

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, DECEMBER 1, 2025  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 17, 2025:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Giving Tuesday/Raise Up Shiawassee Proclamation. A Proclamation of the Mayor's Office declaring Tuesday, December 2, 2025 as Giving Tuesday/Raise Up Shiawassee Day in the City of Owosso.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. 2026 Schedule of Meetings. Adopt the 2026 Boards and Commissions Meetings Schedule.
2. Traffic Control Order Request – St. John's Food & Gift Distribution. Approve the request from St. John's United Church of Christ for closure of Washington Street between Oliver Street and Williams Street on Tuesday, December 16, 2025 from 10:00am until 3:00pm for their annual food and gift distribution event.

3. 2026 Income Threshold Poverty Exemptions. Adopt the 2026 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
4. Change Order – 2023 Street Patches Contract. Approve change order no. 5 to the 2023 Street Patches Contract with TJ Smith Sand & Gravel, Inc. in the amount of \$122,197.50 for the 2026 Street Patches Contract and further approve payment to the contractor upon completion of the project or portion thereof.  
Master Plan Implementation Goals: 3.4
5. Purchase Authorization – Network Switches. Waive competitive bidding requirements, authorize the purchase of network switching equipment from Logicalis in the amount of \$24,711.82 and further authorize the payment to the vendor upon satisfactory receipt of the equipment.  
Master Plan Goals: 3.2, 3.4, 3.8
6. Purchase Authorization – Scale Computing HyperCore Cluster. Waive competitive bidding requirements, authorize the purchase of scale computing HC3 HyperCore cluster equipment from People Driven Technology in the amount of \$59,033.41 and further authorize the payment to the vendor upon satisfactory installation of the equipment.  
Master Plan Goals: 3.2, 3.4, 3.8
7. Purchase Authorization – CrowdStrike Cybersecurity. Waive competitive bidding requirements, authorize the purchase of CrowdStrike Falcon Complete & NG-SIEM Using SLCGP Grant Funds in the amount of \$67,350.00 and further authorize the payment to the vendor upon satisfactory installation of the software.  
Master Plan Goals: 3.2, 3.4, 3.7, 3.8, 6.6
8. Contract Authorization – Automatic Meter Reading System. Approve new contract with Aclara Technologies LLC for upgrade of the old water meter reading system to Aclara's Mobile Programmer, along with additional modifications to the original contract that better serve the City's interests.
9. AP Check Register – November 2025. Affirm Accounts Payable check disbursements totaling \$3,376,065.06 for November 2025.
10. Payroll Check Register – November 2025. Affirm Payroll check disbursements totaling \$863,770.90 for November 2025.

## **ITEMS OF BUSINESS**

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of November 2025.
2. Grant Acceptance – Cook Family Foundation. Approve the acceptance of the Cook Family Foundation Grant in the amount of \$8,150 to support 50% of the cost for the Owosso Curbside Recycling Public Input Project for the period of November 1, 2025 through October 31, 2026.  
Master Plan Goals: 1.23
3. Professional Services Agreement – Curbside Recycling Public Input Collection & Analysis. Approve a professional services contract with KSKCounslutancy Inc. to lead the facilitation, data collection, analysis, and preparation of a final report on curbside recycling in the amount of \$16,300.00 and further approve payment to the vendor upon satisfactory completion of the project or portion thereof, supported by a \$8,150.00 grant funded by the Cook Family Foundation.  
Master Plan Goals: 1.23
4. Property Sale - 1000 Bradley Street. Consider sale of the City-owned property at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000.00.

## **CITIZEN COMMENTS**

## **COUNCIL COMMENTS**

## **CITY MANAGER REPORT**

1. Nathan R. Henne, City Manager. City Manager Report – November 2025.

## **COMMUNICATIONS**

1. Brad A. Barrett, Finance Director. Financial Report – October 2025.
2. Owosso Historical Commission. Minutes of November 10, 2025.

## **NEXT MEETING**

Monday, December 15, 2025

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2027  
DDA/OMS Board x 2 – terms expire June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2028

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).