harding to Riverside 7. Stewart Street from Cedar to Shiawassee 8. Williams Street from Shiawassee to Washington 9. Dewey Street from Main (M-21) to King 	<p>Bonding approved by council in Feb 2025</p>
<p>2025 Sewer Televising Project</p>		<p>The following sewers are planned for televising:</p> <ol style="list-style-type: none"> 1. Ament St between Lyon and Shiawassee (M-52) – storm sewer 2. Bennett Field Dr between Lafayette and Hoyt – storm sewer 3. Oliver St and Chipman St intersection – storm sewer 4. Hickory St between King and Osburn – storm sewer 5. Park Street between Osburn and Stratford – storm sewer 6. King St and Dewey St intersection – storm and sanitary sewer 7. Sanitary Sewer Interceptor from Robbins and Main (M-21) to Hathaway – sanitary sewer <p>The project has been awarded to MEC Underground Solutions. The project is 80% complete.</p>	<p>2025</p>
<p>2025 Drainage Improvement Project – North St between Chipman and Hanover</p>		<p>Work scope includes ditch cleaning on the North St ditch between Chipman St and Hanover St and on the Coventry Ct ditch north of Stewart St. The project has been awarded to Wombat Services. The work on the Coventry Ct ditch is in progress.</p>	
<p>2025-27 Water Service Line Replacement Project</p>		<p>Work scope includes noncompliant water service line replacements targeting 600 locations within the City of Owosso over a 3-year time period. The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. Design work/planning is in progress with construction planned to commence in late Summer 2025.</p>	<p>2025-2027</p>

<p style="text-align: center;">WATER TREATMENT PLANT</p>		
<p>Project Name/Description</p>	<p>Status</p>	<p>Completed</p>
<p>SCADA Upgrades</p>	<p>Upgrade and expand the SCADA system for the WTP and wells. Tower permit with FCC has been approved! Could take 12 weeks to hear back. Any existing or new wells can continue operation with SCADA – which could be implemented later. Standpipe radio install has been</p>	<p>In process</p>

	progressing with Tetra Tech and Countyline. Progress meetings on SCADA project help monthly.	
Lab Room Repairs	This project hinges primarily on stopping the roof leaks first. Fishbeck budgeted over \$750,000 to replace the roof. This replacement is on hold and only roof repairs will be completed until it has been determined that money will be invested in the current plant. In the meantime only essential improvements will be completed on the Lab and Control Room.	Lab has also been recertified after EGLE delay.
Palmer Well Rehab Project	Palmer 2 is due for a performance test, complete inspection and cleaning, pump and pipe rehab or replacement. Process piping is being installed and consumers energy is working on installing electric service.	Complete

PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED			
Project	Project Name/Description	Status	Completed
	CIS Trail Extension – Extend trail from Priest Rd. to City.	Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2025 and 2026.	State funding approved for M-21 route. Working with MDOT on ROW permit.

BUILDING AND GROUNDS			
Library	Heating System Replacement	Abandon/dismantle existing steam boiler and distribution lines. Add hydronic boiler system. Est cost: \$500,000	On Hold
City Hall	Security and Accessibility - IT	Replace/Add technology at city hall for security and accessibility. Replace old doorbell on basement entry and upgrade silent alarm system.	In process
	City Hall HVAC, electric service, and generator replacement	Replace RTUs, electric service panels, generator and transfer switch, and address structural issues with room below grade on west side of building.	Veridus hired as owner’s rep. Spicer has begun the process to provide engineered drawings for construction bidding
Public Safety	HVAC replacement/efficiency upgrades	As part of the city hall efficiency project, I’m also planning to propose replacement of the public safety building’s boiler and heating/cooling systems. As part of the project we would like to replace most of the overhead doors, garage bay ceiling panels,	Congressional appropriation through USDA approved. Approved by

		<p>foam insulate the ceiling in garage bay, and replace worn entry doors.</p> <p>UPDATE: May be on hold until Feb 10 (and possibly cancelled due to the President's recent executive order halting all federal assistance spending)</p>	<p>regional office. Waiting on federal USDA office to approve</p>
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MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 24, 2025
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – January 2025

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending January 31, 2025.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 01-31-2025
Cash Summary by Account for City of Owosso – 01-01-2025 – 01-31-2025

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,968,376.00	3,957,319.00	29,720.80	3,687,659.52	269,659.48	93.19
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	3,306.00	3,306.00	0.00	0.00	3,306.00	0.00
101-000-404.000	PA 298 OF 1917	316,083.00	315,026.00	2,365.94	293,559.94	21,466.06	93.19
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,100.00	(822.50)	1,012.50	87.50	92.05
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	14,045.00	14,045.00	0.00	0.00	14,045.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	237,851.00	237,851.00	0.00	0.00	237,851.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	19,858.00	19,858.00	2,021.87	7,577.58	12,280.42	38.16
101-000-447.000	ADMINISTRATION FEES	162,835.00	161,460.00	29,520.71	120,018.81	41,441.19	74.33
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	220.00	4,612.85	5,887.15	43.93
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	73,000.00	73,000.00	0.00	0.00	73,000.00	0.00
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	80.00	480.00	520.00	48.00
101-000-491.000	PERMITS (GUN)	400.00	500.00	50.00	460.00	40.00	92.00
101-000-502.000	GRANT-FEDERAL	173,570.00	116,500.00	0.00	0.00	116,500.00	0.00
101-000-502.000-USDAFY24PS	GRANT-FEDERAL	0.00	500,000.00	0.00	0.00	500,000.00	0.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	0.00	0.00	16.61	(16.61)	100.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	100,000.00	66,542.00	7,076.71	24,227.78	42,314.22	36.41
101-000-502.100-DOJ-SRTBWC	FEDERAL GRANT - DEPT OF JUSTICE	0.00	4,017.00	0.00	4,017.47	(0.47)	100.01
101-000-540.000	STATE SOURCES	3,750.00	12,891.00	0.00	12,891.23	(0.23)	100.00
101-000-540.000-DDASTRLITE	STATE SOURCES	300,000.00	300,000.00	0.00	300,000.00	0.00	100.00
101-000-540.000-MCOLES-CPE	STATE SOURCES	0.00	3,500.00	0.00	3,351.76	148.24	95.76
101-000-540.531	LOCAL GRANT	0.00	4,800.00	0.00	4,800.00	0.00	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	150,000.00	150,000.00	0.00	99,857.09	50,142.91	66.57
101-000-574.000	REVENUE SHARING	1,619,621.00	1,571,642.00	0.00	540,888.00	1,030,754.00	34.42
101-000-574.050	REVENUE SHARING - STATUTORY	521,375.00	521,375.00	0.00	161,000.00	360,375.00	30.88
101-000-605.200	CHARGE FOR SERVICES RENDERED	17,500.00	17,500.00	4,249.46	14,809.38	2,690.62	84.63
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	116.31	862.60	137.40	86.26
101-000-605.300	FIRE SERVICES	5,000.00	8,250.00	2,250.00	6,750.00	1,500.00	81.82
101-000-605.301	POLICE DEPARTMENT SERVICES	195,764.00	195,764.00	80,144.02	101,269.03	94,494.97	51.73
101-000-605.336	AMBULANCE SERVICES - TWP	331,898.00	331,898.00	0.00	236,600.13	95,297.87	71.29
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	800.00	800.00	0.00	800.00	0.00	100.00
101-000-638.000	AMBULANCE CHARGES	291,515.00	291,515.00	32,323.86	194,453.71	97,061.29	66.70
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,883.00	13,883.00	4,850.00	9,650.00	4,233.00	69.51
101-000-638.100	AMBULANCE MILEAGE CHARGES	196,461.00	196,461.00	6,608.45	52,398.71	144,062.29	26.67
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	432,847.00	432,847.00	33,675.01	260,053.52	172,793.48	60.08
101-000-642.000	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	500.00	1,730.00	770.00	69.20
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,440.00	(120.00)	720.00	720.00	50.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	0.00	4,345.81	5,654.19	43.46
101-000-657.100	PARKING VIOLATIONS	7,500.00	7,500.00	330.00	2,170.00	5,330.00	28.93
101-000-665.000	INTEREST INCOME	50,000.00	250,000.00	22,283.98	198,648.75	51,351.25	79.46
101-000-665.100	MERS INTEREST INCOME	100.00	100.00	3.04	44.56	55.44	44.56
101-000-667.100	RENTAL INCOME	500.00	530.00	30.00	560.00	(30.00)	105.66
101-000-673.000	SALE OF FIXED ASSETS	0.00	251,932.00	0.00	251,932.05	(0.05)	100.00
101-000-674.200	DONATIONS	0.00	17,375.00	0.00	17,375.00	0.00	100.00
101-000-675.000	MISCELLANEOUS	75,000.00	75,000.00	7,274.10	15,804.55	59,195.45	21.07
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	185,623.00	185,623.00	0.00	61,468.25	124,154.75	33.11
101-000-676.254	FUND 254 ADMIN CHARGE BACK	5,500.00	5,500.00	0.00	2,309.69	3,190.31	41.99
101-000-676.300	CITY UTILITIES ADMIN REIMB	452,627.00	453,728.00	0.00	128,658.17	325,069.83	28.36
101-000-676.400	DDA TIF CHARGE BACK	134,024.00	134,024.00	0.00	7,830.63	126,193.37	5.84
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	209,887.00	209,887.00	0.00	69,238.09	140,648.91	32.99
101-000-676.600	BRA ADMIN FEES	6,451.00	6,451.00	0.00	0.00	6,451.00	0.00

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/25 INCR (DECR)	01/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-678.000	SPECIAL ASSESSMENT	0.00	22,550.00	22,549.92	22,549.92	0.08	100.00
101-000-687.000	INSURANCE REFUNDS/REBATES	88,000.00	0.00	0.00	0.00	0.00	0.00
101-000-696.000	BOND PROCEEDS	806,371.00	806,371.00	0.00	0.00	806,371.00	0.00
101-000-699.287	ARPA TRANSFER IN	276,000.00	305,835.00	0.00	305,835.23	(0.23)	100.00
TOTAL REVENUES		11,480,001.00	12,287,496.00	287,301.68	7,235,298.92	5,052,197.08	58.88
Expenditures							
101	CITY COUNCIL	8,060.00	12,560.00	0.00	6,210.84	6,349.16	49.45
171	CITY MANAGER	339,400.00	339,253.00	25,500.53	179,740.06	159,512.94	52.98
201	FINANCE	254,052.00	253,656.00	17,926.84	129,407.51	124,248.49	51.02
210	CITY ATTORNEY	164,600.00	164,600.00	12,369.09	74,680.93	89,919.07	45.37
215	CLERK	254,983.00	259,281.00	13,355.66	128,852.68	130,428.32	49.70
228	INFORMATION & TECHNOLOGY	154,000.00	159,687.00	10,239.64	96,021.84	63,665.16	60.13
253	TREASURY	275,205.00	274,536.00	14,890.03	119,750.04	154,785.96	43.62
257	ASSESSING	222,748.00	221,814.00	17,148.00	120,883.21	100,930.79	54.50
261	GENERAL ADMIN	448,621.00	453,664.00	9,366.06	393,615.32	60,048.68	86.76
262	ELECTION	79,829.00	77,184.00	13.72	70,357.89	6,826.11	91.16
265	BUILDING & GROUNDS	835,789.00	837,905.00	26,260.20	99,579.35	738,325.65	11.88
270	HUMAN RESOURCES	217,410.00	215,472.00	17,416.31	115,442.45	100,029.55	53.58
301	POLICE	3,105,516.00	3,265,445.00	231,419.71	1,573,893.94	1,691,551.06	48.20
336	FIRE	4,053,099.00	4,293,630.00	215,030.66	1,338,906.56	2,954,723.44	31.18
371	BUILDING AND SAFETY	46,045.00	521.00	0.00	520.63	0.37	99.93
441	PUBLIC WORKS	1,262,732.00	1,247,415.00	45,422.60	890,451.07	356,963.93	71.38
528	LEAF AND BRUSH COLLECTION	313,011.00	338,392.00	9,849.35	227,983.39	110,408.61	67.37
585	PARKING	36,025.00	37,607.00	3,352.71	16,641.71	20,965.29	44.25
720	COMMUNITY DEVELOPMENT	37,222.00	233,729.00	3,476.86	37,811.04	195,917.96	16.18
751	PARKS	369,923.00	369,023.00	13,699.94	190,345.05	178,677.95	51.58
966	TRANSFERS OUT	52,633.00	287,326.00	0.00	25,648.32	261,677.68	8.93
TOTAL EXPENDITURES		12,530,903.00	13,342,700.00	686,737.91	5,836,743.83	7,505,956.17	43.74
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		11,480,001.00	12,287,496.00	287,301.68	7,235,298.92	5,052,197.08	58.88
TOTAL EXPENDITURES		12,530,903.00	13,342,700.00	686,737.91	5,836,743.83	7,505,956.17	43.74
NET OF REVENUES & EXPENDITURES		(1,050,902.00)	(1,055,204.00)	(399,436.23)	1,398,555.09	(2,453,759.09)	132.54

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BGDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/25 INCR (DECR)	01/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	560,000.00	284,853.00	0.00	284,852.57	0.43	100.00
202-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	225,283.00	0.00	225,283.25	(0.25)	100.00
202-000-540.000	STATE SOURCES	22,500.00	22,500.00	0.00	0.00	22,500.00	0.00
202-000-540.000-MDOT-TRAIL	STATE SOURCES	225,000.00	225,000.00	0.00	23,112.50	201,887.50	10.27
202-000-541.000	TRUNKLINE MAINTENANCE	42,948.00	42,948.00	7,676.19	8,360.51	34,587.49	19.47
202-000-542.000	GAS & WEIGHT TAX	1,534,024.00	1,534,024.00	118,369.60	624,348.41	909,675.59	40.70
202-000-665.000	INTEREST INCOME	10,000.00	200,000.00	16,765.23	152,721.20	47,278.80	76.36
202-000-675.000	MISCELLANEOUS	0.00	3,486.00	0.00	3,486.15	(0.15)	100.00
202-000-678.000	SPECIAL ASSESSMENT	0.00	101,546.00	54,783.26	129,227.99	(27,681.99)	127.26
TOTAL REVENUES		2,394,472.00	2,639,640.00	197,594.28	1,451,392.58	1,188,247.42	54.98
Expenditures							
451	CONSTRUCTION	1,587,350.00	1,461,147.00	64,322.57	1,301,095.32	160,051.68	89.05
463	STREET MAINTENANCE	690,735.00	786,595.00	14,815.38	525,088.20	261,506.80	66.75
473	BRIDGE MAINTENANCE	85,100.00	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,655.00	17,254.00	7,380.32	8,698.51	8,555.49	50.41
478	SNOW & ICE CONTROL	171,045.00	170,539.00	40,695.65	88,265.08	82,273.92	51.76
480	TREE TRIMMING	86,396.00	86,171.00	4,950.88	19,364.46	66,806.54	22.47
482	ADMINISTRATION & ENGINEERING	219,407.00	218,179.00	5,841.60	86,687.09	131,491.91	39.73
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	0.00	500.00	0.00	106.02	393.98	21.20
491	TRUNKLINE STORM DRAIN, CURBS	0.00	287.00	0.00	207.43	79.57	72.28
494	TRUNKLINE TRAFFIC SIGNS	0.00	327.00	67.60	276.17	50.83	84.46
497	TRUNKLINE SNOW & ICE CONTROL	12,784.00	17,230.00	8,410.13	17,127.32	102.68	99.40
TOTAL EXPENDITURES		3,219,472.00	3,108,229.00	146,484.13	2,046,915.60	1,061,313.40	65.85
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,394,472.00	2,639,640.00	197,594.28	1,451,392.58	1,188,247.42	54.98
TOTAL EXPENDITURES		3,219,472.00	3,108,229.00	146,484.13	2,046,915.60	1,061,313.40	65.85
NET OF REVENUES & EXPENDITURES		(825,000.00)	(468,589.00)	51,110.15	(595,523.02)	126,934.02	127.09

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	0.00	0.00	0.00	0.00	0.00
203-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	225,283.00	0.00	225,283.25	(0.25)	100.00
203-000-540.000	STATE SOURCES	43,500.00	43,500.00	0.00	0.00	43,500.00	0.00
203-000-542.000	GAS & WEIGHT TAX	564,856.00	564,856.00	43,607.19	230,009.32	334,846.68	40.72
203-000-665.000	INTEREST INCOME	10,000.00	50,000.00	3,475.85	26,446.09	23,553.91	52.89
203-000-678.000	SPECIAL ASSESSMENT	0.00	20,689.00	30,095.46	47,340.79	(26,651.79)	228.82
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		1,143,356.00	1,254,328.00	77,178.50	529,079.45	725,248.55	42.18
Expenditures							
451	CONSTRUCTION	307,350.00	307,350.00	0.00	115.37	307,234.63	0.04
463	STREET MAINTENANCE	716,373.00	812,177.00	13,868.34	552,818.27	259,358.73	68.07
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,750.00	0.00	1,057.04	692.96	60.40
478	SNOW & ICE CONTROL	79,256.00	79,031.00	10,171.75	29,182.31	49,848.69	36.93
480	TREE TRIMMING	126,409.00	126,073.00	8,206.07	41,489.08	84,583.92	32.91
482	ADMINISTRATION & ENGINEERING	122,490.00	122,217.00	6,292.96	55,178.54	67,038.46	45.15
TOTAL EXPENDITURES		1,353,378.00	1,448,598.00	38,539.12	679,840.61	768,757.39	46.93
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,143,356.00	1,254,328.00	77,178.50	529,079.45	725,248.55	42.18
TOTAL EXPENDITURES		1,353,378.00	1,448,598.00	38,539.12	679,840.61	768,757.39	46.93
NET OF REVENUES & EXPENDITURES		(210,022.00)	(194,270.00)	38,639.38	(150,761.16)	(43,508.84)	77.60

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND								
Revenues								
208-000-665.000	INTEREST INCOME	500.00	2,000.00	95.74	1,128.45	871.55	56.42	
208-000-674.100	PRIVATE DONATIONS	8,000.00	11,650.00	1,000.00	12,650.00	(1,000.00)	108.58	
TOTAL REVENUES		8,500.00	13,650.00	1,095.74	13,778.45	(128.45)	100.94	
Expenditures								
751	PARKS	31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58	
TOTAL EXPENDITURES		31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58	
Fund 208 - PARK/RECREATION SITES FUND:								
TOTAL REVENUES		8,500.00	13,650.00	1,095.74	13,778.45	(128.45)	100.94	
TOTAL EXPENDITURES		31,700.00	31,700.00	0.00	12,545.57	19,154.43	39.58	
NET OF REVENUES & EXPENDITURES		(23,200.00)	(18,050.00)	1,095.74	1,232.88	(19,282.88)	6.83	

PERIOD ENDING 01/31/2025

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND								
Revenues								
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	0.00	29.08	220.92	11.63	
239-000-665.000	INTEREST INCOME	10,000.00	24,000.00	2,168.22	14,037.98	9,962.02	58.49	
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	24,802.43	24,802.43	(24,802.43)	100.00	
239-000-670.100	LOAN INTEREST	15,000.00	12,500.00	831.52	6,166.71	6,333.29	49.33	
TOTAL REVENUES		25,250.00	36,750.00	27,802.17	45,036.20	(8,286.20)	122.55	
Expenditures								
200	GEN SERVICES	2,814.00	2,581.00	0.00	1,131.00	1,450.00	43.82	
TOTAL EXPENDITURES		2,814.00	2,581.00	0.00	1,131.00	1,450.00	43.82	
Fund 239 - OMS/DDA REVLG LOAN FUND :								
TOTAL REVENUES		25,250.00	36,750.00	27,802.17	45,036.20	(8,286.20)	122.55	
TOTAL EXPENDITURES		2,814.00	2,581.00	0.00	1,131.00	1,450.00	43.82	
NET OF REVENUES & EXPENDITURES		22,436.00	34,169.00	27,802.17	43,905.20	(9,736.20)	128.49	

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	BALANCE	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	135,052.00	135,052.00	0.00	0.00	135,052.00	0.00	
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	16.00	16.00	0.00	0.00	16.00	0.00	
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	6,072.00	0.00	6,072.19	(0.19)	100.00	
243-000-665.000	INTEREST INCOME	50.00	250.00	31.18	155.29	94.71	62.12	
TOTAL REVENUES		135,118.00	141,390.00	31.18	6,227.48	135,162.52	4.40	
Expenditures								
721	PROFESSIONAL SERVICES	1,003.00	1,003.00	0.00	1.00	1,002.00	0.10	
964	TAX REIMBURSEMENTS	134,065.00	140,137.00	0.00	0.00	140,137.00	0.00	
TOTAL EXPENDITURES		135,068.00	141,140.00	0.00	1.00	141,139.00	0.00	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		135,118.00	141,390.00	31.18	6,227.48	135,162.52	4.40	
TOTAL EXPENDITURES		135,068.00	141,140.00	0.00	1.00	141,139.00	0.00	
NET OF REVENUES & EXPENDITURES		50.00	250.00	31.18	6,226.48	(5,976.48)	2,490.59	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	38,963.00	37,641.00	79.67	28,692.24	8,948.76	76.23
248-000-402.100	TIF	234,378.00	237,912.00	0.00	0.00	237,912.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	21,478.00	26,454.00	0.00	26,454.48	(0.48)	100.00
248-000-665.000	INTEREST INCOME	5,000.00	8,000.00	564.14	4,517.27	3,482.73	56.47
248-000-670.100	LOAN INTEREST	1,577.00	1,577.00	125.87	921.21	655.79	58.42
248-000-674.400	INCOME-PROMOTION	15,000.00	10,000.00	1,040.00	8,818.00	1,182.00	88.18
248-000-674.600	INCOME-DESIGN	0.00	635.00	0.00	635.00	0.00	100.00
248-000-674.700	EV STATION REVENUE	2,400.00	5,000.00	1,136.07	4,813.95	186.05	96.28
248-000-699.101	TRANSFERS FROM GENERAL FUND	35,133.00	35,133.00	0.00	16,898.32	18,234.68	48.10
TOTAL REVENUES		353,929.00	362,352.00	2,945.75	91,750.47	270,601.53	25.32
Expenditures							
200	GEN SERVICES	240,104.00	241,345.00	1,831.00	42,186.76	199,158.24	17.48
261	GENERAL ADMIN	89,179.00	88,962.00	6,796.95	49,363.99	39,598.01	55.49
704	ORGANIZATION	750.00	1,250.00	0.00	862.47	387.53	69.00
705	PROMOTION	15,050.00	17,500.00	1,151.32	9,789.34	7,710.66	55.94
706	DESIGN	7,000.00	10,000.00	93.27	2,302.87	7,697.13	23.03
707	ECONOMIC VITALITY	1,500.00	2,000.00	0.00	300.00	1,700.00	15.00
TOTAL EXPENDITURES		353,583.00	361,057.00	9,872.54	104,805.43	256,251.57	29.03
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		353,929.00	362,352.00	2,945.75	91,750.47	270,601.53	25.32
TOTAL EXPENDITURES		353,583.00	361,057.00	9,872.54	104,805.43	256,251.57	29.03
NET OF REVENUES & EXPENDITURES		346.00	1,295.00	(6,926.79)	(13,054.96)	14,349.96	1,008.11

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	55,000.00	55,000.00	10,000.00	45,000.00	10,000.00	81.82
249-000-490.000	PERMITS-BUILDING	105,000.00	105,000.00	5,038.60	82,854.65	22,145.35	78.91
249-000-490.100	PERMITS-ELECTRICAL	30,000.00	30,000.00	3,260.00	24,250.00	5,750.00	80.83
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	4,424.00	33,684.00	21,316.00	61.24
249-000-628.000	RENTAL REGISTRATION	9,000.00	9,000.00	350.00	2,550.00	6,450.00	28.33
249-000-665.000	INTEREST INCOME	5,000.00	10,000.00	1,067.06	6,579.55	3,420.45	65.80
TOTAL REVENUES		259,000.00	264,000.00	24,139.66	194,918.20	69,081.80	73.83
Expenditures							
200	GEN SERVICES	100,506.00	92,201.00	8,885.91	54,851.91	37,349.09	59.49
371	BUILDING AND SAFETY	161,834.00	151,799.00	14,238.94	74,256.94	77,542.06	48.92
TOTAL EXPENDITURES		262,340.00	244,000.00	23,124.85	129,108.85	114,891.15	52.91
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		259,000.00	264,000.00	24,139.66	194,918.20	69,081.80	73.83
TOTAL EXPENDITURES		262,340.00	244,000.00	23,124.85	129,108.85	114,891.15	52.91
NET OF REVENUES & EXPENDITURES		(3,340.00)	20,000.00	1,014.81	65,809.35	(45,809.35)	329.05

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-540.000-114116MAIN	STATE SOURCES	0.00	49,232.00	0.00	49,232.21	(0.21)	100.00
254-000-540.000-MSHDANEP24	STATE SOURCES	72,500.00	57,262.00	0.00	57,261.80	0.20	100.00
254-000-540.000-MSHDMIHOPE	STATE SOURCES	53,000.00	252,741.00	0.00	107,748.15	144,992.85	42.63
254-000-665.000	INTEREST INCOME	0.00	1,370.00	166.06	1,535.66	(165.66)	112.09
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	157,339.00	0.00	157,339.16	(0.16)	100.00
TOTAL REVENUES		125,500.00	517,944.00	166.06	373,116.98	144,827.02	72.04
Expenditures							
200	GEN SERVICES	125,500.00	516,574.00	0.00	373,039.02	143,534.98	72.21
TOTAL EXPENDITURES		125,500.00	516,574.00	0.00	373,039.02	143,534.98	72.21
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		125,500.00	517,944.00	166.06	373,116.98	144,827.02	72.04
TOTAL EXPENDITURES		125,500.00	516,574.00	0.00	373,039.02	143,534.98	72.21
NET OF REVENUES & EXPENDITURES		0.00	1,370.00	166.06	77.96	1,292.04	5.69

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING								
Revenues								
259-000-402.300	OBRA:TAX CAPTURE	48,103.00	48,103.00	0.00	0.00	48,103.00		0.00
TOTAL REVENUES		48,103.00	48,103.00	0.00	0.00	48,103.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	6,232.00	6,232.00	0.00	4,506.50	1,725.50		72.31
964	TAX REIMBURSEMENTS	41,871.00	41,871.00	0.00	0.00	41,871.00		0.00
TOTAL EXPENDITURES		48,103.00	48,103.00	0.00	4,506.50	43,596.50		9.37
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:								
TOTAL REVENUES		48,103.00	48,103.00	0.00	0.00	48,103.00		0.00
TOTAL EXPENDITURES		48,103.00	48,103.00	0.00	4,506.50	43,596.50		9.37
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(4,506.50)	4,506.50		100.00

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
Revenues								
272-000-402.300	OBRA:TAX CAPTURE	209,874.00	209,874.00	0.00	0.00	209,874.00		0.00
TOTAL REVENUES		209,874.00	209,874.00	0.00	0.00	209,874.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	12,050.00	12,050.00	0.00	11,368.50	681.50		94.34
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00		0.00
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	11,368.50	168,680.50		6.31
<hr/>								
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):								
TOTAL REVENUES		209,874.00	209,874.00	0.00	0.00	209,874.00		0.00
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	11,368.50	168,680.50		6.31
NET OF REVENUES & EXPENDITURES		29,825.00	29,825.00	0.00	(11,368.50)	41,193.50		38.12

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 01/31/2025

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	4,878.00	4,878.00	0.00	0.00	4,878.00		0.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	565.00	0.00	564.68	0.32		99.94
273-000-665.000	INTEREST INCOME	1,000.00	2,000.00	202.10	1,539.17	460.83		76.96
TOTAL REVENUES		<u>5,878.00</u>	<u>7,443.00</u>	<u>202.10</u>	<u>2,103.85</u>	<u>5,339.15</u>		<u>28.27</u>
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00		0.00
964	TAX REIMBURSEMENTS	3,678.00	4,243.00	0.00	0.00	4,243.00		0.00
TOTAL EXPENDITURES		<u>4,878.00</u>	<u>5,443.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,443.00</u>		<u>0.00</u>
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		<u>5,878.00</u>	<u>7,443.00</u>	<u>202.10</u>	<u>2,103.85</u>	<u>5,339.15</u>		<u>28.27</u>
TOTAL EXPENDITURES		<u>4,878.00</u>	<u>5,443.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,443.00</u>		<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>1,000.00</u>	<u>2,000.00</u>	<u>202.10</u>	<u>2,103.85</u>	<u>(103.85)</u>		<u>105.19</u>

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
Revenues								
276-000-402.300	OBRA:TAX CAPTURE	12,253.00	12,253.00	0.00	0.00	12,253.00		0.00
276-000-674.200	DONATIONS	17,623.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		<u>29,876.00</u>	<u>12,253.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,253.00</u>		<u>0.00</u>
Expenditures								
721	PROFESSIONAL SERVICES	1,704.00	2,960.00	0.00	1,256.00	1,704.00		42.43
905	DEBT SERVICE	28,172.00	0.00	0.00	0.00	0.00	0.00	0.00
964	TAX REIMBURSEMENTS	0.00	9,997.00	0.00	0.00	9,997.00		0.00
TOTAL EXPENDITURES		<u>29,876.00</u>	<u>12,957.00</u>	<u>0.00</u>	<u>1,256.00</u>	<u>11,701.00</u>		<u>9.69</u>
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:								
TOTAL REVENUES		<u>29,876.00</u>	<u>12,253.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,253.00</u>		<u>0.00</u>
TOTAL EXPENDITURES		<u>29,876.00</u>	<u>12,957.00</u>	<u>0.00</u>	<u>1,256.00</u>	<u>11,701.00</u>		<u>9.69</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>(704.00)</u>	<u>0.00</u>	<u>(1,256.00)</u>	<u>552.00</u>		<u>178.41</u>

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	54,752.00	54,752.00	0.00	0.00	54,752.00		0.00
TOTAL REVENUES		54,752.00	54,752.00	0.00	0.00	54,752.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	4,144.00	4,144.00	0.00	2,972.00	1,172.00		71.72
964	TAX REIMBURSEMENTS	50,608.00	50,608.00	0.00	0.00	50,608.00		0.00
TOTAL EXPENDITURES		54,752.00	54,752.00	0.00	2,972.00	51,780.00		5.43
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		54,752.00	54,752.00	0.00	0.00	54,752.00		0.00
TOTAL EXPENDITURES		54,752.00	54,752.00	0.00	2,972.00	51,780.00		5.43
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(2,972.00)	2,972.00		100.00

PERIOD ENDING 01/31/2025

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
Revenues								
283-000-402.300	OBRA:TAX CAPTURE	16,824.00	16,824.00	0.00	0.00	16,824.00	0.00	
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	621.00	0.00	620.62	0.38	99.94	
283-000-665.000	INTEREST INCOME	0.00	15.00	2.33	9.59	5.41	63.93	
TOTAL REVENUES		16,824.00	17,460.00	2.33	630.21	16,829.79	3.61	
Expenditures								
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00	
905	DEBT SERVICE	19,391.00	19,391.00	0.00	0.00	19,391.00	0.00	
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:								
TOTAL REVENUES		16,824.00	17,460.00	2.33	630.21	16,829.79	3.61	
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00	
NET OF REVENUES & EXPENDITURES		(3,317.00)	(2,681.00)	2.33	630.21	(3,311.21)	23.51	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		NORM	(ABNORM)	NORM	(ABNORM)	
Fund 284 - OPIOID SETTLEMENT FUND									
Revenues									
284-000-665.000	INTEREST INCOME	100.00	1,800.00	108.85	1,005.64		794.36		55.87
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	11,647.00	0.00	11,647.26		(0.26)		100.00
TOTAL REVENUES		100.00	13,447.00	108.85	12,652.90		794.10		94.09
Fund 284 - OPIOID SETTLEMENT FUND:									
TOTAL REVENUES		100.00	13,447.00	108.85	12,652.90		794.10		94.09
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00		0.00		0.00
NET OF REVENUES & EXPENDITURES		100.00	13,447.00	108.85	12,652.90		794.10		94.09

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 01/31/2025

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT								
Revenues								
287-000-528.000	OTHER FEDERAL GRANTS	0.00	372,731.00	0.00	372,731.25	(0.25)	100.00	
287-000-665.000	INTEREST INCOME	20,000.00	7,407.00	0.00	7,406.55	0.45	99.99	
TOTAL REVENUES		20,000.00	380,138.00	0.00	380,137.80	0.20	100.00	
Expenditures								
966	TRANSFERS OUT	1,413,573.00	488,441.00	0.00	488,440.95	0.05	100.00	
TOTAL EXPENDITURES		1,413,573.00	488,441.00	0.00	488,440.95	0.05	100.00	
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:								
TOTAL REVENUES		20,000.00	380,138.00	0.00	380,137.80	0.20	100.00	
TOTAL EXPENDITURES		1,413,573.00	488,441.00	0.00	488,440.95	0.05	100.00	
NET OF REVENUES & EXPENDITURES		(1,393,573.00)	(108,303.00)	0.00	(108,303.15)	0.15	100.00	

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	3,000.00	3,000.00	299.00	2,302.00	698.00	76.73
297-000-665.000	INTEREST INCOME	2,000.00	3,000.00	192.67	1,997.66	1,002.34	66.59
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,066.00	1,134.00	0.00	1,134.00	0.00	100.00
297-000-667.100	RENTAL INCOME	2,800.00	0.00	0.00	0.00	0.00	0.00
297-000-674.100	PRIVATE DONATIONS	20,000.00	19,775.00	423.00	12,829.00	6,946.00	64.87
297-000-674.200	DONATIONS	11,650.00	5,411.00	0.00	5,410.66	0.34	99.99
297-000-675.000	MISCELLANEOUS	0.00	1,000.00	0.00	927.11	72.89	92.71
297-000-699.101	TRANSFERS FROM GENERAL FUND	17,500.00	252,193.00	0.00	8,750.00	243,443.00	3.47
TOTAL REVENUES		58,016.00	285,513.00	914.67	33,350.43	252,162.57	11.68
Expenditures							
797	HISTORICAL COMMISSION	30,598.00	31,437.00	1,051.43	19,892.32	11,544.68	63.28
798	CASTLE	14,806.00	21,806.00	1,370.92	8,863.89	12,942.11	40.65
799	GOULD HOUSE	10,329.00	2,419.00	0.00	1,378.22	1,040.78	56.97
800	COMSTOCK/WOODARD	2,000.00	4,200.00	0.00	325.52	3,874.48	7.75
TOTAL EXPENDITURES		57,733.00	59,862.00	2,422.35	30,459.95	29,402.05	50.88
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		58,016.00	285,513.00	914.67	33,350.43	252,162.57	11.68
TOTAL EXPENDITURES		57,733.00	59,862.00	2,422.35	30,459.95	29,402.05	50.88
NET OF REVENUES & EXPENDITURES		283.00	225,651.00	(1,507.68)	2,890.48	222,760.52	1.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)								
Revenues								
301-000-402.000	GENERAL PROPERTY TAX	723,150.00	715,745.00	5,068.68	669,756.16	45,988.84	93.57	
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	50,000.00	50,000.00	0.00	16,988.24	33,011.76	33.98	
301-000-665.000	INTEREST INCOME	0.00	205.00	65.93	271.42	(66.42)	132.40	
TOTAL REVENUES		<u>773,150.00</u>	<u>765,950.00</u>	<u>5,134.61</u>	<u>687,015.82</u>	<u>78,934.18</u>	<u>89.69</u>	
Expenditures								
905	DEBT SERVICE	773,150.00	773,150.00	0.00	136,325.00	636,825.00	17.63	
TOTAL EXPENDITURES		<u>773,150.00</u>	<u>773,150.00</u>	<u>0.00</u>	<u>136,325.00</u>	<u>636,825.00</u>	<u>17.63</u>	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):								
TOTAL REVENUES		<u>773,150.00</u>	<u>765,950.00</u>	<u>5,134.61</u>	<u>687,015.82</u>	<u>78,934.18</u>	<u>89.69</u>	
TOTAL EXPENDITURES		<u>773,150.00</u>	<u>773,150.00</u>	<u>0.00</u>	<u>136,325.00</u>	<u>636,825.00</u>	<u>17.63</u>	
NET OF REVENUES & EXPENDITURES		0.00	(7,200.00)	5,134.61	550,690.82	(557,890.82)	7,648.48	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM	BALANCE (ABNORM)	
Fund 401 - CAPITAL PROJECT FUND								
Revenues								
401-000-665.000	INTEREST INCOME	0.00	2,000.00	281.66	1,563.75		436.25	78.19
401-000-687.000	INSURANCE REFUNDS/REBATES	0.00	231,672.00	0.00	69,364.00		162,308.00	29.94
TOTAL REVENUES		0.00	233,672.00	281.66	70,927.75		162,744.25	30.35
Fund 401 - CAPITAL PROJECT FUND:								
TOTAL REVENUES		0.00	233,672.00	281.66	70,927.75		162,744.25	30.35
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	233,672.00	281.66	70,927.75		162,744.25	30.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 01/31/2025

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND								
Revenues								
588-000-402.000	GENERAL PROPERTY TAX	104,307.00	103,877.00	780.11	96,798.89	7,078.11	93.19	
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	1,581.00	1,581.00	0.00	0.00	1,581.00	0.00	
588-000-665.000	INTEREST INCOME	0.00	100.00	7.17	54.73	45.27	54.73	
TOTAL REVENUES		<u>105,888.00</u>	<u>105,558.00</u>	<u>787.28</u>	<u>96,853.62</u>	<u>8,704.38</u>	<u>91.75</u>	
Expenditures								
200	GEN SERVICES	105,888.00	105,655.00	0.00	105,654.83	0.17	100.00	
TOTAL EXPENDITURES		<u>105,888.00</u>	<u>105,655.00</u>	<u>0.00</u>	<u>105,654.83</u>	<u>0.17</u>	<u>100.00</u>	
Fund 588 - TRANSPORTATION FUND:								
TOTAL REVENUES		105,888.00	105,558.00	787.28	96,853.62	8,704.38	91.75	
TOTAL EXPENDITURES		105,888.00	105,655.00	0.00	105,654.83	0.17	100.00	
NET OF REVENUES & EXPENDITURES		0.00	(97.00)	787.28	(8,801.21)	8,704.21	9,073.41	

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND								
Revenues								
590-000-491.000	PERMITS	1,000.00	1,000.00	50.00	675.00	325.00		67.50
590-000-605.350	MATERIAL & SERVICE	0.00	10,598.00	5,598.00	16,196.00	(5,598.00)		152.82
590-000-607.200	WATER AND SEWER FEES	0.00	1,178.00	0.00	1,178.00	0.00		100.00
590-000-643.100	METERED SALES	3,325,992.00	3,325,992.00	(1,982.88)	1,481,049.98	1,844,942.02		44.53
590-000-644.000	PENALTIES - LATE CHARGES	43,238.00	43,238.00	0.03	32,428.42	10,809.58		75.00
590-000-665.000	INTEREST INCOME	10,000.00	100,000.00	5,666.00	53,981.08	46,018.92		53.98
590-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
TOTAL REVENUES		3,385,230.00	3,487,006.00	9,331.15	1,585,508.48	1,901,497.52		45.47
Expenditures								
200	GEN SERVICES	2,628,755.00	2,627,583.00	198,627.78	1,457,344.06	1,170,238.94		55.46
549	SEWER OPERATIONS	307,880.00	294,288.00	20,003.89	175,694.67	118,593.33		59.70
594	FLEET MAINTENANCE	0.00	0.00	59.97	59.97	(59.97)		100.00
901	CAPITAL OUTLAY	427,500.00	427,500.00	0.00	93,786.83	333,713.17		21.94
905	DEBT SERVICE	124,302.00	124,302.00	0.00	62,401.47	61,900.53		50.20
TOTAL EXPENDITURES		3,488,437.00	3,473,673.00	218,691.64	1,789,287.00	1,684,386.00		51.51
Fund 590 - SEWER FUND:								
TOTAL REVENUES		3,385,230.00	3,487,006.00	9,331.15	1,585,508.48	1,901,497.52		45.47
TOTAL EXPENDITURES		3,488,437.00	3,473,673.00	218,691.64	1,789,287.00	1,684,386.00		51.51
NET OF REVENUES & EXPENDITURES		(103,207.00)	13,333.00	(209,360.49)	(203,778.52)	217,111.52		1,528.38

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,500.00	1,500.00	250.00	1,125.00	375.00	75.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
591-000-502.000-DWRLF24-25	GRANT-FEDERAL	1,745,000.00	1,205,360.00	0.00	519,568.49	685,791.51	43.10
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	500,000.00	0.00	0.00	0.00	0.00	0.00
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	617,634.00	0.00	0.00	0.00	0.00	0.00
591-000-538.000-DWRLF24-25	CAPITAL CONTRIBUTION-FEDERAL	1,745,000.00	1,817,500.00	0.00	0.00	1,817,500.00	0.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	794,937.00	794,937.00	(115.44)	404,160.37	390,776.63	50.84
591-000-605.350	MATERIAL & SERVICE	35,000.00	56,181.00	10,661.69	66,843.12	(10,662.12)	118.98
591-000-607.200	WATER AND SEWER FEES	0.00	46,084.00	400.00	46,484.00	(400.00)	100.87
591-000-643.100	METERED SALES	3,732,072.00	3,732,072.00	(8.92)	1,863,618.43	1,868,453.57	49.94
591-000-643.200	METERED SALES-WHOLESALE-USAGE	339,900.00	339,900.00	24,134.28	182,997.07	156,902.93	53.84
591-000-644.000	PENALTIES - LATE CHARGES	67,905.00	67,905.00	0.34	38,021.83	29,883.17	55.99
591-000-665.000	INTEREST INCOME	10,000.00	200,000.00	17,137.21	143,823.55	56,176.45	71.91
591-000-667.100	RENTAL INCOME	1,320.00	1,320.00	120.00	840.00	480.00	63.64
591-000-667.300	HYDRANT RENTAL	33,000.00	33,000.00	0.00	2,913.28	30,086.72	8.83
591-000-670.100	LOAN INTEREST	1,929.00	1,872.00	1,797.57	1,797.57	74.43	96.02
591-000-673.000	SALE OF FIXED ASSETS	0.00	3,344.00	0.00	3,343.88	0.12	100.00
591-000-675.000	MISCELLANEOUS	0.00	300.00	0.00	281.77	18.23	93.92
591-000-675.200	UB FEES	2,000.00	2,500.00	55.00	2,355.00	145.00	94.20
591-000-699.287	ARPA TRANSFER IN	1,137,573.00	182,606.00	0.00	182,605.72	0.28	100.00
TOTAL REVENUES		10,774,770.00	8,496,381.00	54,431.73	3,460,779.08	5,035,601.92	40.73
Expenditures							
200	GEN SERVICES	895,857.00	912,418.00	84,612.39	398,292.37	514,125.63	43.65
552	WATER UNDERGROUND	2,042,741.00	1,474,891.00	49,782.67	832,195.16	642,695.84	56.42
553	WATER FILTRATION	1,878,385.00	1,877,656.00	135,738.69	706,518.09	1,171,137.91	37.63
901	CAPITAL OUTLAY	6,559,421.00	5,240,710.00	112,384.13	1,610,458.46	3,630,251.54	30.73
905	DEBT SERVICE	600,489.00	600,489.00	0.00	184,247.01	416,241.99	30.68
TOTAL EXPENDITURES		11,976,893.00	10,106,164.00	382,517.88	3,731,711.09	6,374,452.91	36.93
Fund 591 - WATER FUND:							
TOTAL REVENUES		10,774,770.00	8,496,381.00	54,431.73	3,460,779.08	5,035,601.92	40.73
TOTAL EXPENDITURES		11,976,893.00	10,106,164.00	382,517.88	3,731,711.09	6,374,452.91	36.93
NET OF REVENUES & EXPENDITURES		(1,202,123.00)	(1,609,783.00)	(328,086.15)	(270,932.01)	(1,338,850.99)	16.83

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 01/31/25 INCR (DECR)	01/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	13,706,282.00	907,901.39	3,610,114.88	10,096,167.12	26.34
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	3,557,113.00	0.00	47,370.00	3,509,743.00	1.33
599-000-540.000-CWSR571001	STATE SOURCES	0.00	175,366.00	0.00	175,366.00	0.00	100.00
599-000-540.000-CWSRF24-25	STATE SOURCES (GRANT)	2,600,000.00	2,600,000.00	311,694.48	311,694.48	2,288,305.52	11.99
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,407,517.00	1,407,517.00	113,090.91	817,496.31	590,020.69	58.08
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	230,729.00	230,729.00	24,469.52	148,128.26	82,600.74	64.20
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS:	139,084.00	139,084.00	10,021.70	74,084.99	64,999.01	53.27
599-000-602.400	OP & MAINT CHRG - CORUNNA	264,539.00	264,539.00	22,571.87	152,677.45	111,861.55	57.71
599-000-603.100	REPLACEMENT CHRG - OWOSSO	265,554.00	265,554.00	21,535.39	154,218.55	111,335.45	58.07
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	59,624.00	59,624.00	5,709.71	36,694.05	22,929.95	61.54
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW:	40,136.00	40,136.00	3,122.91	22,416.37	17,719.63	55.85
599-000-603.400	REPLACEMENT CHRG - CORUNNA	48,954.00	48,954.00	4,153.99	28,325.03	20,628.97	57.86
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	563,996.00	563,996.00	46,999.87	328,999.09	234,996.91	58.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	228,791.00	228,791.00	19,065.99	133,461.93	95,329.07	58.33
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	173,455.00	173,455.00	14,454.68	101,182.76	72,272.24	58.33
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	97,901.00	97,901.00	8,158.47	57,109.29	40,791.71	58.33
599-000-665.000	INTEREST INCOME	10,000.00	60,000.00	5,083.70	38,242.84	21,757.16	63.74
599-000-675.000	MISCELLANEOUS	5,000.00	10,000.00	1,144.81	9,702.69	297.31	97.03
TOTAL REVENUES		6,135,280.00	23,629,041.00	1,519,179.39	6,247,284.97	17,381,756.03	26.44
Expenditures							
200	GEN SERVICES	34,700.00	32,298.00	2,137.38	20,995.91	11,302.09	65.01
548	WASTEWATER OPERATIONS	2,007,153.00	2,026,605.00	194,586.76	1,040,529.97	986,075.03	51.34
901	CAPITAL OUTLAY	3,581,400.00	20,382,007.00	956,075.99	5,899,104.23	14,482,902.77	28.94
905	DEBT SERVICE	1,064,144.00	1,064,144.00	0.00	161,056.72	903,087.28	15.13
TOTAL EXPENDITURES		6,687,397.00	23,505,054.00	1,152,800.13	7,121,686.83	16,383,367.17	30.30
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		6,135,280.00	23,629,041.00	1,519,179.39	6,247,284.97	17,381,756.03	26.44
TOTAL EXPENDITURES		6,687,397.00	23,505,054.00	1,152,800.13	7,121,686.83	16,383,367.17	30.30
NET OF REVENUES & EXPENDITURES		(552,117.00)	123,987.00	366,379.26	(874,401.86)	998,388.86	705.24

PERIOD ENDING 01/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 01/31/25 INCR (DECR)	YTD BALANCE 01/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-502.000	GRANT-FEDERAL	0.00	50,000.00	0.00	0.00	50,000.00	0.00
661-000-665.000	INTEREST INCOME	50,000.00	100,000.00	9,863.19	78,006.34	21,993.66	78.01
661-000-667.200	EQUIPMENT RENTAL	859,648.00	881,669.00	48,261.13	550,632.15	331,036.85	62.45
661-000-675.000	MISCELLANEOUS	0.00	275.00	0.00	275.00	0.00	100.00
TOTAL REVENUES		909,648.00	1,031,944.00	58,124.32	628,913.49	403,030.51	60.94
Expenditures							
594	FLEET MAINTENANCE	474,411.00	478,364.00	15,186.66	211,869.73	266,494.27	44.29
901	CAPITAL OUTLAY	710,000.00	710,000.00	0.00	20,305.00	689,695.00	2.86
TOTAL EXPENDITURES		1,184,411.00	1,188,364.00	15,186.66	232,174.73	956,189.27	19.54
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		909,648.00	1,031,944.00	58,124.32	628,913.49	403,030.51	60.94
TOTAL EXPENDITURES		1,184,411.00	1,188,364.00	15,186.66	232,174.73	956,189.27	19.54
NET OF REVENUES & EXPENDITURES		(274,763.00)	(156,420.00)	42,937.66	396,738.76	(553,158.76)	253.64
TOTAL REVENUES - ALL FUNDS							
		38,452,515.00	56,296,085.00	2,266,753.11	23,146,757.13	33,149,327.87	41.12
TOTAL EXPENDITURES - ALL FUNDS							
		44,040,039.00	59,218,387.00	2,676,377.21	22,839,974.29	36,378,412.71	38.57
NET OF REVENUES & EXPENDITURES		(5,587,524.00)	(2,922,302.00)	(409,624.10)	306,782.84	(3,229,084.84)	10.50

FROM 01/01/2025 TO 01/31/2025

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 01/31/2025
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	2,117,520.00	349,295.19	2,308,256.46	158,558.73
001.201	MI CLASS ACCOUNT	101,066.03	387.90	0.00	101,453.93
001.204	HUNTINGTON LIQUIDITY PORTAL	61,967.41	1,506,227.57	0.00	1,568,194.98
001.205	THE STATE BANK	2,774,227.61	8,479.49	0.00	2,782,707.10
001.206	SWEEP ACCOUNT HUNTINGTON	104,092.73	0.00	0.00	104,092.73
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,736,632.70	5,613.85	0.00	1,742,246.55
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,882,928.92	1,575.17	0.00	1,884,504.09
002.203	AMBULANCE PAYMENT BANK ACCOUNT	202,876.88	62,269.37	100,026.65	165,119.60
004.000	PETTY CASH	1,725.00	0.00	0.00	1,725.00
005.401	MERS DC FUNDS - RESTRICTED	321.92	2,864.07	67.77	3,118.22
	GENERAL FUND	8,983,359.20	1,936,712.61	2,408,350.88	8,511,720.93
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(224,992.72)	180,829.05	147,646.13	(191,809.80)
001.201	MI CLASS ACCOUNT	1,228,465.72	4,714.34	0.00	1,233,180.06
001.204	HUNTINGTON LIQUIDITY PORTAL	2,584,942.34	10,305.91	0.00	2,595,248.25
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	539,815.72	1,744.98	0.00	541,560.70
	MAJOR STREET FUND	4,128,231.06	197,594.28	147,646.13	4,178,179.21
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	75,035.70	73,702.65	39,701.12	109,037.23
001.201	MI CLASS ACCOUNT	42,963.88	164.84	0.00	43,128.72
001.204	HUNTINGTON LIQUIDITY PORTAL	392,755.56	1,566.03	0.00	394,321.59
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	539,815.72	1,744.98	0.00	541,560.70
	LOCAL STREET FUND	1,050,570.86	77,178.50	39,701.12	1,088,048.24
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	240.90	1,000.00	0.00	1,240.90
001.204	HUNTINGTON LIQUIDITY PORTAL	24,016.02	95.74	0.00	24,111.76
	PARK/RECREATION SITES FUND	24,256.92	1,095.74	0.00	25,352.66
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	269,491.47	6,242.67	200,581.00	75,153.14
001.204	HUNTINGTON LIQUIDITY PORTAL	123,428.78	201,289.53	0.00	324,718.31
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	215,925.53	697.96	0.00	216,623.49
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	216,051.23	180.73	0.00	216,231.96
	OMS/DDA REVLG LOAN FUND	824,897.01	208,410.89	200,581.00	832,726.90
Fund 243	BRA / OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	(48.35)	0.00	0.00	(48.35)
001.201	MI CLASS ACCOUNT	8,123.88	31.18	0.00	8,155.06
	BRA / OBRA #12 WOODWARD LOFT	8,075.53	31.18	0.00	8,106.71
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(6,050.97)	15,592.66	13,047.46	(3,505.77)
001.201	MI CLASS ACCOUNT	54,746.29	210.17	0.00	54,956.46
001.203	MAIN STREET OWOSSO / DDA CHECKING	21,222.04	2,176.07	15,000.00	8,398.11
001.204	HUNTINGTON LIQUIDITY PORTAL	88,768.36	353.97	0.00	89,122.33
	DOWNTOWN DEVELOPMENT AUTHORITY	158,685.72	18,332.87	28,047.46	148,971.13
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	128,836.83	22,647.60	123,705.85	27,778.58
001.204	HUNTINGTON LIQUIDITY PORTAL	167,690.91	101,067.06	0.00	268,757.97
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	BUILDING INSPECTION FUND	296,727.74	123,714.66	123,705.85	296,736.55
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	(38,987.46)	0.00	0.00	(38,987.46)
001.204	HUNTINGTON LIQUIDITY PORTAL	41,662.27	166.06	0.00	41,828.33

FROM 01/01/2025 TO 01/31/2025

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 01/31/2025
	HOUSING & REDEVELOPMENT	2,674.81	166.06	0.00	2,840.87
Fund 259 001.200	OBRA-DIST#15 -ARMORY BUILDING POOLED CASH (HUNTINGTON BANK)	1.95	0.00	0.00	1.95
Fund 272 001.200	OBRA FUND-DISTRICT #17 CARGILL (PREV #8) POOLED CASH (HUNTINGTON BANK)	29,257.58	0.00	0.00	29,257.58
Fund 273 001.200	OBRA #9 ROBBINS LOFT POOLED CASH (HUNTINGTON BANK)	6,657.64	0.00	0.00	6,657.64
001.201	MI CLASS ACCOUNT	52,660.60	202.10	0.00	52,862.70
	OBRA #9 ROBBINS LOFT	59,318.24	202.10	0.00	59,520.34
Fund 276 001.200	OBRA FUND DISTRICT #16 - QDOBA POOLED CASH (HUNTINGTON BANK)	3,450.85	0.00	0.00	3,450.85
Fund 277 001.200	OBRA FUND DISTRICT #20 - J&H OIL POOLED CASH (HUNTINGTON BANK)	0.77	0.00	0.00	0.77
Fund 283 001.200	OBRA FUND-DISTRICT#3-TIAL POOLED CASH (HUNTINGTON BANK)	4,570.92	0.00	0.00	4,570.92
001.201	MI CLASS ACCOUNT	627.88	2.33	0.00	630.21
	OBRA FUND-DISTRICT#3-TIAL	5,198.80	2.33	0.00	5,201.13
Fund 284 001.200	OPIOID SETTLEMENT FUND POOLED CASH (HUNTINGTON BANK)	35,043.39	0.00	0.00	35,043.39
001.204	HUNTINGTON LIQUIDITY PORTAL	27,278.23	108.85	0.00	27,387.08
	OPIOID SETTLEMENT FUND	62,321.62	108.85	0.00	62,430.47
Fund 297 001.200	HISTORICAL FUND POOLED CASH (HUNTINGTON BANK)	12,682.97	4,437.00	4,840.10	12,279.87
001.202	HC CHECKING ACCOUNT	4,833.39	285.00	4,038.25	1,080.14
001.204	HUNTINGTON LIQUIDITY PORTAL	48,339.33	192.67	0.00	48,532.00
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	65,955.69	4,914.67	8,878.35	61,992.01
Fund 301 001.200	GENERAL DEBT SERVICE (VOTED BONDS) POOLED CASH (HUNTINGTON BANK)	569,872.12	5,068.68	0.00	574,940.80
001.201	MI CLASS ACCOUNT	17,193.73	65.93	0.00	17,259.66
	GENERAL DEBT SERVICE (VOTED BONDS)	587,065.85	5,134.61	0.00	592,200.46
Fund 401 001.204	CAPITAL PROJECT FUND HUNTINGTON LIQUIDITY PORTAL	70,646.09	281.66	0.00	70,927.75
Fund 588 001.200	TRANSPORTATION FUND POOLED CASH (HUNTINGTON BANK)	(9,054.71)	780.11	581.00	(8,855.60)
001.201	MI CLASS ACCOUNT	1,848.85	7.17	0.00	1,856.02
	TRANSPORTATION FUND	(7,205.86)	787.28	581.00	(6,999.58)
Fund 590 001.200	SEWER FUND POOLED CASH (HUNTINGTON BANK)	479,167.69	333,583.13	226,432.51	586,318.31
001.201	MI CLASS ACCOUNT	428,778.18	1,645.50	0.00	430,423.68
001.204	HUNTINGTON LIQUIDITY PORTAL	675,730.56	2,693.87	0.00	678,424.43
001.300	FRANKENMUTH CREDIT UNION	269,082.02	869.89	0.00	269,951.91
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	545,995.79	456.74	0.00	546,452.53
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,398,954.24	339,249.13	226,432.51	2,511,770.86
Fund 591 001.200	WATER FUND POOLED CASH (HUNTINGTON BANK)	315,549.64	614,109.77	401,170.48	528,488.93

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 01/01/2025 TO 01/31/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 01/31/2025
001.201	MI CLASS ACCOUNT	1,653,212.00	6,344.25	0.00	1,659,556.25
001.204	HUNTINGTON LIQUIDITY PORTAL	2,707,146.68	10,792.96	0.00	2,717,939.64
	WATER FUND	4,675,908.32	631,246.98	401,170.48	4,905,984.82
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	676,109.11	1,517,978.53	1,763,442.55	430,645.09
001.201	MI CLASS ACCOUNT	402,007.55	1,542.66	0.00	403,550.21
001.204	HUNTINGTON LIQUIDITY PORTAL	730.39	602,395.13	0.00	603,125.52
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	269,082.02	869.89	0.00	269,951.91
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	329,942.70	276.02	0.00	330,218.72
	WASTEWATER FUND	1,677,871.77	2,123,062.23	1,763,442.55	2,037,491.45
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	170,637.17	48,261.13	18,547.46	200,350.84
001.201	MI CLASS ACCOUNT	677,215.53	2,598.69	0.00	679,814.22
001.204	HUNTINGTON LIQUIDITY PORTAL	549,242.65	2,189.74	0.00	551,432.39
001.205	THE STATE BANK	1,079,276.17	3,298.89	0.00	1,082,575.06
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	549,372.53	1,775.87	0.00	551,148.40
	FLEET MAINTENANCE FUND	3,025,744.05	58,124.32	18,547.46	3,065,320.91
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	236,570.20	5,482,475.18	5,497,750.63	221,294.75
001.204	HUNTINGTON LIQUIDITY PORTAL	910,000.00	2,700,000.00	2,300,000.00	1,310,000.00
	CURRENT TAX COLLECTION FUND	1,146,570.20	8,182,475.18	7,797,750.63	1,531,294.75
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	225,494.57	0.00	0.00	225,494.57
	TOTAL - ALL FUNDS	29,504,033.58	13,908,826.13	13,164,835.42	30,248,024.29



OWOSSO HISTORICAL COMMISSION

THE CURWOOD COLLECTION

Regular Meeting of the Owosso Historical Commission

Minutes of February 11, 2025 – 6:00 P.M. at Owosso City Hall

MEMBERS PRESENT: Chair Lance Little, Vice Chair Debra Adams, Commissioners Elaine Greenway, Robert Hooper, Bill Moull, and Steve Teich.

MEMBERS ABSENT: Commissioner Christopher Owens.

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – January 13, 2025

Motion by Commissioner Greenway to approve the minutes as presented, supported by Commissioner Moull.
Approved by voice vote

APPROVE AGENDA – February 11, 2025

Motion by Commissioner Teich to approve the agenda, supported by Commissioner Hooper.
Approved by voice vote

PUBLIC COMMENT

None.

COMMISSIONER COMMENT

Chairman Greenway asked if there was any objection to her gathering quotes for improvements to the kitchen at Curwood Castle. There were none.

ITEMS OF BUSINESS

Strategic Planning: Regina Pinney from the Nonprofit Network led the Commission in a planning and goal-setting session.

NEXT MEETING: Special Meeting, Tuesday, February 25, 2025 at 5:00 p.m.

ADJOURNMENT

Commissioner Little adjourned the meeting at 8:00 p.m.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, February 19, 2025 at 6:00 p.m.
City Hall Conference Room

MEETING CALLED TO ORDER: at 6:00 p.m. by Chairperson Steven Teich.

ROLL CALL: was taken by City Manager Nathan Henne.

PRESENT: Chairperson Steven Teich, Commissioner Ainsworth, Vice Chair Omer, Commissioner VanEpps, Commissioner Byrne, Commissioner Powell

ABSENT:

OTHERS IN ATTENDANCE: City Manager Nathan Henne, Shafer Fox

AGENDA APPROVAL: Feb 19, 2025.

MOTION FOR APPROVAL OF THE AGENDA BY VANEPPS. SECONDED BY BYRNE.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: Jan 15, 2025.

MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY POWELL. SECONDED BY VANEP.

AYES ALL. MOTION CARRIED.

COMMUNICATIONS

Henne provided an update on 108 E Exchange noting the owner, Mr. Paxton, plans to comply with the HDC's enforcement letter in the Spring of this year.

Henne noted the included proposal from the Pideks regarding compliance with HDC rules regarding the façade at 110 W Main St. Teich allowed Shafer Fox to give a history of the façade and his attempts to help current and past owners comply with HDC rules regarding the condition of the façade. He outlined attempts to fundraise and secure grants but was frustrated with the lack of action by these owners. He shared that it was his opinion that the current proposal is not genuine. The HDC board agreed that the proposal was insufficient and directed Henne to prepare a demolition by neglect letter for the next meeting. Henne explained that since so many similar letters have been issued and rescinded, any future letters for any property should at least allow for double the time to comply. Henne also cautioned that any future letter cancellations may require the timetable to be extended further. The Commission agreed that 6 months was acceptable to be fair to anyone who receives a demolition by neglect letter in the future, including the Pideks.

ITEMS OF BUSINESS:

1. Approve 2024 SHPO Report

Henne explained the process for a CLG annual report and submits the draft report for approval.

MOTION BY VANEPPS TO APPROVE 2024 CLG REPORT. SUPPORTED BY BYRNE.

AYES ALL. MOTION CARRIED

2. Approve Demolition By Neglect Notice Letter for 123 N Washington St

Henne presented the demolition by neglect letter for 123 N Washington façade and stressed the requirement for a longer schedule for compliance due to the project scope and the multiple letters issued and rescinded for another property in the downtown. The commission discussed and agreed to the 6 month timeline and stressed the importance of remaining diligent in this enforcement action to hold owners accountable.

MOTION BY VANEPPS TO APPROVE DEMOLITION BY NEGLECT LETTER FOR 123 N WASHINGTON ST. SUPPORTED BY BYRNE.

AYES ALL. MOTION CARRIED

PUBLIC COMMENTS: Shafer Fox commended that he wants to make sure the Pideks do not conduct any work on the façade of 110 W Main St without first going through the proper approval steps with the HDC and the city. He also has concerns about the property at 123 N Washington and that owners within the district need to show the HDC and city respect.

Lisa Gallinger, who was in attendance in the audience, thanked the Commission for their diligence and encouraged them to hold owners responsible. She shared that due to unforeseen circumstances, she has decided to resign from the HDC.

BOARD COMMENTS: The Commission thanked Gallinger for her service.

NEXT MEETING: March 19, 2025

CHAIRMAN TEICH ADJOURNED THE MEETING AT 7:00 P.M.