

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 15, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 2, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Adeline Mahoney	Parks & Recreation Commission Student Representative	06-30-2026

2. Traffic Control Order No. 1546. Approve Traffic Control Order No. 1546 closing N. Cedar Street from Main Street to the alley (aka Eleanor Drive) until such time as the structural condition of the building at 800 W. Main Street is remedied.

3. Traffic Control Order Request – Walk to End Alzheimer’s. Approve request from Friends of Pat’s Place for the closure of Ada Street from Jennett Street to the dead end from 8:30 a.m. – 10:30 p.m. on Saturday, September 27, 2025 for the Walk to End Alzheimer’s event and further approve Traffic Control Order No. 1541 formalizing permission, contingent upon satisfactory receipt of insurance.
4. Traffic Control Order Request - Owosso High School 2025 Homecoming Parade. Approve request from Owosso High School for closure of the streets listed on the application from 5:00 p.m.-7:00 p.m. on Friday, October 3, 2025 for the annual High School Homecoming parade and approve Traffic Control Order No. 1547 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.12, 7.1
5. Traffic Control Order Request - Owosso High School Marching Band Festival. Approve request from Jillian Kowalczyk, Owosso High School Band Director, for the closure of various streets surrounding Willman Field for the Owosso High School Marching Band Festival from 2:30 p.m.-10:00 p.m. on Monday, October 13, 2025 (rain date Monday, October 20, 2025) and approve Traffic Control Order No. 1548 formalizing the permission.
6. Emergency Repair Authorization – Public Safety Vehicle. Authorize payment to All Star Towing & Repair LLC for emergency repair and replacement of the brakes on Public Safety Vehicle #2 in the amount of \$2,054.50.
7. Change Order – 2025 Well Improvements Project. Approve Change Order No. 1 to the 2025 Well Improvements Project increasing the contract in the amount of \$480,653 for the replacement of 17 non-working valves and actuators, and further approve payment up to the amount of \$1,827,653.00 to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
8. Warrant No. 659. Authorize Warrant No. 659 as follows:

Vendor	Description	Fund	Amount
Shiawassee Economic Development Partnership	Annual Investment Pledge (2025-2026)	General	\$40,000

ITEMS OF BUSINESS

1. 5th Monday Meeting. Consider setting a 5th Monday meeting for Monday, September 29, 2025 at 6:30 p.m. for the purpose of discussing recycling and the new state laws regarding recycling.
2. SATA Commitment. Approve the annual commitment to the Shiawassee Area Transportation Agency (SATA) for their upcoming fiscal year starting October 1, 2025 in an amount not to exceed \$117,682.97 for the provision of public transportation.
Master Plan Implementation Goals: 7.1
3. Water Portal Proposal. Consider a contract with Silverblaze Solutions Inc. for the hosting, maintenance, and support of their Customer Engagement Portal in the amount of \$25,000.00 for a one-year period, authorize the City Manager to execute said contract, and approve payment up to the amount of the contract upon successful implementation of the service.
Master Plan Implementation Goals: 3.3, 3.4

CITIZEN COMMENTS

COUNCIL COMMENTS

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. September 2025 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. September 2025 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. September 2025 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. September 2025 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. September 2025 Police Report.
6. Kevin D. Lenkart, Public Safety Director. September 2025 Fire Report.
7. Parks & Recreation Commission. Minutes of August 27, 2025.
8. DDA/Main Street Board. Minutes of September 3, 2025.

NEXT MEETING

Monday, September 29, 2025

Monday, October 6, 2025 – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

DDA/OMS Board – term expires June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.