

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JUNE 16, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BILL MOULL
OWOSSO FREE METHODIST CHURCH

PLEDGE OF ALLEGIANCE: GLEN ERDMAN

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S.
Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Haber to approve the agenda as presented.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 2, 2025

Motion by Councilmember Ludington to approve the Minutes of the Regular Meeting of June 2, 2025 as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Monthly Utility Billing Presentation

City Manager Nathan R. Henne provided information regarding the logistics of returning to monthly utility billing. He cautioned Council against rushing to make such a decision as there is little to no push from the public to go back to monthly billing and the transition is more complex than it appears. He recommended that Council consider educating the public on the payment options that are available and re-evaluate whether the quarterly billing model needs changing after a couple of years.

There was discussion regarding support for making the change immediately, support for taking a wait and see approach, ways to reduce the cost of monthly billing, educating the public on the payment options that are currently available, and re-establishing the water portal.

Motion by Councilmember Olson to move to monthly billing beginning January 2026.

Motion supported by Councilmember Fear.

Councilmember Osmer indicated that her support for the item in question would change based on what other mitigation efforts are implemented. She asked that the item be reconsidered if all the other measures fall through.

Prior to the Mayor restating the motion and calling for a vote, Councilmember Olson amended her motion, moving to postpone the question until after the item of business to consider eliminating water shut-offs.

Amended motion supported by Councilmember Fear.

The Council proceeded to the next item on the agenda.

PUBLIC HEARINGS

Ordinance Amendment – Fighting on School Property

The proposed amendment would prohibit fighting on school property and make violations of the ordinance a civil infraction.

Public Safety Chief Kevin D. Lenkart, City Attorney Scott J. Gould, Owosso Public Schools Superintendent Steve Brooks, and Probate Court Administrator Sara Edwards detailed the proposed ordinance, saying it would add another tool to their toolbox that could be used to steer kids away from trouble and help them learn positive coping strategies. The intent of the proposed amendment is to provide a tool that can be used when a fight is well beyond a harmless scuffle yet does not rise to a criminal level. Offenders would be issued a ticket requiring them to appear in juvenile court. Court staff and the judge would then work together to determine the consequences, which could range from attendance at a diversion program to a fine, with the ultimate goal of helping kids process their anger without resorting to fighting. Children as young as ten could be issued a ticket, but the process would be reserved as one of the options of last resort.

A public hearing was conducted to receive citizen comment regarding the proposed addition of Secs. 19-150 through 19-152 to Chapter 19, Offenses, Article VIII, *Offenses on School Grounds*, of the Code of Ordinances to prohibit fighting on school property.

The following people commented regarding the proposed amendment:

Marlene Webster, Owosso Public Schools Board President and member of the State's Juvenile Justice Committee, noted that she was present to express her opinion alone, not that of the Board or Committee. She indicated she supported the proposed ordinance, saying both groups want to lessen the chances that a child will be in contact with the court system. This will give them a tool that is serious but doesn't rise to the criminal level.

Tom Manke, 2910 W. M-21, said that a bench warrant for the parents could be issued if the child doesn't comply with the courts and that kids will have to go before the district court, not the juvenile court. (On his way back to his seat, Mr. Manke was involved in a verbal altercation with other audience members in the back of the room. He was ultimately escorted out of the meeting by the Sergeant at Arms at 7:32 p.m.)

Robert Hooper, 708 Fletcher Street, said he had worked in one of the most challenging public schools in Flint and that he knows first hand that diversion programs work if done properly, but that when a child's behavior rises to the level of police action there is a much deeper problem. He said that ultimately, no one is free if they aren't self-controlled and that it takes an entire community to raise kids.

Carl Stevens, 300 E. North Street, said he disagrees with the proposed ordinance because it is too vaguely written, and he sees how it could be used against first time offenders.

Vicky Stewart, 300 E. Main Street, asked which schools the fights that required police reports took place in. High School? Middle School?

Aaron Keeling, 1421 Cleveland Street, said adults need to seek out and provide attention to kids that are hurting, the only way to solve the problem is to get people to pay attention to kids. He went on to say that he felt the proposed ordinance would compromise the rights of parents and children.

Councilmember Osmer said this is a complicated issue and she has deep concerns about it. She doesn't see the value in adding another crime for youth as research shows that exposure to the court system as a child increases the risk that a person will be involved with the court system as an adult. She asked if the proposed ordinance had been considered by the School Board, saying she would like to hear their thoughts on the matter.

Mayor Teich expressed his desire to postpone the ordinance amendment until the School Board can return a recommendation to Council.

Councilmember Fear said that she feels the proposed ordinance is very vague and needs to be tightened up before she could approve it. She also asked for more information on the fights that warranted a police report.

The Council took no action. It is assumed staff will bring the ordinance amendment back to Council for consideration once a recommendation has been received from the School Board.

Ordinance Amendment – Unpaid Parking Violations

The proposed amendment would allow the City to remove a vehicle if more than four parking violations have been issued to said vehicle and remain unpaid more than 30 days.

A public hearing was conducted to receive citizen comment regarding the proposed addition of Sec. 33-54, *Removal of Vehicle for Unpaid Parking Violations*, to Chapter 33, Traffic and Motor Vehicles, Article III, *Parking, stopping and standing*, Division 2, Parking violations bureau, of the Code of Ordinances to allow the City to tow the vehicle of repeat offenders with unpaid tickets.

The following people commented in regard to the proposed ordinance amendment:

Jim Woodworth, business owner at 113 W. Exchange Street and downtown property owner, said an overwhelming number of his tenants do not support the idea of towing vehicles for unpaid parking tickets. He said he wants people to come to the downtown and stay, and towing the vehicles of people that are already fighting high bills is not the answer.

Leo Deason, downtown employee and building owner, said he does not feel the proposed ordinance amendment is a good idea, saying that the office workers downtown are the people that are spending money downtown. He said that as a volunteer firefighter he cannot get to his vehicle fast enough when he has to park a distance away. He said he's fought a lot of tickets over the years and refuses to pay when he doesn't feel they are legitimate.

Kori Shook, business owner at 216 W. Exchange Street and downtown property owner, said that towing vehicles was way too extreme a consequence for not paying parking tickets. She said that she feels she is being targeted and is tired of the enforcement.

The following people commented via email prior to the hearing:

Vanessa Bower, downtown employee
Adam Bronson, downtown employee
Ryan Calhoun, downtown employee
Leo Deason, downtown employee
Jeremy Francis, downtown employee
Amanda Garno, downtown employee
Stephanie Griffin, 804 Campbell Drive
Lisa Hitchcock, downtown employee

Casey Lambert, downtown employee
Micah Nash, downtown resident
April Riley, downtown employee
Kori Shook, downtown business owner
Rhiannon Shook, downtown employee
Brandi Skinner, downtown employee
Jim Woodworth, downtown business owner

Councilmember Olson said she thinks the DDA needs to look at parking enforcement again. The proposed ordinance can take a minor infraction and turn it into a major financial burden, with a domino effect that could be catastrophic.

Mayor Teich said he's lived in Owosso almost his entire life and has only received one parking ticket and a majority of the public does not have 4 unpaid parking tickets. He said people need to follow the rules and those that have at least 4 unpaid tickets are flouting those rules.

Councilmember Olson asked if Public Safety had explored the idea of getting a boot system. It was noted that boot systems are cost prohibitive.

Councilmember Osmer said she goes back and forth on this issue. She works downtown, parks in the movie theater parking lot and walks to her office. She said she feels that it's a blatant disrespect thing to have four unpaid tickets at any given time, yet she sees how towing someone's vehicle could be harmful to those living paycheck to paycheck.

There was further discussion regarding sending people to collections for unpaid tickets, asking the DDA to review the parking rules again, making adjustments to enforcement, and the new ticketing system that will be going online this week. City Manager Henne cautioned Council that there is no perfect answer, the amendment in question would simply provide another tool for officers to use in enforcing the ordinance.

Councilmember Olson asked if the proposed ordinance amendment could wait until data is available from the City's new parking enforcement system before determining whether towing is necessary. City Manager Henne suggested they could take the summer to gather information and bring the item back in September.

The Mayor recessed the meeting for a break at 8:32 p.m.

The Council returned to open session at 8:42 p.m.

CITIZEN COMMENTS

Marlene Webster, 407 Woodhull Court, said she works with people in generational poverty every day and 40% of the people in our community live below the cost of living, meaning they simply don't make enough to pay for the necessities. She offered her services to give a Poverty 101 workshop for Councilmembers and staff members if there is interest.

Patrice Martin, 615 N. Park Street, relayed several statistics highlighting the fact that a majority of jobs in Owosso pay less than a living wage. She said people will be hurt by the increase in water rates. She asked that Council consider what other communities are doing to send the message that we know this is hard, but we're here to help.

Jim Woodworth, 113 W. Exchange Street, said he thought the City was sending a bad message by purchasing new software to collect more of the fines issued for parking violations when people are seeing price increases wherever they look.

Ashley Shortz, 1607 Young Street, spoke about the damage and mess that contractors left when taking down trees on City property adjacent to hers, saying her driveway is broken, her yard is damaged, and a fence along the property line has been knocked down. She asked that someone come take a look at the damage that was done.

Kori Shook, 216 W. Exchange Street, recommended the Poverty 101 training. She went on to say that she would like to see a task force evaluate the proposed \$1,500 deposit that could be instituted on affidavit water accounts, she would like to see the DDA conduct a new parking survey, and the RLF program should not contain a claw-back provision for grant recipients that sell their property within 5 years of the grant.

Leo Deason, 425 N. Hintz Road, said he feels the online water portal needs to be reinstituted and that people should not be looked down upon for being poor. He said he wants to see Owosso thrive, noting that he has invested everything he has back into the community. Lastly, he suggested that parking ordinance violators should be allowed to “pay” their ticket by showing they spent the amount of the fine at a local business.

COUNCIL COMMENTS

Councilmember Olson said she would like to set up a time for the Poverty 101 class.

Councilmember Osmer said she agreed. She went on to note that there will be an electronic waste collection at the High School this Saturday from 9:00am to 1:00pm.

CONSENT AGENDA

Motion by Mayor Pro-Tem Haber to approve the Consent Agenda as follows:

Set Public Hearing – CDBG Grant Acceptance. Set a public hearing for Monday, July 7, 2025 at 6:30 p.m. to receive citizen comment regarding the proposal to accept CDBG grant funding for the infrastructure of the Washington Park Housing Development as follows:

RESOLUTION NO. 75-2025

SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT REGARDING THE CITY OF OWOSSO CDBG INFRASTRUCTURE EXPANSION PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received a CDBG grant to extend the infrastructure for the Washington Park Housing Development Project; and

WHEREAS, the CDBG program requires a public hearing to receive citizen comment regarding the objectives of the grant, permitted activities, location, and the amount allocated to the activity.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that a public hearing is set for Monday, July 7, 2025 at 6:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the City’s CDBG Infrastructure Expansion Project.

Master Plan Implementation Goals: 1.1, 1.9

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Nathan Henne*	Building Authority	06-30-2028
Jason Harris*	Building Board of Appeals	06-30-2027
Sam McLaren*	Building Board of Appeals	06-30-2027
Sean Harrington	Historic District Commission filling unexpired term of L. Gallinger	06-30-2028
Kevin Maginity*	Parks & Recreation Commission	06-30-2027
Ellen Rodman*	Parks & Recreation Commission	06-30-2027
Linda Robertson*	Planning Commission	06-30-2028
Stephen Schlaack*	Planning Commission	06-30-2028
Robert J. Teich, Jr.*	Zoning Board of Appeals	06-30-2028

* Indicates reappointment

Traffic Control Order – Rustic Revival Craft Fair & Market. Approve the request from Christy Klenk for the closure of the west portion of the movie theater parking lot (Lot #10) on Saturday, August 23, 2025 from 7:00am – 5:00pm for the Rustic Revival Craft Fair & Market and approve Traffic Control Order No. 1535 formalizing the action.

***Change Order - MI-HOPE Grant Project.** Approve Change Order No. 6 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$3,873.00 for additional work and materials required for 4 of the remaining homes to be completed and further approve payment to the contractor up to the adjusted contract amount of \$357,999.00 upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 76-2025

**APPROVING CHANGE ORDER NO. 6
TO THE (MI-HOPE) GRANT CONSTRUCTION CONTRACT
WITH MERKEL & KENNEY, INC.**

WHEREAS, the City of Owosso applied for and received a MI-HOPE Grant totaling \$365,000 to assist property owners in funding energy efficiency improvements, such as window replacement, HVAC replacement, and appliance upgrades; and

WHEREAS, the beneficiaries of this grant included sixteen (16) residents in the community that experienced a Qualified Financial Hardship associated with the coronavirus pandemic; and

WHEREAS, ten projects have been completed and four of the remaining six projects have exceeded the original bid amount due to unexpected maintenance, materials and labor requirements; and

WHEREAS, further approval from MSHDA is not required on this Change Order because it is less than a 10% increase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST:

the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 6 to the MI-HOPE Grant Construction Contract with Merkel & Kenney, Inc. in the amount of \$3,873.00 for additional costs due to unexpected materials and labor requirements to mitigate deferred maintenance issues, and broken down per address as follows:

Abrey

additional \$393.00 for an additional window installation

Main

additional \$1,000.00 for an additional electrical labor charge

Ryan

additional \$1,480.00 for special order doors

South

additional \$1,000.00 for garage entry door framing
- SECOND:

the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 6 in the amount of \$3,873.00; an increase to the MI-HOPE Grant Construction Contract with Merkel & Kenney, Inc., revising the total grant amount to \$357,999.00.
- THIRD:

the accounts payable department is authorized to pay Merkel & Kenney, Inc. for work satisfactorily completed up to the revised amount of \$357,999.00.
- FOURTH:

the above expenses shall be paid from 254.200.818.000-MSHDAMIHOPE, after funds are received from MSHDA.

***Change Order – WTP Filters Improvements Project.** Approve Change Order No. 2 to the contract with Sorensen Gross Company for the WTP Filters Improvements Project, adding \$32,759.00 for the installation of 4 additional valves on Filter #4, and further approve payment to the contractor up to the adjusted contract amount of \$1,909,848.00 upon satisfactory completion of the work or portion thereof and contingent on EGLE approval as follows:

RESOLUTION NO. 77-2025

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT WITH
SORENSEN GROSS COMPANY OF FLINT, MICHIGAN FOR
THE WTP FILTERS IMPROVEMENTS PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on March 4, 2024 for the construction and installation of the water filters equipment, known as the Water Treatment Plant (WTP) Filters Improvement Project, are approved 2024 SRF planned project; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water Treatment Plant (WTP) Filters Improvement Project contract with Sorensen Gross Company to increase the contract for the installation of four additional valves on Filter #4.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$32,759.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company revising the total current contract amount from \$1,877,089.00 to \$1,909,848.00.
- THIRD: the Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$1,909,848.00.
- FOURTH: the above additional expenses (\$32,759.00) are contingent upon EGLE approval.
- FIFTH: the above expenses shall be paid from the Water Fund, and SRF Bond Funds.

***Contract Renewal - General Engineering Services.** Approve the required annual renewal of the General Engineering Services contracts with Eng., Inc., Fleis &Vandenbrink, Inc., Orchard, Hiltz & McCliment, Inc., and Spicer Group, Inc. to provide engineering services through June 30, 2026 as follows:

RESOLUTION NO. 78-2025

AUTHORIZING THE RENEWAL OF AGREEMENTS FOR PROFESSIONAL ENGINEERING SERVICES WITH SPICER GROUP, INC. FLEIS & VANDENBRINK ENGINEERING, INC. ENG., INC. ORCHARD, HILTZ & MCCLIMENT, INC.

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality based selection process was used to develop a select group of qualified engineering firms and on June 5, 2023, City Council approved three-year agreements for General Engineering Services with the four most qualified firms; and

WHEREAS, per the terms of the agreements, annual renewal of the contracts are required; and

WHEREAS, staff has been satisfied with the performance of the Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. and desire to renew their contracts for the period of July 1, 2025 through June 30, 2026.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, state of Michigan:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to renew the contracts with the firms of Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. to provide professional engineering services for future engineering projects.
- SECOND: the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-SG-12, Renewal of Agreement for Professional Engineering Services with Spicer Group, Inc.
- THIRD: the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-FV-12, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering Inc.
- FOURTH: the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-ENG-9, Renewal of Agreement for Professional Engineering Services with ENG., Inc.
- FIFTH: the Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-8, Renewal of Agreement for Professional Engineering Services with Orchard, Hiltz & McCliment, Inc.

SIXTH: the Owosso City Manager is hereby instructed to receive cost proposals from each of these four firms for future projects, and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for the period of July 1, 2025 through June 30, 2026.

Master Plan Implementation Goals: 3.8

***Contract Approval – City Hall Improvements Project.** Approve contract with Great Lakes Bay Construction, Inc., for the City Hall Improvements Project in the amount of \$601,059.00 and authorize payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 79-2025

**AUTHORIZING A CONTRACT FOR THE CITY HALL IMPROVEMENTS PROJECT
WITH GREAT LAKES BAY CONSTRUCTION, INC.**

WHEREAS, the City of Owosso desires to make improvements to City Hall, including the replacement of the HVAC system, electrical service upgrades, a new building management system, and replacement of the emergency generator; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and awarded the bid to Great Lakes Bay Construction, Inc. in April 2025 in the total amount of \$601,059.00; and

WHEREAS, the parties involved have agreed upon a contract.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to employ the company of Great Lakes Bay Construction, Inc. to provide construction services for the City Hall Improvements Project.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the contract with Great Lakes Bay Construction, Inc. in the amount of \$601,059.00, substantially in the form attached.

***Contract Authorization – Public Safety Building Project Owner’s Representative.** Waive competitive bidding requirements, authorize a contract with Veridus Michigan, LLC dba Veridus Advisors for the provision of owner’s representative services for the Public Safety Building Project in an amount not to exceed \$75,000, plus allowance of \$8,000 for reimbursable expenses, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 80-2025

**WAIVING COMPETITIVE BIDDING REQUIREMENTS AND
AUTHORIZING AN AGREEMENT WITH VERIDUS ADVISORS
FOR OWNER’S REPRESENTATIVE SERVICES**

WHEREAS, the City of Owosso has received a \$1,000,000 congressional appropriation through the USDA to make improvements to the Owosso Public Safety Building located at 202 South Water Street; and

WHEREAS, the City intends to proceed with improvements including HVAC system replacements, plumbing fixture upgrades, and interior finish upgrades using the Design-Bid-Build delivery method; and

WHEREAS, Veridus Advisors, a Veridus Michigan, LLC company, has submitted a proposal to provide Owner’s Representative services for the Public Safety Building Improvements Project in an amount not to exceed \$75,000, with an additional \$8,000 allowance for reimbursable expenses; and

WHEREAS, Veridus Advisors has previously provided Owner’s Representative services for the City’s ongoing City Hall Improvements Project and has demonstrated expertise, familiarity with the City’s operations, and a collaborative relationship with engineers who are on the City’s pre-qualified list approved by City Council; and

WHEREAS, Section 2-346(2) of the City Code permits City Council to waive competitive bidding requirements in the employment of professional services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to execute a professional services agreement with Veridus Michigan, LLC dba Veridus Advisors for Owner's Representative services for the Public Safety Building Improvements Project in an amount not to exceed \$75,000, plus a reimbursable expense allowance not to exceed \$8,000.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Proposal for Owner's Representative Services between the City of Owosso, Michigan and Veridus Advisors.
- THIRD: the above expenses shall be paid from the General fund, accounts 101-301-930.000 and 101-336-930.000

Purchase Authorization - MMRMA Insurance. Waive competitive bidding requirements, authorize the purchase of general liability, property and auto insurance policies from the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2025 to July 1, 2026 in the amount of \$321,014.00, and further authorize payment up to the total premium amount for the coverage period as follows:

RESOLUTION NO. 81-2025

AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been a member of Michigan Municipal Risk Management Authority since September 1, 1986; and

WHEREAS, Michigan Municipal Risk Management Authority was created by the authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments; and

WHEREAS, the City of Owosso wishes to be provided with general liability, auto and property insurance coverage for a period of July 1, 2025 to July 1, 2026 by MMRMA; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements, remain a member of and seek annual liability, property and auto insurance coverage from Michigan Municipal Risk Management Authority.
- SECOND: the finance director is instructed and authorized to sign the document substantially in form attached as the coverage proposal and addendum between the City of Owosso and Michigan Municipal Risk Management Authority.
- THIRD: the accounts payable department is authorized to pay Michigan Municipal Risk Management Authority premium for annual coverage estimated at \$321,014.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2026 budget as identified under the account code 810.000 – Insurance & Bonds.

Bid Award - Sand & Gravel, Selection #1. Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Sand in the amount of \$6.00 per ton and authorize payment in accordance with unit prices estimated at \$18,000.00 for the fiscal year ending June 30, 2026. (See Bid Award for Selection #3 for resolution.)

Bid Award - Sand & Gravel, Selection #2. Accept the low bid of Jackson Trucking, LLC for 22A Gravel in the amount of \$13.35 per ton, \$55.25 per ton for Field Stone Riprap, and \$21.85 per ton for 6A Gravel and authorize payment in accordance with unit prices estimated at \$20,967.50 for the fiscal year ending June 30, 2026. (See Bid Award for Selection #3 for resolution.)

Bid Award - Sand & Gravel, Selection #3. Accept the low bid of SP Powells Sand and Soil, LLC for 21AA limestone in the amount of \$27.00 per ton, \$30.75 per ton for 6AA Limestone, and \$32.00 per ton for H1 Limestone Chip, and authorize payment in accordance with the unit prices estimated at \$20,967.50 for the fiscal year ending June 30, 2026 as follows:

RESOLUTION NO. 82-2025

**AUTHORIZING THE PURCHASE AND DELIVERY
OF SAND, GRAVEL, AND LIMESTONE
FOR THE 2025-2026 FISCAL YEAR**

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and gravel and limestone for use in permanent street patches and other City properties; and

WHEREAS, the City sought bids for: Class II backfill sand, 22A gravel, 21AA Limestone, 6AA limestone, H1 limestone chip, Fieldstone Riprap, and 6A Gravel for the fiscal year 2025-2026; and

WHEREAS, it is hereby determined that S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel, Jackson Trucking, LLC, and SP Powell's Sand and Soil, LLC are qualified to provide such products and have submitted the lowest responsible and responsive bids; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the contract for Class II Sand to S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel of Owosso, Michigan in the amount of \$6.00 per ton for the fiscal year ending June 30, 2026.
- SECOND: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the gravel contracts to Jackson Trucking, LLC of Owosso, Michigan in the amounts of: \$13.35 per ton for 22A Gravel, \$55.25 per ton for Fieldstone Riprap, and \$21.85 per ton for 6A gravel for the fiscal year ending June 30, 2026.
- THIRD: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the limestone contracts to SP Powell's Sand and Soil, LLC of Montrose, Michigan in the amounts of: \$27.00 per ton for 21AA Limestone, \$30.75 per ton for 6AA Limestone, and \$32.00 per ton for H1 Limestone Chip for the fiscal year ending June 30, 2026.
- FOURTH: the contracts between the City of Owosso and the companies above shall be in the form of Purchase Orders.
- FIFTH: the accounts payable department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel based on the unit price quoted above, up to an amount estimated at \$18,000.00, which may be exceeded based on usage and actual need.
- SIXTH: the accounts payable department is authorized to pay Jackson Trucking, LLC based on the unit prices quoted above, up to an amount estimated at \$20,967.50, which may be exceeded based on usage and actual need.
- SEVENTH: the accounts payable department is authorized to pay SP Powell's Sand and Soil, LLC based on the unit prices quoted above, up to an amount estimated at \$20,937.50, which may be exceeded based on usage and actual need.
- EIGHTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

Bid Award – Traffic & Construction Barricades. Accept the low bid of All in Safety Corp. for traffic and construction barricades in the amount of \$14,877.58 and authorize payment to the vendor upon satisfactory receipt of the items as follows:

RESOLUTION NO. 83-2025

**AUTHORIZING THE EXECUTION OF
A PURCHASE ORDER WITH ALL IN SAFETY CORP. FOR
TRAFFIC AND CONSTRUCTION BARRICADES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, recognizes the need to maintain an adequate supply of traffic and construction barricades to ensure safe and effective traffic control during maintenance, repair, and construction activities; and

WHEREAS, such barricades are essential for public safety, daily operations, and the orderly direction of vehicular and pedestrian traffic throughout the City; and

WHEREAS, the use of traffic control devices supports the City’s infrastructure maintenance programs and promotes the general safety of residents and visitors; and

WHEREAS, the City has sufficient funds to purchase said traffic control devices; and

WHEREAS, the City of Owosso sought bids for the DPW Traffic and Construction Barricade Bid, and a bid was received from All in Safety Corp, and it is hereby determined All in Safety Corp is qualified to provide said devices, and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the Traffic and Construction Barricades Bid to All in Safety Corp.
- SECOND: the contract between the City of Owosso, Michigan and All in Safety Corp. shall be in the form of a City Purchase Order in an amount not to exceed \$14,877.58.
- THIRD: the accounts payable department is authorized to pay All in Safety Corp. for materials supplied up to the purchase order amount of \$14,877.58.
- FOURTH: the above expenses shall be paid from account no. 661-901-979.000.

Bid Award – Curwood Castle Air Conditioning. Accept the low bid of Victory World Wide LLC dba Victory Heating and Cooling for the installation of air conditioning units at Curwood Castle in the amount of \$13,458.72 and approve payment to the contractor upon satisfactory installation of said units as follows:

RESOLUTION NO. 84-2025

**AUTHORIZING A CONTRACT WITH
VICTORY HEATING AND COOLING
FOR THE INSTALLATION OF AIR CONDITIONING AT CURWOOD CASTLE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Owosso Historical Commission, requested city staff to solicit bids for installing air conditioning at Curwood Castle; and

WHEREAS, the staff recommends authorizing a contract with the lowest bidder, Victory World Wide LLC dba Victory Heating and Cooling.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to authorize a contract with Victory World Wide LLC dba Victory Heating and Cooling for the provision and installation of air conditioning units at Curwood Castle.
- SECOND: the accounts payable department is authorized to submit payment to Victory World Wide LLC dba Victory Heating and Cooling in an amount not to exceed \$13,458.72 upon satisfactory completion of the work.
- THIRD: the above expenses shall be paid for from FY 2024-2025 and FY 2025-2026 Historical Fund Account 297-798-976.000

Warrant No. 657. Authorize Warrant No. 657 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Services May 13 – June 9 2025	Varies	\$11,590.28

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmembers Ludington, Olson, Owens, Mayor Pro-Tem Haber, Councilmembers Osmer, Fear, and Mayor Teich.

NAYS: None.

Mayor Teich thanked all those that stepped forward to serve on boards or commissions.

ITEMS OF BUSINESS

***Contract Approvals – Ludington Electric, Inc.**

Motion by Mayor Pro-Tem Haber to allow Councilmember Ludington to abstain from the item to consider recent contracts with Ludington Electric, Inc. due to a conflict of interest.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer, Owens, Fear, Olson, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

Councilmember Ludington left the meeting at 9:11 p.m.

Motion by Councilmember Olson reiterating acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and approving the following contract(s) with Ludington Electric, Inc. for the period of May 2025:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
46664	862	LUDINGTON ELECTRIC, LLC	WATER ST LIGHT HOOK UP	589.60
				<u><u>\$ 589.60</u></u>

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Osmer, Fear, Owens, Olson, and Mayor Teich.

NAYS: None.

ABSTAIN: Councilmember Ludington.

Councilmember Ludington returned to the meeting at 9:12 p.m.

Demolition Authorization – 117 W. Exchange Street

City Manager Henne indicated there was an error in the address of the property in the original resolution passed June 2, 2025.

Motion by Councilmember Olson to repeal Resolution No. 74-2025, approve the HDC's revised recommendation regarding the façade at 117 W. Exchange Street, and authorize demolition and full site clearance at the location as follows:

RESOLUTION NO. 85-2025

**AUTHORIZING APPROVAL OF
THE OWOSSO HISTORIC DISTRICT COMMISSION RECOMMENDATION
REGARDING SITE CLEANUP AT 117 WEST EXCHANGE STREET**

WHEREAS, the City of Owosso has been working in collaboration with the Shiawassee County Land Bank and the Michigan State Land Bank to secure a blight elimination grant for the property located at 117 West Exchange Street; and

WHEREAS, the Owosso Historic District Commission (HDC) initially expressed interest in preserving the historic façade of the structure but, upon further review and in consideration of federal and state land bank funding eligibility criteria, determined that preservation of the façade would render the project ineligible for grant funding; and

WHEREAS, at its regular meeting on May 21, 2025, the HDC voted unanimously to rescind its previous recommendation to preserve the façade and instead recommended that the City Council accept the terms of the grant and authorize complete site clearance; and

WHEREAS, the City Council finds that proceeding with site cleanup in accordance with land bank requirements is in the best interest of public health, safety, and welfare, and supports future redevelopment of the site.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: Resolution No. 74-2025 authorizing the demolition of the structure at 117 E. Exchange Street is hereby repealed.
- SECOND: the recommendation of the Owosso Historic District Commission to rescind the requirement to preserve the façade of the structure at 117 West Exchange Street is hereby accepted.
- THIRD: the City Council authorizes the acceptance of blight elimination grant funding from the Michigan State Land Bank and Shiawassee County Land Bank for the purpose of clearing the site at 117 West Exchange Street.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmember Owens, Mayor Pro-Tem Haber, Councilmembers Olson, Ludington, Fear, Osmer, and Mayor Teich.

NAYS: None.

***Downtown Revolving Loan & Grant Program Revisions**

There was discussion as to why the tiered grant claw-back provision had been suggested. As the Council representative to the DDA/Main Street Board, Mayor Teich, said he could see both sides of the argument, if the money is clawed back it prevents owners from receiving a windfall and potentially selling the building before the full project is completed, but it also prevents owners that have completed their projects from turning the property over and potentially investing in another property.

Motion by Councilmember Olson to approve revisions to the Downtown Revolving Loan & Grant Program making changes to the loan and grant processing fees and striking the addition of grant claw-back provisions as follows:

RESOLUTION NO. 86-2025

AUTHORIZE APPROVAL OF THE OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY REVOLVING LOAN & GRANT PROGRAM REVISIONS

WHEREAS, in 1994 the City of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program; and

WHEREAS, on June 17, 2019, Owosso City Council approved the new Owosso Main Street & Downtown Development Authority (OMS & DDA) Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the OMS & DDA Board of Directors; and

WHEREAS, on May 20, 2025, the OMS & DDA Economic Vitality Committee approved revisions to the Revolving Loan & Grant Program for the 2025-2026 fiscal year; and

WHEREAS, on June 4, 2025, the OMS & DDA Board of Directors approved the revised OMS & DDA Revolving Loan & Grant Program and authorized City of Owosso staff to submit the proposed Revolving Loan & Grant Program for approval by Owosso City Council.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the Owosso City Council hereby approves the attached Owosso Main Street & Downtown Development Authority Revolving Loan & Grant Program, striking the addition of a grant claw-back provision.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmember Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Fear, Olson, and Osmer.

NAYS: Mayor Teich.

City Budget Amendment

Motion by Councilmember Osmer to adopt the 12-month budget amendments to the 2024-2025 Budget as follows:

RESOLUTION NO. 87-2025

GENERAL APPROPRIATIONS ACT (BUDGET)
12-MONTH BUDGET AMENDMENTS FOR FYE 6-30-2025

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning JULY 1, 2024 and held a public hearing on MAY 20, 2024 and;

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council approved the budget for the fiscal year beginning JULY 1, 2024 on JUNE 3, 2024; and

WHEREAS, pursuant to Chapter 8, Section 6 of the Owosso City Charter, the City Council received SIX MONTH budget amendments for the fiscal year beginning JULY 1, 2024 and adopted them on FEBRUARY 3, 2025; and

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the AMENDED FISCAL YEAR 2024 – 2025 Budget with TWELVE MONTH budget amendments reflected below:

Section 1: Estimated Expenditures
The following appropriations are hereby amended for the operations of the City Government and its activities for the fiscal year beginning JULY 1, 2024 and ending JUNE 30, 2025:

		2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 4th QUARTER BUDGET AMEND
DEPARTMENT	DESCRIPTION			
GENERAL FUND				
APPROPRIATIONS				
101	CITY COUNCIL	8,060	12,560	13,560
171	CITY MANAGER	339,400	339,253	344,632
201	FINANCE	254,052	253,656	258,314
210	CITY ATTORNEY	164,600	164,600	169,600
215	CLERK	254,983	259,281	262,448
228	INFORMATION & TECHNOLOGY	154,000	159,687	166,533
253	TREASURY	275,205	274,536	275,751
257	ASSESSING	222,748	221,814	228,511
261	GENERAL ADMIN	448,621	453,664	470,388
262	ELECTION	79,829	77,184	77,300
265	BUILDING & GROUNDS	835,789	837,905	891,743
270	HUMAN RESOURCES	217,410	215,472	217,794
301	POLICE	3,105,516	3,265,445	3,356,703
336	FIRE	4,053,099	4,293,630	4,381,965
371	BUILDING AND SAFETY	46,045	521	526
441	PUBLIC WORKS	1,262,732	1,247,415	1,249,187
528	LEAF AND BRUSH COLLECTION	313,011	338,392	338,435
585	PARKING	36,025	37,607	37,613
720	COMMUNITY DEVELOPMENT	37,222	233,729	233,729
751	PARKS	369,923	369,023	426,647
966	TRANSFERS OUT	52,633	287,326	287,326
TOTAL APPROPRIATIONS		12,530,903	13,342,700	13,688,705
Fund 202 - MAJOR STREET FUND				
APPROPRIATIONS				
451	CONSTRUCTION	1,587,350	1,461,147	1,529,674
463	STREET MAINTENANCE	690,735	786,595	807,467
473	BRIDGE MAINTENANCE	85,100		
474	TRAFFIC SERVICES-MAINTENANCE	16,655	17,254	21,994
478	SNOW & ICE CONTROL	171,045	170,539	187,362

APPROPRIATIONS	Fund 202 - MAJOR STREET FUND			
480	TREE TRIMMING	86,396	86,171	86,180
482	ADMINISTRATION & ENGINEERING	219,407	218,179	219,229
485	LOCAL STREET TRANSFER	350,000	350,000	350,000
486	TRUNKLINE SURFACE MAINTENANCE			4,241
490	TRUNKLINE TREE TRIM & REMOVAL		500	106
491	TRUNKLINE STORM DRAIN, CURBS		287	246
492	TRUNKLINE ROADSIDE CLEANUP			71
494	TRUNKLINE TRAFFIC SIGNS		327	418
497	TRUNKLINE SNOW & ICE CONTROL	12,784	17,230	30,989
TOTAL APPROPRIATIONS		3,219,472	3,108,229	3,237,977

Fund 203 - LOCAL STREET FUND

APPROPRIATIONS				
451	CONSTRUCTION	307,350	307,350	249,167
463	STREET MAINTENANCE	716,373	812,177	813,207
474	TRAFFIC SERVICES-MAINTENANCE	1,500	1,750	2,561
478	SNOW & ICE CONTROL	79,256	79,031	79,040
480	TREE TRIMMING	126,409	126,073	133,251
482	ADMINISTRATION & ENGINEERING	122,490	122,217	123,067
TOTAL APPROPRIATIONS		1,353,378	1,448,598	1,400,293

Fund 208 - PARK/RECREATION SITES FUND

APPROPRIATIONS				
751	PARKS	31,700	31,700	31,700
TOTAL APPROPRIATIONS		31,700	31,700	31,700

Fund 239 - OMS/DDA REVLG LOAN FUND

APPROPRIATIONS				
200	GEN SERVICES	2,814	2,581	26,581
TOTAL APPROPRIATIONS		2,814	2,581	26,581

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

APPROPRIATIONS				
721	PROFESSIONAL SERVICES	1,003	1,003	1,017
964	TAX REIMBURSEMENTS	134,065	140,137	140,447
TOTAL APPROPRIATIONS		135,068	141,140	141,464

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY

APPROPRIATIONS				
200	GEN SERVICES	240,104	241,345	242,169
261	GENERAL ADMIN	89,179	88,962	90,164
704	ORGANIZATION	750	1,250	1,250
705	PROMOTION	15,050	17,500	14,800
706	DESIGN	7,000	10,000	10,000
707	ECONOMIC VITALITY	1,500	2,000	22,857
TOTAL APPROPRIATIONS		353,583	361,057	381,240

Fund 249 - BUILDING INSPECTION FUND

APPROPRIATIONS				
200	GEN SERVICES	100,506	92,201	92,387
371	BUILDING AND SAFETY	161,834	151,799	147,217
TOTAL APPROPRIATIONS		262,340	244,000	239,604

Fund 254 - HOUSING & REDEVELOPMENT

APPROPRIATIONS				
200	GEN SERVICES	125,500	516,574	539,038
TOTAL APPROPRIATIONS		125,500	516,574	539,038

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS				
721	PROFESSIONAL SERVICES	6,232	6,232	6,230
964	TAX REIMBURSEMENTS	41,871	41,871	78,916
TOTAL APPROPRIATIONS		48,103	48,103	85,146

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS				
721	PROFESSIONAL SERVICES	12,050	12,050	12,050
905	DEBT SERVICE	167,999	167,999	167,999
TOTAL APPROPRIATIONS		180,049	180,049	180,049

Fund 273 - OBRA #9 ROBBINS LOFT				
APPROPRIATIONS				
721	PROFESSIONAL SERVICES	1,200	1,200	1,200
964	TAX REIMBURSEMENTS	3,678	4,243	4,243
TOTAL APPROPRIATIONS		4,878	5,443	5,443

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA				
APPROPRIATIONS				
721	PROFESSIONAL SERVICES	1,704	2,960	2,960
905	DEBT SERVICE	28,172		
964	TAX REIMBURSEMENTS		9,997	8,133
TOTAL APPROPRIATIONS		29,876	12,957	11,093

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL				
APPROPRIATIONS				
721	PROFESSIONAL SERVICES	4,144	4,144	4,143
964	TAX REIMBURSEMENTS	50,608	50,608	51,038
TOTAL APPROPRIATIONS		54,752	54,752	55,181

Fund 283 - OBRA FUND-DISTRICT#3-TIAL				
APPROPRIATIONS				
721	PROFESSIONAL SERVICES	750	750	750
905	DEBT SERVICE	19,391	19,391	19,391
TOTAL APPROPRIATIONS		20,141	20,141	20,141

Fund 284 - OPIOID SETTLEMENT FUND				
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT				
APPROPRIATIONS				
966	TRANSFERS OUT	1,413,573	488,441	488,441
TOTAL APPROPRIATIONS		1,413,573	488,441	488,441

Fund 297 - HISTORICAL FUND				
APPROPRIATIONS				
797	HISTORICAL COMMISSION	30,598	31,437	157,042
798	CASTLE	14,806	21,806	21,808
799	GOULD HOUSE	10,329	2,419	2,419
800	COMSTOCK/WOODARD	2,000	4,200	4,200
TOTAL APPROPRIATIONS		57,733	59,862	185,469

Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)				
APPROPRIATIONS				
905	DEBT SERVICE	773,150	773,150	773,150
TOTAL APPROPRIATIONS		773,150	773,150	773,150

Fund 401 - CAPITAL PROJECT FUND				
Fund 588 - TRANSPORTATION FUND				
APPROPRIATIONS				
200	GEN SERVICES	105,888	105,655	105,655
TOTAL APPROPRIATIONS		105,888	105,655	105,655

Fund 590 - SEWER FUND				
APPROPRIATIONS				
200	GEN SERVICES	2,628,755	2,627,583	2,728,718
549	SEWER OPERATIONS	307,880	294,288	309,766
901	CAPITAL OUTLAY	427,500	427,500	427,500
905	DEBT SERVICE	124,302	124,302	124,303
TOTAL APPROPRIATIONS		3,488,437	3,473,673	3,590,287

Fund 591 - WATER FUND				
APPROPRIATIONS				
200	GEN SERVICES	895,857	912,418	1,439,699
552	WATER UNDERGROUND	2,042,741	1,474,891	1,576,451
553	WATER FILTRATION	1,878,385	1,877,656	1,898,592
901	CAPITAL OUTLAY	6,559,421	5,240,710	5,369,328
905	DEBT SERVICE	600,489	600,489	548,044
TOTAL APPROPRIATIONS		11,976,893	10,106,164	10,832,114

Fund 599 - WASTEWATER FUND				
APPROPRIATIONS				
200	GEN SERVICES	34,700	32,298	38,249
548	WASTEWATER OPERATIONS	2,007,153	2,026,605	2,592,016
901	CAPITAL OUTLAY	3,581,400	20,382,007	20,484,491
905	DEBT SERVICE	1,064,144	1,064,144	379,585
TOTAL APPROPRIATIONS		6,687,397	23,505,054	23,494,341

Fund 661 - FLEET MAINTENANCE FUND				
APPROPRIATIONS				
594	FLEET MAINTENANCE	474,411	478,364	478,947
901	CAPITAL OUTLAY	710,000	710,000	710,000
TOTAL APPROPRIATIONS		1,184,411	1,188,364	1,188,947

Section 2: Estimated Revenues

The following revenues are hereby amended of the City Government for the fiscal year beginning JULY 1, 2024 and ending JUNE 30, 2025 to meet the foregoing appropriations:

DEPARTMENT	DESCRIPTION	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 4th QUARTER BUDGET AMEND
GENERAL FUND				
ESTIMATED REVENUES				
000	REVENUE	11,480,001	12,287,496	12,725,872
TOTAL ESTIMATED REVENUES		11,480,001	12,287,496	12,725,872

Fund 202 - MAJOR STREET FUND				
ESTIMATED REVENUES				
000	REVENUE	2,394,472	2,639,640	2,749,146
TOTAL ESTIMATED REVENUES		2,394,472	2,639,640	2,749,146

Fund 203 - LOCAL STREET FUND				
ESTIMATED REVENUES				
000	REVENUE	1,143,356	1,254,328	1,305,197
TOTAL ESTIMATED REVENUES		1,143,356	1,254,328	1,305,197

Fund 208 - PARK/RECREATION SITES FUND				
ESTIMATED REVENUES				
000	REVENUE	8,500	13,650	14,350
TOTAL ESTIMATED REVENUES		8,500	13,650	14,350

Fund 239 - OMS/DDA REVLG LOAN FUND				
ESTIMATED REVENUES				
000	REVENUE	25,250	36,750	35,733
TOTAL ESTIMATED REVENUES		25,250	36,750	35,733

Fund 243 - BRA / OBRA #12 WOODWARD LOFT				
ESTIMATED REVENUES				
000	REVENUE	135,118	141,390	141,844
TOTAL ESTIMATED REVENUES		135,118	141,390	141,844

Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
ESTIMATED REVENUES				
000	REVENUE	353,929	362,352	393,492
TOTAL ESTIMATED REVENUES		353,929	362,352	393,492

Fund 249 - BUILDING INSPECTION FUND				
ESTIMATED REVENUES				
000	REVENUE	259,000	264,000	302,800
TOTAL ESTIMATED REVENUES		259,000	264,000	302,800

Fund 254 - HOUSING & REDEVELOPMENT				
ESTIMATED REVENUES				
000	REVENUE	125,500	517,944	521,477
TOTAL ESTIMATED REVENUES		125,500	517,944	521,477

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING				
ESTIMATED REVENUES				
000	REVENUE	48,103	48,103	85,146
TOTAL ESTIMATED REVENUES		48,103	48,103	85,146

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES				
000	REVENUE	209,874	209,874	211,518
TOTAL ESTIMATED REVENUES		209,874	209,874	211,518

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES				
000	REVENUE	5,878	7,443	8,066
TOTAL ESTIMATED REVENUES		5,878	7,443	8,066

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES				
000	REVENUE	29,876	12,253	12,349
TOTAL ESTIMATED REVENUES		29,876	12,253	12,349

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES				
000	REVENUE	54,752	54,752	55,181
TOTAL ESTIMATED REVENUES		54,752	54,752	55,181

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES				
000	REVENUE	16,824	17,460	17,608
TOTAL ESTIMATED REVENUES		16,824	17,460	17,608

Fund 284 - OPIOID SETTLEMENT FUND

ESTIMATED REVENUES				
000	REVENUE	100	13,447	14,161
TOTAL ESTIMATED REVENUES		100	13,447	14,161

Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT

ESTIMATED REVENUES				
000	REVENUE	20,000	380,138	380,138
TOTAL ESTIMATED REVENUES		20,000	380,138	380,138

Fund 297 - HISTORICAL FUND

ESTIMATED REVENUES				
000	REVENUE	58,016	285,513	287,763
TOTAL ESTIMATED REVENUES		58,016	285,513	287,763

Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)

ESTIMATED REVENUES				
000	REVENUE	773,150	765,950	766,206
TOTAL ESTIMATED REVENUES		773,150	765,950	766,206

Fund 401 - CAPITAL PROJECT FUND

ESTIMATED REVENUES				
000	REVENUE		233,672	208,952
TOTAL ESTIMATED REVENUES			233,672	208,952

Fund 588 - TRANSPORTATION FUND

ESTIMATED REVENUES				
000	REVENUE	105,888	105,558	103,963
TOTAL ESTIMATED REVENUES		105,888	105,558	103,963

Fund 590 - SEWER FUND

ESTIMATED REVENUES				
000	REVENUE	3,385,230	3,487,006	3,628,634
TOTAL ESTIMATED REVENUES		3,385,230	3,487,006	3,628,634

Fund 591 - WATER FUND

ESTIMATED REVENUES				
000	REVENUE	10,774,770	8,496,381	8,570,924
TOTAL ESTIMATED REVENUES		10,774,770	8,496,381	8,570,924

Fund 599 - WASTEWATER FUND

ESTIMATED REVENUES				
000	REVENUE	6,135,280	23,629,041	23,641,423
TOTAL ESTIMATED REVENUES		6,135,280	23,629,041	23,641,423

Fund 661 - FLEET MAINTENANCE FUND				
ESTIMATED REVENUES				
000	REVENUE	909,648	1,031,944	1,191,995
TOTAL ESTIMATED REVENUES		909,648	1,031,944	1,191,995

Section 3: Adoption of Budget by Reference
 The general fund budget of the City of Owosso is hereby amended and adopted by reference, with revenues and activity expenditures as indicated in Sections 1 and 2 of this act.

Section 4: City Council Adoption

Motion supported by Councilmember Fear.

 Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Ludington, Osmer, Owens, Fear, Olson, and Mayor Teich.

 NAYS: None.

Elimination of Water Shut-Offs

City Manager Henne cautioned Council to be cognizant of how eliminating shut-offs would affect the City’s cash flow, diminishing its ability to fund construction projects and pay debt payments in a timely manner. He also noted that landlords can file affidavits to exempt themselves from water charges being placed on their taxes and the \$1,500.00 deposit that would be required for such properties to have water turned on. He advised that they hold off on making such a change.

There was discussion regarding putting a charter amendment on the August 2026 ballot to allow the City to place overdue water charges on the taxes twice per year and thus remedy the cash flow concern of eliminating shutoffs. Councilmember Olson suggested Council also approve a moratorium on shut-offs until the August 2026 election to soften the blow to customers. Discussion ensued and frustration was expressed as to whether the situation called for a long-term response or one that was effective immediately.

Motion by Mayor Pro-Tem Haber to direct staff to prepare a Charter amendment question for the August 2026 ballot to allow overdue water charges to be placed on taxes twice per year.

 Motion supported by Councilmember Ludington.

Roll Call Vote.

 AYES: Councilmembers Osmer, Ludington, Mayor Pro-Tem Haber, Councilmembers Fear, Olson, Owens, and Mayor Teich.

 NAYS: None.

Monthly Utility Billing – Revisited (This item was postponed earlier in the meeting.)

The Council took up the motion previously tabled. There was discussion regarding the necessity to provide immediate relief by implementing monthly billing, whether paperless billing could bring down the cost of billing, collecting statistics on the average time it takes for a system to change from paper billing to digital billing, the possibility of changing back to quarterly billing if it is determined that monthly billing does not provide the anticipated relief, and getting an opinion on whether it is legal to notify customers of shut-off via digital communication. There was talk about tabling the item to provide staff time to assemble the requested information. City Manager Henne asked that Council give staff more time than just one meeting to gather the requested information saying changes like the one in question cannot be rushed.

Motion by Councilmember Olson to postpone consideration of moving to monthly utility billing until the meeting of July 21, 2025.

Motion supported by Councilmember Owens.

 Roll Call Vote.

AYES: Councilmember Ludington, Mayor Pro-Tem Haber, Councilmembers Olson, Osmer, Fear, Owens, and Mayor Teich.

 NAYS: None.

Motion by Councilmember Fear to direct staff to gather statistics on the average time it takes for an organization to convert from a paper billing system to a digital one – thereby saving on the cost for the printing and mailing of bills, and to provide an opinion on the legality of delivering bills and shut-off notices via digital means for presentation at the July 21, 2025 meeting.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, Mayor Pro-Tem Haber, Councilmembers Ludington, Owens, Osmer, and Mayor Teich.

NAYS: None.

Closed Session

Motion by Councilmember Fear to approve holding closed session at the conclusion of the second session of Council Comments for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with specific pending litigation.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Haber, Councilmembers Osmer, Olson, Owens, Ludington, and Mayor Teich.

NAYS: None.

CITIZEN COMMENTS

Patrice Martin, 615 N. Park Street, said that going to monthly billing is a no-brainer when talking about water rate hikes. She went on to say that the City needs to demonstrate that it cares for each household in the community and cited examples of the ways other communities care for their citizens.

Kori Shook, 216 W. Exchange Street, said she is concerned that landlords may find their house payment going up if water bills are added to their taxes.

Leo Deason, 425 N. Hintz Road, said he would like to see how much the City is spending on shut-offs each quarter.

Jael Harrington, 515 N. Washington Street, noted that quarterly billing may actually provide people with a little more leeway to roll with the financial punches, saying that it's really quite difficult to catch up if you fall behind on a monthly payment system. She suggested that if Council maintains quarterly billing maybe they could send out monthly reminders to water customers via email. Lastly, she thanked everyone for their hard work on the issues discussed this evening.

Ashley Short, 1607 Young Street, indicated she loved the online water portal, and she already gets her bills via email.

COUNCIL COMMENTS

None.

**The council adjourned to closed session at 10:34 p.m.
The council returned from closed session at 10:53 p.m.**

APPROVAL OF THE MINUTES OF CLOSED SESSION OF MAY 19, 2025

Motion by Councilmember Olson to approve the Minutes of the Closed Session of May 19, 2025 as presented.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. May 2025 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. May 2025 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. May 2025 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. May 2025 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. May 2025 Police Report.
Kevin D. Lenkart, Public Safety Director. May 2025 Fire Report.
Downtown Development Authority/Main Street. Minutes of May 7, 2025.
Parks & Recreation Commission. Minutes of May 28, 2025.
Downtown Development Authority/Main Street. Minutes of June 4, 2025.
Owosso Historical Commission. Minutes of June 9, 2025.

NEXT MEETING

Monday, July 7, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Olson for adjournment at 10:54 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.