

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 6, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF SEPTEMBER 15, 2025:

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 29, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Swearing in Ceremony – Fire Department Employees. A ceremony to swear in the City's newest firefighters: Jermaine Davis and Josh Hect.
2. Curwood Festival Donation. Presentation of a donation from the Curwood Festival for the maintenance of Curwood Castle.
3. Domestic Violence Awareness Month Proclamation. A proclamation of the Mayor's Office declaring the month of October 2025 as Domestic Violence Awareness Month in the City of Owosso.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Proposed Special Assessment District No. 2026-101 - Hazards & Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, October 20, 2025 at 6:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2026-101, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Colin McCallum	Owosso Main Street Board/DDA filling unexpired term of D. Woodworth	06-30-2028

3. MDOT Local Grade Crossing Surface Program Application - S. Chestnut Street. Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chestnut Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
4. MDOT Local Grade Crossing Surface Program Application - S. Gould Street. Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Gould Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
5. MDOT Local Grade Crossing Surface Program Application - Smith Street. Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Smith Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
6. MDOT Local Grade Crossing Surface Program Application - Woodlawn Avenue. Approve application to the FY2026 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Woodlawn Avenue.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
7. Traffic Control Order Request - Lebowsky Center Drop-off Zone. Approve request from the Lebowsky Center of Performing Arts for the closure of the two parking spots directly in front of their building on various dates through May 31, 2026 for use as a drop-off zone during performances.
8. Traffic Control Order Request - Glow Owosso Parade, 5K and Tree Lighting. Approve request from Lizzie Fredrick, Owosso Main Street Director, for the street and lot closures for the annual Glow Owosso Parade, 5K, and Tree Lighting on Friday, November 28, 2025 beginning at 12:00 p.m. until 10:00 p.m. and further approve Traffic Control Order No. 1550 formalizing the action.
Master Plan Implementation Goals: 4.5, 4.6, 4.16, 5.9, 5.12, 5.17
9. Changes to Street Lighting Contracts. Authorize amendments to the Street Lighting Contracts with Consumers Energy to reflect the removal and replacement of two high pressure sodium lights with two new LED lights at the intersection of Washington Street and Corunna Avenue and authorize the Mayor and City Clerk to execute appropriate documents.
Master Plan Implementation Goals: 2.9
10. Change Order - Street Patches. Approve Change Order No. 4 to the 2023 Street Patches contract with TJ Smith Sand & Gravel, Inc. increasing the amount by \$18,366.25 for additional street patches to finish the 2025 construction season, and further approve payment to the contractor up to the amount of \$286,893.75.
Master Plan Implementation Goals: 3.4
11. Sole Source Purchase - Bulk CO₂. Waive competitive bidding requirements, approve the sole source purchase of bulk CO₂ from Matheson Tri-Gas, Inc. in the amount of \$.11 per pound with an estimated annual usage of 74 tons, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2026.
Master Plan Implementation Goals: 3.4

12. Bid Award – Public Safety Building Access Control System. Approve bid award to Total Security LLC for the Public Safety Building Access Control System bid in the amount of \$7,490.20 and further approve payment to the vendor upon satisfactory completion of the project.
13. Bid Award – Public Safety Surveillance Camera Expansion. Approve bid award to Total Security LLC for the Public Safety Surveillance Camera Expansion bid in the amount of \$8,758.16 and further approve payment to the vendor upon satisfactory completion of the project.
14. AP Check Register – September 2025. Affirm Accounts Payable check disbursements totaling \$6,745,413.71 for September 2025.
15. Payroll Check Register – September 2025. Affirm Payroll check disbursements totaling \$781,121.57 for September 2025.

ITEMS OF BUSINESS

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of September 2025.
2. New Investment Account. Consider authorizing the creation of a ModernFi account with Dort Financial Credit Union for investment purposes.
3. Utility Billing Policy Amendment. Consider potential changes to the Standard Procedures for the Issuance and Collection of Utility Bills.

CITIZEN COMMENTS

COUNCIL COMMENTS

CITY MANAGER REPORT

1. Nathan R. Henne, City Manager. City Manager Report – September 2025.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Reports – August 2025.
2. Owosso Historical Commission. Minutes of September 8, 2025.
3. Parks & Recreation Commission. Minutes of September 24, 2025.

NEXT MEETING

Monday, October 20, 2025 at 6:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
 Building Board of Appeals – Alternate - term expires June 30, 2027
 DDA/OMS Board x 2 – terms expire June 30, 2028
 Zoning Board of Appeals – Alternate – term expires June 30, 2027
 Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.