

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES SYNOPSIS  
TUESDAY, SEPTEMBER 02, 2025**

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Carl C. Ludington, Emily S. Olson, and Christopher D. Owens.

**ABSENT:** Councilmembers Janae L. Fear and Rachel M. Osmer.

**PROCLAMATIONS/SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

CDBG Housing Grant Application. A public hearing was conducted to receive citizen comment regarding the proposed application to the Michigan State Housing Development Authority CDBG Program for a grant to assist in the improvement of owner-occupied, single-family homes of low-to moderate- income residents and consider authorizing said application and approval of the related authorizing resolution, procurement procedure, and determination of level of environmental review. There were no citizen comments made prior to, or during the hearing. The Council moved to approve the authorizing resolution.

Boundary Adjustment – Owosso Charter Township. A public hearing was conducted to receive citizen comment regarding the proposal to adjust the boundary with Owosso Charter Township along Palmer Avenue to allow the City to receive Act 51 monies for said street. There were no citizen comments received prior to, or during the hearing. The Council moved to approve the boundary adjustment as proposed.

**CITIZEN COMMENTS**

None.

**COUNCIL COMMENTS**

None.

**CONSENT AGENDA**

The Consent Agenda was approved as follows:

Boards and Commissions Appointment. Approved the following Mayoral Boards and Commissions appointment:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Lance Little	Owosso Community Airport Board filling unexpired term of R. Dean Ebert	12-31-2027

Traffic Control Order Request – Pumpkin Patch Festival. Approved request from Bella Women's Center for the closure of Ball Street from Mason to Exchange Streets for their Pumpkin Patch Festival event on Saturday, September 27, 2025 from 9:00am – 3:00pm, and further approved Traffic Control Order No. 1544 formalizing the action.

Traffic Control Order Request – Art Walk Market & Movie. Approved request from Owosso Farmers Market LLC for the closure of Ball Street from the alley south of Fountain Park to Mason Street, including access to outlets in Fountain Park, for the Art Walk Market & Movie event on Friday, September 19, 2025 from 2:00pm – 11:00pm, and further approved Traffic Control Order No. 1545 formalizing the action.

Grant Acceptance – MAMC ADA Infrastructure Grant. Approved acceptance of an ADA Infrastructure Grant from the Michigan Association of Municipal Clerks to assist in the replacement of the City Hall basement entry doors with ADA compliant push-button doors and authorized the mayor and city clerk to execute all necessary documentation.

Professional Services Agreement – Grant Administration for Public Safety Building Project. Waived competitive bidding requirements, approved a professional services agreement with Spicer Group, Inc. for design, bidding, grant administration, and construction administration of the Public Safety Building Improvements Project in the amount of \$127,500.00, and further approved payment to the vendor upon satisfactory completion of the project or portion thereof.

Purchase Authorization – Sanitary Sewer Lift Station Generators. Waived competitive bidding requirements, authorized the purchase and installation of three Generac Commercial Gas XG Series generators for the Palmer, Wright, and Osburn Lakes lift stations from Wolverine Power Systems via Sourcwell Contract No. 020923 GNR in the amount of \$118,125.00, and further authorized payment to the vendor upon satisfactory completion of the project or portion thereof.

Sole Source Purchase – Limecure-25. Waived competitive bidding requirements, approved the sole source purchase of bulk chemical LimeCure-25 from Applied Specialties Innovations, LLC in the amount of \$1.21 per pound with an estimated annual contract of \$30,250.00, and authorized payment based on actual quantities required for the fiscal year ending June 30, 2026.

Sole Source Purchase – Legal Printing Services. Waived competitive bidding requirements, approved the sole source purchase of legal printing services from The Argus-Press for the period from September 1, 2025 through June 30, 2026, and authorized payment based on unit prices for actual services rendered.

Emergency Repair Authorization – Fire Department Tower 1. Authorized payment to Front Line Services, Inc. for emergency repair of Fire Department Tower 1 in the amount of \$7,166.51.

Bid Award – Police Uniforms. Approved bid from Lansing Uniform Company, Inc. for the supply of uniforms for the Owosso Police Department in the amount estimated at \$18,885.65) and further approved payment to the vendor according to unit prices for actual quantities delivered.

Bid Award – Lime Residuals Removal. Approved bid award to MAK Enterprises, L.L.C. for removal of approximately 22,450 cubic yards of lime residuals at the Water Treatment Plant in an amount estimated at \$625,920.00 for the 2025-26 fiscal year and further approved payment to the vendor upon satisfactory completion of the project or portion thereof.

Check Register – August 2025. Affirmed check disbursements totaling \$1,443,475.47 for August 2025.

#### **ITEMS OF BUSINESS**

Professional Services Agreement – Public Engagement Platform Services. Council discussed establishing a three-year subscription for professional services with Zencity Technologies US Inc. for their Zencity 360 Essentials public engagement services platform to assist the City in communicating with its residents more effectively. They decided instead to pursue an RFP process so they could examine similar options as well.

#### **CITIZEN COMMENTS**

Ashley Short wanted to know what the roll out of an app like Zencity would look like, how will people know when its up and running, and what the usage stats are for other communities using the app. City Manager indicated he would try to get some usage numbers from other communities.

#### **COUNCIL COMMENTS**

Councilmember Olson asked about bringing back the water portal and monthly water billing. It was noted that the current BS&A portal may be able to provide the information she's looking for on her water bill. The City Manager said he would like some time to prepare for a discussion on monthly billing.

#### **CITY MANAGER REPORT**

Nathan R. Henne, City Manager. City Manager Report – August 2025.

#### **COMMUNICATIONS**

R. Dean Ebert, Owosso Community Airport Board. Letter of resignation.

Kevin D. Lenkart, Public Safety Director. Unpaid parking citations.

Brad A. Barrett, Finance Director. Financial Report – July 2025.

Owosso Historical Commission. Minutes of August 11, 2025.

WWTP Review Board. Minutes of August 26, 2025.

#### **NEXT MEETING**

Monday, September 15, 2025

#### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

DDA/OMS Board – term expires June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2028

**ADJOURNMENT**

The meeting was adjourned at 7:42 p.m.

Robert J. Teich, Jr., Mayor  
Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).