

PLEASE NOTE: Due to the number of citizens anticipated to speak, members of the public must submit a Request to Speak card. Only those submitting a card will be called to speak.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 21, 2025
6:30 P.M.**

Meeting to be held at
Owosso Public Schools Performing Arts Center
765 E. North Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 7, 2025:

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 25, 2025 as Arbor Day in the City of Owosso.
2. Utility Rate Alternatives. A presentation regarding possible alternatives to the rate structure proposed by the Utility Rate Study.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS (commenters must submit a written request to speak)

COUNCIL COMMENTS

CONSENT AGENDA

1. Set Public Hearing – 2025-2026 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 19, 2025 at 6:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2025-2026 Proposed City Budget.
Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
R. Dean Ebert	Shiawassee Airport Board of Trustees	12-31-2027

3. Traffic Control Order – Healthy Kids Day. Approve request from the Shiawassee Family YMCA for the closure of Clinton Street from Shiawassee Street to Elm Street on Sunday, April 26, 2025 from 9:00am until 3:00pm for Healthy Kids Day and approve Traffic Control Order No. 1531 formalizing the action.
4. Contract Amendment – City Hall Improvements Project – Engineering Services Contract. Approve Amendment No. 1 to the engineering services contract with Spicer Group for the City Hall Improvements Project adding \$4,400.00 for additional engineering services during the pre-bid and post-bid processes, and authorize payment to the vendor up to the amount of \$48,400.00.
Master Plan Implementation Goals: 3.8, 4.7, 6.7

5. Bid Award – Pavement Marking Project. Approve bid award to P.K. Contracting, LLC for the 2025 Pavement Marking Project in the amount of \$104,543.80, plus a contingency of \$10,000, and authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 5.27
6. Warrant No. 654. Authorize Warrant No. 654 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Quarterly payment per Water District Agreement	Water	\$43,739.67
Owosso Charter Township	Quarterly payment per Water Agreement	Water	\$17,662.16
Gould Law PC	Services rendered between March 11, 2025 thru April 14, 2025	Various	\$12,877.56
		Total	\$74,279.39

ITEMS OF BUSINESS

1. Ordinance Adoption - Bonding for DWSRF Financing - Project No. 7880-01. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for DWSRF financing of the cost of the replacement of water mains and lead service lines, electrical improvements at the water treatment plant, and improvements to City wells under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
Master Plan Implementation Goals: 3.4, 3.7
2. Contract Approvals – Ludington Electric, Inc. Acknowledge pecuniary interest of a sitting Councilmember and consider approval of contracts with Ludington Electric, Inc. in the amount of \$1,275.00 for the month of March 2025.
3. Interdepartmental Loan – Brownfield District #23. Consider authorizing a thirty-year \$172,500.00 inter-fund loan from the Sewer Fund to the Brownfield Fund for BRA District #23, Woodland Trails/Washington Park Development, for sewer improvements, to be repaid by TIF funds captured by said District.
4. Closed Session. Consider holding a closed session at the conclusion of the second session of Council Comments for the purpose of discussing collective bargaining negotiations.

CITIZEN COMMENTS (commenters must submit a written request to speak)

COUNCIL COMMENTS

CLOSED SESSION (if approved)

COMMUNICATIONS

1. Ryan E. Suchanek, Utilities Director. 2024 Drinking Water Consumer Confidence Report.
2. Tanya S. Buckelew, Planning & Building Director. March 2025 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. March 2025 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. March 2025 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. March 2025 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. March 2025 Police Report.
7. Kevin D. Lenkart, Public Safety Director. March 2025 Fire Report.
8. Downtown Historic District Commission. Minutes of March 19, 2025.
9. Planning Commission. Minutes of March 24, 2025.

10. Brownfield Redevelopment Authority. Minutes of April 10, 2025.
11. Zoning Board of Appeals. Minutes of April 15, 2025.

NEXT MEETING

Wednesday, April 23, 2025 at 6:30pm at the Owosso Public Schools Performing Arts Center
Wednesday, May 7, 2025 at 6:30pm at the Owosso Public Schools Performing Arts Center

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.