

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 1, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 17, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Giving Tuesday/Raise Up Shiawassee Proclamation. A Proclamation of the Mayor's Office declaring Tuesday, December 2, 2025 as Giving Tuesday/Raise Up Shiawassee Day in the City of Owosso.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. 2026 Schedule of Meetings. Adopt the 2026 Boards and Commissions Meetings Schedule.
2. Traffic Control Order Request – St. John's Food & Gift Distribution. Approve the request from St. John's United Church of Christ for closure of Washington Street between Oliver Street and Williams Street on Tuesday, December 16, 2025 from 10:00am until 3:00pm for their annual food and gift distribution event.

3. 2026 Income Threshold Poverty Exemptions. Adopt the 2026 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
4. Change Order – 2023 Street Patches Contract. Approve change order no. 5 to the 2023 Street Patches Contract with TJ Smith Sand & Gravel, Inc. in the amount of \$122,197.50 for the 2026 Street Patches Contract and further approve payment to the contractor upon completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4
5. Purchase Authorization – Network Switches. Waive competitive bidding requirements, authorize the purchase of network switching equipment from Logicalis in the amount of \$24,711.82 and further authorize the payment to the vendor upon satisfactory receipt of the equipment.
Master Plan Goals: 3.2, 3.4, 3.8
6. Purchase Authorization – Scale Computing HyperCore Cluster. Waive competitive bidding requirements, authorize the purchase of scale computing HC3 HyperCore cluster equipment from People Driven Technology in the amount of \$59,033.41 and further authorize the payment to the vendor upon satisfactory installation of the equipment.
Master Plan Goals: 3.2, 3.4, 3.8
7. Purchase Authorization – CrowdStrike Cybersecurity. Waive competitive bidding requirements, authorize the purchase of CrowdStrike Falcon Complete & NG-SIEM Using SLCGP Grant Funds in the amount of \$67,350.00 and further authorize the payment to the vendor upon satisfactory installation of the software.
Master Plan Goals: 3.2, 3.4, 3.7, 3.8, 6.6
8. Contract Authorization – Automatic Meter Reading System. Approve new contract with Aclara Technologies LLC for upgrade of the old water meter reading system to Aclara's Mobile Programmer, along with additional modifications to the original contract that better serve the City's interests.
9. AP Check Register – November 2025. Affirm Accounts Payable check disbursements totaling \$3,376,065.06 for November 2025.
10. Payroll Check Register – November 2025. Affirm Payroll check disbursements totaling \$863,770.90 for November 2025.

ITEMS OF BUSINESS

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of November 2025.
2. Grant Acceptance – Cook Family Foundation. Approve the acceptance of the Cook Family Foundation Grant in the amount of \$8,150 to support 50% of the cost for the Owosso Curbside Recycling Public Input Project for the period of November 1, 2025 through October 31, 2026.
Master Plan Goals: 1.23
3. Professional Services Agreement – Curbside Recycling Public Input Collection & Analysis. Approve a professional services contract with KSKConsultancy Inc. to lead the facilitation, data collection, analysis, and preparation of a final report on curbside recycling in the amount of \$16,300.00 and further approve payment to the vendor upon satisfactory completion of the project or portion thereof, supported by a \$8,150.00 grant funded by the Cook Family Foundation.
Master Plan Goals: 1.23
4. Property Sale - 1000 Bradley Street. Consider sale of the City-owned property at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000.00.

CITIZEN COMMENTS

COUNCIL COMMENTS

CITY MANAGER REPORT

1. Nathan R. Henne, City Manager. City Manager Report – November 2025.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – October 2025.
2. Owosso Historical Commission. Minutes of November 10, 2025.

NEXT MEETING

Monday, December 15, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on December 1, 2025. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, December 1, 2025 AT 6:30 P.M.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/87986228122?pwd=8OVKbig5pRK2rV9cTtcTGlyWhSLkAG.1>

Meeting ID: 879 8622 8122

Passcode: 215675

One tap mobile

+13126266799,,81130530177#,,,,*017514# US (Chicago)

+16465588656,,81130530177#,,,,*017514# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on December 1, 2025. may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF NOVEMBER 17, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BILL MOULL
OWOSSO FREE METHODIST CHURCH

PLEDGE OF ALLEGIANCE: UTILITIES DIRECTOR RYAN E. SUCHANEK

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson,
Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 3, 2025

Motion by Councilmember Owens to approve the Minutes of the Regular Meeting of November 3, 2025 as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Diane Scharnowske, 1101 N. Shiawassee Street, asked why the City starts fall leaf pickup before the leaves drop? She said she now has tons of leaves that she doesn't know what to do with because the leaf crews have already gone by her house. Mayor Teich said he appreciated her comments and indicated that he would like to talk with appropriate staff before making any promises to change the program.

COUNCIL COMMENTS

Councilmember Olson spoke on the occasion of the minting of the last penny, noting that something as small as giving a penny could be considered philanthropy. She encouraged people to do small things for one another as these tiny acts can help drive the City forward.

CONSENT AGENDA

Motion by Councilmember Ludington to approve the Consent Agenda as follows:

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Deb Adams*	Historical Commission	12-31-2028
Lorraine Weckwert	Historical Commission (effective January 1, 2026)	12-31-2028

* Indicates reappointment

Proposed Special Assessment Project – Woodlawn Avenue. Authorize Resolution No. 1 for proposed Special Assessment District No. 2026-01 for Woodlawn Avenue from Monroe Street to Corunna Avenue for street rehabilitation as follows:

RESOLUTION NO. 160-2025

WOODLAWN AVENUE FROM MONROE STREET TO CORUNNA AVENUE (M-71) SPECIAL ASSESSMENT RESOLUTION NO. 1

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

Woodlawn Avenue from Monroe Street to Corunna Avenue (M-71): Street Rehabilitation

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.

Traffic Control Order Request – NYE Ball Drop & Block Party. Approve request from the Owosso Masonic Lodge for the closure of S. Washington Street from Comstock Street to Jerome/Water Street on Wednesday, December 31, 2025 at 9:00 p.m. until Thursday, January 1, 2026 at 2:00 a.m. for the New Year's Eve Ball Drop & Block Party and approve Traffic Control Order no. 1551 formalizing the request.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

***Surface Transportation Program Fund Application - Comstock Street.** Approve grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the

reconstruction of Comstock Street from Park Street to Gould Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds in the amount of \$4,166,000.00 plus the cost of project design engineering and construction administration as follows:

RESOLUTION NO. 161-2025

**AUTHORIZING APPLICATION FOR MDOT SMALL URBAN FUNDS
FOR COMSTOCK STREET FROM PARK STREET TO GOULD STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of Comstock Street from Park Street easterly to Gould Street; and

WHEREAS, the Michigan Department of Transportation offers a portion of federal funds known as Small Urban Program funds for this type of work; and

WHEREAS, roadway improvements that are eligible for these funds must be located on the federal-aid highway system and within the federal urban area boundary, such as Comstock Street in the City of Owosso; and

WHEREAS, the City of Owosso proposes to procure Small Urban Program funds for the purpose of providing a federal match to the City's Major Street Funds or other funds as obligated; as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed roadway improvements.
- SECOND: the City of Owosso is actively seeking Small Urban Program funds to partially fund the reconstruction of Comstock Street from Park Street easterly to Gould Street and is willing to participate in the Small Urban program.
- THIRD: the proper city officials are authorized to sign the application documents and are further authorized to obligate city funds for the required match of the project cost.
- FOURTH: the city's portion of costs shall be paid from the City's Public Act 51 Major Streets Fund, Water Funds, or other funds as obligated.

Master Plan Implementation Goals: 3.4, 3.10, 3.22, 6.6

MDOT Performance Resolution. Authorize resolution outlining the City's responsibilities in relation to the granting of permits by MDOT to construct, operate, use and/or maintain utility or other facilities, and/or to conduct other activities, on, over, and/or under a state highway right of way as follows:

RESOLUTION NO. 162-2025

PERFORMANCE RESOLUTION FOR MUNICIPALITIES

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of Owosso hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for

permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
7. The incorporation by the DEPARTMENT of this Resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This Resolution shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Ryan Suchanek, Director of Public Services & Utilities
Terri Sinn, Executive Secretary
City Engineer
Thomas Wheeler, DPW Superintendent

Master Plan Implementation Goals: 3.22

***Change Order – WWTP Secondary Clarifier Project.** Approve Change Order No. 4 to the WWTP Secondary Clarifier Project contract with RCL Construction Co., Inc., increasing the contract by \$255,078.00 for two new valve actuators and electrical runs, two new slide gates, a yard light, new concrete channel inside the chlorine tank, and curb replacement, and further approve payment to the contractor up to the amount of \$6,377,495.00 upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 163-2025

**AUTHORIZING CHANGE ORDER NO. 4
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
RCL CONSTRUCTION, INC.
FOR THE WWTP SECONDARY CLARIFIER PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc. on July 15, 2024 for the construction and installation of the Secondary Clarifier equipment, known as the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project, an approved 2024 SRF planned project; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project contract with RCL Construction Co., Inc. to increase the contract amount for two new valve actuators and electrical runs, two new slide gates, a yard light, new concrete channel inside the chlorine tank, and curb replacement.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 4 in the amount of \$255,078.00; an increase to the Contract for Services between the City of Owosso and RCL Construction Co., Inc., revising the total current contract amount from \$6,122,417.00 to \$6,377,495.00.
- THIRD: the Accounts Payable department is authorized to pay RCL Construction Co., Inc. for

work satisfactorily completed up to the revised contract amount of \$6,377,495.00.

FOURTH: the above expenses shall be paid from the Wastewater Fund and SRF Bond Funds.

Master Plan Implementation Goals: 3.4, 3.7

***Professional Services Agreement – 2026 DWSRF Projects – Engineering Services.** Authorize professional services agreement with Fishbeck for engineering services for the Gute Hill Booster Station Improvement Project, Osburn Well Rehabilitation Project, and evaluation of Water Treatment Plant Chemistry in the amount of \$385,360.00, with Tasks 2 & 3 contingent upon receipt of DWSRF funding for the projects, and approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 164-2025

APPROVAL OF ADDENDUM NO. 11 TO THE AGREEMENT BETWEEN THE CITY OF OWOSSO AND FISHBECK FOR ENGINEERING DESIGN AND CONSTRUCTION SERVICES FOR DWSRF 2026 PROJECTS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, intends to seek funding from the State of Michigan's Drinking Water State Revolving Fund (DWSRF) for drinking water system improvements, and

WHEREAS, key components of the water distribution system have reached or are beyond the end of their useful lives, and Fishbeck of Lansing, Michigan has provided a proposal for the necessary engineering services to replace this aged equipment, and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for the design, bid specification development, and construction administration services to replace the aged equipment, and hereby recommends authorizing Fishbeck to provide these engineering services in the amount of \$385,360.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for design, bid specification development, and construction administration services for the 2026 DWSRF Projects.

SECOND: the accounts payable department is authorized to submit payment to Fishbeck in the amount of \$385,360.00 for these services.

THIRD: Task 2 – Bidding Phase Services, and Task 3 – Construction Administration are contingent upon the City securing loan funding through the State's DWSRF program.

FOURTH: the above expenses shall be paid from the fund 591-901-972.200-DWRF792001.

Master Plan Implementation Goals: 3.4, 3.7

***Professional Services Agreement – 2026 CWSRF Projects – Engineering Services.** Authorize professional services agreement with Fishbeck for engineering services for the Nitrification and Roughing Towers project and the Collections System Analysis project at the WWTP in the amount of \$1,299,780.00, with task 4 contingent upon receipt of CWSRF funding for the projects, and approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 165-2025

**APPROVAL OF ADDENDUM NO. 12 TO THE AGREEMENT BETWEEN
THE CITY OF OWOSSO AND FISHBECK FOR
ENGINEERING DESIGN AND CONSTRUCTION SERVICES
FOR CWSRF 2026 PROJECTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, intends to seek funding from the State of Michigan's Clean Water State Revolving Fund (CWSRF) for WWTP Nitrification Towers, and

WHEREAS, key components of the towers have reached or are beyond the end of their useful lives, and Fishbeck of Lansing, Michigan has provided a proposal for the necessary engineering services to replace this aged equipment, and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for planning, design, bid specification development, and construction administration services to replace the aged equipment, and hereby recommends authorizing Fishbeck to provide these engineering services in the amount of \$1,299,780.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for planning, design, bid specification development, and construction administration services for 2026 CWSRF projects.
- SECOND: the accounts payable department is authorized to submit payment to Fishbeck in the amount of \$1,299,780.00 for these services.
- THIRD: Task 4 – Construction Services are contingent upon the City securing loan funding through the State's CWSRF program.
- FOURTH: the above expenses shall be paid from the fund 599-901-977.000.

***Professional Services Agreement – Corunna WTP Connection Project – Engineering Services.**

Authorize professional services agreement with Fishbeck for engineering services for the Corunna WTP Connection project and approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 166-2025

**APPROVAL OF ADDENDUM NO.13 TO THE AGREEMENT BETWEEN
THE CITY OF OWOSSO AND FISHBECK FOR ENGINEERING
SERVICES FOR CITY OF CORUNNA WATER BOOSTER PUMP
STATION IMPROVEMENTS AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Corunna, Shiawassee County, Michigan, will fund from the State of Michigan's FY2024 Drinking Water State Revolving Fund (DWSRF) for Water Booster Pump Station Improvements, and

WHEREAS, due to the City of Owosso being the regional potable water supplier to the City of Corunna, Owosso Charter Township, and Caledonia Charter Township, Corunna's system upgrades must be compatible with Owosso's operational requirements, SCADA architecture, and long-term capacity planning. Additionally, per the Owosso-Corunna Water Agreement "The City of Corunna agrees to submit

to the City of Owosso for review and approval complete plans and specifications for transmission mains, master meter stations and equipment, booster/high service pump stations and water storage tanks.”, and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for the City of Corunna's project and infrastructure to connect to the City of Owosso's Water Distribution System and SCADA system, and hereby recommends authorizing Fishbeck to provide these engineering services in the amount of \$49,950.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for engineering services related to City of Corunna's FY2024 DWSRF project.
- SECOND: the accounts payable department is authorized to submit payment to Fishbeck in the amount of \$49,950.00 for these services.
- THIRD: the Finance Department and/or Water Billing are authorized to add such costs to the next billing sent to the City of Corunna, as per the Owosso-Corunna Water Agreement.
- FOURTH: the above expenses shall be paid from the water fund.

***Bid Award – Community Engagement Portal.** Approve bid award to Concourse Tech Inc. for the provision of a community engagement portal in the amount of \$7,500.00 per year for a period of three years, and further approve payment to the vendor up to the amount of \$22,500.00 as follows:

RESOLUTION NO. 167-2025

AUTHORIZING A SERVICE AGREEMENT WITH CONCOURSE TECH INC. D/B/A CONCOURSE FOR A COMMUNITY ENGAGEMENT PORTAL

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the implementation of a digital community engagement platform is necessary and in the public interest to enhance communication, broaden opportunities for resident participation, and improve transparency in municipal operations; and

WHEREAS, the City of Owosso solicited proposals through a formal Request for Proposals process for a Community Engagement Platform, and responses were publicly received, reviewed, and evaluated; and

WHEREAS, after review of the submitted proposals, Concourse Tech Inc. d/b/a Concourse, of New York, New York, was determined to be the most responsive and responsible candidate, offering a comprehensive, cloud-based engagement solution with full accessibility and multilingual features at a total three-year cost of \$22,500.00 (\$7,500.00 per year), exclusive of an optional implementation fee discount contingent upon council approval of the related water portal project; and

WHEREAS, city staff recommends awarding the Community Engagement Portal contract to Concourse Tech Inc. d/b/a Concourse in the amount of \$22,500.00 over three years, as outlined in their proposal and service agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to award the Community Engagement Portal contract to Concourse Tech Inc. d/b/a Concourse.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the contract documents for services between the City of Owosso, Michigan, and Concourse Tech Inc. d/b/a Concourse, in the total amount of \$22,500.00 over three years.
- THIRD: the Accounts Payable Department is authorized to make annual payments to Concourse Tech Inc. d/b/a Concourse for work satisfactorily completed in the amount of \$7,500.00 per year, as set forth in the contract.
- FOURTH: the expenses shall be paid from accounts in General Fund: 101.228.818.000, Major Street Fund: 202.482.818.000, and Local Street Fund: 203.482.818.000.

***Bid Award – Water Portal.** Approve bid award to Concourse Tech Inc. for the provision of a public water portal in the amount of \$8,400.00 per year for a period of three years, and further approve payment to the vendor up to the amount of \$25,200.00 as follows:

RESOLUTION NO. 168-2025

AUTHORIZING SERVICE AGREEMENT WITH CONCURSE TECH FOR A WATER ACCOUNT MONITORING PORTAL

WHEREAS, the City of Owosso, Shiawassee County, Michigan, seeks to improve customer service and transparency by providing residents with online access to their water consumption data, billing history, and leak notifications through a modern digital portal; and

WHEREAS, the City issued a Request for Proposals for a Water Account Monitoring Portal, and responses were publicly received, reviewed, and evaluated by staff; and

WHEREAS, after review of the submitted proposals, Concourse Tech Inc., of New York, New York, was determined to be the most responsive and responsible bidder, offering a secure, cloud-based solution with full accessibility compliance and integration with the City's Customer Information System, Itron AMI/MDM infrastructure, and electronic billing/payment systems; and

WHEREAS, Concourse Tech Inc. has proposed a total three-year cost of \$25,200.00, consisting of annual subscription fees of \$8,400.00 per year, with a one-time implementation fee of \$18,500.00 waived if the City Council also approves the Concourse Community Engagement Portal; and

WHEREAS, city staff recommends award of the Water Account Monitoring Portal contract to Concourse Tech Inc. in the amount of \$25,200.00 over three years, consistent with the terms of the proposal and contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to award the Water Account Monitoring Portal contract to Concourse Tech Inc.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the contract documents for services between the City of Owosso, Michigan, and Concourse Tech Inc., in the total

amount of \$25,200.00 over three years, with the implementation fee waived contingent upon concurrent approval of the Concourse Community Engagement Portal.

THIRD: the Accounts Payable Department is authorized to make annual payments to Concourse Tech Inc. for work satisfactorily completed in the amount of \$8,400.00 per year, as set forth in the contract.

FOURTH: the expenses shall be paid from accounts in Water Fund: 591.200.818.000, Sewer Fund: 590.200.818.000, and the Wastewater Fund: 599.200.818.000.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Osmer, Fear, Ludington, Mayor Pro-Tem Haber, Councilmembers Olson, Owens, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

NYE Ball Drop & Block Party Fireworks Permit Request

Motion by Councilmember Olson to approve the request of the Owosso Masonic Lodge for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's New Year's Eve Ball Drop & Block Party event as follows:

RESOLUTION NO. 169-2025

AUTHORIZING A PUBLIC FIREWORKS DISPLAY PERMIT FOR WOLVERINE FIREWORKS DISPLAY, INC.

WHEREAS, the Owosso Masonic Lodge has sponsored the annual New Year's Eve Ball Drop & Block Party event; and

WHEREAS, as the legislative body of the City of Owosso, the City Council is required by Public Act 256 of 2011 to approve any public fireworks displays within its jurisdiction; and

WHEREAS, an application has been made by the Lodge and fireworks operator Wolverine Fireworks Display, Inc. requesting a permit for a public fireworks display to be held during the December 31, 2025 NYE Ball Drop & Block Party event; and said application has been reviewed by staff.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has reviewed said application for a public fireworks display by Wolverine Fireworks Display, Inc. during the NYE Ball Drop & Block Party event and finds the firm to be qualified and competent.

SECOND: it further finds the time, place, and safety aspects of the proposed display is acceptable.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Fear, Owens, Olson, Osmer, Ludington, and Mayor Teich.

NAYS: None.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

Mayor Teich thanked Deb Adams, Lorraine Weckwirt, and Councilmembers Osmer and Owens for their service on the City's boards & commissions. He further thanked the City Manager for all the work he did in searching for the new customer engagement portals.

Councilmember Olson asked if the Council could discuss potential next steps in the effort for tree canopy equity. Assistant City Manager Amy K. Fuller described the operation of the City's current tree program, noting the City had planted approximately 35 trees last year. She explained that the current resources could be redirected to concentrate on areas of low tree canopy through the use of an application that measures tree canopy by census tract. The Council seemed happy with this suggestion and encouraged the use of a social media campaign to help get the word out.

Councilmember Osmer announced that Catholic Charities will be hosting a mobile food distribution on Tuesday.

COMMUNICATIONS

Matthew Van Epps, Downtown Historic District Commission. Letter of resignation.
Tanya S. Buckelew, Planning & Building Director. October 2025 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. October 2025 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. October 2025 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. October 2025 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. October 2025 Police Report.
Kevin D. Lenkart, Public Safety Director. October 2025 Fire Report.
DDA/Main Street Board. Minutes of November 5, 2025.

NEXT MEETING

Monday, December 1, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Owens for adjournment at 7:03 p.m.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING TUESDAY, DECEMBER 2, 2025 AS
"Raise UP Shiawassee's GIVING TUESDAY" DAY IN THE CITY OF OWOSSO**

- WHEREAS, Giving Tuesday was established as an international day of giving on the Tuesday following Thanksgiving; and
- WHEREAS, Giving Tuesday is a celebration of philanthropy and volunteerism where people give whatever they are able to give; and
- WHEREAS, Giving Tuesday is a day where citizens work together to share commitments, rally for favorite causes, build stronger communities, and think about other people; and
- WHEREAS, locally, Giving Tuesday has a group of nonprofits who convene to work together to make Giving Tuesday a success for all their participants; they are named "Raise Up Shiawassee" and encompass many community efforts in Shiawassee County; and
- WHEREAS, Raise UP Shiawassee fundraised over \$130,000 in 2024, which all remains in the community for local nonprofit work; and
- WHEREAS, the 15 local nonprofit partners in 2025 include: Angel's Hands Outreach, The Laingsburg Clothesline, Eventz 4 Change, Friends of Pat's Place, Giving Paws, Great Start Shiawassee, Lebowsky Center for Performing Arts, Respite Volunteers of Shiawassee, The SafeCenter, Shiawassee Arts Center, Shiawassee Community Foundation, Shiawassee Council on Again, Shiawassee Family YMCA, Shiawassee GoodFellows, and Voices for Children; and
- WHEREAS, it is fitting and proper on Giving Tuesday, and on every day, to recognize the tremendous impact of philanthropy, volunteerism, and community service in the City of Owosso and the greater Shiawassee County area; and
- WHEREAS, Giving Tuesday is an opportunity to encourage citizens to "Raise Up Shiawassee" by giving locally and serving others throughout this holiday season and throughout the entire year.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, do hereby proclaim December 2, 2025 as **"Raise UP Shiawassee's GIVING TUESDAY"** Day in the City of Owosso, and encourage all citizens to join together to give locally in any way that is personally meaningful.

Proclaimed this 1st day of December, 2025.

Robert J. Teich, Jr., Mayor

**CITY OF OWOSSO
SCHEDULE OF REGULAR MEETINGS
FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2026**

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Act 267, Public Acts of 1976, of the schedule of Regular Meetings of the City of Owosso, County of Shiawassee, State of Michigan for the calendar year beginning January 1, 2026. The Board, dates, time and place of said regular meetings shall be as follows:

CITY COUNCIL					
The 1 st and 3 rd Monday of each month, except as noted – 6:30 p.m., local prevailing time					
Owosso City Hall, Council Chambers					
JAN 05	MAR 02	MAY 04	JUL 06	SEP 08*	NOV 02
JAN 20*	MAR 16	MAY 18	JUL 20	SEP 21	NOV 16
FEB 02	APR 06	JUN 01	AUG 03	OCT 05	DEC 07
FEB 17*	APR 20	JUN 15	AUG 17	OCT 19	DEC 21
DOWNTOWN DEVELOPMENT AUTHORITY / OWOSSO MAIN STREET			DOWNTOWN HISTORIC DISTRICT COMMISSION		
The 1 st Wednesday of each month, except as noted – 7:30 a.m., local prevailing time			The 3 rd Wednesday of each month - 6:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Conference Room		
JAN 07	MAY 06	SEP 02	JAN 21	MAY 20	SEP 16
FEB 04	JUN 03	OCT 07	FEB 18	JUN 17	OCT 21
MAR 04	JUL 08*	NOV 04	MAR 18	JUL 15	NOV 18
APR 01	AUG 05	DEC 02	APR 15	AUG 19	DEC 16
OWOSSO HISTORICAL COMMISSION			PARKS & RECREATION COMMISSION		
The 2 nd Monday of each month, except as noted – 6:00 p.m., local prevailing time			The 4 th Wednesday of each month, except as noted 7:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 12	MAY 11	SEP 14	JAN 28	MAY 27	SEP 23
FEB 09	JUN 08	OCT 13*	FEB 25	JUN 24	OCT 28
MAR 09	JUL 13	NOV 09	MAR 25	JUL 22	DEC 02*
APR 13	AUG 10	DEC 14	APR 22	AUG 26	
PLANNING COMMISSION			WWTP REVIEW BOARD		
The 4 th Monday of each month, except as noted – 6:30 p.m., local prevailing time			The 4 th Tuesday of each month, 4:30 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso Wastewater Plant, Administration Building 1410 Chippewa Trail, Owosso		
JAN 26	MAY 26*	SEP 28	JAN 27	MAY 26	SEP 22
FEB 23	JUN 22	OCT 26	FEB 24	JUN 23	OCT 27
MAR 23	JUL 27	NOV 23	MAR 24	JUL 28	NOV 24
APR 27	AUG 24	DEC 14*	APR 28	AUG 25	
ZONING BOARD OF APPEALS			BROWNFIELD REDEVELOPMENT AUTHORITY		
The 3 rd Tuesday of each month, except as noted – 9:30 a.m., local prevailing time			Thursdays, approximately once per quarter – 8:00 a.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 20	MAY 19	SEP 15	JAN 8	JUN 11	
FEB 17	JUN 16	OCT 20	APR 09	OCT 8	
MAR 17	JUL 21	NOV 17	* = Rescheduled due to legal holiday on regular meeting date or other scheduling conflict		
APR 21	AUG 18	DEC 15			

The City of Owosso will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kohagen, City Clerk, 301 West Main Street, Owosso, MI 48867 (989) 725-0500. The City of Owosso website is www.ci.owosso.mi.us.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: November 24, 2025

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order #1552

Andy Conley with the St. John's United Church of Christ is requesting a partial road closure for their food pantry distribution event.

LOCATION:

Closure of Washington Street between Oliver Street and Williams Street.

DATE:

December 16, 2025

TIME:

10:00 am – 3:00 pm

The Public Safety Department has issued Traffic Control Order #1552 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends waiver of the insurance requirement, approval of the application, and authorization of said traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.

DATE

TIME

1552

11/24/2025

11:00 AM

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Requesting road closure for their annual food and gift distribution event.

LOCATION OF CONTROL

Closure of Washington Street between Oliver Street and Williams Street.

EVENT:

St John's Food Pantry Distribution
December 16, 2025
10:00 am – 3:00 pm

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF
CITY STREETS & PARKING LOTS
FOR SPECIAL EVENTS

202 S. WATER STREET • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: St John's UCC Food Pantry distribution

Applicant Name: St John's United Church of Christ Date: 11/24/2025
(Individual or Group Name)

Primary Contact: Andy Conley Title: Pantry Director

Address: 429 n Washington st Owosso, Mi 48867

Phone: (989)725-7072 Email: pantry@stjohnsuccowosso.org

Requested Date(s): December 16, 2025 Requested Hours: 10:00am-3:00pm
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): Washington street between Oliver st and Williams st.

Detailed description of the use for which the request is made: Street closure the distribution of pantry food and Christmas/Holiday gifts.

For the safety of the recipients and volunteers. Local traffic will be allowed of course.

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

- | | |
|-------------------------------------|---|
| ☒ | Executed Hold Harmless Agreement |
| ☒ | Map of the Event Area with Event location highlighted |
| ☒ | Rules or policies applicable to persons participating in proposed event |
| ☐ | Proof of Insurance |
| or | |
| ☒ | Request for Insurance Waiver |
| ☒ | Application Fee |

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: _____

Date: _____

11/24/25

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

☒ \$30 Application (30-120 days prior to 1st day of event)

☐ Additional: _____

☐ \$50 Additional MDOT Closure (M-21, M-71, M-52)

☐ Additional: _____

☒ \$15 Additional-Expedited Fee (14-29 days prior to 1st day of event)

☐ Additional: _____

\$ 45.⁰⁰ **Total Due at Time of Application. Please make check payable to: City of Owosso.**

✓ 1469

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____

Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant ☐

Cc: DDA – Director; WCIA – Chairperson

Google Maps

Pantry recipients will enter from Williams St, drive north on N Washington St to the parking lot at St John's UCC. Overflow will be parked in the



Imagery ©2025, Map data ©2025 100 ft

St John's United Church of Christ Food Pantry plan for distribution for December 16, 2025

Recipients in vehicles will be lined up and parked in the church's parking lot in order of first come first served for food distribution and then the recipients will enter the front door of the church to pick out gifts for their household members. Vehicle overflow will be parked in the street and processed in the same manner. Volunteers wearing PPE will be traffic control. We are not expecting full street closure. Thank you, Andy Conley Food Pantry Director.



MEMORANDUM

DATE: November 21, 2025

TO: Mayor Teich, City Council and City Manager Henne

FROM: Michael Dowler, Assessor

RE: 2026 Property Tax Poverty Exemption Policy

Please consider the attached resolution regarding the City's property tax poverty exemption policy, income levels, and asset levels for 2026. This resolution continues the practice of using a blend of income thresholds between current Federal Poverty Guidelines and the Shiawassee County Median Income, while accounting for increasing inflation.

As per the provisions of Public Act 390 of 1994 and further amended by Public Act 620 of 2002, local governing bodies are required to set income levels for their poverty exemption guidelines, and those income levels **shall not** be set lower than the federal poverty guidelines as updated annually by the U.S. Department of Health and Human Services. The act also requires an asset test to be a part of the policy and guidelines.

Thank you in advance for your cooperation in this matter and as always, if you have any questions, please feel free to contact me.

Household size	2025 Owosso Poverty Income Limits	2026 Federal Guidelines	2026 Owosso proposed limits	Change from 2025	Household size	Max. Assets		
						2025	2026 proposed	Chg
1	\$23,930	\$15,650	\$25,800	7.8%	1	\$6,100	\$6,500	6.6%
2	\$27,370	\$21,150	\$29,450	7.6%	1 +	\$8,500	\$9,100	7.1%
3	\$30,770	\$26,650	\$33,150	7.7%				
4	\$34,170	\$32,150	\$36,810	7.7%	Vehicle exception		2026 proposed	Chg
5	\$36,930	\$37,650	\$39,780	7.7%	from assets	2025		
6	\$41,960	\$43,150	\$43,150	2.8%		\$9,700	\$10,400	7.2%
7	\$47,340	\$48,650	\$48,650	2.8%				
8	\$52,720	\$54,150	\$54,150	2.7%				
Ea add'l:	\$5,380	\$5,500	\$5,500	2.2%				
					45 poverty exemptions were granted in 2025			

CITY OF OWOSSO POVERTY EXEMPTION GUIDELINES FOR 2026

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the city council, and

WHEREAS, the homestead of persons who by reason of poverty are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, City of Owosso, Shiawassee County adopts the following guidelines for the board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the applicant and all persons residing in the household.

WHEREAS, pursuant to Public Act 191 of 2023, if a person qualifies, the board of review shall grant either a 100%, 75%, 50% or 25% reduction in taxable value for the applicable tax year, or any other percentage reduction approved by the state tax commission. However, the City of Owosso elects to give only 100% reduction to approved applicants.

To be eligible, a person shall do all the following on an annual basis:

- Be the owner and occupy the principal residence of the property for which an exemption is applied.
- Submit an application on the form provided by the State of Michigan, available through the City Assessor's office. The application constitutes an appearance before the Board of Review for the purpose of preserving the applicant's right to appeal.
- Provide proof of residency for **all** residents in the home.
- Supply a copy of federal and state income tax returns filed in the current year for **all adult residents** if available, or immediately preceding year if current is unavailable, and/or a signed affidavit stating income tax returns are not required to be filed (Treasury Form 4988).
- Supply copies of six-months-worth of income evidence for the previous year (pay stubs, benefit statement, etc.) for **all** residents 18 years old and over. Additional stubs may be requested later.
- **If the applicant fails to supply all the required documents or if it is found that the information supplied is fraudulent, the application shall be denied.**

NOW, THEREFORE, BE IT HEREBY RESOLVED that the board of review shall follow the above stated policy and the below stated guidelines in granting or denying an exemption.

Applicant's income shall not exceed the poverty income thresholds listed here. Income of students under the age of 18 years shall **not** be included as income.

2026 Income Standards Poverty Threshold

Total number of persons residing in homestead	Annual allowable income
1 person	\$25,800
2 persons	\$29,450
3 persons	\$33,150
4 persons	\$36,810
5 persons	\$39,780
6 persons	\$43,150
7 persons	\$48,650
8 persons	\$54,150
Each additional person, add	\$5,500

BE IT FURTHER RESOLVED, if asset levels exceed the items/amounts below, the individual/property owner shall **not be eligible for a Property Tax Poverty Exemption.**

- Assets (except the original homestead, essential household goods and the first \$10,400 of the market value of a motor vehicle), less what is owed on said vehicle, shall not exceed \$6,500 (six thousand five hundred dollars) for individual applicant and/or \$9,100 (nine thousand one hundred dollars) per household if more than one financial contributor.

Voting for:

Voting against:



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 1, 2025

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change Order No. 5 to the 2023 Street Patches Program

RECOMMENDATION:

Approval of Change Order No. 5, in the amount of \$122,197.50, to the Contract between the city of Owosso and TJ Smith Sand & Gravel, Inc. of Owosso, Michigan, for the 2023 Street Patches Program.

BACKGROUND:

On March 6, 2023, City Council approved the contract with Smith Sand & Gravel in the amount of \$130,675.00, plus \$10,000 contingency, for the 2023 Street Patches Program for two rounds of patching during the 2023 construction season.

On December 18, 2023, city administration approved Change Order No. 1 in the amount of \$6,000 utilizing contingency funds. This change order added a third round of patches to the contract and extended the completion date to June 30, 2024 and revised the total contract amount to \$136,675.00.

On September 16, 2024, City Council approved Change Order No. 2 in the amount of \$30,323.50. This change order added a fourth round of patches, extended the completion date to November 30, 2024, and revised the total contract around to \$166,907.50.

On December 2, 2024, City Council approved Change Order No. 3 in the amount of \$101,620.00. This change ordered added a fifth and sixth round of patches to be completed during the 2025 construction season and revised the total contract amount to \$268,527.50.

On October 6, 2025, City Council approved Change Order No. 4 in the amount of \$18,366.25 to complete patching for the 2025 season due to additional patching being needed. This revised the total contract amount to \$286,893.75.

Smith Sand & Gravel has offered to hold their 2023 prices again and complete patching for the 2026 construction season. Change Order No. 5, an increase in the amount of \$122,197.50, adds a seventh and eighth round of patches to be completed during the 2026 construction season. If approved, the new total contract amount will increase to \$409,091.25 and the completion date will be extended to November 30, 2026.

FISCAL IMPACTS:

The above additional expenses in the amount of \$122,197.50 shall be paid from Major and Local Street Account Nos. 202-463-818.000 and 203-463-818.000; Sewer Fund Account Nos. 590-549-818.000 and 590-901-973.000-SEWERREHAB; and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE; and other funds as appropriate.

Attachments: (1) Resolution
(2) Change Order No. 5

MASTER PLAN IMPLEMENTATION GOALS: 3.4

RESOLUTION NO.
AUTHORIZING CHANGE ORDER NO. 5
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
TJ SMITH SAND & GRAVEL, INC.
FOR THE 2023 STREET PATCHES PROGRAM

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with TJ Smith Sand & Gravel, Inc. on March 6, 2023 for two rounds of street patches on various streets throughout the city during the 2023 construction season; and

WHEREAS, Change Order No. 1 was approved administratively on December 18, 2023 to add a third round of street patches to the project for Spring of 2024; and

WHEREAS, Change Order No. 2 was approved by city council on September 16, 2024 to add a fourth round of patches for Fall 2024; and

WHEREAS, Change Order No. 3 was approved by city council on December 2, 2024 to add a fifth and sixth round of patches for the 2025 construction season; and

WHEREAS, Change Order No. 4 was approved by city council on October 6, 2025 to add additional funds to the contract to complete patching during the 2025 construction season due to additional patching needs; and

WHEREAS, TJ Smith Sand & Gravel, Inc. has agreed to hold their prices to make additional street repairs for the 2026 construction season and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the 2023 Street Patches Program contract with TJ Smith Sand & Gravel, Inc. increasing the contract amount by \$122,197.50 for 2026 street patches program, bringing the contract total to \$409,091.25.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 5 to the Contract for Services between the city of Owosso and TJ Smith Sand & Gravel, Inc.
- THIRD: the accounts payable department is authorized to pay TJ Smith Sand & Gravel, Inc. for work satisfactorily completed up to the revised contract amount of \$409,091.25.
- FOURTH: the above additional expenses shall be paid from the Major and Local Street Account Nos. 202-463-181.000 and 203-463-818.000; Sewer Fund Account No. 590-549-818.000 and 590-901-973.000-SEWERREHAB; and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE, and other funds as appropriate.

CHANGE ORDER

No. 5

OWNER: City of Owosso
CONTRACTOR: Smith Sand & Gravel
CONTRACT NAME: City of Owosso 2023 Street Patch Program
OWNER's P.O. NO. 43879

The Contract is modified as follows upon execution of this Change Order:

Description:

Extend the contract to November 30, 2026. Add a seventh round (May 1, 2026 to June 30, 2026) and eighth round (July 1, 2026 to November 30, 2026) of patches for additional repairs needed during the 2026 construction season. Create additional items for mobilization and traffic control for the fifth and sixth round of patches.

Adjust the following quantities to the Contract:

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u> <u>Change</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Cost</u>
3	Pavt, Rem, Modified	1500	Syd	\$25.00	\$37,500.00
4	HMA, 13A	450	Tons	\$161.55	\$72,697.50
16	Mobilization, Max \$5,000, Seventh Round	1	LSUM	\$2,500.00	\$2,500.00
17	Traffic Control, Max \$5,000, Seventh Round	1	LSUM	\$3,500.00	\$3,500.00
18	Mobilization, Max \$5,000, Eighth Round	1	LSUM	\$2,500.00	\$2,500.00
19	Traffic Control, Max \$5,000, Eighth Round	1	LSUM	\$3,500.00	\$3,500.00
Total Change:					\$122,197.50

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>130,675.00</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>4</u> : \$ <u>156,218.75</u>
Contract Price prior to this Change Order: \$ <u>286,893.75</u>
Increase (Decrease) of this Change Order: \$ <u>122,197.50</u>
Contract Price incorporating this Change Order: \$ <u>409,091.25</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>November 15, 2023</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>4</u> : Substantial Completion: <u>746 days</u> Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>November 30, 2025</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>365 days</u> Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>November 30, 2026</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Wehner

ENGINEER (Authorized Signature)

Title: Director of Engineering

Date: 11/21/2025

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: _____

Date: _____

ACCEPTED:

By: Shirley Smith

CONTRACTOR (Authorized Signature)

Title: President

Date: 11-20-2025



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: December 1, 2025

TO: Honorable Mayor & Council members

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: Network Infrastructure Expansion

The City's network infrastructure at both City Hall and the Public Safety Building is reaching port capacity and requires expansion to support ongoing operational needs. To address this, we will be adding new Cisco switches to the existing network stacks in both facilities. These switches will provide 48 additional ports at each location and will support 10-gigabit uplink capacity, which is necessary for the City's new servers and future modernization efforts.

Logicalis, our long-standing and authorized Cisco vendor, has provided a quote for the required hardware, software, and maintenance. The equipment includes Cisco Catalyst 9200 and 9300 series switches along with associated licensing, stacking modules, and 10Gb transceivers. The total cost of this project is **\$24,711.82** as detailed in the attached quote.

This purchase is made under the **NASPO ValuePoint Cisco Master Agreement**, Michigan Participating Addendum #210000001333, which satisfies competitive purchasing requirements by leveraging cooperative contract pricing. Using this contract ensures the City receives the appropriate discounts and manufacturer support while maintaining compliance with procurement standards.

I recommend approval and authorization for the purchase of the Cisco switching equipment from Logicalis in the amount of \$24,711.82, to be paid from the I/T General Equipment Fund of 101.228.978.000.

Master Plan Goals: 3.2, 3.4, 3.8

RESOLUTION NO.

**AUTHORIZING THE PURCHASE OF NETWORK SWITCHING EQUIPMENT FOR CITY HALL AND
PUBLIC SAFETY**

QUOTATION # 2025-217957v7

WHEREAS, the City of Owosso maintains network switching infrastructure at City Hall and the Public Safety Building that is at or near port capacity and requires expansion; and

WHEREAS, the installation of additional Cisco switches will provide the necessary 48-port expansion at each location and enable 10-gigabit uplink capacity to support new servers and future system requirements; and

WHEREAS, Logicalis has provided a quote for the required Cisco switching hardware, software, and maintenance in the total amount of \$24,711.82, as shown in the attached quotation; and

WHEREAS, the proposed purchase is available through the NASPO ValuePoint Cisco Master Agreement #AR3227, Michigan Participating Addendum #210000001333, which provides competitively bid cooperative pricing and satisfies the City's purchasing requirements; and

WHEREAS, funding for this purchase is available in the I/T General Equipment Fund 101-227-978-000.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Owosso hereby authorize the purchase of Cisco network switching equipment from Logicalis in the amount of \$24,711.82, via NASPO ValuePoint Cisco Master Agreement #AR3227, for use at City Hall and the Public Safety Building.

FURTHER, BE IT RESOLVED that accounts payable department is authorized to pay the vendor upon satisfactory receipt of the equipment.

FURTHER, BE IT RESOLVED funds for this purchase will be sourced from account number 101-227-978-000.

Owosso: Switching Police and Computer Room 36 month
Smartnet and DNA
Quotation # 2025-217957v7

Prepared By Logicalis for:

City of Owosso

To the attention of :

Todd Wyzynajtys

City of Owosso

301 W Main St

Owosso, MI 48867-2915

Tel: 989.725.0576

Email: todd.wyzynajtys@ci.owosso.mi.us

November 20, 2025

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Hardware	\$23,624.66
Software	\$3,270.42
Hardware Maintenance	\$3,816.74
Products One Time Discount	-\$6,000.00
Grand Total	\$24,711.82



Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com



Ask us about Logicalis Leasing Solutions—a value-added service tailored to our customers. Leasing offers strategic, operational and financial benefits that can help meet your company's goals and get your project funded. Logicalis financing experts work with more than a dozen trusted leasing partners to assist you as our valued customer. We can deliver competitive rates and flexible terms and make the leasing process easy.

Owosso: Switching Police and Computer Room 36 month Smartnet and DNA Quotation # 2025-217957v7

Customer Name & Address	Logicalis Account Executive
Todd Wyzynajtys City of Owosso 301 W Main St Owosso, MI 48867-2915 989.725.0576 todd.wyzynajtys@ci.owosso.mi.us	Lisa Nowak Logicalis Inc. 2600 W. Big Beaver Rd. Ste150 Troy, MI 48084 +1 5173361052 lisa.nowak@us.logicalis.com
Bill To Address	Ship to Address
City of Owosso 301 W Main St Owosso, MI 48867-2915 ATTN: Todd Wyzynajtys 989.725.0576 todd.wyzynajtys@ci.owosso.mi.us	City of Owosso 301 W Main St Owosso, MI 48867-2915 ATTN: Todd Wyzynajtys 989.725.0576 todd.wyzynajtys@ci.owosso.mi.us

Quotation expiration date: December 18, 2025

This Quotation adheres to the pricing requirements of the NASPO ValuePoint Cisco Master Agreement #AR3227, MI Participating Addendum #210000001333 contract.

Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
Products							
1	1	C9200L-48P-4G-E	Catalyst 9200L 48-port PoE+; 4 x 1G; Network Essentials	\$6,808.64	66.00%	\$2,314.94	\$2,314.94
2	1	CON-SNT-C92004GE	36 Months SNTC-8X5XNBD Catalyst 9200L 48-port PoE+; 4 x 1G; Net	\$1,524.00	25.25%	\$1,139.19	\$1,139.19
3	1	C9200L-DNA-E-48	C9200L Cisco DNA Essentials; 48-port Term license	\$0.00	0.00%	\$0.00	\$0.00
4	1	C9200L-DNA-E-48-3Y	C9200L Cisco DNA Essentials; 48-port; 3 Year Term license	\$1,324.59	45.00%	\$728.52	\$728.52
5	1	C9200L-NW-E-48	C9200L Network Essentials; 48-port license	\$0.00	0.00%	\$0.00	\$0.00
6	1	PWR-C5-1KWAC/2	1KW AC Config 5 Power Supply - Secondary Power Supply	\$4,377.12	43.00%	\$2,494.96	\$2,494.96

Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
7	2	CAB-TA-NA	North America AC Type A Power Cable	\$0.00	0.00%	\$0.00	\$0.00
8	1	C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx	\$0.00	0.00%	\$0.00	\$0.00
9	1	C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION; QTY 4	\$0.00	0.00%	\$0.00	\$0.00
10	1	CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	\$0.00	0.00%	\$0.00	\$0.00
11	1	C9200L-STACK-KIT	Cisco Catalyst 9200L Stack Module	\$1,659.21	50.00%	\$829.61	\$829.61
12	2	C9200-STACK	Catalyst 9200 Stack Module	\$0.00	0.00%	\$0.00	\$0.00
13	1	STACK-T4-50CM	50CM Type 4 Stacking Cable	\$0.00	0.00%	\$0.00	\$0.00
14	1	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	0.00%	\$0.00	\$0.00
15	1	C9200L-STACK-KIT=	Cisco Catalyst 9200L Stack Module	\$1,659.21	50.00%	\$829.61	\$829.61
16	2	C9200-STACK	Catalyst 9200 Stack Module	\$0.00	0.00%	\$0.00	\$0.00
17	1	STACK-T4-50CM	50CM Type 4 Stacking Cable	\$0.00	0.00%	\$0.00	\$0.00
18	1	C9300X-48HXN-A	Catalyst 9300 48-port; 8xmGig+40x5G 90W UPOE+; Network Adv	\$16,660.50	56.00%	\$7,330.62	\$7,330.62
19	1	CON-SNT-C9300XM4	36 Months SNTC-8X5XNBD Catalyst 9300 48-port; 8xmGig+40x5G 90W	\$3,582.00	25.25%	\$2,677.55	\$2,677.55
20	1	C9300-DNA-A-48	C9300 DNA Advantage; 48-Port Term Licenses	\$0.00	0.00%	\$0.00	\$0.00
21	1	C9300-DNA-A-48-3Y	C9300 DNA Advantage; 48-Port; 3 Year Term License	\$4,459.48	43.00%	\$2,541.90	\$2,541.90
22	1	TE-EMBEDDED-T	Cisco ThousandEyes Enterprise Agent IBN Embedded	\$0.00	0.00%	\$0.00	\$0.00

Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
23	1	TE-EMBEDDED-T-3Y	ThousandEyes - Enterprise Agents	\$0.00	0.00%	\$0.00	\$0.00
24	1	D-DNAS-EXT-S-T	Cisco DNA Spaces Extend Term License for Catalyst Switches	\$0.00	0.00%	\$0.00	\$0.00
25	1	D-DNAS-EXT-S-3Y	Cisco DNA Spaces Extend for Catalyst Switching - 3Year	\$0.00	0.00%	\$0.00	\$0.00
26	1	C9300-NW-A-48	C9300 Network Advantage; 48-port license	\$0.00	0.00%	\$0.00	\$0.00
27	1	SC9300UK9-1715	CAT9300/9400/9500/9600 UNIVERSAL	\$0.00	0.00%	\$0.00	\$0.00
28	1	PWR-C1-1100WAC-P	1100W AC 80+ platinum Config 1 Power Supply	\$0.00	0.00%	\$0.00	\$0.00
29	1	PWR-C1-1100WAC-P/2	1100W AC 80+ platinum Config 1 Secondary Power Supply	\$2,323.89	43.00%	\$1,324.62	\$1,324.62
30	2	CAB-TA-NA	North America AC Type A Power Cable	\$0.00	0.00%	\$0.00	\$0.00
31	1	C9300-SSD-NONE	No SSD Card Selected	\$0.00	0.00%	\$0.00	\$0.00
32	1	TE-C9K-SW	TE agent for IOSXE on C9K	\$0.00	0.00%	\$0.00	\$0.00
33	1	C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx	\$0.00	0.00%	\$0.00	\$0.00
34	1	C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION; QTY 4	\$0.00	0.00%	\$0.00	\$0.00
35	1	CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	\$0.00	0.00%	\$0.00	\$0.00
36	1	C9300X-NM-8Y	Catalyst 9300 8 x 10G/25G Network Module SFP+/SFP28	\$3,118.92	63.00%	\$1,154.00	\$1,154.00
37	1	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	0.00%	\$0.00	\$0.00
38	1	STACK-T1-1M	1M Type 1 Stacking Cable	\$244.62	43.00%	\$139.43	\$139.43
39	1	CAB-SPWR-150CM	Catalyst Stack Power Cable 150 CM - Upgrade	\$122.31	66.00%	\$41.59	\$41.59

Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
40	2	C9300-NM-8X=	Catalyst 9300 8 x 10GE Network Module; spare	\$3,234.53	48.00%	\$1,681.96	\$3,363.92
41	12	SFP-10G-T-X=	10GBASE-T SFP+ transceiver module for Category 6A cables	\$856.17	63.00%	\$316.78	\$3,801.36
42	1	Discount Amount	Special Discount	\$0.00	0.00%	-\$6,000.00	-\$6,000.00
<i>Products Subtotal</i>							\$24,711.82

Grand Total	
Products Subtotal:	\$24,711.82
Grand Total:	\$24,711.82

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Product Sales

1. To the extent applicable, the terms of the NASPO ValuePoint Cisco Master Agreement #AR3227, MI Participating Addendum #210000001333 are incorporated herein by reference. For all other terms not addressed in the previously stated contract, Logicalis Terms of Sale, found on our website at www.us.logicalis.com/tcsales apply and are incorporated herein by reference.
2. Any variation in quantity or requested delivery may result in price changes.
3. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis.
4. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments.
5. Logicalis collaborates with the OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery.
6. For Cisco Products being resold by Logicalis pursuant to this Quotation, Customer hereby agrees to be bound by the applicable Cisco General Terms (including applicable Offer Descriptions), Buying Programs, Supplemental Terms, and other terms and conditions terms governing the access and use of such Products, which are located at the following link(s) as applicable ("Cisco Terms"): (a) www.cisco.com/c/en/us/about/legal/cloud-and-software/cloud-terms.html for all Product offerings stated therein; and (b) for Products that are packaged Cisco services, https://www.cisco.com/c/dam/en_us/about/doing_business/legal/service_descriptions/docs/Services-Guide.pdf. The Cisco Terms are incorporated herein by reference. For any Cisco Products purchased on a subscription basis, the subscription shall automatically renew for subsequent terms equal in duration to the initial term at Logicalis' then-current prevailing rates in effect at the time of renewal unless Customer, no less than forty-five (45) days prior to the end of the then-current subscription term, either: (a) issues a new purchase order to Logicalis; (b) accepts a Logicalis Quotation for renewal of such Products; or (c) provides written notice of non-renewal to Logicalis.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:
City of Owosso

Accepted By:
Logicalis, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date

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MEMORANDUM

DATE: December 1, 2025

TO: Honorable Mayor & Council members

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: Server Replacement – Scale Computing HyperCore Cluster

The City's existing server infrastructure is approaching end-of-life and is no longer capable of meeting the City's operational, storage, and performance requirements. To ensure reliability, security, and long-term supportability, staff recommends replacing the current environment with a modern Scale Computing HC3 HyperCore cluster, which will consolidate virtual server workloads and provide improved redundancy, simplified management, and significant performance improvements.

People Driven Technology, the City's authorized vendor for Scale Computing solutions, provided a quote under the Scale Computing – National Consortium Purchasing Agreement 01-96, which satisfies competitive purchasing requirements by leveraging cooperative contract pricing.

The proposed solution includes:

- Three (3) HC1450 chassis nodes
- 3.84 TB SSD and 8 TB SAS storage drives
- 10GbE networking
- Five-year HyperCore software licensing
- Five-year hardware warranty
- Installation services and migration support

The total cost for hardware, software, and professional services is \$59,033.41, as detailed in the attached quotation. Funding for this purchase will come from the I/T General Equipment Fund of 101.228.978.000.

I recommend approval and authorization for the purchase of the Scale Computing HyperCore server cluster from People Driven Technology in the amount of \$59,033.41.

Master Plan Goals: 3.2, 3.4, 3.8

**RESOLUTION NO.
AUTHORIZING THE PURCHASE OF SCALE
COMPUTING SERVER INFRASTRUCTURE
QUOTE #019074**

WHEREAS, the City of Owosso maintains server and virtualization infrastructure that is nearing end-of-life and requires replacement to ensure secure, stable, and reliable operations; and

WHEREAS, the installation of a new Scale Computing HyperCore HC3 cluster will provide improved performance, redundancy, storage capacity, virtualization management, and long-term support for City systems; and

WHEREAS, People Driven Technology has provided a quote for the required hardware, software, and professional services in the total amount of \$59,033.41, as shown in the attached quotation; and

WHEREAS, the proposed purchase is available through the Scale Computing – National Consortium Purchasing Agreement 01-96, which provides competitively bid cooperative pricing and satisfies the City's purchasing requirements; and

WHEREAS, funding for this purchase is available in the I/T General Equipment Fund of 101.228.978.000.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Owosso hereby authorize the purchase of the Scale Computing HyperCore server cluster from People Driven Technology in the amount of \$59,033.41 via Scale Computing – National Consortium Purchasing Agreement 01-96.

FURTHER, BE IT RESOLVED that accounts payable department is authorized to pay the vendor upon satisfactory receipt of the equipment.

FURTHER, BE IT RESOLVED funds for this purchase will be sourced from account number 101-228-978-000.



City of Owosso

Scale Computing - National Consortium Purchasing
Agreement 01-96

Quote # 019074 v1

October 16, 2025





616-264-6700
orders@peopledriven.com

6300 Venture Hills Blvd SW
Byron Center, MI 49315

Scale Computing - National Consortium Purchasing Agreement 01-96

Prepared by:

East Michigan

Scott Sutherland
248-860-9920
sutherlands@peopledriven.com
Todd Steichen
steichent@peopledriven.com

Prepared for:

City of Owosso

Todd Wyzynajtys
todd.wyzynajtys@ci.owosso.mi.us

Quote Information:

Quote #: 019074

Version: 1
Delivery Date: 10/16/2025
Expiration Date: 11/13/2025

Scale Computing

Line	Qty	Part Number	Description	Price	Extended Price
1	3	CHA-1-29	XEON SP CPU 3X HDD 1X SSD 1U HC1450 CHASSIS	\$10,750.00	\$32,250.00
2	3	CPU-1-1D	8C/16T 2.9GHZ 4400MT/S INTEL GOLD 5415+	\$0.00	\$0.00
3	18	32GB DDR5 RDIMM	32GB DDR5 RDIMM	\$0.00	\$0.00
4	3	SSD-1-05	Scale Computing 3.84 TB Solid State Drive - 3.5" Internal - SATA - 3.5" Carrier - Server Device Supported - 1	\$0.00	\$0.00
5	9	HDD-1-04	Scale Computing 8 TB Hard Drive - 3.5" Internal - SAS	\$0.00	\$0.00
6	3	NIC-1-16	XL710+X557 RJ-45 4-PORT INTEL 10GBE	\$0.00	\$0.00
7	3	HCOS-S-5-8C-PS	SC//HYPERCORE - 8C-PS 5 YEAR LICENSE AND SOFTWARE	\$6,236.39	\$18,709.17
8	1	HW-5	5 YRSHW WARRANTY	\$2,700.00	\$2,700.00
9	3	QSRN	Scale Computing Node Installation Remote Support - Service - Technical - Electronic	\$265.00	\$795.00
10	1	MPVRR	MARKETNG DISC SOFTWARE SERVICES ADVANCED TRAINING QHAT	\$0.00	\$0.00
11	1	ADTM-PROMO-20	WINDOWS/LINUX SERVERS ONLYPROMO SCALE COMPUTING MOVE	\$0.00	\$0.00
12	1	QQCKMIG	Scale Computing ScaleCare - Service - Technical - Electronic	\$979.24	\$979.24
13	1	QHAT	SC//HYPERCORE ADVANCED TRAINING	\$0.00	\$0.00
14	1	PLTFRM-REG/QHAT-2026	PLATFORM 2026 REGISTRATION SC//PLATFORM ADVANCED TRAINING	\$0.00	\$0.00

Subtotal: \$55,433.41



616-264-6700
orders@peopledriven.com

6300 Venture Hills Blvd SW
Byron Center, MI 49315

Professional Services

Line	Qty	Part Number	Description	Price	Extended Price
15	1	PS-FF	People Driven Fixed Fee Services - PDT Installation Support	\$3,600.00	\$3,600.00

Subtotal: **\$3,600.00**



616-264-6700
orders@peopledriven.com

6300 Venture Hills Blvd SW
Byron Center, MI 49315

Scale Computing - National Consortium Purchasing Agreement 01-96

Ship To:

City of Owosso

301 West Main Street
2nd Floor City Hall Building
Owosso, MI 48867
Todd Wyzynajtys
(989) 725-0576
todd.wyzynajtys@ci.owosso.mi.us

Bill To:

City of Owosso

301 West Main Street
2nd Floor City Hall Building
Owosso, MI 48867
Todd Wyzynajtys
(989) 725-0576
todd.wyzynajtys@ci.owosso.mi.us

Quote Information:

Quote #: 019074

Version: 1
Delivery Date: 10/16/2025
Expiration Date: 11/13/2025

Quote Summary

Description	Amount
Scale Computing	\$55,433.41
Professional Services	\$3,600.00
Total:	
	\$59,033.41

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

People Driven Technology

City of Owosso

Signature: _____
Name: Scott Sutherland
Title: Account Executive
Date: 10/16/2025

Signature: _____
Name: _____
Date: _____



ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

1. **AGREEMENT:** PEOPLE DRIVEN TECHNOLOGY, INC. ("PEOPLE DRIVEN") DOES NOT ACCEPT AND EXPRESSLY OBJECTS TO ANY TERMS AND CONDITIONS OR OTHER WRITING ON ANY PURCHASE ORDER, STATEMENT OF WORK, OR ACKNOWLEDGEMENT WHICH IS DIFFERENT FROM OR ADDITIONAL TO THOSE TERMS AND CONDITIONS CONTAINED HEREIN, EXPRESSLY INCLUDING, WITHOUT LIMITATION, ANY EFFORT TO NEGATE THE TERMS AND CONDITIONS SET FORTH HEREIN. NO MODIFICATION OR WAIVER OF THESE TERMS WILL BE EFFECTIVE AGAINST PEOPLE DRIVEN UNLESS SPECIFIED IN WRITING AND SIGNED BY PEOPLE DRIVEN. THE RECEIPT OF THE QUOTE OR PAYMENT FOR THE PRODUCTS AND/OR SERVICES PROVIDED THEREUNDER SHALL CONSTITUTE CUSTOMER'S ACCEPTANCE OF THE TERMS HEREOF.
2. **PRICING:** Prices for any Products and/or Services are valid for 30 days therefrom unless otherwise stated. Customer is responsible for (i) all applicable federal, state or local sales, use or other taxes (except taxes on People Driven Technology, Inc.'s net income), (ii) shipping or packing charges, (iii) insurance, and (iv) any other expenses associated with the sale and transportation, or storage of the Products or tariffs and any similar charges imposed upon or in connection with the Products and/or Services. The parties agree that all charges included in the price of the Products and/or Services set forth in the Price Quote are based upon detailed specifications supplied by Customer and any deviation requested by the Customer from such specifications may result in additional charges. All prices quoted shall be exclusive of sales tax or other applicable taxes, tariffs, duties or charges which are payable by Customer. Any tax, tariff, duty or charge which People Driven may be required to pay or collect, now or hereafter imposed by any governmental authority or agency, foreign or domestic, with respect to the sale, purchase, production, processing, storage, delivery, transportation, use, or consumption of any of the Products and/or Services covered hereby, including all taxes upon or measured by receipts from sales or services, shall be for the account of Customer, and any such charges may be added by People Driven as a separate item to People Driven's invoices.
3. **PAYMENT:** Unless otherwise specified in the Price Quote, payment for Products and/or Services is due net 30 days from the date of invoice. All invoice totals will reflect a 3% discount for payment by readily available cash that would not be applied for credit card payments. All invoice totals will reflect a 3% discount for payment by readily available cash that would not be applied for credit card payments. Credit card payments are not accepted for payments over \$5,000.
4. **DELIVERY:** Unless otherwise agreed in writing, the Products shall be shipped and delivered F.O.B. Customer's ship to location set forth in the Price Quote. Unless Customer instructs People Driven to use a particular carrier on customer's order letter, the Products shall be shipped via a common carrier chosen by People Driven.
5. **SHORTAGE: CLAIMS AND INSPECTION:** Customer shall have the right to inspect the Products and/or Services within 48 hours of receipt. Any shortages or other claims in connection with an order must be made in writing and delivered to People Driven within such 48-hour period or shall be waived.
6. **RETURNS:** Customer acknowledges that People Driven shall have no obligation to accept returns of any Products ordered by and sold to Customer. People Driven at its sole discretion, may authorize the return of unused Products. Such returns cannot be made without a return authorization in writing issued by People Driven.
7. **TITLE AND RISK OF LOSS:** Unless otherwise specified in the Price Quote, title and risk of loss shall pass to Customer at the time the Products are tendered by each carrier at Customer's facilities, and any loss or damage thereafter shall not relieve Customer from any obligation hereunder. People Driven reserves, and Customer hereby grants to People Driven, a purchase money security interest in the Products, and all proceeds from the sale thereof, until full payment is received for all amounts due and payable by Customer.
8. **WARRANTIES AND REMEDIES:**

Product Warranty: People Driven does not warrant any Product. All Products are provided to Customer by People Driven "AS IS." People Driven will, to the extent allowable, pass through any warranties and indemnifications provided by the manufacturer of the Product. Customer, recognizing that People Driven is not the manufacturer of any Product, expressly waives any claim that Customer may have against People Driven based upon any product liability or infringement or alleged infringement of any patent, copyright, trade secret or other intellectual property right (each a "Claim") with respect to any Product and also waives any right to indemnification from People Driven against any such Claim made against Customer by another. Customer acknowledges that no employee of People Driven or any other party is authorized to make any representation or warranty on behalf of People Driven that is not expressly set forth in this Agreement.

Service Warranty: People Driven represents, warrants and covenants that (i) People Driven shall perform all Services, if any, in accordance with the material specifications set forth in the quote and (ii) the functions and features of the Services and related deliverables shall operate in the manner described in the applicable quote for ninety (90) days from the completion thereof. Notwithstanding anything contained herein to the contrary, to the extent a manufacturer requires Products to be installed by People Driven or such manufacturer in order for a warranty to be valid, neither People Driven nor the product manufacturer shall provide a warranty for any Products which are not installed, as applicable, by People Driven or the product manufacturer. EXCEPT AS SET FORTH HEREIN, PEOPLE DRIVEN MAKES NO OTHER WARRANTIES, WRITTEN OR ORAL. ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, ARE HEREBY SPECIFICALLY DISCLAIMED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT, AND ANY WARRANTY ARISING BY STATUTE, OPERATION OF LAW, COURSE OF DEALING OR PERFORMANCE, OR USAGE OF TRADE.
9. **EXPORT RESTRICTIONS:** Products may be subject to export or resale restriction or regulation, and Customer acknowledges that it will comply with such restrictions and regulations. Any statement as to product country of origin, Export Control Classification Number, or compliance with applicable law (including, without limitation, that products are lead-free or RoHS compliant) is as provided to People



ACCEPTANCE OF THE PRICE QUOTE IS MADE ONLY UPON THESE TERMS AND CONDITIONS

Driven by its suppliers, and People Driven does not warrant its accuracy and will not be liable for any error with regard to same.

10. ORDER CANCELLATION: Product cancellation and/or return is subject to manufacturer restrictions. People Driven will abide by its suppliers' current restrictions for all cancellation and return requests up to and including a No Cancellation or Return policy.
11. SPECIAL NOTICE: Please note that VMware pricing, part numbers, and quote expiration dates may be subject to change at any time as a result of the Broadcom acquisition.
12. Bill and Hold Arrangement. From time to time, People Driven, at the request of Customer (email communication being sufficient), maybe asked to hold certain Products, with the acceptance that Customer shall be immediately billed for the Products ("Bill and Hold Products"). The following provisions shall apply to the Bill and Hold Products:
 - i. Delivery. The shipment of the Bill and Hold Products to Customer shall take place Ex Works (Incoterms 2020®) People Driven's facility. The Bill and Hold Products shall be deemed delivered upon notice that the Bill and Hold Products are made available to Customer and ready to be placed in use ("Delivery"). Upon notice and Delivery, Customer shall be deemed to have accepted such Delivery. Bill and Hold Products shall be held at People Driven's facility (the "Facility") for no more than 180 days following Delivery (the "Bill and Hold Period"). In the event that for any reason any applicable Bill and Hold Products should remain at the Facility at the conclusion of the Bill and Hold Period, Customer acknowledges and agrees that People Driven shall be entitled to invoice Customer for reasonable storage charges for the applicable Bill and Hold Products until they are no longer held at the Facility, and Customer agrees to pay all such invoices promptly.
 - ii. Shortage, Claims, and Inspection. The Bill and Hold Products shall be considered received upon their arrival at Customer's "ship to" location ("Receipt"). Customer shall have the right to inspect the Bill and Hold Products within 48 hours of receipt. Any claims for shortages or other claims in connection with the Bill and Hold Products must be made in writing and delivered to People Driven within such 48-hour period, or such claims shall be deemed waived.
 - iii. Title and Risk of Loss. Title and risk of loss of the Bill and Hold Products, as well as any additional liabilities due to events occurring after the time of Delivery, shall pass to the Customer upon Delivery, and any loss or damage thereafter shall be Customer's sole obligation.
 - iv. Customer agrees that: (i) Customer has made a fixed commitment to purchase such Bill and Hold Products; (ii) the Bill and Hold Products shall be purchased on the Delivery basis for legitimate business purposes; (iii) Customer shall identify a fixed delivery date for the Bill and Hold Products; and (iv) Customer agrees to be invoiced and to pay such invoice in accordance with the payment terms set forth in this Agreement.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: December 1, 2025

TO: Honorable Mayor & Council members

FROM: Jessica Unangst, Director of HR & Administrative Services

RE: CrowdStrike Falcon Complete & NG-SIEM Using SLCGP Grant Funds

Recommendation:

Approve the use of State and Local Cybersecurity Grant Program (SLCGP) funds to purchase CrowdStrike Falcon Complete and CrowdStrike Next-Generation SIEM services in the amount of \$67,350.00, as quoted by CDW•G.

Background:

The City of Owosso was awarded \$73,162.00 through the State and Local Cybersecurity Grant Program (SLCGP) administered by the Michigan State Police Emergency Management and Homeland Security Division. The purpose of the SLCGP is to help local governments strengthen cybersecurity posture, reduce systemic cyber risk, improve detection capabilities, and support long-term cyber resilience.

Under this grant, eligible expenses include advanced endpoint protection, threat-hunting services, log ingestion, SIEM retention, and security monitoring tools—precisely the capabilities provided by CrowdStrike Falcon Complete and CrowdStrike Next-Gen SIEM.

The grant's designated use aligns directly with this purchase. The total cost of \$67,350.00 falls fully within the awarded grant amount and requires no City match. The purchase is made through the State of Michigan MiDEAL – Michigan Master Computing Contract (071B6600110), which satisfies competitive procurement requirements.

Authorized Representatives for this grant per the accepted application are:

- Mayor Robert Teich & City Clerk Amy Kohagen – Authorized Representatives for the Grant Agreement
- Jessica Unangst – Authorized Representative for Certifications
- A. Todd Wyzynajtys – Point of Contact

Approval of this purchase ensures that the City meets the required cybersecurity improvements under the SLCGP and strengthens protection against evolving cyber threats.

RESOLUTION No.

AUTHORIZING THE PURCHASE OF CROWDSTRIKE FALCON COMPLETE AND NEXT-GEN SIEM USING SLCGP GRANT FUNDING

QUOTE # PRJS138

WHEREAS, the City of Owosso was awarded funding from the State and Local Cybersecurity Grant Program (SLCGP) to improve cybersecurity resilience and reduce cyber risk; and

WHEREAS, eligible expenditures under this grant include managed endpoint detection and response, next-generation antivirus, threat-hunting services, and security information and event management (SIEM) capabilities; and

WHEREAS, the CrowdStrike Falcon Complete and CrowdStrike Next-Gen SIEM solution provides fully managed endpoint detection and response (EDR), threat monitoring, log ingestion, and long-term retention that directly fulfills the cybersecurity requirements outlined in the SLCGP; and

WHEREAS, CDW•G has provided a quote in the amount of \$67,350.00 for a 20-month licensing term for the required CrowdStrike services; and

WHEREAS, the purchase is available through the State of Michigan MiDEAL – Michigan Master Computing Contract (071B6600110), satisfying competitive purchasing requirements; and

WHEREAS, this purchase will be fully funded by the State and Local Cybersecurity Grant Program (SLCGP) with no City funds required.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Owosso hereby authorize the purchase of CrowdStrike Falcon Complete and CrowdStrike Next-Gen SIEM services from CDW•G in the amount of \$67,350.00, to be paid entirely from SLCGP grant funds.

BE IT FURTHER RESOLVED that the Director of HR is authorized to sign all required purchase documents and grant-related forms on behalf of the City.



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

TODD WYZYNAJTYS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PRJS138	11/17/2025	CROWDSTRIKE V2	0774120	\$67,350.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
CrowdStrike 12-Month Falcon Complete w Threat Graph Standard on GovCloud Mfg. Part#: CS.FCSD.GOV.SOLN.T1.12M 20 Month Term Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	300	6667399	\$182.00	\$54,600.00
Falcon Insight Endpoint Detection & Response - subscription license (20 mon Mfg. Part#: CS.INSIGHTB.SOLN.T3.20M 20 Month Term Electronic distribution - NO MEDIA Contract: MARKET	300	8084408	\$0.00	\$0.00
Falcon Prevent - subscription license (20 months) - 1 endpoint Mfg. Part#: CS.PREVENTB.SOLN.T3.20M 20 Month Term Electronic distribution - NO MEDIA Contract: MARKET	300	8084412	\$0.00	\$0.00
Falcon Discover - subscription license - 1 endpoint Mfg. Part#: CS.DISCB.SOLN.T3 20 Month Term Electronic distribution - NO MEDIA Contract: MARKET	300	5492499	\$0.00	\$0.00
Falcon Complete - subscription license - 1 license Mfg. Part#: CS.FALCOMPSGOV.SVC 20 Month Term Electronic distribution - NO MEDIA Contract: MARKET	300	6896200	\$0.00	\$0.00
Falcon Adversary Overwatch - subscription license - 1 endpoint Mfg. Part#: CS.AOW.SVC.T3 20 Month Term Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	300	8365908	\$0.00	\$0.00

QUOTE DETAILS (CONT.)**CrowdStrike Threat Graph Standard on GovCloud Software Subscription**

300	5900110	\$0.00	\$0.00
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Mfg. Part#: CS.TG.STD.GOV

20 Month Term

Electronic distribution - NO MEDIA

Contract: Michigan Master Computing-MiDEAL (071B6600110)

Falcon Next-Gen SIEM Additional Ingestion on GovCloud - subscription licens

1	8123757	\$1,540.00	\$1,540.00
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Mfg. Part#: CS.NGSIEMG.GOV.SOLN.T3.12M

20 Month Term

Electronic distribution - NO MEDIA

Contract: Michigan Master Computing-MiDEAL (071B6600110)

Falcon Next-Gen SIEM Retention on GovCloud - subscription license (20 month

11	8390883	\$380.00	\$4,180.00
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Mfg. Part#: CS.NGSIEM365D.GOV.SOLN.20M

20 Month Term

Electronic distribution - NO MEDIA

Contract: Michigan Master Computing-MiDEAL (071B6600110)

CrowdStrike 20-Month Express Support

1	5468627	\$7,030.00	\$7,030.00
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Mfg. Part#: RR.HOS.ENT.EXPS.20M

20 Month Term

Electronic distribution - NO MEDIA

Contract: Michigan Master Computing-MiDEAL (071B6600110)

SUBTOTAL	\$67,350.00
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SHIPPING	\$0.00
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SALES TAX	\$0.00
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GRAND TOTAL	\$67,350.00
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PURCHASER BILLING INFO**DELIVER TO****Billing Address:**CITY OF OWOSSO
ACCOUNTS PAYABL
301 W MAIN ST

OWOSSO, MI 48867-2999

Phone: (989) 725-0572**Payment Terms:** Net 30 Days-Govt State/Local**Shipping Address:**CITY OF OWOSSO
TODD WYZYNAJTYS
301 W MAIN ST

OWOSSO, MI 48867-2999

Phone: (989) 725-0572**Shipping Method:** ELECTRONIC DISTRIBUTION**Please remit payments to:**CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515**Sales Contact Info****Jay Hussein** | (866) 875-7587 | jhussein@cdwg.com

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Support



Call 800.800.4239

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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 1, 2025

TO: Mayor Teich and Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Automatic Meter Reading System (AMR) - Aclara New Contract

RECOMMENDATION:

Approval of the new contract from Aclara of St. Louis, Missouri, specific to the previous upgrade of the old water meter reading system to Aclara's Mobile Programmer, along with additional modifications to the original contract that better serve the City's interests.

BACKGROUND:

Aclara announced the transition to Mobile Programmer back in 2024, an application based, multi-operating system solution for initializing and configuring Aclara endpoints. The SFTP service that was used with STAR Programmer to capture and forward activity logs to AclaraONE was discontinued and shut down. Without this service, the City would have been no longer be able to install, reconfigure or replace water meters with Aclara's Legacy STAR Field Programmer.

Staff negotiated a reduced cost to transition to Aclara's new system, which was approved by the City's Finance Director and the City Manager in June 2024.

Due to the upgraded programmer, the contract with Aclara required corresponding updates. Since that time, staff has been engaged in ongoing negotiations to revise not only the portions of the agreement related to the Mobile Programmer, but also to incorporate additional modifications to the original contract that better serve the City's interests.

FISCAL IMPACTS:

No new financial changes.

Attachments: (1) Resolution
(2) Aclara Contract

RESOLUTION NO.

**APPROVAL OF UPDATED CONTRACT WITH ACLARA OF ST. LOUIS, MISSOURI
FOR THE MOBILE PROGRAMMER UPGRADE OF THE WATER METER READING
SYSTEM AND MISCELLANEOUS CHANGES ADVANTAGEOUS TO THE CITY FOR
USE IN THE DEPARTMENT OF PUBLIC WORKS & WATER BILLING DEPARTMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a contract for the installation of an automatic meter reading (AMR) Fixed Network Administrator system with Aclara by the adoption of Resolution 37-2017 on March 20, 2017, and approved the Mobile Programmer by the City's Finance Director and City Manager in June 2024; and

WHEREAS, the City and Director of Public Services & Utilities saw the need to upgrade the AMR system contract due to the Aclara's Mobile Programmer to avoid obsolescence of system support, use, and to enhance management tools, security, and metered account troubleshooting capabilities not available in the prior system; and

WHEREAS, both the City Attorney and the City's Director of Public Services & Utilities have reviewed and approve of the contract updates.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Aclara to maintain the Automatic Meter Reading System.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the document(s) of the contract, between the City of Owosso, Michigan and Aclara of St. Louis, Missouri.
- THIRD: The above expenses shall be paid from account numbers Water Fund 591.200.818.000 and Sewer Fund 590.200.818.000

AGREEMENT FOR SOFTWARE DELIVERABLES AND SERVICES

This Agreement for Software Deliverables and Services ("Agreement") is made this _____ day of _____, 20____, ("**Effective Date**") by and between **Aclara Technologies LLC, a limited liability company** of the State of Ohio with offices at 77 Westport Plaza, Suite 500, St. Louis, Missouri 63146 ("Provider"), and **City of Owosso**, a Michigan company with offices located at 301 W. Main Street, Owosso, MI 48867 ("**Customer**"). Individually, Aclara® and Customer may be referred to as "Party" and collectively as "Parties".

WHEREAS, Customer and Provider are parties to a Software License Agreement and Maintenance Agreement each dated March 22, 2017 as amended pursuant to which Customer licenses Provider's AclaraONE® Water Software solution as a software service and receives support services (the "Previous Agreements").

WHEREAS, Provider provides certain software-as-a-service offerings, professional services and deliverables to its customers;

WHEREAS, Customer desires to access certain software-as-a-service offerings, professional services and/or deliverables described herein, and Provider desires to provide Customer access to such offerings, subject to the terms and conditions set forth in this Agreement.

IN CONSIDERATION OF the following terms and conditions, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Provider agrees to perform the Services and provide the Deliverables for Customer pursuant to the terms of this Agreement.

ARTICLE 1. DEFINITIONS

Certain terms used in this Agreement are defined in this Article 1. Other terms used in this Agreement are defined where they are used and have the meanings there indicated. Unless otherwise specifically defined, those terms, acronyms and phrases in this Agreement that are utilized in the IT services industry or other pertinent business context shall be interpreted in accordance with their generally understood meaning in such industry or business context. The word "and" shall mean "and" as well as "or," unless otherwise specified.

- 1.1. "**Acceptance Criteria**" shall mean, with respect to a Deliverable, a mutually agreed upon statement defining the criteria for acceptance of that Deliverable. With respect to Services, Acceptance Criteria shall mean a statement defining the criteria for acceptance of that Service.
- 1.2. "**Access Credentials**" means any username, identification number, password, license or security key, security token, PIN, or other security code, method, technology, or device used, alone or in combination, to verify an individual's identity and authorization to access and use the Services.
- 1.3. "**Aclara Materials**" means the Services, Specifications, Documentation, and Aclara Systems and any and all other information, data, documents, materials, works, and other content, devices, methods, processes, hardware, software, and other technologies and inventions, including any deliverables, technical or functional descriptions, requirements, plans, or reports, that are provided or used by Aclara or any subcontractor in connection with the Services or otherwise comprise or relate to the Services or Aclara Systems. For the avoidance of doubt, Aclara Materials include Resultant Data and any information, data, algorithms or other content derived from Aclara's monitoring of Customer's access to or use of the Services.

- 1.4. **“Aclara Systems”** means the information technology infrastructure used by or on behalf of Aclara in performing the Services, including all computers, software, hardware, databases, electronic systems (including database management systems), and networks, whether operated directly by Aclara or through the use of third-party services
- 1.5. **“Affiliate(s)”** means, with respect to any entity, any other entity that owns, directly (or indirectly through one or more intermediaries) controls or is controlled by, or is under common control with, such entity.
- 1.6. **“Agreement”** shall consist of this document (including attachments, schedules and addendums to the Agreement) and any SOW and Purchase Order issued under the Agreement.
- 1.7. **“Authorized User”** means Customer's employees, consultants, contractors, and agents (a) who are authorized by Customer to access and use the Services under the rights granted to Customer pursuant to this Agreement; and (b) for whom access to the Services has been purchased hereunder.
- 1.8. **“Claims”** means any claim, action, cause of action, demand, lawsuit, whether at law, in equity, or otherwise brought by a third party.
- 1.9. **“Cloud Services”** shall mean software services comprised of a software licensing model in which access to the software and its updates/maintenance are provided on a subscription basis.
- 1.10. **“Confidential Information”** includes, without limitation, (a) non-public information and/or private business information developed, collected or created by Party (b) a Party's Proprietary Information and (c) trade secret information including technical or non-technical data, formulae, patterns, compilations, client lists, business plans, programs, devices, methods, techniques, drawings, diagrams or processes, data, databases, software, specifications, in any form or format that (i) are not generally known in the trade or business of a Party, (ii) have direct or indirect, tangible or intangible, actual or potential value, (iii) are not readily ascertainable from publicly available information, and (iv) are the subject of reasonable protection measures taken by Party.
- 1.11. **“Customer Data”** means information, data, and other content, in any form or medium, that is collected, downloaded, or otherwise received, directly or indirectly from Customer by or through the Services.
- 1.12. **“Customer Systems”** means the Customer's information technology infrastructure, including computers, software, hardware, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party services, other than Aclara provided services.
- 1.13. **“Deliverable”** shall mean the Software Deliverable, hardware, products, and other tangible goods and materials, including data, delivered to Customer under this Agreement or any SOW.
- 1.14. **“Designated Equipment”** shall mean the computer equipment of Customer in which Aclara loads the Software or the Customer's back-up computer equipment and such additional equipment as Customer may from time to time designate in writing, which such back-up equipment and such additional equipment shall meet Aclara's applicable specifications .
- 1.15. **“Disaster Recovery Plan”** means the establishment of the processes necessary to enable the recovery of vital data, software, systems, and networks following a natural or human-induced disaster or equipment failure.

- 1.16. “Documentation”** means the user manuals and supporting documentation in electronic form containing copyrighted material and other Proprietary Information of Aclara provided with the Deliverable or Services under this Agreement.
- 1.17. “Endpoint”** referred to herein, is the aggregate sum of deployed Aclara endpoints and/or edge-devices, including, but not limited to, electric, water, and/or gas metering endpoints, LCTs, DRUs, CSTs, ALCs, Zonescan devices.
- 1.18. “Fix”** shall mean changes intended to correct feature/function deficiencies and/or system vulnerabilities.
- 1.19. “Harmful Code”** means any software, hardware, or other technology, device, or means, including any virus, worm, malware, or other malicious computer code, the purpose or effect of which is to (a) permit unauthorized access to, or to destroy, disrupt, disable, distort, or otherwise harm or impede in any manner any (i) computer, software, firmware, hardware, system, or network; or (ii) any application or function of any of the foregoing or the security, integrity, confidentiality, or use of any data Processed thereby; or (b) prevent Customer or any Authorized User from accessing or using the Software Services or Aclara Systems as intended by this Agreement. Harmful Code does not include any Aclara disabling device.
- 1.20. “Hosting Services”** shall mean any Software Services (whether performed by Aclara or through a third party) that involve hosting data, software, or services external to Customer.
- 1.21. “Implementation Fees”** shall mean fees associated with the Services required to implement the Software Deliverables and/or Software Services, if any, as identified in the Statement of Work (SOW).
- 1.22. “Intellectual Property Right”** shall mean, on a worldwide basis, any and all: (a) rights associated with works of authorship, including copyrights, moral rights and mask-works; (b) trademarks, service marks, trade names, trade dress, symbols, logos, designs, and other source identifiers; (c) trade secret rights; (d) patents, designs, algorithms and other industrial property rights; (e) other intellectual and industrial property rights of every kind and nature, however designated, whether arising by operation of law, contract, license or otherwise; and (f) registrations, initial applications, renewals, extensions, continuations, divisions or re-issues thereof, now or hereafter in force (including any rights in any of the foregoing).
- 1.23. “Issue”** means a problem with the Software Services, identified by the Customer, which requires a response by Aclara to resolve.
- 1.24. “Licensing Parameters”** means Central Processing Units (CPUs), Processors (including Sockets and/or Cores), Seats, Interfaces and End Points connected to the system (Meters, LCTs, CSTs, DSIs, etc.) and Utilities as set forth on Attachment A
- 1.25. “Losses”** shall mean all losses, liabilities, damages and claims, and all related costs and expenses (including reasonable legal fees and disbursements and costs of investigation, litigation, settlement, judgment, interest and penalties).
- 1.26. “Object Code”** means the instructions or statements comprising the Software expressed in machine-readable language, being the machine level representations that actually cause the computer to execute instructions and operations.
- 1.27. “Patch”** shall mean a version of the Software that provides an Error Correction to address an urgent need that is outside the schedule of regularly released Software Revisions or Software Versions.

- 1.28. “Personal Identifying Information” or “PII”** shall mean Customer Data which contains any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including any (1) name, social security number, date of birth, official State or government issued driver's license or identification number, alien registration number, government passport number, employer or taxpayer identification number; (2) unique biometric data, such as fingerprint, voice print, retina, iris image, or other unique physical representation; (3) unique electronic identification number, address, or routing code;
- 1.29. “Private Label Site”** the private label versions of the Software the Provider hosts and maintains.
- 1.30. “Project”** shall mean the Services and/or Deliverables as set forth in an individual SOW.
- 1.31. “Proprietary Information”** shall mean any data, documentation, methods, processes, materials, and all other information that is owned by either Party or an Affiliate thereof.
- 1.32. “Purchase Order”** shall mean the document issued on behalf of Customer authorizing the commencement of Services or the delivery of Deliverables.
- 1.33. “Representatives”** means, with respect to a party, that party's and its Affiliates' employees, officers, directors, consultants, agents, independent contractors, service providers, subcontractors, and legal advisors.
- 1.34. “Resultant Data”** means data and information related to Customer's use of the Services that is used by Aclara in an aggregate and anonymized manner, including to compile statistical and performance information related to the provision and operation of the Services.
- 1.35. “Security Incident”** means one or more unwanted or unexpected information security events that could possibly compromise the security of information and weaken or impair business operations.
- 1.36. “Severity Level”** means a designation of the effect of an Issue on the Customer's use of the System as set forth in Exhibit C, Maintenance and Support Services.
- 1.37. “Services”** shall mean any software implementation and testing, software maintenance and support, Cloud Services or Hosting Services, and other information technology services provided to Customer under this Agreement, and any SOW or Purchase Order referencing this Agreement.
- 1.38. “Software”** means the software described on Attachment A as “Aclara Software”.
- 1.39. “Software Deliverable”** shall mean Software loaded on the Designated Equipment and delivered to Customer under this Agreement or any SOW.
- 1.40. “Software Services”** shall mean either Hosting Services or Cloud Services.
- 1.41. “Statement of Work (“SOW”)** shall mean an attachment to this Agreement, substantially in the form of Exhibit A hereof, that states, with respect to each Project: A detailed description of the Services and Deliverables; work schedule (including the due dates related to the applicable Deliverables and Services, and any milestone dates); specifications, performance standards and functional requirements; documentation, and; fees and payment schedule. In the event of a conflict between an SOW and the provisions of this Agreement, the Agreement shall take precedence.
- 1.42. “Supplemental Services”** shall mean the services set forth on Exhibit C-3 hereto, and offered at the prices set forth on Exhibit C-3 hereto.

- 1.43. **“Support Fees”** shall mean the fees identified in Exhibit B, Fees billed annually for the maintenance and support services provided to the Software Deliverables as set forth in Exhibit C-2.
- 1.44. **“System Incident”** a Security Incident with the potential of causing irreparable or significant damage, corruption, or loss (compromise) of Confidential Information.
- 1.45. **“Third Party Deliverable”** means the Deliverable described on Attachment A as “Third Party Software—Included in this Agreement.
- 1.46. **“Third-Party Materials”** means materials and information, in any form or medium, including any software, documents, data, content, specifications, products, equipment, or components of or relating to the Services that are not proprietary to Aclara.
- 1.47. **“Vulnerability”** shall mean a weakness in a product that could allow an attacker to compromise the integrity, availability, or confidentiality of that product.

ARTICLE 2. THE SERVICES AND DELIVERABLES

2.1 Services and Deliverables Description.

The Services and Deliverables to be provided hereunder shall be set forth in individual SOWs which shall incorporate the terms and conditions of this Agreement. Each such SOW shall detail the nature of the Services and Deliverables, which may be further defined by attachments. Aclara will provide the Services and Deliverables which are designated in the SOW, within the timeframe set forth therein.

2.2 Software Deliverables.

For Software Deliverables furnished by Aclara to Customer, the following provisions shall apply:

(a) Grant of License

- (i) Aclara hereby grants to the Customer a non-exclusive, royalty-free, worldwide, non-transferable license and perpetual (subject to termination as set forth herein) Object Code license to use the Software Deliverable on the Designated Equipment solely in connection with Customer’s use of the System and only for the purposes set forth in Section 2.2 (a)(ii) copy the Software.
- (ii) Notwithstanding any other provision in this Agreement to the contrary, and for no additional or incremental license fees and only for internal business purposes, the Customer may: (a) make a reasonable number of copies of the software Deliverable for back-up or archival purposes or (b) operate the Software Deliverable on the Designated Equipment for testing the Software Deliverable.
- (iii) Third Party Deliverables are sublicensed by Aclara to Customer pursuant to sublicensing agreements with the respective third parties identified on Attachment A.

(b) Restrictions on Use

- (i) Parameters. Customer use of the Software Deliverable is restricted to the Licensing Parameters. Use of the Software Deliverable outside the Licensing Parameters is subject to the express written consent of Aclara and the payment of all required additional Fees.
- (ii) Alterations. Customer’s use of the Software Deliverable is limited in that Customer is prohibited from altering, attempting to reverse engineer, attempting to decompile, or creating or attempting to create a derivative work from the Software Deliverable.

- (iii) Compliance with Laws. Customer's use of the Software Deliverable is limited in that it must use the Software Deliverable and the Documentation in accordance with all applicable laws and regulations of the United States and the States, Country and localities in which the Software Deliverable and Documentation is used.
- (iv) Use on Designated Equipment. Customer's use of the Software Deliverable is restricted to use on the Designated Equipment. Should Customer desire to transfer the operation of the Software Deliverable to a computer other than the Designated Equipment, Customer shall notify Aclara upon such transfer. Such computer must meet the specifications of the Designated Equipment. Upon such notification, such computer shall become the Designated Equipment. Under no circumstances may the Licensed Software be used for production purposes on other than the Designated Equipment.
- (v) Temporary Use. Without notice to Aclara, Customer may temporarily transfer the operation of the Software Deliverable to a backup computer if the Designated Equipment is inoperative due to malfunction, or during the performance of preventive maintenance, engineering changes or changes in features or model until the Designated Equipment is restored to operative status and processing of the data already entered into the back-up computer is completed.

2.3 Software Services.

- (a) Access and Use.
 - (i) Hosting Services. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, Aclara hereby grants Customer a non-exclusive, non-transferable right to access and use the Hosting Services during the Term, solely for its own internal business purposes in accordance with the terms and conditions herein. Aclara shall provide to Customer the Access Credentials within a reasonable time following the Effective Date.
 - (ii) Cloud Services. Subject to and conditioned on Customer's compliance with the terms and conditions of this Agreement, Aclara will provide functionality on Aclara Systems to enable Customer to access the Cloud Services and triggers that provide access to the Software used to collect Customer Data. Aclara hereby grants Customer a non-exclusive, non-transferable right to access and use the Cloud Services during the Term, solely for its own internal business purposes in accordance with the terms and conditions herein. Aclara shall provide to Customer the Access Credentials within a reasonable time following the Effective Date.
- (b) Service and System Control. Except as otherwise expressly provided in this Agreement, as between the parties:
 - (i) Aclara has and will retain sole control over the operation, provision, maintenance, and management of the Aclara Materials; and
 - (ii) Customer has and will retain sole control over the operation, maintenance, and management of, and all access to and use of, the Customer Systems, and sole responsibility for all access to and use of the Aclara Materials by any Person by or through the Customer Systems or any other means controlled by Customer, including any: (i) information, instructions, or materials provided by any of them to the Services or Aclara; (ii) results obtained from any use of the Services or Aclara Materials; and

(iii) conclusions, decisions, or actions based on such use.

(c) Use Restrictions. Customer shall not, and shall not permit any other person to, access or use the Services or Aclara Materials except as expressly permitted by this Agreement and, in the case of Third-Party Deliverables, the applicable third-party license agreement. For purposes of clarity and without limiting the generality of the foregoing, Customer shall not, except as this Agreement expressly permits:

- (i) copy, modify, or create derivative works or improvements of the Software Services or Aclara Materials;
- (ii) rent, lease, lend, sell, sublicense, assign, distribute, publish, transfer, or otherwise make available any Software Services or Aclara Materials to any person, including on or in connection with the internet or any time-sharing, service bureau, software as a service, cloud, or other technology or service;
- (iii) reverse engineer, disassemble, decompile, decode, adapt, or otherwise attempt to derive or gain access to the source code of the Software Services or Aclara Materials, in whole or in part;
- (iv) bypass or breach any security device or protection used by the Software Services or Aclara Materials or access or use the Software Services or Aclara Materials other than by valid Access Credentials;
- (v) input, upload, transmit, or otherwise provide to or through the Software Services or Aclara Systems, any information or materials that are unlawful or injurious, or contain, transmit, or activate any Harmful Code;
- (vi) damage, destroy, disrupt, disable, impair, interfere with, or otherwise impede or harm in any manner the Software Services, Aclara Systems, or Aclara's provision of services to any third party, in whole or in part;
- (vii) remove, delete, alter, or obscure any trademarks, Specifications, Documentation, EULA, warranties, or disclaimers, or any copyright, trademark, patent, or other intellectual property or proprietary rights notices from any Software Services or Aclara Materials, including any copy thereof;
- (viii) access or use the Software Services or Aclara Materials in any manner or for any purpose that infringes, misappropriates, or otherwise violates any Intellectual Property Right or other right of any third party (including by any unauthorized access to, misappropriation, use, alteration, destruction, or disclosure of the data of any other Aclara customer), or that violates any applicable Law;
- (ix) access or use the Software Services or Aclara Materials for purposes of competitive analysis of the Software Services or Aclara Materials, the development, provision, or use of a competing software service or product or any other purpose that is to Aclara's detriment or commercial disadvantage; or
- (x) otherwise access or use the Software Services or Aclara Materials beyond the scope of the authorization granted under this Section 2.3.

(d) Customer Obligations.

- (i) Customer Systems and Cooperation. Customer shall at all times during the Term: (a) set up, maintain, and operate in good repair and in accordance with the Specifications all Customer Systems on or through which the Software Services are accessed or used; (b) provide Aclara Personnel with such access to Customer's premises and Customer Systems as is necessary for Aclara to perform the Software Services in accordance with the Availability Requirement and Specifications; and (c) provide all cooperation and assistance as Aclara may reasonably request to enable Aclara to exercise its rights and perform its obligations under and in connection with this Agreement.
- (ii) Effect of Customer Failure or Delay. Aclara is not responsible or liable for any delay or failure of performance caused in whole or in part by Customer's delay in performing, or failure to perform, any of its obligations under this Agreement (each, a "**Customer Failure**").
- (iii) Corrective Action and Notice. If Customer becomes aware of any actual or threatened activity prohibited by Section 2.3(c) Customer shall, and shall cause its Authorized Users to, immediately: (a) take all reasonable and lawful measures within their respective control that are necessary to stop the activity or threatened activity and to mitigate its effects (including, where applicable, by discontinuing and preventing any unauthorized access to the Software Services and Aclara Materials and permanently erasing from their systems and destroying any data to which any of them have gained unauthorized access); and (b) notify Aclara of any such actual or threatened activity.
- (iv) **(Applicable for Profield® Software Solution)** Prior to commissioning the Software Services, Customer shall supply a list of the names of all users who are authorized to use the Software Services. Customer shall keep the list current at all times and promptly inform Aclara of any change in Customer End Users. Customer will strictly enforce each Customer End User's user identification and password controls, to ensure that Customer End User's identity is not used to access the Software Services by any other person.

2.4 Documentation.

Subject to the terms and conditions set forth herein, Aclara hereby grants to Customer, and Customer accepts, a fully paid, non-exclusive, non-transferable, license to use the Documentation during the Term of this Agreement and solely in connection with its use of the Software Deliverable or Software Services.

2.5 Maintenance and Support Services.

For Hosting and Cloud Services furnished by Aclara to Customer, Aclara shall provide service level standards, as set forth in Exhibit C-1, Software Services Schedule. For Software Deliverable furnished by Aclara to Customer, Aclara shall provide maintenance and support services as set forth in Exhibit C-2. For Supplemental Services furnished by Aclara to Customer, Aclara shall provide such services in accordance with Exhibit C-3.

2.6 Changes.

(a) Aclara reserves the right, in its sole discretion, to make any changes to the Services and Aclara Materials that it deems necessary or useful to (i) maintain or enhance the quality or delivery of Aclara's services to its customers; (ii) the competitive strength of or market for Aclara's services; (iii) the Services' cost efficiency or performance; or (iv) to comply with applicable Law.

(b) Without limiting the foregoing, either party may, at any time during the Term, request in writing changes to the Services. The parties shall evaluate and, if agreed, implement all such requested changes in accordance with the change procedure set forth in the SOW. In the event of a change, the Parties will use commercially reasonable efforts to negotiate and execute a "Change Order" to the Statement of

Work setting forth all necessary updates. Each Change Order shall include, as applicable, changes to the Services, Deliverables, Work Schedule, fees or other material terms of the Statement of Work, and, upon execution thereof, Aclara waives any claim resulting from the Change for additional compensation or change to the Work Schedule except as set forth in the Change Order, including, without limitation, claims related to lost productivity and lost efficiency. No claim for additional compensation or an adjustment to the Work Schedule shall be allowed unless the same was authorized by a written Change Order executed by an authorized representative of both parties in advance of the performance of the applicable Services or Deliverables.

2.7 Reservation of Rights.

Nothing in this Agreement grants any right, title, or interest in or to (including any license under) any Intellectual Property Rights in or relating to, the Services, Aclara Materials, or Third-Party Materials, whether expressly, by implication, estoppel, or otherwise. All right, title, and interest in and to the Services, the Aclara Materials, and the Third-Party Materials are and will remain with Aclara and the respective rights holders in the Third-Party Materials.

ARTICLE 3. TERM

3.1 Initial Term.

The initial term of this Agreement commences as of the Effective Date and, unless terminated earlier pursuant any of the Agreement's express provisions, will continue in effect for a period of one (1) year from such date (the "Initial Term").

3.2 Renewal Term.

This Agreement will automatically renew for successive twelve 12 month periods unless earlier terminated pursuant to this Agreement's express provisions or either party gives the other party written notice of non-renewal at least 60 days prior to the expiration of the then-current term (each a "Renewal Term" and, collectively, together with the Initial Term, the "Term").

ARTICLE 4. PAYMENT

4.1 Billing Rate.

4.1.1. The Fees for the Deliverables and Services provided hereunder shall be set forth in Exhibit B, Fees. Aclara will invoice Customer for the Deliverables and Services as follows: (a) for Software Deliverables, Aclara will invoice Customer upon contract execution; (b) for implementation Services, Aclara will invoice Customer as set forth in the SOW; and (c) for Cloud Services/Hosting Services, Aclara will invoice Customer the Annual Service Provider (ASP) Fees annually in advanced and shall not be subject to adjustment during the Initial Term. Thereafter, during any subsequent Renewal Term, upon receipt of a 30 day notice, the ASP Fee shall be subject to adjustment not to exceed five percent (5%) at the commencement of each Renewal Term.

4.1.2. Support Fees for Software Deliverables. The charge for the service level selected by the Customer shall be at the annual Support Fee as identified in Exhibit B during the Initial Term of this Agreement. The annual Support Fee shall not be subject to adjustment during the Initial Term. Thereafter, during any subsequent Renewal Term, upon receipt of a 30 day notice, the Fee shall be subject to adjustment not to exceed five percent (5%) at the commencement of each Renewal Term.

4.1.3. Partial Services. Aclara reserves the right to invoice the Customer for any partial month services which may result from the Effective Date or date of termination of this Agreement, at a prorated charge.

4.1.4. Reinstatement Fee. In the event that Customer terminates or elects not to renew this Agreement and subsequently wishes to reinstate it, other than paying Aclara's then current fees and charges, Customer shall not pay Aclara, a reinstatement charge. If the lapse period is three (3) years or longer, Aclara shall have the option at its sole discretion to refuse to reinstate said Agreement.

4.2 Due Dates for Payment.

Payments for all invoices shall be due and payable thirty (30) days from the date of receipt. Any amounts not paid when due shall bear interest at the lesser of one- and one-half percent (1 ½%) per month or the highest permitted by law until paid. In the event that annually Fees remain unpaid for more than thirty (30) days after becoming due for payment, Aclara shall be entitled to withdraw the Maintenance or Software Services.

4.3 Taxes.

Aclara shall be responsible for all corporate taxes measured by net income due to performance of, provision of or payment for Services or Deliverables under this Agreement ("Aclara Taxes"). Customer shall be responsible for all taxes, duties, fees, or other charges of any nature (including, but not limited to, consumption, gross receipts, import, property, sales, stamp, turnover, use, or value-added taxes, and all items of withholding, deficiency, penalty, addition to tax, interest, or assessment related thereto, imposed by any governmental authority on Customer or Aclara or its subcontractors) in relation to the Agreement or the performance of, provision of or payment for Services or Deliverables under the Agreement other than Aclara Taxes ("Customer Taxes"). The price does not include the amount of any Customer Taxes. If Customer deducts or withholds Customer Taxes, Customer shall pay additional amounts so that Aclara receives the full Price without reduction for Customer Taxes. Customer shall provide to Aclara, within one month of payment, official receipts from the applicable governmental authority for deducted or withheld taxes.

ARTICLE 5. TIME FOR PERFORMANCE

5.1 Delivery.

(a) Aclara shall use commercially reasonable efforts to deliver the Deliverables and provide the Services within the times set forth on Exhibit A. Purchaser understands and agrees that the ability of Aclara to make such deliveries and provide such Service within such times is dependent upon the timely issuance of Purchase Orders (if required) and timely performance of Customer's Obligations. Customer agrees that it will use commercially reasonable efforts to cause Customer's personnel to perform their respective obligations in a timely fashion and to cooperate with Aclara in scheduling their respective Services.

(b) Except as specified in an SOW or Purchase Order, Deliverables shall be FCA Aclara's facility, and pursuant to the delivery schedule, if any, set out in said SOW or Purchase Order.

5.2 Project Schedule.

The schedule for the Deliverables and Services (the "Project Schedule") shall be determined on a project-by-project basis as more particularly described in the applicable SOWs. The Project Schedule shall begin and end as specified on such SOWs, which shall list the Deliverables and Services involved, the schedule for delivery and performance, any milestone dates, and the deadline for the completion of all such activities.

5.3 Acceptance.

Acceptance of the Deliverables and Services shall be in accordance with Acceptance Criteria set forth in the SOW.

ARTICLE 6. SECURITY

6.1 Secure Environment.

For hosting services and cloud services Aclara will implement and maintain secure systems and environment according to the following terms: (a) utilize only datacenters that are certified as SSAE 18 SOC 2 compliant, with actively-managed multi-layered security and redundant power systems; (b) maintain firewall protection; (c) maintain antivirus software with automated monitoring; (d) encrypt all PII data at rest and in transit; (e) perform monthly vulnerability scanning; and (f) perform annual security penetration testing.

6.2. Disaster Recovery.

Aclara shall maintain appropriate backups of all Customer data. Aclara shall maintain Disaster Recovery plans and exercise Disaster Recovery plans on an annual basis for the cloud services provided. For hosting services, Aclara shall, at Customer's request and expense, offer Disaster Recovery services and exercise Disaster Recovery plans on an annual basis for Customer.

6.3. Incident Response.

In the event of an Aclara, or subcontractor, System Incident, Aclara shall: (a) promptly, but in no event more than 48 hours of becoming aware of the incident, notify Customer; (b) then provide Customer with a written report within the subsequent 48 hours detailing the scope of the incident and the measures taken to by Aclara to respond to the incident; and (c) use best efforts to remedy the incident and prevent any further or recurrent incidents at Aclara's expense in accordance with applicable privacy laws, regulations, and standards.

6.4. Vulnerability Remediation.

Aclara shall take full responsibility for the comprehensive remediation of security vulnerabilities found in Aclara's hosting services and cloud services that could reasonably result in a System Incident.

6.5 Customer Control and Responsibility.

Customer has and will retain sole responsibility for: (a) all Customer Data, including its content and use; (b) all information, instructions, and materials provided by or on behalf of Customer or any Authorized User in connection with the Services; (c) Customer's information technology infrastructure, including computers, software, databases, electronic systems (including database management systems), and networks, whether operated directly by Customer or through the use of third-party services ("**Customer Systems**"); (d) the security and use of Customer's and its Authorized Users' Access Credentials; and (e) all access to and use of the Services and Aclara Materials directly or indirectly by or through the Customer Systems or its or its Authorized Users' Access Credentials, with or without Customer's knowledge or consent, including all results obtained from, and all conclusions, decisions, and actions based on, such access or use.

6.6 Access and Security.

Customer shall employ all physical, administrative, and technical controls, screening, and security procedures and other safeguards necessary to: (a) securely administer the distribution and use of all Access Credentials and protect against any unauthorized access to or use of the Services; and (b) control the content and use of Customer Data, including the uploading or other provision of Customer Data for processing by the Services.

6.7 Harmful Code.

Aclara represents, warrants and covenants that: (a) Aclara will use its best efforts to ensure that no Harmful Code is introduced into the software, Customer Data or other Deliverables, or any systems used to perform

the Services, and Aclara will not insert into any software any code which would have the effect of disabling or otherwise shutting down all or a portion of such software or damaging any Customer Data, systems or functionality.

ARTICLE 7. TERMINATION

7.1 Termination.

(a) Aclara may terminate this Agreement at any time upon delivery thirty (30) days prior written notice to Customer.

(b) either party may terminate this Agreement, effective upon delivery of at least ten (10) days prior written notice to the other party, (i) if the other party materially breaches this Agreement, and (ii) further fails within thirty (30) days (or within such longer period as may be otherwise mutually agreed) after the non-breaching party provides the breaching Party with written notice of such breach; and

(c) either party may terminate this Agreement, effective immediately upon written notice to the other party, if the other party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business.

7.2 Effects of Termination

Upon any expiration or termination of this Agreement, except as expressly otherwise provided in this Agreement:

(a) all rights, licenses, consents, and authorizations granted by either party to the other hereunder will immediately terminate;

(b) Aclara shall cease all use of any Customer Data or Customer's Confidential Information and at the request of the Customer within a commercially reasonable time (i) return to Customer, or at Customer's written request destroy, all documents and tangible materials containing, reflecting, incorporating, or based on Customer Data or Customer's Confidential Information; and (ii) permanently erase all Customer Data and Customer's Confidential Information from all systems Aclara directly or indirectly controls, provided however, Aclara that may retain copies of such information that is stored in Aclara's archive or back-up systems or as required by applicable law or Aclara's document retention policy;

(c) Customer shall immediately cease all use of any Services or Aclara Materials and (i) promptly return to Aclara, or at Aclara's written request destroy, all documents and tangible materials containing, reflecting, incorporating, or based on any Aclara Materials or Aclara's Confidential Information and (ii) permanently erase all Aclara Materials and Aclara's Confidential Information from all systems Customer directly or indirectly controls; provided that Customer may retain copies of such information that is stored in Customer's archive or back-up systems or as required by applicable law or Customer's document retention policy; and (iii) certify to Aclara in a signed written instrument that it has complied with the requirements of this Section 7.2(c);

(d) Aclara may disable all Customer and Authorized User access to the Aclara Materials;

(e) if either Party terminates this Agreement pursuant to Section 7.1(a), Aclara shall be paid

all Fees related to Deliverables provided and Services performed prior to the effective date of termination.

ARTICLE 8. CONFIDENTIALITY

8.1 Confidentiality.

From time to time during the Term of this Agreement, either Party (as the "Disclosing Party") may disclose or make available to the other Party (as the "Receiving Party"), Confidential Information of Disclosing Party that, if disclosed in writing or other tangible form is clearly labeled as "confidential," or if disclosed orally, is identified as confidential when disclosed and within thirty (30) days thereafter, is summarized in writing and confirmed as Confidential Information. The Parties shall hold all Confidential Information of the other Party confidential, and shall not use or disclose it to others (except as is necessary to perform its obligations under the Contract and with the prior written consent of the disclosing Party). The Receiving Party shall maintain security measures designed to: (i) protect the security and confidentiality of the Confidential Information of the Disclosing Party; (ii) protect against any anticipated threats or hazards to the security or integrity of such Confidential Information; and (iii) protect against unauthorized access to or use of such Confidential Information; provided, however, that Confidential Information does not include any information that: (a) is or becomes generally available to the public other than as a result of Receiving Party's breach of this Section 8.

8.2 Exclusions.

Confidential Information does not include information that: (a) was rightfully known to the Receiving Party without restriction on use or disclosure prior to such information's being disclosed or made available to the Receiving Party in connection with this Agreement; (b) was or becomes generally known by the public other than by the Receiving Party's or any of its Representatives' noncompliance with this Agreement; (c) was or is received by the Receiving Party on a non-confidential basis from a third party that to the Receiving Party's reasonable knowledge was not or is not, at the time of such receipt, under any obligation to maintain its confidentiality; or (d) was or is independently developed by the Receiving Party without reference to or use of any Confidential Information.

8.3 Compelled Disclosure.

If the Receiving Party or any of its Representatives is compelled by applicable Law to disclose any Confidential Information then, to the extent permitted by applicable Law, the Receiving Party shall: (a) promptly, and prior to such disclosure, notify the Disclosing Party in writing of such requirement so that the Disclosing Party can seek a protective order or other remedy or waive its rights under Section 8.1; and (b) provide reasonable assistance to the Disclosing Party, at the Disclosing Party's sole cost and expense, in opposing such disclosure or seeking a protective order or other limitations on disclosure. If the Disclosing Party waives compliance or, after providing the notice and assistance required under this Section 8.3, the Receiving Party remains required by law to disclose any Confidential Information, the Receiving Party shall disclose only that portion of the Confidential Information that, on the advice of the Receiving Party's legal counsel, the Receiving Party is legally required to disclose and, on the Disclosing Party's request, shall use commercially reasonable efforts to obtain assurances from the applicable court or other presiding authority that such Confidential Information will be afforded confidential treatment.

8.4. In the event of a breach of this Section 8, the breaching party shall indemnify the non-breaching party for any Losses associated with the breach of this Section 8.

ARTICLE 9. INDEMNITY

For the purpose of this **Section 9** only, "Customer Parties" shall mean Customer, its directors, officers, agents and employees, contractors and subcontractors (other than Seller), assignees, subsidiaries and affiliates, and each of them; "Aclara Parties" shall mean Aclara, its directors, officers, agents and

employees, contractors and subcontractors at any tier, and the subcontractor's directors, officers, agents and employees, and each of them. The Parties obligations under this **Section 9** shall not be limited to their respective insurance coverage.

9.1 General Indemnity for Deliverables and Services.

(a) Aclara shall indemnify Customer Parties for Losses arising from Claims, whether based on statute or regulation or on theories of contract, tort, strict liability, or otherwise, which are brought against one or more Customer Parties involving injuries or damages to persons or property arising from: (a) the negligent acts or omissions of Aclara Parties in connection with the delivery of Deliverables or performance of Services; or (b) Losses resulting from any incident involving the supply, access or maintenance of data or the networks and systems that store, process or transmit such data under this Agreement provided that: (i) Customer promptly notifies Aclara in writing of such Claims; (ii) Customer fully cooperates with Aclara in assisting in the defense or settlement of such Claims; and (iii) Aclara has the sole right to conduct the defense of such Claims or to settle such Claims. Aclara shall defend at its own expense, with counsel of its choosing, but reasonably acceptable to Customer, any suit or action brought against Customer Parties based upon such Claims. Further, provided that Customer promptly notifies Aclara in writing of any alleged violations described below, Aclara shall also indemnify Customer Parties for any and all loss or liability for fines, fees or penalties for violations of any statutes, regulations, rules, ordinances, codes or standards applicable to the work arising from or relating to acts or omissions of Aclara Parties. Aclara's obligations under this **Section 9.1 (a)** shall be reduced to the extent of the negligence, gross negligence or willful misconduct of Customer Parties.

(b) Customer shall indemnify Aclara Parties for Losses from Claims for injuries or damages to persons or property arising from or in any manner relating to acts or omissions of Customer Parties under this Agreement provided that: (i) Aclara promptly notifies Customer in writing of such Claims; (ii) Aclara fully cooperates with Customer in assisting in the defense or settlement of such Claims; and (iii) Customer has the sole right to conduct the defense of such Claims or to settle such Claims. Customer shall defend at its own expense, with counsel of its choosing, but reasonably acceptable to Aclara, any suit or action brought against Aclara Parties based upon such Claims. Further, provided that Aclara promptly notifies Customer in writing of any alleged violations described below, Customer shall also indemnify Aclara Parties for any and all loss or liability for fines, fees or penalties for violations of any statutes, regulations, rules, ordinances, codes or standards applicable to the work arising from or relating to acts or omissions of Customer Parties. Customer's obligations under this **Section 9.1 (b)** shall be reduced to the extent of the negligence, gross negligence or willful misconduct of Aclara Parties.

9.2 Intellectual Property Indemnity

(a) Aclara shall defend and indemnify Customer against any Claims alleging that Deliverables or Services furnished under this Agreement infringe a patent in effect in the U.S., an EU member state or the country of the site (provided there is a corresponding patent issued by the U.S. or an EU member state), or any copyright or trademark registered in the country of in which the premises where Deliverables are used or Services are performed, not including Aclara's premises from which it performs Services provided that (i) in the case of software Deliverables, it is the latest released version of the software; (ii) Customer promptly, and in any event, within ten (10) days of becoming aware of the Claims, notifies Aclara in writing of such Claims; (iii) Customer makes no admission of liability and does not take any position adverse to Aclara; (iv) Customer provides Aclara with full disclosure and fully cooperates with Aclara in assisting in the defense or settlement of such Claims and (v) Aclara has the sole right to conduct the defense of such Claims or to settle such Claims .

(b) Notwithstanding the foregoing, if any software or other Deliverable provided by Aclara under the terms of this Agreement becomes, or in Aclara's reasonable opinion is likely to become, the subject of any infringement or misappropriation claim or proceeding, then Aclara shall, at its sole option and expense shall either: (i) obtain for Customer the right and license to continue to use the software or

other Deliverable in the manner permitted under this Agreement; or (ii) replace or modify the same with an equivalent non-infringing product with functionality substantially similar to the product it is replacing; or (iii) failing (i) or (ii), take back infringing Deliverable or Services and refund the price received by Aclara attributable to the infringing Deliverable or Services. Notwithstanding the foregoing, Aclara shall not be liable for any Claims based upon (1) the combination or use of Deliverables or Services with any other equipment or software not supplied or authorized by Aclara, or (2) Customer's possession or use of any altered version of the Deliverable or Services unless such alteration has been performed or expressly authorized by Aclara, or (3) failure of Customer to implement any update provided by Aclara that would have prevented the Claims, or (4) Deliverables or Services made or performed to Customer's specifications.

ARTICLE 10. REPRESENTATIONS AND WARRANTIES

10.1 Mutual Representations and Warranties. Each party represents and warrants to the other party that:

(a) it is duly organized, validly existing, and in good standing as a corporation or other entity under the Laws of the jurisdiction of its incorporation or other organization;

(b) it has the full right, power, and authority to enter into and perform its obligations and grant the rights, licenses, consents, and authorizations it grants or is required to grant under this Agreement;

(c) the execution of this Agreement by its representative whose signature is set forth at the end of this Agreement has been duly authorized by all necessary corporate or organizational action of such party; and

(d) when executed and delivered by both parties, this Agreement will constitute the legal, valid, and binding obligation of such party, enforceable against such party in accordance with its terms.

10.2 Additional Aclara Representations, Warranties, and Covenants. Aclara represents, warrants, and covenants to Customer that Aclara will perform the Services using personnel of required skill, experience, and qualifications and in a professional and workmanlike manner in accordance with generally recognized industry standards for similar services and will devote adequate resources to meet its obligations under this Agreement.

10.3. THE EXPRESS WARRANTIES SET FORTH IN THIS AGREEMENT ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

ARTICLE 11. INSURANCE

11.1 Minimum Insurance Coverages.

In the event that Aclara's obligations hereunder require or contemplate performance of Services by Aclara's employees, or persons under contract to Aclara, to be done on Customer's property, or property of the Customer's customers, Aclara agrees that all such work shall be done as an independent contractor and that the persons doing such work shall not be considered employees of the Customer. Further, in such event, Aclara shall maintain:

(a) General Liability insurance on a one million dollar (\$1,000,000), per occurrence basis; and

(b) Statutory workers compensation insurance.

(c) Cyber Risk Liability and Technology Errors and Omissions Insurance. Aclara shall maintain

cyber risk liability and technology errors and omissions insurance with a combined aggregate limit of not less than \$5,000,000.00. Such insurance shall cover errors, omissions or negligent acts in the delivery of Services under this Agreement. Such cyber risk liability insurance shall include coverage of claims and losses with respect to network risks (such as data breaches, unauthorized access/use, ID theft, invasion of privacy, damage/loss/theft of data, degradation, downtime).

(d) Customer shall be provided for as an additional insured or loss payee as its interest may appear on the policy referred to in **Section 11.1(a)** above.

ARTICLE 12. LIMITATION OF LIABILITY

12.1 IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY PUNITIVE, EXEMPLARY, INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR FOR THE LOSS OF PROFIT, REVENUE, OR DATA OF THE OTHER PARTY ARISING UNDER OR IN CONNECTION WITH THIS AGREEMENT, WHETHER BASED UPON CONTRACT, TORT, BREACH OF WARRANTY OR ANY OTHER LEGAL OR EQUITABLE GROUNDS, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

12.2 Each Party's total liability to the other Party in connection with this Agreement, whether in contract or in tort, shall be limited to the aggregate sum of payments made by Customer to Aclara under an applicable SOW or Purchase Order.

ARTICLE 13. FORCE MAJEURE

It is understood that, at times, unavoidable delays result from causes which may reasonably be presumed to be beyond the control of Aclara, or Customer such as: Acts of providence, floods, fortuitous events, unavoidable accidents, riots, strikes, and lock outs. Should the progress of the Services or Deliverables be or seem to be delayed at any time for such causes, the party claiming force majeure shall notify the counterparty in writing of the occurrence, in order that a record of same may be made. For force majeure events declared by Aclara, a corresponding extension of time for the completion of the Services or Deliverables shall be allowed by Customer. Aclara and Customer shall in good faith use such effort as is reasonable under all the circumstances known to it at the time to remove or remedy the cause(s) and mitigate the damage associated with a force majeure event.

ARTICLE 14. AUDIT RIGHTS

14.1 Audit Rights General.

Customer and its representatives shall have the right to audit activities which are performed under this Agreement on a time and material basis. Aclara will provide access to Aclara personnel, and to data and records, for the purpose of performing audits and inspections to verify the accuracy of Aclara's charges and invoices for Services provided on a time and material basis. Aclara will provide to such auditors and representatives such assistance, as they reasonably require. Aclara will cooperate fully with Customer or Customer's designees in connection with audit functions. If Customer performs such audits via an independent audit firm, Customer will take reasonable steps to ensure that the audit firm will protect the confidentiality of Aclara's Proprietary Information.

(a) If an audit uncovers any overcharge, Aclara shall immediately refund such overcharge (net of any undercharges uncovered by the audit).

(b) Aclara shall maintain and provide access upon request to records, documents and other information required to meet Customer's audit rights under this Agreement until the later of: (i) 3 years

after expiration or termination of this Agreement; or (ii) all pending matters relating to this Agreement (e.g., disputes) are closed.

(c) In addition, Aclara shall use commercially reasonable efforts to assist Customer with respect to ensuring that all subcontractors and vendors adhere to and comply with the same requirements herein.

14.2. Aclara shall provide within thirty (30) days of receipt and at no additional cost to Customer, a copy of a SSAE 18 SOC 2 – Type II report of Aclara’s measures with respect to electronic data for Hosting and Cloud Services which has been audited by an independent CPA or similarly qualified third party.

ARTICLE 15. GENERAL CLAUSES

15.1 Relationship of the Parties.

Aclara is performing under the Agreement as an independent contractor. Aclara has the sole right and obligation to supervise, control, manage, and direct all work associated with the Deliverables and Services to be performed by all individuals and entities it assigns to perform work under this Agreement, which includes, but is not limited to, its employees, its contractors, and its subcontractors’ employees, and Aclara agrees that none of these persons or entities are employees or should be considered employees of Customer. As to these persons or entities Aclara assigns to perform work under this Agreement, Aclara will be solely responsible for: (a) the acts and omissions of all such persons and entities, (b) payment of compensation to such persons and entities, and (c) any injury to such persons in the course of their employment.

15.2 Publicity.

Neither Party may announce or release any information regarding this Agreement or its relationship with the other Party without the other Party’s express prior written approval (which may be withheld in the other party’s sole discretion). Neither Party shall use any trade name, trademark, service mark or any other information which identifies the other Party or any of the other Party’s Affiliates in such Party’s sales, marketing and publicity activities, including postings to the Internet, interviews with representatives of any written publication, television station or network, or radio station or network without the other Party’s express prior written approval. Notwithstanding the foregoing, nothing in this Agreement shall prevent either Party from making such public disclosures as it, in its sole judgment, may deem appropriate to satisfy such Party’s (or such Party’s Parent’s) disclosure obligations under any applicable law or requirement of any stock exchange.

15.3 Non-Solicitation/No-Hire.

Neither party shall solicit or hire, in any capacity whatsoever, any of the other party’s employees involved in this SOW during the term of this SOW and for a period of six (6) months from the expiration/termination hereof, without the express written consent of the other party; provided, however, that nothing shall prevent general solicitations by either party not specifically directed at the other party’s employees and any hiring as result of such general solicitations.

15.4 Assignment.

Neither Party may assign its rights or obligations under this Agreement without the prior written consent of the other Party, provided however, that Aclara may assign this Agreement to an Affiliate, or to an entity acquiring all or substantially all of the assets of Aclara if the acquiring entity is an Affiliate, or, by operation of law, to an entity into which Aclara is merged if the surviving entity is an Affiliate, in each such case without prior approval of the other Party. In any such event, Aclara shall provide the other Party with prompt written notice of such assignment. As used herein, “Affiliate” means a company which either owns

Aclara- Owosso

or controls Aclara or which Aclara owns or controls directly or indirectly, or is under common control directly or indirectly with Aclara through a common parent company.

ARTICLE 16. GOVERNING LAW AND DISPUTE RESOLUTION

16.1 Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, USA.

16.2 Dispute Resolution.

All disputes arising in connection with this Agreement, including any question regarding its existence or validity shall be resolved in accordance with this **Section 16**. If a dispute is not resolved by negotiations, either party may, by giving written notice, refer the dispute to a meeting of appropriate higher management, to be held within twenty (20) business days after the giving of notice. If the dispute is not resolved within thirty (30) business days after the giving of notice, or such later date as may be mutually agreed, either party may commence arbitration or court proceedings within the State of Michigan. In the event that the parties choose arbitration, the decision of the arbitrator(s) shall be final and binding upon both parties, and neither party shall seek recourse to a law court or other authority to appeal for revisions of the decision.

16.3 Notwithstanding the foregoing, each party shall have the right at any time, at its option and where legally available, to immediately commence an action or proceeding in a court of competent jurisdiction within the State of Michigan, subject to the terms of this Agreement, to seek a restraining order, injunction, or similar order to enforce the confidentiality provisions set forth in **Article 8**. Monetary damages shall only be available in accordance with **Article 12**.

ARTICLE 17. NOTICES

All notices, requests and demands, other than routine communications under this Agreement, will be in writing and will be deemed to have been duly given when delivered, or when transmitted by confirmed facsimile (with a copy provided by another means specified in this **Article 17**), or one (1) business day after being given to an overnight courier with a reliable system for tracking delivery, or three (3) business days after the day of mailing, when mailed by U.S. mail, registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

In the case of Aclara:

Aclara Technologies LLC
Attn: Legal
77 Westport Plaza Drive
Suite 500
St. Louis, MO 63146

With a copy (which shall not constitute Notice) to:

Hubbell Incorporated
Attn: General Counsel
40 Waterview Drive
Shelton, CT 06484

In the case of Customer:

City of Owosso
301 W. Main Street
Owosso, MI 48867

With a copy (which shall not constitute Notice) to:

Either Party may from time to time change the individual(s) to receive notices under this paragraph and its address for notification purposes by giving the other prior written notice of the new individual(s) and address and the date upon which the change will become effective.

ARTICLE 18. COMPLIANCE WITH LAWS, CODES, AND STANDARDS

18.1 Aclara shall comply with laws applicable to the manufacture of Deliverable and its performance of Services. Customer shall comply with laws applicable to the application, operation, use and disposal of the Deliverables and Services.

18.2 Aclara's obligations are conditioned upon Customer's compliance with all U.S. and other applicable trade control laws and regulations. Customer shall not trans-ship, re-export, divert or direct products other than in and to the ultimate country of destination declared by Customer and specified as the country of ultimate destination on Aclara's invoice.

18.3 Notwithstanding any other provision, Customer shall timely obtain, effectuate and maintain in force any required permit, license, exemption, filing, registration and other authorization, including, but not limited to, building and environmental permits, import licenses, environmental impact assessments, and foreign exchange authorizations, required for the lawful performance of Services at the Customer's site or fulfillment of Customer's obligations, except that Aclara shall obtain any license or registration necessary for Aclara to generally conduct business and visas or work permits, if any, necessary for Aclara's personnel. Customer shall provide reasonable assistance to Aclara in obtaining such visas and work permits.

ARTICLE 19. HEADINGS

The headings used in this Agreement are intended for convenience only. They are not a part of the written understanding between the Parties, and they shall not affect the construction and interpretation of this Agreement.

ARTICLE 20. COUNTERPARTS

This Agreement may be executed in two or more counterparts, each of which shall be considered an original hereof but all of which together shall constitute one agreement.

ARTICLE 21. SEVERABILITY

If any term or provision of this Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal, or unenforceable, the parties hereto shall negotiate in good faith to modify this Agreement so as to effect the original intent of the parties as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

ARTICLE 22. RESERVATION OF RIGHTS

A delay or failure in enforcing any right or remedy afforded hereunder shall not prejudice or operate to waive that right or remedy or any other right or remedy, whether of a similar or different character.

ARTICLE 23. AMENDMENT AND MODIFICATION;WAIVER

No amendment to or modification of this Agreement is effective unless it is in writing identified as an amendment to this Agreement and signed by an authorized representative of each Party. No waiver by any Party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement will operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.

ARTICLE 24. SURVIVAL

The provisions set forth in the following sections, and any other right or obligation of the parties in this Agreement that, by its nature, should survive termination or expiration of this Agreement, will survive any expiration or termination of this Agreement: Section 2.2(b) Section 2.3(c), Section 7.2, Article 8, Article 9, Article 10, Article 12, Article 15 and Article 24.

ARTICLE 25. ENTIRE AGREEMENT

The Agreement contains the entire agreement and all representations between the parties relating to the subject matter hereof, and supersede all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the date first above written.

Aclara Technologies LLC

City of Owosso, MI

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

ATTACHMENT A- SOFTWARE

I. ACLARAONE® SOFTWARE

<u>Vendor – Supplier</u>	<u>Software Description</u>	<u>Computer Equipment Model Type</u>	<u>Qty</u>	<u>Software Parameters</u>	<u>Qty</u>	<u>Product Owner</u>
Aclara	AclaraONE® Software Water	SW-3010H	1	Endpoints Maximum Utilities ¹	7,500 ² 1	
Aclara	Aclara Mobile Programmer	SW-1050H	1	Endpoints	6,470	

II. THIRD PARTY SOFTWARE ---NOT INCLUDED IN THIS SOFTWARE AGREEMENT

<u>Vendor – Supplier</u>	<u>Software Description</u>	<u>Computer Equipment Model Type</u>	<u>Qty</u>	<u>Software Parameters</u>	<u>Qty</u>
RESERVED					

III. THIRD PARTY SOFTWARE---INCLUDED IN THIS SOFTWARE AGREEMENT

<u>Vendor – Supplier</u>	<u>Software Description</u>	<u>Computer Equipment Model Type</u>	<u>Qty</u>	<u>Software Parameters</u>	<u>Qty</u>	<u>Product Owner</u>
RESERVED						

IV. COMPONENTS INCLUDED IN THIS SOFTWARE LICENSE AND ASSOCIATED FEES:

<u>Item No.</u>	<u>Description of Component</u>	<u>ONE TIME FEE</u>
RESERVED		

¹ Software is for use in Customer's own utility business. Use of the Software to provide AMI related services to other utilities/entities (i.e. "Multi-Utility") is strictly prohibited unless otherwise noted and provided for herein.

² Endpoints counts electric, gas, water, (e.g. DCUs, CST, LCT and/or DRU) meters separately, even when a single AMI device automates more than one endpoint.

V. INCREMENTAL LICENSE FEES PRICE PER ENDPOINT:

PRICE PER ENDPOINT”:

<u>Item No.</u>	<u>Parameter Description</u>		
V.A	AclaraONE® Software Water ASP	\$	2.48
V.B	Aclara Mobile Programmer Annual Support Fee (ASP)	\$	0.22

Annual Support Service fee is based on the price per endpoint times the number of endpoints. Price Per Endpoint subject to an annual price escalation of up to 5% after the initial four year term.

VI. ANNUAL SUPPORT SERVICES FEES:

VI.A	AclaraONE® Software Water ASP fee	\$	19,500.00
VI.B	Aclara Mobile Programmer Annual Services Fee (Hosted)	\$	1,423.40

EXHIBIT A

Statement of Work

Project Name: Owosso, City of (MI), ("System Owner") Mobile Programmer Interactive Mode Implementation ("Project").

This Statement of Work ("SOW") having an Effective Date of the last date signed below, describes the Services to be provided to the System Owner in support of the Project as authorized by the System Owner signing this SOW. This SOW is governed by Attachment 8, Aclara Standard Terms and Conditions of Sale for Equipment and Certain Services. By signing this Statement of Work System Owner hereby represents and affirms that it has reviewed and agrees to the terms and conditions as set forth in the following Attachments and Exhibits [if Exhibits included]. Additional terms contained on any purchase order are hereby rejected unless specifically agreed to in writing by the System Owner and Aclara.

Scope of Work

The project scope for the Mobile Programmer Implementation includes professional services (project management, coordination, AclaraONE® software solution, product training and software acceptance).

The new solution will support various uses of the components and applications defined in Attachment 1. More detailed requirements will be developed during the requirements task of the project but will remain consistent with Attachment 1 unless mutually agreed by the System Owner and Aclara.

This Statement of Work addresses the implementation services required by the Project. It is mutually understood that business requirements, resources and dates may change subject to the applicable terms of this SOW and that any such material change requested by the System Owner or as a result of the System Owner's inability to provide agreed upon resources and perform its other responsibilities set forth herein or the result of System Owner errors or omissions may result in a Change Order.

It is understood by Aclara and the System Owner that any material changes to scope will be addressed through a formal change order process. Material changes are those which specifically will impact budget, scope, timeline and/or resources.

1.0. Project Approach

The Aclara Services Team ("Aclara Team") assigned to this project will complete the Aclara tasks described herein and will perform work for the System Owner for the duration of the Project from remote locations.

The scope of the services engagement for this SOW is set forth in the attached Attachments 1 here to. Attachment 1 also includes certain Responsibilities and Assumptions that are the responsibility of the System Owner. In addition to the tasks specified in Attachments 1 here to, the System Owner will provide appropriate Project resources, including but not limited to data, information, and appropriate and cooperative personnel, to facilitate the performance of the Services. The System Owner shall designate a Project Manager to work with the Aclara Team to facilitate the provision of the Services.

Once this SOW is executed, Aclara and the System Owner will assign resources to the Project. The Aclara Team will work on the Project and provide support as specified by the SOW.

2.0. Assumptions and Responsibilities

Project Assumptions and Responsibilities are set forth in Attachments 1. Should the System Owner fail to fulfill those that are applicable to the System Owner, the estimated level of effort, timeline and scope may be subject to change which may result in a Change Order.

3.0. Scope Estimates

Aclara will support the System Owner by providing a team to complete the scope of work defined in Attachment 1.

Aclara's estimate of the level of effort is based on the following:

- Information provided by the System Owner to Aclara
- Aclara's understanding of the project scope, based on System Owner information

Should the information provided by the System Owner be inaccurate or should Aclara gain additional information during the Project, the work required may be out of scope and the pricing and schedule may be impacted. If so, the additional work will be addressed as a change to the SOW (change order).

4.0. Software Licenses

The AclaraONE software components are licensed in accordance with the Aclara Software Agreement ("Licenses") executed between Aclara and the System Owner. The Licenses cover the integration with the System Owner's single production environment and within the System Owner's current service territory.

5.0. Changes

Any change to this SOW shall be subject to mutual written agreement of the parties. Aclara shall not commence work on any such change unless and until the change has been agreed to in writing by both parties.

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IN WITNESS WHEREOF, the parties have so agreed as of the last date signed below.

Accepted By:

Accepted By:

**Aclara Technologies LLC
(Aclara)**

**Owosso, City of (MI)
(System Owner)**

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment 1 = Mobile Programmer Interactive Mode Implementation SOW

Attachment 2 = Milestone Schedule

Attachment 3 = Change Order Procedure

Attachment 1 To Statement of Work

Project Definition - Mobile Programmer Interactive Mode Implementation Project

1.0. Project Scope

Aclara's Mobile Programmer software application is used to program Aclara MTU's and is the sole interface to the MTU's. Aclara will assist System Owner in the setup of Aclara's Mobile Programmer software application for interactive mode. Aclara will provide documentation and support for the integration effort. The following sections provide details related to the scope of this project.

1.1. Documentation

Aclara will provide the Mobile Programmer User Guide

1.2. Software

Aclara will provide a working version of Aclara's Mobile Programmer interactive mode.

1.3. Integration Support

Aclara will provide integration support for the following activities:

- Requirements Confirmation – Confirmation of any new MTU or Meter types in scope.
- Create XML Files based on existing configuration and requirements document for any new MTU or Meter types.
- Setup OrgAdmins based on Requirements document.
- OrgAdmin Training - Aclara will provide two (2) hours of training to include an overview of the Mobile Programmer Application OrgAdmin user and license management.
- Aclara will assist the System Owner in downloading, integrating, configuring, and validating the Aclara Mobile Programmer application into the System Owner's iOS, Android, or Windows-based field programmers. The System Owner will be responsible for providing the chosen field programmers that meet Aclara's specifications to support the Aclara Mobile Programmer application.
- Deliver XML Files via SFTP: Alarm.xml, DemandConf.xml, Global.xml, meter.xml, MTU.xml.
- User Training - Aclara will provide two (2) hours of user training to include an overview of the Mobile Programmer Application interactive mode.

- End to End Test - Aclara will assist System Owner during the testing phase, specifically any assistance System Owner will need to test the activity log file to ensure that programming records are being loaded correctly for all the MTU programming/activation scenarios. System Owner will be responsible for creating test cases for all scenarios and executing the tests. Aclara will be responsible for reviewing the test case documents and verifying test results in the Aclara head end system. Aclara will provide support over a 2-day period.

System Owner will perform the following activities:

- OrgAdmin user setup and license management.
- Download/Install the Mobile Programmer Application from App Store, GooglePlay, or Microsoft Store.
- Deliver XML files to individual devices via SFTP.
- Develop and Execute test cases.

1.4. Onboarding Aclara Support

Aclara will compile all open issues and review the status of these issues with Aclara's Technical Support team and System Owner's project team. Additionally, by this time the System Owner will be introduced to Aclara's Technical Support operations. All support operations will begin to be managed by this team. System Owner will be trained on Aclara's Support processes which includes opening support tickets for questions, issues, and product enhancements, managing and obtaining status of these tickets. The System Owner will be introduced to the AclaraConnect client portal. Aclara will respond in a timely manner per the agreed response times in the Maintenance and Support agreement.

2.0. Deliverables and Milestones by Step

The table below details the milestone deliverables for this project. Delivery dates for each milestone will be communicated at project launch.

Milestone	Deliverables	Payment Milestone Descriptions
1	Contract Execution	Contract Execution Complete. This milestone is complete after the contract documents are fully executed by both parties.
2	Project Kickoff	Project Kickoff Complete. This milestone is complete after the Project Kickoff meeting.
3	OrgAdmin Training	OrgAdmin Training Complete. This milestone is complete after Aclara provides OrgAdmin webinar training for system administrators.
4	User Training	User Training Complete. This milestone is complete after Aclara provides User webinar training for field personnel and System Owner service representatives.

3.0. Preliminary Project Schedule

Upon execution of this SOW, Aclara will work with System Owner to schedule the efforts listed above. The following draft schedule will be refined as part of the project kickoff phase and will be dependent on System Owner's ability to complete its deliverables within the required timeline.

	Duration (in Business Days)	Week 1	Week 2	Week 3	Week 4
Project Initiation & Kickoff	2 days				
Requirements Confirmation	2 days				
Configuration	3 days				
Training	5 days				
Testing	10 days				
Project Closeout	3 days				
Total # of Days	18 days				

4.0. Project Governance

System Owner agrees to provide appropriate Project resources including but not limited to, data, information, workspace and appropriate and cooperative personnel, all as necessary to facilitate Aclara's performance of the Services and the System Owner integration.

System Owner will allocate the following described personnel to the Project to provide appropriate knowledge of the indicated area and the skills to perform the System Owner tasks, and any additional personnel, including vendor resources, that may be necessary for System Owner to perform its obligations under the implementation work plan.

- Project Manager - Main point of contact for the Project. Is responsible for scheduling System Owner resources, managing the scope and the System Owner tasks of the Project schedule, facilitating document approvals, and escalating and resolving issues as required by the Aclara.

Aclara will allocate the following described personnel to the Project to provide appropriate knowledge of the indicated area and the skills to perform the Aclara tasks, and any additional personnel that may be necessary for Aclara to perform its obligations under the implementation work plan.

- Project Manager - Coordinates scheduling and work assignments, assists in requirements and detailed design, resolves issues and serves as daily interface with the System Owner Project Manager
- Technical resource(s) to complete the integration.
- Training resource(s)

5.0. Key Scoping Parameters and Assumptions

The scope detailed in the previous section is the basis for Aclara project costs and delivery schedule. Any deviation from these parameters and assumptions may impact project costs and milestone dates. The following assumptions apply to this engagement:

- Travel to System Owner facilities is not anticipated for this engagement and remote access based joint access will be available for issue resolution purposes. If travel is required, the direct costs of travel will be passed on to System Owner.
- Webinar based sessions for training included. If additional training is required, the request will be scoped out with a change order.

**Attachment 2
To
Statement of Work**

Implementation Payment Milestone Schedule

Implementation Fees (One-Time)

Project Milestones - Total Mobile Programmer Setup/Integrations fee - \$2,199.80

	Milestone	Item #	Milestone %	Payment \$
3	OrgAdmin Training Complete	NS-MSSW-W-RF	100%	\$2,199.80
	TOTAL		100%	\$2,199.80

Attachment 3 To Statement of Work

Change Order Procedure

Any change to a Statement of Work must be agreed upon in writing by both parties. The following procedure (whether requested by the System Owner or Aclara) will be used to control all changes. All Requests for Change ("RFC") to the applicable Statement of Work must be made in writing and shall be submitted by the appropriate Project Manager. Each request should contain the following information:

- The requested change
- The impact, if any, on the existing work product
- Estimated impact, if any, on Project schedule
- Estimated change, if any, in Services fee

The Project Manager shall review and accept or reject the RFC. If rejected, the RFC shall be returned to the submitting party with written reasons for rejection and, as appropriate, any alternatives. All approved RFC's will be incorporated into the Change Order to this Statement of Work. Aclara will not perform any Services outside of the Statement of Work until the RFC has been signed by both parties.

1. Describe the requested change:

2. Define the impact, if any, on existing work product:

3. Define additional work product required as a result of the requested change, if any:

4. Define the impact, if any, to the existing Project Schedule. Provide an updated Project Schedule, if appropriate:

5. Provide an updated work product and payment schedule, if appropriate:

Accepted By:

Aclara Technologies LLC (Aclara)

By: SAMPLE

Print Name: SAMPLE

Title: SAMPLE

Date: SAMPLE

Accepted By:

System Owner (System Owner)

By: SAMPLE

Print Name: SAMPLE

Title: SAMPLE

Date: SAMPLE

EXHIBIT B

FEES

Customer: City of Owosso

Address: 301 W. Main Street, Owosso, MI 48867

1. Billing frequency is annually in advance.

A. Selected Maintenance Level (check one) (Annual First Term Price shown):

☐ Base \$ _____

B. Annual ASP SaaS Fees:

☒ AclaraONE SaaS Fee \$ 19,500.00

☒ Mobile Programmer Annual Fee \$ 1,423.40

3. **Customer Designated Contact Information:**

Designated Renewal Contact Information

Name _____

Title _____

Address _____

Address _____

Telephone _____

Fax _____

Cellular Phone _____

Email Address _____

Designated Contact Information

Name _____

Title _____

Address _____

Address _____

Telephone _____

Fax _____

Cellular Phone _____

Email Address _____

Designated Contact Information

Name _____

Title _____

Address _____

Address _____

Telephone _____

Fax _____

Cellular Phone _____

Email Address _____

Designated Contact Information

Name _____

Title _____

Address _____

Address _____

Telephone _____

Fax _____

Cellular Phone _____

Email Address _____

EXHIBIT C-1
Software Services Schedule
(Not Applicable to Profield® Software Solution)

1. Definitions. For the purpose of this Exhibit, the following definitions shall apply:
- A. **“Aclara Holidays”** means New Year’s Day, Dr. Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day after Thanksgiving, Christmas Eve, Christmas Day and New Year’s Eve.
 - B. **“Additional Services”** means services offered by Aclara for improvements and/or enhancements to the Customer’s System that are not covered by this Agreement, but may be offered and provided at the rates set forth on Schedule 2 hereto.
 - C. **“Classroom Training”** means training offered by Aclara at its facility.
 - D. **“Customer Portal”** means an electronic gateway to a secure entry point via Aclara’s website at www.Aclara.com that allows Aclara customers to log in to an area where they can view and download information or request assistance regarding Issues with the System.
 - E. **“Customer Site Training”** means Aclara providing its training at the Customer’s facility at the then current terms and pricing published on the Aclara Customer Portal. The training may be customized to meet the Customer’s needs.
 - F. **“E-Learning”** means on-line training offered by Aclara via the Internet.
 - G. **“Issue”** means a problem with the System identified by the Customer, which requires a response by Aclara to resolve.
 - H. **“Maintenance Services”** means activities to investigate, resolve Issues and correct product bugs arising from the use of the Software in a manner consistent with the published specifications and functional requirements defined during implementation.
 - I. **“Patch”** means a version of the Software that provides an Error Correction to address an urgent need that is outside the schedule of regularly released Software Revisions or Software Versions.
 - J. **“Renewal Term”** means each of one or more consecutive twelve (12) month periods following the Initial twelve (12) month Term of this Agreement.
 - K. **“Severity Level”** means a designation of the effect of an Issue on the Customer’s use of the System. The Severity of an Issue is initially defined by the Customer and confirmed by Aclara. Until the Issue has been resolved, the Severity Level may be raised or lowered based on Aclara analysis of impact to business. The four Severity Levels are:

Severity Level	Description
1	Requires immediate attention– Critical production functionality is not available or a large number of users cannot access the system. Causes a major business impact where service is lost or degraded and no workaround is available, therefore preventing operation of the business.

Severity Level	Description
2	Requires priority attention - Some important production functionality is not available, or a small number of users cannot access the system. Causes significant business impact where service is lost or degraded and no workaround is available, however the business can continue to operate in a limited fashion.
3	Requires attention –There is a problem or inconvenience. Causes a business impact where there is minimal loss of service and a workaround is available such that the system can continue to operate fully and users are able to continue business operations.
4	There is a problem or issue with no loss of service and no business impact.

L. **“Software Revision”** means an update to the released version of the Software code which consists of minor enhancements to existing features and code corrections. Software Revisions are provided and included as a part of this Agreement.

M. **“Target Response”** refers to the period of time between a Customer’s initial contact with Aclara to report an issue (by phone, email or through the Customer Portal, thereby creating a ticket which has been assigned a number for tracking purposes) and Aclara’s initial contact back to Customer to begin investigation of the reported Issue.

N. **“Training Services”** means all training provided by Aclara to the Customer, including but not limited to Classroom Training, E-Learning Training and Customer-Site Training.

2. Scope

A. **Maintenance Services Provided.** Aclara shall provide Maintenance Services at the Premier level as designated in Schedule 1, Level of Maintenance Services Selected. The following are included as part of this Agreement:

1. **Aclara Software Revisions and Patches.** Aclara shall provide Software Revisions and Patches to the Customer as they become available. In support of such Software Revisions and Patches, Aclara shall provide updated user technical documentation reflecting the Software Revisions and Patches as soon as reasonably practicable after the Software Revisions and Patches have been released. Updated user technical documentation that corrects Errors or other minor discrepancies will be provided to Customers when available.

B. **Response to Issues.** Aclara will provide verbal or written responses to Issues identified by the Customer in an expeditious manner. Such responses shall be provided in accordance with the Target Response Times as defined in Schedule 1, Level of Maintenance Services.

C. **Service Limitations.** The following limitations apply to Maintenance Services under this Agreement.

1. During Renewal Term, certain follow-up training is provided as outlined in Schedule 1, Levels of Maintenance Services. Additional training is available and may be purchased. Please contact Aclara Customer Support at 1-800-892-9008 for training requirements and fees.

2. Maintenance Services do not include any problem arising from the use of components manufactured or authorized by anyone other than Aclara as an interface or peripheral to the Software.
3. Maintenance Services do not include changes in workflow, practices, procedures, or processes that differ from the Software approved specifications.

3. Hosting

- A. Aclara will host the ACLARA RF Server Sites in a secure, 24/7 environment according to the terms established below and the terms of the Maintenance Agreement to which this Exhibit D is attached.
- B. Aclara will use commercially reasonable efforts to provide a high level of site uptime. It is our goal to provide at least 98% uptime. This means a total of no more than approximately 15 hours of unscheduled down time within a month. This goal excludes scheduled maintenance and upgrades, failure caused by the Internet or Licensee software, events of force majeure, or downtime caused by any other factor beyond Aclara's reasonable control.
- C. Aclara will refund up to a percentage (see table below) of the total Hosting Fee for the month if up time performance, with the exclusions noted above, is not met based upon the following table. This table applies to the prime time period only. Downtime is defined as the site being unavailable for customer or staff use.

Average Uptime for the Month	Refund of monthly fee
97% or better	0%
95% – 96.99%	5%
Below 95%	10 %

- D. Aclara will use commercially reasonable efforts to prevent more than 1 hour of continuous down time during prime time (defined as 8AM to 12 AM EST) every day; and to prevent more than 6 hours of continuous down time during non-prime time (defined as the hours between 12:01 AM to 7:59 AM (EST), with the same exclusions as noted above.
- E. Generally, Aclara performs all scheduled system maintenance and upgrades during non-prime time or off-peak hours. Aclara will provide Licensee with as much advanced notice of scheduled downtime as reasonably possible.
- F. During any period of downtime of the Private Label Site(s) or any components of more than 30 minutes in duration, Aclara will provide notice to users by posting a web page that indicates that the site is temporarily unavailable due to routine maintenance and to please come back later.
- G. Aclara will provide e-mail notice to appropriate Licensee staff if there will be more than thirty (30) minutes down time of the Private Label Site(s) or any components. Notice will include at least a brief description of the reason for the down time and an estimate of the time when Licensee can expect the site to be up and available.
- H. Aclara will provide Licensee access to a client portal that will be used to report issues and review maintenance and upgrade schedule. Licensee agrees to make good faith efforts to notify Aclara in advance whenever unusually heavy traffic is expected because of promotions or other factors.
- I. Aclara will use commercially reasonable efforts to respond within thirty (30) minutes during prime time hours or within six (6) hours during non-prime time hours to any issue

categorized as Severity 1 (as defined herein) that is posted by Licensee through the reporting tool.

- J. Aclara will store customer data on mirrored drives and arrange for daily backup daily all customer data, with backup tapes moved to offsite storage regularly.
- K. Aclara will use commercially reasonable efforts to ensure that all hardware (including servers, routers, and other related equipment) on which the applications are deployed are attached to backup power systems sufficient to maintain the site's availability for so long as any power outage could reasonably be expected to occur, based on the experience of Aclara at its deployment location.
- L. Aclara agrees to maintain firewall protection and redundant, high speed Internet connections for the Private Label Site(s).

2. Maintenance and Support

A. Standard Maintenance Services

Maintenance includes all new versions, error corrections, enhancements and improvements to the Program functionality licensed to Licensee, as the same are released to Aclara's Licensees generally. Aclara will provide updates to the application in accordance with the standard release cycle and will provide release notes to Licensees in advance of the release. At Licensee's request, Aclara will provide technical assistance in identifying and resolving issues with the Program's failure to conform to its specifications.

B. Ongoing Support Services

- 1) In the event that the Licensee sends invalid data to Aclara in the data integration, Aclara will notify the Licensee and the Licensee will adjust their data transfer process to correct the issue.
- 2) Ongoing Release Testing
 - a. Aclara Service Level Agreement (SLA) applies to the production environment only. SLA on the test environment can be provided at an additional cost.

LEVELS OF MAINTENANCE SERVICES

Technical Support: <i>Technical Support is available during the hours of 6:30am- 6:00pm Monday-Friday US Central Time, excluding Aclara Holidays and weekends, toll-free at 800-892-9008.</i>	
24x7 Technical Support: <i>Technical Support is available between the business hours of 6:30am to 6pm US Central Time by accessing the Aclara Customer Portal (or Toll-free at 800-892-9008, if access to the Customer Portal is not readily available to Customer). On-call technical support is available after 6pm and before 6:30am Central Time 24-hours a day/7 days a week/365 days a year, including Aclara Holidays and weekends. Such after hours support is provided for Severity 1 and 2 issues only. Non Severity 1 or 2 items will be addressed during the standard business hours of 6:30am-6:00pm US Central Time.</i>	X
Target Response Time – Severity 1: <i>Requires immediate attention– Critical production functionality is not available or a large number of users cannot access the system. Causes a major business impact where service is lost or degraded and no workaround is available, therefore preventing operation of the business.</i>	<2 hours
Target Response Time – Severity 2: <i>Requires priority attention - Some important production functionality is not available, or a small number of users cannot access the system. Causes significant business impact where service is lost or degraded and no workaround is available, however the business can continue to operate in a limited fashion.</i>	<4 hours
Target Response Time – Severity 3: <i>Requires attention –There is a problem or inconvenience. Causes a business impact where there is minimal loss of service and a workaround is available such that the system can continue to operate fully and users are able to continue business operations.</i>	<6 hours
Target Response Time – Severity 4: <i>There is a problem or issue with no loss of service and no business impact.</i>	<1 business day
Access to Aclara Customer Portal (www.aclara.com): <i>Customer will receive individual user names/passwords to the Aclara Customer Portal, as well as have access to Issue Management Reports for each case generated by Customer.</i>	X
Follow-up Aclara Classroom Training. <i>Training is available at Aclara’s facilities as listed on the Aclara Customer Portal. The maximum number of Customer’s employees attending any Classroom Training session is three (3).</i>	No Maximum Number of Classes
Aclara Web based E-Learning classes. <i>Certain E-Learning classes are available as listed on the Aclara Customer Portal to an unlimited number of Customer employees per course at the prices listed on the Aclara Customer Portal.</i>	No Cost

Exhibit C-2
Software Deliverable Support Services Schedule

1. **Definitions.** For the purposes of this Exhibit, the following definitions shall apply:
 - A. **“Aclara Holidays”** means New Year’s Day, Dr. Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day after Thanksgiving, Christmas Eve, Christmas Day and New Year’s Eve.
 - B. **“Aclara Technology System” (or “System”)** means the system comprised of, in part 1) the Hardware purchased from Aclara by Customer, and 2) the Software licensed by Aclara to Customer under the terms of the Software License Agreement.
 - C. **“Additional Services”** means services offered by Aclara for improvements and/or enhancements to the Customer’s System that are not covered by this Agreement, but may be offered and provided at the rates set forth on Schedule 2 hereto.
 - D. **“Classroom Training”** means training offered by Aclara at its facility.
 - E. **“Customer Portal”** means an electronic gateway to a secure entry point via Aclara’s website at www.Aclara.com that allows Aclara customers to log in to an area where they can view and download information or request assistance regarding Issues with the System.
 - F. **“On-Site Maintenance Services”** means Aclara providing Maintenance Services at the Customer’s facility at the then current rates stated in Schedule 2, Time and Material Rates, attached hereto.
 - G. **“Custom Enhancement”** means any improvement, modification or addition that, when made or added to the Software or Third Party Licensed Software, changes its utility, efficiency, functional capability or application. Custom Enhancements are not included as part of this Agreement.
 - H. **“Customer Site Training”** means Aclara providing its training at the Customer’s facility at the then current terms and pricing published on the Aclara Customer Portal. The training may be customized to meet the Customer’s needs.
 - I. **“Delivery”** means, in the case of Software provided hereunder (and as applicable), (i) the remote installation of the Software by Aclara on the Customer-provided Designated Equipment; or (ii) delivery of the Designated Equipment provided by Aclara on which the Software is installed; or (iii) the loading of the software to an FTP site for Customer’s availability to download. “Delivery” means, in the case of Services provided hereunder, the periodic performance of such Services as described herein.
 - J. **“Error”** means any failure of Software to conform in all material respects to the requirements of this Agreement or Aclara’s published specifications. Any nonconformity resulting from Customer’s misuse, improper use, alteration or damage of the Software, the combination of the Software with any hardware or software not supplied by or authorized by Aclara, or any other condition beyond the control of Aclara, shall not be considered an Error.
 - K. **“Error Correction”** means either a modification or addition that, when made or added to the Software, brings the Software into material conformity with the published specifications, or a procedure or routine that, when observed in the regular operation of the Software, avoids the practical adverse effect of such nonconformity.

- L. **“E-Learning”** means on-line training offered by Aclara via the Internet.
- M. **“Hardware”** means the equipment supplied by Aclara which may include the Substation Communication Equipment (SCE), Remote Communications Equipment (RCE), Test Equipment, Meter Transmission Unit (MTU), Data Collection Unit (DCU) and MTU programmer.
- N. **“Issue”** means a problem with the System identified by the Customer, which requires a response by Aclara to resolve.
- O. **“Maintenance Services”** means activities to investigate, resolve Issues and correct product bugs arising from the use of the Software in a manner consistent with the published specifications and functional requirements defined during implementation.
- P. **“Patch”** means a version of the Software that provides an Error Correction to address an urgent need that is outside the schedule of regularly released Software Revisions or Software Versions.
- Q. **“Severity Level”** means a designation of the effect of an Issue on the Customer’s use of the System. The Severity of an Issue is initially defined by the Customer and confirmed by Aclara. Until the Issue has been resolved, the Severity Level may be raised or lowered based on Aclara analysis of impact to business. The four Severity Levels are:

Severity Level	Description
1	Requires immediate attention– Critical production functionality is not available or a large number of users cannot access the system. Causes a major business impact where service is lost or degraded and no workaround is available, therefore preventing operation of the business.
2	Requires priority attention - Some important production functionality is not available, or a small number of users cannot access the system. Causes significant business impact where service is lost or degraded and no workaround is available, however the business can continue to operate in a limited fashion.
3	Requires attention –There is a problem or inconvenience. Causes a business impact where there is minimal loss of service and a workaround is available such that the system can continue to operate fully and users are able to continue business operations.
4	There is a problem or issue with no loss of service and no business impact.

- R. **“Software Version”** means the base or core version of the Software that contains significant new features and significant fixes and is available to the Customer. Software Versions may occur as the Software architecture changes or as new technologies are developed. Software Versions are not provided or included as part of this Agreement.
- S. **“Software Revision”** means an update to the released version of the Software code which consists of minor enhancements to existing features and code corrections. Software Revisions are provided and included as a part of this Agreement.

- T. **“Target Response”** refers to the period of time between a Customer’s initial contact with Aclara to report an issue (by phone, email or through the Customer Portal, thereby creating a ticket which has been assigned a number for tracking purposes) and Aclara’s initial contact back to Customer to begin investigation of the reported Issue.
- U. **“Third Party Licensed Software”** shall have the meaning as it is defined in Attachment A.
- V. **“Training Services”** means all training provided by Aclara to the Customer, including but not limited to Classroom Training, E-Learning Training and Customer-Site Training.

2. Scope

- D. **Software Maintenance.** The Software maintained under this Schedule shall be the Software set forth in Attachment A as a Software Deliverable. Any additional Software Deliverables for which a license is obtained by the Customer from Aclara shall be governed by this Schedule and the pricing for Maintenance Services adjusted accordingly.
- E. **Levels of Maintenance Services.** Two (2) Levels of Maintenance are available to Customer under this Agreement. Each level is identified and described in Schedule 1, Levels of Maintenance Services attached hereto and made a part hereof. Customer may, at its option, change the Level of Maintenance for any subsequent Renewal Term, provided Customer gives Aclara written notice of the requested change no less than thirty (30) days prior to the end of the Initial Term or then current Renewal Term.
- F. **Maintenance Services Provided.** Aclara shall provide Maintenance Services at the level selected by the Customer as designated in Schedule 1, Level of Maintenance Services Selected. The following are included as part of this Agreement:
 - 1. **Aclara Software Revisions and Patches.** Aclara shall provide Software Revisions and Patches to the Customer as they become available. In support of such Software Revisions and Patches, Aclara shall provide updated user technical documentation reflecting the Software Revisions and Patches as soon as reasonably practicable after the Software Revisions and Patches have been released. Updated user technical documentation that corrects Errors or other minor discrepancies will be provided to Customers when available.
 - 2. **Third Party Software Revisions.** At the option of Aclara, periodic Software Revisions of the Third Party Licensed Software will be provided by Aclara without further charge provided the following conditions are met: (i) the Software Revision corrects a malfunction in the Third Party Software that affects the operation of the Software; and (ii) the Software Revision has, in the opinion of Aclara, corrected malfunctions identified in the Aclara Technology System and has not created any additional malfunctions; and (iii) the Software Revision is available to Aclara. Customer is responsible for obtaining and installing the Software Revision if the Third Party Software was not licensed to Customer by or through Aclara. Software Revisions to Third Party Licensed Software provided by Aclara are specifically limited to the Third Party Software identified and set forth in the Software License Agreement. Any associated Hardware or Hardware modifications required to support revisions of Third Party Software are not included under the terms of this Agreement.
- G. **Response to Issues.** Aclara will provide verbal or written responses to Issues identified by the Customer in an expeditious manner. Such responses shall be provided in accordance with the Target Response Times as defined in Schedule 1, Level of Maintenance Services.
- H. **Service Limitations.** The following limitations apply to Maintenance Services under this Agreement.

1. New Software Versions are not included as a part of this Agreement. Such Software Versions will be offered to Customer for additional fees and costs.
2. Services requested by Customer for assistance with installation or implementation of Software Revisions and Patches are not included in this Agreement, but are offered to the Customer on a time and materials basis at the rates stated in Schedule 2 hereto.
3. System administration, database maintenance and recovery, server malfunctions, database backup processes, management and training services, master station computer equipment repair are not included as part of this Agreement.
4. Maintenance services shall be limited to the latest Software Revision within the last two (2) years in accordance with Section 3.E below. All code changes, Enhancements or fixes will be incorporated into the latest Software Revision or a future Software Revision. Aclara has no obligation to make code changes, Enhancements or fixes to previous Software Revisions.
5. Maintenance Services do not include costs incurred by Aclara while investigating problems that are the result of Customer's negligence, misuse, or unauthorized application, alteration, or modification of the Software, Hardware, or interfaces to the equipment configuration, which shall be invoiced to Customer on a time-and-material basis at Aclara's then current published rates. The current rates are set forth on Schedule B hereto.
6. Services offered outside of Maintenance Services as noted in Schedule C-3, Supplemental Services attached hereto are not included in this Agreement. Such additional services are available and may be provided upon Customer's request at the fixed price established on Schedule C, and if no fixed price is established, in accordance with the terms and rates provided in Schedule B hereto.
7. During Renewal Term, certain follow-up training is provided as outlined in Schedule 1, Levels of Maintenance Services. Additional training is available and may be purchased. Please contact Aclara Customer Support at 1-800-892-9008 for training requirements and fees.
8. Aclara shall consider and evaluate the development of Custom Enhancements for the specific use of Customer and shall respond to Customer's requests for Custom Enhancements or other additional services pertaining to the Software. Such Custom Enhancements or additional services shall be subject to a separate charge in accordance with Aclara's then in effect rates. The current rates are listed on Schedule 2 hereto.
9. Maintenance Services do not include any problem arising from the use of components manufactured or authorized by anyone other than Aclara as an interface or peripheral to the Software.
10. Maintenance Services do not include any problem resulting from the combination of the Software with such other programming or equipment unless such combination has been approved by Aclara.
11. Maintenance Services do not include any problem caused by changes to other software (including releases and patches), interfaces or systems connected to the Software

including but not limited to changes of operating systems database servers, web servers, and communications software.

12. Maintenance Services do not include changes in workflow, practices, procedures, or processes that differ from the Software approved specifications.
13. Customer specific testing and reimplementation of Custom Enhancements are not part of this Agreement.

Customer will be responsible to pay Aclara for time or other resources provided by Aclara to diagnose or attempt to correct any of the items set forth above in this Section 2.F., at Aclara's then current time and material rates. If Aclara incurs expense in servicing claims which are later shown to result from any of the above activities, Customer shall pay Aclara the costs associated with the performance of such service. Aclara's time and material rates are attached hereto as Schedule 2. Aclara, in its sole discretion, may change these rates from time to time with thirty (30) days advance notice to Customer.

3. Customer Responsibilities

A. Backups. Customer shall maintain a current backup copy of all Software and databases. Customer shall perform regular daily backups of its data, and weekly backups of its entire system maintained under this Agreement.

B. Notification of Issues

During the hours between 6:30 a.m. and 6:00 p.m. Central Time on Monday through Friday, excluding Aclara Holidays:

1. Customer shall provide Aclara with timely notification of any new System issues by one of three methods:
 - b. By entering the problem on the Aclara Customer Portal (See Note 1 below);
 - c. Contacting Aclara Customer Support at **1-800-892-9008**; or
 - d. Emailing the problem to support@aclara.com

Note 1: Customer's utilization of the Aclara Customer Portal is the preferred method for Issue notifications.

2. Premier Level. Selection of the Premier level of services provides technical support for Severity 1 and 2 issues, 24 hours per day; seven (7) days per week; 365 days per year. All Severity 1 and 2 notifications submitted between the hours of 6:00 p.m. and 6:30 a.m. Central Time (Monday through Friday, Weekends and Aclara Holidays) must be submitted through the Aclara Customer Portal. If Customer cannot readily access the Aclara Customer Portal, Customer may contact Aclara at the "800" number listed above. Premier Level Customers will receive priority treatment over Base Level Customer when resources are allocated to competing, same-priority issues.
3. Base Level. Selection of the Base level of services ensures tickets will be processed on the next business day within the normal business hours (6:00 p.m. and 6:30 a.m. Central Time) noted on Schedule 1, Levels of Maintenance Service. If an emergency arises, Aclara does offer support for

Issues arising during other than normal business hours at the Time and Material Rates set forth in Schedule B hereto.

- C. Technical Staff. Customer shall be responsible for maintaining sufficient suitably trained technical staff to operate and maintain the System on a day-to-day basis, including backing up the Software and report handling. Aclara training for designated contacts shall be made available to Customer.
- D. Support for Problem Investigation. Customer shall support all reasonable requests by Aclara as may be required in problem investigation and resolution. For troubleshooting purposes, Aclara may need remote system access to Customer's system.
- E. Maintain Current Software Revision. Customer shall install new revisions of defined Software in the production environment within two (2) years of receipt of the Software Revision. Customer shall maintain the required version of the Third Party Licensed Software, if applicable, specified by Aclara for each released Software Revision provided. Aclara Error Corrections will be provided on Aclara's latest release of the Software Revision.
- F. Additional Requirements. Customer is responsible for procuring, installing and maintaining all equipment, telephone lines, communications interfaces, and other hardware necessary to operate the Software and obtain Maintenance Services from Aclara.
- G. Designation of Point of Contact. Customer shall assign an individual or individuals to serve as the designated contact(s) for all communication with Aclara during Issue investigation and resolution.
- H. Discovery of Errors. Upon discovery of an Error, Customer agrees, if requested by Aclara, to submit to Aclara a listing of output and any other data that Aclara may require in order to reproduce the Error and the operating conditions under which the Error occurred or was discovered.
- I. Test Environment. If Customer elects to purchase a test environment, Customer should maintain a test copy of the Program and a separate test data base (other than Customer's production database) and shall test all new Software Revisions, Patches, Custom Enhancements, hotfixes and Error Corrections before integrating them into system productions.
- J. Technical Infrastructure Management. Customer shall manage hardware, software, network, storage, database, and peripheral devices for optimal operating performance and availability as required by end users.
- K. Proactive Monitoring. Unless Customer elects to purchase the Supplemental Service "AMI Advanced System Monitoring Service" set forth in Exhibit C-3, Customer shall regularly monitor the hardware, software and infrastructure that support the Software application. Customer shall define system (OS/Oracle) level event logging, notification and escalation procedures, and detect and react to events. Customer shall regularly monitor event logs, server logs, and other debug information generated by the application to proactively identify problems.
- L. Acceptance. On or before ten (10) business days after Aclara's release of a new Custom Enhancement, hotfix or Error Correction that Aclara issues in response to an Error Report, Customer shall test and notify Aclara if there are any problems that need further resolution, or if Customer accepts the solution, Customer shall send such notification to Aclara's e-mail support address. If Aclara receives neither a request for further assistance nor an acceptance of the solution, the solution will be deemed accepted by Customer, and Aclara will have no further obligation to maintain the Software in its earlier form or version. Problems arising from the aforementioned items requiring further resolution will be included as part of this Agreement.

- M. Routine System Management. Customer shall monitor the system logs and database and perform routine system and database management to ensure proper system operation.

SCHEDULE 1
LEVELS OF MAINTENANCE SERVICES

	Base	Premier
Technical Support: <i>Technical Support is available during the hours of 6:30am- 6:00pm Monday-Friday US Central Time, excluding Aclara Holidays and weekends, toll-free at 800-892-9008.</i>	X	
24x7 Technical Support: <i>Technical Support is available between the business hours of 6:30am to 6pm US Central Time by accessing the Aclara Customer Portal (or Toll-free at 800-892-9008, if access to the Customer Portal is not readily available to Customer). On-call technical support is available after 6pm and before 6:30am Central Time 24-hours a day/7 days a week/365 days a year, including Aclara Holidays and weekends. Such after hours support is provided for Severity 1 and 2 issues only. Non Severity 1 or 2 items will be addressed during the standard business hours of 6:30am-6:00pm US Central Time.</i>		X
Target Response Time – Severity 1: <i>Requires immediate attention– Critical production functionality is not available or a large number of users cannot access the system. Causes a major business impact where service is lost or degraded and no workaround is available, therefore preventing operation of the business.</i>	<4 hours	<2 hours
Target Response Time – Severity 2: <i>Requires priority attention - Some important production functionality is not available, or a small number of users cannot access the system. Causes significant business impact where service is lost or degraded and no workaround is available, however the business can continue to operate in a limited fashion.</i>	<1 day	<4 hours
Target Response Time – Severity 3: <i>Requires attention –There is a problem or inconvenience. Causes a business impact where there is minimal loss of service and a workaround is available such that the system can continue to operate fully and users are able to continue business operations.</i>	<2 days	<6 hours
Target Response Time – Severity 4: <i>There is a problem or issue with no loss of service and no business impact.</i>	<3 business days	<1 business day
Access to Aclara Customer Portal (www.aclara.com): <i>Customer will receive individual usernames/passwords to the Aclara Customer Portal, as well as have access to Issue Management Reports for each case generated by Customer.</i>	X	X
Follow-up Aclara Classroom Training. <i>Training is available at Aclara’s facilities as listed on the Aclara Customer Portal. The maximum number of Customer’s employees attending any Classroom Training session is three (3).</i>	Aclara List Price	No Maximum Number of Classes
Aclara Web based E-Learning classes. <i>Certain E-Learning classes are available as listed on the Aclara Customer Portal to an unlimited number of Customer employees per course at the prices listed on the Aclara Customer Portal.</i>	Aclara List Price	No Cost

SCHEDULE 2

TIME AND MATERIAL RATES

Additional Services may be provided at the Customer's request in accordance with the following Time and Material Rates (hereinafter referred to as "Rates"³).

Rates:

1. The following Rate categories have been defined for Aclara technical staff:

Professional Services Staff	Hourly Rate	Off-hours hourly rate
Sr. Technical Advisor	\$250	\$375
Program Manager	\$300	\$450
Product Manager	\$300	\$450
Project Manager	\$250	\$375
Field Supervisor	\$180	\$270
Sr. Systems Engineer/Sr. QA	\$250	\$375
Sr. Business Analyst	\$250	\$300
DBA/Application Consultant	\$200	\$300
Systems Engineer/QA/UI	\$200	\$300

2. Rate Adjustments.

The above hourly rates are in U.S. Dollars and are subject to annual adjustment up to five percent (5%).

3. Service Charges.

A. Services will be charged at the applicable Rates as follows:

- 2) Standard Hourly Rates will apply to all service hours expended that do not exceed eight (8) consecutive hours during Aclara's normal business hours of 6:30 a.m. - 6:00 p.m. Central Time, Monday through Friday, excluding Aclara Holidays.
- 3) Off-Hours Hourly Rates will apply to all service-hours expended beyond eight (8) consecutive hours during Aclara's normal business hours of 6:30 a.m. – 6:00 p.m. Central Time, Monday through Friday excluding Aclara Holidays.

B. If Aclara is requested to travel to the Customer's site to provide Services, the costs and expenses associated with such travel will be borne by Customer and invoiced as set forth below.

³Rates exclude any applicable taxes and the like.

- 1) Travel Expenses: Unless otherwise mutually agreed, Aclara's travel expenses for On-Site Services shall include, but are not limited to airfare, lodging, meals, automobile rental, fuel, parking and associated administration fees, and will be charged to Customer on an actual basis.
- 2) Portal to Portal Invoices: Travel time for On-Site Maintenance Services will be invoiced to Customer on a portal-to-portal basis at Aclara's On-Call Hourly Rates.

4. Pre-Purchased Support Hours

- A. Pre-purchased software support hours are a block of hours intended to cover Software issues that are not covered under this Agreement, thereby allowing the Customer added flexibility to utilize Aclara's services without generating a Change Order. Should Customer request services which are not included in this Agreement and desire to utilize the pre-purchased hours, Aclara shall provide the Customer with an estimated number of hours required to resolve such request. The Customer may then advise Aclara either to stop working, sign and fund a Change Order, or use the pre-purchased support hours to resolve the request. Aclara reserves the right to decline the Customer's request, depending on the nature of the request.
- B. Pre-purchased support hours may be purchased at any time during the term of this Agreement. Pre-purchased support hours expire upon termination of this Agreement or within one year after purchase (regardless of use), whichever occurs first.
- C. Pre-purchased software support hours are offered in the following increments and volume discounts:

40 hours	Hourly Rates listed in Section 1 above.
80 hours	5% discount
120 hours	10% discount

Exhibit C-3

Supplemental Services

1. AMI System Monitoring Service

A. Tiered Annual Fees:

Tier 1 (Less than 1,000 endpoints) \$ 2,000.00
Tier 2 (1,001 to 10,000 endpoints) \$ 4,000.00 + \$.22 per endpoint over 1,001
Tier 3 (10,001 to 25,000 endpoints) \$ 6,000.00 + \$.13 per endpoint over 10,001
Tier 4 (25,001 to 50,000 endpoints) \$ 8,000.00 + \$.08 per endpoint over 25,001
Tier 5 (50,001 to 100,000 endpoints) \$10,000.00 + \$.05 per endpoint over 50,001
Tier 6 (Greater than 100,000 endpoints) Please contact Aclara for pricing

- B. Aclara's AMI System Monitoring service is designed to monitor end to end data transfer from meter/MTU's to and from DCU's to the head-end software, and provide health status of your AMI system to minimize system downtime. Aclara will deliver a weekly diagnostic report that will identify issues which could affect the successful operation of your Aclara AMI system. The major components of the system that will be analyzed include:

- Head-end software
- Data Collector Units (DCU)
- Meter Transmitting Units (MTU)
- Field programmers

- C. Aclara's proactive approach is to look for any condition out of the ordinary and will result in an immediate issue of a troubleshooting ticket and/or field work order based on the nature and severity of the condition. Example diagnostics include:

- Battery voltage loss
- Reading reception loss
- File processing errors

- D. Customers will be notified about the issues found, the recommended steps to solve the problem, and the path for any required escalation. Aclara will provide:

- A snapshot of the AMI system's health
- Generation of incident tickets, investigation and if needed, scheduling of work orders
- Notification that the issue has been resolved and confirmation that the STAR system is operating within established normal parameters

- E. The AMI System Monitoring Service requires that Aclara be allowed the following access and functionality:

- Install the required tracking scripts on Customer's head-end system
- Necessary data must be allowed to be passed from Customer's head-end system to Aclara for analysis
- Aclara must have reliable remote connectivity to Customer's System

2. AMI Advanced System Monitoring Service

A. Annual Fee:

- Pricing available upon request

B. Aclara's AMI Advanced System Monitoring service is a near real-time interactive tool designed to monitor end to end data transfer from meter/MTU's to and from DCU's to the head-end software, and provide health status of your AMI system to minimize system downtime. Aclara will enable an interactive dashboard you can access at any time both for viewing summary reports and drilling down into specific details, and also deliver a weekly summary report. Additionally, Aclara will schedule and execute a monthly review call with designated Customer resources to review the state and performance of the network since the last review.

C. The major components of the system that will be analyzed include:

- Head-end software
- Data Collector Units
- Meter Transmitting Units
- Field programmers

D. Not only will the interactive tool and access be made available, but Aclara will proactively monitor your network looking for any condition out of the ordinary. Such conditions will result in an immediate issue of a troubleshooting ticket and/or field work order based on the nature and severity of the condition. Example diagnostics include:

- Battery voltage loss
- Reading reception loss
- File processing errors

E. Customers will be notified about the issues found, recommended steps to solve the problem, and the path for any required escalation. Aclara will provide:

- A snapshot of the AMI system's health
- Generation of incident tickets, investigation and if needed, scheduling of work orders
- Notification that the issue has been resolved and confirmation that the STAR system is operating within established normal parameters

F. The AMI Advanced System Monitoring Service requires that Aclara be allowed the following access and functionality:

- Install the required tracking scripts on Customer's head-end system
- Necessary data must be allowed to be passed from Customer's head-end system to Aclara for analysis
- Aclara must have reliable remote connectivity to Customer's System
- Identified Customer resources and regularly scheduled monthly review session

3. **AMI DCU Maintenance Service**

A. **Tiered Annual Fees:**

Tier	DCU (Low End)	DCU (High End)	Price / DCU	
Tier 1	1	15	\$	550.00
Tier 2	16	30	\$	500.00
Tier 3	31	50	\$	450.00
Tier 4	50	1000	Call for Pricing	

In addition to the above unit prices, Customer shall also be responsible for any associated rental equipment and delivery costs to access the DCU.

- B. Aclara's AMI DCU Maintenance service is designed to provide for the on-site repair of any DCU that fails under normal operation after expiration of the standard DCU Warranty. The Service covers all electronics including the Aclara provided WAN module and solar cell, but excludes the mounting frame, mounting hardware, and battery.
- C. The Service does not include maintenance or repairs attributable to the unauthorized attempt by Customer or any unauthorized person other than an authorized Aclara representative to repair or maintain a DCU. Maintenance or repairs resulting from casualty, catastrophe, extreme weather conditions or natural disaster (including lightening damage), accident, vandalism, civil unrest, war, misuse, neglect or negligence of Customer, or causes external to the DCU such as, but not limited to, failed or faulty electrical power, communication failure resulting from cell or other WAN network service interruption or any causes other than ordinary use. Maintenance or repairs to attachments or to any other devices not originally a part of the DCU and added without the prior written approval of Aclara. Repairs resulting from unauthorized changes, modifications or alterations of or to the DCU are not covered under this Agreement.
- D. Upon notification from Customer of DCU failure, Aclara will diagnose the DCU. If a failure occurs to a DCU covered under the Agreement, the unit will be repaired or replaced, at Aclara's option, at no additional cost to Customer. If the Customer has entered into a System Monitoring agreement with Aclara, Aclara will normally identify the problem as part of its System Monitoring and will take the necessary steps to resolve the problem. The Customer is responsible for arranging access to DCU sites before Aclara can take action.
- E. Customer's electing the Aclara AMI DCU Maintenance Service must purchase the service for all DCUs in the AMI network; Aclara AMI DCU Maintenance Service may not be purchased on an individual, case-by-case basis.

4. AMI DCU Preventative Maintenance Service

A. Tiered Annual Fees:

- Tier 1 (Less than 15 DCUs) \$ 800.00 per DCU per year
- Tier 2 (16 to 30 DCUs) \$ 750.00 per DCU per year
- Tier 3 (31 to 50 DCUs) \$ 700.00 per DCU per year
- Tier 4 (Greater than 50 DCUs) Please contact Aclara for pricing

In addition to the above unit prices, Customer shall also be responsible for any associated rental equipment and delivery costs to access the DCU either during a covered repair or a preventative visit.

- B. Aclara's AMI DCU Preventative Maintenance service is designed to provide for the on-site repair of any DCU that fails under normal operation after expiration of the standard DCU Warranty, as well as provide periodic on-site maintenance and inspection of all DCUs in a covered deployment (at 5 year intervals from installation).
- C. The service covers all electronics including the Aclara provided WAN module and solar cell, but excludes the mounting frame, mounting hardware and battery – excepting the periodic preventative inspection as listed below.
- D. Beyond break/fix as above, this Service encompasses the following preventative maintenance service:
 - 1. At year 5 after installation (and again at year 10 if the coverage is maintained uninterrupted) Aclara will visit all DCUs and perform the following service at each DCU:
 - Document and confirm each DCU's configuration
 - Replace the DCU backup battery
 - Inspect and replace where needed: antennas, antenna cables, and solar panels
 - Inspect mounting hardware: replace as needed (hardware costs are not covered, will be charged on a time and materials basis)
 - Clean and adjust chassis and solar panel
 - Install all outstanding DCU firmware updates and patches
 - Confirm proper DCU functionality after maintenance is completed

Issues beyond the above maintenance items will be escalated to the Utility and Aclara Support for proper resolution

- E. The Service does not include maintenance or repairs attributable to the unauthorized attempt by Customer or any unauthorized person other than an authorized Aclara representative to repair or maintain a DCU. Maintenance or repairs resulting from casualty, catastrophe, extreme weather conditions or natural disaster (including lightening damage), accident, vandalism, civil unrest, war, misuse, neglect or negligence of Customer, or causes external to the DCU such as, but not limited to, failed or faulty electrical power, communication failure resulting from cell or other WAN network service interruption or any causes other than ordinary use. Maintenance or repairs to attachments or to any other devices not originally a part of the DCU and added without the prior

written approval of Aclara. Repairs resulting from unauthorized changes, modifications or alterations of or to the DCU are not covered under this Agreement.

- F. Customer's electing the Aclara AMI DCU Preventative Maintenance Service must purchase the service for all DCUs purchased by Customer; Aclara AMI DCU Preventative Maintenance Service may not be purchased on an individual, case-by-case basis and must be maintained uninterrupted from year 2 after DCU installation to be eligible for the 5 year and 10 year inspections.

Check Date	Check	Vendor Name	Description	Amount	Status
Bank 1 GENERAL FUND (POOLED CASH)					
Check Type: ACH Transaction					
11/07/2025	12331 (A)	ALLSTAR TOWING & REPAIR	EGR VALVE REPAIR 20-04	803.49	Open
			TIRES 24-02	1,133.00	Open
			TIRES 21-01 - OPD# 2004	1,133.00	Open
				<u>3,069.49</u>	
11/07/2025	12332 (A)	AMAZON CAPITAL SERVICES	OCTOBER 2025 PURCHASES (2 OF 2)	109.90	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	46.42	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	258.52	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	71.36	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	11.88	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	135.30	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	19.99	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	730.00	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	121.99	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	35.85	Open
				<u>1,541.21</u>	
11/07/2025	12333 (A)	CDW GOVERNMENT, INC.	BROTHER HL-L6210DW LASER PRINTER	313.49	Open
11/07/2025	12334 (A)	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US COM	38.32	Open
11/07/2025	12335 (A)	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	53,953.66	Open
11/07/2025	12336 (A)	DELL MARKETING LP	DELL 51WH BATTERIES FOR POLICE LAPTOPS	159.74	Open
11/07/2025	12337 (A)	DETROIT SALT COMPANY LLC	2025-2026 ROAD SALT	12,127.71	Open
11/07/2025	12338 (A)	ETNA SUPPLY COMPANY	STOCK ORDER	3,078.75	Open
11/07/2025	12339 (A)	GRAYMONT WESTERN LIME INC	PEBBLE QUICK LIME - WTP	9,242.00	Open
11/07/2025	12340 (A)	GREAT LAKES BAY CONSTRUCTION	CITY HALL REHABILITATION PROJECT	197,704.26	Open
11/07/2025	12341 (A)	H2O COMPLIANCE SERVICES INC	ANNUAL BACKFLOW PREVENTOR INSPECTION.	1,650.00	Open
			IRRIGATION TESTING - S. WASHINGTON & 109	220.00	Open
				<u>1,870.00</u>	
11/07/2025	12342 (A)	HARBOR FREIGHT TOOLS	DRILL BITS AND CASTERS FOR SHOP EQUIPMEN	33.97	Open
11/07/2025	12343 (A)	J & H OIL COMPANY	GAS AND FUEL	5,514.52	Open
11/07/2025	12344 (A)	JON HARRIS	ELECTRICAL INPECTIONS OCT. 2025	765.88	Open
11/07/2025	12345 (A)	LANSING UNIFORM CO.	BADGES FOR OPD	499.85	Open
11/07/2025	12346 (A)	LUDINGTON ELECTRIC, INC.	NEW WIRING FOR BALLFIELD LIGHT POLE	120.00	Open
			ELECTICAL WORK FOR PLANTER REMOVAL	1,050.00	Open
				<u>1,170.00</u>	
11/07/2025	12347 (A)	LUNGHAMER FORD OF OWOSSO	FUEL PUMP 22-07	1,476.85	Open
11/07/2025	12348 (A)	MARK BOOTH	MECHANICAL & PLUMBING INSPECTIONS	3,540.00	Open
11/07/2025	12349 (A)	MATHESON TRI-GAS INC	CO2 BULK FOR TREATMENT OF POTABLE WATER	3,364.20	Open
11/07/2025	12350 (A)	MCMMASTER-CARR SUPPLY CO	PLUMBING PARTS FOR INTERMEDIATE SLUDGE I	1,478.86	Open
			STAINLESS STEEL TUBING FOR SCREW PUMP GF	215.90	Open
				<u>1,694.76</u>	
11/07/2025	12351 (A)	MERIT LABORATORIES INC	FYE6-30-2026 ANNUAL WATER TESTING SERVIC	76.00	Open
			FYE6-30-2026 ANNUAL WATER TESTING SERVIC	200.00	Open
			FYE6-30-2026 ANNUAL WATER TESTING SERVIC	76.00	Open

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 11/01/2025 - 11/30/2025

Check Date	Check	Vendor Name	Description	Amount	Status
				352.00	
11/07/2025	12352 (A)	MUNICIPAL EMPLOYEES RETIREMENT SYST	EMPLOYER CONTRIBUTIONS	76,684.00	Open
11/07/2025	12353 (A)	OHM ADVISORS	PLANNING, ZONING & DEVELOPMENT ADVISORY	2,275.00	Open
11/07/2025	12354 (A)	PMG SM HOLDINGS LLC	MASTIC MACHINE RENTAL	1,200.00	Open
11/07/2025	12355 (A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE - LANSING BWL JOINT PURC	10,316.52	Open
11/07/2025	12356 (A)	SPICER GROUP, INC.	ENGINEERING SERVICES-CITY HALL IMPROVEME	1,065.00	Open
11/07/2025	12357 (A)	SUMMIT COMPANIES	FIRE EXTINGUISHER INPECTION - CASTLE	97.25	Open
11/07/2025	12358 (A)	TAYLOR AND MORGAN CPA PC	2025 CALENDAR - ACCOUNTING SERVICES CONT	4,763.75	Open
11/07/2025	12359 (A)	TRUCK & TRAILER SPECIALTIES	ARROW BOARD (NOT A FIXED ASSET)	3,330.00	Open
			PART FOR #435	1,631.20	Open
				4,961.20	
11/07/2025	12360 (A)	UNIQUE PAVING MATERIALS CORP	COLD PATCH FOR ROAD PATCHING	6,925.80	Open
11/07/2025	12361 (A)	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	26.85	Open
11/07/2025	12362 (A)	WEB ASCENDER	WEBSITE HOSTING	150.00	Open
11/21/2025	12366 (A)	AIS CONSTRUCTION EQUIPMENT	PARTS FOR #545 & 544	426.49	Open
11/21/2025	12367 (A)	ALS LABORATORY GROUP	FYE 6-30-2026 WASTEWATER ANALYSES-ESTIM	900.00	Open
11/21/2025	12368 (A)	AMAZON CAPITAL SERVICES	OCTOBER 2025 PURCHASES (2 OF 2)	337.97	Open
			OCTOBER 2025 PURCHASES (2 OF 2)	85.98	Open
				423.95	
11/21/2025	12369 (A)	AMERICAN ATHLETIX LLC	2 SCOREBOARDS FOR BENNETT FIELDS	9,326.00	Open
11/21/2025	12370 (A)	AVTECH SOFTWARE INC	ROOM ALERT TEMP SENSOR RENEWAL	149.95	Open
11/21/2025	12371 (A)	BOUND TREE MEDICAL LLC	SUPPLIES	946.49	Open
			SUPPLIES	1,070.82	Open
				2,017.31	
11/21/2025	12372 (A)	CHEMSEARCH FE	LOK-CEASE 20/20 FOOD GRADE ANTI SEIZE F1	638.00	Open
11/21/2025	12373 (A)	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US COM	38.32	Open
11/21/2025	12374 (A)	CMP DISTRIBUTORS INC	SAFETY VEST FOR OPD	1,000.00	Open
11/21/2025	12375 (A)	DALTON ELEVATOR LLC	FYE6-30-2026 CYLINDER RENTAL/OXYGEN/SUPI	554.10	Open
11/21/2025	12376 (A)	EMS MANAGEMENT & CONSULTANTS INC.	BILLING COLLECTION SERVICE FEE OCT, 2025	5,047.63	Open
11/21/2025	12377 (A)	ENG INC	ENGINEERING SERVICE SFOR 2024 DWRSF VARJ	2,695.00	Open
11/21/2025	12378 (A)	EPS SECURITY	SYSTEM MONITORING FOR CURWOOD CASTLE	68.85	Open
			PAYMASTER BUILDING MONITORING	107.76	Open
				176.61	
11/21/2025	12379 (A)	ESO SOLUTIONS INC	EHR CARDIAC ONITOR INTEGRATION SUBSCRIPT	133.64	Open
11/21/2025	12380 (A)	FISHBECK, THOMPSON, CARR & HUBER, I	ENGINEERING SERVICES-WTP ELECTRICAL GROU	14,468.41	Open
			ENGINEERING DESIGN/BIDDING SERVICES/CONS	35,938.00	Open
			ENGINEERING - WELLS REHAB AND ABANDONMEN	8,953.75	Open
				59,360.16	
11/21/2025	12381 (A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING 2025 WATER MAIN REPLACEMENT	66,285.00	Open
			ENGINEERING - CIS TRAIL CONNECTION PROJ	11,507.00	Open
				77,792.00	
11/21/2025	12382 (A)	FRONT LINE SERVICES INC	TOWER 1 IMPELLER OBSTRUCTION & GROUND L	2,490.08	Open
			TOWER 1 IMPELLER OBSTRUCTION & GROUND L	6,125.00	Open
				8,615.08	

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 11/01/2025 - 11/30/2025

Check Date	Check	Vendor Name	Description	Amount	Status
11/21/2025	12383 (A)	GILBERT'S DO IT BEST HARDWARE & APP	OCTOBER 2025 PURCHASES	646.46	Open
11/21/2025	12384 (A)	GOULD LAW PC	ANNUAL PO FOR ADMINISTRATIVE AND POLICE	14,026.62	Open
11/21/2025	12385 (A)	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	422.90	Open
			ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	1,345.54	Open
			ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	200.35	Open
				<u>1,968.79</u>	
11/21/2025	12386 (A)	GRAYMONT WESTERN LIME INC	PEBBLE QUICK LIME - WTP	9,286.00	Open
11/21/2025	12387 (A)	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM INS	805.00	Open
11/21/2025	12388 (A)	HAT TRICK TENTS & EVENTS	TABLES & CHAIRS FOR 11/04/25 ELECTION	353.00	Open
11/21/2025	12389 (A)	HUTSON INC OF MICHIGAN	FYE6-30-2026 ROUTINE PARTS/SUPPLIES-IND1	1,445.85	Open
11/21/2025	12390 (A)	IDEXX DISTRIBUTION CORPORATION	98-12973-00 WP200I GAMMA IRRAD COLILERT	1,229.99	Open
11/21/2025	12391 (A)	J & H OIL COMPANY	GAS AND FUEL	6,143.01	Open
			FYE6-30-2026 LUBES AND DELIVERED DIESEL	137.14	Open
				<u>6,280.15</u>	
11/21/2025	12392 (A)	LOGICALIS INC	40 HOURS OF ENGINEERING BLOCK HOURS - PE	4,180.00	Open
11/21/2025	12393 (A)	LUNGHAMER FORD OF OWOSSO	ADMIN PUBLIC SAFETY VEHICLE - VIN#4312 -	31,222.00	Open
			MEDIC 5 EXHAUST REPAIR - EMERGENCY REPAI	2,305.36	Open
			MEDIC 3 OIL CHANGE AND TIRE ROTATION	208.62	Open
				<u>33,735.98</u>	
11/21/2025	12394 (A)	MERIT LABORATORIES INC	FYE6-30-2026 ANNUAL WATER TESTING SERVIC	217.00	Open
11/21/2025	12395 (A)	MEYER ELECTRIC INC	OUTDOOR JUNCTION BOX REPLACEMENT	914.00	Open
11/21/2025	12396 (A)	MID MICHIGAN EMERGENCY EQUIPMENT	INSTALL RADIO INTO OPD BRONCO -VIN#4312	1,000.00	Open
			UPFIT NEW OPD BRONCO - VIN# 4312	1,652.06	Open
				<u>2,652.06</u>	
11/21/2025	12397 (A)	NAPA AUTO PARTS	FYE 6-30-2026 PARTS/SUPPLIES-INVOICE TO	695.62	Open
11/21/2025	12398 (A)	NCL OF WISCONSIN INC	PH METER AND PROBE	464.46	Open
11/21/2025	12399 (A)	PAXXO (USA) INC	MAXI CASSETTES #10220 (90M)	910.21	Open
11/21/2025	12400 (A)	PROFESSIONAL ANSWERING SERVICES	24 HOUR ANSWERING SERVICES	75.00	Open
11/21/2025	12401 (A)	PVS NOLWOOD CHEMICALS INC	14 BAGS OF 50# SODIUM FLUORIDE	1,836.00	Open
11/21/2025	12402 (A)	QUADIENT FINANCE USA INC	ACCT# 7900044080051448 - POSTAGE USED SE	4,000.00	Open
11/21/2025	12403 (A)	RADWELL INTERNATONAL, LLC	EMERGENCY REPLACEMENT OF ALLEN BRADLEY 2	4,063.34	Open
11/21/2025	12404 (A)	RCL CONSTRUCTION CO INC	WWTP CLARIFIER PROJECT PROJECT 5919.01	583,395.91	Open
			WWTP IMPROVEMENTS PHASE 1 - CWRP PROJECT	552,013.38	Open
				<u>1,135,409.29</u>	
11/21/2025	12405 (A)	REPUBLIC SERVICES INC	ALL DUMPSTER CONTAINER SERVICES 3 YEARS	402.84	Open
11/21/2025	12406 (A)	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY UNIFORM CLEANING	598.50	Open
11/21/2025	12407 (A)	SHATTUCK SPECIALTY ADVERTISING	GLOW 5K AWARDS	291.00	Open
11/21/2025	12408 (A)	SMITH SAND & GRAVEL INC	2023-2024 STREET PATCH CONTRACT (FYE 6-3	40,951.28	Open
11/21/2025	12409 (A)	STRYKER SALES CORPORATION	PROCARE LUCAS MACHINE (3523FJ66) 24 MON	3,024.30	Open
11/21/2025	12410 (A)	TEQUIPMENT, TOUCHBOARDS	GREASE CARTRIDGES FOR DISC FILTERS	239.24	Open
11/21/2025	12411 (A)	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 7-1-2025 THRU 6-	486.80	Open
11/21/2025	12412 (A)	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	19.30	Open
11/21/2025	12413 (A)	USA BLUE BOOK	ROLLER/TUBE ASSEMBLIES FOR FECL3 PUMPS	744.16	Open
			WWTP LAB SUPPLY ORDER	8,437.50	Open
			CREDIT FOR OVERCHARGE ON INVOICE INV0081	(37.20)	Open
				<u>9,144.46</u>	

Check Date	Check	Vendor Name	Description	Amount	Status
11/21/2025	12414 (A)	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: CITY	86.74	Open
			VERIZON WIRELESS CELLULAR CHARGES H.R.	40.75	Open
			VERIZON WIRELESS CELLULAR CHARGES: PUBLI	577.77	Open
			VERIZON WIRELESS CELLULAR CHARGES: ENGIN	86.50	Open
			VERIZON WIRELESS CELLULAR CHARGES: ENGIN	40.35	Open
			VERIZON WIRELESS CELLULAR CHARGES: RYAN	89.12	Open
			VERIZON WIRELESS CELLULAR CHARGES: DPW	177.60	Open
			VERIZON WIRELESS CELLULAR CHARGES: WTP	176.76	Open
			VERIZON WIRELESS CELLULAR CHARGES: WWTP	134.12	Open
			VERIZON WIRELESS CELLULAR CHARGES: DDA	43.37	Open
				<u>1,453.08</u>	
11/21/2025	12415 (A)	VERIZON WIRELESS	ACCT# 542420262-00003 VERIZON WIRELESS C	580.51	Open
11/21/2025	12416 (A)	VWR INTERNATIONAL INC	SELECTED ITEMS FOR WWTP LAB ANNUAL ORDEF	4,644.89	Open
11/21/2025	12417 (A)	WASTE MANAGEMENT OF MICHIGAN INC	ACCT# 10-15322-43000 WASTE MGMT SERVICES	9,584.65	Open
11/21/2025	12418 (A)	YOURMEMBERSHIP.COM, INC.	30 DAY JOB POSTING	150.00	Open
			30 DAY JOB POSTING	150.00	Open
				<u>300.00</u>	
			Total ACH Transaction:	<u>1,876,185.94</u>	
Check Type: EFT Transfer					
11/07/2025	12363 (E)	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	28.05	Open
			EMAIL SERVICE - ESSENTIALS PLAN	26.50	Open
				<u>54.55</u>	
11/21/2025	12364 (E)	HUNTINGTON NATONAL BANK -CREDITCARD	CITY CREDIT CARD PURCHASES	1,756.42	Open
11/21/2025	12365 (E)	USDA RURAL DEVELOPMENT	USDA RURAL DEVELOPMENT LOAN PAYMENT	14,096.86	Open
			Total EFT Transfer:	<u>15,907.83</u>	
Check Type: Paper Check					
11/07/2025	138770	ALL SEASONS UNDERGROUND CONSTRUCTIO	2025-2027 WATER SERVICE LINE REPLACEMENT	190,538.52	Open
11/07/2025	138771	BERESFORD COMPANY	CLOUD ID CREDITS FOR OPD	80.00	Open
11/07/2025	138772	CENTRAL MICHIGAN DIESEL, INC.	ANNUAL MDOT INSPECTION/PM SERVICE	679.83	Open
11/07/2025	138773	CHEMCO SYSTEMS LP	RELAY, P/N C-1021-A0184MC10BWD	492.39	Open
11/07/2025	138774	DONE DEAL COMMERCIAL & RESIDENTIAL	CLEANING FOR CURWOOD CASTLE	150.00	Open
11/07/2025	138775	EGANIX INC.	SUPER N LIQUID FOR H2S/ODOR MITIGATION	1,650.00	Open
11/07/2025	138776	FUTURE ENERGY	EV CHARGER 3 YEAR CLOUD PLAN	6,840.00	Open
			EV CHARGER CABLE REPLACEMENT KIT	5,900.00	Open
				<u>12,740.00</u>	
11/07/2025	138777	HAVILAND	POLYMER BULK PURCHASE FOR FISCAL YEAR 20	4,952.60	Open
11/07/2025	138778	JILL DAVIS	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
11/07/2025	138779	LAMPHERE PLUMBING & HEATING INC	EMERGENCY SERVICE WORK ON HVAC UNIT AND	336.00	Open
11/07/2025	138780	POSTMASTER	2025 WATER SERVICE MATERIAL LETTERS	1,526.35	Open
11/07/2025	138781	PURE PLUMBING, LLC	BD Payment Refund	100.00	Open
11/07/2025	138782	RAREFUSION MFG LLC	HAND RAILS TO BE INSTALLED AT CASTLE	2,178.00	Open
11/07/2025	138783	SHIAWASSEE COUNTY DRAIN OFFICE	DRAIN AT LARGE PAYMENT	5,207.88	Open
11/07/2025	138784	SHIAWASSEE COUNTY TREASURER	2025 SUMMER TAX COLLECTION 10/16/2025 -	10,055.32	Open
11/07/2025	138785	SPARTAN STORES LLC	WATER FOR DDA, EMPLOYEE RECOGNITION FUNI	52.51	Open

Check Date	Check	Vendor Name	Description	Amount	Status
11/07/2025	138786	STATE OF MICHIGAN	2026 COMMUNITY PUBLIC WATER SUPPLY ANNU	7,481.85	Open
11/07/2025	138787	ZORO TOOLS INC	MISC MAINTENANCE SUPPLIES	72.36	Open
11/21/2025	138788	ADVANCED DRAINAGE SYSTEMS INC	ADS TILE PIPE FOR METER PITS	2,705.60	Open
11/21/2025	138789	ALEC MCGEEHAN	UB refund for account: 2375790011	13.70	Open
11/21/2025	138790	AUTO CRAFTERS	REPAIR - AUTO ACCIDENT CLAIM HIT DEER CR	13,704.45	Open
11/21/2025	138791	BALL NICOLE	UB refund for account: 3564570014	76.77	Open
11/21/2025	138792	CALEDONIA CHARTER TOWNSHIP	CALDONIA UTILITY FUND PAYMENT QUARTER EN	75,598.81	Open
11/21/2025	138793	CHRISTMAS JESSICA	UB refund for account: 2912190011	142.58	Open
11/21/2025	138794	CITY OF OWOSSO	DEPOSIT IN DORT FINANCIAL ACCOUNT	1,000,000.00	Open
11/21/2025	138795	CLEARGOV	3 YEAR AGREEMENT FOR CLEARGOV.COM (CIP I	11,240.44	Open
11/21/2025	138796	CLINE KAREN	UB refund for account: 1714400009	50.24	Open
11/21/2025	138797	D & D TRUCK & TRAILER PARTS	FYE 6-30-2026 MONTHLY EXPENSE PO. AMOUNT	1,421.85	Open
11/21/2025	138798	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,740.38	Open
11/21/2025	138799	DAYSTARR COMMUNICATIONS	CASTLE PHONE AND INTERNET	79.17	Open
11/21/2025	138800	DONE DEAL COMMERCIAL & RESIDENTIAL	CLEANING FOR CURWOOD CASTLE	150.00	Open
11/21/2025	138801	GAMSJAGER DRAQUE	UB refund for account: 3084570009	300.65	Open
11/21/2025	138802	GREEN EMALIE	UB refund for account: 2266240020	11.66	Open
11/21/2025	138803	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	1,027.00	Open
11/21/2025	138804	HALL PETER	UB refund for account: 5469570008	211.05	Open
11/21/2025	138805	HARRIS ELECTRIC LLC	INSTALL 2 CIRCUITS IN OFFICES FOR HEATER	1,595.15	Open
			INSTALL POWER FOR TV IN BREIFING ROOM	797.57	Open
			REPLACE TEO POWER CORD REELS FOR OFD	1,362.60	Open
				<u>3,755.32</u>	
11/21/2025	138806	HOME DEPOT CREDIT SERVICES	6035322504497466 OCTOBER 2025 PURCHASES	1,104.88	Open
11/21/2025	138807	HOWARD ADDISON	UB refund for account: 1909500007	73.99	Open
11/21/2025	138808	ICC COMMUNITY DEVELOPMENT SOLUTIONS	ANNUAL LASERFICHE SUPPORT FEE	3,862.00	Open
11/21/2025	138809	INDUSTRIAL SUPPLY OF OWOSSO INC	ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	47.80	Open
11/21/2025	138810	J & M EDUCATION LLC	TRAINING FOR OFD	40.00	Open
11/21/2025	138811	JUDY CRAIG	MAIL COURIER SERVICE	104.50	Open
11/21/2025	138812	KENT COMMUNICATIONS INC	DECEMBER 31, 2025 UTILITY BILLING WITH 2	3,872.29	Open
11/21/2025	138813	LANDRIS ALISSA	UB refund for account: 5112570008	371.44	Open
11/21/2025	138814	MCANDREW JANICE	UB refund for account: 2451390004	12.43	Open
11/21/2025	138815	MICHIGAN DEPARTMENT OF STATE	PLATE RENEWALS	52.00	Open
11/21/2025	138816	NORTH AMERICAN OVERHEAD DOOR INC	LOADER DOOR KEY PAD	55.00	Open
11/21/2025	138817	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	315.27	Open
11/21/2025	138818	OWOSSO CHARTER TOWNSHIP	WATER AGREEMENT QTR ENDING 09/30/2025	24,143.98	Open
11/21/2025	138819	OWOSSO NORTH STORAGE	STORAGE UNIT FOR OHC	960.00	Open
11/21/2025	138820	OWOSSO/CALEDONIA TWN. UTILITY AUTH.	SEWER PUMP STATION 5 (40% OF EXPENSE)	461.12	Open
			SEWER PUMP STATION 5 (40% OF EXPENSE)	192.21	Open
				<u>653.33</u>	
11/21/2025	138821	P K CONTRACTING INC	2025 PAVEMENT MARKING PROJECT	83,586.30	Open
11/21/2025	138822	PASSPORT LABS INC	PARKING TICKET ENFORCEMENT SYSTEM (3 YE	2,250.00	Open
11/21/2025	138823	RATHBUN JENNIFER	UB refund for account: 3448070004	221.14	Open
11/21/2025	138824	ROBERT LACINA	OVERPAYMENT REFUND	250.00	Open
11/21/2025	138825	ROSE JR FREDERICK	UB refund for account: 5228570005	226.94	Open
11/21/2025	138826	SHERMAN MOLLY	UB refund for account: 1999190003	336.17	Open
			UB refund for account: 1999210003	368.38	Open
				<u>704.55</u>	
11/21/2025	138827	SHIAWASSEE COUNTY TREASURER	2025 SUMMER TAX COLLECTION 11/02/2025 -	6,030.47	Open
11/21/2025	138828	STATE OF MICHIGAN	SOR REGISTRATION FEE OCT. 2025	60.00	Open
11/21/2025	138829	STEPHENS HEATHER	UB refund for account: 3793570024	25.34	Open
11/21/2025	138830	TITAN RENTAL CO LLC	UB refund for account: 3164570010	22.29	Open
11/21/2025	138831	TOP NOTCH TREE CARE LLC	TREE REMOVAL AT ADAMS PARK	2,800.00	Open

Check Date	Check	Vendor Name	Description	Amount	Status
11/21/2025	138832	VERIDUS MICHIGAN LLC	OWNERS REP - CITY HALL REHABILITATION PF	1,373.75	Open
11/21/2025	138833	WIN'S ELECTRICAL SUPPLY OF OWOSSO	FYE6-30-2026 SUPPLIES-INVOICE TO BE SIGN	74.04	Open
11/21/2025	138834	ZORO TOOLS INC	COIL CLEANER FOR MAU	134.28	Open
Total Paper Check:				1,483,971.29	
1 TOTALS:					
Total of 153 Checks:				3,376,065.06	
Less 0 Void Checks:				0.00	
Total of 153 Disbursements:				3,376,065.06	

11/26/2025

Check Register Report For City Of Owosso
For Check Dates 11/01/2025 to 11/26/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
11/13/2025	1	139770		1,976.40	1,295.14	0.00	Open
11/13/2025	1	139771		1,986.40	1,383.88	0.00	Open
11/26/2025	1	139776		1,813.07	1,266.61	0.00	Open
11/26/2025	1	139777		1,932.64	1,313.56	0.00	Open
11/26/2025	1	139778		4,738.80	3,177.83	0.00	Open
11/13/2025	1	DD42900		3,925.40	0.00	2,637.59	Open
11/13/2025	1	DD42901		5,139.77	0.00	3,032.69	Open
11/13/2025	1	DD42902		2,916.78	0.00	2,067.22	Open
11/13/2025	1	DD42903		2,454.82	0.00	1,970.24	Open
11/13/2025	1	DD42904		3,798.80	0.00	2,179.46	Open
11/13/2025	1	DD42905		2,586.49	0.00	2,031.46	Open
11/13/2025	1	DD42906		4,539.53	0.00	2,353.50	Open
11/13/2025	1	DD42907		3,972.64	0.00	2,589.34	Open
11/13/2025	1	DD42908		3,344.72	0.00	1,639.30	Open
11/13/2025	1	DD42909		2,520.62	0.00	1,724.56	Open
11/13/2025	1	DD42910		2,311.92	0.00	1,865.65	Open
11/13/2025	1	DD42911		1,747.20	0.00	1,172.41	Open
11/13/2025	1	DD42912		1,680.22	0.00	1,219.09	Open
11/13/2025	1	DD42913		3,329.06	0.00	2,137.13	Open
11/13/2025	1	DD42914		2,189.82	0.00	1,558.00	Open
11/13/2025	1	DD42915		2,352.18	0.00	1,945.86	Open
11/13/2025	1	DD42916		3,177.32	0.00	401.90	Open
11/13/2025	1	DD42917		2,664.31	0.00	1,973.26	Open
11/13/2025	1	DD42918		330.00	0.00	290.73	Open
11/13/2025	1	DD42919		225.00	0.00	198.23	Open
11/13/2025	1	DD42920		217.50	0.00	191.62	Open
11/13/2025	1	DD42921		290.00	0.00	255.48	Open

11/13/2025	1	DD42922	60.00	0.00	52.86	Open
11/13/2025	1	DD42923	315.00	0.00	277.51	Open
11/13/2025	1	DD42924	157.50	0.00	138.76	Open
11/13/2025	1	DD42925	261.00	0.00	219.95	Open
11/13/2025	1	DD42926	217.50	0.00	191.63	Open
11/13/2025	1	DD42927	37.50	0.00	33.04	Open
11/13/2025	1	DD42928	22.50	0.00	20.77	Open
11/13/2025	1	DD42929	22.50	0.00	19.81	Open
11/13/2025	1	DD42930	225.00	0.00	198.23	Open
11/13/2025	1	DD42931	225.00	0.00	198.23	Open
11/13/2025	1	DD42932	270.00	0.00	237.87	Open
11/13/2025	1	DD42933	274.50	0.00	241.84	Open
11/13/2025	1	DD42934	225.00	0.00	198.23	Open
11/13/2025	1	DD42935	225.00	0.00	207.79	Open
11/13/2025	1	DD42936	195.00	0.00	171.79	Open
11/13/2025	1	DD42937	195.00	0.00	180.08	Open
11/13/2025	1	DD42938	283.50	0.00	261.81	Open
11/13/2025	1	DD42939	325.00	0.00	300.14	Open
11/13/2025	1	DD42940	225.00	0.00	198.23	Open
11/13/2025	1	DD42941	165.00	0.00	145.37	Open
11/13/2025	1	DD42942	127.50	0.00	112.32	Open
11/13/2025	1	DD42943	279.00	0.00	245.79	Open
11/13/2025	1	DD42944	120.00	0.00	105.72	Open
11/13/2025	1	DD42945	217.50	0.00	191.62	Open
11/13/2025	1	DD42946	320.00	0.00	281.92	Open
11/13/2025	1	DD42947	288.00	0.00	253.74	Open
11/13/2025	1	DD42948	1,873.74	0.00	1,661.31	Open
11/13/2025	1	DD42949	1,540.00	0.00	1,250.34	Open
11/13/2025	1	DD42950	3,580.65	0.00	2,620.38	Open
11/13/2025	1	DD42951	3,611.37	0.00	2,808.32	Open
11/13/2025	1	DD42952	3,028.81	0.00	2,112.38	Open
11/13/2025	1	DD42953	2,891.96	0.00	2,157.69	Open
11/13/2025	1	DD42954	3,437.60	0.00	2,229.09	Open

11/13/2025	1	DD42955	3,544.57	0.00	2,480.59	Open
11/13/2025	1	DD42956	3,333.61	0.00	2,331.28	Open
11/13/2025	1	DD42957	3,482.02	0.00	2,644.07	Open
11/13/2025	1	DD42958	3,419.96	0.00	2,413.18	Open
11/13/2025	1	DD42959	2,863.69	0.00	1,903.77	Open
11/13/2025	1	DD42960	2,816.52	0.00	2,149.68	Open
11/13/2025	1	DD42961	2,996.29	0.00	2,258.60	Open
11/13/2025	1	DD42962	3,333.47	0.00	2,295.46	Open
11/13/2025	1	DD42963	3,913.98	0.00	2,662.23	Open
11/13/2025	1	DD42964	3,112.07	0.00	2,141.59	Open
11/13/2025	1	DD42965	3,196.91	0.00	2,292.44	Open
11/13/2025	1	DD42966	1,654.74	0.00	1,263.70	Open
11/13/2025	1	DD42967	1,803.98	0.00	1,322.77	Open
11/13/2025	1	DD42968	3,946.70	0.00	1,947.31	Open
11/13/2025	1	DD42969	233.63	0.00	215.30	Open
11/13/2025	1	DD42970	233.63	0.00	205.83	Open
11/13/2025	1	DD42971	233.63	0.00	205.83	Open
11/13/2025	1	DD42972	350.44	0.00	323.63	Open
11/13/2025	1	DD42973	64.90	0.00	57.16	Open
11/13/2025	1	DD42974	233.63	0.00	170.82	Open
11/13/2025	1	DD42975	233.63	0.00	205.83	Open
11/13/2025	1	DD42976	12.98	0.00	11.44	Open
11/13/2025	1	DD42977	116.81	0.00	107.88	Open
11/13/2025	1	DD42978	467.25	0.00	431.50	Open
11/13/2025	1	DD42979	116.81	0.00	102.92	Open
11/13/2025	1	DD42980	116.81	0.00	102.92	Open
11/13/2025	1	DD42981	233.63	0.00	205.82	Open
11/13/2025	1	DD42982	3,377.32	0.00	2,358.26	Open
11/13/2025	1	DD42983	1,741.82	0.00	1,553.51	Open
11/13/2025	1	DD42984	2,918.42	0.00	2,015.86	Open
11/13/2025	1	DD42985	2,892.80	0.00	2,085.47	Open
11/13/2025	1	DD42986	1,856.24	0.00	1,564.11	Open
11/13/2025	1	DD42987	2,663.36	0.00	1,740.35	Open

11/13/2025	1	DD42988	2,172.80	0.00	1,623.08	Open
11/13/2025	1	DD42989	2,496.48	0.00	1,958.83	Open
11/13/2025	1	DD42990	2,172.80	0.00	1,646.50	Open
11/13/2025	1	DD42991	2,496.48	0.00	1,638.69	Open
11/13/2025	1	DD42992	2,301.60	0.00	1,866.85	Open
11/13/2025	1	DD42993	2,871.86	0.00	2,162.88	Open
11/13/2025	1	DD42994	3,114.58	0.00	2,223.69	Open
11/13/2025	1	DD42995	2,531.20	0.00	2,075.79	Open
11/13/2025	1	DD42996	2,586.08	0.00	1,911.60	Open
11/13/2025	1	DD42997	2,977.74	0.00	1,884.49	Open
11/13/2025	1	DD42998	2,203.57	0.00	1,720.94	Open
11/13/2025	1	DD42999	2,201.90	0.00	1,836.65	Open
11/13/2025	1	DD43000	2,496.48	0.00	1,751.53	Open
11/13/2025	1	DD43001	2,496.48	0.00	1,767.53	Open
11/13/2025	1	DD43002	2,781.64	0.00	1,545.56	Open
11/13/2025	1	DD43003	2,663.36	0.00	1,751.19	Open
11/13/2025	1	DD43004	2,937.47	0.00	1,670.52	Open
11/13/2025	1	DD43005	2,586.08	0.00	1,758.52	Open
11/13/2025	1	DD43006	2,301.61	0.00	1,677.28	Open
11/13/2025	1	DD43007	2,600.00	0.00	1,967.30	Open
11/13/2025	1	DD43008	425.15	0.00	328.86	Open
11/13/2025	1	DD43009	1,663.32	0.00	1,294.29	Open
11/13/2025	1	DD43010	2,230.67	0.00	1,618.90	Open
11/13/2025	1	DD43011	2,508.71	0.00	1,403.26	Open
11/13/2025	1	DD43012	1,869.60	0.00	864.59	Open
11/13/2025	1	DD43013	1,880.13	0.00	1,162.76	Open
11/13/2025	1	DD43014	2,012.80	0.00	1,546.34	Open
11/13/2025	1	DD43015	1,603.20	0.00	1,149.62	Open
11/13/2025	1	DD43016	2,316.50	0.00	1,558.00	Open
11/13/2025	1	DD43017	1,749.26	0.00	1,334.79	Open
11/13/2025	1	DD43018	1,922.63	0.00	1,355.46	Open
11/13/2025	1	DD43019	5,600.57	0.00	4,026.62	Open
11/13/2025	1	DD43020	2,184.00	0.00	1,623.26	Open

11/13/2025	1	DD43021	663.75	0.00	583.77	Open
11/13/2025	1	DD43022	3,523.77	0.00	2,266.18	Open
11/13/2025	1	DD43023	2,268.24	0.00	1,694.39	Open
11/13/2025	1	DD43024	3,445.49	0.00	2,448.14	Open
11/13/2025	1	DD43025	1,374.75	0.00	1,045.14	Open
11/13/2025	1	DD43026	2,064.08	0.00	1,567.59	Open
11/13/2025	1	DD43027	1,989.60	0.00	1,504.55	Open
11/13/2025	1	DD43028	1,986.40	0.00	1,409.14	Open
11/13/2025	1	DD43029	2,466.40	0.00	1,240.23	Open
11/13/2025	1	DD43030	2,293.36	0.00	1,620.89	Open
11/13/2025	1	DD43031	1,963.92	0.00	1,507.67	Open
11/13/2025	1	DD43032	1,843.68	0.00	1,058.09	Open
11/13/2025	1	DD43033	1,678.35	0.00	1,276.95	Open
11/13/2025	1	DD43034	3,835.33	0.00	2,480.63	Open
11/13/2025	1	DD43035	2,174.34	0.00	1,742.55	Open
11/13/2025	1	DD43036	2,006.40	0.00	1,354.09	Open
11/13/2025	1	DD43037	1,981.25	0.00	1,524.79	Open
11/13/2025	1	DD43038	1,966.40	0.00	1,474.42	Open
11/13/2025	1	DD43039	3,370.74	0.00	2,414.13	Open
11/13/2025	1	DD43040	2,793.90	0.00	1,825.06	Open
11/13/2025	1	DD43041	1,989.60	0.00	1,595.41	Open
11/13/2025	1	DD43042	1,793.96	0.00	1,598.95	Open
11/13/2025	1	DD43043	1,942.40	0.00	1,548.37	Open
11/13/2025	1	DD43044	2,603.61	0.00	1,953.57	Open
11/13/2025	1	DD43045	496.00	0.00	438.01	Open
11/13/2025	1	DD43046	107.84	0.00	95.01	Open
11/13/2025	1	DD43047	107.84	0.00	95.01	Open
11/26/2025	1	DD43048	3,925.40	0.00	2,637.59	Open
11/26/2025	1	DD43049	5,139.77	0.00	3,032.69	Open
11/26/2025	1	DD43050	2,916.78	0.00	2,068.10	Open
11/26/2025	1	DD43051	2,454.82	0.00	1,930.74	Open
11/26/2025	1	DD43052	3,798.80	0.00	2,179.45	Open
11/26/2025	1	DD43053	2,586.49	0.00	2,032.31	Open

11/26/2025	1	DD43054	4,539.53	0.00	2,307.51	Open
11/26/2025	1	DD43055	3,344.72	0.00	1,639.30	Open
11/26/2025	1	DD43056	1,907.50	0.00	1,273.70	Open
11/26/2025	1	DD43057	2,203.24	0.00	1,782.96	Open
11/26/2025	1	DD43058	1,747.20	0.00	1,172.43	Open
11/26/2025	1	DD43059	1,680.22	0.00	1,219.10	Open
11/26/2025	1	DD43060	3,329.06	0.00	2,123.03	Open
11/26/2025	1	DD43061	2,189.82	0.00	1,558.38	Open
11/26/2025	1	DD43062	2,277.18	0.00	1,888.68	Open
11/26/2025	1	DD43063	5,165.98	0.00	1,536.00	Open
11/26/2025	1	DD43064	2,664.31	0.00	1,973.74	Open
11/26/2025	1	DD43065	15.85	0.00	0.18	Open
11/26/2025	1	DD43066	1,694.57	0.00	1,508.60	Open
11/26/2025	1	DD43067	1,540.00	0.00	1,250.34	Open
11/26/2025	1	DD43068	3,580.65	0.00	2,620.39	Open
11/26/2025	1	DD43069	3,195.02	0.00	2,506.94	Open
11/26/2025	1	DD43070	3,032.46	0.00	2,193.54	Open
11/26/2025	1	DD43071	3,068.00	0.00	2,278.80	Open
11/26/2025	1	DD43072	3,535.36	0.00	2,371.35	Open
11/26/2025	1	DD43073	3,265.16	0.00	2,325.59	Open
11/26/2025	1	DD43074	3,566.44	0.00	2,561.24	Open
11/26/2025	1	DD43075	3,325.24	0.00	2,610.00	Open
11/26/2025	1	DD43076	3,063.67	0.00	2,238.84	Open
11/26/2025	1	DD43077	2,876.74	0.00	1,881.02	Open
11/26/2025	1	DD43078	2,829.09	0.00	2,158.32	Open
11/26/2025	1	DD43079	30.14	0.00	28.42	Open
11/26/2025	1	DD43080	2,816.52	0.00	2,178.71	Open
11/26/2025	1	DD43081	3,217.20	0.00	2,298.76	Open
11/26/2025	1	DD43082	3,370.40	0.00	2,388.10	Open
11/26/2025	1	DD43083	3,433.54	0.00	2,429.08	Open
11/26/2025	1	DD43084	3,239.61	0.00	2,357.31	Open
11/26/2025	1	DD43085	1,654.74	0.00	1,263.70	Open
11/26/2025	1	DD43086	1,803.98	0.00	1,322.76	Open

11/26/2025	1	DD43087	3,946.70	0.00	2,408.25	Open
11/26/2025	1	DD43088	259.58	0.00	238.18	Open
11/26/2025	1	DD43089	259.58	0.00	228.70	Open
11/26/2025	1	DD43090	259.58	0.00	228.69	Open
11/26/2025	1	DD43091	389.38	0.00	359.60	Open
11/26/2025	1	DD43092	38.94	0.00	34.32	Open
11/26/2025	1	DD43093	259.59	0.00	193.70	Open
11/26/2025	1	DD43094	259.58	0.00	228.69	Open
11/26/2025	1	DD43095	25.96	0.00	22.88	Open
11/26/2025	1	DD43096	129.79	0.00	119.86	Open
11/26/2025	1	DD43097	506.19	0.00	467.47	Open
11/26/2025	1	DD43098	129.79	0.00	114.33	Open
11/26/2025	1	DD43099	129.79	0.00	114.34	Open
11/26/2025	1	DD43100	259.58	0.00	228.70	Open
11/26/2025	1	DD43101	5,688.14	0.00	3,904.23	Open
11/26/2025	1	DD43102	2,034.24	0.00	1,811.12	Open
11/26/2025	1	DD43103	2,880.20	0.00	2,069.84	Open
11/26/2025	1	DD43104	2,892.80	0.00	2,160.26	Open
11/26/2025	1	DD43105	1,881.67	0.00	1,583.97	Open
11/26/2025	1	DD43106	2,663.36	0.00	1,772.69	Open
11/26/2025	1	DD43107	950.30	0.00	841.48	Open
11/26/2025	1	DD43108	2,213.04	0.00	1,652.45	Open
11/26/2025	1	DD43109	2,496.48	0.00	1,958.83	Open
11/26/2025	1	DD43110	2,301.60	0.00	1,710.28	Open
11/26/2025	1	DD43111	2,496.48	0.00	1,671.04	Open
11/26/2025	1	DD43112	2,344.22	0.00	1,925.04	Open
11/26/2025	1	DD43113	2,317.01	0.00	1,765.43	Open
11/26/2025	1	DD43114	4,210.82	0.00	3,081.06	Open
11/26/2025	1	DD43115	5,717.02	0.00	4,909.68	Open
11/26/2025	1	DD43116	3,964.53	0.00	2,834.61	Open
11/26/2025	1	DD43117	3,013.86	0.00	1,929.35	Open
11/26/2025	1	DD43118	2,926.77	0.00	2,257.32	Open
11/26/2025	1	DD43119	2,227.59	0.00	1,856.77	Open

11/26/2025	1	DD43120	4,753.46	0.00	3,210.97	Open
11/26/2025	1	DD43121	2,529.92	0.00	1,834.62	Open
11/26/2025	1	DD43122	2,763.57	0.00	1,533.62	Open
11/26/2025	1	DD43123	2,663.36	0.00	1,784.32	Open
11/26/2025	1	DD43124	2,937.47	0.00	1,702.88	Open
11/26/2025	1	DD43125	2,636.64	0.00	1,792.33	Open
11/26/2025	1	DD43126	2,301.60	0.00	1,677.28	Open
11/26/2025	1	DD43127	2,600.00	0.00	1,967.91	Open
11/26/2025	1	DD43128	403.89	0.00	312.41	Open
11/26/2025	1	DD43129	1,678.35	0.00	1,305.27	Open
11/26/2025	1	DD43130	1,869.60	0.00	1,410.79	Open
11/26/2025	1	DD43131	2,645.81	0.00	1,473.77	Open
11/26/2025	1	DD43132	1,869.60	0.00	914.12	Open
11/26/2025	1	DD43133	1,869.60	0.00	1,205.28	Open
11/26/2025	1	DD43134	2,088.28	0.00	1,654.49	Open
11/26/2025	1	DD43135	1,603.20	0.00	1,199.18	Open
11/26/2025	1	DD43136	1,791.62	0.00	1,366.07	Open
11/26/2025	1	DD43137	1,940.29	0.00	1,418.31	Open
11/26/2025	1	DD43138	3,370.74	0.00	2,478.73	Open
11/26/2025	1	DD43139	2,184.00	0.00	1,623.67	Open
11/26/2025	1	DD43140	754.26	0.00	663.50	Open
11/26/2025	1	DD43141	3,523.77	0.00	2,266.18	Open
11/26/2025	1	DD43142	1,966.40	0.00	1,513.10	Open
11/26/2025	1	DD43143	3,445.49	0.00	2,448.14	Open
11/26/2025	1	DD43144	1,257.75	0.00	961.97	Open
11/26/2025	1	DD43145	1,799.20	0.00	1,422.75	Open
11/26/2025	1	DD43146	1,989.60	0.00	1,504.54	Open
11/26/2025	1	DD43147	2,279.36	0.00	1,662.56	Open
11/26/2025	1	DD43148	1,966.40	0.00	914.85	Open
11/26/2025	1	DD43149	2,006.40	0.00	1,415.47	Open
11/26/2025	1	DD43150	1,813.62	0.00	1,442.84	Open
11/26/2025	1	DD43151	1,603.20	0.00	853.11	Open
11/26/2025	1	DD43152	1,603.20	0.00	1,267.78	Open

11/26/2025	1	DD43153		3,423.14	0.00	2,275.96	Open
11/26/2025	1	DD43154		1,678.35	0.00	1,365.11	Open
11/26/2025	1	DD43155		2,303.36	0.00	1,599.92	Open
11/26/2025	1	DD43156		2,560.32	0.00	2,009.29	Open
11/26/2025	1	DD43157		2,560.32	0.00	1,987.65	Open
11/26/2025	1	DD43158		3,370.74	0.00	2,414.14	Open
11/26/2025	1	DD43159		3,048.95	0.00	2,061.07	Open
11/26/2025	1	DD43160		2,292.36	0.00	1,881.42	Open
11/26/2025	1	DD43161		2,019.28	0.00	1,797.44	Open
11/26/2025	1	DD43162		2,237.71	0.00	1,858.09	Open
11/26/2025	1	DD43163		2,281.91	0.00	1,774.72	Open
11/26/2025	1	DD43164		581.25	0.00	504.59	Open
11/26/2025	1	DD43165		107.84	0.00	95.01	Open
11/26/2025	1	DD43166		74.14	0.00	65.31	Open
11/13/2025	1	EFT2349	FICA AND FEDERAL	51,284.52	51,284.52	0.00	Open
11/17/2025	1	EFT2365	FICA AND FEDERAL	47.36	47.36	0.00	Open
11/26/2025	1	EFT2366	FICA AND FEDERAL	51,673.81	51,673.81	0.00	Open
11/13/2025	1	EFT2350	AFLAC	765.78	765.78	0.00	Open
11/13/2025	1	EFT2360	ALERUS 457/ROTH EE CONTRIBUTIONS	9,049.20	9,049.20	0.00	Open
11/26/2025	1	EFT2371	ALERUS 457/ROTH EE CONTRIBUTIONS	8,076.19	8,076.19	0.00	Open
11/13/2025	1	EFT2358	ALERUS DEFINED CONTRIBUTIONS	11,848.43	11,848.43	0.00	Open
11/26/2025	1	EFT2369	ALERUS DEFINED CONTRIBUTIONS	6,674.96	6,674.96	0.00	Open
11/13/2025	1	EFT2359	ALERUS HYBRID RETIREMENT - DC PLAN	3,209.04	3,209.04	0.00	Open
11/26/2025	1	EFT2370	ALERUS HYBRID RETIREMENT - DC PLAN	2,196.28	2,196.28	0.00	Open
11/26/2025	1	139783	BLUECARE NETWORK OF MICHIGAN	63,052.12	63,052.12	0.00	Open
11/26/2025	1	139784	BLUECROSS CLUE SHIELD OF MICHIGAN	7,598.99	7,598.99	0.00	Open
11/26/2025	1	139785	BLUECROSS CLUE SHIELD OF MICHIGAN	25,614.21	25,614.21	0.00	Open
11/13/2025	1	EFT2362	DELTA DENTAL	6,684.86	6,684.86	0.00	Open
11/11/2025	1	EFT2351	AFSCME UNION DUES	1,189.20	1,189.20	0.00	Open
11/11/2025	1	EFT2352	FOP UNION DUES	48.00	48.00	0.00	Open
11/11/2025	1	EFT2353	IAFF UNION DUES	900.00	900.00	0.00	Open
11/26/2025	1	EFT2374	IAFF UNION DUES	900.00	900.00	0.00	Open
11/11/2025	1	EFT2354	POLICE OFFICERS LABOR COUNCIL	795.00	795.00	0.00	Open

11/17/2025	1	EFT2364	FSA FLEX SPENDING	1,863.70	1,863.70	0.00	Open
11/17/2025	1	139775	SHIAWASSEE FAMILY YMCA	72.25	72.25	0.00	Open
11/26/2025	1	139779	SHIAWASSEE FAMILY YMCA	113.90	113.90	0.00	Open
11/13/2025	1	139774	MEMORIAL HEALTHCARE WELLNESS CENTER	214.00	214.00	0.00	Open
11/26/2025	1	139780	MEMORIAL HEALTHCARE WELLNESS CENTER	130.00	130.00	0.00	Open
11/13/2025	1	EFT2356	HEALTH EQUITY	2,570.09	2,570.09	0.00	Open
11/26/2025	1	EFT2373	HEALTH EQUITY	2,570.09	2,570.09	0.00	Open
11/13/2025	1	EFT2357	MERS OF MICHIGAN	895.48	895.48	0.00	Open
11/26/2025	1	EFT2372	MERS OF MICHIGAN	895.48	895.48	0.00	Open
11/13/2025	1	139772	STATE OF MI 35TH CIRCUIT COURT	50.00	50.00	0.00	Open
11/26/2025	1	139781	STATE OF MI 35TH CIRCUIT COURT	50.00	50.00	0.00	Open
11/13/2025	1	EFT2361	MISDU	1,548.25	1,548.25	0.00	Open
11/26/2025	1	EFT2375	MISDU	1,548.25	1,548.25	0.00	Open
11/13/2025	1	EFT2355	NATIONWIDE DEF COMP	4,001.40	4,001.40	0.00	Open
11/26/2025	1	EFT2368	NATIONWIDE DEF COMP	4,083.79	4,083.79	0.00	Open
11/13/2025	1	139773	NATIONAL VISION ADMINISTRATORS, LLC	938.52	938.52	0.00	Open
11/26/2025	1	139782	NATIONAL VISION ADMINISTRATORS, LLC	936.78	936.78	0.00	Open
11/26/2025	1	EFT2367	STATE INCOME TAX WITHHOLDING	21,171.93	21,171.93	0.00	Open
11/13/2025	1	EFT2363	THE STANDARD INSURANCE COMPANY	6,751.92	6,751.92	0.00	Open

Totals:				863,770.90	310,450.80	387,502.68
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Total PI 16

Total CI 294

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

For the Period of: November 1 – 30, 2025

Vendor: Ludington Electric, Inc

Total Amount: 1314.19

Detailed information for the listed amount is attached to this statement.

I am making this declaration because I am the owner/operator of Ludington Electric, Inc.

I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the ____December 15, 2025__ meeting of the Owosso City Council.

Carl Ludington
Signature

Date

Declared: December 1, 2025

11/21/2025

CUSTOM PURCHASE ORDER REPORT

PURCHASE						AMOUNT		REMAINING
ORDER	REQUESTED			VENDOR		AMOUNT	RELIEVED	BALANCE
PO NUMBER	TYPE	BY	DEPARTMENT	NAME	DESCRIPTION	AMOUNT	RELIEVED	BALANCE

PO STATUS: OPEN								
PO TYPE: QUICK PO								
000047377	QUICK PO	tswheeler	862	LUDINGTON ELECTRIC, INC.	REPAIR OF DOWN TOWN LIGHTS WASHINGTON ST.	636.23	0.00	636.23
000047402	QUICK PO	tswheeler	862	LUDINGTON ELECTRIC, INC.	REPLACEMENT OF UNDERGROUND WIRING FOR CHAIRMAN LIGHTS	497.96	0.00	497.96
000047420	QUICK PO	DHHaut	863	LUDINGTON ELECTRIC, INC.	INSTALLATION OF NEW VFD AT STANDPIPE BOOSTER STATION	180.00	0.00	180.00
TOTAL PO TYPE: QUICK PO						1,314.19	0.00	1,314.19

TOTAL PO STATUS: OPEN						1,314.19	0.00	1,314.19

						1,314.19	0.00	1,314.19



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

DATE: November 24, 2025

TO: City Council

FROM: City Manager

SUBJECT: Grant Agreement – Recycling Public Input Project

Background

Since January 2025, the City of Owosso has been an active participant in the countywide Recycling Workgroup, which was formed to evaluate and plan for regional compliance with revisions to Part 115 of Michigan's Solid Waste and Materials Management statutes. These statutory changes require certain communities, including Owosso, to expand recycling access. Specifically, cities with populations over 5,000 must offer curbside recycling to at least 90% of all single-family dwellings.

Owosso is the only municipality in Shiawassee County that meets this population threshold. As a result, while the Workgroup has been useful for regional coordination, the compliance obligations fall uniquely on the City of Owosso. The City will need to determine how curbside recycling should be structured locally, how service should be delivered, and how costs and operational responsibilities should be managed.

To support this work, staff has designed the Owosso Curbside Recycling Public Input Project, which focuses specifically on gathering public opinion within Owosso regarding how the City should meet its statutory obligations. This includes listening sessions intended to help residents understand the requirement and provide guidance on what form of curbside recycling they prefer.

The Cook Family Foundation has awarded the City a grant in the amount of \$8,150 to support these activities. The attached Grant Agreement outlines the permitted uses of the funds, the reporting obligations, conditions related to publicity materials, and other compliance requirements. Execution of the agreement is necessary before the City may receive and use the funds for this project.

Recommendation

It is my recommendation that the City Council approve the Cook Family Foundation Recycling Grant Agreement as presented and authorize the Mayor and City Clerk to execute the document. These funds will support locally focused public engagement that will help the City determine the most appropriate method to comply with Part 115's curbside recycling requirement for communities over 5,000 residents.

MASTER PLAN GOALS: 1.23,

RESOLUTION NO.

**RESOLUTION AUTHORIZING APPROVING THE COOK FAMILY FOUNDATION
RECYCLING GRANT AGREEMENT FOR THE OWOSSO CURBSIDE RECYCLING
PUBLIC INPUT PROJECT**

WHEREAS, the City of Owosso is preparing for implementation of curbside recycling and wishes to undertake expanded public engagement to educate residents, and gather feedback regarding the city's future compliance with Part 115 requiring curbside service; and

WHEREAS, the Cook Family Foundation has awarded the City of Owosso a grant in the amount of \$8,150 to support listening sessions, information sessions, and related outreach as part of the Owosso Curbside Recycling Public Input Project; and

WHEREAS, the grant period runs from November 1, 2025 through October 31, 2026, and the grant funds must be used exclusively for the intended purpose as outlined in the Grant Agreement; and

WHEREAS, the Grant Agreement requires the City to comply with conditions including submission of publicity materials for review, preparation of a written progress report, adherence to applicable laws, and return of any unspent funds; and

WHEREAS, it is necessary for the City Council to authorize execution of the Grant Agreement in order to receive and utilize the awarded funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the recycling grant agreement from the Cook Family Foundation for a cost to the City of Owosso.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Cook Family Foundation Grant Agreement between the City of Owosso, Michigan and the Cook Family Foundation.
- THIRD: The City is responsible for 50% of the project cost so it agrees to contribute an additional \$8,150 for the project. Expense authorization addressed in resolution approving contract with KSKConsultancy, LLC.

Cook Family Foundation
Grant Agreement

Grant Recipient: City of Owosso
301 W Main St, Owosso, MI 48867

Grant Award: \$8,150

Grant Period: Nov. 1, 2025 - Oct. 31, 2026

Intended Use of Funds/Purpose: To fund listening and information sessions at the City of Owosso through their Owosso Curbside Recycling Public Input Project

Conditions of Grant Award:

- Grant funds will be released upon receipt of signed grant agreement;
- Publicity of grant mentioning CFF, using CFF logo, or including any mention/likeness of CFF staff/board members needs to be provided for CFF review prior to posting/publication;
- A written report on progress will be submitted no later than 6 months after the completion of the project (defining the accomplishments of the project, details on how funds were expended and copies/images of anything produced with the CFF grant funding);
- The City of Owosso will be responsible for compliance with all applicable state and federal laws relating to employment and associated costs;.
- Any deviation from the “Intended Use of Funds” (see above) must be approved by the Cook Family Foundation in writing PRIOR to the expenditure of funds; any loss of funds before expenditure will be the responsibility of the grantee;
- The entire grant shall be spent on the project. Unspent monies will be returned to the Foundation.

As official representatives of The City of Owosso, we commit to the terms of this Grant Agreement:

Mayor (please print)

Mayor, Signature

Date

City Clerk (please print)

City Clerk, Signature

Date

Confirmation:

Thomas B. Cook, Executive Director CFF

Date



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

DATE: November 24, 2025

TO: City Council

FROM: City Manager

SUBJECT: Recycling Public Input Project Contract

Background

Since January 2025, the City of Owosso has participated in the countywide Recycling Workgroup, which was established to prepare local jurisdictions for compliance with updated Part 115 requirements under Michigan's Solid Waste and Materials Management Act. These requirements mandate that all cities with a population over 5,000 - including Owosso - provide curbside recycling access to at least 90% of single-family dwellings by January 2028.

Because Owosso is the only municipality in Shiawassee County that meets this population threshold, the compliance obligation falls uniquely on the city. To support this effort and ensure Owosso-specific planning, staff developed the Curbside Recycling Public Input Project, which will gather meaningful feedback from residents regarding how the city should structure its curbside recycling program.

The Cook Family Foundation awarded the city \$8,150 to help fund this public engagement initiative. The project includes twelve professionally facilitated community listening and informational sessions across the city, designed to provide participants with clear information on Part 115 requirements while gathering feedback on expectations, concerns, and preferences related to curbside recycling.

KSKConsultancy, Inc., located in Owosso, is proposed to lead the facilitation, data collection, analysis, and preparation of the final report. The attached professional services agreement establishes a not-to-exceed cost of \$16,300. Of this amount, \$8,150 will be paid using Cook Family Foundation grant funds, and \$8,150 will be funded by the city's general fund.

The deliverables include session planning, facilitation services, development of materials, analysis of all feedback, and a comprehensive final report to guide City Council's future

decisions on compliance with Part 115. The contract has been drafted in the city's standard format and outlines roles, insurance, indemnification, payment schedule, and all required terms.

Recommendation

It is my recommendation that the City Council approve the Professional Services Agreement with KSKConsultancy, Inc. and authorize the Mayor and City Clerk to execute the document. The work outlined in this agreement is essential for gathering accurate and representative public input, ensuring that City Council receives the information necessary to make informed policy decisions on curbside recycling prior to the state compliance deadline.

MASTER PLAN GOALS: 1.23

RESOLUTION NO.

**RESOLUTION AUTHORIZING APPROVAL OF A PROFESSIONAL SERVICES
AGREEMENT WITH KSKCONSULTANCY, INC. FOR THE OWOSSO CURBSIDE
RECYCLING PUBLIC INPUT PROJECT**

WHEREAS, the City of Owosso is required under revisions to Part 115 of Michigan's Solid Waste and Materials Management Act to offer curbside recycling access to at least 90% of single-family dwellings by January 2028; and

WHEREAS, the City has been participating in the Shiawassee County Recycling Workgroup since January 2025 and must undertake Owosso-specific public engagement activities to gather community input regarding how the City should meet these statutory requirements; and

WHEREAS, the Cook Family Foundation has awarded the City of Owosso a grant in the amount of \$8,150 to support community listening and informational sessions related to curbside recycling; and

WHEREAS, the City desires to retain KSKConsultancy, Inc. to professionally facilitate twelve (12) listening sessions, gather and analyze participant input, and prepare a final report to guide City Council decision-making; and

WHEREAS, a Professional Services Contract between the City of Owosso and KSKConsultancy, Inc. has been prepared, establishing a not-to-exceed cost of \$16,300.00, with \$8,150.00 funded by the Cook Family Foundation grant and \$8,150.00 funded by the City's general fund; and

WHEREAS, City staff recommends approval of this agreement so that public engagement activities may proceed in accordance with the grant award and compliance timeline.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso hereby determines that it is advisable and in the public interest to enter into a Professional Services Agreement with KSKConsultancy, Inc. for the Curbside Recycling Public Input Project.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Curbside Recycling Public Input Project Contract between the City of Owosso, Michigan and KSKConsultancy, Inc.
- THIRD: The City is responsible for \$8,150 of the project cost while the remaining \$8,150 will be paid by the Cook Family Foundation Grant.
- FOURTH: Expenses to be paid from the General Fund: 101.261.818.000

CONTRACT

**Between
The City of Owosso
And
KSKConsultancy, Inc.**

City of Owosso – Curbside Recycling Public Input Project December 1, 2025

THIS AGREEMENT is made on December 1, 2025, between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 (“city”), and KSKCONSULTANCY, INC. (“contractor”), whose address is 215 W Williams St., Owosso, MI 48867.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I – Scope of Work

The contractor agrees to provide professional facilitation, analysis, reporting, and public engagement services to support the City of Owosso’s Curbside Recycling Public Input Project, as described in the document titled “Owosso Curbside Recycling Public Input Project Narrative” and related materials submitted as part of the Cook Family Foundation grant proposal.

The work shall include the following activities:

- Planning and facilitation of twelve (12) community listening and informational sessions within the City of Owosso.
- Development of session materials, including agendas, discussion protocols, public information materials regarding Part 115 requirements, and supporting educational content.
- Facilitation services ensuring inclusive, structured, norm-based discussion methods suitable for gathering diverse public input.
- Collection, analysis, and disaggregation of feedback received from session participants.
- Preparation of a final written report summarizing findings, participant feedback, perceptions of curbside recycling, and recommended next-step considerations for the City.
- Coordination with city staff regarding scheduling, logistics, and public outreach.

All work shall be performed in accordance with standards of professional practice and completed within the grant period of November 1, 2025 through October 31, 2026.

No additional work shall be performed unless authorized in writing by the city through a change order.

ARTICLE II – The Contract Sum

- a) The city shall pay the contractor a total not to exceed sixteen thousand three hundred dollars (\$16,300.00) for all services described in this agreement. Of this amount, \$8,150.00 is funded by the Cook Family Foundation grant, and \$8,150.00 is funded by the city's general fund.
- b) Payment shall be made in three installments upon satisfactory completion of the following milestones:
 - First installment (30%): Upon completion of session scheduling, planning, and development of materials.
 - Second installment (40%): Upon completion of all twelve listening and informational sessions.
 - Final installment (30%): Upon delivery of the final written report.
- c) No payment shall be made for work completed outside the scope of this agreement without prior written authorization through a city-approved change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city. Contractor shall perform all contractual obligations directly.

ARTICLE IV – Choice of Law

This contract shall be construed, governed, and enforced in accordance with Michigan law. Venue for any action shall be a court of appropriate jurisdiction in Shiawassee County. The invalidity of any provision shall not affect the remainder of the contract.

ARTICLE V – Relationship of the Parties

The contractor is an independent contractor and not an employee of the city. Contractor certifies that it has no personal or financial interest in the project other than compensation under this agreement and that it is not in default to the city for any prior obligations or debts. The city may set off any such debt against payments due under this contract.

ARTICLE VI – Notice

All notices shall be in writing and delivered personally or by certified mail, return receipt requested, to the addresses listed in this contract or such other address as either party provides in writing.

ARTICLE VII – Indemnification

To the fullest extent permitted by law, the contractor shall indemnify, defend, and hold harmless the city, its officers, employees, and agents from all suits, claims, and expenses, including attorney fees, arising out of or related to any act or omission of the contractor or those acting on its behalf. Contractor is not responsible for the city's sole negligence.

ARTICLE VIII – Insurance

Contractor shall maintain during the term of this contract, at its own expense:

- General Liability Insurance: \$1,000,000 aggregate
- Professional Liability Insurance: \$1,000,000 per occurrence
- Workers' Compensation: As required by law

Proof of insurance shall be provided upon request.

ARTICLE IX – Entire Agreement

This contract represents the entire agreement between the parties and supersedes all prior written or oral representations. Modifications must be in writing and signed by both parties.

FOR CONTRACTOR

By: _____

Name: Dr. Kari Krantz

Its: _____

Date: _____

KSKConsultancy, Inc.
215 W. Williams St
Owosso, MI 48867

THE CITY OF OWOSSO

By: _____

Its: Mayor – Robert J. Teich, Jr.

Date: _____

By: _____

Its: Clerk – Amy K. Kohagen

Date: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 25, 2025

TO: City Council

FROM: City Manager

SUBJECT: Offer to Purchase 1000 Bradley St Property

BACKGROUND:

The city received an offer of \$10,000 from NB Concepts, LLC to purchase a 3.12 acres of city owned property - parcel # 050-660-008-001-00(map attached). This parcel is zoned light industrial (I-1). The assessor's estimated true cash value is \$98,280. However, the parcel has identified contamination and has a pre-development brownfield site assessment conducted by EGLE confirming this contamination. The city and the SEDP have met with the developers interested in the parcel and have secured a commitment from EGLE to fund further studies necessary to make the property viable for residential development.

This offer does include contingents for rezoning – meaning that the purchase would only happen if the planning commission and city council agreed to a planned rezoning application from the prospective buyer. Another contingent is that EGLE approves a grant for further site assessment and -in the buyer's judgement, that the projected remediation cost is acceptable. The period to satisfy contingents shall be 180 calendar days according to the purchase agreement.

The 21-day posting period has expired with no other offers being received for the property.

Recommendation

Authorize sale of the property at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000 contingent upon the following within 180 days:

1. Rezoning of the property
2. Provision of an EGLE grant for site assessment
3. Developer acceptance of projected remediation costs

RESOLUTION NO.

**AUTHORIZING THE SALE OF CITY-OWNED PROPERTY AT
1000 BRADLEY STREET**

WHEREAS, the City of Owosso owns approximately 3.12 acres of property located at 1000 Bradley Street, parcel number 050-660-008-001-00; and

WHEREAS, the City has received an offer from NB Concepts, LLC in the amount of \$10,000 to purchase the property; and

WHEREAS, the property is zoned I-1, Light Industrial, and has been identified as a brownfield site with known contamination confirmed by an EGLE site assessment; and

WHEREAS, the proposed sale includes contingencies for rezoning approval and for the buyer's acceptance of projected remediation costs based on further studies to be funded by EGLE; and

WHEREAS, the 21-day Charter required posting period has expired with no other offers being received.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City Council hereby authorizes the sale of the property at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000 with a 180-day period to satisfy noted contingencies.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the purchase agreement for the sale of 1000 Bradley Street, substantially in the form attached.
- THIRD: the Mayor and City Clerk are further instructed to execute the documents necessary to complete the sale of the property upon satisfaction of said contingencies.

REAL ESTATE PURCHASE AGREEMENT

This Real Estate Purchase Agreement (the “Agreement”) is made as of the 1st day of December, 2025, by and between:

SELLER: The City of Owosso, Michigan (“Seller”)

BUYER: NB Concepts, LLC, a Michigan limited liability company (“Buyer”)

PROPERTY: The real property commonly known as 1000 Bradley, Owosso, Michigan, together with all improvements, rights, easements, and appurtenances (the “Property”).

Legal description to be attached as Exhibit A.

1. Purchase Price; Deposit

1.1 Purchase Price. The purchase price for the Property is Ten Thousand Dollars (\$10,000) (the “Purchase Price”), payable in lawful funds at Closing as set forth below.

1.2 Earnest Money Deposit. Within three (3) business days after mutual execution of this Agreement, Buyer shall deposit One Thousand Dollars (\$1,000) (the “Deposit”) into escrow. The Deposit shall be refundable to Buyer if Buyer timely terminates this Agreement under the contingencies in Section 6. If the transaction closes, the Deposit shall be credited to the Purchase Price.

2. Title; Survey; Closing

2.1 Title Commitment. Within ten (10) business days after the Effective Date, Seller shall deliver to Buyer a copy of the current title commitment and all recorded instruments in Seller’s possession affecting the Property. Buyer shall have a period of thirty (30) calendar days from receipt (the “Title Review Period”) to review title matters.

2.2 Title Objections. Buyer may object in writing to title exceptions. Seller shall have fourteen (14) days to remedy objections. If Seller cannot or will not cure an objection, Buyer may (a) accept title subject to the exception(s), (b) require Seller to obtain an acceptable cure, or (c) terminate this Agreement and receive return of the Deposit.

2.3 Closing. The closing (the “Closing”) shall occur within thirty (30) calendar days after all contingencies have been satisfied or waived (the “Closing Date”), at the Escrow Agent or another mutually agreed location. At Closing Seller shall deliver a deed (form of deed to be determined below), any required affidavits, executed instruments necessary to convey title, and possession shall transfer to Buyer.

2.4 Conveyance. Seller shall convey the Property by [Quitclaim Deed / Deed reasonably acceptable to Buyer] conveying fee simple title, subject only to (a) matters approved by Buyer, (b) any governmental regulations and zoning in effect, (c) easements and restrictions of record acceptable to Buyer, and (d) matters created by Buyer after Closing.

3. Environmental Condition; Acknowledgement

3.1 Acknowledgement. Buyer acknowledges that it is aware that the Property is a contaminated site and requires remediation and that rezoning will be necessary for Buyer's intended use.

3.2 EGLE / Brownfield Background. Buyer's obligation to purchase is contingent on obtaining the approvals/commitments described in Section 6. EGLE (Michigan Department of Environment, Great Lakes, and Energy) administers brownfield/site assessment and cleanup grants and related approvals that can materially affect cleanup cost and redevelopment plans.

4. Seller Access and Cooperation; Records

4.1 Access for Investigations. Upon reasonable notice and during normal business hours, Seller shall allow Buyer and Buyer's contractors, consultants, and regulatory representatives access to the Property for environmental site assessment, testing, survey,s and zoning-related activities during the Contingency Period. Buyer shall restore any disturbed areas to substantially the same condition as before entry (unless otherwise agreed). Seller agrees to use reasonable efforts to coordinate access and not unreasonably withhold consent.

4.2 Environmental and Municipal Records. Seller shall provide, to the extent it legally can, copies of all environmental reports, monitoring data, permits, notices of violation, past remedial work, and records relating to the Property, and any municipal planning or zoning documents reasonably requested by Buyer.

5. Representations and Warranties

5.1 Seller Representations. To Seller's knowledge, Seller has the authority to enter into this Agreement and transfer the Property. Except as disclosed in writing to Buyer prior to the Effective Date, Seller has not received any written notice of any pending enforcement action, administrative order, or claim from any governmental authority relating to environmental contamination of the Property other than those disclosed to Buyer.

5.2 Buyer Representations. Buyer is a duly organized entity with full power and authority to enter into this Agreement.

6. Contingencies (Conditions Precedent)

THIS AGREEMENT IS EXPRESSLY CONTINGENT UPON EACH OF THE FOLLOWING CONDITIONS BEING SATISFIED OR WAIVED IN WRITING BY BUYER ON OR BEFORE THE END OF THE CONTINGENCY PERIOD.

6.1 Contingency Period. The “Contingency Period” shall be one hundred eighty (180) calendar days following the Effective Date (the “Contingency Deadline”), unless extended in writing by Buyer.

6.2 Contingency #1 — EGLE Approval & Grant/Assessment Commitment. Buyer’s obligation to close is contingent upon Buyer obtaining, in Buyer’s sole and absolute discretion, written confirmation from EGLE that either: (a) the Property is eligible for environmental site assessment and/or cleanup funding or incentives that, in Buyer’s reasonable judgment, make remediation feasible; or (b) EGLE has approved or is willing to enter into a remediation framework or work plan that substantially reduces Buyer’s projected remediation cost to an amount acceptable to Buyer. Seller agrees to cooperate in good faith with Buyer’s applications and to execute documents reasonably necessary to secure EGLE approvals or grants.

6.3 Contingency #2 — Rezoning Approval. Buyer’s obligation to close is contingent upon Buyer obtaining all necessary rezoning and land-use approvals from the City of Owosso, Michigan, in form and substance satisfactory to Buyer.

6.4 Failure to Satisfy Contingencies. If, on or before the Contingency Deadline, either contingency has not been satisfied and Buyer has not waived the unsatisfied contingency(s) in writing, Buyer may (a) terminate this Agreement by written notice and receive a return of the Deposit; or (b) waive the unsatisfied contingency and proceed to Closing.

7. Environmental Matters & Indemnity

7.1 “AS-IS” / Seller Disclosure. Given the Property’s known contamination, the Property is being sold with the understanding of its condition; however, Seller represents only those matters expressly stated in Section 5.

7.2 Pre-Closing Indemnity. To the fullest extent permitted by law, Seller shall indemnify, defend and hold Buyer harmless from and against any and all claims, liabilities, costs, damages, fines, penalties, cleanup costs, environmental response costs, and expenses arising out of contamination or releases prior to the Closing Date.

7.3 Post-Closing Contamination. Buyer shall be responsible for remediation and compliance obligations arising after Closing, except to the extent such obligations are caused by acts or omissions of Seller prior to Closing.

8. Closing Costs; Prorations

Unless otherwise agreed: Buyer shall pay for title insurance, recording fees, and its own attorneys' fees. Seller shall pay for preparation and recordation of the deed and any municipal liens. Taxes shall be prorated as of Closing.

9. Default; Remedies

If Seller defaults, Buyer may pursue specific performance or terminate and receive return of the Deposit. If Buyer defaults after waiving contingencies, Seller may retain the Deposit as liquidated damages.

10. Confidentiality; Public Statements

Seller and Buyer agree to coordinate public communications regarding the sale, and neither party shall issue any press release concerning the terms without prior review by the other, except as required by law.

11. Notices

All notices under this Agreement shall be in writing and delivered by email with confirmation and by certified mail or delivered in person to the addresses designated by each Party.

12. Miscellaneous

This Agreement is governed by the laws of Michigan. Entire agreement, amendments only in writing, and counterparts/electronic signatures permitted.

Exhibit A — Legal Description

(To be attached; insert the full legal description of 1000 Bradley and PID number here.)

Signatures

SELLER: The City of Owosso, Michigan

ATTEST:

By: _____

By: _____

Name: _____

Amy K. Kohagen

Title: _____

Title: City Clerk

Date: _____

Date: _____

BUYER: NB Concepts, LLC

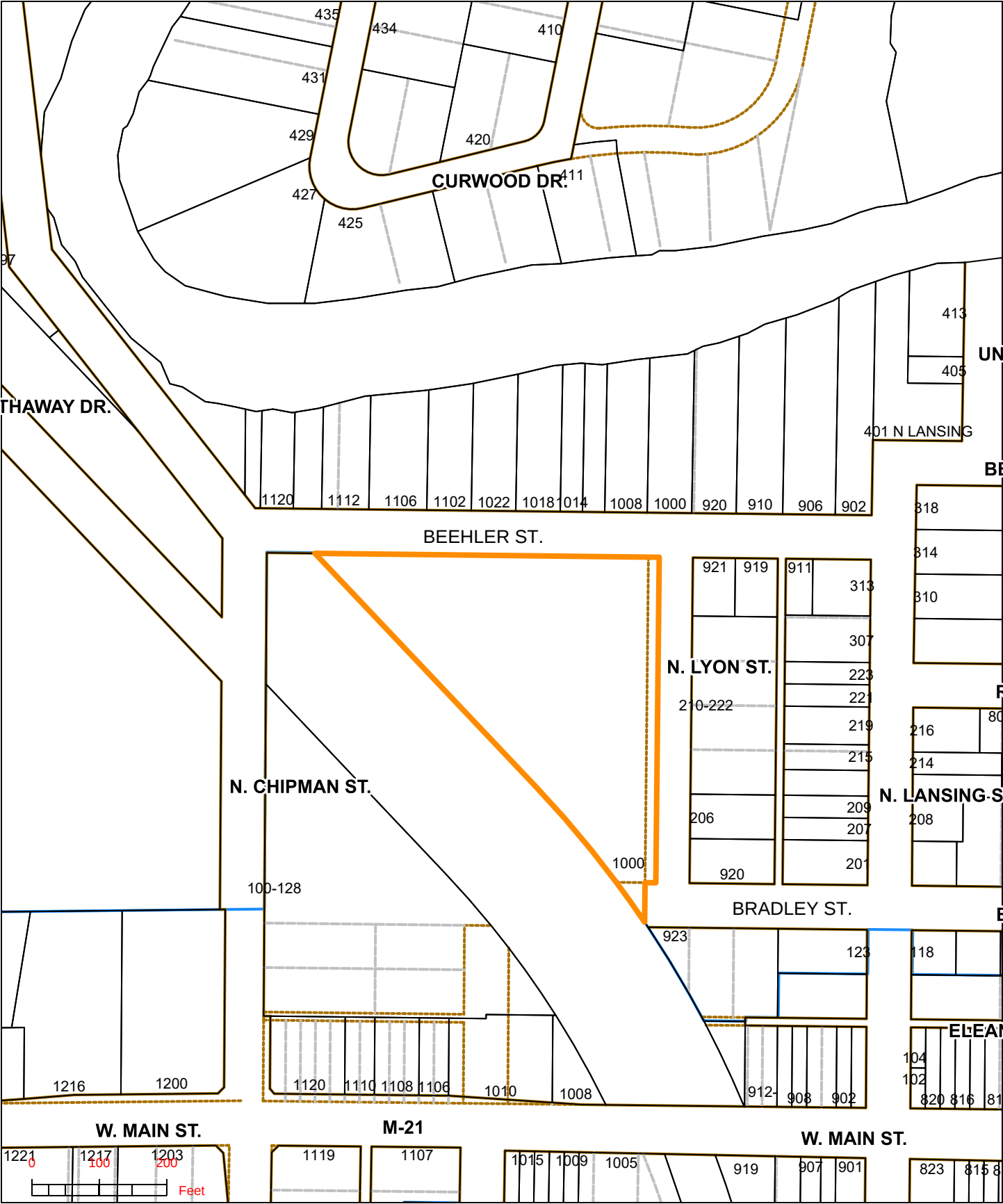
By: _____

Name: _____

Title: _____

Date: _____

OWOSSO





City Manager's Monthly Report: November, 2025

Projects, Updates, Community Information, Staffing, General Operations

MONTHLY ACTIVITIES UPDATE

The City Hall HVAC project is closing out. We had some issues with the leak down test failures on the gas lines in the building and it took awhile to diagnose and repair those leaks. As of 11.26, the leak down test passed and we are ready to hook up the new heating and cooling units so we can cease the temporary propane heating arrangement. There will be a change order for the gas line repairs as this was not anticipated. It will be a on a time-and-materials basis.

On November 11, I met with Congressman Barrett to discuss the anticipated pause to SNAP benefits due to the government shutdown.

On November 18, I met with the Michigan Mainstreet team for the annual review of the DDA's mainstreet program in Owosso. The report is pending but Lizzie and I were able to highlight the downtown and talk about the loan program in partnership with the Lapeer County Development Corporation.

On November 20th, I attended the SRI's 1225 season kickoff event and met the new SRI Director.

Also on the 20th, I attended the recycling workgroup meeting in Chesaning and highlighted Owosso's efforts to start the public input process for curbside recycling compliance. We received a grant from the Cook Foundation to help pay for that process.

On November 25, Amy and I volunteered at the Catholic Charities food distribution event.

I attended the wastewater treatment plant review board meeting on the 25th and took a tour of the facility. The clarifier project is progressing well and the SCADA system and lab construction have begun. The interior of the building is completely different now with the new filters, process piping, lab and SCADA rooms, and UV disinfection system. I was told that the towers project would begin in 2026 followed by the retention basin in 2027.

Project Name		Status
BUILDING PERMITS – COMMERCIAL		
111 N Washington	Upper story window replacement	
MARIHUANA LICENSES		
GROW		
1. 1370 E South St	Medical/Recreational	Renewed – September 2025
2. 1455 Industrial	Recreational	Renewed – October 2025
3. 1410/1420 Hathaway	Recreational	Business closed – August 2025
4. 1750 E South St	Recreational	Issued - April 2025
PROCESSING		
1. 1750 E South St Ste. 1	Recreational	Renewed – January 2025
RETAIL		
1. 117 E Main St	Medical and Recreational	Renewed - October 2025
2. 1115 Corunna	Medical and Recreational	Business closed – June 2025
3. 200 E Main	Recreational	Renewed – May 2025
4. 116 N Washington	Recreational	Renewed – January 2025

STATE LEGISLATIVE UPDATE		
FY 25-26 State Budget	The budget has passed and Owosso will be getting a 33% increase in road funding. This is around \$682,000 per year for streets. Revenue sharing for general fund basic services is changing with Owosso set to lose \$32,000 in constitutional revenue sharing next year. That will double in fiscal 26-27. However, the state created a new category for public safety revenue sharing where the city will receive \$99,000 to help pay for public safety services.	Passed

ECONOMIC DEVELOPMENT PROJECTS		
123 N Washington project – estimated \$1.2 million CRP grant - 2022	\$4.7 million redevelopment of downtown building to include 11 new upper story residential units and a restored historic façade. This project includes local tax abatements. <u>Funding Breakdown:</u> Grants/Abatements • \$403k – Brownfield (abatement) • \$85k – OPRA (abatement) • \$1.5 mil – CRP/MSF (Grant) • \$145k – County Land Bank (Grant) Private/Developer • \$2.6 mil UPDATE: The city is working with the developers to apply for a CDBG grant. Unlike their current CRP award, CDBG funds must list the city as an applicant and administer the grant funds.	MSF Board Approved Grant Funding in Dec 2023. Owners pursuing historic tax credits. HDC approved CofA in November 2024. CofA rescinded by HDC in Jan 2025. HDC issued enforcement against owner for façade. In July, the HDC rescinded the enforcement action and approved a new certificate of appropriateness.
Old Middle School project - 2022	Estimated \$18 million redevelopment to include 50-54 new residential units. This project will most likely include LITEC and historical tax credits. This project was granted a 4% PILOT for the life of the mortgage	4% PILOT approved. State tax credits approved. New state budget allegedly

	but only for the previous developer. The new developer will ask for a similar PILOT ordinance to be granted. The tax credit application was approved in April 2024. Construction commencement: TBD. OPS is working with SEDP to apply for land bank grant dollars to repair the roof. OPS is extended the PA.	includes \$800,000 in a direct appropriation to the project for gap funding.
Washington Park/Woodland Trails Housing Development Project - \$14,000,000 - 2024	This project will build 14 new condo units in the Woodland Trails development and 14-16 multi family units on the Washington Park site. The developer will be requesting a 24 year brownfield to reimburse them for infrastructure and other eligible costs identified in the plan. Work scope includes sanitary sewer with lift station, water main installation, and street resurfacing on Wesley Dr from Water to Washington and water main installation on Washington St from North to Wesley. Water main and sanitary sewer permits have been issued by EGLE. Water main installation is complete with water service line installation in progress. Sanitary and storm sewer installation in progress. Asphalt paving planned for November. Lift station work is currently planned for December 2025, weather permitting	Construction on homes started.
MEDC RAP Grant – Curwood Place – 344 W Main St - 2024	\$1,358,000 to rehabilitate upper story apartments. The owner has also shown interest in having a mural painted on the side of the building – possibly in partnership with SAC.	Awarded. OPRA approved by city April, 2024. Construction started.

PROJECTS/ISSUES OF PUBLIC INTEREST

City Club Building (Exchange Street)	After an interior collapse occurred in June, 2023 a natural gas line was severed and repaired. The building official red-tagged the building and required owner to submit stamped engineering report detailing the building's structural integrity. Stabilization of front and rear walls complete. Owner and Engineer to present plan to Building department to clear debris and secure site. Historic District Commission issued demolition by neglect notice. Notice has since been lifted. Owner says he plans to apply for land bank grant to clean debris. Land bank did not receive completed application and funding was denied. Court order issued allowing city to remediate property since the owner did not and entered a default judgement in the case. Land Bank have released the bid. Staff will be participating in the process and working with the county and their hired contractor for the demolition.	County land bank to bid the project. Total funding available \$178,000 through state land bank blight elimination.
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MSHDA/Housing Grants				
GRANT	YEAR	GRANT AMOUNT	ADMINISTRATIVE REIMBURSEMENT FUNDS	PROJECT SCOPE
NEP ROUND 8	2023	\$70,000	\$5,000	Renovations to 5 homes-completed
NEP ROUND 9	2024	\$70,000	\$2,500	Renovations to 3 homes-completed
NEP ROUND 9 PUBLIC AMENITY	2024	\$15,000	\$0	Grand Ave Park Play Equipment-completed
MI-HOPE	2024-2025	\$265,000	\$15,000	Energy efficient renovations to 11 homes-completed
MI-HOPE Hi-Performer	2024-2025	\$100,000	\$0	Energy efficient renovations to 5 homes will be completed December of 2025
CDBG Round 1	2025-2026	\$385,000	\$69,300	Interior/exterior renovations to 10 homes-pending notice to proceed
CDBG Round 2	2026-2027	\$400,000	\$72,000	Interior/exterior renovations to 10 homes-pending signed grant agreement
MI Neighborhood 3.0	2026-2027	\$500,000	T.B.D.	Application submitted on 10/06/2025
CDBG Round 3	2026-2027	\$400,000	\$72,000	Application submitted on 11/03/2025
CDBG Round 3	2026	\$500,000	\$90,000	Unoccupied Rental Rehabilitation for 5 rental units downtown. Application submitted on 11/03/2025.
TOTALS		\$2,705,000	\$325,800	

Grants			
Grant	Amount	Status	Description
Drinking Water State Revolving Loan Fund – 2024 (7497-01)	\$1,622,500	Awarded	Part of a \$3.4 million project, this state ARPA grant will help replace water main: N Dewey, Young, W Stewart, Grace, and Tracy St. Lead service lines in water main project areas and make improvements to the WTP: replace backwash pump, process piping, obsolete controls, communications equipment, and gravity filter improvements.
Drinking Water State Revolving Loan Fund - 2023	\$1,033,750	Awarded	This grant will help with lead service line replacement, water main replacement, and well upgrades. It's part of a \$4,045,000 project to continue improving the Owosso water system. Water Main: North, Lee, Clyde, Lunn, Huron, Milwaukee. Lead Service replacements in water main project areas. SCADA upgrades at water treatment plant. Improvements to Palmer 3a and Juniper wells. Fishbeck water study. Remainder of cost will be paid with low interest SRF loans.
Clean Water State Revolving Loan Fund - 2023	\$1,412,500 plus \$5,300,000 loan forgiveness	Award – 2023	This grant plus loan forgiveness program will partially fund improvements at the wastewater plant to include: filter replacement, disinfection system replacement, electrical and SCADA upgrades, and solids drying. Total cost of the project is \$19,000,000. The remainder of the cost will be paid with low

			interest SRF loans. Project has begun. Old chlorine tanks removed and plant processes temporarily bypassed to facilitate construction.
Railroad Grade Repair Grant	\$181,653	Awarded	This grant is from MDOT and will fund the replacement of the railroad crossing at S. Cedar Street.
ARP Grant – Medicare/Medicaid/CHIP - 2021	\$80,708	Award Updated	The Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), is making payments to providers based on the amount and type of Medicare, Medicaid, and Children’s Health Insurance Program (CHIP) services provided to rural beneficiaries from January 1, 2019 through September 30, 2020. Initial award was \$56,200. An additional \$24,530 was awarded in Dec 2021.
ARPA Funding - 2021	\$1,510,000	Awarded	1 st payment received. Last payment will be received in 2022. Public online survey completed. Waiting on Council members to submit project application scoring to staff. \$750,000 has been allocated to water infrastructure.
DNR Grant for Holman Pool Building - 2020	\$150,000	Cancelled	Bids came back more than twice what was budgeted for the project due to increases in labor and material costs. The building will be used for storage.
EGLD DWAM Grant - 2019	\$460,000	Awarded	Original work scope includes investigating 364 water service lines through the city, updating distribution system material inventory, and updating the water asset management plan. The project is funded by a grant from the State of Michigan. All addresses on the original list, change order no. 1 list, and change order no. 2 list have been hydro-excavated at the curb stop. Hard surface restoration is in progress.
EGLD Service Line Replacement Funding - 2020	\$3,000,000	Awarded	Owosso’s application was scored the highest this round. Project plan submitted July 1, 2021. This is 100% forgiven loan (Booker Funding) through the state’s revolving loan fund program. Dollars will be used to replace water service lines subject to LCR requirements.
EGLD Service Line Replacement Funding (2)	\$1,345,000	Awarded	This partial loan forgiveness funding is tied to the application above. This project involves more LSR replacements coupled with the replacement of the Center St water main and rehabilitation of the water system elevated towers. This opportunity is 30% Booker forgivable. Remainder of this project will need ARPA funding to complete.
FEMA SCBA Grant - 2022	\$250,000	Denied	This grant replaces the OFD’s breathing apparatuses. This is the second year we have been denied.
FEMA Radio Grant - 2021	\$1,200,000	Denied	This grant was in conjunction with other municipalities to replace OFD’s radio units.
Federal COPS Grant - 2022	\$582,875 over 3 years	Denied	This grant funds up to 3 new police officer positions for 3 years. If awarded, the city would be required to continue funding these positions for an additional year.
Saginaw WIN Grant - 2020	\$10,500	Awarded	To help fund the Middle School area kayak launch.
Safe Routes to School - 2022	\$600,000	Awarded	Work scope includes constructing ADA compliant sidewalk ramps at various locations within the city along with constructing new sidewalks primarily in the Middle School area. The project is complete.
Consumers LED Rebate - 2021	\$5,460	Completed	Replace light fixtures in City Hall with more efficient LED lights
Small Urban Grant - 2022	\$375,000	Denied	Reconstruct Chipman St from Beehler to M-21.

MEDC WRI Grant - 2021	\$1,600,000	Denied	Replace water main, streets, and LSLs on Center, Clyde, Huron, Lynn, and Milwaukee Streets. 25% match required.
MCACA Grant - 2020	\$82,500	Denied	Replace library AC, Library steam pipes, Gould House heat and AC, and Castle boiler. Required \$82,500 match. Will know in September, 2021 if we are awarded.
Small Urban Grant - 2019	\$375,000	Awarded	Reconstruct Gould St from Oliver to Moore.
T-Mobile Hometown Grant - 2020	\$45,300	Denied	Possibly help fund the Middle School Kayak Launch project so no millage money would be needed to complete the project. This would add to the Saginaw WIN Grant already awarded.
Wellhead Protection Grant - 2021	\$52,000	Denied	Fund wellhead educational activities, groundwater audit, wellhead protection software, and update the city's wellhead plan.
Consumers Tree Planting Grant - 2022	\$2,600	Awarded	Consumers Energy's tree planting grant program to assist with annual fall tree planting in 2022.
MDOT RR Grade Crossing Grant – Woodlawn	\$108,621	Denied	Replace RR crossing at Woodlawn Ave. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Chestnut - 2023	\$81,765	Denied	Replace RR crossing at Chestnut St. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Cedar - 2022	\$181,653	Awarded - 2021	Replace RR crossing at Cedar St. Funding 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – S. Chipman - 2023	\$112,381	Denied	Replace RR crossing at S Chipman St. Funding: 60% MDOT/40% RR
FY 2023 DWSRF – Water	\$1,011,250	Awarded	Replace water main on North, Lee, Clyde, Lunn, Huron, and Milwaukee St and LSRs (see below for project specifics). SCADA control upgrade at water plant. Wells at Palmer and Juniper. Fishbeck water study. Grant amount is 25% of total project cost. Remainder to be funded by SRF low interest loans.
FY 2023 CWSRF – Sewer	\$6,712,500	Awarded	Replace waste water plant treatment towers (3). This represents 50% of the cost of the project funded by grants and forgivable loans. The remainder will be funded by low interest SRF loans. Total cost now \$19 million. Due to inflation and increase in construction costs, council decided to reduce the project scope by delaying the tower replacement portion of the project
DNR Spark Grant - 2022	\$752,500	Application delayed to resolve property ownership issue.	Make improvements to the James Minor River Trail along Jerome St to coincide with future street reconstruction. Grant will fund trail improvements and paving from Washington St to the Oakwood walk bridge.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Aviator Jayne for business expansion.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Taphouse Meat Market for business creation.
Consumers Tree Grant – 2023	\$3,000	Awarded	Grant from Consumers Energy to plant 15 trees in the city right of way.
FY 2024 DWSRF (7497-01) – Water - 2023	\$1,745,000	Awarded	Total project cost (SRF loan): \$3,490,000. 50% principal forgiveness. This project will replace water main on Dewey, Young, Tracy, Grace, and W Stewart Streets. It will also pay for WTP improvements: backwash pump replacement, process piping replacement, communication and controls upgrades, and sand filter rehabilitation.
MEDC RAP Grant – DDA Downtown Lights - 2023	\$300,000	Awarded	The scope of work is street light removal and replacement including new conduit and wiring on the following streets: • Comstock from Water to Park • Washington from Water to Main (M-21) • Main (M-21) from Washington to Park (south side only)

			• Park from Comstock to Main (M-21) (west side only) The project is funded by ARPA funds and a RAP grant. The project is complete.
MEDC RAP Grant – Curwood Place – 344 W Main St - 2023	\$1,358,000	Awarded	This grant will pay for the rehabilitation and addition of upper story residential units at 344 W Main Street.
CIS Trail Appropriation - 2024	\$4.4 million	Awarded	Legislative appropriation from State to complete the gap in the CIS trail and make improvements to trail along Jerome St. Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2025 and 2026.
EPA Community Change Grant – Memorial - 2024	\$11,000,000	Unclear. Have not heard from Memorial as to any award	The EPA Community Change Grant, funded by the Inflation Reduction Act, provides approximately \$2 billion to help disadvantaged communities address environmental and climate justice challenges. The grants support projects that reduce pollution and build community resilience. Eligible applicants include partnerships of community-based organizations with tribes, local governments, or educational institutions. Applications are accepted on a rolling basis until November 21, 2024. The City seeks to partner with Memorial Healthcare to seek \$11 million to build the first phase of equalization storage at the Waste Water Treatment Plant in an attempt to lift the 2005 consent order from EGLE.
EPA Community Change Grant – YMCA - 2024	\$11,500,000	Denied	Much like the memorial grant above, this application is for the same program only the city would partner with the YMCA for a community resiliency project. The Y is looking to address issues of climate change by better preparing the community for more hazardous weather events caused by climate change. The city's portion of the grant would pay for clean water initiatives via the construction of wastewater retention at the wastewater plant. Unlike the memorial grant, this application would add an additional city component addressing clean air initiatives with the replacement of the library's heating system. This would replace the ancient steam boiler with a modern high-efficiency hydronic boiler system.
TMF Grant – EGLE (Lead Service Line ID) - 2024	\$600,000	Awarded	The Michigan Department of Environment, Great Lakes, and Energy (EGLE) has established the Community Technical, Managerial, and Financial (TMF) Support for Lead Line Replacement grant. This program, with an appropriation of \$48 million, aims to assist publicly owned community drinking water systems in lead service line replacement efforts. The grants, with a maximum award of \$600,000 per proposal, prioritize communities that have not previously received funding and those with lower Median Annual Household Income (MAHI). Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in

			progress. Investigation at the curb stop is scheduled for Summer 2025.
James Minor Trail Grant	\$70,000	Awarded	Widen and resurface the James Minor Trail from Gould Street to the Corunna footbridge with DNR approved stone.
SHPO Grant for Congregational Church	\$28,480	Denied	Repair interior plaster around stained glass windows. HDC Grant. Denied when city discovered that the work was completed while SHPO was still considering grant award.
Congressional Appropriation for water and sewer plant project assistance.	\$111,000,000 (denied) \$5 million (Denied)	Applied but request significantly reduced by congressional representation.	Applied for this coming US budget fiscal year to assist with improvements at the water and sewer plant. Had a discussion with Rep Barrett's staff advising that the request needed to be less than \$5 million. Revised request to include around \$4.7 million in water main replacements that fit in the congressional budget schedule and city's fiscal year.
State Appropriation request for sewer plant improvements	\$7.5 million	Applied with Rep BeGole's office- Denied	Replacement of nitrification towers at sewer treatment plant. Unclear if staff will be asked to testify during the state's ongoing budget process.
Match on Main-2025	\$25,000	Amy's Place	DDA facilitates Match on Main Grants and were awarded \$25,000 for Amy's Place Diner.
Consumers Tree Grant-2025	\$3,000	Awarded	Planting trees in the public right-of-way
Recycling Public Input Grant - 2025	\$8,150	Awarded	50% grant from the Cook Foundation to assist with the city's public input process for Part 115 curbside recycling mandate.

STREETS AND SIDEWALKS

2024-2025 Sidewalk Replacement		The contract was extended to October 5, 2025. The focus area for sidewalk replacement in 2025 is the area bounded by Glenwood Ave, Corunna Ave, Abrey Ave, and the south city limits. The project is complete. Final acceptance of lawn restoration to occur in Spring 2026.	Complete
2023-25 Street Patching		Work scope includes patches on various streets within the city of Owosso needed for water main breaks, sewer repairs, etc. The contract was extended to November 30, 2025. Final round of patching is in complete.	Fall 2025
2025 Pavement Marking		Scope of work is re-painting pavement markings at various locations throughout the city. The project has been awarded to PK Contracting. The project is complete	
2025 Chip Seal Program		The scope of work is double chip and fog seal on the following streets: • Tracy from Frederick to Stewart • Ament from Lyon to Cedar • Ament from Walnut to Shiawassee (M-52) • Mary from Chipman to State • Hiram from Chipman to State • State from South to Mary The project has been awarded to Highway Maintenance. Project is complete.	2025

Street Projects	Jerome: Hickory to Oakwood	Work scope includes crush and shape with asphalt pavement construction along with minor drainage upgrades. Project is on hold until funding is available.	On hold pending funding.
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UTILITIES (Water and Sewer)			
Project	Project Name/Description	Status	Completed
2025 TMF Service Line Investigations		Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. The project was awarded to M.L. Chartier Excavating. Investigations at the curb stop are about 75% complete with hard surface restoration in progress.	
2025 Sewer Lining		Scope of work is cured in place pipe lining on sanitary and storm sewers at various locations. The project was awarded to J&J Environmental. The first round of lining is complete. A second round of lining is planned for December 2025	
Lead Service Line Identification Project	Funded by TMF Grant. Will ID 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter.	Work scope includes investigating approximately 700 water service lines throughout the city. Water service lines will be investigated at the curb stop via hydro-excavating and inside the building at the water meter. Notification for scheduling investigations inside the building are in progress. The project was awarded to M.L. Chartier Excavating. Investigations at the curb stop are about 95% complete.	Summer 2025
Water Treatment Plant	SCADA System - 2023	Kick-off meeting with Tetra tech was 10.30.20. Design phase completed. Included in next DWRF loan application.	In progress
Water Main Projects – 2025 Contract 1		Work scope includes water main replacement including non-compliant water service line replacement on the following streets: 1. Olmstead Street from Ward to Chipman 2. Harding Avenue from Willow Springs to Hanover 3. Hanover Street from Harding to Riverside The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. The project has been awarded to Crawford Contracting. Project is complete with punch list items under way	Complete
Water Main Projects – 2025 Contract 2		Work scope includes water main replacement including non-compliant water service line replacement on the following streets: 1. Nafus Street from south end to Frederick 2. Grace Street from Cedar to Shiawassee 3. Young Street from Chestnut to Brooks	Complete

		The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. The project has been awarded to LA Construction. Project is complete with punch list items underway	
S Chestnut St Rail Crossing and Westown Drainage	S Chestnut Street H&E Railroad Crossing – south of M-21	A property owner near the RR crossing is concerned with their property being partially flooded during very heavy rain events. The ditch in the RR right of way overflows and it is suspected that debris in the ditch clogs the culvert. City engineer and city manager met with RR personnel in Sept 2023 where we were informed the RR will not clean/clear the ditch but would allow us access to the ditch to create a debris catch for the culvert. If that does not work, we will have to approach the township and drain commission for a study to assess required improvements to the drainage system in the area. This project is not on the city's latest approved Capital Improvement Project. Staff met with property owners in westown and the drain commissioner in October. A 1998 study will need to be updated in partnership with Owosso Twp, County, and MDOT per the rules for "Chapter 20 cost share" county drains. City's contribution of study will be 51%.	Ongoing.
Future Water Main Projects		Projects submitted to EGLE for FY2025 Drinking Water State Revolving Fund (DWSRF) funds for water main replacement: 1. Nafus Street from south end to Frederick 2. Gilbert Street from Mason to Oliver 3. Clinton Street from Cedar to Shiawassee 4. Olmstead Street from Ward to Chipman 5. Harding Avenue from Willow Springs to Hanover 6. Hanover Street from Harding to Riverside 7. Stewart Street from Cedar to Shiawassee 8. Williams Street from Shiawassee to Washington 9. Dewey Street from Main (M-21) to King	Bonding approved by council in Feb 2025
2025 Sewer Televising Project		The following sewers are planned for televising: 1. Ament St between Lyon and Shiawassee (M-52) – storm sewer 2. Bennett Field Dr between Lafayette and Hoyt – storm sewer 3. Oliver St and Chipman St intersection – storm sewer 4. Hickory St between King and Osburn – storm sewer 5. Park Street between Osburn and Stratford – storm sewer 6. King St and Dewey St intersection – storm and sanitary sewer 7. Sanitary Sewer Interceptor from Robbins and Main (M-21) to Hathaway – sanitary sewer The project has been awarded to MEC Underground Solutions. The first round of televising and sewer	2025

		patching are complete. Project is complete with close out procedures underway.	
2025-27 Water Service Line Replacement Project		Work scope includes noncompliant water service lines replacements targeting 500 locations within the City of Owosso over a 3-year time period. The project was approved as part of the State of Michigan Department of EGLE 2025 Drinking Water State Revolving Fund project. The project has been awarded to All Seasons Underground. A total of 198 water service lines have been replaced to date. Water service line replacements will continue for the remainder of the construction season as weather allows	2025-2027

WATER TREATMENT PLANT		
Project Name/Description	Status	Completed
SCADA Upgrades	Upgrade and expand the SCADA system for the WTP and wells. Tower permit with FCC has been approved! Could take 12 weeks to hear back. Any existing or new wells can continue operation with SCADA – which could be implemented later. Standpipe radio install has been progressing with Tetra Tech and Countyline.	Complete

PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED			
Project	Project Name/Description	Status	Completed
	CIS Trail Extension – Extend trail from Priest Rd. to City.	Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2026.	State funding approved for M-21 route. Working with MDOT on ROW permit.

BUILDING AND GROUNDS			
Library	Heating System Replacement	Abandon/dismantle existing steam boiler and distribution lines. Add hydronic boiler system.	On Hold
City Hall	City Hall HVAC, electric service, and generator replacement	Replace RTUs, electric service panels, generator and transfer switch, and address structural issues with room below grade on west side of building. Project start in October, 2025 due to extended wait times for new RTUs caused by the federal government's change in freon regulations.	In progress. 1 st RTUs to be replaced in October

Public Safety	HVAC replacement/efficiency upgrades	As part of the city hall efficiency project, I'm also planning to propose replacement of the public safety building's boiler and heating/cooling systems. As part of the project we would like to replace most of the overhead doors, garage bay ceiling panels, foam insulate the ceiling in garage bay, and replace worn entry doors. Walk Thru with Veridus and Spicer Group to draft scope of work complete.	Congressional appropriation through USDA approved. Approved by regional office. Veridus hired as owners rep. AIA contract language drafted
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INTERGOVERNMENTAL AGREEMENTS

Project	Project Name/Description	Status	Completed
	Lift Station 5 Agreement	Staff has been negotiating an agreement for lift station 5 service portions of Owosso Township and the City of Owosso wastewater users in the area. This lift station may need upsizing in the near future as it is close to capacity. Engineering studies were conducted and the Township and City have been negotiating terms.	Approved by City. Approved by Township



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 21, 2025
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – October 2025

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report are included for the period ending October 31, 2025.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance" reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending October 31, 2025
Cash Summary by Account for City of Owosso – October 1 – 31, 2025

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	4,104,172.00	4,104,172.00	(1,176.55)	3,873,139.55	231,032.45	94.37
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES(O	4,388.00	4,388.00	0.00	8,788.35	(4,400.35)	200.28
101-000-404.000	PA 298 OF 1917	399,107.00	399,107.00	(114.41)	398,067.77	1,039.23	99.74
101-000-410.000	CURRENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	207,175.94	(207,175.94)	100.00
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,100.00	1,100.00	(1,002.50)	298.50	801.50	27.14
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	12,283.00	12,283.00	0.00	12,298.10	(15.10)	100.12
101-000-439.000	MARIJUANA TAX DISTR.	235,000.00	235,000.00	0.00	0.00	235,000.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,540.00	20,540.00	886.28	3,579.36	16,960.64	17.43
101-000-447.000	ADMINISTRATION FEES	164,327.00	164,327.00	(26.35)	97,672.55	66,654.45	59.44
101-000-476.000	LIQUOR LICENSES	11,000.00	11,000.00	206.25	6,502.65	4,497.35	59.12
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	50.00	250.00	750.00	25.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	80.00	160.00	340.00	32.00
101-000-502.000	GRANT-FEDERAL	667,496.00	667,496.00	0.00	0.00	667,496.00	0.00
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	4,440.48	10,195.67	(10,195.67)	100.00
101-000-540.000	STATE SOURCES	41,800.00	41,800.00	12,956.35	14,606.35	27,193.65	34.94
101-000-569.000	OTHER STATE GRANTS	0.00	0.00	0.00	9,139.55	(9,139.55)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	150,000.00	150,000.00	90,705.86	90,705.86	59,294.14	60.47
101-000-574.000	REVENUE SHARING	1,609,268.00	1,609,268.00	289,879.00	289,879.00	1,319,389.00	18.01
101-000-574.050	REVENUE SHARING - STATUTORY	542,977.00	542,977.00	80,500.00	80,500.00	462,477.00	14.83
101-000-605.200	CHARGE FOR SERVICES RENDERED	17,500.00	17,500.00	401.29	8,013.33	9,486.67	45.79
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-605.300	FIRE SERVICES	5,000.00	5,000.00	0.00	2,000.00	3,000.00	40.00
101-000-605.301	POLICE DEPARTMENT SERVICES	195,764.00	195,764.00	0.00	22,725.24	173,038.76	11.61
101-000-605.336	AMBULANCE SERVICES - TWP	308,109.00	308,109.00	0.00	0.00	308,109.00	0.00
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	800.00	800.00	0.00	0.00	800.00	0.00
101-000-638.000	AMBULANCE CHARGES	922,900.00	922,900.00	96,464.19	381,175.03	541,724.97	41.30
101-000-642.000	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	0.00	750.00	1,750.00	30.00
101-000-652.200	PARKING LEASE INCOME	720.00	720.00	0.00	0.00	720.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	1,903.27	3,897.63	6,102.37	38.98
101-000-657.100	PARKING VIOLATIONS	7,500.00	7,500.00	75.00	660.00	6,840.00	8.80
101-000-665.000	INTEREST INCOME	200,000.00	200,000.00	26,900.16	122,938.56	77,061.44	61.47
101-000-665.100	MERS INTEREST INCOME	100.00	100.00	6.63	45.90	54.10	45.90
101-000-667.100	RENTAL INCOME	560.00	560.00	0.00	0.00	560.00	0.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	112.50	4,075.60	(4,075.60)	100.00
101-000-675.000	MISCELLANEOUS	50,000.00	50,000.00	10.00	2,808.95	47,191.05	5.62
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	180,340.00	180,340.00	0.00	32,776.19	147,563.81	18.17
101-000-676.249	TRANSFER FROM FUND 249	9,500.00	9,500.00	0.00	3,132.21	6,367.79	32.97
101-000-676.254	FUND 254 ADMIN CHARGE BACK	69,300.00	69,300.00	0.00	460.48	68,839.52	0.66
101-000-676.300	CITY UTILITIES ADMIN REIMB	518,202.00	518,202.00	0.00	28,587.02	489,614.98	5.52
101-000-676.400	DDA TIF CHARGE BACK	84,500.00	84,500.00	0.00	7,064.33	77,435.67	8.36
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	106,395.00	106,395.00	0.00	19,029.69	87,365.31	17.89
101-000-676.600	BRA ADMIN FEES	7,060.00	7,060.00	0.00	0.00	7,060.00	0.00
101-000-678.000	SPECIAL ASSESSMENT	20,000.00	20,000.00	0.00	11,466.33	8,533.67	57.33
101-000-687.000	INSURANCE REFUNDS/REBATES	0.00	0.00	0.00	(114,573.66)	114,573.66	100.00
TOTAL REVENUES		10,757,708.00	10,757,708.00	603,257.45	5,639,992.03	5,117,715.97	52.43

Expenditures

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101	CITY COUNCIL	38,161.00	38,161.00	0.00	4,905.04	33,255.96	12.85
171	CITY MANAGER	347,815.00	347,815.00	39,007.66	111,045.81	236,769.19	31.93
201	FINANCE	275,587.00	275,587.00	31,246.57	88,014.22	187,572.78	31.94
210	CITY ATTORNEY	169,000.00	169,000.00	14,839.08	48,584.80	120,415.20	28.75
215	CLERK	270,741.00	270,741.00	18,517.03	59,389.82	211,351.18	21.94
228	INFORMATION & TECHNOLOGY	338,896.00	338,896.00	10,294.03	86,273.63	252,622.37	25.46
253	TREASURY	280,439.00	280,439.00	29,379.62	85,573.17	194,865.83	30.51
257	ASSESSING	228,553.00	228,553.00	24,380.99	70,224.80	158,328.20	30.73
261	GENERAL ADMIN	402,964.00	402,964.00	22,823.82	155,515.84	247,448.16	38.59
262	ELECTION	19,714.00	19,714.00	1,798.91	2,505.10	17,208.90	12.71
265	BUILDING & GROUNDS	791,944.00	791,944.00	165,683.74	208,754.92	583,189.08	26.36
270	HUMAN RESOURCES	307,448.00	307,448.00	23,052.15	60,283.64	247,164.36	19.61
301	POLICE	3,404,494.00	3,404,494.00	291,546.14	962,600.17	2,441,893.83	28.27
336	FIRE	3,653,707.00	3,653,707.00	295,304.89	883,208.71	2,770,498.29	24.17
441	PUBLIC WORKS	786,096.00	786,096.00	74,475.05	205,959.43	580,136.57	26.20
528	LEAF AND BRUSH COLLECTION	391,987.00	391,987.00	37,512.08	76,285.88	315,701.12	19.46
585	PARKING	38,430.00	38,430.00	1,212.48	9,458.44	28,971.56	24.61
720	COMMUNITY DEVELOPMENT	220,107.00	220,107.00	9,370.35	19,647.20	200,459.80	8.93
751	PARKS	422,848.00	422,848.00	55,791.83	159,225.79	263,622.21	37.66
966	TRANSFERS OUT	60,786.00	60,786.00	0.00	13,137.37	47,648.63	21.61
TOTAL EXPENDITURES		12,449,717.00	12,449,717.00	1,146,236.42	3,310,593.78	9,139,123.22	26.59
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,757,708.00	10,757,708.00	603,257.45	5,639,992.03	5,117,715.97	52.43
TOTAL EXPENDITURES		12,449,717.00	12,449,717.00	1,146,236.42	3,310,593.78	9,139,123.22	26.59
NET OF REVENUES & EXPENDITURES		(1,692,009.00)	(1,692,009.00)	(542,978.97)	2,329,398.25	(4,021,407.25)	137.67

PERIOD ENDING 10/31/2025

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	0.00	0.00	121.17	121.17	(121.17)	100.00
202-000-540.000	STATE SOURCES	4,322,500.00	4,322,500.00	0.00	9,245.00	4,313,255.00	0.21
202-000-541.000	TRUNKLINE MAINTENANCE	42,948.00	42,948.00	0.00	1,845.55	41,102.45	4.30
202-000-542.000	GAS & WEIGHT TAX	1,555,043.00	1,555,043.00	0.00	278,129.03	1,276,913.97	17.89
202-000-665.000	INTEREST INCOME	100,000.00	100,000.00	13,056.29	57,677.71	42,322.29	57.68
202-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	4,727.71	(4,727.71)	100.00
202-000-678.000	SPECIAL ASSESSMENT	100,000.00	100,000.00	585.48	10,464.13	89,535.87	10.46
TOTAL REVENUES		6,120,491.00	6,120,491.00	13,762.94	362,210.30	5,758,280.70	5.92
Expenditures							
451	CONSTRUCTION	5,410,300.00	5,410,300.00	3,698.00	16,345.10	5,393,954.90	0.30
463	STREET MAINTENANCE	380,866.00	380,866.00	26,716.68	158,148.85	222,717.15	41.52
473	BRIDGE MAINTENANCE	0.00	0.00	0.00	46.33	(46.33)	100.00
474	TRAFFIC SERVICES-MAINTENANCE	20,093.00	20,093.00	2,407.58	5,130.67	14,962.33	25.53
478	SNOW & ICE CONTROL	183,736.00	183,736.00	1,061.66	4,695.73	179,040.27	2.56
480	TREE TRIMMING	92,358.00	92,358.00	5,684.43	14,283.39	78,074.61	15.47
482	ADMINISTRATION & ENGINEERING	151,037.00	151,037.00	7,318.51	35,090.87	115,946.13	23.23
485	LOCAL STREET TRANSFER	450,000.00	450,000.00	0.00	112,500.00	337,500.00	25.00
486	TRUNKLINE SURFACE MAINTENANCE	0.00	0.00	2,792.94	3,638.65	(3,638.65)	100.00
490	TRUNKLINE TREE TRIM & REMOVAL	0.00	0.00	0.00	228.64	(228.64)	100.00
491	TRUNKLINE STORM DRAIN, CURBS	0.00	0.00	0.00	2,778.20	(2,778.20)	100.00
494	TRUNKLINE TRAFFIC SIGNS	0.00	0.00	0.00	293.77	(293.77)	100.00
497	TRUNKLINE SNOW & ICE CONTROL	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
TOTAL EXPENDITURES		6,710,390.00	6,710,390.00	49,679.80	353,180.20	6,357,209.80	5.26
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		6,120,491.00	6,120,491.00	13,762.94	362,210.30	5,758,280.70	5.92
TOTAL EXPENDITURES		6,710,390.00	6,710,390.00	49,679.80	353,180.20	6,357,209.80	5.26
NET OF REVENUES & EXPENDITURES		(589,899.00)	(589,899.00)	(35,916.86)	9,030.10	(598,929.10)	1.53

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	43,500.00	43,500.00	0.00	0.00	43,500.00	0.00
203-000-542.000	GAS & WEIGHT TAX	572,875.00	572,875.00	0.00	102,464.77	470,410.23	17.89
203-000-665.000	INTEREST INCOME	25,000.00	25,000.00	1,051.42	11,788.84	13,211.16	47.16
203-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	525.30	(525.30)	100.00
203-000-678.000	SPECIAL ASSESSMENT	50,000.00	50,000.00	13,740.15	26,000.23	23,999.77	52.00
203-000-699.202	MAJOR STREET TRANSFER	450,000.00	450,000.00	0.00	112,500.00	337,500.00	25.00
TOTAL REVENUES		1,141,375.00	1,141,375.00	14,791.57	253,279.14	888,095.86	22.19
Expenditures							
451	CONSTRUCTION	1,035,300.00	1,035,300.00	0.00	0.00	1,035,300.00	0.00
463	STREET MAINTENANCE	548,755.00	548,755.00	107,035.94	226,609.17	322,145.83	41.30
474	TRAFFIC SERVICES-MAINTENANCE	1,100.00	1,100.00	2,896.14	6,879.45	(5,779.45)	625.40
478	SNOW & ICE CONTROL	77,968.00	77,968.00	524.42	2,227.52	75,740.48	2.86
480	TREE TRIMMING	130,103.00	130,103.00	13,378.20	33,690.82	96,412.18	25.90
482	ADMINISTRATION & ENGINEERING	102,278.00	102,278.00	8,817.48	27,805.46	74,472.54	27.19
TOTAL EXPENDITURES		1,895,504.00	1,895,504.00	132,652.18	297,212.42	1,598,291.58	15.68
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,141,375.00	1,141,375.00	14,791.57	253,279.14	888,095.86	22.19
TOTAL EXPENDITURES		1,895,504.00	1,895,504.00	132,652.18	297,212.42	1,598,291.58	15.68
NET OF REVENUES & EXPENDITURES		(754,129.00)	(754,129.00)	(117,860.61)	(43,933.28)	(710,195.72)	5.83

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-402.000	GENERAL PROPERTY TAX	165,514.00	165,514.00	(46.82)	162,921.47	2,592.53	98.43
208-000-665.000	INTEREST INCOME	0.00	0.00	487.00	1,222.08	(1,222.08)	100.00
208-000-674.100	PRIVATE DONATIONS	2,000.00	2,000.00	0.00	5,236.17	(3,236.17)	261.81
TOTAL REVENUES		167,514.00	167,514.00	440.18	169,379.72	(1,865.72)	101.11
Expenditures							
751	PARKS	165,514.00	165,514.00	0.00	1,785.44	163,728.56	1.08
TOTAL EXPENDITURES		165,514.00	165,514.00	0.00	1,785.44	163,728.56	1.08
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		167,514.00	167,514.00	440.18	169,379.72	(1,865.72)	101.11
TOTAL EXPENDITURES		165,514.00	165,514.00	0.00	1,785.44	163,728.56	1.08
NET OF REVENUES & EXPENDITURES		2,000.00	2,000.00	440.18	167,594.28	(165,594.28)	8,379.71

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	50.00	50.00	0.00	20.67	29.33	41.34
239-000-665.000	INTEREST INCOME	20,000.00	20,000.00	1,792.21	9,878.56	10,121.44	49.39
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	5,562.94	5,562.94	(5,562.94)	100.00
239-000-670.100	LOAN INTEREST	9,766.00	9,766.00	679.73	2,821.29	6,944.71	28.89
239-000-675.000	MISCELLANEOUS	0.00	0.00	25.00	100.00	(100.00)	100.00
TOTAL REVENUES		29,816.00	29,816.00	8,059.88	18,383.46	11,432.54	61.66
Expenditures							
200	GEN SERVICES	2,608.00	2,608.00	0.00	566.50	2,041.50	21.72
TOTAL EXPENDITURES		2,608.00	2,608.00	0.00	566.50	2,041.50	21.72
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		29,816.00	29,816.00	8,059.88	18,383.46	11,432.54	61.66
TOTAL EXPENDITURES		2,608.00	2,608.00	0.00	566.50	2,041.50	21.72
NET OF REVENUES & EXPENDITURES		27,208.00	27,208.00	8,059.88	17,816.96	9,391.04	65.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25	10/31/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - BRA / OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	145,139.00	145,139.00	0.00	0.00	145,139.00	0.00
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	6,000.00	6,000.00	5,894.72	5,894.72	105.28	98.25
243-000-665.000	INTEREST INCOME	100.00	100.00	20.65	20.65	79.35	20.65
TOTAL REVENUES		151,239.00	151,239.00	5,915.37	5,915.37	145,323.63	3.91
Expenditures							
721	PROFESSIONAL SERVICES	1,260.00	1,260.00	0.00	0.00	1,260.00	0.00
964	TAX REIMBURSEMENTS	149,849.00	149,849.00	0.00	0.00	149,849.00	0.00
TOTAL EXPENDITURES		151,109.00	151,109.00	0.00	0.00	151,109.00	0.00
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		151,239.00	151,239.00	5,915.37	5,915.37	145,323.63	3.91
TOTAL EXPENDITURES		151,109.00	151,109.00	0.00	0.00	151,109.00	0.00
NET OF REVENUES & EXPENDITURES		130.00	130.00	5,915.37	5,915.37	(5,785.37)	4,550.28

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25	10/31/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 246 - OBRA #13 WEISNER BUILDING							
Revenues							
246-000-402.300	OBRA:TAX CAPTURE	6,051.00	6,051.00	0.00	0.00	6,051.00	0.00
246-000-699.248	TRANSFER FROM DDA	15,793.00	15,793.00	0.00	0.00	15,793.00	0.00
TOTAL REVENUES		21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
TOTAL EXPENDITURES		21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
Fund 246 - OBRA #13 WEISNER BUILDING:							
TOTAL REVENUES		21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
TOTAL EXPENDITURES		21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	38,977.00	38,977.00	0.00	35,286.54	3,690.46	90.53
248-000-402.100	TIF	229,031.00	229,031.00	0.00	0.00	229,031.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	26,000.00	26,000.00	24,443.43	24,443.43	1,556.57	94.01
248-000-665.000	INTEREST INCOME	5,000.00	5,000.00	947.16	3,308.51	1,691.49	66.17
248-000-670.100	LOAN INTEREST	1,260.00	1,260.00	108.10	444.44	815.56	35.27
248-000-674.400	INCOME-PROMOTION	13,000.00	13,000.00	70.00	1,601.00	11,399.00	12.32
248-000-674.500	INCOME-ORGANIZATION	0.00	0.00	0.00	1,000.00	(1,000.00)	100.00
248-000-674.700	EV STATION REVENUE	6,500.00	6,500.00	1,320.30	4,167.29	2,332.71	64.11
248-000-699.101	TRANFERS FROM GENERAL FUND	36,286.00	36,286.00	0.00	7,762.37	28,523.63	21.39
TOTAL REVENUES		356,054.00	356,054.00	26,888.99	78,013.58	278,040.42	21.91
Expenditures							
200	GEN SERVICES	277,065.00	277,065.00	42,257.77	93,640.88	183,424.12	33.80
261	GENERAL ADMIN	91,522.00	91,522.00	11,499.54	32,845.27	58,676.73	35.89
704	ORGANIZATION	1,650.00	1,650.00	0.00	80.00	1,570.00	4.85
705	PROMOTION	14,950.00	14,950.00	176.97	4,098.23	10,851.77	27.41
706	DESIGN	10,000.00	10,000.00	187.88	3,261.69	6,738.31	32.62
707	ECONOMIC VITALITY	2,000.00	2,000.00	200.00	468.99	1,531.01	23.45
TOTAL EXPENDITURES		397,187.00	397,187.00	54,322.16	134,395.06	262,791.94	33.84
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		356,054.00	356,054.00	26,888.99	78,013.58	278,040.42	21.91
TOTAL EXPENDITURES		397,187.00	397,187.00	54,322.16	134,395.06	262,791.94	33.84
NET OF REVENUES & EXPENDITURES		(41,133.00)	(41,133.00)	(27,433.17)	(56,381.48)	15,248.48	137.07

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	55,000.00	55,000.00	15,000.00	25,000.00	30,000.00	45.45
249-000-490.000	PERMITS-BUILDING	105,000.00	105,000.00	3,313.54	35,687.74	69,312.26	33.99
249-000-490.100	PERMITS-ELECTRICAL	30,000.00	30,000.00	1,335.00	11,930.00	18,070.00	39.77
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	4,255.00	24,805.00	30,195.00	45.10
249-000-628.000	RENTAL REGISTRATION	2,500.00	2,500.00	100.00	300.00	2,200.00	12.00
249-000-665.000	INTEREST INCOME	10,000.00	10,000.00	995.09	3,631.57	6,368.43	36.32
TOTAL REVENUES		257,500.00	257,500.00	24,998.63	101,354.31	156,145.69	39.36
Expenditures							
200	GEN SERVICES	108,254.00	108,254.00	9,815.79	35,614.30	72,639.70	32.90
371	BUILDING AND SAFETY	151,643.00	151,643.00	16,182.39	45,790.18	105,852.82	30.20
TOTAL EXPENDITURES		259,897.00	259,897.00	25,998.18	81,404.48	178,492.52	31.32
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		257,500.00	257,500.00	24,998.63	101,354.31	156,145.69	39.36
TOTAL EXPENDITURES		259,897.00	259,897.00	25,998.18	81,404.48	178,492.52	31.32
NET OF REVENUES & EXPENDITURES		(2,397.00)	(2,397.00)	(999.55)	19,949.83	(22,346.83)	832.28

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 10/31/25	10/31/2025	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-540.000	STATE SOURCES	454,300.00	454,300.00	0.00	8,126.35	446,173.65	1.79
254-000-665.000	INTEREST INCOME	0.00	0.00	9.39	34.64	(34.64)	100.00
TOTAL REVENUES		454,300.00	454,300.00	9.39	8,160.99	446,139.01	1.80
Expenditures							
200	GEN SERVICES	454,300.00	454,300.00	0.00	8,152.65	446,147.35	1.79
TOTAL EXPENDITURES		454,300.00	454,300.00	0.00	8,152.65	446,147.35	1.79
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		454,300.00	454,300.00	9.39	8,160.99	446,139.01	1.80
TOTAL EXPENDITURES		454,300.00	454,300.00	0.00	8,152.65	446,147.35	1.79
NET OF REVENUES & EXPENDITURES		0.00	0.00	9.39	8.34	(8.34)	100.00

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	26,190.00	26,190.00	0.00	0.00	26,190.00	0.00
259-000-699.248	TRANSFER FROM DDA	17,672.00	17,672.00	0.00	0.00	17,672.00	0.00
TOTAL REVENUES		43,862.00	43,862.00	0.00	0.00	43,862.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	3,928.00	3,928.00	0.00	0.00	3,928.00	0.00
964	TAX REIMBURSEMENTS	39,934.00	39,934.00	0.00	0.00	39,934.00	0.00
TOTAL EXPENDITURES		43,862.00	43,862.00	0.00	0.00	43,862.00	0.00
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		43,862.00	43,862.00	0.00	0.00	43,862.00	0.00
TOTAL EXPENDITURES		43,862.00	43,862.00	0.00	0.00	43,862.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/25 INCR (DECR)	YTD BALANCE 10/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	247,393.00	247,393.00	0.00	0.00	247,393.00	0.00
TOTAL REVENUES		247,393.00	247,393.00	0.00	0.00	247,393.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	14,183.00	14,183.00	0.00	0.00	14,183.00	0.00
905	DEBT SERVICE	167,999.00	167,999.00	60,000.00	60,000.00	107,999.00	35.71
TOTAL EXPENDITURES		182,182.00	182,182.00	60,000.00	60,000.00	122,182.00	32.93
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		247,393.00	247,393.00	0.00	0.00	247,393.00	0.00
TOTAL EXPENDITURES		182,182.00	182,182.00	60,000.00	60,000.00	122,182.00	32.93
NET OF REVENUES & EXPENDITURES		65,211.00	65,211.00	(60,000.00)	(60,000.00)	125,211.00	92.01

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/25 INCR (DECR)	YTD BALANCE 10/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	5,300.00	5,300.00	0.00	0.00	5,300.00	0.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	600.00	600.00	564.99	564.99	35.01	94.17
273-000-665.000	INTEREST INCOME	2,000.00	2,000.00	230.51	936.85	1,063.15	46.84
TOTAL REVENUES		7,900.00	7,900.00	795.50	1,501.84	6,398.16	19.01
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
964	TAX REIMBURSEMENTS	4,700.00	4,700.00	0.00	0.00	4,700.00	0.00
TOTAL EXPENDITURES		5,900.00	5,900.00	0.00	0.00	5,900.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		7,900.00	7,900.00	795.50	1,501.84	6,398.16	19.01
TOTAL EXPENDITURES		5,900.00	5,900.00	0.00	0.00	5,900.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00	2,000.00	795.50	1,501.84	498.16	75.09

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25	10/31/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Expenditures							
721	PROFESSIONAL SERVICES	1,910.00	1,910.00	0.00	0.00	1,910.00	0.00
964	TAX REIMBURSEMENTS	13,890.00	13,890.00	0.00	0.00	13,890.00	0.00
TOTAL EXPENDITURES		15,800.00	15,800.00	0.00	0.00	15,800.00	0.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		15,800.00	15,800.00	0.00	0.00	15,800.00	0.00
NET OF REVENUES & EXPENDITURES		(15,800.00)	(15,800.00)	0.00	0.00	(15,800.00)	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25		10/31/2025	BALANCE	% BDGT
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	56,779.00	56,779.00		0.00	0.00	56,779.00	0.00
TOTAL REVENUES		56,779.00	56,779.00		0.00	0.00	56,779.00	0.00
Expenditures								
721	PROFESSIONAL SERVICES	4,255.00	4,255.00		0.00	0.00	4,255.00	0.00
964	TAX REIMBURSEMENTS	52,524.00	52,524.00		0.00	0.00	52,524.00	0.00
TOTAL EXPENDITURES		56,779.00	56,779.00		0.00	0.00	56,779.00	0.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		56,779.00	56,779.00		0.00	0.00	56,779.00	0.00
TOTAL EXPENDITURES		56,779.00	56,779.00		0.00	0.00	56,779.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00	0.00	0.00	0.00

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25	10/31/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	18,093.00	18,093.00	0.00	0.00	18,093.00	0.00
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	630.00	630.00	621.12	621.12	8.88	98.59
283-000-665.000	INTEREST INCOME	0.00	0.00	9.51	31.63	(31.63)	100.00
TOTAL REVENUES		18,723.00	18,723.00	630.63	652.75	18,070.25	3.49
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	19,391.00	19,391.00	0.00	0.00	19,391.00	0.00
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		18,723.00	18,723.00	630.63	652.75	18,070.25	3.49
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00
NET OF REVENUES & EXPENDITURES		(1,418.00)	(1,418.00)	630.63	652.75	(2,070.75)	46.03

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25		10/31/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	1,320.00	1,320.00	264.28		912.33	407.67	69.12
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	0.00		12,243.38	(12,243.38)	100.00
TOTAL REVENUES		1,320.00	1,320.00	264.28		13,155.71	(11,835.71)	996.64
Expenditures								
966	TRANSFERS OUT	0.00	0.00	30.00		2,422.50	(2,422.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	30.00		2,422.50	(2,422.50)	100.00
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		1,320.00	1,320.00	264.28		13,155.71	(11,835.71)	996.64
TOTAL EXPENDITURES		0.00	0.00	30.00		2,422.50	(2,422.50)	100.00
NET OF REVENUES & EXPENDITURES		1,320.00	1,320.00	234.28		10,733.21	(9,413.21)	813.12

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	3,000.00	3,000.00	456.00	4,782.20	(1,782.20)	159.41
297-000-665.000	INTEREST INCOME	10,000.00	10,000.00	584.38	2,124.75	7,875.25	21.25
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
297-000-674.100	PRIVATE DONATIONS	19,000.00	19,000.00	1,895.00	8,230.60	10,769.40	43.32
297-000-674.200	DONATIONS	0.00	0.00	1,004.00	1,004.00	(1,004.00)	100.00
297-000-699.101	TRANFERS FROM GENERAL FUND	21,500.00	21,500.00	0.00	5,375.00	16,125.00	25.00
TOTAL REVENUES		54,500.00	54,500.00	3,939.38	21,516.55	32,983.45	39.48
Expenditures							
797	HISTORICAL COMMISSION	29,643.00	29,643.00	4,058.64	12,579.04	17,063.96	42.44
798	CASTLE	21,425.00	21,425.00	1,129.56	18,113.81	3,311.19	84.55
800	COMSTOCK/WOODARD	3,000.00	3,000.00	0.00	107.76	2,892.24	3.59
TOTAL EXPENDITURES		54,068.00	54,068.00	5,188.20	30,800.61	23,267.39	56.97
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		54,500.00	54,500.00	3,939.38	21,516.55	32,983.45	39.48
TOTAL EXPENDITURES		54,068.00	54,068.00	5,188.20	30,800.61	23,267.39	56.97
NET OF REVENUES & EXPENDITURES		432.00	432.00	(1,248.82)	(9,284.06)	9,716.06	2,149.09

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/25 INCR (DECR)	YTD BALANCE 10/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	718,150.00	718,150.00	(192.35)	708,861.22	9,288.78	98.71
301-000-569.000	OTHER STATE GRANTS	0.00	0.00	0.00	1,694.85	(1,694.85)	100.00
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	50,000.00	50,000.00	15,921.27	15,921.27	34,078.73	31.84
301-000-665.000	INTEREST INCOME	0.00	0.00	56.53	75.69	(75.69)	100.00
TOTAL REVENUES		768,150.00	768,150.00	15,785.45	726,553.03	41,596.97	94.58
Expenditures							
905	DEBT SERVICE	768,150.00	768,150.00	126,325.00	126,325.00	641,825.00	16.45
TOTAL EXPENDITURES		768,150.00	768,150.00	126,325.00	126,325.00	641,825.00	16.45
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		768,150.00	768,150.00	15,785.45	726,553.03	41,596.97	94.58
TOTAL EXPENDITURES		768,150.00	768,150.00	126,325.00	126,325.00	641,825.00	16.45
NET OF REVENUES & EXPENDITURES		0.00	0.00	(110,539.55)	600,228.03	(600,228.03)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25	10/31/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-665.000	INTEREST INCOME	2,000.00	2,000.00	638.72	5,089.26	(3,089.26)	254.46
401-000-687.000	INSURANCE REFUNDS/REBATES	120,000.00	120,000.00	0.00	174,191.66	(54,191.66)	145.16
TOTAL REVENUES		122,000.00	122,000.00	638.72	179,280.92	(57,280.92)	146.95
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		122,000.00	122,000.00	638.72	179,280.92	(57,280.92)	146.95
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		122,000.00	122,000.00	638.72	179,280.92	(57,280.92)	146.95

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25	10/31/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	107,745.00	107,745.00	(30.88)	107,492.70	252.30	99.77
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	1,575.00	1,575.00	1,998.81	1,998.81	(423.81)	126.91
588-000-665.000	INTEREST INCOME	100.00	100.00	126.65	338.21	(238.21)	338.21
588-000-699.101	TRANFERS FROM GENERAL FUND	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
588-000-699.284	TRANSFER FROM OPIOID FUND	0.00	0.00	30.00	2,422.50	(2,422.50)	100.00
TOTAL REVENUES		112,420.00	112,420.00	2,124.58	112,252.22	167.78	99.85
Expenditures							
200	GEN SERVICES	112,025.00	112,025.00	0.00	111,416.62	608.38	99.46
TOTAL EXPENDITURES		112,025.00	112,025.00	0.00	111,416.62	608.38	99.46
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		112,420.00	112,420.00	2,124.58	112,252.22	167.78	99.85
TOTAL EXPENDITURES		112,025.00	112,025.00	0.00	111,416.62	608.38	99.46
NET OF REVENUES & EXPENDITURES		395.00	395.00	2,124.58	835.60	(440.60)	211.54

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	1,000.00	1,000.00	200.00	400.00	600.00	40.00
590-000-605.350	MATERIAL & SERVICE	5,000.00	5,000.00	(80,000.00)	20,166.00	(15,166.00)	403.32
590-000-607.200	WATER AND SEWER FEES	1,200.00	1,200.00	0.00	997.00	203.00	83.08
590-000-643.100	METERED SALES	3,995,246.00	3,995,246.00	(305.71)	1,017,461.48	2,977,784.52	25.47
590-000-644.000	PENALTIES - LATE CHARGES	65,090.00	65,090.00	(7.60)	14,989.45	50,100.55	23.03
590-000-665.000	INTEREST INCOME	50,000.00	50,000.00	6,422.04	26,822.78	23,177.22	53.65
TOTAL REVENUES		4,117,536.00	4,117,536.00	(73,691.27)	1,080,836.71	3,036,699.29	26.25
Expenditures							
200	GEN SERVICES	2,252,737.00	2,252,737.00	169,309.95	691,878.91	1,560,858.09	30.71
549	SEWER OPERATIONS	240,605.00	240,605.00	10,660.64	54,338.30	186,266.70	22.58
901	CAPITAL OUTLAY	1,910,000.00	1,910,000.00	12,615.25	53,400.74	1,856,599.26	2.80
905	DEBT SERVICE	122,678.00	122,678.00	0.00	61,276.47	61,401.53	49.95
TOTAL EXPENDITURES		4,526,020.00	4,526,020.00	192,585.84	860,894.42	3,665,125.58	19.02
Fund 590 - SEWER FUND:							
TOTAL REVENUES		4,117,536.00	4,117,536.00	(73,691.27)	1,080,836.71	3,036,699.29	26.25
TOTAL EXPENDITURES		4,526,020.00	4,526,020.00	192,585.84	860,894.42	3,665,125.58	19.02
NET OF REVENUES & EXPENDITURES		(408,484.00)	(408,484.00)	(266,277.11)	219,942.29	(628,426.29)	53.84

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,500.00	1,500.00	400.00	750.00	750.00	50.00
591-000-502.000-CTMFS-LSLR	GRANT-FEDERAL	600,000.00	600,000.00	286,587.90	286,587.90	313,412.10	47.76
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	11,361,000.00	11,361,000.00	0.00	147,540.71	11,213,459.29	1.30
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	1,000,375.00	1,000,375.00	(106.52)	253,572.72	746,802.28	25.35
591-000-605.350	MATERIAL & SERVICE	50,000.00	50,000.00	(47,578.19)	56,856.83	(6,856.83)	113.71
591-000-607.200	WATER AND SEWER FEES	30,000.00	30,000.00	50.00	1,031.00	28,969.00	3.44
591-000-643.100	METERED SALES	4,833,286.00	4,833,286.00	431.43	1,268,464.18	3,564,821.82	26.24
591-000-643.200	METERED SALES-WHOLESALE-USAGE	392,133.00	392,133.00	33,532.06	132,855.99	259,277.01	33.88
591-000-644.000	PENALTIES - LATE CHARGES	69,942.00	69,942.00	(12.12)	20,417.96	49,524.04	29.19
591-000-665.000	INTEREST INCOME	100,000.00	100,000.00	13,930.89	58,252.16	41,747.84	58.25
591-000-667.100	RENTAL INCOME	1,320.00	1,320.00	120.00	921.53	398.47	69.81
591-000-667.300	HYDRANT RENTAL	27,710.00	27,710.00	0.00	3,776.80	23,933.20	13.63
591-000-670.100	LOAN INTEREST	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00
591-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	36.40	(36.40)	100.00
591-000-675.200	UB FEES	3,930.00	3,930.00	100.00	555.00	3,375.00	14.12
TOTAL REVENUES		18,472,896.00	18,472,896.00	287,455.45	2,231,619.18	16,241,276.82	12.08
Expenditures							
200	GEN SERVICES	974,495.00	974,495.00	29,667.27	126,811.65	847,683.35	13.01
552	WATER UNDERGROUND	2,240,761.00	2,240,761.00	393,707.47	617,856.49	1,622,904.51	27.57
553	WATER FILTRATION	1,954,746.00	1,954,746.00	130,407.90	419,174.11	1,535,571.89	21.44
901	CAPITAL OUTLAY	11,574,664.00	11,574,664.00	1,224,378.00	1,549,782.59	10,024,881.41	13.39
905	DEBT SERVICE	625,045.00	625,045.00	0.00	190,851.56	434,193.44	30.53
TOTAL EXPENDITURES		17,369,711.00	17,369,711.00	1,778,160.64	2,904,476.40	14,465,234.60	16.72
Fund 591 - WATER FUND:							
TOTAL REVENUES		18,472,896.00	18,472,896.00	287,455.45	2,231,619.18	16,241,276.82	12.08
TOTAL EXPENDITURES		17,369,711.00	17,369,711.00	1,778,160.64	2,904,476.40	14,465,234.60	16.72
NET OF REVENUES & EXPENDITURES		1,103,185.00	1,103,185.00	(1,490,705.19)	(672,857.22)	1,776,042.22	60.99

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/25 INCR (DECR)	10/31/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	5,000,000.00	5,000,000.00	0.00	670,231.19	4,329,768.81	13.40
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (B	4,000,000.00	4,000,000.00	0.00	338,683.79	3,661,316.21	8.47
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,396,038.00	1,396,038.00	111,199.95	458,083.70	937,954.30	32.81
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	233,869.00	233,869.00	21,682.63	85,946.41	147,922.59	36.75
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	148,192.00	148,192.00	15,381.44	47,749.13	100,442.87	32.22
599-000-602.400	OP & MAINT CHRG - CORUNNA	271,583.00	271,583.00	22,542.98	91,448.77	180,134.23	33.67
599-000-603.100	REPLACEMENT CHRG - OWOSSO	263,874.00	263,874.00	21,262.00	86,925.24	176,948.76	32.94
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	60,058.00	60,058.00	5,314.54	21,147.36	38,910.64	35.21
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	41,418.00	41,418.00	3,879.79	13,572.27	27,845.73	32.77
599-000-603.400	REPLACEMENT CHRG - CORUNNA	49,910.00	49,910.00	4,148.67	16,775.14	33,134.86	33.61
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	222,923.00	222,923.00	18,577.03	74,308.12	148,614.88	33.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	90,431.00	90,431.00	7,535.97	30,143.88	60,287.12	33.33
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	68,559.00	68,559.00	5,713.31	22,853.24	45,705.76	33.33
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	38,696.00	38,696.00	3,224.69	12,898.76	25,797.24	33.33
599-000-665.000	INTEREST INCOME	50,000.00	50,000.00	9,191.40	32,254.10	17,745.90	64.51
599-000-675.000	MISCELLANEOUS	10,000.00	10,000.00	1,266.54	5,605.08	4,394.92	56.05
TOTAL REVENUES		11,945,551.00	11,945,551.00	250,920.94	2,008,626.18	9,936,924.82	16.81
Expenditures							
200	GEN SERVICES	33,091.00	33,091.00	2,815.14	7,921.25	25,169.75	23.94
548	WASTEWATER OPERATIONS	2,021,250.00	2,021,250.00	124,070.72	479,502.67	1,541,747.33	23.72
901	CAPITAL OUTLAY	9,289,574.00	9,289,574.00	699,254.50	2,179,205.99	7,110,368.01	23.46
905	DEBT SERVICE	420,609.00	420,609.00	0.00	222,224.92	198,384.08	52.83
TOTAL EXPENDITURES		11,764,524.00	11,764,524.00	826,140.36	2,888,854.83	8,875,669.17	24.56
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		11,945,551.00	11,945,551.00	250,920.94	2,008,626.18	9,936,924.82	16.81
TOTAL EXPENDITURES		11,764,524.00	11,764,524.00	826,140.36	2,888,854.83	8,875,669.17	24.56
NET OF REVENUES & EXPENDITURES		181,027.00	181,027.00	(575,219.42)	(880,228.65)	1,061,255.65	486.24

PERIOD ENDING 10/31/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/25 INCR (DECR)	YTD BALANCE 10/31/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	50,000.00	50,000.00	9,566.64	39,522.95	10,477.05	79.05
661-000-667.200	EQUIPMENT RENTAL	962,814.00	962,814.00	120,247.47	329,818.22	632,995.78	34.26
661-000-692.000	OTHER FINANCING SOURCES	0.00	0.00	0.00	783,060.00	(783,060.00)	100.00
TOTAL REVENUES		1,012,814.00	1,012,814.00	129,814.11	1,152,401.17	(139,587.17)	113.78
Expenditures							
594	FLEET MAINTENANCE	552,344.00	552,344.00	21,295.73	115,842.15	436,501.85	20.97
901	CAPITAL OUTLAY	1,438,000.00	1,438,000.00	52,383.00	302,454.38	1,135,545.62	21.03
TOTAL EXPENDITURES		1,990,344.00	1,990,344.00	73,678.73	418,296.53	1,572,047.47	21.02
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		1,012,814.00	1,012,814.00	129,814.11	1,152,401.17	(139,587.17)	113.78
TOTAL EXPENDITURES		1,990,344.00	1,990,344.00	73,678.73	418,296.53	1,572,047.47	21.02
NET OF REVENUES & EXPENDITURES		(977,530.00)	(977,530.00)	56,135.38	734,104.64	(1,711,634.64)	75.10

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/25		10/31/2025	BALANCE
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)
							% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
703-000-665.000	INTEREST INCOME	0.00	0.00	1,665.15		10,156.38	(10,156.38) 100.00
TOTAL REVENUES		0.00	0.00	1,665.15		10,156.38	(10,156.38) 100.00
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	1,665.15		10,156.38	(10,156.38) 100.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,665.15		10,156.38	(10,156.38) 100.00
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		56,439,685.00	56,439,685.00	1,318,467.32		14,175,241.54	42,264,443.46 25.12
TOTAL EXPENDITURES - ALL FUNDS		59,417,576.00	59,417,576.00	4,470,997.51		11,590,777.44	47,826,798.56 19.51
NET OF REVENUES & EXPENDITURES		(2,977,891.00)	(2,977,891.00)	(3,152,530.19)		2,584,464.10	(5,562,355.10) 86.79

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 10/01/2025 TO 10/31/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
Fund 101 GENERAL FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	569,772.68	960,105.30	1,069,553.18	460,324.80
001.201	MI CLASS ACCOUNT	190,485.48	91,695.03	0.00	282,180.51
001.204	HUNTINGTON LIQUIDITY PORTAL	2,216,624.45	7,961.06	0.00	2,224,585.51
001.205	CHOICEONE BANK	3,610,474.83	10,952.15	0.00	3,621,426.98
001.206	SWEEP ACCOUNT HUNTINGTON	170,934.28	5,658.72	0.00	176,593.00
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	60,739.47	9,603.89	110,000.00	(39,656.64)
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,787,918.07	0.00	3,495.04	1,784,423.03
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,932,094.87	4,832.97	0.00	1,936,927.84
002.203	AMBULANCE PAYMENT BANK ACCOUNT	69,262.45	117,009.10	150,030.35	36,241.20
004.000	PETTY CASH	1,715.00	0.00	0.00	1,715.00
005.401	MERS DC FUNDS - RESTRICTED	2,736.93	6.63	0.00	2,743.56
	GENERAL FUND	10,612,758.51	1,207,824.85	1,333,078.57	10,487,504.79
Fund 202 MAJOR STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	24,773.52	706.65	49,679.80	(24,199.63)
001.201	MI CLASS ACCOUNT	1,293,195.73	4,548.02	0.00	1,297,743.75
001.204	HUNTINGTON LIQUIDITY PORTAL	2,671,530.65	9,594.65	0.00	2,681,125.30
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	555,757.06	0.00	1,086.38	554,670.68
	MAJOR STREET FUND	4,545,256.96	14,849.32	50,766.18	4,509,340.10
Fund 203 LOCAL STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	267,055.96	13,740.15	132,652.18	148,143.93
001.201	MI CLASS ACCOUNT	90,469.96	318.11	0.00	90,788.07
001.204	HUNTINGTON LIQUIDITY PORTAL	506,542.92	1,819.34	0.00	508,362.26
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	3,279.67	0.35	0.00	3,280.02
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	555,757.06	0.00	1,086.38	554,670.68
	LOCAL STREET FUND	1,423,105.57	15,877.95	133,738.56	1,305,244.96
Fund 208 PARK/RECREATION SITES FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	20,714.87	919.47	46.86	21,587.48
001.204	HUNTINGTON LIQUIDITY PORTAL	135,316.02	486.08	0.00	135,802.10
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	8,186.19	293.04	0.00	8,479.23
	PARK/RECREATION SITES FUND	164,217.08	1,698.59	46.86	165,868.81
Fund 239 OMS/DDA REVLG LOAN FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	13,642.95	6,242.67	0.00	19,885.62
001.204	HUNTINGTON LIQUIDITY PORTAL	465,407.60	1,671.64	0.00	467,079.24
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	0.00	5,760.39	5,759.87	0.52
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	222,301.82	0.00	434.54	221,867.28
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	221,692.43	554.59	0.00	222,247.02
	OMS/DDA REVLG LOAN FUND	923,044.80	14,229.29	6,194.41	931,079.68
Fund 243 BRA / OBRA #12 WOODWARD LOFT					

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 10/01/2025 TO 10/31/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
001.200	POOLED CASH (HUNTINGTON BANK)	2,108.88	0.00	0.00	2,108.88
001.200-BRA-DIST22	POOLED CASH (HUNTINGTON BANK)	14.19	0.00	0.00	14.19
001.201	MI CLASS ACCOUNT	0.00	5,915.37	0.00	5,915.37
	BRA / OBRA #12 WOODWARD LOFT	2,123.07	5,915.37	0.00	8,038.44
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(41,326.48)	10,691.97	54,322.16	(84,956.67)
001.201	MI CLASS ACCOUNT	56,573.89	24,728.33	0.00	81,302.22
001.203	MAIN STREET OWOSSO / DDA CHECKING	9,166.72	1,390.30	10,000.00	557.02
001.204	HUNTINGTON LIQUIDITY PORTAL	184,178.31	661.44	0.00	184,839.75
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	7,085.75	451.71	0.00	7,537.46
	DOWNTOWN DEVELOPMENT AUTHORITY	215,678.19	37,923.75	64,322.16	189,279.78
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	38,815.20	38,420.00	25,998.18	51,237.02
001.204	HUNTINGTON LIQUIDITY PORTAL	276,657.33	993.40	0.00	277,650.73
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	28,828.02	16,800.89	30,000.00	15,628.91
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	BUILDING INSPECTION FUND	344,500.55	56,214.29	55,998.18	344,716.66
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	875.20	0.00	0.00	875.20
001.204	HUNTINGTON LIQUIDITY PORTAL	2,675.48	9.39	0.00	2,684.87
	HOUSING & REDEVELOPMENT	3,550.68	9.39	0.00	3,560.07
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	4,732.00	0.00	0.00	4,732.00
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	72,777.16	0.00	60,000.00	12,777.16
Fund 273	OBRA #9 ROBBINS LOFT				
001.201	MI CLASS ACCOUNT	64,983.11	795.50	0.00	65,778.61
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	6,666.85	0.00	0.00	6,666.85
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	3,144.00	0.00	0.00	3,144.00
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.201	MI CLASS ACCOUNT	2,059.53	630.63	0.00	2,690.16
Fund 284	OPIOID SETTLEMENT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	867.85	0.00	30.00	837.85

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 10/01/2025 TO 10/31/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
001.204	HUNTINGTON LIQUIDITY PORTAL	73,573.29	264.28	0.00	73,837.57
	OPIOID SETTLEMENT FUND	74,441.14	264.28	30.00	74,675.42
Fund 297 HISTORICAL FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(5,052.22)	10,355.00	5,927.75	(624.97)
001.202	HC CHECKING ACCOUNT	6,812.64	851.00	7,111.45	552.19
001.204	HUNTINGTON LIQUIDITY PORTAL	162,778.48	584.38	0.00	163,362.86
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	164,638.90	11,790.38	13,039.20	163,390.08
Fund 301 GENERAL DEBT SERVICE (VOTED BONDS)					
001.200	POOLED CASH (HUNTINGTON BANK)	655,703.42	33,777.27	126,517.50	562,963.19
001.201	MI CLASS ACCOUNT	0.00	15,977.28	0.00	15,977.28
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	33,626.92	1,200.61	30,000.00	4,827.53
	GENERAL DEBT SERVICE (VOTED BONDS)	689,330.34	50,955.16	156,517.50	583,768.00
Fund 401 CAPITAL PROJECT FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	827.66	0.00	0.00	827.66
001.204	HUNTINGTON LIQUIDITY PORTAL	177,814.54	638.72	0.00	178,453.26
	CAPITAL PROJECT FUND	178,642.20	638.72	0.00	179,280.92
Fund 588 TRANSPORTATION FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(48,812.24)	636.35	30.91	(48,206.80)
001.201	MI CLASS ACCOUNT	0.00	2,005.81	0.00	2,005.81
001.204	HUNTINGTON LIQUIDITY PORTAL	33,208.48	119.05	0.00	33,327.53
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	5,398.54	193.23	0.00	5,591.77
	TRANSPORTATION FUND	(10,205.22)	2,954.44	30.91	(7,281.69)
Fund 590 SEWER FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	173,743.93	343,490.78	193,098.85	324,135.86
001.201	MI CLASS ACCOUNT	443,086.99	1,558.25	0.00	444,645.24
001.204	HUNTINGTON LIQUIDITY PORTAL	1,042,938.47	3,745.88	0.00	1,046,684.35
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	1,036.58	71,472.14	11,738.11	60,770.61
001.300	FRANKENMUTH CREDIT UNION	277,028.95	0.00	541.57	276,487.38
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	660,791.68	1,652.91	0.00	662,444.59
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,598,826.60	421,919.96	205,378.53	2,815,368.03
Fund 591 WATER FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	339,276.60	1,963,810.51	1,806,372.96	496,714.15
001.201	MI CLASS ACCOUNT	1,708,381.42	6,008.07	0.00	1,714,389.49
001.204	HUNTINGTON LIQUIDITY PORTAL	3,063,660.38	7,411.73	1,000,000.00	2,071,072.11
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	3,536.03	95,429.23	24,238.06	74,727.20

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 10/01/2025 TO 10/31/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	201,078.96	503.01	0.00	201,581.97
	WATER FUND	5,315,933.39	2,073,162.55	2,830,611.02	4,558,484.92
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	507,575.34	241,729.54	925,434.08	(176,129.20)
001.201	MI CLASS ACCOUNT	415,422.78	1,460.95	0.00	416,883.73
001.204	HUNTINGTON LIQUIDITY PORTAL	1,827,419.38	106,922.20	0.00	1,934,341.58
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	277,028.95	0.00	541.57	276,487.38
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	539,636.87	1,349.82	0.00	540,986.69
	WASTEWATER FUND	3,567,083.32	351,462.51	925,975.65	2,992,570.18
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	140,525.41	120,247.47	73,678.73	187,094.15
001.201	MI CLASS ACCOUNT	699,813.98	2,461.07	0.00	702,275.05
001.204	HUNTINGTON LIQUIDITY PORTAL	1,350,626.96	4,850.92	0.00	1,355,477.88
001.205	CHOICEONE BANK	1,107,733.81	3,360.27	0.00	1,111,094.08
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	565,596.09	0.00	1,105.62	564,490.47
	FLEET MAINTENANCE FUND	3,864,296.25	130,919.73	74,784.35	3,920,431.63
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	26,047.55	41,653.57	66,241.61	1,459.51
001.204	HUNTINGTON LIQUIDITY PORTAL	457,449.16	27,664.23	20,000.00	465,113.39
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	1,617.51	6,861.18	0.00	8,478.69
	CURRENT TAX COLLECTION FUND	485,114.22	76,178.98	86,241.61	475,051.59
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	246,235.87	0.00	0.00	246,235.87
	TOTAL - ALL FUNDS	35,562,935.07	4,476,215.64	5,996,753.69	34,042,397.02



Regular Meeting of the Owosso Historical Commission

Minutes of November 10, 2025 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chairman Lance Little

MEMBERS PRESENT: Commissioners Elaine Greenway, Steve Teich, Bill Moull, and Debra Adams

MEMBERS ABSENT: Commissioner Robert Hooper

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – October 14, 2025

Motion by Commissioner Greenway to approve the minutes with the edit of marking Commissioner Moull absent, supported by Commissioner Teich.

Approved by voice vote

APPROVE AGENDA – November 10, 2025

Motion by Commissioner Moull to approve the agenda as presented, supported by Commissioner Adams.

Approved by voice vote

ITEMS OF BUSINESS

Officers: There was a motion by Commissioner Teich for Lance Little to serve as Chair of the Commission. Supported by Commissioner Moull, passed by voice vote. There was a motion by Commissioner Teich for Debra Adams to serve as Vice Chair of the Commission. Commissioner Greenway supported the motion, and it passed by voice vote.

Home Tour: The Commission decided to move home tour planning to their regular board meetings.

COMMITTEE REPORTS

Building and Grounds Committee: New handrails have been installed at the Castle.

Historic Appreciation Committee: The book donations were approved by City Council.

Educating our Youth Committee: No updates.

FINANCIAL REPORTS:

Amy Fuller reviewed the Commission's revenue and expense report.

Denice Grace reported on the October numbers for Curwood Castle.

PUBLIC COMMENT PERIOD: None.

COMMISSIONER COMMENTS

Commissioner Adams shared that there would be an unveiling of five new historical markers in Corunna and invited the Commission to attend the ceremony.

NEXT MEETING: Monday, December 8, 2025, 6:00 p.m.

ADJOURNMENT

Chairman Little adjourned the meeting at 7:07 p.m.

Respectfully submitted by:

Amy Fuller, Assistant City Manager