

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF AUGUST 4, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR GARY BEAL
CHURCH OF JUBILEE

PLEDGE OF ALLEGIANCE: GLEN ERDMAN

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Carl C. Ludington, Emily S. Olson, Rachel M.
Osmer, and Christopher D. Owens.

ABSENT: Councilmember Janae L. Fear.

APPROVE AGENDA

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 21, 2025

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of July 21, 2025 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Pastor Gary Beal, on behalf of the pastoral association, thanked City staff for all that they do for the community.

COUNCIL COMMENTS

Councilmember Osmer invited everyone to the Back to School Community Health Fair on Thursday, from 1:00pm – 4:00pm at the County Health Department. The Health Department will be offering sports physicals, health screenings, immunizations, as well as treats and the possibility of a free backpack for the kids. She went on to note the last concert in the Summer Concert Series will be held this Thursday at 7:00pm at the Mitchell Amphitheater. The non-profit sponsors are Voices for Children and Shiawassee Family YMCA.

Mayor Teich asked Owosso Public Safety Captain Cherry to describe the National Night Out event. Captain Cherry invited all to attend the National Night Out event Tuesday night from 5:00pm – 7:00pm behind the Public Safety Building. There will be free hot dogs, games, giveaways, touch-a-truck, and the opportunity to meet local first responders.

CONSENT AGENDA

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Traffic Control Order – Back 2 School Bash. Consider request from Dan Dameron of Convergent Church, for the partial closure of the Armory Parking Lot (Lot #4) for the Back 2 School Bash on Sunday, August 17, 2025 from 8:00am – 3:00pm and approve Traffic Control Order No. 1540 formalizing the action contingent upon receipt of proper insurance.

***Change Order – 2025 Sewer Televising Project.** Approve Change Order No. 2 to the 2025 Sewer Televising Project contract with MEC Underground Solutions LLC adding \$22,424.00 for additional televising for upcoming street and utility projects, and further approve payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 104-2025

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
MEC UNDERGROUND SOLUTIONS LLC
FOR THE 2025 SEWER TELEVISIONING PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with MEC Underground Solutions LLC on December 2, 2024 for the 2025 Sewer Televising Project to televise sanitary and storm sewer on various streets throughout the city; and

WHEREAS, Change Order No. 1 was approved on May 7, 2025 to perform sewer patching work; and

WHEREAS, city staff desires to televise additional sanitary and storm sewer to prepare for upcoming street and utility projects; and

WHEREAS, MEC Underground Solutions LLC has agreed to perform this additional work, and a change order in the amount of \$22,424.00 is necessary to increase the contract amount for the additional work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No 2 to the 2025 Sewer Televising Project contract with MEC Underground Solutions LLC to increase the contract amount to complete additional televising.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$22,424.00; an increase to the Contract for Services between the city of Owosso and MEC Underground Solutions LLC, revising the total current contract amount from \$71,709.00 to \$94,133.00.
- THIRD: the accounts payable department is authorized to pay MEC Underground Solutions LLC for work satisfactorily completed up to the revised contract amount of \$94,133.00.
- FOURTH: the above expenses shall be paid from Major and Local Street Maintenance Fund Account Nos. 202/203-463-818.000 (\$6,825.00 each) and Sanitary Sewer Fund Account No. 590-549-818.000 (\$8,774.00).

Master Plan Implementation Goals: 3.4

***Emergency Repair Authorization – Fire Department Medic 1.** Authorize payment to Lunghamer Ford of Owosso, LLC for emergency repair and replacement of parts on Fire Department Medic 1 in the amount of \$4,951.76 as follows:

RESOLUTION NO. 105-2025

**AUTHORIZING PAYMENT TO
LUNGHAMER FORD OF OWOSSO, LLC
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT MEDIC 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle, Medic 1, that required emergency repair, and

WHEREAS, Sec 2-346(5)of the Code of Ordinances of the City of Owosso waives competitive bidding requirements when a purchase is of an emergent nature; and

WHEREAS, the city directed Lunghamer Ford of Owosso, LLC, to proceed and make the emergency repair, which subsequently totaled \$4,951.76 and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Lunghamer Ford of Owosso, LLC for the cost of the repair and recommends payment in the amount of \$4,951.76 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it was necessary and in the public interest to contract with Lunghamer Ford of Owosso, LLC for emergency repairs to Owosso Fire Department vehicle Medic 1.
- SECOND: the Accounts Payable department is authorized to submit payment to Lunghamer Ford of Owosso, LLC in the amount of \$4,951.76 as authorized by Council this 4th day of August 2025.
- THIRD: the above expenses shall be paid from the Fire Department vehicle repair fund.

***Bid Award – Downtown Planter Removal Project.** Approve bid award to Perrin Construction Co., Inc. for the Downtown Planter Removal Project in the amount of \$34,436.50 and further approve payment to the contractor upon satisfactory completion of the project as follows:

RESOLUTION NO. 106-2025

AUTHORIZING AWARD OF THE DOWNTOWN PLANTER REMOVAL PROJECT BID TO PERRIN CONSTRUCTION COMPANY, INC. OF DURAND

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has identified the need to remove two raised planter boxes and replace concrete on South Washington Street; and

WHEREAS, the City of Owosso, in collaboration with Owosso Main Street & Downtown Development Authority, sought bids for the necessary work to be completed as outlined in the Downtown Planter Removal Project Bid, and the low responsive bid was received from Perrin Construction Company, Inc. in the amount of \$34,436.50; and

WHEREAS, Perrin Construction Company, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public's best interest to employ Perrin Construction Company, Inc. to complete the planter removal and concrete replacement as outlined in the Downtown Planter Removal Project Bid.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services Between the City of Owosso and Perrin Construction Company, Inc. in the amount of \$34,436.50.
- THIRD: the Accounts Payable Department is authorized to pay Perrin Construction Company, Inc. for work satisfactorily completed on the project up to the initial contract amount of \$34,436.50.
- FOURTH: the above expenses shall be paid from the Owosso Main Street & Downtown Development Authority Fund Account No. 248-200-818.000.

Master Plan Implementation Goals: 1.9, 3.17

***Check Register – July 2025.** Affirm check disbursements totaling \$4,535,497.43 for July 2025.

Motion supported by Councilmember Owens.

Roll Call Vote.

- AYES: Mayor Pro-Tem Haber, Councilmembers Osmer, Ludington, Olson, Owens, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Fear.

ITEMS OF BUSINESS

Notice of Pecuniary Interest

Motion by Councilmember Olson to enter the following notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of July 2025:

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the subsequent proposed contract(s) with the City of Owosso described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000046941	862	LUDINGTON ELECTRIC, INC.	LIGHTS FOR PICKLE BALL/TENNIS COURT	120.00
000047022	862	LUDINGTON ELECTRIC, INC.	CHANGE OUT BAD BREAKER	179.17
000047059	859	LUDINGTON ELECTRIC, INC.	ELECTRICAL WORK FOR PLANTER REMOVAL	1,050.00
				<u>\$ 1,349.17</u>

For the Period of: July 2025

Vendor: Ludington Electric, Inc

Total Amount: \$1,349.17

I am making this declaration because I am the owner/operator of Ludington Electric, Inc. I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the August 18, 2025 meeting of the Owosso City Council.

Declared this 4th day of August, 2025.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

MML Annual Meeting Delegates

Master Plan Implementation Coals: 3.5, 3.9

Motion by Councilmember Olson designating Councilmember Osmer and Councilmember Owens as the City's official representatives for the MML Annual Meeting.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer, Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Fear.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

None.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – July 2025.

COMMUNICATIONS

Scott J. Gould, City Attorney. Memorandum regarding the delivery of property tax bills.
Brad A. Barrett, Finance Director. Financial Report – June 2025.
Parks & Recreation Commission. Minutes of June 25, 2025.
Owosso Historical Commission. Minutes of July 14, 2025.
Historic District Commission. Minutes of July 16, 2025.

NEXT MEETING

Monday, August 18, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Ludington for adjournment at 6:57 p.m.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.