

PLEASE NOTE: Due to the number of citizens anticipated to speak, members of the public must submit a Request to Speak card. Only those submitting a card will be called to speak.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 21, 2025
6:30 P.M.**

Meeting to be held at
Owosso Public Schools Performing Arts Center
765 E. North Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 7, 2025:

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 25, 2025 as Arbor Day in the City of Owosso.
2. Utility Rate Alternatives. A presentation regarding possible alternatives to the rate structure proposed by the Utility Rate Study.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS (commenters must submit a written request to speak)

COUNCIL COMMENTS

CONSENT AGENDA

1. Set Public Hearing – 2025-2026 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 19, 2025 at 6:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2025-2026 Proposed City Budget.
Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
R. Dean Ebert	Shiawassee Airport Board of Trustees	12-31-2027

3. Traffic Control Order – Healthy Kids Day. Approve request from the Shiawassee Family YMCA for the closure of Clinton Street from Shiawassee Street to Elm Street on Sunday, April 26, 2025 from 9:00am until 3:00pm for Healthy Kids Day and approve Traffic Control Order No. 1531 formalizing the action.
4. Contract Amendment – City Hall Improvements Project – Engineering Services Contract. Approve Amendment No. 1 to the engineering services contract with Spicer Group for the City Hall Improvements Project adding \$4,400.00 for additional engineering services during the pre-bid and post-bid processes, and authorize payment to the vendor up to the amount of \$48,400.00.
Master Plan Implementation Goals: 3.8, 4.7, 6.7

5. Bid Award – Pavement Marking Project. Approve bid award to P.K. Contracting, LLC for the 2025 Pavement Marking Project in the amount of \$104,543.80, plus a contingency of \$10,000, and authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 5.27
6. Warrant No. 654. Authorize Warrant No. 654 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Quarterly payment per Water District Agreement	Water	\$43,739.67
Owosso Charter Township	Quarterly payment per Water Agreement	Water	\$17,662.16
Gould Law PC	Services rendered between March 11, 2025 thru April 14, 2025	Various	\$12,877.56
		Total	\$74,279.39

ITEMS OF BUSINESS

1. Ordinance Adoption - Bonding for DWSRF Financing - Project No. 7880-01. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for DWSRF financing of the cost of the replacement of water mains and lead service lines, electrical improvements at the water treatment plant, and improvements to City wells under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
Master Plan Implementation Goals: 3.4, 3.7
2. Contract Approvals – Ludington Electric, Inc. Acknowledge pecuniary interest of a sitting Councilmember and consider approval of contracts with Ludington Electric, Inc. in the amount of \$1,275.00 for the month of March 2025.
3. Interdepartmental Loan – Brownfield District #23. Consider authorizing a thirty-year \$172,500.00 inter-fund loan from the Sewer Fund to the Brownfield Fund for BRA District #23, Woodland Trails/Washington Park Development, for sewer improvements, to be repaid by TIF funds captured by said District.
4. Closed Session. Consider holding a closed session at the conclusion of the second session of Council Comments for the purpose of discussing collective bargaining negotiations.

CITIZEN COMMENTS (commenters must submit a written request to speak)

COUNCIL COMMENTS

CLOSED SESSION (if approved)

COMMUNICATIONS

1. Ryan E. Suchanek, Utilities Director. 2024 Drinking Water Consumer Confidence Report.
2. Tanya S. Buckelew, Planning & Building Director. March 2025 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. March 2025 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. March 2025 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. March 2025 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. March 2025 Police Report.
7. Kevin D. Lenkart, Public Safety Director. March 2025 Fire Report.
8. Downtown Historic District Commission. Minutes of March 19, 2025.
9. Planning Commission. Minutes of March 24, 2025.

10. Brownfield Redevelopment Authority. Minutes of April 10, 2025.
11. Zoning Board of Appeals. Minutes of April 15, 2025.

NEXT MEETING

Wednesday, April 23, 2025 at 6:30pm at the Owosso Public Schools Performing Arts Center
Wednesday, May 7, 2025 at 6:30pm at the Owosso Public Schools Performing Arts Center

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on April 21, 2025. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
MONDAY, APRIL 21, 2025 AT 6:30 P.M.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/82985784081?pwd=xMNpJaCzMQSfEFfmK0hKAhNA4FUIKJ.1>

Meeting ID: 829 8578 4081

Passcode: 099987

One tap mobile

+13126266799,,81130530177#,,,,*017514# US (Chicago)

+16465588656,,81130530177#,,,,*017514# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on April 21, 2025 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF APRIL 7, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: ANN GAMBOE HALL

PLEDGE OF ALLEGIANCE: MAYOR ROBERT J. TEICH, JR.

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Haber to approve the agenda with the following additions:

PROCLAMATIONS & SPECIAL PRESENTATIONS

3. Sexual Assault Awareness & Prevention Month. A proclamation of the Mayor's Office declaring April 2025 as Sexual Assault Awareness & Prevention Month in the City of Owosso.
4. Child Abuse Prevention Month. A proclamation of the Mayor's office declaring April 2025 as Child Abuse Prevention Month in the City of Owosso.

ITEMS OF BUSINESS

- 3.5. Council Meeting Venue Change. Consider moving the City Council meeting scheduled for April 21, 2025 to the Owosso Public Schools Performing Arts Center to accommodate the large crowd size anticipated for the discussion on utility rates options.
- 4.5. Rescheduling/Relocation of Council Meeting. Consider rescheduling the City Council meeting scheduled for Monday, May 5, 2025 to Wednesday, May 7, 2025 and relocating the meeting to the Owosso Public Schools Performing Arts Center to accommodate the large crowd size anticipated for the decision on utility rates.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 17, 2025

Motion by Councilmember Ludington to approve the Minutes of the Regular Meeting of March 17, 2025 as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MARCH 31, 2025

Motion by Councilmember Osmer to approve the Minutes of the Special Meeting of March 31, 2025 as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Parkinson's Awareness Month

Mayor Robert J. Teich, Jr. read aloud the following proclamation of the Mayor's Office declaring the month of April 2025 as Parkinson's Awareness Month in the City of Owosso:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING THE MONTH OF APRIL, 2025 AS
PARKINSON'S AWARENESS MONTH IN THE CITY OF OWOSSO**

WHEREAS, Parkinson's disease is a chronic, progressive neurological disease that causes motor system disorders; and

WHEREAS, a recent study estimates that Parkinson's disease affects over 35,000 people in the State of Michigan and its prevalence continues to rise significantly with the increasing age of the Baby Boom generation; and

WHEREAS, a local support group, the Owosso Parkinson's Support Group, has been meeting for over thirty-four years in an effort to provide education, support and fellowship to those affected by this frustrating disease.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2025 as Parkinson's Awareness Month in the City of Owosso, Michigan and do hereby encourage all citizens of this community to acknowledge and support the Owosso Parkinson's Support Group and their activities to inform and serve the citizens of our community because their services make a difference.

Proclaimed this 7th day of April, 2025.

Retirement Proclamation - Don Luft

Mayor Teich presented the following proclamation of the Mayor's Office to Don Luft recognizing his public service on the occasion of his retirement:

**A PROCLAMATION OF THE MAYOR'S OFFICE
OF THE CITY OF OWOSSO, MICHIGAN RECOGNIZING
DON LUFT
UPON THE OCCASION OF HIS RETIREMENT**

WHEREAS, Don Luft joined the City of Owosso team in 2005 as the Laborer/Custodian for both City Hall and the Public Safety Building; and

WHEREAS, Don unfailingly did his job with honor and integrity, for over 20 years; and

WHEREAS, despite the age of the buildings in his care, he demonstrated pride, dedication, and a strong sense of ownership in their maintenance, ensuring that all issues were promptly addressed and resolved while keeping everything in optimal working condition; and

WHEREAS, his extensive mechanical background and overall experience was priceless in providing solutions and fixes, no matter what this 100+ year old building threw at him; and

WHEREAS, he was awarded the Most Helpful Award in 2008, as well as Employee of the Month and Employee of the Year for 2008; and

WHEREAS, in May, 2014 he received a written commendation from Kevin Lenkart for coordinating the purchasing, painting and installation of the new carpet and paint at the Public Safety building. The commendation states, "Don Luft is an extremely dedicated employee who takes great pride in his job and is a valued employee of the City of Owosso"; and

WHEREAS, throughout the years Don consistently demonstrated the dedication, resourcefulness, and integrity necessary to be an exceptional employee of the City of Owosso; and

WHEREAS, it is the intent of this Office that Don Luft's 20+ years of employment with the City of Owosso be recognized.

NOW, THEREFORE, BE IT PROCLAIMED that I, Robert J. Teich, Jr., Mayor of the City of Owosso, on behalf of the City Council, City Staff and the Citizens of Owosso, hereby recognize and thank Don for his years of dedicated service to the Owosso community and further express our sincere wishes to him as he embarks on the next chapter of his life.

Proclaimed this 7th day of April, 2025.

Sexual Assault Awareness & Prevention Month (This item was added to the agenda.)

Mayor Teich read aloud the following proclamation of the Mayor's Office declaring April 2025 as Sexual Assault Awareness & Prevention Month in the City of Owosso:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING APRIL 2025 AS
SEXUAL ASSAULT AWARENESS AND PREVENTION MONTH**

WHEREAS, Sexual Assault Awareness and Prevention Month draws attention to the fact that sexual violence is widespread and has implications for every community member; and,

WHEREAS, Sexual Assault Awareness and Prevention Month recognizes the strength and courage of the survivors of sexual assault or abuse; and,

WHEREAS, The goal of Sexual Assault Awareness and Prevention Month is to raise public awareness about the impact of sexual violence and educate communities on prevention methods and survivor support; and,

WHEREAS, Sexual violence often has a deep and enduring impact on survivors and their psychological, emotional, social, and physical health; and,

WHEREAS, We join with sexual assault advocates in our community to acknowledge the importance of working together to educate our communities about sexual violence prevention, supporting survivors, and speaking out; and,

WHEREAS, We remind victims that help is available and urge victims and families to seek aid from the National Sexual Assault Hotline (800-656-HOPE), and The SafeCenter of Owosso.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2025 as Sexual Assault Awareness and Prevention Month in the City of Owosso, Michigan and do hereby acknowledge the hard work, dedication and kindness of the individuals that provide assistance and services to survivors of sexual assault.

Proclaimed this 7th day of April, 2025.

Child Abuse Prevention Month

Mayor Teich presented the following proclamation of the Mayor's office declaring April 2025 as Child Abuse Prevention Month in the City of Owosso:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING APRIL 2025 AS
CHILD ABUSE PREVENTION MONTH**

WHEREAS, child abuse is considered one of our nation's most serious public health problems, with scientific studies documenting the link between abuse and neglect of children with a wide range of medical, emotional, psychological, and behavioral disorders; and

WHEREAS, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community; and

WHEREAS, child abuse can be prevented when all community members become aware of the importance of supporting parents to raise their children in a safe, nurturing environment; and

WHEREAS, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community; and

WHEREAS, the City of Owosso values the organizations, agencies, and community partners working to prevent child abuse and provide support resources to parents, like the Voices for Children Advocacy Center serving Shiawassee County;

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2025 as Child Abuse Prevention Month in the City of Owosso, Michigan and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Proclaimed this 7th day of April, 2025.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, said he feels that the City Manager isn't getting paid nearly what he should be. He said the current times call for a solid leader that knows the community and is willing to do what

needs to be done. He said he hopes that the City can invest in this vital resource and keep the current City Manager here.

COUNCIL COMMENTS

Councilmember Osmer relayed the details of four different opportunities for community interaction as follows: YMCA Mobile Food Distribution will be held April 8th at the Baker College Welcome Center with distribution starting at 3:00 p.m.; there will be an Owosso Community Engagement Session regarding recycling held on April 12th at 12:30 p.m. at the Owosso Armory; Memorial Healthcare and the Shiawassee County Health Department are conducting their triannual community health needs assessment, community members are encouraged to complete a survey at www.surveymonkey.com/r/mhc2025; Owosso Main Street and the YMCA are sponsoring the Open Streets Owosso event on June 21, 2025 from 10:00 a.m. – 1:00 p.m. to encourage people to come together and exercise.

CONSENT AGENDA

Motion by Mayor Pro-Tem Haber to approve the Consent Agenda as follows:

Traffic Control Order Nos. 1529 & 1530. Approve Traffic Control Order No. 1529 for the installation of No Stopping, Standing or Parking signs on both sides of Hathaway Drive from N. Chipman Street to the north end and Order No. 1530 for one Stop sign on Hathaway Drive at N. Chipman Street for southeast bound traffic.

***Change Order- WTP Filters Improvements Project.** Approve Change Order No. 1 to the contract with Sorenson Gross Company LLC for the WTP Filters Improvements Project, adding \$19,089.00 for the removal and capping of 4 existing valves and actuators and further approve payment to the contractor up to the adjusted contract amount of \$1,877,089.00 upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 37-2025

AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT WITH SORENSEN GROSS COMPANY LLC FOR THE WATER TREATMENT PLANT FILTERS IMPROVEMENTS PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorenson Gross Company, on March 4, 2024 for the construction and installation of the water filters equipment, known as the Water Treatment Plant (WTP) Filters Improvement Project, are approved 2024 SRF planned project; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water Treatment Plant (WTP) Filters Improvement Project contract with Sorenson Gross Company LLC to increase the contract for the removal and capping of four existing valves and actuators amount to update contract work and supplies to be used.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$19,089.00; an increase to the Contract for Services between the City of Owosso and Sorenson Gross Company LLC revising the total current contract amount from \$1,858,000.00 to \$1,877,089.00.

THIRD: the Accounts Payable department is authorized to pay Sorenson Gross Company LLC for work satisfactorily completed up to the revised contract amount of \$1,877,089.00.

FOURTH: the above expenses shall be paid from the Water Fund, and SRF Bond Funds.

***Professional Services Agreement - Wells Servicing Contract.** Waive competitive bidding requirements, approve a professional services agreement with Northern Pump & Well, Inc. to provide regular maintenance and service of the City's municipal wells, and authorize payment to the vendor according to the terms of the contract as follows:

RESOLUTION NO. 38-2025

AUTHORIZING SERVICE CONTRACT WITH NORTHERN PUMP & WELL OF LANSING, MICHIGAN FOR MAINTENANCE AND SERVICE OF MUNICIPAL WELLS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has the public obligation to maintain and service the City's municipal wells, in order to keep them safe, clean, and in good operating order; and

WHEREAS, the City of Owosso has determined that Northern Pump & Well of Lansing, Michigan to be qualified to provide the maintenance and service of the City's municipal wells; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested, in order to initiate contract upon approval and authorization; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with Northern Pump & Well of Lansing, Michigan for regular maintenance and service of the City's municipal wells for a period expiring June 30, 2027.

SECOND: the Mayor and City Cler are hereby instructed and authorized to sign the document attached, Service Contract for maintenance and service of the City's wells with Northern Pump & Well in the amount of \$35,000 annually, plus the cost of necessary repairs to be charged according to the terms of the contract.

THIRD: the Accounts Payable department is authorized to pay Northern Pump & Well, Inc. up to the amount of \$105,000 for annual maintenance, plus the cost of necessary repairs, according to the terms of the contract.

***Bid Award – City Hall Improvements Project.** Approve bid award to Great Lakes Bay Construction for the City Hall Improvements Project in the amount of \$601,059.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 39-2025

AUTHORIZING AWARD OF A CONTRACT

**TO GREAT LAKES BAY CONSTRUCTION, INC.
FOR THE CITY HALL IMPROVEMENTS PROJECT**

WHEREAS, the City of Owosso desires to make improvements to City Hall, including the replacement of the HVAC system, electrical service upgrades, a new building management system, and replacement of the emergency generator; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low Base Bid, plus all Alternates, in the total amount of \$601,059.00 from Great Lakes Bay Construction, Inc.; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to employ the company of Great Lakes Bay Construction, Inc. to provide construction services for the City Hall Improvements Project.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the necessary documents to execute the services contract with Great Lakes Bay Construction, Inc. in the amount of \$601,059.00.
- THIRD: the Accounts Payable department is authorized to make payment up to the amount of \$601,059.00 to Great Lakes Bay Construction, Inc. upon successful completion of work or portion thereof.
- FOURTH: the above expenses shall be paid from the General Fund account 101-265-975.000.

Master Plan Implementation Goals: 3.8, 4.7, 6.7

***Check Register – March 2025.** Affirm check disbursements totaling \$3,019,168.78 for March 2025.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmember Osmer, Mayor Pro-Tem Haber, Councilmembers Fear, Owens, Ludington, Olson, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Notice of Pecuniary Interest

Motion by Councilmember Olson to enter the following notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. in the amount of \$1,275.00 for the period of March, 2025:

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000046720	863	LUDINGTON ELECTRIC, INC.	INSTALLATION OF FLOAT AND ALARMS ON FILTERS (4)	775.00
000046765	864	LUDINGTON ELECTRIC, INC.	EMERGENCY ASSISTANCE AT PALMER ST LIFT STATION	500.00
				\$ 1,275.00

For the Period of: March 2025

Vendor: Ludington Electric, Inc

Total Amount: \$1,275.00

I am making this declaration because I am the owner/operator of Ludington Electric, Inc. I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the April 21, 2025 meeting of the Owosso City Council.

Declared this 7th day of April, 2025.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmember Ludington, Mayor Pro-Tem Haber, Councilmembers Osmer, Olson, Fear, Owens, and Mayor Teich.

NAYS: None.

Utilities Easement – Consumers Energy - 1410 Rain Street

Motion by Councilmember Olson to approve granting Consumers Energy a 12' permanent easement to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electrical facilities in, on, over, under, across, and through a portion of 1410 Rain Street to service the new residential build at 1404 Rain Street as follows:

RESOLUTION NO. 40-2025

GRANTING A PERMANENT EASEMENT FOR ELECTRIC FACILITIES TO CONSUMERS ENERGY AT 1410 RAIN STREET

WHEREAS, Consumers Energy desires to install electric facilities on/under the City owned parcel 050-113-011-017-00 (1410 Rain St) to provide electrical service to the new residential build at 1404 Rain Street; and

WHEREAS, Consumers Energy has requested the City grant a permanent easement to allow for construction, operation, maintenance, and inspection of said facilities; and

WHEREAS, City staff has reviewed the request, concurs with the proposed location; and

WHEREAS, the city of Owosso is willing to grant a permanent easement, described as Exhibit B, for that portion of parcel number 050-113-011-017-00, described as Exhibit A, of the easement agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the city of Owosso has determined that it is advisable, necessary and in the public interest to grant a permanent easement as outlined by the terms set forth in the attached Easement for Electric Facilities between the city of Owosso and Consumers Energy.
- SECOND: the Mayor and City Clerk are instructed and authorized to execute said easement documents.

EXHIBIT A

Owner's Land

The South 140.00 feet of Lot 12, Block 11, City Assessor's Plat No. 3, being a part of the Northeast 1/4 of Section 23, Town 7 North, Range 2 East, according to the plat thereof, as recorded in Liber 1 of Plats, Page 43, Shiawassee County Records, except the West 66.00 feet thereof.

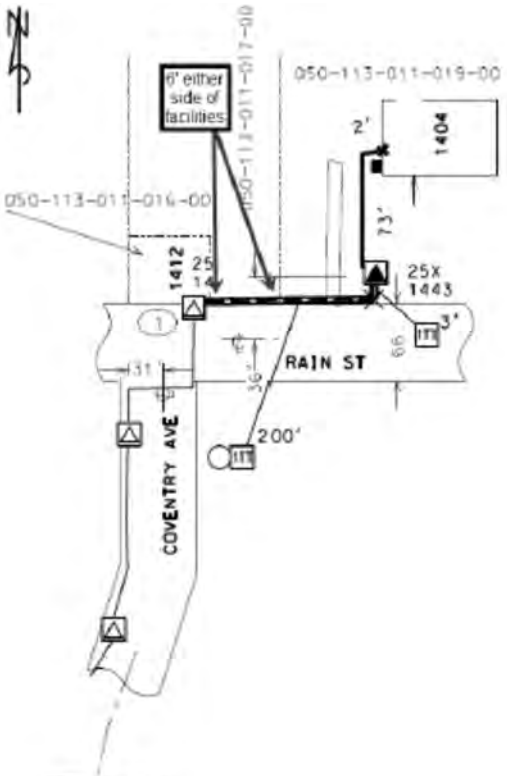
Also known as: 1410 Rain Street, Owosso, Michigan 48867

Parcel ID: 050-113-011-017-00

EXHIBIT B

Easement Area

Being 6.00 feet on each side of the facilities of the line constructed on Owner's Land, the facilities to be located approximately as shown in the attached drawing.



Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmembers Owens, Osmer, Olson, Mayor Pro-Tem Haber, Councilmembers Ludington, Fear, and Mayor Teich.

NAYS: None.

***Unpaid Utility Charges**

Motion by Councilmember Owens authorizing the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Ludington, Mayor Pro-Tem Haber, Councilmembers Osmer, Owens, and Mayor Teich.

NAYS: None.

Motion by Councilmember Osmer to authorize writing off uncollectable unpaid utility charges totaling \$2,159.96, as follows:

Account Number	Service Address	Amount Due
2038290006	420 Adams St.	\$ 46.19
2109390004	820 N. Ball St.	\$ 738.80
3156574012	214 Corunna Ave. Apt 2	\$ 192.41
3463070016	903 Grand Ave.	\$ 116.48
1415000004	1943 W. Main St.	\$ 283.18
4648050001	323 W. Oliver St.	\$ 137.08
2492790004	325 W. Oliver St.	\$ 55.57
2493240013	201 S. Washington St. Drinking	\$ 386.19
2866740001	201 S. Washington St. Fireline	\$ 79.74
2866750001	206 N. Water St.	\$ 124.32
2901390001		\$ 2,159.96

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Fear, Osmer, Owens, Mayor Pro-Tem Haber, Councilmembers Olson, Ludington, and Mayor Teich.

NAYS: None.

Council Meeting Venue Change

City Manager Nathan R. Henne said there are no plans for Council to make any decisions on utility rates at the April 21st meeting, but alternative plans of action will be presented.

Motion by Councilmember Olson to move the City Council meeting scheduled for April 21, 2025 to the Owosso Public Schools Performing Arts Center (PAC) to accommodate the large crowd size anticipated for the discussion on utility rates options.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmember Olson, Mayor Pro-Tem Haber, Councilmembers Owens, Fear, Ludington, Osmer, and Mayor Teich.

NAYS: None.

Scheduling of Town Hall Meeting

City Manager Henne again noted that there are no plans for the Council to make a decision on utility rates at the special meeting, but a large crowd size is anticipated. The meeting is intended to help educate the public and answer questions.

Motion by Mayor Pro-Tem Haber Consider setting a special meeting on Wednesday, April 23, 2025 at 6:30 p.m. at the Owosso Public Schools Performing Arts Center to receive a presentation regarding the needs of the water and sewer systems over the next 5 years and the rates required to fund them.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Osmer, Ludington, Owens, Fear, Olson, and Mayor Teich.

NAYS: None.

Rescheduling/Relocation of Council Meeting

City Manager Henne noted that staff will be recommending Council make a decision on utility rates at the first meeting in May, hence the need to move the meeting to the PAC. He went on to note that the PAC is not available on May 5th so the meeting will be rescheduled for May 7th at 6:30 p.m.

Motion by Councilmember Ludington to reschedule the City Council meeting set for Monday, May 5, 2025 to Wednesday, May 7, 2025 and relocate the meeting to the Owosso Public Schools Performing Arts Center to accommodate the large crowd size anticipated for the decision on utility rates.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmembers Ludington, Fear, Osmer, Owens, Olson, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

Scheduling of Budget Meeting(s)

Motion by Councilmember Osmer setting a special meeting for Wednesday, May 21, 2025 at 6:30 p.m. in the City Hall Council Chambers to discuss the 2025-26 Proposed Budget.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Fear, Osmer, Olson, Owens, Mayor Pro-Tem Haber, Councilmember Ludington, and Mayor Teich.

NAYS: None.

***Capital Improvement Plan Adoption**

Master Plan Implementation Coals: 3.2, 3.4, 3.6, 3.8, 3.10, 3.11, 3.13

City Manager Henne reminded Council that the CIP plan is not a budget, but a planning document that identifies all projects that need to be done in the next six years throughout the City.

Motion by Councilmember Olson to adopt the 2025-2031 Capital Improvement Plan as recommended by the Planning Commission as follows:

RESOLUTION NO. 41-2025

**RESOLUTION APPROVING THE SIX-YEAR
CAPITAL IMPROVEMENT PLAN FOR 2025-31**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission has recommended Council approval of the 2025 to 2031 six-year Capital Improvement Plan (CIP); and

WHEREAS, the City of Owosso is required by the MEDC Redevelopment Ready Communities program to approve a six-year CIP annually; and

WHEREAS, the six-year CIP is a valuable resource to plan projects and expenses city-wide.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the 2025 - 2031 Capital Improvement Plan as recommended by the City of Owosso Planning Commission.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Ludington, Olson, Owens, Mayor Pro-Tem Haber, Councilmembers Osmer, Fear, and Mayor Teich.

NAYS: None.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, commented on his feeling that the City is trying to hide the condition of the underground water storage tank at the Water Treatment Plant from EGLE and the public.

Pastor Bill Moull invited everyone to the community Good Friday service on April 18th at 12:15 p.m. at the Owosso Free Methodist Church.

Elizabeth Byrne, 815 W. Oliver Street, inquired about who proposed the 5-year payment plan for all of the repairs planned for the utility systems, saying people are very concerned about that timeline. She also asked if there will be state or county representatives at the town hall meeting.

Utilities Director Suchanek addressed the comments regarding the underground water storage tank noting that both the Council and the state are aware of the condition of the tank, all water in the tank is tested on an hourly basis and meets or exceeds all EPA requirements. Nothing is being hidden. He also noted that he and the three utility superintendents will be at the town hall meeting on the 23rd. He said he would also reach out to EGLE once more to see if they would send a representative to the town hall meeting, but they have never taken him up on an invitation to date.

COUNCIL COMMENTS

None.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – March 2025.

COMMUNICATIONS

Nathan R. Henne, City Manager. 2025-2026 Proposed Budget. (to be presented at the meeting)

Tanya L. Buckelew, Planning & Building Director. 2024 Planning Commission Annual Report.

Lizzie L. Fredrick, OMS/DDA Director. 2025 OMS Market Snapshot.

Brad A. Barrett, Finance Director. Financial Report – February 2025.

Kevin D. Lenkart, Public Safety Director. February 2025 Police Report.

Owosso Historical Commission. Minutes of March 10, 2025.

Downtown Development Authority/OMS Board. Minutes of April 2, 2025.

NEXT MEETING

Monday, April 21, 2025 at 6:30 p.m. at the OPS Performing Arts Center

Wednesday, April 23, 2025 at 6:30 p.m. at the OPS Performing Arts Center

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Ludington for adjournment at 7:49 p.m.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



2025-2030

Water and Sewer Rates: Alternative Options

Full Capital Plan

Full Capital Plan				
Quarterly Inside City Bill - 18CCF				
Water Bill	Sewer Bill	Total Bill	Dollar Increase	Percentage Bill Increase

I. Utility Bills

2025	\$132.26	\$134.03	\$266.29		
2026	172.12	181.03	353.15	\$86.86	32.62%
2027	223.52	231.73	455.25	102.10	28.91%
2028	280.98	289.75	570.73	115.48	25.37%
2029	351.02	298.43	649.45	78.72	13.79%
2030	402.96	307.37	710.33	60.88	9.37%

25% Reduction to Plan

Capital Plan - 25% Reduction				
Quarterly Inside City Bill - 18CCF				
Water Bill	Sewer Bill	Total Bill	Dollar Increase	Percentage Bill Increase

I. Utility Bills

2025	\$132.26	\$134.03	\$266.29		
2026	162.98	164.80	327.78	\$61.49	23.09%
2027	200.08	202.67	402.75	74.97	22.87%
2028	245.96	249.22	495.18	92.43	22.95%
2029	302.70	256.62	559.32	64.14	12.95%
2030	326.68	264.27	590.95	31.63	5.66%

50% Reduction to Plan

Capital Plan - 50% Reduction				
Quarterly Inside City Bill - 18CCF				
Water Bill	Sewer Bill	Total Bill	Dollar Increase	Percentage Bill Increase

I. Utility Bills

2025	\$132.26	\$134.03	\$266.29		
2026	152.66	155.55	308.21	\$41.92	15.74%
2027	176.82	180.49	357.31	49.10	15.93%
2028	204.78	209.38	414.16	56.85	15.91%
2029	237.72	215.68	453.40	39.24	9.47%
2030	261.52	222.22	483.74	30.34	6.69%

Specific Project Deferment Plan

Specific Identified Projects				
Quarterly Inside City Bill - 18CCF				
Water Bill	Sewer Bill	Total Bill	Dollar Increase	Percentage Bill Increase

I. Utility Bills

2025	\$132.26	\$134.03	\$266.29		
2026	164.52	168.95	333.47	\$67.18	25.23%
2027	204.34	212.84	417.18	83.71	25.10%
2028	228.50	268.25	496.75	79.57	19.07%
2029	255.92	279.01	534.93	38.18	7.69%
2030	264.34	290.08	554.42	19.49	3.64%

Projects Postponed in Deferment Plan

Water Treatment Plant
Equipment Storage Building
Lagoon Fence
Mechanical Lime Sludge Dewatering
Raw Water Main Replacement
WTP Underground Reservoir
WTP River Crossing Main
Fluoride Distribution System

Wastewater Treatment Plant
Secondary Clarifier Construction
Digester Demolition
Sludge Dryer

Street Water Main Replacement	Location	Year Installed
Exchange St	Saginaw to Dewey	1957
Broadway Ave	Auburndale to Franklin	1957
King St	Fifth to Ada	1958
Water St	Oliver to King	1959
Martin St	Stewart to Milwaukee	1960
Elm St	M21 to River	1960
Mason St	Saginaw to Dewey	1958
Washington	Stratford to North	1958
Frazer	Corunna to Allendale	1960
Jennett	Shiawasee to Adams	1957
Oak	Main to Williams	1926
Cass	Shiawasee to Green	1960
Fifth	Oliver to King	1961
Chipman phase 2	Harding to North	1970
Chipman phase 1	Main to Beehler	1959
Adams	Elizabeth to Jennett	1957
Stewart St	Cedar to Shiawasee	1958
Shady Ln	Meadow to Chipman	1956



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: March 24, 2025

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order #1531 – Healthy Kids Day

Laura Archer, from the Shiawassee Family YMCA has requested the following street closure for Healthy Kids Day. Proof of insurance for this event is attached.

LOCATION: Clinton St. between M-52 and Elm St.

DATE: Sunday, April 26, 2025

TIME: 9:00am – 3:00 pm

The Public Safety Department has issued Traffic Control Order # 1531 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO
TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1529	3/24/2025	11:15am

REQUESTED BY
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL
Street and lot closure

LOCATION OF CONTROL
Clinton Street between M-52 and Elm St

EVENT:
YMCA Healthy Kids Day
Sunday, April 26, 2025
9:00 am – 3:00 pm

APPROVED BY COUNCIL
_____, 20 ____

REMARKS



APPLICATION FOR USE OF
CITY STREETS & PARKING LOTS
FOR SPECIAL EVENTS

202 S. WATER STREET · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: Healthy Kids Day
Applicant Name: Shiawassee Family YMCA Date: 3/21/2025
(Individual or Group Name)
Primary Contact: Laura Archer Title: CEO
Address: 515 W. Main
Phone: 989 725 8136 Email: larcher@shiawasseeymca.org
Requested Date(s): 4/26/2025 Requested Hours: 9a - 3p
(Including set-up and clean-up)
Area Requested (Parking Lot - Parade Route): Close @ Clinton Street from M-52 to Elm Street

Detailed description of the use for which the request is made: We are hosting Healthy Kids Day at the YMCA and have invited partners to bring vehicles like for Touch a Truck (since it's not happening this year.) We need parking for a school bus, etc.
Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- Executed Hold Harmless Agreement
- Map of the Event Area with Event location highlighted
- Rules or policies applicable to persons participating in proposed event
- Proof of Insurance
- or
- Request for Insurance Waiver
- Application Fee

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: Laura Archer Date: 03/21/2025

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

- | | |
|---|--|
| <input checked="" type="checkbox"/> \$30 Application (30-120 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$50 Additional MDOT Closure (M-21, M-71, M-52) | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$15 Additional-Expedited Fee (14-29 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |

\$ 30⁰⁰ **Total Due at Time of Application. Please make check payable to: City of Owosso.**

.....
Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____ Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant

Cc: DDA – Director; WCIA – Chairperson



Healthy Kids Day 2025

Healthy Kids Day is a national movement among YMCAs that encourages a safe and healthy summer with a fun and engaging kickoff. YMCAs have been holding Healthy Kids Day as a summer kickoff for over 30 years! This FREE event is a large collaborative effort to provide our community with a safe and engaging environment for families to learn and experience fun and safe activities, learn new skills, and develop healthy habits together. Healthy Kids Day 2025 will be held on Saturday, April 26th from 11am-2pm.

We are asking that all community organizations and businesses bring their own table(s), chair(s), information packets, giveaway items, etc. Please plan to have a fun activity for kids! If you need table(s) and/or chair(s) provided, they can be rented for a nominal fee.

Organization Name: _____

Contact Name & Phone: _____

Contact Email Address: _____

Population Served: _____

Would you like to rent a table and chairs?

Yes, we would like to rent a table and 2 chairs. No, we will provide our table and chairs.

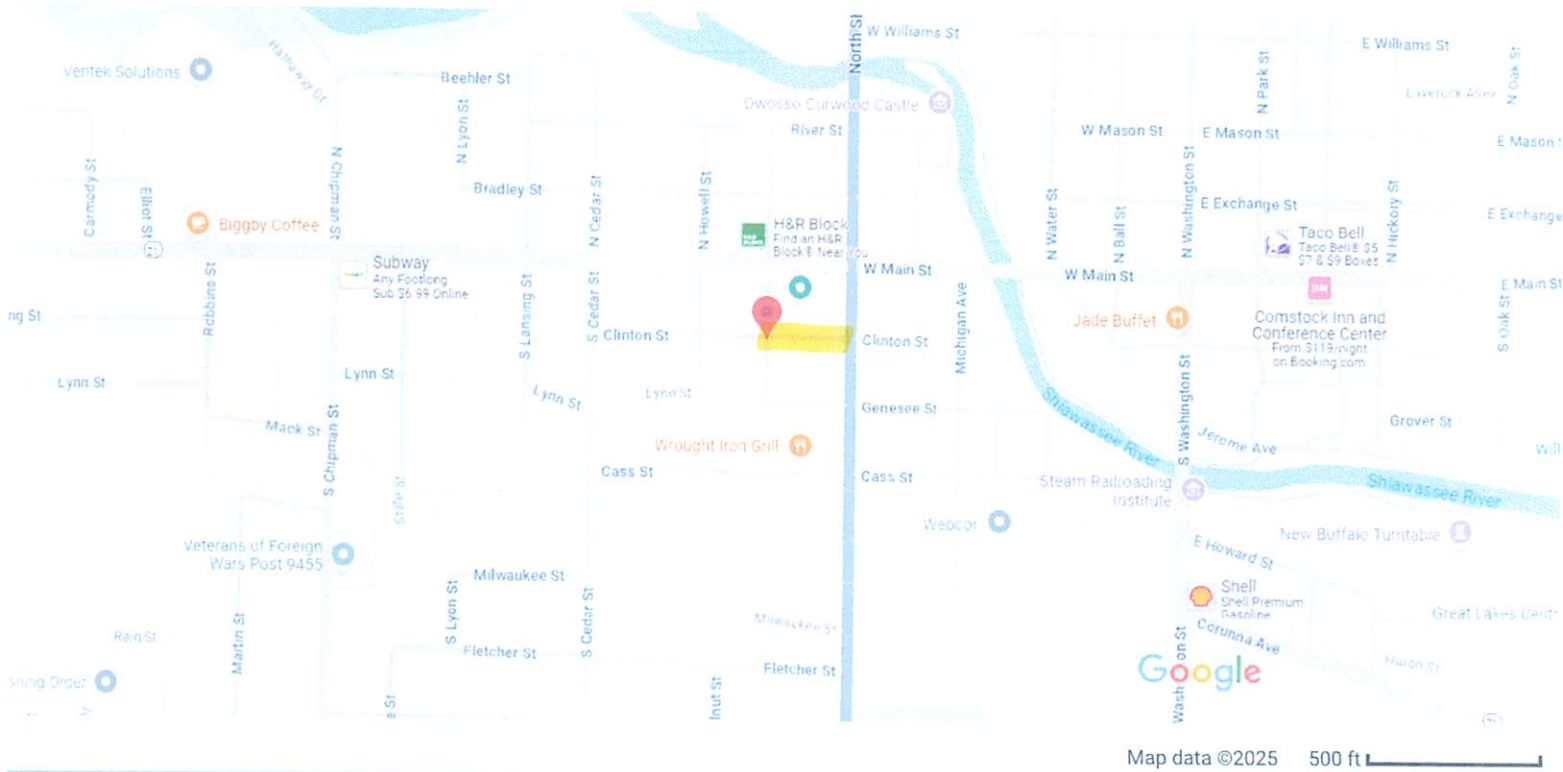
Please include a paragraph with a description of your organization:

Please email this form to
amarcelo@shiwasseeymca.org






Drop it off at the YMCA
 515 W Main St., Owosso

Register
 electronically here:





Clinton St & S Elm St
Intersection

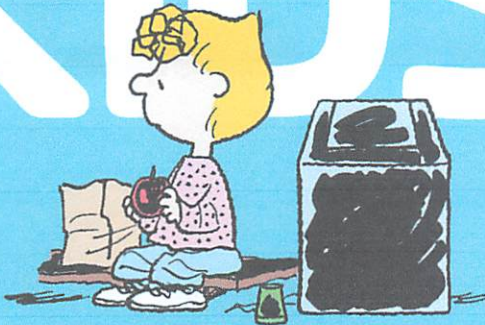
-  Directions
-  Save
-  Nearby
-  Send to phone
-  Share

 Owosso, MI 48867

We are requesting
one block of
Clinton Street
be closed from
M-52 to Elm St.



HEALTHY KIDS DAY[®]



APRIL 26
11AM-2PM

**FREE TO
THE PUBLIC!**

**FIND A SAFE, HEALTHY & FUN
SUMMER AT THE Y!**

**SHIAWASSEE
FAMILY YMCA**
SHIAWASSEYMCA.ORG

National Sponsor

PEANUTS

© PNTS

452408 1/25



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 21, 2025

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Engineering Services – City Hall Improvements Project Change Order #1

Background

In December of 2024 the City of Owosso issued an RFP seeking engineering services for improvements to City Hall. The upgrades included HVAC system replacement, electrical service upgrades, a new building management system, and emergency generator replacement.

Proposals were evaluated on cost, experience, and alignment with the project scope. Below is a summary of the proposals received:

- **Spicer Group:** \$44,000
- **OHM Advisors:** \$46,000
- **Matrix Consulting:** \$48,400
- **Ignyte Design:** \$55,040
- **Fishbeck:** \$107,000

After review, Spicer Group emerged as the most qualified firm, offering competitive pricing and extensive relevant experience. Ultimately selected for engineering services for the City Hall Improvements project.

Additionally, throughout the design and bidding phases, Spicer team provided assistance and work that was outside of the original scope of the services requested. The additional services included:

- Budgeting for additional scope items (test and balance, existing electrical panel replacements, existing electrical feeder replacements).

- Designing the additional electrical scope items (existing panel replacements to meet code, existing feeder replacements to meet code).
- Adding a new circuit to the IT room to accommodate a second, redundant AC unit (vs reusing the existing circuit).
- Defining and designing the separate Add Alternates (we had to draw multiple electrical demo and new floor plans to illustrate the various options depending on which alternates are accepted).
- Providing a custom front-end bid document to include the City's standard forms and local contractor incentives.
- Reaching out to contractors directly to ensure competitive bids for this project.
- Providing a post-bid addendum to incorporate all possible voluntary alternates and reviewing those propose alternates to include the most scope within the available project budget.

Along with these additionally services, the Spicer team also helped to negotiate additional discounts from the contractors in the form of voluntary discounts, as well as reviewed them.

For these additional services, Spicer Group has requested an additional \$4,400.00.

Recommendation

Staff recommends that the City Council approve the \$4,400.00 Change Order #1 to Spicer Group's engineering services contract for the City Hall Improvements Project.

MASTER PLAN GOALS: 3.8, 4.7, 6.7

RESOLUTION NO.

**AUTHORIZING AMENDMENT NO. 1 TO THE
CITY HALL IMPROVEMENTS PROJECT – ENGINEERING SERVICES CONTRACT
WITH SPICER GROUP, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a professional services agreement with Spicer Group, on December 2, 2024 for the engineering services for the City Hall Improvements Project; and

WHEREAS, the project is now underway and an amendment is necessary to reconcile engineering services provided.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Amendment No. 1 to the City Hall Improvements Project – Engineering Services contract with Spicer Group to increase the agreement amount and update the engineering services provided.
- SECOND: the Mayor and City Clerk are instructed and authorized to approve the document substantially in form attached as REQUEST FOR ADDITIONAL SERVICES in the amount of \$4,400.00; an increase revising the total current amount from \$44,000.00 to \$48,400.00.
- THIRD: the Accounts Payable department is authorized to pay Spicer Group for work satisfactorily completed up to the revised amount of \$48,400.00.
- FOURTH: the above expenses shall be paid from the General Fund 101-265-975.000.

**AMENDMENT NO. 1 TO
A CONTRACT FOR SERVICES WITH
SPICER GROUP, INC.
FOR THE 2019 DOUBLE CHIP SEAL PROGRAM**

This amendment is attached and made part of the contract for services for the City Hall Improvements Project – Engineering Services Contract, authorized by City Council December 2, 2024, between the city of Owosso, Michigan (City) and Spicer Group, Inc. (Contractor).

CITY HALL IMPROVEMENTS PROJECT – ENGINEERING SERVICES CONTRACT

PROJECT SCOPE OF WORK

The project scope of work is increased to include the additional services shown on the attached Request for Additional Services, dated April 8, 2025.

SCHEDULE

The schedule for the project remains as stated in the original contract.

COMPENSATION

The additional services proposed are not to exceed \$4,400.00.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date first above written.

For the Contractor:

For the City:

By: _____

By: _____

Robert J. Teich, Jr., Mayor

Its: _____

By: _____

By: _____

Amy K. Kirkland, City Clerk

Its: _____

Executed: _____, 2025

Executed: _____, 2025

April 8, 2025

REQUEST FOR ADDITIONAL SERVICES**Project:** Owosso City Hall Improvements**To:** Nathan Henne, City Manager
City of Owosso, Michigan
301 W. Main Street
Owosso, MI 48867**From:** Andrew Farron, Project Manager
Spicer Group, Inc.
230 S Washington Ave.
Saginaw, MI 48607**RE:** Additional Services for Existing Professional Services Contract

Nathan,

As discussed, the scope of professional services for the Owosso City Hall Improvements project increased throughout the design and bidding phases. I am requesting \$4,400 in additional services which is a 10% increase to our current contract.

The following are the document scope items that Spicer Group provided that were not included in the original agreement:

1. Budgeting for additional scope items (test and balance, existing electrical panel replacements, existing electrical feeder replacements).
2. Designing the additional electrical scope items (existing panel replacements to meet code, existing feeder replacements to meet code).
3. Adding a new circuit to the IT room to accommodate a second, redundant AC unit (vs reusing the existing circuit).
4. Defining and designing the separate Add Alternates (we had to draw multiple electrical demo and new floor plans to illustrate the various options depending on which alternates are accepted).
5. Providing a custom front-end bid document to include the City's standard forms and local contractor incentives.
6. Reaching out to contractors directly to ensure competitive bids for this project.
7. Providing a post-bid addendum to incorporate all possible voluntary alternates and reviewing those propose alternates to include the most scope within the available project budget.

Please reach out if you have any remaining questions regarding this request.

Thank you for your consideration,



Andrew Farron, Project Manager
Mobile: 231-499-9400
andrew.farron@spicergroup.com



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 21, 2025
TO: Owosso City Council
FROM: Clayton Wehner, Director of Engineering
SUBJECT: 2025 Pavement Marking Project Award

RECOMMENDATION:

Approval of the low responsive bid from P.K. Contracting, LLC (Troy, MI) for the 2025 Pavement Marking Project in the amount of \$104,543.80.

BACKGROUND:

On April 8, 2025, the city received bids for its 2025 Pavement Marking Project. This work is necessary to re-paint longitudinal lines and intersection markings including stop bars, crosswalks, and turn arrows to improve visibility and safety. One contractor bid was received from P.K. Contracting, LLC.

The Pavement Marking Project shall commence on or about (not earlier than) July 7, 2025 and be completed on or about September 30, 2025.

FISCAL IMPACTS:

The project is funded by the FY25-26 Major and Local Street Maintenance Account Nos. 202-463-818.000 and 203-463-818.000, in the amount of \$52,271.90 each. Contingency funding in the amount of \$10,000.00 for additional work with prior written authorization by staff is also requested where needed.

ATTACHMENTS: (1) Resolution, 2025 Pavement Marking Project
(2) Bid Tabulation 2025 Pavement Marking Project
(3) 2025 Pavement Marking Project Map

MASTER PLAN IMPLEMENTATION GOALS: 5.27

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
P.K. CONTRACTING, LLC FOR
THE 2025 PAVEMENT MARKING PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to re-paint street pavement markings along portions of selected streets as set forth in the contract documents; and

WHEREAS, the City has sufficient funds to perform said improvements from its major and local street maintenance funds to facilitate undertaking of the project; and

WHEREAS, the City of Owosso sought bids for the 2025 Pavement Marking Project, and a bid was received from P.K. Contracting, LLC and it is hereby determined that P.K. Contracting, LLC is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ P.K. Contracting, LLC for the 2025 Pavement Marking Project.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the contract for services between the City of Owosso, Michigan and P.K. Contracting, LLC, in an amount not to exceed \$104,543.80.
- THIRD: the accounts payable department is authorized to pay P.K. Contracting, LLC for work satisfactorily completed on the project up to the Contract amount of \$104,543.80, plus contingency in the amount of \$10,000.00 for a total of \$114,543.80.
- FOURTH: the above expenses shall be paid from the FY25-26 major and local street maintenance account nos. 202-463-818.000 (\$52,271.90) and 203-463-818.000 (\$52,271.90).

EXHIBIT A

Contract for Services Between

The City of Owosso

and

P.K. Contracting, LLC

2025 Pavement Marking Project

April 2025

CONTRACT

THIS AGREEMENT is made on **April** ____, 2025 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and **P.K. CONTRACTING, LLC** ("contractor"), a Michigan company, whose address is Company Address.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "2025 Pavement Marking **Project**", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed one hundred four thousand five hundred forty-three dollars and eighty cents (\$104,543.80). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not

become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By _____

Its: _____

Date: _____

THE CITY OF OWOSSO

By _____

Its: Robert J. Teich, Jr., Mayor

Date:

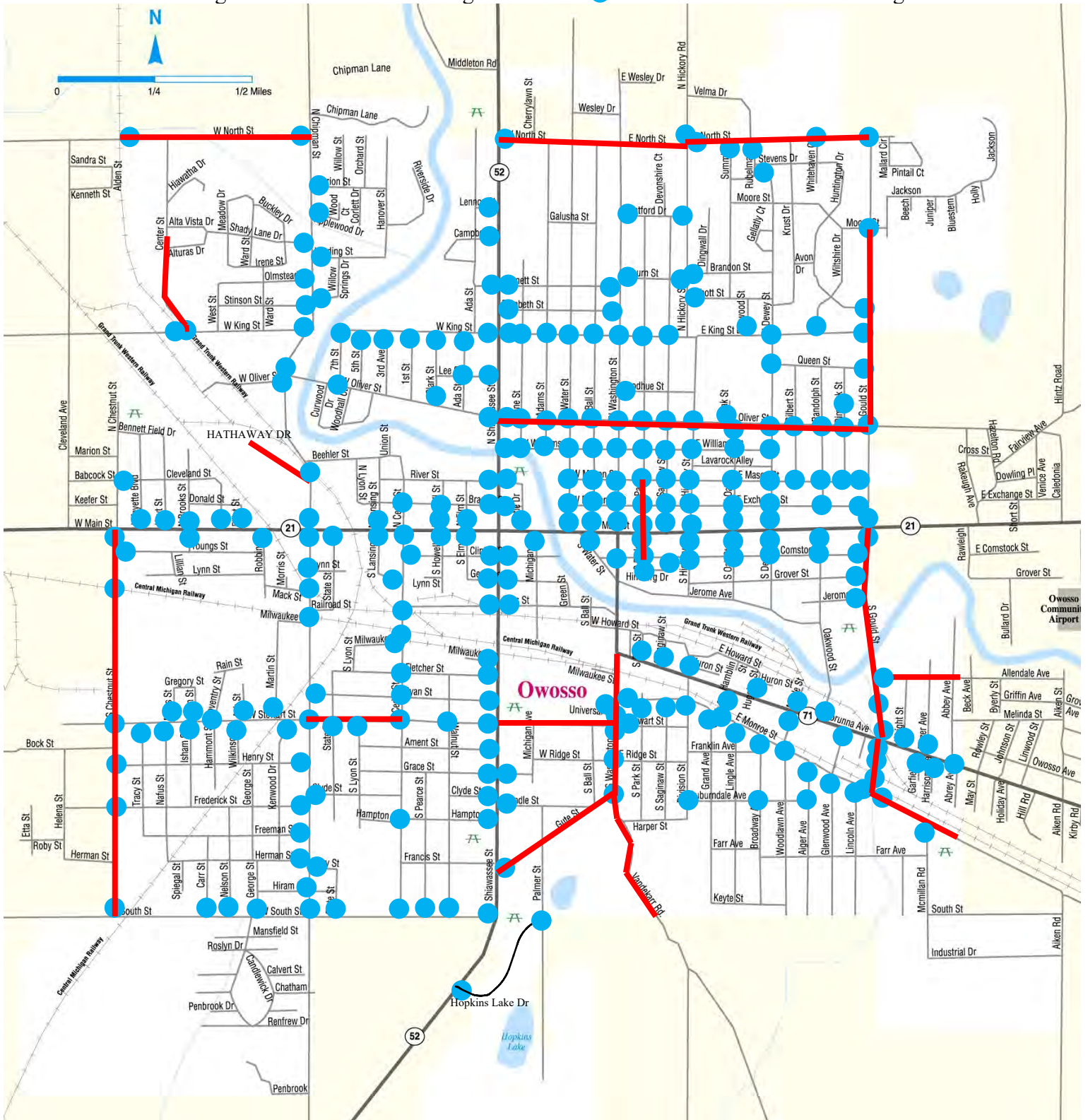
By _____

Its: Amy K. Kirkland, City Clerk

Date:

CITY OF OWOSSO 2025 PAVEMENT MARKING MAP

— Longitudinal Pavement Marking Streets ● Intersection Pavement Markings





Warrant 654
April 10, 2025

Date	Vendor	Description	Fund	Amount
04/10/2025	Caledonia Charter Township	Quarterly payment per Water District Agreement	Water	\$43,739.67
4/10/2025	Owosso Charter Township	Quarterly payment per Water Agreement	Water	\$17,662.16
4/15/2025	Gould Law PC	Services rendered between March 11, 2025 through April 14, 2025	Various	\$12,877.56
		Total		\$74279.39



DATE: April 14, 2025
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Ordinance Adoption – Authorizing Issuance of Revenue Bonds under the Drinking Water Revolving Fund (DWRf) program for water treatment plant, wells and water distribution system improvements.

RECOMMENDATION:

Recommend approval of an ordinance to allow the city to obtain DWRf financing for 2025. This is a required step in financing water treatment plant, wells and water distribution system improvements.

The city’s bond attorney has drafted the ordinance. The ordinance is required to issue revenue bonds under Public Act 94 of 1933 and have the bonds purchased by the state of Michigan at a low interest rate.

BACKGROUND:

City council approved and authorized the publication of a Notice of Intent to issue revenue bonds at its February 18, 2025 meeting. The NOI for the DWRf funded project, No. 7880.01, authorized a total maximum bond principal of \$11,620,000. The state has agreed to purchase \$11,161,000 of said bond’s principal, provide principal forgiveness in the amount of \$1,865,000 and award a grant in the amount of \$459,000.

DWRf project No. 7880.01 will finance the following improvements:

Water main replacements on the following streets:

- Olmstead from Ward to Chipman
- Harding from Willow Springs to Hanover
- Hanover from Harding to Riverside
- Grace from Cedar to Shiawassee
- Young from Chestnut to Brooks
- Nafus from Frederick to south end

Lead Service Line Replacement: Non-compliant water service line replacement city-wide

Water Treatment Plant: Electrical improvements around the plant

Wells: Removal and replacement of building and piping at LW1 and PW2. Abandonment of well PW1 and removal of building

FISCAL IMPACTS:

Estimated debt payment (\$9.296M) is \$566,230 over 20 years at 2.0% paid from the Water Fund.

Ordinance Adoption – Authorize Issuance of Revenue Bonds for DWSRF Financing – WSS

Minutes of a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on April 21, 2025.

PRESENT: _____

ABSENT: _____

The following Ordinance was offered by Member _____ and supported by Member _____:

ORDINANCE NO. _____

A SUPPLEMENTAL ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST OF THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WATER SUPPLY SYSTEM OF THE CITY OF OWOSSO; TO PRESCRIBE THE FORM OF THE SERIES 2025 BOND; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE SERIES 2025 BOND; TO PROVIDE FOR SECURITY FOR THE SERIES 2025 BOND; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE SERIES 2025 BOND IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE SERIES 2025 BOND AND THE SYSTEM.

THE CITY OF OWOSSO ORDAINS:

Section 1. 2025 SUPPLEMENTAL ORDINANCE. This ordinance (hereinafter referred to as the “2025 Supplemental Ordinance”) is adopted in accordance with Section 21 of the Prior Ordinance (defined below) and pursuant to the authority in Act 94.

Section 2. DEFINITIONS. Except as hereinafter provided, all terms which are defined in Section 1 of the Prior Ordinance shall have the same meanings in this 2025 Supplemental Ordinance. In addition, whenever used in this 2025 Supplemental Ordinance, except when otherwise indicated by context, the following definitions shall apply to the terms in this 2025 Supplemental Ordinance:

(a) “Authority” means the Michigan Finance Authority, or any successor agency.

(b) “Authorized Officer” means the Mayor, City Manager, Finance Director, or Public Utilities Director of the City, or any one or more of them.

(c) “Bonds” as defined in the Prior Ordinance shall include the Series 2025 Bond that is being issued on a parity with the Series 2020 Bond, the Series 2022 Bonds, the Series 2023 Bond, and the Series 2024 Bond pursuant to Section 21 of Ordinance No. 614.

(d) “Contract Documents” means the Purchase Contract between the City and the Authority, the Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy, and the Issuer’s Certificate for the Series 2025 Bond, and such other closing documents required by the Authority for the issuance of the Series 2025 Bond.

(e) “Improvements” means the design, acquisition and construction of improvements to the System, consisting of (i) improvements to, and replacement of components of, the City’s water treatment plant, including without limitation, electrical and related improvements throughout the water treatment plant, (ii) removal, replacement, and abandonment of wells, and (iii) replacement of water mains and service lines, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements

(f) “Issue Date” means the date on which the Series 2025 Bond is delivered to the original purchaser thereof.

(g) “Prior Ordinance” means Ordinance No. 614 adopted by the City Council on June 3, 2002, as supplemented by the 2020 Supplemental Ordinance, the 2022 Supplemental Ordinance, the 2023 Supplemental Ordinance, and the 2024 Supplemental Ordinance.

(h) “Series 2020 Bond” means the Bond authorized in Sections 4 and 5 of the 2020 Supplemental Ordinance.

(i) “Series 2022 Bonds” means the Bonds authorized in Sections 5 and 6 of the 2022 Supplemental Ordinance.

(j) “Series 2023 Bond” means the Bond authorized in Sections 5 and 6 of the 2023 Supplemental Ordinance.

(k) “Series 2024 Bond” means the Bond authorized in Sections 5 and 6 of the 2024 Supplemental Ordinance.

(l) “Series 2025 Bond” means the Bond authorized in Sections 5 and 6 of this 2025 Supplemental Ordinance.

(m) “Tax-Exempt Bonds” means bonds the interest on which is excluded from gross income for federal income tax purposes.

(n) “2020 Supplemental Ordinance” means Ordinance No. 805 adopted by the City Council on February 3, 2020.

(o) “2022 Supplemental Ordinance” means Ordinance No. 828 adopted by the City Council on March 7, 2022.

(p) “2023 Supplemental Ordinance” means Ordinance No. 836 adopted by the City Council on January 3, 2023.

(q) “2024 Supplemental Ordinance” means Ordinance No. 843 adopted by the City Council on March 4, 2024.

Section 3. NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the City to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the City’s consulting engineers, which are hereby approved.

Section 4. ESTIMATED COST; PERIOD OF USEFULNESS. The aggregate cost of the Improvements has been estimated not to exceed \$11,200,000 including the payment of eligible legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed. The period of usefulness of the Improvements is estimated to be not less than forty (40) years.

Section 5. ISSUANCE OF BONDS. To pay a portion of the eligible cost of designing, acquiring, and constructing the Improvements and to pay the eligible legal and financial expenses and all other eligible expenses incidental to the issuance of the Series 2025 Bond, the City shall borrow the sum of not to exceed \$11,200,000 and issue its revenue bonds pursuant to the provisions of Act 94. The Series 2025 Bond shall be issued in the aggregate principal sum of not to exceed \$11,200,000, as finally determined by the Authorized Officer at the time of sale, or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents. The remaining cost of the Improvements, if any, shall be paid from grant funds and any City funds on hand and legally available for such use.

During the time funds are being drawn down by the City under the Series 2025 Bond, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of the Series 2025 Bond.

Section 6. SERIES 2025 BOND DETAILS. The Series 2025 Bond shall be designated “Water Supply System Junior Lien Revenue Bonds” with such appropriate series

designation determined by the Authorized Officer. The Series 2025 Bond shall be issued as one fully-registered bond, shall be sold and delivered to the Authority in the denomination of the principal amount of the Series 2025 Bond. The Series 2025 Bond shall be dated the date of delivery to the Authority, or such other date approved by the Authorized Officer, and shall be payable on the dates determined by the Authorized Officer at the time of sale provided the final maturity shall be no later than forty (40) years after the date of issuance. The Series 2025 Bond shall bear interest at a rate of not to exceed 2.50% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale.

Notwithstanding the above, the final amount of any maturity and terms of the Series 2025 Bond shall be as provided in the Contract Documents and will be finally determined by the Authorized Officer.

Section 7. PAYMENT OF SERIES 2025 BOND; CONFIRMATION OF STATUTORY LIEN. The principal of, premium, if any, and interest on the Series 2025 Bond shall be payable solely from the Net Revenues, and, to secure such payment from the Net Revenues, the statutory lien upon the whole of the Net Revenues established by Act 94 and the pledge created in Sections 5 and 8 of Ordinance No. 614 is hereby confirmed in favor of the Series 2025 Bond and such lien shall be of equal standing and priority with the Series 2020 Bond, the Series 2022 Bonds, the Series 2023 Bond, and the Series 2024 Bond, but junior and subordinate to the lien of all, if any, subsequently issued Senior Lien Bonds.

The Series 2025 Bond, including both principal and interest thereon, shall not be a general obligation of the City and shall not constitute an indebtedness of the City for the purpose of any debt limitations imposed by any constitutional or statutory provisions.

The statutory lien on the Net Revenues with respect to the Series 2025 Bond will continue until payment in full of the principal of and interest on the Series 2025 Bond, or until sufficient cash or Sufficient Government Obligations, or a combination thereof, have been deposited in trust for the payment in full of the principal of and interest on the Series 2025 Bond to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, or a combination thereof, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2025 Bond, the holder of the Series 2025 Bond shall have no further rights under the Ordinance except for payment from the deposited funds, and the Series 2025 Bond shall be considered to be defeased and shall not longer be considered to be outstanding under the Ordinance.

Section 8. STATE REVENUE SHARING PLEDGE. If required by the Authority, as additional security for repayment of the Series 2025 Bond, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Authority as purchaser and holder of the Series 2025 Bond. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Authority.

Section 9. PRIOR REDEMPTION. The Series 2025 Bond issued and sold to the Authority shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of Series 2025 Bond contained in Section 12 hereof.

Section 10. PAYING AGENT AND REGISTRATION.

(a) Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a Paying Agent, which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the City Treasurer. In the event of a change in the

Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Series 2025 Bond.

(b) Registration of Bonds. Registration of the Series 2025 Bond shall be recorded in the registration books of the City to be kept by a Paying Agent. The Series 2025 Bond may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner's legal representative duly authorized in writing, to the Paying Agent, after which a new Series 2025 Bond or Series 2025 Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of any Series 2025 Bond shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Series 2025 Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Series 2025 Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Series 2025 Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Series 2025 Bond has been called for redemption.

(c) Authority's Depository. Notwithstanding any other provision of the Prior Ordinance, this 2025 Supplemental Ordinance or the Series 2025 Bond, so long as the Authority is the owner of the Series 2025 Bond: (a) the Series 2025 Bond shall be payable in lawful money of the United States; (b) the Series 2025 Bond is payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (c) the City

agrees that it will deposit with the Authority’s Depository payments of the principal of, premium, if any, and interest on the Series 2025 Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority’s Depository has not received the City’s deposit by 12:00 p.m. (noon) on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority’s administrative costs and lost investment earnings attributable to that late payment; and (d) written notice of any redemption of the Series 2025 Bond shall be given by the City and received by the Authority’s Depository at least forty (40) days prior to the date on which such redemption is to be made.

Section 11. SALE OF BONDS. The Series 2025 Bond shall be sold to the Authority by means of a negotiated sale. The City determines that a negotiated sale to the Authority is in the best interest of the City because the terms offered by the Authority are more favorable than those available from other sources of funding.

Section 12. BOND FORM. The Series 2025 Bond shall be in substantially the following form with such completions, changes and additions as may be required by the Authority or as recommended by the City’s Bond Counsel and approved by the officers of the City signing the Series 2025 Bond:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE**

CITY OF OWOSSO

WATER SUPPLY SYSTEM JUNIOR LIEN REVENUE BOND, SERIES 2025

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
%	See Schedule I	_____, 2025

Registered Owner: Michigan Finance Authority

Principal Amount:

The City of Owosso, Shiawassee County, Michigan (the “Issuer”), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Water Supply System of the City (the “System”), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the “Net Revenues”), the amounts and on the Dates of Maturity set forth on Schedule I herein, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20__, and semiannually thereafter on the first day of _____ and _____ of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

The Issuer promises to pay to the Michigan Finance Authority (the “Authority”) the principal amount of this Bond or so much thereof as shall have been advanced to the Issuer pursuant to a Purchase Contract between the Issuer and the Authority and a Supplemental Agreement by and among the Issuer, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, and the Order of Approval issued by the Department of Environment, Great Lakes and Energy.

Interest on this Bond is payable to the registered owner of record as of the close of business on the 15th day of the month immediately preceding any interest payment as shown on the registration books of the Issuer kept by the Treasurer of the Issuer, as bond registrar and paying agent, by check or draft mailed by the Treasurer of the Issuer to the registered owner at the registered address. Interest on this Bond shall be computed on the basis of a 360-day year comprised of twelve 30-day months. During the time funds are being drawn down by the Issuer under this Bond, the Authority will periodically provide the Issuer a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Issuer of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U. S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the “Authority’s Depository”); (b) the Issuer agrees that it will deposit with the Authority’s Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority’s Depository has not received the Issuer’s deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority’s administrative costs and lost

investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the Issuer and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

This Bond, being one fully registered bond, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and Ordinance No. 614 adopted by the City Council of the Issuer on June 3, 2002, as supplemented on February 3, 2020, March 7, 2022, January 3, 2023, March 4, 2024, and _____, 2025 (as supplemented, the "Ordinance"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues. This Bond is of equal standing and priority of lien as to the Net Revenues of the System with the City's Water Supply System Revenue Bond, Series 2020 dated March 27, 2020, the City's Water Supply System Revenue Bonds, Series 2022A dated May 6, 2022, the City's Water Supply System Revenue Bonds, Series 2022B dated May 6, 2022, the City's Water Supply System Revenue Bonds, Series 2023 dated March 24, 2023, and the City's Water Supply System Revenue Bonds, Series 2024 dated May 6, 2024.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest upon all such Bonds as and when the same become due and payable, to maintain a bond and interest redemption account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance. **The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing of priority of lien with this Bond as to the Net Revenues.** For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Ordinance.

Bonds of this series may be subject to redemption prior to maturity by the Issuer only with the prior written consent of the Authority and on such terms as may be required by the Authority.

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest that is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Issuer's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for

the bonds of the Authority issued to provided funds to purchase this Bond fails to provide sufficient available funds (together with any other funds that may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Issuer shall and hereby agrees to pay on demand only the Issuer's pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any applicable charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Owosso, Shiawassee County, Michigan, by its City Council, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and City Clerk and its corporate seal (or a facsimile thereof) to be impressed or imprinted hereon, all as of the _____ day of _____, 2025.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____

Name of Issuer: CITY OF OWOSSO
EGLE Project No:
EGLE Approved Amount: \$

SCHEDULE I

Based on the schedule provided below, unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule that shall be effective upon receipt by the Issuer.

<u>Due Date</u>	<u>Amount of Principal Installment Due</u>
-----------------	--

Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date principal is disbursed, until paid, at the rate of ____% per annum, payable _____ 1, 20__, and semiannually thereafter.

The Issuer agrees that it will deposit with U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

[END OF BOND FORM]

Section 13. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF SERIES 2025 BOND. The Series 2025 Bond shall be sold at a private, negotiated sale to the Authority, as authorized by Act 227, Public Acts of Michigan, 1985, as amended. The City Council determines that the sale and delivery of the Series 2025 Bond to the Authority as provided in this 2025 Supplemental Ordinance will provide the City with the lowest cost of borrowing money for the Improvements. The sale shall be made pursuant to the terms and conditions to be set forth in a Purchase Contract (the “Purchase Contract”) and a Supplemental Agreement (the “Supplemental Agreement”) related to the Series 2025 Bond. The Authorized Officer is authorized to execute and deliver the Supplemental Agreement and the Purchase Contract in such forms as shall be approved by the Authorized Officer, with such approval to be evidenced by the Authorized Officer’s signature thereon. Notwithstanding any other provision of this 2025 Supplemental Ordinance, the Series 2025 Bond shall be initially sold to the Authority as one bond, numbered 1, in the aggregate principal amount of not to exceed the original principal amount of the Series 2025 Bond. In addition, the Authorized Officer and other City employees and officials are authorized to execute and deliver to the Authority and such certificates and documents as the Authority or bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Series 2025 Bond in accordance with the provisions of this 2025 Supplemental Ordinance. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, and any revenue sharing pledge agreement. The Authorized Officer is authorized to seek a credit assessment, or similar, from Standard & Poor’s or another nationally recognized rating organization and to execute and file any applications to the Michigan Department of Treasury,

including an Application for State Treasurer's Approval to Issue Long-Term Securities and any other applications to the Michigan Department of Treasury and to seek any waivers from the Michigan Department of Treasury.

Section 14. TAX COVENANT. If the Series 2025 Bond is issued as Tax-Exempt Bonds, the City covenants to comply with all requirements of the Code necessary to assure that the interest on the Series 2025 Bond will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary to assure that the interest on the Series 2025 Bond will be and will remain excludable from gross income for federal income tax purposes.

Section 15. EXECUTION OF BOND. The Mayor or the Mayor Pro Tem, and the Clerk or Deputy Clerk of the City, are hereby authorized and directed to sign the Series 2025 Bond, either manually or by facsimile signature, on behalf of the City, and the seal of the City (or a facsimile thereof) shall be impressed or imprinted on the Series 2025 Bond. Upon execution, the Series 2025 Bond shall be delivered to the purchaser upon receipt of the purchase price or upon compliance with the terms and conditions of the Purchase Contract.

Section 16. CONSTRUCTION FUND. The City Treasurer is hereby directed to create and maintain a construction fund for the Improvements (the "Construction Fund"), into which the proceeds of the Series 2025 Bond shall be deposited. Such moneys shall be used solely for the purpose for which the Series 2025 Bond was issued. Any unexpected balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2025 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

Section 17. SERIES 2025 BOND PROCEEDS. The proceeds of the sale of the Series 2025 Bond shall be used solely to pay the eligible costs of the Improvements and any eligible engineering, legal and other expenses incident thereto; provided that the City Council shall not authorize the payment of any such moneys for acquisition and construction of any part of the Improvements until there shall have been first filed with it by the consulting engineer in charge of such work, a written statement to the effect that the sum so to be paid is in full or partial payment of a contractual obligation in connection with the Improvements and that the City has received the consideration for such payment. The statement of the consulting engineer shall also show the cost of acquisition and construction of the Improvements that has theretofore been approved by him for payment and the amount of the balance that will be required for completion of the Improvements.

Section 18. PUBLICATION AND RECORDATION. This 2025 Supplemental Ordinance shall be published once in full in a newspaper of general circulation in the City qualified under state law to publish legal notices, and the same shall be recorded in the records of the City and such recording authenticated by the signature of the City Clerk.

Section 19. ORDINANCE SUBJECT TO MICHIGAN LAW. The provisions of this 2025 Supplemental Ordinance are subject to the laws of the State of Michigan.

Section 20. SECTION HEADINGS. The section headings in this 2025 Supplemental Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this 2025 Supplemental Ordinance.

Section 21. SEVERABILITY. If any section, paragraph, clause or provision of this 2025 Supplemental Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this 2025 Supplemental Ordinance.

Section 22. RATIFICATION OF PRIOR ORDINANCE; CONFLICTING ORDINANCES. The Prior Ordinance, as supplemented by this 2025 Supplemental Ordinance, is hereby ratified and confirmed. All ordinances or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Series 2020 Bond, any series of the Series 2022 Bonds, the Series 2023 Bond, or the Series 2025 Bond.

Section 23. EFFECTIVE DATE OF ORDINANCE. Pursuant to Section 6 of Act 94, this 2025 Supplemental Ordinance shall be approved on the date of first reading, and this 2025 Supplemental Ordinance shall be effective immediately upon its adoption and publication pursuant to Act 94.

YEAS: _____

NAYS: _____

ORDINANCE DECLARED ADOPTED.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

CERTIFICATION

I, Amy K. Kirkland, the duly qualified and acting Clerk of the City of Owosso, Shiawassee County, Michigan, do hereby certify that the foregoing is a true and complete copy of Ordinance No. ____ adopted by the City Council at a regular meeting held on April 21, 2025, and that notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I further hereunto affixed my signature this ____ day of April, 2025.

Amy K. Kirkland, City Clerk

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

For the Period of: March 1 – 31-2025

Vendor: Ludington Electric, Inc

Total Amount: 1275.00

Detailed information for the listed amount is attached to this statement.

I am making this declaration because I am the owner/operator of Ludington Electric, Inc.

I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the ___April 21, 2025___ meeting of the Owosso City Council.

Carl Ludington
Signature

Date

Declared April 7, 2025

04/02/2025

CUSTOM PURCHASE ORDER REPORT

PO NUMBER	PURCHASE ORDER TYPE	REQUESTED BY	DEPARTMENT	VENDOR NAME	DESCRIPTION	AMOUNT	AMOUNT RELIEVED	REMAINING BALANCE
DEPT 863								
PO STATUS: OPEN								
PO TYPE: REGULAR								
000046720	Regular	DHHaut	863	LUDINGTON ELECTRIC, INC.	INSTALLATION OF FLOAT AND ALARMS ON FILTERS (4)	775.00	0.00	775.00
TOTAL PO TYPE: REGULAR						775.00	0.00	775.00
TOTAL PO STATUS: OPEN						775.00	0.00	775.00
TOTAL DEPT 863						775.00	0.00	775.00
DEPT 864								
PO STATUS: OPEN								
PO TYPE: QUICK PO								
000046765	QUICK PO	TJGuysky	864	LUDINGTON ELECTRIC, INC.	EMERGENCY ASSISTANCE AT PALMER ST LIFT STATION	500.00	0.00	500.00
TOTAL PO TYPE: QUICK PO						500.00	0.00	500.00
TOTAL PO STATUS: OPEN						500.00	0.00	500.00
TOTAL DEPT 864						500.00	0.00	500.00
						1,275.00	0.00	1,275.00



DATE: April 15, 2025
TO: City Council
FROM: City Manager
SUBJECT: BRA # 23 Long-Term Advancement

Background:

The City of Owosso has established a Brownfield Redevelopment Authority (BRA) under Public Act 381 of 1996 to support redevelopment projects. In 2024, the BRA, in collaboration with the Owosso City Council, adopted a redevelopment plan for District 23 – Woodland Trails-Washington Park Development. This plan includes sewer-related improvements as part of the project scope.

Funding Agreement:

To facilitate these improvements, the following arrangements have been approved:

1. Project Costs:

- The city will undertake sewer-related improvements for Woodland Trails-Washington Park at a cost not to exceed \$172,500, as outlined in the BRA District 23 Plan.
- These expenses will initially be covered by the city's Sewer Fund.

2. Reimbursement via Tax Increment Financing (TIF):

- The Sewer Fund will be reimbursed through tax increment financing captured under the BRA District 23 Plan.

3. Long-Term Advancement Terms:

- A 30-year repayment term is established, spanning from 2025 to 2054.
- Annual payments will be due each April.
- The interest rate for the advancement will be 1% APR, calculated using the standard commercial method.

Action Required:

The Owosso City Council is requested to formally acknowledge and commit to the terms of the long-term advancement as outlined on recommendation from the Brownfield Authority. The BRA is tasked with ensuring timely annual repayments to the Sewer Fund according to the approved TIF schedule.

RESOLUTION NO.

**AUTHORIZE A LONG-TERM ADVANCEMENT BETWEEN THE SEWER FUND
AND BROWNFIELD REDEVELOPMENT AUTHORITY PLAN DISTRICT 23 –
WOODLAND TRAILS – WASHINGTON PARK DEVELOPMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan established a Brownfield Redevelopment Authority under Public Act 381 of 1996; and

WHEREAS, the City of Owosso Brownfield Redevelopment Authority and Owosso City Council adopted a Brownfield Redevelopment Authority (BRA) Plan for Woodland Trails – Washington Park Redevelopment in 2024; and

WHEREAS, the BRA Plan for Woodland Trails – Washington Park Development includes infrastructure improvements that will require funding, which will be paid back through tax increment financing; and

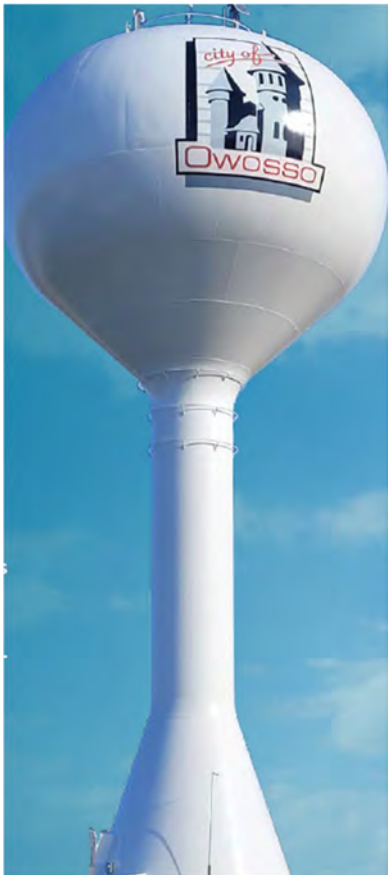
WHEREAS, a development agreement and reimbursement agreement have been executed between multiple parties associated with the BRA District 23 Plan; and

WHEREAS, the city has agreed to complete sewer related improvements at both sites for an amount not to exceed \$172,500 per the approved BRA District 23 Plan; and

WHEREAS, the city's Sewer Fund will cover the improvement expenses with the understanding the BRA Plan District 23 will pay back the Sewer Fund with captured taxes per the BRA tax increment financing plan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that is advisable, necessary and in the public interest to authorize a long-term advancement in the amount of \$172,500.00 between the Sewer Fund and BRA Plan District 23 – Woodland Trails- Washington Park Development, to be reimbursed through the brownfield plan.
- SECOND: the long-term advancement term will be 30 years (2025-2054) with an annual payment due each April.
- THIRD: the interest rate for the long-term advancement will be 1% APR for the term of the loan calculated using the standard commercial method.



2024 Water Quality Report for the City of Owosso Water Supply

Water Supply Serial Number: 05120

This report covers the drinking water quality for the City of Owosso Water Supply for the 2024 calendar year. This information is a snapshot of the quality of the water that we provided to you in 2024. Included are details about where your water comes from, what it contains, and how it compares to United States Environmental Protection Agency (U.S. EPA) and state standards.

Your water comes from five active groundwater wells, each over 80' deep. The State performed an assessment of our source water to determine the susceptibility or the relative potential of contamination. The susceptibility rating is on a seven-tiered scale from "very-low" to "very-high" based on geologic sensitivity, well construction, water chemistry and contamination sources. The susceptibility of our source is high to very high.

There are no significant sources of contamination in our water supply. We are making continuous efforts to protect our sources by monitoring any new construction and maintaining our Wellhead Protection Program.

If you would like to know more about this report, please contact: David Haut, Water Plant Superintendent by calling 989-725-0560 or email at david.haut@ci.owosso.mi.us.

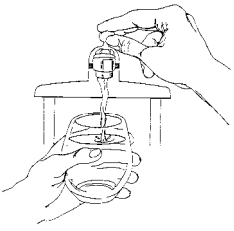
Contaminants and their presence in water: Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. EPA's Safe Drinking Water Hotline (800-426-4791).

Vulnerability of sub-populations: Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. U.S. EPA/Center for Disease Control guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Sources of drinking water: The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. Our water comes from wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- **Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- **Inorganic contaminants**, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- **Pesticides and herbicides**, which may come from a variety of sources such as agriculture and residential uses.
- **Radioactive contaminants**, which can be naturally occurring or be the result of oil and gas production and mining activities.
- **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.



In order to ensure that tap water is safe to drink, the U.S. EPA prescribes regulations that limit the levels of certain contaminants in water provided by public water systems. Federal Food and Drug Administration regulations establish limits for contaminants in bottled water which provide the same protection for public health.



This well, located at the Water Filtration Plant has been tested and inspected. It needed some new components and other components were able to be made like new again. The well pipe and screen needed pressure and chemical cleaning. The photo shows the reinstallation of the well. This type of contract work is necessary every 6 to 8 years at a cost upwards of \$45,000.00.



Two new well buildings and wells were completed in 2024. The combined permit capacity of these well is 1,800 GPM. High construction standards for these two wells will ensure a supply of water to Owosso for decades to come.

Water Quality Data

The table below lists all the drinking water contaminants that we detected during the 2024 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1 through December 31, 2024. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All the data is representative of the water quality, but some are more than one year old.

Terms and abbreviations used below:

- **Maximum Contaminant Level Goal (MCLG):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- **Maximum Contaminant Level (MCL):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- **Maximum Residual Disinfectant Level (MRDL):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.
- **Maximum Residual Disinfectant Level Goal (MRDLG):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.
- **Treatment Technique (TT):** A required process intended to reduce the level of a contaminant in drinking water.
- **N/A:** Not applicable
- **ND:** not detectable at testing limit
- **ppm:** parts per million or milligrams per liter
- **ppb:** parts per billion or micrograms per liter
- **ppt:** parts per trillion or nanograms per liter
- **Action Level (AL):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.
- **ug\L** stands for microgram per liter. 1 $\mu\text{g/L}$ is 1000 times smaller than 1 mg/L (milligrams per liter).

Monitoring Data for Regulated Contaminants

Regulated Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation (Yes/No)	Typical Source of Contaminant
Barium (ppm)	2	2	0.14	0.07-0.14	08/2023	No	Discharge from oil drilling wastes and from metal refineries; erosion of natural deposits
Ethylbenzene (ppm)	0.7	N/A	0.0006	N/A	8/2023	No	Compounds used for industrial and manufacturing purposes
Fluoride (ppm)	4	4	0.70	0.44-0.70	2024	No	Erosion of natural deposits. Discharge from fertilizer and aluminum factories. *Water additive which promotes strong teeth.
HAA5 Haloacetic Acids (ppb)	60	N/A	6	4-6	08/2024	No	Byproduct of drinking water disinfection.
M&p-Xylene (ppm)	10	N/A	0.0027	0.0006-0.0026	8/2023	No	Compounds used for industrial and manufacturing purposes
TTHM - Total Trihalomethanes(ppb)	80	N/A	52.5	49.5-52.5	08/2024	No	Byproduct of drinking water disinfection.
Chlorine* (ppm)	MRDL 4	MRDLG 4	1.40	0.75-1.40	2024	No	Water additive used to control microbes.
Bromodichloromethane (ppm)	0.080	N/A	0.018	0.0064-0.018	08/2023	No	Byproduct of drinking water disinfection.
Bromoform (ppm)	0.080	N/A	0.0063	0.0023-0.0063	08/2023	No	Byproduct of drinking water disinfection.
Chlorodibromomethane (ppm)	0.080	N/A	0.015	0.011 - 0.015	08/2023	No	Byproduct of drinking water disinfection.
Chloroform (ppm)	0.080	N/A	0.0083	0.0042-0.031	08/2023	No	Byproduct of drinking water disinfection.
o-Xylene (ppm)	10	N/A	0.0026	N/A	8/2023	No	Compounds used for industrial and manufacturing purposes
Styrene (ppm)	0.1	N/A	0.0008	N/A	8/2023	No	Compounds used for industrial and manufacturing purposes

*Chlorine was calculated using the running annual average.

Microbiological Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation (Yes/No)	Typical Source of Contaminant
Total Coliform (total number or % of positive samples/month)	TT	N/A	N/A	N/A	2024	No	Naturally present in the environment
E. coli in the distribution system (positive samples)	See E. coli note *	0	0	N/A	2024	No	Human and animal fecal waste
Fecal Indicator – E. coli at the source (positive samples)	TT	N/A	0	N/A	2024	No	Human and animal fecal waste

* E. coli MCL violation occurs if: (1) routine and repeat samples are total coliform-positive and either is E. coli-positive, or (2) the supply fails to take all required repeat samples following E. coli-positive routine sample, or (3) the supply fails to analyze total coliform-positive repeat sample for E. coli.

Inorganic Contaminant Subject to ALS	AL	MCLG	Your Water*	Range of Results	Year Sampled	Number of Samples Above AL	Typical Source of Contaminant
Lead (ppb)	15	0	6 ppb	0 ppb - 9 ppb	2024	0	Lead service lines, corrosion of household plumbing including fitting and fixtures; Erosion of natural deposits.
Copper (ppm)	1.3	1.3	0.0 ppm	0 ppm - 0.1 ppm	2024	0	Corrosion of household plumbing systems; Erosion of natural deposits.

*Ninety (90) percent of the samples collected were at or below the level reported for our water.

Additional Monitoring

Unregulated contaminants are those for which the USEPA has not established drinking water standards. Monitoring helps the USEPA determine where certain contaminants occur and whether regulation of those contaminants is needed.

Unregulated Contaminant Name	Average Level Detected	Range	Year Sampled	Comments
Sodium (ppm)	43.2	35-47	6/2023	Typical source is erosion of natural deposits.
Chloride (ppm)	89	86-94	6/2023	Naturally occurring or indicative of road salt contamination.
Sulfate (ppm)	126.4	115-136	6/2023	Naturally occurring.
Magnesium (ppm)	20.75	11-29	6/2023	Naturally occurring.
Hardness of CaCO3 (ppm)	179.8	160-194	6/2023	Naturally occurring.
Calcium (ppm)	37.5	30-46	6/2023	Naturally occurring.

Unregulated Contaminant Name	Average Level Detected	Year Sampled	Comments
Germanium (ug/L)	<0.300	1/21/2020	Metal.
Manganese (ug/L)	<0.400	1/21/2020	Metal.
BHA (ug/L)	<0.0300	1/21/2020	Semi-Volatile Organic Compounds
o- Toluidine (ug/L)	<0.0070	1/21/2020	Semi-Volatile Organic Compounds
Quinoline (ug/L)	<0.0200	1/21/2020	Semi-Volatile Organic Compounds
HAA6Br (six brominated haloacetic acids) (ug/L)	11.000	1/07/2020	Disinfection Byproducts
HAA9 (nine haloacetic acids) (ug/L)	18.300	1/07/2020	Disinfection Byproducts
alpha-BHC (alpha-Hexachlorocyclohexane) (ug/L)	<0.010	1/07/2020	Pesticide
Chlorpyrifos (ug/L)	<0.030	1/07/2020	Pesticide
Dimethipin (ug/L)	<0.200	1/07/2020	Pesticide
Ethoprop (ug/L)	<0.030	1/07/2020	Pesticide
Oxyfluorfen (ug/L)	<0.050	1/07/2020	Pesticide
Profenofos (ug/L)	<0.300	1/07/2020	Pesticide
Tebuconazole (ug/L)	<0.200	1/07/2020	Pesticide
Permethrin (ug/L)	<0.040	1/07/2020	Pesticide
Tribufos (ug/L)	<0.070	1/07/2020	Pesticide
1-Butanol (ug/L)	<2.000	1/07/2020	Alcohol
2-Methoxyethanol (ug/L)	<0.400	1/07/2020	Alcohol
2-Propen-1-ol (ug/L)	<0.500	1/07/2020	Alcohol

Unregulated Contaminant	Average Level Detected	Range	Year	Comments
Lithium (ppb)	14.5	11.6-17.4	5/2023-11/2023	Compounds used for industrial and manufacturing purposes
Methyl Isobutyl Ketone (ppm)	0.0050	N/A	8/2023	Compounds used for industrial and manufacturing purposes

Information about lead: *Lead can cause serious health effects in people of all ages, especially pregnant people, infants (both formula-fed and breastfed), and young children. Lead in drinking water is primarily from materials and parts used in service lines and in home plumbing. The City of Owosso Water Supply is responsible for providing high quality drinking water and removing lead pipes but cannot control the variety of materials used in the plumbing in your home. Because lead levels may vary over time, lead exposure is possible even when your tap sampling results do not detect lead at one point in time. You can help protect yourself and your family by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Using a filter, certified by an American National Standards Institute accredited certifier to reduce lead, is effective in reducing lead exposures. Follow the instructions provided with the filter to ensure the filter is used properly. Use only cold water for drinking, cooking, and making baby formula. Boiling water does not remove lead from water. Before using tap water for drinking, cooking, or making baby formula, flush your pipes for several minutes. You can do this by running your tap, taking a shower, doing laundry or a load of dishes. If you have a lead service line or galvanized requiring replacement service line, you may need to flush your pipes for at least 5 minutes to flush water from both your home plumbing and the lead service line. If you are concerned about lead in your water and wish to have your water tested, contact the City of Owosso Water Supply: David Haut, Water Plant Superintendent by calling 989-725-0560 or email at david.haut@ci.owosso.mi.us for available resources. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at <https://www.epa.gov/safewater/lead>.*

Our water supply has 1,950 lead service lines, 1,809 known or assumed galvanized service lines and 13 service lines of unknown material out of a total of 6,645 service lines. If you would like to know more about this report, please contact: the Water Filtration Plant Superintendent, David Haut at 989-725-0560 or email david.haut@ci.owosso.mi.us .

Monitoring and Reporting to the Department of Environment, Great Lakes, and Energy (EGLE) Requirements: The State of Michigan and the U.S. EPA require us to test our water on a regular basis to ensure its safety. We met all the monitoring and reporting requirements for 2024.

We will update this report annually and will keep you informed of any problems that may occur throughout the year, as they happen. Copies are available at City Hall. This report will not be sent to you.

We invite public participation in decisions that affect drinking water quality. Meetings at City Hall during the regularly scheduled City Council meeting are held at 6:30 p.m., on the first and third Mondays of each month. For more information about your water, or the contents of this report, contact the Water Filtration Plant Superintendent, David Haut at 989-725-0560 or email david.haut@ci.owosso.mi.us . For more information about safe drinking water, visit the U.S. EPA at <http://www.epa.gov/safewater> .



This is a photo of the South Clarifier. It shows we have removed all 286,000 gallons of water and are repairing and servicing the unit. This Clarifier is almost 30 ft. deep. Cleaning and inspections have to be done every 6 months. Parts have to be replaced regularly and paint touchups are constantly applied to surfaces that begin to rust.

From:	Building Department
To:	Owosso City Council
Report Month:	MARCH 2025

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$75	2
BASEMENT WATERPROOFING	\$34,167	\$680	2
DEMOLITION	\$5,000	\$115	1
Electrical	\$0	\$3,015	10
FENCE PERMIT	\$0	\$425	5
Mechanical	\$0	\$3,225	20
NEW BUSINESS	\$0	\$0	1
NON-RES. ADD/ALTER/REPAIR	\$47,000	\$160	1
Plumbing	\$0	\$2,025	8
RES. ADD/ALTER/REPAIR	\$59,680	\$940	3
ROOF	\$100,841	\$1,435	6
ROW-ENG	\$0	\$50	1
ROW-SIDEWALK OCCUPANCY	\$0	\$0	1
ROW-UTILITY	\$0	\$450	10
SIDING	\$25,000	\$90	1
SIGN PERMIT	\$0	\$144	2
UTILITIES	\$0	\$50	1
VACANT PROPERTY REGISTRATION	\$0	\$250	2
WINDOWS	\$38,646	\$180	2
Totals	\$310,334	\$13,309	79

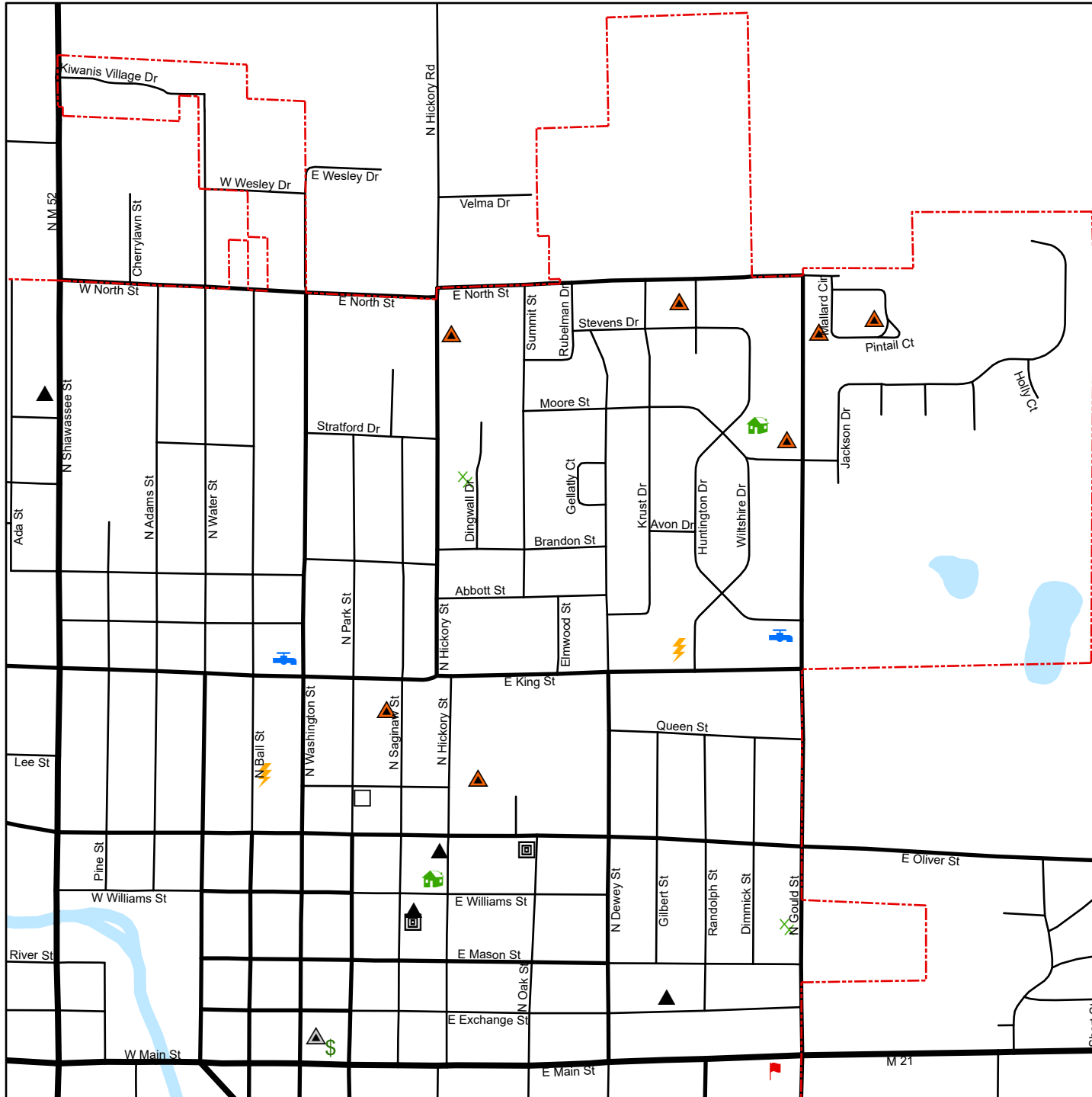
2024 COMPARISON TOTALS

MARCH 2024	\$180,576	\$9,145	65
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City of Owosso

Permit Activity
March 2025

NE Quadrant



Category

- Electrical
- Fence
- Mechanical
- New Business
- Plumbing
- Res. Add/Alter/Repair
- Roof
- ROW-Sidewalk Occupancy
- ROW-Utility
- Siding
- Sign Permit

Other Features

- City Limit
- Railroads
- River & Lakes

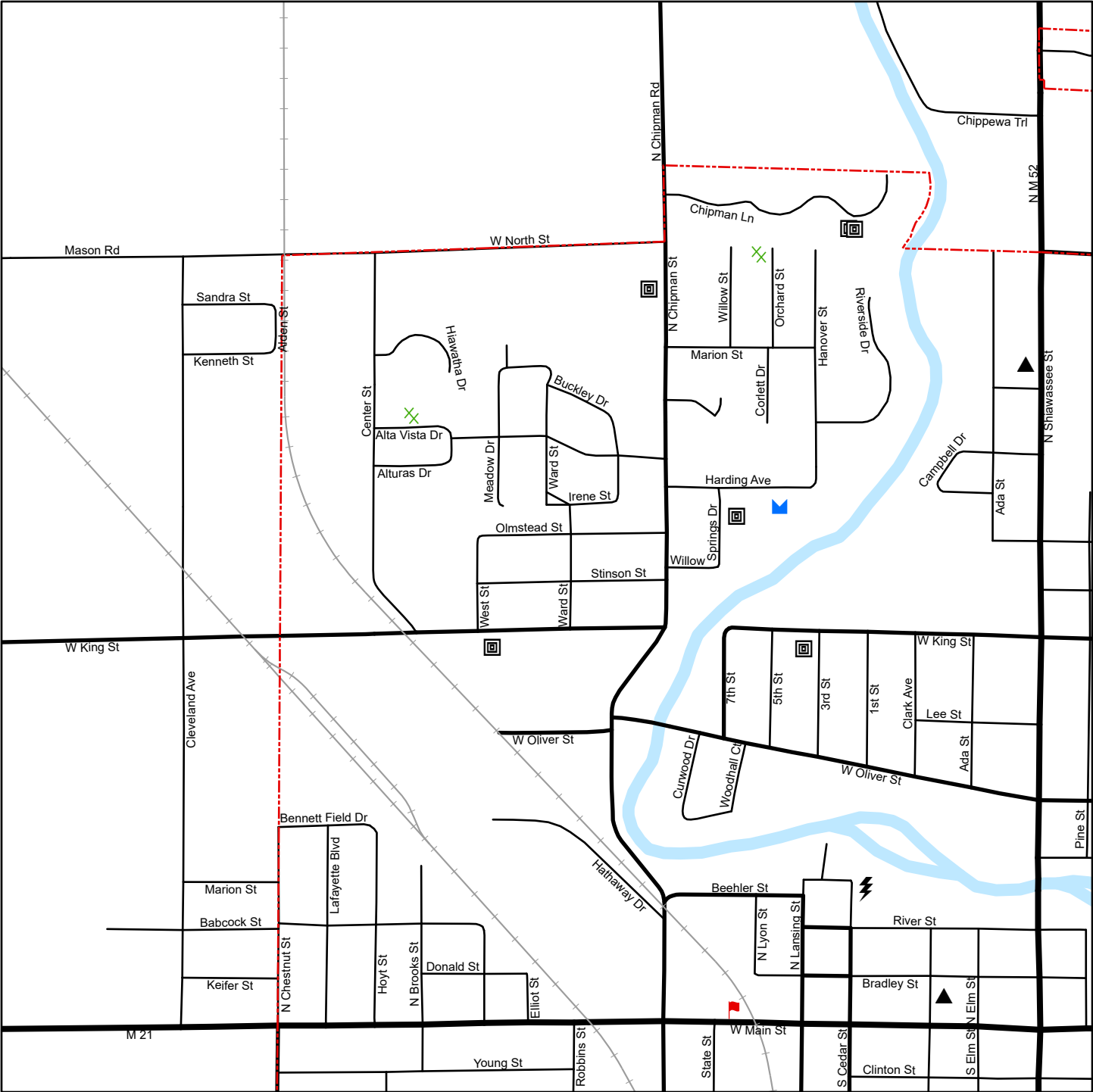
0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
March 2025

NW Quadrant

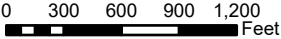


Category

- Basement Waterproofing
- Electrical & Mechanical
- Fence
- Mechanical
- Roof
- Sign Permit

Other Features

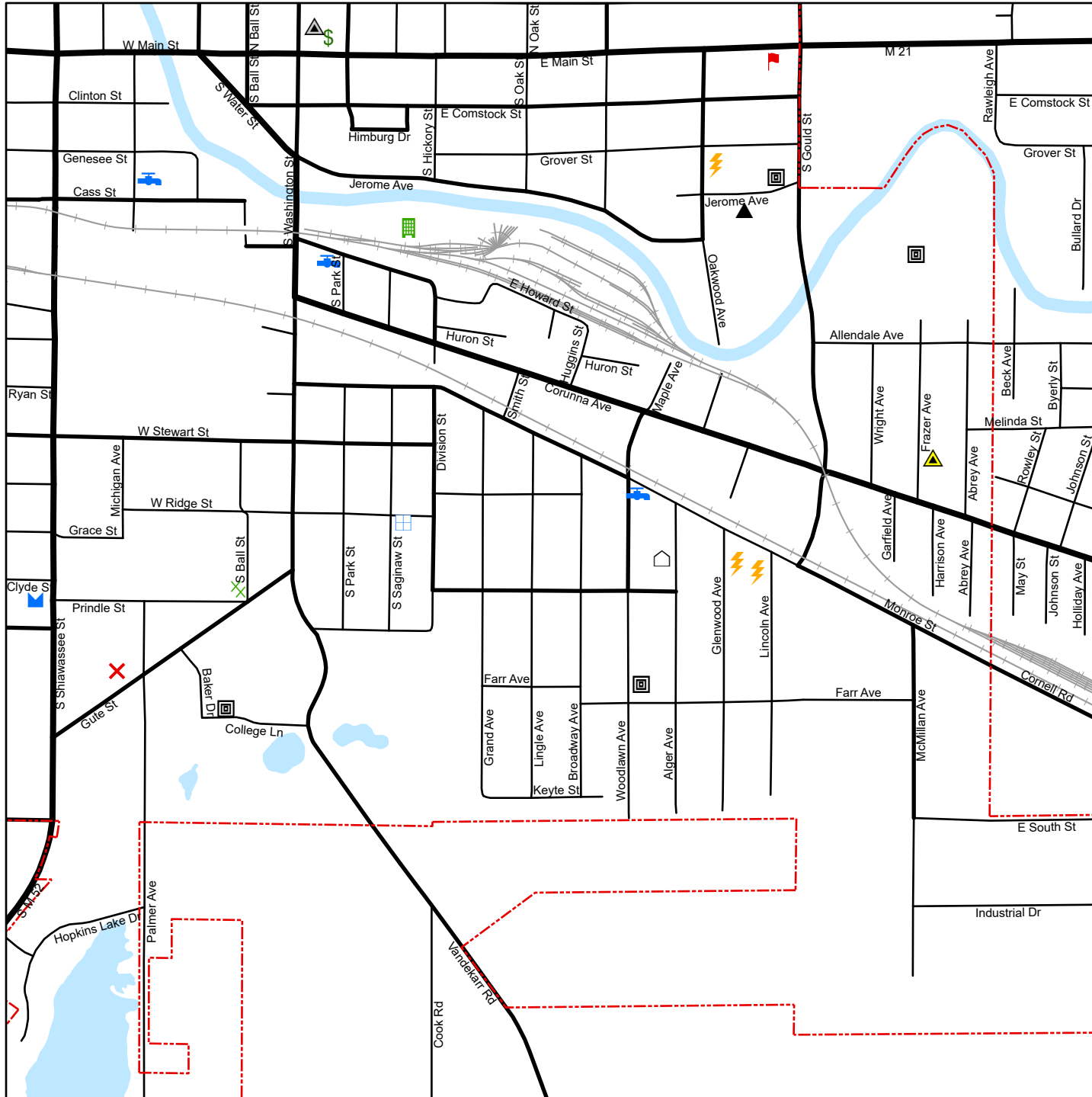
- City Limit
- Railroads
- River & Lakes



City of Owosso

Permit Activity
March 2025

SE Quadrant



Category

- Basement Waterproofing
- Demolition
- Electrical
- Electrical & Plumbing
- Fence
- Mechanical
- New Business
- Non-Res. Add/Alter/Repair
- Plumbing
- Roof
- ROW - Eng
- ROW-Sidewalk Occupancy
- Sign Permit
- Vacant Property Registration
- Windows

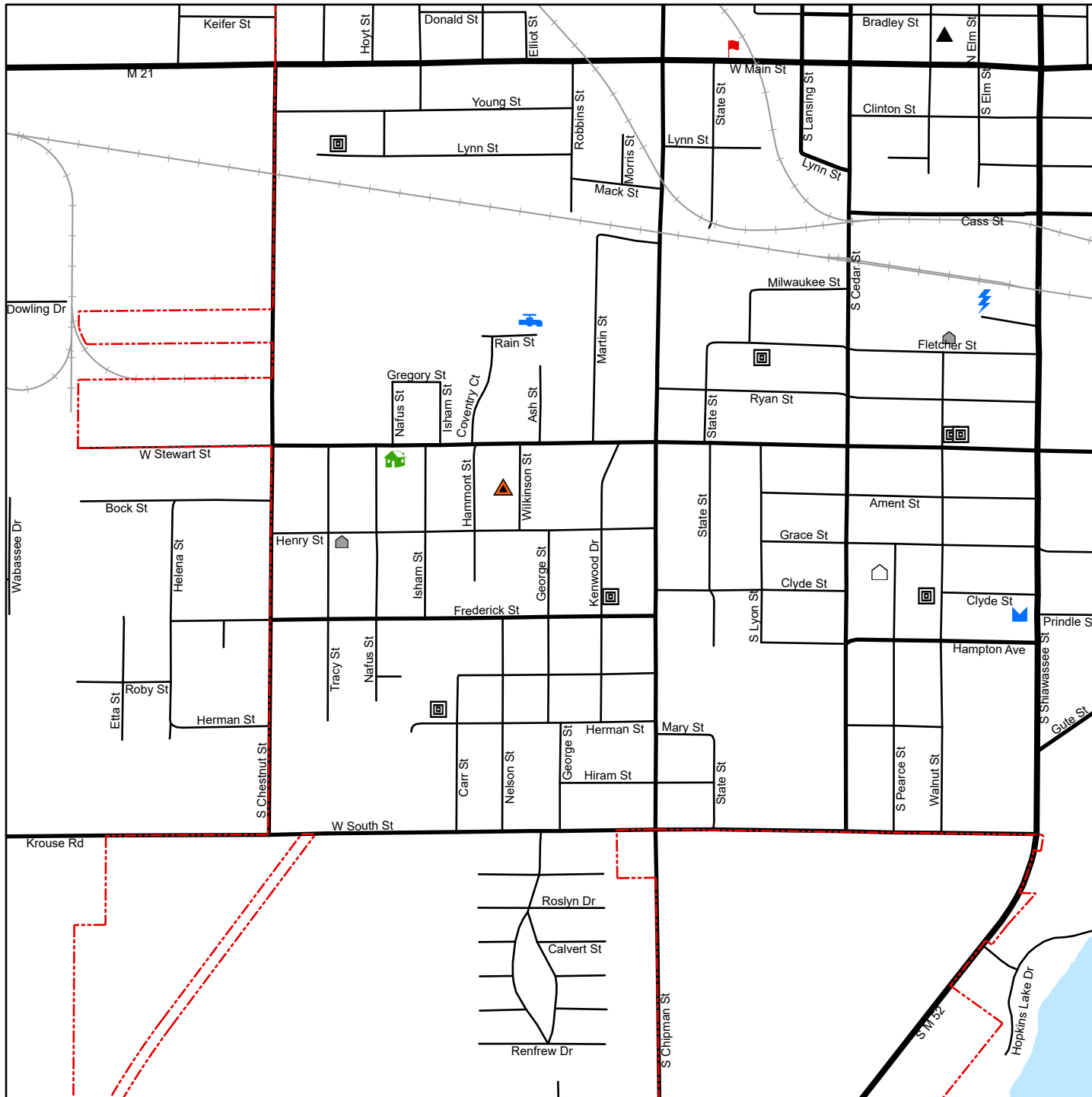
Other Features

- City Limit
- Railroads
- River & Lakes












City of Owosso

Permit Activity
March 2025




SW Quadrant

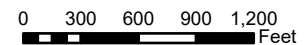


Category

-  Accessory Structures
-  Basement Waterproofing
-  Demolition
-  Electrical & Plumbing
-  Mechanical
-  Plumbing
-  Res. Add/Alter/Repair
-  Roof
-  ROW-Utility
-  Sign Permit
-  Vacant Property Registration

Other Features

-  City Limit
-  Railroads
-  River & Lakes



Code Enforcement Activity
MARCH 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ACCESSORY STRUCTURES</u>								
ENF 24-1721	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/25/2024	03/24/2025	04/24/2025		N
ENF 25-0133	PARK	CONTACT WITH OWNER	RECHECK SCHEDULED	02/25/2025	03/03/2025	06/03/2025		VACANT LOT
ENF 25-0142	GUTE ST	OBTAINED PERMIT	RECHECK SCHEDULED	02/26/2025	03/20/2025	08/28/2025		N
				Total Entries	3			
<u>ANIMALS</u>								
ENF 25-0231	STATE ST	LETTER SENT	RECHECK SCHEDULED	03/21/2025	03/21/2025	04/25/2025		N
				Total Entries	1			
<u>APPLIANCES</u>								
ENF 25-0249	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/27/2025	03/27/2025	04/03/2025		N
				Total Entries	1			
<u>AUTO REP/JUNK VEH</u>								
ENF 24-1987	STEWART ST	RESOLVED	CLOSED	12/18/2024	03/06/2025		03/06/2025	N
ENF 24-1995	CORUNNA AVE	RESOLVED	CLOSED	12/23/2024	03/11/2025		03/11/2025	Y
ENF 25-0093	MAIN ST	RESOLVED	CLOSED	02/10/2025	03/10/2025		03/10/2025	Y
ENF 25-0106	ADAMS ST	INSPECTED PROPERTY	CLOSED	02/11/2025	03/24/2025		03/24/2025	Y
ENF 25-0111	GROVER ST	RESOLVED	CLOSED	02/12/2025	03/12/2025		03/12/2025	Y
ENF 25-0212	JACKSON DR	RESOLVED	CLOSED	03/12/2025	03/19/2025		03/19/2025	N
ENF 25-0184	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/06/2025	03/20/2025	04/03/2025		Y
ENF 24-1913	ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/25/2024	03/10/2025	04/07/2025		COMM
ENF 25-0240	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2025	03/25/2025	04/08/2025		N
ENF 25-0246	MASON ST	INSPECTED PROPERTY	LETTER SENT	03/26/2025	03/26/2025	04/09/2025		Y

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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0213	GRAND AVE	INSPECTED PROPERTY	LETTER SENT	03/17/2025	03/31/2025	04/14/2025		N
Total Entries				11				
<u>BUILDING VIOL</u>								
ENF 20-0972	WILLIAMS ST	RESOLVED	CLOSED	11/18/2020	03/26/2025		03/26/2025	N
ENF 19-0167	TRACY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/15/2019	03/10/2025	03/31/2025		N
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/15/2022	03/06/2025	04/07/2025		N
ENF 23-0569	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2023	03/04/2025	04/07/2025		N
ENF 21-1484	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/27/2021	03/10/2025	04/10/2025		VAC
ENF 22-0677	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/19/2022	03/24/2025	04/24/2025		VAC
ENF 23-0631	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/22/2023	03/24/2025	04/24/2025		N
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/01/2023	03/24/2025	04/24/2025		N
ENF 24-0726	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/30/2024	03/26/2025	04/29/2025		N
ENF 23-0673	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	07/10/2023	03/05/2025	05/05/2025		N
ENF 22-1586	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	03/17/2025	05/19/2025		COMM
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	DEMO PENDING	06/20/2023	03/17/2025	05/19/2025		N
ENF 21-0307	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2021	03/26/2025	05/26/2025		COMM
Total Entries				13				
<u>BUILDING VIOLATIONS</u>								
ENF 25-0101	DEWEY ST	INSPECTED PROPERTY	CLOSED	02/10/2025	03/03/2025		03/03/2025	N
ENF 25-0204	JEROME AVE	OBTAINED PERMIT	CLOSED	03/12/2025	03/13/2025		03/13/2025	N
ENF 25-0223	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/18/2025	03/18/2025	04/02/2025		Y

Code Enforcement Activity
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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-0849	CARMODY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/08/2023	03/06/2025	04/07/2025		VAC
ENF 24-1236	GREEN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/06/2024	03/10/2025	04/10/2025		VACANT
ENF 25-0221	GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/18/2025	03/25/2025	04/15/2025		VACANT
ENF 25-0088	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/05/2025	03/05/2025	05/05/2025		COMM
ENF 25-0207	MASON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/12/2025	03/19/2025	05/19/2025		N
Total Entries				8				
<u>CHICKENS/DUCKS</u>								
ENF 24-1281	FREDERICK ST	CONTACT WITH OWNER	RECHECK SCHEDULED	08/13/2024	03/26/2025	04/07/2025		N
Total Entries				1				
<u>DEMO BY NEGLECT HDC</u>								
ENF 22-1109	MAIN ST	CONTACT WITH OWNER	RECHECK SCHEDULED	08/05/2022	03/31/2025	05/23/2025		COMM
Total Entries				1				
<u>FENCE VIOLATION</u>								
ENF 25-0174	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/05/2025	03/05/2025	04/07/2025		N
ENF 25-0156	EXCHANGE ST	LETTER SENT	RECHECK SCHEDULED	03/03/2025	03/03/2025	05/05/2025		COMM
Total Entries				2				
<u>FIRE DAMAGE</u>								
ENF 24-1816	GUTE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/08/2024	03/03/2025	04/03/2025		VACANT
ENF 24-1977	MOORE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/17/2024	03/06/2025	04/07/2025		N
ENF 25-0041	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/15/2025	03/26/2025	04/23/2025		N
ENF 24-0034	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/17/2024	03/31/2025	05/01/2025		Y
Total Entries				4				
<u>FRONT YARD PARKING</u>								

Code Enforcement Activity
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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0081	OLMSTEAD ST	RESOLVED	CLOSED	02/04/2025	03/18/2025		03/18/2025	N
ENF 25-0090	CHIPMAN ST	RESOLVED	CLOSED	02/06/2025	03/06/2025		03/06/2025	N
ENF 25-0113	RYAN ST	RESOLVED	CLOSED	02/17/2025	03/03/2025		03/03/2025	N
ENF 25-0146	DEWEY ST	INSPECTED PROPERTY	CLOSED	02/26/2025	03/12/2025		03/12/2025	N
ENF 25-0247	NORTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/26/2025	03/26/2025	04/02/2025		N
ENF 25-0094	OLIVER ST	CONTACT WITH OWNER	RECHECK SCHEDULED	02/10/2025	03/26/2025	04/28/2025		Y
Total Entries				6				
<u>FURNITURE OUTSIDE</u>								
ENF 25-0202	STATE ST	RESOLVED	CLOSED	03/11/2025	03/25/2025		03/25/2025	N
ENF 25-0222	BALL ST	RESOLVED	CLOSED	03/18/2025	03/25/2025		03/25/2025	Y
ENF 25-0245	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/26/2025	03/26/2025	04/02/2025		Y
ENF 25-0250	GRAND AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/31/2025	03/31/2025	04/07/2025		N
Total Entries				4				
<u>GARBAGE & DEBRIS</u>								
ENF 25-0065	MAIN ST	RESOLVED	CLOSED	02/03/2025	03/11/2025		03/11/2025	N
ENF 25-0092	WHITEHAVEN CT	RESOLVED	CLOSED	02/06/2025	03/25/2025		03/25/2025	N
ENF 25-0123	CHIPMAN ST	RESOLVED	CLOSED	02/20/2025	03/20/2025		03/20/2025	N
ENF 25-0140	DEWEY ST	RESOLVED	CLOSED	02/26/2025	03/26/2025		03/26/2025	Y
ENF 25-0144	LINCOLN AVE	LETTER SENT	CLOSED	02/26/2025	03/25/2025		03/25/2025	Y
ENF 25-0145	CHIPMAN ST	RESOLVED	CLOSED	02/26/2025	03/25/2025		03/25/2025	COMM
ENF 25-0148	KING ST	RESOLVED	CLOSED	03/03/2025	03/17/2025		03/17/2025	Y

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ENF 25-0152	DEWEY ST	INSPECTED PROPERTY	CLOSED	03/03/2025	03/24/2025		03/24/2025	N
ENF 25-0191	ROBBINS ST	RESOLVED	CLOSED	03/10/2025	03/17/2025		03/17/2025	N
ENF 25-0197	DIVISION ST	RESOLVED	CLOSED	03/11/2025	03/18/2025		03/18/2025	N
ENF 25-0201	CORUNNA AVE	RESOLVED	CLOSED	03/11/2025	03/31/2025		03/31/2025	Y
ENF 25-0217	MASON ST	INSPECTED PROPERTY	CLOSED	03/17/2025	03/24/2025		03/24/2025	Y
ENF 25-0230	COMSTOCK ST	RESOLVED	CLOSED	03/20/2025	03/26/2025		03/26/2025	N
ENF 25-0232	MEADOW DR	INSPECTED PROPERTY	CLOSED	03/24/2025	03/24/2025		03/24/2025	N
ENF 25-0095	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/10/2025	03/17/2025	03/31/2025		N
ENF 25-0066	MAIN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/03/2025	03/18/2025	04/01/2025		N
ENF 25-0179	KING ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/05/2025	03/19/2025	04/02/2025		N
ENF 25-0180	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/05/2025	03/19/2025	04/02/2025		COMM
ENF 25-0224	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/18/2025	03/18/2025	04/02/2025		N
ENF 25-0225	BROADWAY AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/18/2025	03/18/2025	04/02/2025		N
ENF 24-1508	FLETCHER ST	INSPECTED PROPERTY	3RD TICKET ISSUED	09/23/2024	03/24/2025	04/07/2025		N
ENF 25-0233	MEADOW DR	INSPECTED PROPERTY	RECHECK SCHEDULED	03/24/2025	03/24/2025	04/07/2025		N
ENF 24-0008	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/04/2024	03/25/2025	04/08/2025		N
ENF 25-0099	HUGGINS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/10/2025	03/26/2025	04/08/2025		VAC
ENF 25-0143	LYON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/26/2025	03/25/2025	04/08/2025		Y
ENF 25-0220	ELLIOT ST	LETTER SENT	RECHECK SCHEDULED	03/18/2025	03/25/2025	04/08/2025		N
ENF 25-0138	NORTH ST	LETTER SENT	RECHECK SCHEDULED	02/26/2025	03/26/2025	04/09/2025		N
ENF 25-0141	PALMER AVE	LETTER SENT	RECHECK SCHEDULED	02/26/2025	03/26/2025	04/09/2025		N

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ENF 25-0178	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/05/2025	03/26/2025	04/09/2025		N
ENF 24-0614	KENWOOD DR	INSPECTED PROPERTY	RECHECK SCHEDULED	04/04/2024	03/11/2025	04/10/2025		N
ENF 24-0651	HOWARD ST	INSPECTED PROPERTY	EXTENSION GRANTED	04/16/2024	03/10/2025	04/10/2025		N
ENF 24-1873	GRACE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/19/2024	03/27/2025	04/10/2025		N
ENF 25-0208	COMSTOCK ST	INSPECTED PROPERTY	LETTER SENT	03/12/2025	03/31/2025	04/14/2025		COMM
ENF 25-0169	WOODLAWN AVE	LETTER SENT	RECHECK SCHEDULED	03/04/2025	03/18/2025	04/15/2025		N
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/12/2023	03/24/2025	04/24/2025		N
Total Entries				35				
<u>GARBAGE CANS</u>								
ENF 25-0128	WASHINGTON ST	RESOLVED	CLOSED	02/24/2025	03/03/2025		03/03/2025	N
ENF 25-0129	WATER ST	RESOLVED	CLOSED	02/24/2025	03/03/2025		03/03/2025	N
ENF 25-0130	SAGINAW ST	RESOLVED	CLOSED	02/24/2025	03/17/2025		03/17/2025	N
ENF 25-0151	WASHINGTON ST	RESOLVED	CLOSED	03/03/2025	03/10/2025		03/10/2025	N
ENF 25-0153	DEWEY ST	RESOLVED	CLOSED	03/03/2025	03/10/2025		03/10/2025	N
ENF 25-0155	SAGINAW ST	RESOLVED	CLOSED	03/03/2025	03/10/2025		03/10/2025	N
ENF 25-0127	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/24/2025	03/24/2025	04/07/2025		N
ENF 25-0154	QUEEN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2025	03/24/2025	04/07/2025		N
Total Entries				8				
<u>GARBAGE/JUNK IN ROW</u>								
ENF 25-0022	CHIPMAN ST	RESOLVED	CLOSED	01/07/2025	03/19/2025		03/19/2025	Y
ENF 25-0100	CORUNNA AVE	RESOLVED	CLOSED	02/10/2025	03/05/2025		03/05/2025	N

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ENF 25-0115	SAGINAW ST	RESOLVED	CLOSED	02/17/2025	03/03/2025		03/03/2025	Y
ENF 25-0131	MASON ST	RESOLVED	CLOSED	02/24/2025	03/17/2025		03/17/2025	N
ENF 25-0134	GROVER ST	RESOLVED	CLOSED	02/25/2025	03/04/2025		03/04/2025	N
ENF 25-0135	YOUNG ST	RESOLVED	CLOSED	02/25/2025	03/04/2025		03/04/2025	N
ENF 25-0137	KEYTE ST	RESOLVED	CLOSED	02/26/2025	03/19/2025		03/19/2025	N
ENF 25-0139	WHITEHAVEN CT	RESOLVED	CLOSED	02/26/2025	03/04/2025		03/04/2025	N
ENF 25-0157	GENESEE ST	RESOLVED	CLOSED	03/03/2025	03/10/2025		03/10/2025	Y
ENF 25-0158	WATER ST	RESOLVED	CLOSED	03/03/2025	03/10/2025		03/10/2025	N
ENF 25-0159	CHIPMAN ST	RESOLVED	CLOSED	03/03/2025	03/10/2025		03/10/2025	N
ENF 25-0166	GARFIELD AVE	RESOLVED	CLOSED	03/04/2025	03/11/2025		03/11/2025	Y
ENF 25-0170	CHIPMAN ST	RESOLVED	CLOSED	03/04/2025	03/11/2025		03/11/2025	N
ENF 25-0176	DEWEY ST	RESOLVED	CLOSED	03/05/2025	03/11/2025		03/11/2025	N
ENF 25-0177	MASON ST	RESOLVED	CLOSED	03/05/2025	03/12/2025		03/12/2025	N
ENF 25-0181	MORRIS ST	RESOLVED	CLOSED	03/05/2025	03/12/2025		03/12/2025	N
ENF 25-0182	RYAN ST	RESOLVED	CLOSED	03/05/2025	03/11/2025		03/11/2025	N
ENF 25-0186	ELMWOOD ST	RESOLVED	CLOSED	03/10/2025	03/24/2025		03/24/2025	N
ENF 25-0188	WASHINGTON ST	RESOLVED	CLOSED	03/10/2025	03/17/2025		03/17/2025	Y
ENF 25-0189	WASHINGTON ST	RESOLVED	CLOSED	03/10/2025	03/17/2025		03/17/2025	N
ENF 25-0190	KENWOOD DR	RESOLVED	CLOSED	03/10/2025	03/24/2025		03/24/2025	Y
ENF 25-0192	GLENWOOD AVE	RESOLVED	CLOSED	03/10/2025	03/17/2025		03/17/2025	N
ENF 25-0193	GLENWOOD AVE	RESOLVED	CLOSED	03/10/2025	03/17/2025		03/17/2025	N

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ENF 25-0205	MASON ST	RESOLVED	CLOSED	03/12/2025	03/17/2025		03/17/2025	N
ENF 25-0209	OAK ST	RESOLVED	CLOSED	03/12/2025	03/19/2025		03/19/2025	N
ENF 25-0216	HICKORY ST	RESOLVED	CLOSED	03/17/2025	03/24/2025		03/24/2025	Y
ENF 25-0218	KENWOOD DR	RESOLVED	CLOSED	03/17/2025	03/24/2025		03/24/2025	N
ENF 25-0229	OAKWOOD AVE	RESOLVED	CLOSED	03/20/2025	03/27/2025		03/27/2025	N
ENF 25-0236	MASON ST	RESOLVED	CLOSED	03/24/2025	03/31/2025		03/31/2025	N
ENF 25-0237	KENWOOD DR	INSPECTED PROPERTY	RECHECK SCHEDULED	03/24/2025	03/24/2025	03/31/2025		N
ENF 25-0241	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2025	03/25/2025	04/02/2025		N
ENF 25-0242	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2025	03/25/2025	04/02/2025		N
ENF 25-0244	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/26/2025	03/26/2025	04/02/2025		N
ENF 25-0248	LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/26/2025	03/26/2025	04/02/2025		Y
ENF 25-0196	LANSING ST	LETTER SENT	RECHECK SCHEDULED	03/11/2025	03/27/2025	04/03/2025		Y
ENF 25-0227	CLINTON ST	LETTER SENT	RECHECK SCHEDULED	03/19/2025	03/26/2025	04/03/2025		N
ENF 25-0234	BUCKLEY DR	INSPECTED PROPERTY	RECHECK SCHEDULED	03/24/2025	03/31/2025	04/07/2025		N
ENF 25-0214	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/17/2025	03/31/2025	04/10/2025		VAC
ENF 25-0235	WATER ST	LETTER SENT	RECHECK SCHEDULED	03/24/2025	03/31/2025	04/10/2025		N
ENF 25-0238	WOODLAWN AVE	LETTER SENT	RECHECK SCHEDULED	03/24/2025	03/31/2025	04/14/2025		Y
Total Entries				40				
<u>HDC - NOTICE OF VIOLATION</u>								
ENF 24-1527	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/25/2024	03/03/2025	04/03/2025		COMM

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MARCH 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1529	WASHINGTON	INSPECTED PROPERTY	RECHECK SCHEDULED	09/25/2024	03/24/2025	04/24/2025		COMM
Total Entries				2				
<u>HEALTH & SAFETY</u>								
ENF 21-0921	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/23/2021	03/06/2025	05/06/2025		VAC
Total Entries				1				
<u>HOUSE FIRE</u>								
ENF 25-0054	BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/27/2025	03/25/2025	04/22/2025		N
ENF 24-1057	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2024	03/24/2025	05/01/2025		N
Total Entries				2				
<u>LIGHTING VIOLATION</u>								
ENF 25-0215	WILLOW SPRINGS DR	INSPECTED PROPERTY	CLOSED	03/17/2025	03/27/2025		03/27/2025	N
Total Entries				1				
<u>MISC.</u>								
ENF 25-0058	GRACE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/29/2025	03/19/2025	04/21/2025		VAC
Total Entries				1				
<u>MULTIPLE VIOLATIONS</u>								
ENF 23-1358	HICKORY ST	RESOLVED	CLOSED	12/12/2023	03/19/2025		03/19/2025	N
ENF 24-1532	KING ST	INSPECTED PROPERTY	CLOSED	09/25/2024	03/03/2025		03/03/2025	N
ENF 24-1876	RIDGE ST	INSPECTED PROPERTY	CLOSED	11/19/2024	03/05/2025		03/05/2025	N
ENF 25-0008	YOUNG ST	RESOLVED	CLOSED	01/06/2025	03/31/2025		03/31/2025	N
ENF 25-0096	MILWAUKEE ST	INSPECTED PROPERTY	CLOSED	02/10/2025	03/10/2025		03/10/2025	N
ENF 25-0165	FRAZER AVE	INSPECTED PROPERTY	CLOSED	03/04/2025	03/18/2025		03/18/2025	N

Code Enforcement Activity
MARCH 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0175	HOWARD ST	RESOLVED	CLOSED	03/05/2025	03/19/2025		03/19/2025	Y
ENF 25-0210	MASON ST	RESOLVED	CLOSED	03/12/2025	03/12/2025		03/19/2025	N
ENF 25-0239	MAIN ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	03/25/2025	03/25/2025			COMM
ENF 21-1592	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/19/2021	03/05/2025	03/31/2025		N
ENF 25-0097	MICHIGAN AVE	INSPECTED PROPERTY	FINAL NOTICE	02/10/2025	03/17/2025	03/31/2025		Y
ENF 24-1183	BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/26/2024	03/18/2025	04/01/2025		VACANT LOT
ENF 25-0082	OLMSTEAD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/04/2025	03/18/2025	04/01/2025		N
ENF 25-0120	MACK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/19/2025	03/19/2025	04/02/2025		N
ENF 25-0136	SHIAWASSEE ST	INSPECTED PROPERTY	LETTER SENT	02/26/2025	03/19/2025	04/02/2025		N
ENF 25-0226	CLINTON ST	EMAILED OWNER	RECHECK SCHEDULED	03/19/2025	03/19/2025	04/02/2025		VACANT
ENF 24-0091	STATE ST	INSPECTED PROPERTY	FINAL NOTICE	02/06/2024	03/20/2025	04/03/2025		N
ENF 24-0333	LYNN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/06/2024	03/10/2025	04/03/2025		N
ENF 24-1313	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/20/2024	03/04/2025	04/03/2025		COMM
ENF 25-0086	GROVER ST	2ND NOTICE SENT	RECHECK SCHEDULED	02/05/2025	03/20/2025	04/03/2025		N
ENF 25-0122	YOUNG ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/20/2025	03/20/2025	04/03/2025		N
ENF 25-0147	KRUST DR	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2025	03/03/2025	04/03/2025		N
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	03/06/2025	04/07/2025		COMM
ENF 24-0113	PINE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/13/2024	03/24/2025	04/07/2025		Y
ENF 24-0495	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/19/2024	03/06/2025	04/07/2025		N
ENF 24-0890	STEWART ST	REF TO BLDG OFFICIAL	1ST TICKET ISSUED	05/21/2024	03/24/2025	04/07/2025		N

Code Enforcement Activity
MARCH 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1867	LINGLE AVE	FINAL NOTICE SENT	RECHECK SCHEDULED	11/19/2024	03/05/2025	04/07/2025		N
ENF 25-0006	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/06/2025	03/05/2025	04/07/2025		N
ENF 25-0085	HOWELL ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/05/2025	03/17/2025	04/07/2025		N
ENF 25-0173	BROADWAY AVE	LETTER SENT	RECHECK SCHEDULED	03/05/2025	03/05/2025	04/07/2025		N
ENF 25-0211	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	03/12/2025	03/24/2025	04/07/2025		N
ENF 25-0164	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/04/2025	03/25/2025	04/08/2025		Y
ENF 25-0198	ALGER AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/11/2025	03/25/2025	04/08/2025		N
ENF 24-0833	MILWAUKEE ST	INSPECTED PROPERTY	PENDING 3RD TICKET	05/15/2024	03/26/2025	04/09/2025		N
ENF 25-0206	SAGINAW ST	INSPECTED PROPERTY	LETTER SENT	03/12/2025	03/26/2025	04/09/2025		N
ENF 23-1352	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/12/2023	03/10/2025	04/10/2025		N
ENF 25-0183	CLEVELAND ST	EMAILED OWNER	RECHECK SCHEDULED	03/06/2025	03/20/2025	04/10/2025		N
ENF 25-0203	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/11/2025	03/11/2025	04/11/2025		COMM
ENF 23-1108	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/17/2023	03/24/2025	04/14/2025		N
ENF 24-1262	LINGLE AVE	INSPECTED PROPERTY	2ND TICKET ISSUED	08/08/2024	03/24/2025	04/14/2025		N
ENF 25-0160	SOUTH ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/03/2025	03/24/2025	04/14/2025		N
ENF 25-0063	GRAND AVE	FINAL NOTICE SENT	RECHECK SCHEDULED	02/03/2025	03/17/2025	04/28/2025		N
ENF 23-0156	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/16/2023	03/31/2025	05/01/2025		N
ENF 24-0907	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	03/31/2025	05/01/2025		VAC
ENF 24-1294	YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/15/2024	03/31/2025	05/01/2025		N
ENF 25-0132	PARK	CONTACT WITH OWNER	RECHECK SCHEDULED	02/25/2025	03/03/2025	06/03/2025		VACANT LOT

Code Enforcement Activity
MARCH 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0162	FLETCHER ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/04/2025	03/18/2025	07/07/2025		N
				Total Entries	47			
<u>NO BUILDING PERMIT</u>								
ENF 25-0228	DONALD ST	LETTER SENT	RECHECK SCHEDULED	03/20/2025	03/20/2025	04/03/2025		N
				Total Entries	1			
<u>PLUMBING VIOLATIONS</u>								
ENF 25-0126	BALL ST	RESOLVED	CLOSED	02/21/2025	03/20/2025		03/20/2025	N
				Total Entries	1			
<u>POOL MAINTENANCE</u>								
ENF 25-0062	OLIVER ST	CONTACT WITH OWNER	RECHECK SCHEDULED	01/31/2025	03/27/2025	04/11/2025		N
				Total Entries	1			
<u>RENTAL REGISTRATION</u>								
ENF 25-0161	GRACE ST	RENTAL REG FORM SUBMITTED	CLOSED	03/03/2025	04/01/2025		04/01/2025	Y
ENF 25-0039	GROVER ST	FINAL NOTICE SENT	RECHECK SCHEDULED	01/14/2025	03/11/2025	04/11/2025		Y
ENF 25-0167	STATE ST	COMPLAINT LOGGED	LETTER SENT	03/04/2025	03/04/2025	04/11/2025		Y
ENF 25-0168	ABREY AVE	COMPLAINT LOGGED	LETTER SENT	03/04/2025	03/04/2025	04/11/2025		Y
ENF 25-0171	OLIVER ST	COMPLAINT LOGGED	LETTER SENT	03/04/2025	03/04/2025	04/11/2025		Y
ENF 25-0172	WILLIAMS ST		LETTER SENT	03/04/2025	03/04/2025	04/11/2025		Y
				Total Entries	6			
<u>ROW VIOLATIONS</u>								
ENF 25-0187	WASHINGTON ST	RESOLVED	CLOSED	03/10/2025	03/17/2025		03/17/2025	N
				Total Entries	1			

Code Enforcement Activity
MARCH 2025

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>SIGN VIOLATION</u>								
ENF 25-0185	MAIN ST	INSPECTED PROPERTY	CLOSED	03/10/2025	03/24/2025		03/24/2025	COMM
ENF 25-0200	WATER ST	INSPECTED PROPERTY	CLOSED	03/11/2025	03/12/2025		03/12/2025	COMM
ENF 25-0219	WATER	RESOLVED	CLOSED	03/18/2025	03/26/2025		03/26/2025	COMM
ENF 25-0194	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/10/2025	03/24/2025	04/07/2025		COMM
ENF 25-0243	MAIN ST	CONTACT WITH OWNER	RECHECK SCHEDULED	03/26/2025	03/28/2025	04/09/2025		COMM
ENF 25-0195	MAIN ST	INSPECTED PROPERTY	PENDING 2ND TICKET	03/10/2025	03/31/2025	04/14/2025		COMM
				Total Entries	6			
<u>TEMPORARY STRUCTURES</u>								
ENF 24-1117	SOUTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/11/2024	03/03/2025	04/03/2025		Y
ENF 23-0658	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/29/2023	03/06/2025	04/07/2025		N
ENF 24-1013	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/17/2024	03/06/2025	05/06/2025		N
ENF 25-0163	WRIGHT AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	03/04/2025	03/07/2025	06/09/2025		N
ENF 25-0150	WASHINGTON ST	CONTACT WITH OWNER	RECHECK SCHEDULED	03/03/2025	03/13/2025	06/10/2025		N
				Total Entries	5			
<u>VACANT STRUCTURES</u>								
ENF 25-0199	ALGER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/11/2025	03/11/2025	04/01/2025		N
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	03/26/2025	05/15/2025		VAC
				Total Entries	2			
<u>WINDOWS</u>								
ENF 25-0149	WASHINGTON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2025	03/03/2025	04/03/2025		COMM
				Total Entries	1			

Code Enforcement Activity

MARCH 2025

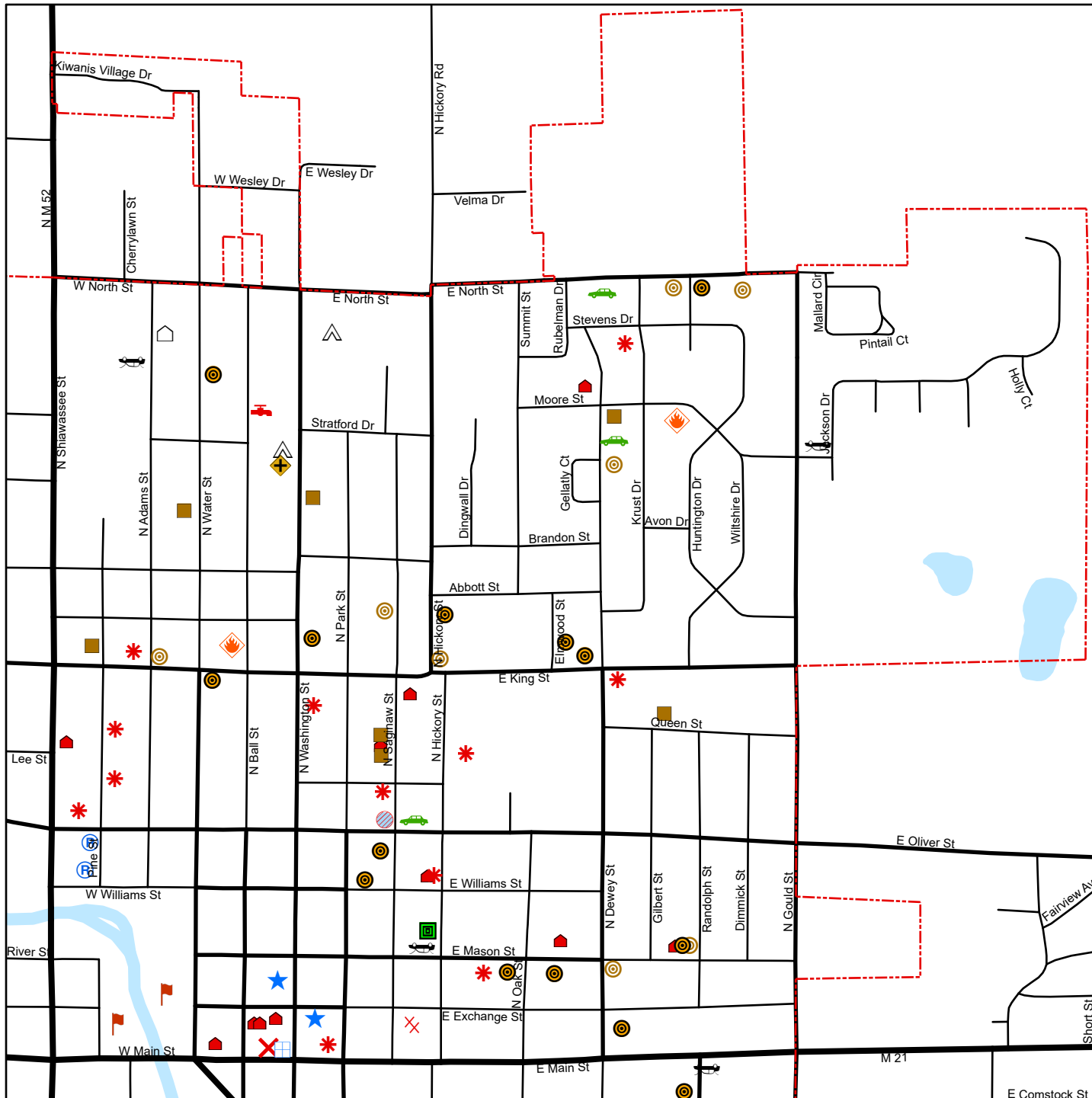
Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
Total Records:		216			Total Pages:	14		

City of Owosso

Code Enforcement Activity

March 2025

NE Quadrant

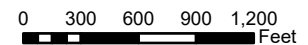


Category

- Auto Repair/Junk Vehicle
- Building Violations
- Demo By Neglect Hdc
- Fence Violation
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- HDC - Notice Of Violation
- Multiple Violations
- No Pool Permit / Pool Violation
- Plumbing Violations
- Rental Registration
- ROW Violations
- Sign Violation
- Temporary Structures
- Vacant Structures
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

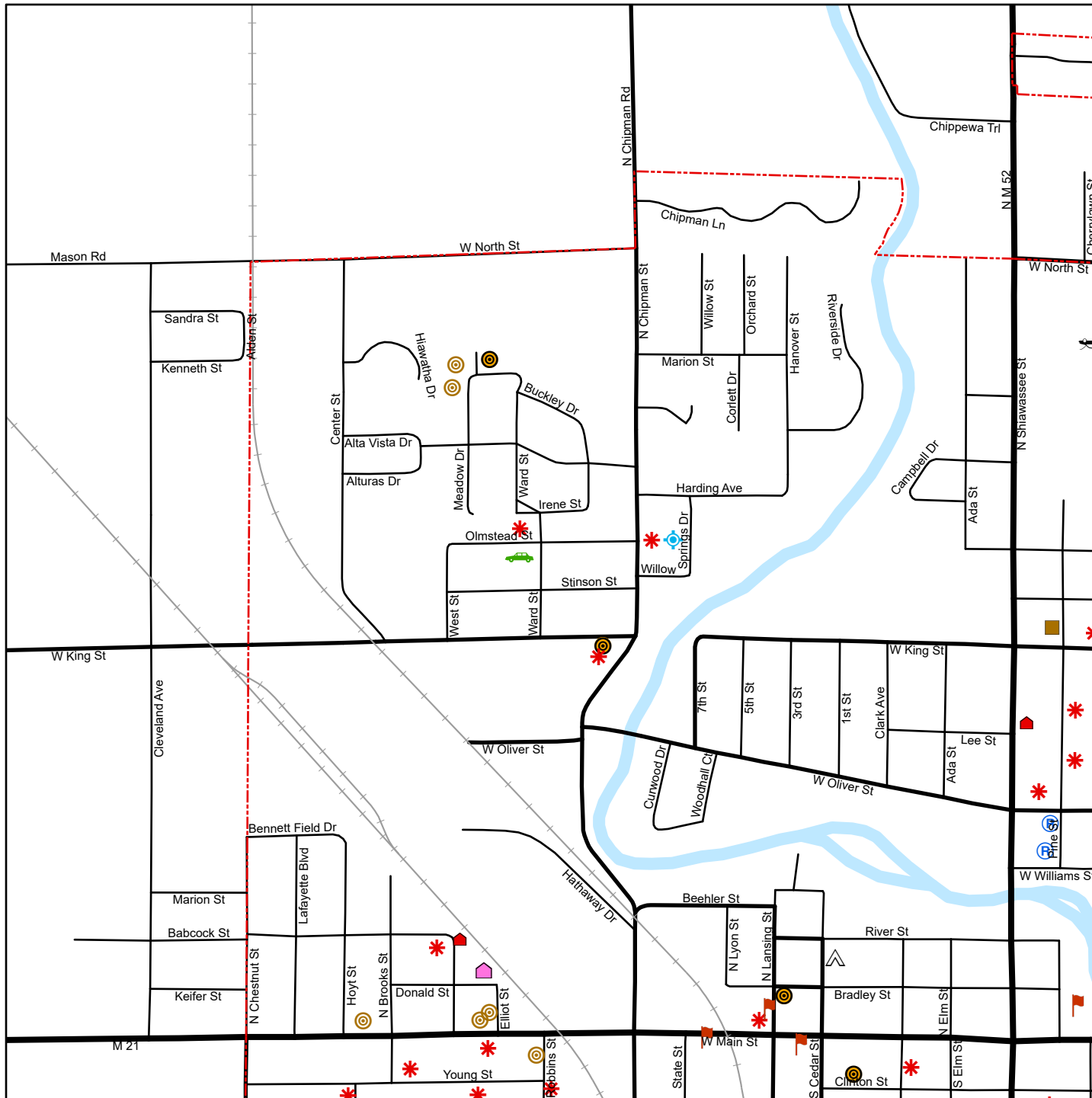


City of Owosso

Code Enforcement Activity

March 2025

NW Quadrant

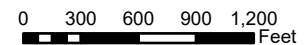


Category

- Auto Repair/Junk Vehicle
- Building Violations
- Front Yard Parking
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Lighting Violation
- Multiple Violations
- No Building Permit
- Rental Registration
- Sign Violation
- Temporary Structures

Other Features

- City Limit
- Railroads
- River & Lakes

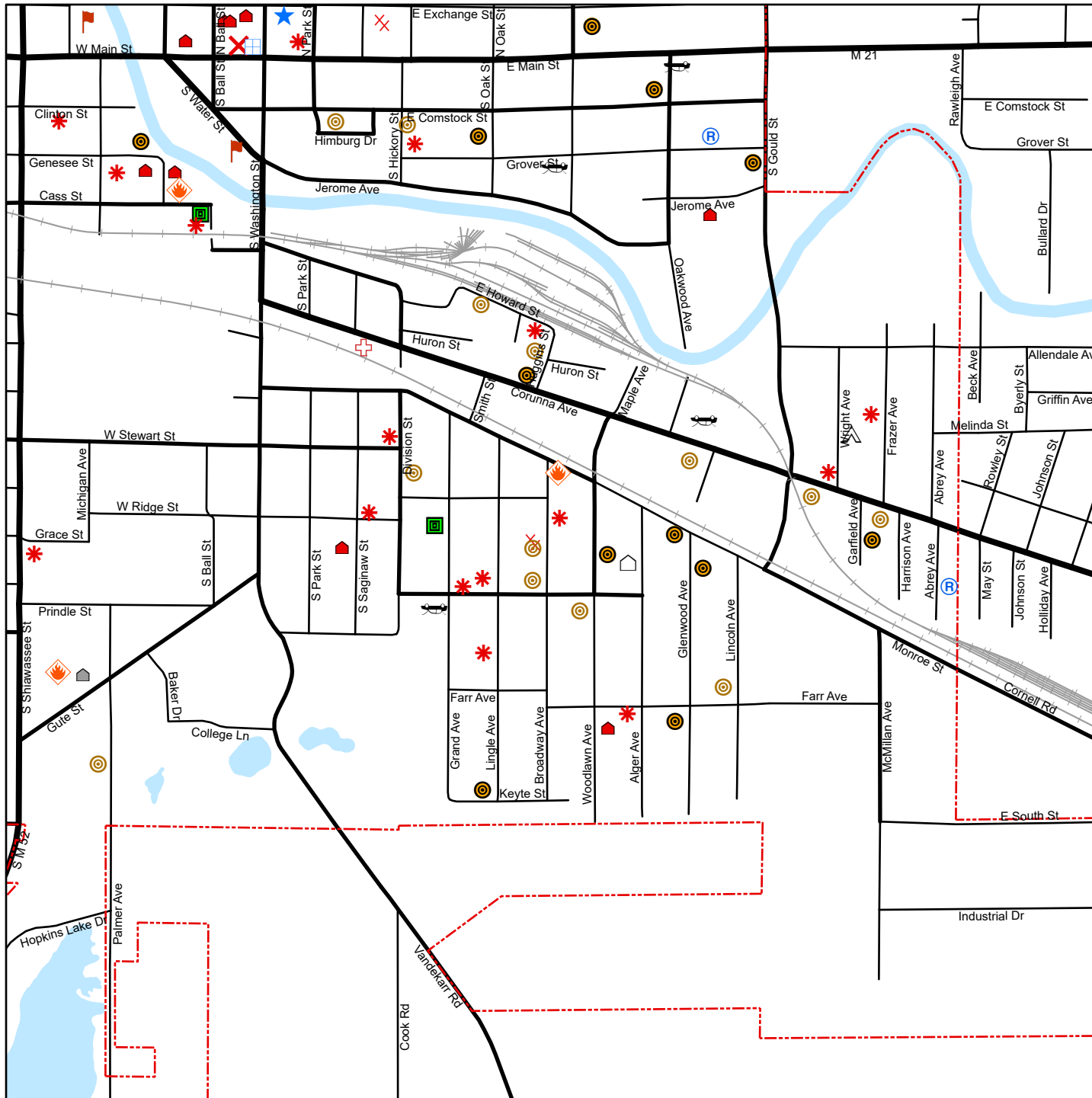


City of Owosso

Code Enforcement Activity

March 2025

SE Quadrant



Category

- Accessory Structures
- Auto Repair/Junk Vehicle
- Building Violations
- Demo By Neglect Hdc
- Fence Violation
- Fire Damage
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- HDC - Notice Of Violation
- Health & Safety
- Multiple Violations
- Rental Registration
- Sign Violation
- Temporary Structures
- Vacant Structures
- Windows

Other Features

- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet

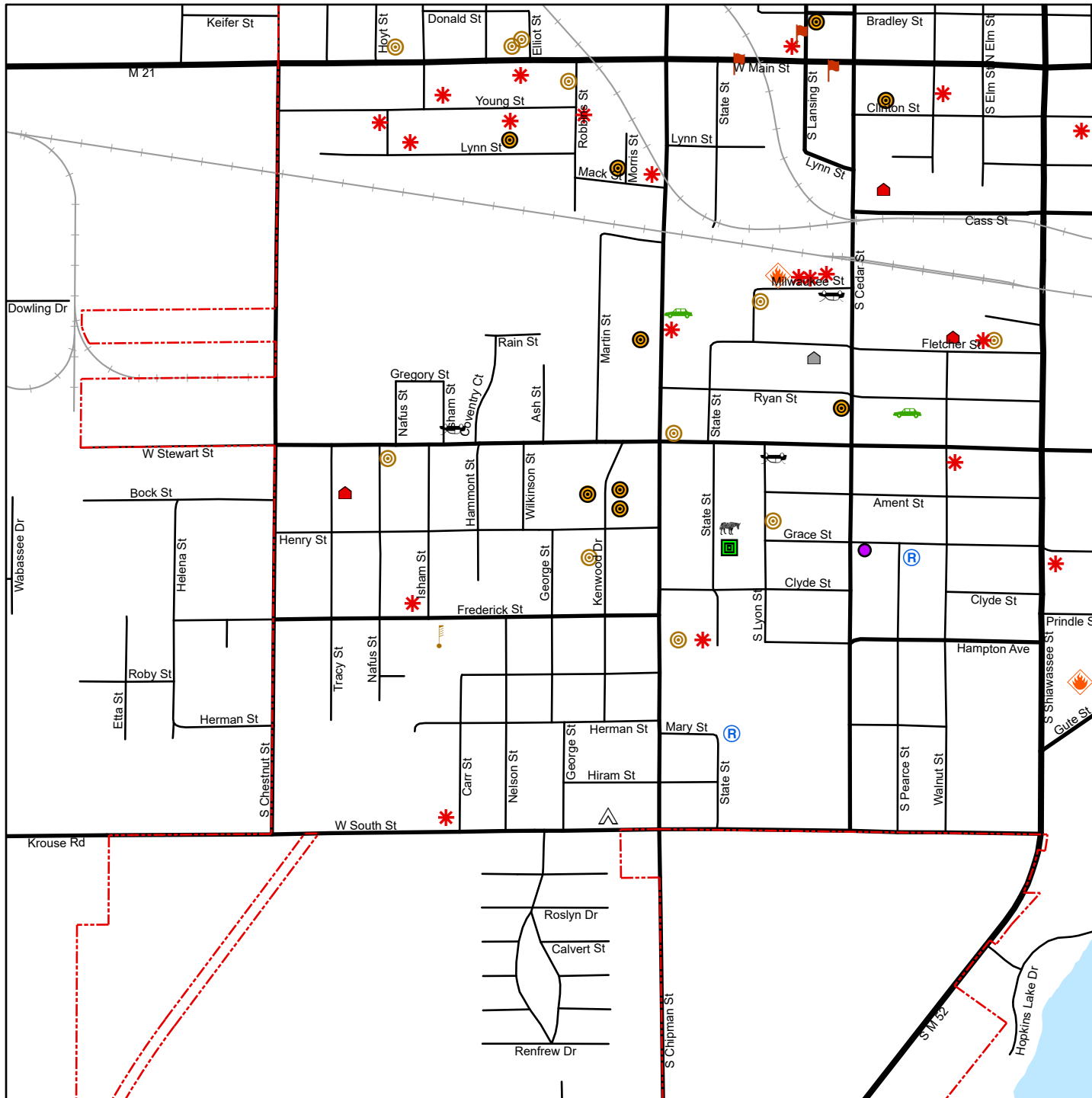


City of Owosso

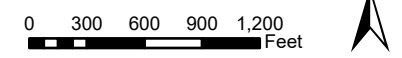
Code Enforcement Activity

March 2025

SW Quadrant



- #### Category
- Accessory Structures
 - Animals
 - Auto Repair/Junk Vehicle
 - Building Violations
 - Chickens/Ducks
 - Fire Damage
 - Front Yard Parking
 - Furniture Outside
 - Garbage & Debris
 - Garbage/Junk In ROW
 - Misc.
 - Multiple Violations
 - No Building Permit
 - Rental Registration
 - Sign Violation
 - Temporary Structures
- #### Other Features
- City Limit
 - Railroads
 - River & Lakes



**Monthly Inspection List
MARCH 2025**

CHARLES, NATHAN	BUILDING OFFICIAL Total Inspections:	51
BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	36
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	13
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	124
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	128
Grand Total Inspections:		352

CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2025

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
1												1
\$5,000												\$5,000
AMPHITHEATER												
												0
												\$0
BENTLEY PARK RENTAL												
				1	7	6	6	1				21
				\$25	\$200	\$150	\$175	\$25				\$575
GROWER LICENSE (Medical)												
												0
												\$0
HARMON PATRIDGE PARK RENTAL												
				2	3	2	2					9
				\$75	\$75	\$50	\$50					\$250
MOBILE FOOD VENDING (Food Truck License)												
												0
												\$0
PROCESSOR LICENSE												
1												1
\$5,000												\$5,000
PROVISIONING CENTER												
												0
												\$0
RECREATIONAL GROW												
			2									2
			\$10,000									\$10,000
RENTAL (Renewals)												
5		3										8
\$250		\$150										\$400
RENTAL REGISTRATIONS (New)												
3	2	1	1									7
\$150	\$100	\$50	\$50									\$350
RESIDENTIAL DESIGNATED PARKING												
6												6
\$740												\$740
TOTALS:												
16	2	4	3	3	10	8	8	1	0	0	0	55
\$11,140	\$100	\$200	\$10,050	\$100	\$275	\$200	\$225	\$25	\$0	\$0	\$0	\$22,315



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 3 April 2025
 TO: Owosso City Council
 FROM: Eric E. Cherry
 Police Department Captain
 RE: March 2025 Police Activity Report

Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose.

The Department Administration attended the Shiawassee County RESD CTE Advisory Board meeting, discussing the challenges and changes with the Public Safety Program.

The Department Administration finalized the budget requests being sent to City Hall for approval.

March - 5 YEAR AVERAGE

	2021-Mar	2022-Mar	2023-Mar	2024-Mar	2025-Mar	Mar 5YR AVG
Part I Crimes	32	29	26	25	30	28.4
Part II Crimes	87	86	96	78	84	86.2
Violent Crimes	6	7	4	6	10	6.6
Total Reports	143	147	170	131	157	149.6
Felony Arrests	10	5	8	7	6	7.2
Total Arrests	37	36	39	35	27	34.8
Traffic Stops	63	52	130	79	43	73.4
All Dispatched Events	892	851	969	837	730	855.8

LAST 12 MONTHS

	2024- Apr	2024- May	2024- Jun	2024- Jul	2024- Aug	2024- Sep	2024- Oct	2024- Nov	2024- Dec	2025- Jan	2025- Feb	2025- Mar	Last 12 Months	Average
Part I Crimes	23	31	34	30	26	25	29	19	17	23	18	30	305	25.42
Part II Crimes	129	85	111	99	97	80	95	81	70	65	59	84	1,055	87.92
Violent Crimes	6	11	12	17	10	3	9	7	4	7	2	10	98	8.17
Total Reports	194	179	202	178	184	176	161	153	139	160	114	157	1,997	166.42
Felony Arrests	6	6	10	7	8	4	14	8	6	5	5	6	85	7.08
Total Arrests	40	36	45	31	45	34	39	40	23	22	20	27	402	33.5
Traffic Stops	78	58	82	100	63	80	27	34	48	105	109	43	827	68.92
All Dispatched Events	1061	898	903	915	886	1003	692	607	606	835	657	730	9,793	816.08



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: April 4, 2025

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: March 2025 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for March 2025. The Owosso Fire Department responded to 275 incidents in the month of February.

OFD responded to 17 fire or rescue calls and EMS responded to 258 EMS calls.

Wires Down	2		
Rescue	3	City of Owosso	180
Car Fire	0	Corunna EMS	8
False Alarm	7	Fairfield Township	4
Building Fire-Owosso	1	Laingsburg	1
Fire-Mutual Aid	3	Middlebury Township	9
Gas Leak	0	Owosso Township	44
Smoke Investigation	1	Perry Area EMS	6
Vehicle Fire	0	Rush Township	6
Total	17	Total	258

Filter statement

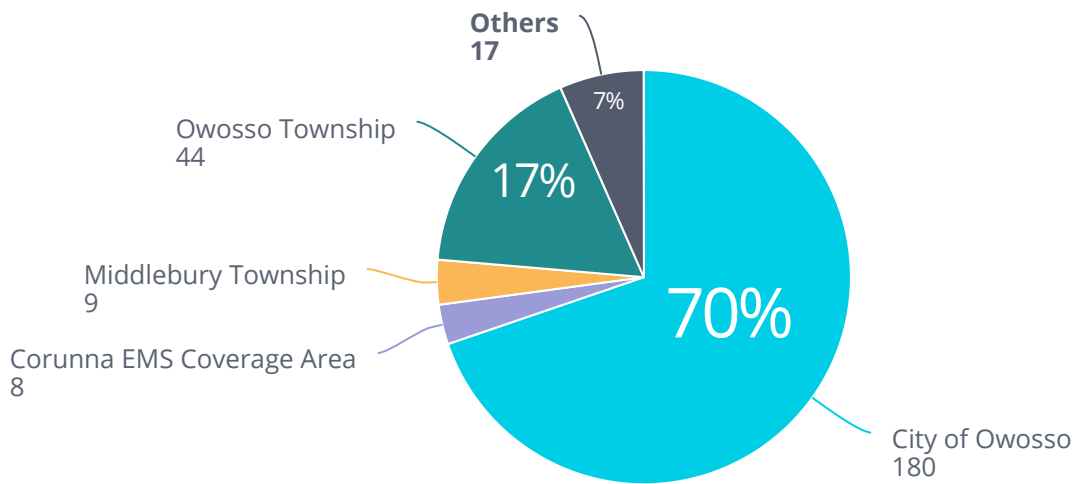
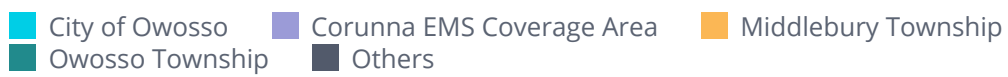
Filters **Days in Dispatched** 3/1/25 to 3/31/25 | **Is Locked** true | **Is Active** true

Responses by Scene Zone

Total Records



Responses by Zone



MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, March 19, 2025 at 6:00 p.m.
City Hall Conference Room

MEETING CALLED TO ORDER: at 6:01 p.m. by Chairperson Steven Teich.

ROLL CALL: was taken by City Manager Nathan Henne.

PRESENT: Chairperson Steven Teich, Commissioner Ainsworth, Vice Chair Omer, Commissioner VanEpps, Commissioner Byrne

ABSENT: Commissioner Powell

OTHERS IN ATTENDANCE: City Manager Nathan Henne, Shafer Fox, Many Pidek, Nick Pidek, Jim Woodworth, Tom Manke

AGENDA APPROVAL: March 19, 2025.

MOTION FOR APPROVAL OF THE AGENDA BY VANEPPS. SECONDED BY BYRNE.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: February 19, 2025.

MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY VAN EPPS. SECONDED BY OMER

AYES ALL. MOTION CARRIED.

COMMUNICATIONS

PUBLIC COMMENT

Tom Manke commented on his social media readership numbers and encouraged the commission to be fair and balanced in their enforcement actions.

Shafer Fox gave a history of his efforts to work with the current and previous owners of 110 W Main St to preserve and repair the relief carving on the façade – pointing out that the builder for the façade back in the 1920s was the same contractor that built Curwood Castle. He lamented that the previous owners did not do anything about it even when members of the community tried to raise money to help. He concluded that if the current owners continue to do nothing the city should step in and get the job done.

Mandy Pidek commented that as the current owner she was not aware of any money being donated or offered. She questioned if those who are upset about the façade's condition if they have any experience running a business as it can be difficult with many more important priorities than the appearance of a façade. She shared that she does care but it comes down to availability of funds to do the work.

Nick Pidek apologized for not being present at the Feb meeting to talk about the plan that was shared with HDC and wanted to know what about the plan was insufficient. As owner, he has tried to communicate. Commissioner Ainsworth discussed with Pidek the design and the timing of the proposal's completion which seemed purposefully vague and that he was able to speak to a contractor himself fairly easily. Mandy Pidek responded that they have been talking to contractors.

Commissioner Byrne commented that the Pidek's had an alternative plan approved with a Certificate of Appropriateness but never acted on it – prompting a discussion to begin enforcement. VanEpps

outlined the process for application and how to respond to the letter of neglect by saying a formal application is needed to satisfy the requirements of the letter directing owners to complete the application and submit it to the Building Department. Teich wanted to know if the HDC could call a special meeting if we had to accommodate the owner's possibly truncated timeline. It is possible but an application is needed first.

Jim Woodworth read a prepared statement as owner of the property at 123 N Washington St challenging the reasoning and procedure for the Commission when it rescinded his Certificate of Appropriateness in February 2025 that was issued in Nov 2024 – noting that Commissioner Gallinger made the motion to direct the city manager to draft the letter of neglect and noting that this made the letter illegitimate as well. He would like the commission to rescind the demolition by neglect letter and reinstate the Certificate of Appropriateness.

ITEMS OF BUSINESS:

1. Certificate of Appropriateness – 118 S Washington St - Facade

Chairman Teich explained that this application was simply to complete the façade around the door to the apartments above the storefront to match the rest of the façade – which is painted wood. Henne pointed out that the rest of the façade was done after an approval of a Notice to Proceed back in October of 2015.

MOTION BY OMER TO APPROVE CERTIFICATE FOR 118 S WASHINGTON ST FACADE SUPPORTED BY VanEpps.

AYES ALL. MOTION CARRIED

2. Approve Demolition By Neglect Notice Letter for 110 W Main St

Henne presented the demolition by neglect letter for 110 W Main St façade and stressed the requirement for a longer schedule as there were multiple letters issued and rescinded for this property.

MOTION BY BYRNE TO APPROVE DEMOLITION BY NEGLECT LETTER FOR 110 W MAIN ST. SUPPORTED BY VANEPPS.

AYES ALL. MOTION CARRIED

PUBLIC COMMENTS:

Tom Manke had a question about the timeline for enforcements and reiterated that he wanted to see it fair for all who receive enforcement action. VanEpps responded that was the case and explained the process.

Mandy Pidek commented that there seems to be a belief on the commission that her and Nick don't care and that the façade is not a priority. She said that they do in fact care but that it would be correct to say that the façade is not a priority. This is because there are other issues with the building that need addressed first in her opinion – like the leaking roof. The façade cannot be a priority when there are other issues that are more critical. Maintaining 100 year old buildings is a challenge. She thanked the Commission for its time.

BOARD COMMENTS: Chairman Teich shared that the historic preservation conference was May 15-17 and encouraged members to attend as the city would reimburse for that expense.

NEXT MEETING: April 16, 2025

CHAIRMAN TEICH ADJOURNED THE MEETING AT 7:02 P.M.

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, March 24, 2025 – 6:30 P.M.

CALL TO ORDER: Chairman Livingston called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew, Planning & Building Director

MEMBERS PRESENT: Secretary Fear, Commissioner Law, Chairman Livingston, Commissioners Albertson, Ludington and Osika

MEMBERS ABSENT: Vice-Chair Robertson, Commissioners Schlaack and Taylor

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director; Justin Sprague, CIB Planning; Nathan Henne, City Manager and Mayor Teich

APPROVAL OF AGENDA:
MOTION BY COMMISSIONER OSIKA, SUPPORTED BY COMMISSIONER LUDINGTON TO APPROVE THE AGENDA FOR March 24, 2025.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY COMMISSIONER LAW SUPPORTED BY SECRETARY FEAR TO APPROVE THE MINUTES FOR THE December 9, 2024 MEETING.

YEAS ALL. MOTION CARRIED.

ITEMS OF BUSINESS:

1. ANNUAL PLANNING COMMISSION REPORT 2024:

Discussion held on the contents of the report. This report is part of the Redevelopment Ready Communities (RRC) requirements.

MOTION BY COMMISSIONER OSIKA SUPPORTED BY SECRETARY FEAR TO APPROVE THE 2024 PLANNING COMMISSION ANNUAL REPORT AND REFER TO CITY COUNCIL FOR REVIEW AND APPROVAL.

YEAS ALL. MOTION CARRIED.

2. CAPITAL IMPROVEMENT PLAN (CIP) 2025-2031:

Discussion held on the contents of the report as presented by City Manager Nathan Henne. The plan requires approval from both the Planning Commission and City Council prior to the budget process.

MOTION BY COMMISSIONER LUDINGTON SUPPORTED BY COMMISSIONER OSIKA TO APPROVE THE 2025-2031 CAPITAL IMPROVEMENT PLAN (CIP) AND REFER TO CITY COUNCIL FOR REVIEW AND APPROVAL.

YEAS ALL. MOTION CARRIED.

3. COMMISSIONER TRAINING:

2025 Planning Commissioner training was presented by Justin Sprague of CIB Planning. Mr. Sprague covered various areas of planning and zoning including – Roles & Responsibilities of the Commissioners, Regulating Authorities, Duties, Tools to Do the Job, Master Plan, Zoning Ordinance including Site Plan Reviews, Special Land Uses, PUD's, Non-conforming and Rezoning.

ADJOURNMENT:

MOTION BY COMMISSIONER LAW SUPPORTED BY COMMISSIONER LUDINGTON TO ADJOURN AT 7:35 PM UNTIL THE NEXT MEETING ON APRIL 28, 2025.

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary

**MINUTES
OWOSSO BROWNFIELD REDEVELOPMENT AUTHORITY
MEETING OF APRIL 10, 2025**

Meeting was called to order at 8:00 a.m. by Chairperson Susan Osika.

Roll Call.

Members Present: Vice Chairperson Janae Fear, Members Gregory Brodeur, Timothy Dame, Michael Dowler and Chairperson Susan Osika.

Members Absent: Authority Members Dallas Lintner and Randy Woodworth.

AGENDA:

It was moved by Vice Chairperson Fear and supported by Authority Member Brodeur to approve the agenda for the April 10, 2025 meeting as presented.

Yeas all. Motion passed.

MINUTES:

It was moved by Authority Member Brodeur and supported by Vice Chairperson Fear to approve the minutes of the January 23, 2025 meeting as presented.

Yeas all. Motion passed.

COMMUNICATIONS:

None.

PUBLIC COMMENTS:

None.

PUBLIC HEARINGS:

None.

ITEMS OF BUSINESS

Approve Developer Reimbursements and Balances

City Manager Nathan Henne indicated this is an annual housekeeping item. He highlighted the instances in which the developers would not be receiving reimbursement this year and the reasons for the lack of payment.

Motion by Authority Member Brodeur to authorize the following resolution approving Brownfield developer reimbursement balances and payments for the fiscal year ending June 30, 2025:

RESOLUTION NO. 2025-02-BRA

**A RESOLUTION OF THE OWOSSO BROWNFIELD REDEVELOPMENT AUTHORITY
TO APPROVE DEVELOPER REIMBURSEMENT BALANCES AND PAYMENTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

WHEREAS, the Owosso Brownfield Redevelopment Authority (OBRA) has undertaken multiple redevelopment projects within the City of Owosso under various approved agreements; and

WHEREAS, the Finance Department has reviewed and calculated the developer reimbursement balances and payments for the fiscal year ending June 30, 2025; and

WHEREAS, the details of these calculations are provided for confirmation and approval by the OBRA.

NOW, THEREFORE, BE IT RESOLVED by the Owosso Brownfield Redevelopment Authority that developer reimbursements and balances for FY 2024-2025 be approved as follows:

1. **OBRA 12 - Woodward Loft**
 - Developer Payment: \$140,434.02
 - Due to Developer Balance: \$1,040,991.80
2. **OBRA 22 - 123 N Washington**
 - Developer Payment: \$0.00
 - Due to Developer Balance: \$402,995.00
3. **OBRA 23 - Shiawassee County Land Bank**
 - Advance from Sewer Fund: \$76,508.76 (actual amount will be booked as of June 30, 2025, once invoices are received)
4. **OBRA 13 - Wesener Building**
 - Developer Payment: \$0.00
 - Due to Developer Balance: \$276,010.00
 - TIF capture is expected next year due to OPRA sunseting
5. **OBRA 15 - Armory Building**
 - Developer Payment: \$78,915.57
 - Due to Developer Balance: \$65,990.07
 - NOTE: Taxes have not been paid so no payment can be made at this time! Once taxes are paid, city will reimburse owner.
6. **OBRA 17 - Cargill**
 - Advancement Payment: \$167,998.20 (Principal & Interest)
 - General Fund Advance Balance: \$1,084,124.73
7. **OBRA 9 - Robbins Loft**
 - No Due to Developer booked because no receipts have been received.
8. **OBRA 16 - Qdoba**
 - Refund: \$8,132.97
 - NOTE: property owner paid off EGLE loan due to sale of property
9. **OBRA 20 - J & H Oil**
 - Developer Payment: \$51,037.62
 - Due to Developer Balance: \$239,971.91
10. **OBRA 3 - Tial**
 - Advancement Payment: \$19,391.28 (Principal)
 - RLF Advance Balance: \$19,381.57

Motion supported by Vice Chairperson Fear.

Roll Call Vote.

AYES: Vice Chairperson Fear, Authority Members Brodeur, Dame, Dowler and Chairperson Osika.

NAYS: None.

ABSENT: Authority Members Lintner and Woodworth.

Motion passes.

PUBLIC COMMENTS:

None.

BOARD COMMENTS:

Authority Member Dowler inquired if the Authority would be amenable to the idea of collecting receipts from the developer for the property at 123 N. Washington Street even though the project is not yet completed. The intent would be to reimburse the developer as the TIF capture allows, up to the amount of the receipts.

Motion by Authority Member Dowler to receive receipts from the developer of 123 N. Washington Street prior to completion of the project and reimburse said developers up to the amount of the receipts on an on-going basis.

Motion supported by Authority Member Brodeur.

Roll Call Vote.

AYES: Vice Chairperson Fear, Authority Member Brodeur, Dame, Dowler, and Chairperson Osika.

NAYS: None.

ABSENT: Authority Members Lintner and Woodworth.

Motion passes.

Authority Member Dowler also noted that he had heard the Washington Park portion of the Woodland Trails/Washington Park Project might be changing due to the receipt of a grant for the installation of utility infrastructure. He asked if this change would require an amendment to the plan. City Manager Henne indicated that no change to the plan would be necessary, the City will simply not be reimbursing the Washington Park project developer for their portion of the plan because the cost is now covered by the grant.

Next meeting: June 12, 2025

ADJOURNMENT:

Motion by Vice Chairperson Fear to adjourn the meeting at 8:14 a.m., supported by Authority Member Brodeur, and concurred in by unanimous vote.

Janae L. Fear, Vice Chairwoman

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MINUTES
REGULAR MEETING OF THE CITY OF OWOSSO ZONING BOARD OF APPEALS
April 15, 2025 AT 9:30 A.M.

CALL TO ORDER: Chairman Grubb called the meeting to order at 9:30 a.m.

ROLL CALL: Was taken by Tanya Buckelew

MEMBERS PRESENT: Chairman Grubb, Vice-Chair Horvath, Board Members Suchanek and Teich

MEMBERS ABSENT: Secretary Taylor

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director, Justin Sprague, CIB Planning

AGENDA:

MOTION BY VICE-CHAIR HORVATH AND SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE AGENDA WITH THE DELETION OF NEW BUSINESS ITEM #1 TRAINING FOR THE APRIL 15, 2025 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

MINUTES:

MOTION BY BOARD MEMBER TEICH AND SUPPORTED BY VICE-CHAIR HORVATH TO APPROVE THE MINUTES OF THE JUNE 18, 2024 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

PUBLIC HEARINGS:

1. 826 W KING STREET – MEMORIAL HEALTHCARE – DIMENSIONAL VARIANCE REQUEST

Doug Scott with Rowe Professional Services Company, explained the request to expand the parking by adding an additional 34 spaces along King Street. This request is a reduction in the setback to 3' from the right-of-way/5' from the existing sidewalk and provide a landscaped hedge to shield headlights. This would allow 2 full lanes for parking.

Charlie Thompson, Memorial Healthcare, spoke about the need for additional parking due to the hospital expanding services and meeting the needs of more and more patients every day.

Justin Sprague, CIB Planning, recommends approval of the variance but this would still need to go in front of the Planning Commission for a parking in the front yard waiver and full site plan review.

Opened the public hearing at 9:50 a.m.

Tim Lab, 701 W. King Street, spoke against the project due to removing the existing buffer zone and his loss of privacy.

Closed public hearing at 9:52 a.m.

MOTION BY VICE-CHAIR HORVATH, SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE DIMENSIONAL VARIANCE AND ALLOW FOR A PARKING LOT TO BE CONSTRUCTED 5' FROM THE SIDEWALK BASED ON THE FOLLOWING CONDITIONS:

- 1. THE ENCROACHMENTS WOULD PROVIDE JUSTICE TO THE APPLICANT**
- 2. A LESSER VARIANCE WOULD NOT MEET THE NEEDS OF THE APPLICANT**
- 3. THE CAMPUS WAS PLANNED FOR SLOWER GROWTH, BUT COMMUNITY DEMAND HAS INCREASED THE NEED FOR PARKING ON-SITE**
- 4. THE NEED FOR ADDITIONAL PARKING IS NOT SELF-CREATED**
- 5. THE VARIANCE WILL NOT HARM THE ESSENTIAL CHARACTERISTICS OF THE AREA**
- 6. THE VARIANCE WILL NOT HARM THE INTENT OF THIS CHAPTER OF THE ORDINANCE**
- 7. RECOMMEND TO THE PLANNING COMMISSION THAT THE BUFFER OF 3' TO 4' TALL BUSHES IS A REQUIREMENT FOR FINAL APPROVAL**

YEAS: VICE-CHAIR HORVATH, BOARD MEMBERS SUCHANEK AND TEICH, CHAIRMAN GRUBB

NAYS: NONE

RCV. MOTION CARRIED.

OTHER BOARD BUSINESS: NONE

PUBLIC COMMENTS AND COMMUNICATIONS: NONE

ADJOURNMENT:

MOTION BY BOARD MEMBER TEICH AND SUPPORTED BY VICE-CHAIR HORVATH TO ADJOURN THE MEETING AT 10:07 A.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING ON TUESDAY, MAY 20, 2025.

YEAS: All. Motion carried.

Thomas Taylor, Secretary