

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF JUNE 15, 2026  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR GARY BEAL  
CHURCH OF THE JUBILEE

**PLEDGE OF ALLEGIANCE:** PAYTON APPLGATE

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,  
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S.  
Olson, Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Ludington to approve the agenda as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 1, 2026**

Motion by Councilmember Osmer to approve the Minutes of the Regular Meeting of June 1, 2026 as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Promotional Ceremony – Police Department Employee**

Mayor Teich led a ceremony recognizing the promotion of Timothy Applegate to Owosso Police Department Sergeant.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

Daniel Vargas, 7009 Cook Road, complained that he had to pay \$375.00 in fees related to his landlord's lack of keeping up the property he was living in here in the City. He asked why he had to pay if it was her junk?

Mike Cline, 204 Stratford Drive, reported that a Councilmember has code violations on his property, he has been seeing lots of political signs in the right of way lately, there is indoor furniture on a vacant lot owned by the City, and a building downtown has broken windows, to say nothing of the condition of the streets.

**COUNCIL COMMENTS**

Mayor Teich acknowledged Mr. Cline's concerns and said they would be investigated. City Manager Nathan R. Henne indicated that the downtown building owner has already contacted the City to report they are in the process of getting estimates for the necessary repairs to the building. Utilities Director Ryan E. Suchanek reported that in an attempt to provide a short-term solution to the pothole problem the City plans to expand the street patch program to replace poor sections of street instead of sticking strictly to pavement cuts.

**CONSENT AGENDA**

Motion by Councilmember Olson to approve the Consent Agenda as follows:

**Traffic Control Order— Back to the Bricks.** Approve the request from the Shiawassee Regional Chamber of Commerce, for the closure of Washington Street from Main to Mason, Exchange St. from Ball to Park, Park from Exchange to Main, Comstock from Water to Park, Washington St. from Speedy Print to Jerome, Park St. from Main to Jerome Ave, a portion of the NCG lot and a portion of Jerome Ave., on Thursday, July 30th from 12:00 p.m. - 10:00 p.m. for the Back to the Bricks Owosso Car Show, and further approve Traffic Control Order No. 1558 formalizing the action.

**Boards and Commissions Appointments.** Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Kevin Maurer*	Building Board of Appeals	6-30-2028
Barbara Baker-Omerod*	Shiawassee Council on Aging	6-30-2028
Miriam Skarich	Parks and Recreation Commission Junior advisor	6-30-2027
Carol Smith*	Parks and Recreation Commission	06-30-2028
Dennis Mahoney*	Parks and Recreation Commission	06-30-2028
Josh Ardelean*	Downtown Development Authority	06-30-2030
Jill Davis*	Downtown Development Authority	06-30-2030
Jeff Ferweda*	Downtown Historic District Commission	06-30-2029
Sue Osika*	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2030
Sue Osika*	Planning Commission	06-30-2029
Thomas Taylor*	Planning Commission	06-30-2029
Charles Suchanek*	Zoning Board of Appeals	06-30-2029
Justin Horvath*	Zoning Board of Appeals	06-30-2029

\* Indicates reappointment

**2026 Fee Schedule Update.** Consider adoption of the proposed 2026 Fee Schedule updating various fees and charges for City services, effective July 1, 2026 as follows:

**RESOLUTION NO. 87-2026**

**UPDATING THE SCHEDULE FOR FEES, LICENSES, FINES AND CHARGES FOR THE CITY OF OWOSSO**

WHEREAS, the *City of Owosso Code of Ordinances* provides for the establishment of many fees, licenses, fines and charges to be established by resolution; and

WHEREAS, on August 5, 2013 the City Council adopted Resolution No. 90-2013 creating a schedule of fees, licenses, fines and charges; and

WHEREAS, said schedule must be annually reexamined and updated; and

WHEREAS, the City Council has reviewed the charges and determined that the July 1, 2026 fees, licenses, fines and charges shall be in accordance with this resolution and the attached schedule.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the attached schedule for fees, licenses, fines and charges is hereby adopted effective July 1, 2026.
- SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby repealed.
- THIRD: this resolution is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this resolution and attached schedule and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.
- FOURTH: fees for public records not set forth in this resolution and attached schedule, or in any other resolution, ordinance, or law, shall be set by the City manager in accordance with Act 442 of the Public Acts of 1976, as amended.
- FIFTH: Fees for public services not specifically set forth in this resolution and the attached schedule or in any other resolution, ordinance, or law may be established by the City manager, who shall promptly notify the City Council in

writing of each of them. The City manager shall establish fees for public services based upon the cost of providing the public service.

**CITY OF OWOSSO  
2026 FEE SCHEDULE  
Effective July 1, 2026**

<b>1. ASSESSING</b>	
• Application fee for IFEC extension	\$550
Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
➢ Establishing	\$1,500
➢ Exemption certificate	\$1,500
• Application fee for industrial development district	\$1,500
• Application fee for industrial facilities	
➢ Exemption certificate	\$1,500
➢ Exemption certificate transfer	\$500
• Application fee for project cost revision	\$500
• Application fee for project extension	\$500
• Application fee for tax abatement projects	\$800
<b>2. BUILDING DEPARTMENT</b>	
<i>Income limit - fee waiver – Building permits and inspections will be required. However, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing Development Authority (MSHDA) area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.</i>	
• Accessory structure-zoning compliance-200 sq. ft. and under	\$75
• Accessory structure-zoning compliance-over 200 sq. ft.	same as building permit fees
• Base fee (non-refundable)	\$40
• Adult entertainment license fee	\$1,500
Note: If application denied, ½ fee returned	
• Adult entertainment license fee renewal	\$1,500
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, ½ of total fees collected returned.	
• Adult License renewal	
➢ Late fee first 15 days	License fee + 25%
➢ Late fee beyond 15 days	License fee + 50% adult entertainment penalties
➢ Adult entertainment penalties	\$500
• Building board of appeals application fee	\$200
• Building permit	
➢ Up to \$1,000-includes base fee and inspection	\$110
➢ \$1,001 to \$2,000-includes base fee and inspection	\$150
ADD \$40 base fee and \$80 per inspection to the following:	
➢ \$2,001 to \$50,000	\$65 + \$10 per \$1,000 over \$2,000
➢ \$50,001 to \$500,000	\$545 + \$10 per \$1,000 over \$50,000
➢ \$500,001 and above	\$5,000 + \$6 per \$1,000 over \$500,000
• Businesses - NEW- (existing building)	\$75
• Demolition-Commercial-based on size of building	\$185 + \$1 per sq. ft. over 2,000 sq. ft.
• Demolition-Garage-includes base fee and inspection	\$115
• Demolition-House-includes base fee and inspection	\$185
• Fence-zoning-residential	\$85
• Fence-commercial	same as building permit fees
• Home occupation-type B home permit	\$55
• Inspections-each	\$80
• License/registration fee	\$0
• Marihuana fees	
➢ Medical Marihuana Facilities (at time of application and annual renewal)	\$5,000
➢ Adult Use Recreational Establishments (at time of application and annual renewal)	\$5,000
➢ Marihuana Transfer Fee	\$5,000
• Mobile/Modular Home	\$250
• Moving building	\$200
• Penalty for work prior to obtaining permit	cost of permit + \$180
• Plan review	55% of permit fee
• Plan review-plans are returned to application for modifications	\$55 + \$60/hour
• Roofing permit-residential	
➢ Up to \$5,000 (includes base fee and inspection)	\$90

➤ \$5,001 to \$10,000 (includes base fee and inspection)	\$120
➤ Over \$10,000	same as building permit fees
• Roofing permit-commercial	same as building permit fees
• Siding	\$90
• Sign	\$0.60/sq. foot
➤ Temporary sign (60 days)	\$75
• Swimming pools permit-above ground (zoning compliance)	\$75
• Swimming pool permit-in ground	same as building permit fees
• Tank removal	\$100
• Vacant property registration	\$150
• Wheel chair ramp/door modification (residential-permit and inspections required)	no fee
• Windows-residential	\$90
• Windows-commercial	same as building permit fees
<b>3. ELECTRICAL</b>	
• Base fee (non-refundable)	\$40
• Branch circuits	\$20
• Feeders-bus duct (per 50 ft. or fraction thereof)	\$20
• Electric baseboard heater	\$20
• Fire alarm system	\$155
➤ Fire alarm system-each additional pull station	\$20
• Furnace-unit heater	\$20
• Garage	\$55
• Generator-residential	\$30
• Generator-commercial	\$55
• Inspections-each (including Safety inspections)	\$80
• License/registration fee	\$0
• Low voltage/data/telecom outlets	
➤ 1-19 devices, each	\$10
➤ 20-300 devices	\$100
➤ Over 300 devices	\$300
• Mobile/modular home	\$150
• Motors	
➤ Up to 20 KVA or HP, 1-25 units (each)	\$20
➤ Up to 20 KVA or HP (each additional unit after 25)	\$10
➤ Over 20 KVA or HP, 1-25 units (each)	\$20
➤ Over 20 KVA or HP (each additional unit after 25)	\$12
• Outlets/receptacles/fixtures/other (per 25 or fraction thereof)	\$20
• Penalty for work prior to obtaining permit	cost of permit + \$180
• Plan review	\$100/hr. (minimum 1 hour)
• Power outlets (a/c/range/dryer/dishwasher/disposal) each	\$20
• Service	
➤ 0-200 amps	\$30
➤ 201-600 amps	\$35
➤ 601-800 amps	\$40
➤ 801-1200 amps	\$45
➤ Over 1200 amps	\$50
• Sub-panels	
➤ 0-200 amps	\$30
➤ 201-600 amps	\$35
➤ 601-800 amps	\$40
➤ 801-1200 amps	\$45
➤ Over 1200 amps	\$50
• Signs	\$80
• Whole house permit	\$150
<b>4. MECHANICAL-COMMERCIAL/INDUSTRIAL</b>	
• Base fee (non-refundable)	\$40
• Air conditioning and refrigeration	
➤ Absorption units/chiller	\$95
➤ Centrifugal units/chiller	\$95
➤ Compressor – ½ - 15 HP	\$40
➤ Compressor-15 to 50 HP	\$50
➤ Compressor-over 50 HP	\$75
➤ Heat pumps – 1.5-15 HP	\$40
• Air handlers (self-contained units, ventilation & exhaust fans) (piping fee included)	
➤ Under 1,500 cfm	\$40
➤ 1,501-10,000 cfm	\$50
➤ Over 10,000 cfm	\$105
➤ Thru-the-wall fan coil vents	\$20

• Breaching & combustion to appliance	\$65
• Chimney – factory built	\$65
• Cooling towers with reservoirs	
➢ Capacity under 500 gal	\$55
➢ Capacity over 500 gal	\$90
• Crematories	\$55
• Ducts, insulation and fire suppression systems (based on bid price)	
➢ Under \$3,000	\$45
➢ \$3,000 to \$7,000	\$55
➢ \$7,000 to \$15,000	\$90
➢ Over \$15,000	\$15 per each \$3,000 over \$15,000 + \$90
• Electronic air cleaner with washer	\$55
• Evaporator coils	
➢ 180,000 BTU and under	\$45
➢ Over 180,000 BTU	\$50
• Fire suppression systems (based on bid prices)	
➢ Under \$2,000	\$80
➢ \$2,000 to \$8,000	\$95
➢ Over \$8,000	\$20 per each \$3,000 over \$8,000 + \$95
• Gas burning equipment (piping fee included)	
➢ 400,000 BTU and under	\$55
➢ Over 400,000 BTU	\$65
• Humidifiers	\$30
• Incinerators – each	\$45
• Inspections – each	\$80
• Insulation – duct, piping, tanks (based on bid price)	
➢ Under \$2,000	\$45
➢ \$2,000 to \$8,000	\$55
➢ Over \$8,000	\$20 per each \$3,000 over \$8,000 + \$55
• License/registration fee	\$0
• LPG & fuel oil tanks (underground add \$10 additional) (piping fee included)	
➢ 276 to 550 gal	\$65
➢ 551 to 2,000 gal	\$105
➢ Each additional tank	Add 50% of fee based on largest tank size
• Oil burner (piping fee included)	
➢ New/conversion, under 5 gal/hour	\$65
➢ New/conversion, over 5 gal/hour	\$95
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Piping (bid separately) (based on bid price)	
➢ Under \$2,000	\$45
➢ \$2,000 to \$8,000	\$55
➢ Over \$8,000	\$15 per each \$3,000 over \$8,000 + \$55
• Plan review	\$100/hour – minimum 1 hour
• Refrigeration systems	
➢ Under 5 HP (split system)	\$40
➢ 5 HP to 50 HP (split system)	\$50
➢ Over 50 HP (split system)	\$80
➢ Self-contained units	\$55
• Solar equipment/each panel (piping fee included)	\$35
• Unit heaters-hot water, gas or steam (piping fee included)	
➢ 200,000 BTU and under	\$35
➢ Over 200,000 BTU	\$45
<b>5. MECHANICAL – RESIDENTIAL</b>	
• Base fee (non-refundable)	\$40
• Boiler (piping fee included)	
➢ 200,000 BTU and under	\$45
➢ Over 200,000 BTU	\$60
• Central air	\$40
• Dampers (all kinds)	\$20
• Duct system	
➢ Under \$3,000	\$35
➢ \$3,000 to \$7,000	\$40
➢ \$7,000 to \$15,000	\$45
➢ Over \$15,000	\$12 per each \$1,000 over \$15,000 + \$45
• Exhaust fan	\$20
• Gas burning equipment (new and/or conversion) (piping fee included)	
➢ 400,000 BTU and under	\$45
➢ Over 400,000 BTU	\$60
• Gas piping (each outlet)	\$20
• Hotel or motel (per unit)	\$55

• Inspection – each	\$80
• License/registration fee	\$0
• LPG & fuel oil tanks (underground add \$10) (piping fee included)	\$35
• Modular home	\$150
• Oil burner (new and/or conversion) (piping fee included)	\$45
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Plan review	\$100/hour – 1 hour minimum
• Solar equipment (each panel) (piping fee included)	\$35
• Solid fuel equipment (wood stove, prefab fireplaces, stoves)	\$50
• Two-family dwelling	\$180
• Water heater	\$20
• Whole house permit	\$125
<b>6. PLUMBING</b>	
• Base fee (non-refundable)	\$40
• Fixtures, floor drains, water connected appliances	\$20
• Hotel or motel (per unit)	\$50
• Inspections – each	\$80
• License/registration fee	\$0
• Manholes – catch basins (each)	\$20
• Modular home	\$150
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Plan review	\$100/hour – 1 hour minimum
• Reduced pressure zone back-flow preventer	\$20
• Sewage ejectors, sumps	\$20
• Sewers	
➢ Connection building drain	\$20
➢ Sanitary, storm or combined (less than 6")	\$20
➢ Sanitary, storm or combined (6" and over)	\$25
• Stacks (soil, waste, vent and conductor)	\$15
• Sub-soil drains	\$20
• Two-family	\$180
• Water distributing pipe	
➢ ¾" – 1"	\$20
➢ 1 ¼"	\$25
➢ 1 ½"	\$35
➢ Over 2"	\$50
• Water service	
➢ Less than 2"	\$20
➢ 2" to 6"	\$30
➢ Over 6"	\$35
• Whole house permit	\$120
<b>7. CITY CLERK</b>	
• Cable television franchise fee	3%
• Marriage fee/presided by Mayor	\$50
<b>8. CITY TREASURER</b>	
• Collection fee tax – administrative fee	1% admin fee on tax bills per Ordinance No. 838
• Property tax late collection fee	
➢ Summer	1% per month September 1 through February 1
➢ Winter and any summer balance	3% additional February 15 <sup>th</sup> –28 <sup>th</sup>
• Return check	As allowed by MCL 600.2952
<b>9. COMMUNITY DEVELOPMENT</b>	
• Credit reports (if not partnered with bank or finance group)	Cost + 25%
• Escrow Fee - Hourly rate of Staff/Consultant involved	\$1,500
• Historic district permit application fee	\$40
• Lot splits	
➢ Single	\$250
➢ Multiple	\$250 each + \$50/resulting lot
• Parking Lease – Designated Downtown Parking Space (for residential tenants only)	\$20 per month per space (includes signage)
• Parking Lease – NON-Designated Downtown Parking Space (for residential tenants only)	\$0
• Parks	
➢ Pavilion reservations	City resident \$25 Non-City resident \$50
• Amphitheater Rental	Tax exempt entity \$50 All other entities \$150
• Mobile Food Vending License	

➤ City-controlled property (May - October)	\$300
➤ City-controlled property (November - April)	\$200
➤ Non-city property (May – October)	\$150
➤ Non-city property (November – April)	\$100
➤ Year-round city food service establishments on city-controlled property (per year)	\$250
➤ Year-round city food service establishments not on city-controlled property (per year)	\$0
• Rental property registration (per unit)	\$50
➤ Non-compliance fee (1 <sup>st</sup> occurrence)	\$200
➤ Non-compliance fee (each additional occurrence)	\$400
• Rezoning request	\$575 + \$10/acre
• Site Plans	
➤ Apartment/townhouse	\$575 + \$5/unit
➤ Commercial/industrial	\$525 + \$50/acre
➤ Institutional (schools, public services, hospitals)	\$500 + \$40/acre
➤ Mobile home park	\$600 + \$5/unit
➤ Planned Unit Development/mixed use development	\$575 + \$50/acre
➤ Preliminary site plan review	75% of site plan review fee
➤ Single family site condo (prelim or final)	\$700 + \$5/lot
➤ Site plan revision/review	75% of site plan review fee + any needed consulting fees determined by administration
➤ Special meeting with planner	All costs by owner/applicant via escrow
• Special land use	\$400 + \$6/acre
• Subdivision	
➤ Preliminary – tentative	\$700 + \$5/lot
➤ Preliminary – final	\$350 + \$2.50/lot
➤ Final plat	\$500 + \$4/lot
• Temporary land use (ZBA review)	\$500
• Use variance	\$700
• Wireless communications equipment and support structures	
➤ Zoning application fee	Administrative costs to review and process application or \$1,100 (whichever is less)
➤ Non-exempt co-locating small cell wireless facilities and support structures	
❖ New wireless support structure or modification of an existing wireless support structure	\$1,100
❖ New small cell wireless support structure or modification of an existing small cell wireless	\$550
➤ Co-locate a small cell wireless facility and/or associated support structure application fee shall not exceed and shall be set as follows:	
❖ Each small cell wireless facility alone	\$220
❖ Each small cell wireless facility and a new utility pole or wireless support to which it will be attached	\$330
➤ Annual permit fee for each utility pole or wireless support structure in ROW on which a wireless provider has approval to co-locate a small cell wireless facility shall not exceed and shall be set as follows:	
❖ Annually, unless the following applies	\$22
❖ If the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after March 12, 2019	\$138
• Zoning variance	
➤ Commercial	\$425
➤ Residential	\$200
<b>10. GENERAL</b>	
• Notary (maximum of 3 signatures per fee)	
➤ Non-resident	\$10
➤ Resident	\$5
• Rental conference room between 8:00 am and 5:00 pm	
➤ ½ day up to four hours	\$30
➤ Full day	\$60
➤ Organization of which the city is a member	\$0
• Rental council chambers between 8:00 am and 5:00 pm	
➤ ½ day up to four hours	\$30
➤ Full day	\$60
➤ Organization of which the city is a member	\$0
<b>11. HISTORICAL COMMISSION – Funds go to Historical Commission</b>	
• Admission Curwood Castle	
➤ Adult	Donation request \$5
➤ Child	Donation request \$2
• Rental Curwood Castle	
➤ First hour	(\$50 refundable) \$250

➤ Each additional hour	\$55
<b>12. PUBLIC SAFETY</b>	
• Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
➤ In-facility transports	\$250.80
• False alarm fee – fee may be waived by authority of Public Safety Director. First two fire and police alarms are not fined. The occupant will be notified of the 1 <sup>st</sup> or 2 <sup>nd</sup> violation by letter	
➤ False alarm FIRE: 3 <sup>rd</sup> call	\$250
➤ False alarm FIRE: 4 <sup>th</sup> and subsequent fire alarms	\$500
➤ False alarm POLICE: 3 <sup>rd</sup> call	\$50
➤ False alarm POLICE: 4 <sup>th</sup> and subsequent police alarms	\$100
• Fire Inspection Fees	
➤ Annual fire inspection	\$0
➤ Fire alarm field test	\$100
➤ Certificate of occupancy	\$100
➤ Change in liquor license site inspection	\$150
➤ Sprinkler system hydrostatic test (per riser)	\$100
➤ Observe fire flow test	\$100
➤ Tent Permit	\$125
• Fire Plan Review, Permit and Inspection schedule	\$100
➤ Plan review for fire alarm system (fee based on square footage)	
❖ 0 – 2,500 sq. ft.	\$100
❖ 2,500 – 10,000 sq. ft.	\$200
❖ 10,001 – 50,000 sq. ft.	\$250
❖ Over 50,000 sq. ft.	\$500
• Fire run	\$500
• Gun registration	\$10
• Peddler's permit	
➤ Per month	\$50
➤ Per year (expiring December 31 <sup>st</sup> )	\$200
• Portable breath test (PBT)	
➤ ½ month	\$15
➤ Full month	\$30
• Sex offender initial registration	\$35
• Traffic Control Order	
➤ Traffic Control Order Application	\$30
➤ MDOT Closure Application	\$50
➤ Expedited Application Fee (if submitted 14-29 days prior to first day of event)	\$15 additional
➤ Fire truck	\$150 per event
<b>13. PARKING FINES – DEFINED IN SECTION 33 OF THE OWOSSO MUNICIPAL CODE</b>	
• Abandoned car	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Across parking line	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Blocking alley	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Blocking driveway	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Blocking traffic	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Double parking	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Electric Vehicle Parking: Public use charging stations shall be reserved for parking and charging electric vehicles only	
➤ Paid within 7 days	\$30
➤ Paid within 14 days	\$45
➤ Paid within 30 days	\$60
• Fifth violation of any above violations within a 30-day period	
➤ Paid within 7 days	\$100

➤ Paid within 14 days	\$100
➤ Paid within 30 days	\$100
• Moving to evade time limitations	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Other parking violation	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Overnight parking in 3:00 am to 6:00 am zone	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parked facing wrong way	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parking in prohibited zone	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parking in loading zone	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parking on sidewalk or crosswalk	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parked at yellow curb	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parked in handicap zone	
➤ Paid within 7 days	\$50
➤ Paid within 14 days	\$100
➤ Paid within 30 days	\$100
• Parked within 15 feet of fire hydrant	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parking over 12 inches from curb	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parked over legal limit in areas other than business districts defined in sec. 33-37	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parked over legal limit in business districts defined in sec. 33-37 – 3 <sup>rd</sup> & subsequent violations in each calendar year	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parking of a truck or commercial vehicle with a gross weight in excess of 5 tons or in excess of 22 feet in length in violation of the provisions of section 5.61 of the Uniform Traffic Code	
➤ Paid within 7 days	\$25
➤ Paid within 14 days	\$50
➤ Paid within 30 days	\$75
<b>14. VIOLATIONS/FINES</b>	
• Bonfire permit	\$0
• Misdemeanor “see ordinance/code under (b)”	\$500 + other stipulations
• Municipal civil infraction	
➤ First offense	\$50
➤ Second offense	\$250
➤ Third or subsequent repeat offenses	\$500
• Municipal civil infraction – loose dogs	
Code states: If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council	\$50 + pound fees

15. PUBLIC SERVICES	
• Copies of building plans/blueprints	Per page \$10
• Mowing	Cost + \$100
• Right of way permit	
➤ Inspection fee	\$50
• Snow removal	Cost + \$100
• METRO Act permit application fee	Per statute

**Master Plan Implementation Goals: A-7**

**\*Change Order – Public Safety Building Improvements Project.** Approve Change Order No. 1 to the Public Safety Building Improvements Project with Spicer Group, Inc., in the amount of \$19,000 for items not included in original agreement and further approve payment to the contractor upon completion of the project or portion thereof, not to exceed a total cost of \$146,500 as follows:

**RESOLUTION NO. 88-2026**

**CHANGE ORDER NO. 1 TO AGREEMENT WITH SPICER GROUP, INC. FOR OWOSSO PUBLIC SAFETY BUILDING IMPROVEMENTS PROJECT**

WHEREAS, by Resolution No. 122-2025, City Council authorized an agreement with Spicer Group, Inc. for investigation, design, bidding, grant administration, and construction administration services related to the Public Safety Building Improvements Project in an amount not to exceed \$127,500; and

WHEREAS, the scope of professional services expanded during the design phase to include a range hood and makeup air unit, sanitary and flooring replacement outside the kitchen, and ADA improvements to the bathroom, front door, and parking area as required by USDA; and

WHEREAS, Spicer Group, Inc. has submitted a Request for Additional Services dated May 5, 2026 in the amount of \$19,000 for this added design effort.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: It has theretofore determined that it is advisable, necessary and in the public interest to authorize Amendment No. 1 to the agreement with Spicer Group, Inc. in the amount of \$19,000, increasing the total contract amount not to exceed \$146,500.
- SECOND: The mayor and city clerk are instructed and authorized to sign Spicer’s “Request for Additional Services” from Spicer Group, Inc. in the amount of \$19,000. This document shall constitute the change order.
- THIRD: The above expenses shall be paid from the General Fund, 101-301-976.000USDAFY24PS and 101-336-976.000USDAFY24PS.

**Master Plan Implementation Goals: 3.2, 3.7, 3.8**

**Change Order – Legal Services.** Authorize an increase of \$3,500 to the annual purchase order for legal services provided by the City Attorney, Gould Law P.C., for the fiscal year ending June 30, 2026 as follows:

**RESOLUTION NO. 89-2026**

**AUTHORIZING PAYMENT TO GOULD LAW P.C. FOR ANNUAL LEGAL SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, adopted a city charter with an effective date of July 1, 1964; and

WHEREAS, the city charter authorizes a City Attorney per Section 7.6; and

WHEREAS, Gould Law P.C. has been selected to serve as the City Attorney for the City of Owosso.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public’s interest to pay Gould Law P.C. monthly for legal services rendered.

SECOND: The finance department is authorized to issue a purchase order and pay Gould Law P.C. in an amount estimated at \$157,500, broken down between general administrative matters (\$62,500) and police matters (\$95,000).

THIRD: The above expense shall be paid from various funds as outlined in the approved FYE 6-30-2026 budget.

**Payment Authorization – Emergency WTP Pipe & Re-carbonation Tank Cleaning.** Approve payment to SET Environmental, Inc., in the amount of \$51,981.88 for emergency professional cleaning services to remove lime build up at the Water Treatment Plant to return the plant to full operating capacity as follows:

**RESOLUTION NO. 90-2026**

**AUTHORIZING MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF OWOSSO AND SET ENVIRONMENTAL, INCORPORATED OF GRAND RAPIDS FOR EMERGENCY PIPE CLEANING AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of water to its City and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the ability to pump and deliver treated water to peak demands is compromised as result of a clarifier effluent pipe and re-carbonation tank restrictions, and is determined to require immediate professional cleaning services to remove the restriction limiting the Water Treatment Plant from pumping and delivering water supply at operational capacity, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the proposed cleaning services, and has verified the necessity to restore the effluent piping to full operating condition, and recommends authorizing SET Environmental, Incorporated to provide these cleaning services in the amount of \$51,981.88.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with SET Environmental, Incorporated of Grand Rapids, Michigan for the emergency cleaning services at the Water Treatment Plant, and to waive the competitive solicitation process as normally required by the city purchasing policy.

SECOND: The Director of Public Services & Utilities are instructed and authorized to sign the purchase services agreements.

THIRD: The accounts payable department is authorized to submit payment to SET Environmental, Incorporated in the amount not to exceed \$51,981.88.

FOURTH: The above expenses shall be paid from account no. 591-553-818.000.

**Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6**

**Payment Authorization – Emergency Repair WTP South Clarifier Main Shaft Bearing.** Approve payment to WesTech Engineering, LLC., in the amount of \$46,745.00, plus an additional contingency amount of \$5,000.00, for a total amount of \$51,745.00 for the emergency repair of the inoperable WTP South Clarifier as follows:

**RESOLUTION NO. 91-2026**

**AUTHORIZING AGREEMENT FOR EMERGENCY MATERIAL AND LABOR SERVICES BETWEEN THE CITY OF OWOSSO AND WESTECH, INCORPORATED OF AMES, IOWA FOR REPAIR OF SOUTH CLARIFIER AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of treated water to its City and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the ability to treat and deliver potable on demand is compromised as result of an inoperable clarifier, and immediate action to make needed repairs are necessary to ensure treated water supply on demand, and

WHEREAS, the City's Director of Public Services and Utilities has reviewed the proposal provided by WesTech Engineering, LLC, and has verified the necessity of the materials and labor as indicated in the proposal to fully restore the South Clarifier to full operating condition, and

recommends authorizing WesTech Engineering, LLC to provide these repair services in the amount of \$46,745.00 plus an additional contingency amount of \$5,000.00 for a total amount of \$51,745.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with WesTech Engineering, LLC of Ames, Iowa for emergency repair services of the South Clarifier located at the Water Treatment Plant, and to waive the competitive solicitation process as normally required by the City's purchasing policy.
- SECOND: The Mayor and/or City Clerk are instructed and authorized to sign the purchase services agreement as prepared by the City Clerk.
- THIRD: The accounts payable department is authorized to submit payment to WesTech Engineering, LLC in the amount not to exceed \$51,745.00.
- FOURTH: The above expenses shall be paid from water account No. 591-901-977.000.

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

**Purchase Authorization - MMRMA Insurance.** Waive competitive bidding requirements, authorize the purchase of general liability, property, and auto insurance policies from the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2026, to July 1, 2027, in the amount of \$343,941.00, and further authorize payment up to the total premium amount for the coverage period as follows:

#### RESOLUTION NO. 92-2026

#### AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been a member of Michigan Municipal Risk Management Authority since September 1, 1986; and

WHEREAS, Michigan Municipal Risk Management Authority has been created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments; and

WHEREAS, the City of Owosso will be provided general liability, auto and property insurance coverage for a period of July 1, 2026 to July 1, 2027 by MMRMA; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to remain a member of and seek annual liability, property and auto insurance coverage from Michigan Municipal Risk Management Authority.
- SECOND: The finance director is instructed and authorized to sign the document substantially in form attached as the coverage proposal and addendum between the City of Owosso and Michigan Municipal Risk Management Authority.
- THIRD: The accounts payable department is authorized to pay Michigan Municipal Risk Management Authority premium for annual coverage estimated at \$343,941.
- FOURTH: The above expense shall be paid from various funds as outlined in the approved FYE 6-30-2027 budget as identified under the account code 810.000 – Insurance & Bonds.

**Purchase Authorization - DPW Fleet Pickup Trucks.** Waive competitive bidding requirements, authorize the purchase of two Ford F350 4x2 pickup trucks for the DPW fleet from Lunghamer Ford of Owosso in the amount of \$96,912.00 utilizing State of Michigan MiDeal Contract # MA 40000001208, and further authorize payment to the vendor upon satisfactory delivery of said vehicles as follows:

#### RESOLUTION NO. 93-2026

**AUTHORIZING PURCHASE AGREEMENTS TO  
LUNGHAMER FORD OF OWOSSO, MICHIGAN TO PROCURE  
TWO (2) EACH FORD F350 PICKUP TRUCKS  
FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of two (2) pickup trucks used for the maintenance of water main and water services; and

WHEREAS, two (2) existing pickup trucks are at the end of their useful service life, and no longer cost efficient to maintain; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by Lunghamer Ford of Owosso, Michigan, and recommends authorizing a purchase agreement between the City of Owosso and Lunghamer Ford for the acquisition of two (2) each Ford F350 pickup trucks on the State of Michigan MiDeal Contract, MA 240000001208 in the amount of \$96,912.00 total; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested, to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Lunghamer Ford of Owosso, Michigan for the purchase of two (2) each Ford F350 pickup trucks on State of Michigan MiDeal Contract , MA 240000001208, for use in the Fleet Motor Pool, in the amount of \$96,912.00.
- SECOND: The accounts payable department is authorized to submit payment to Lunghamer Ford of Owosso, Michigan in the amount of \$96,912.00.
- THIRD: The above expenses shall be paid from account no. 661-901-979.000.

**Purchase Authorization – Police Vehicle.** Waive competitive bidding requirements, utilizing Macomb County Contract No. 21-18, and approve the purchase of one (1) 2026 Ford Police Utility at a cost of \$49,571.00 from Lunghamer Ford of Owosso to be paid upon delivery as follows:

**RESOLUTION NO. 94-2026**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR PURCHASE OF POLICE  
VEHICLES WITH LUNGHAMER AUTO GROUP OF OWOSSO**

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso has therefore determined that it is advisable, necessary and in the public interest to purchase one 2026 Ford Police Interceptor Police Vehicles from Lunghamer Auto Group of Owosso, utilizing the Macomb County contract, for a cost to the city of \$49,571.00.

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality.

NOW THEREFOR BE IT RESOLVED by the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase two 2026 Ford Interceptor Utility Police Vehicles from Lunghamer Auto Group of Owosso, utilizing the Macomb County contract, for a cost to the City of Owosso of \$49,571.00.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, contract for Services between the City of Owosso, Michigan and Lunghamer Auto Group, Inc. in the amount of \$49,571.00.
- THIRD: Authorize payment to Lunghamer Auto Group in the amount of \$49,571.00 upon delivery of the police vehicle.
- FOURTH: The above expenses shall be paid from the Police Division account, 101-301-978.000.

**\*Purchase Authorization - BSA Cloud-based Transition Contract.** Authorize entering into an agreement with BS&A Software to transition to their cloud-based Enterprise Resource Planning (ERP) software program and authorize payment for the implementation fee and annual module fees, with an initial cost of \$172,900 including implementation as follows:

**RESOLUTION NO. 95-2026**

**AUTHORIZING AGREEMENT WITH  
BS&A SOFTWARE LLC FOR ITS CLOUD BASED ERP SOFTWARE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a uniform chart of accounts as issued by the Michigan Department of Treasury for local units of government; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to use a computer assisted mass appraisal system (assessing) that is approved by the state tax commission per the General Property Tax Act (MCL 211.10g); and

WHEREAS, BS&A Software LLC provides a cloud-based ERP software that meets requirements placed on the City of Owosso by the State of Michigan; and

WHEREAS, the agreement and annual fees are an exception to competitive bidding per Section 2-346 of the City of Owosso Code of Ordinances, specifically the product is not competitive in nature due to the city's 28 years of use and professional services provided by means of the ERP cloud software and technical/support services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with BS&A Software LLC to transition to a cloud-based ERP program with annual support services.
- SECOND: The mayor and city clerk are instructed and authorized to sign the customer order form between the City of Owosso and BS&A Software LLC estimated at \$172,900.
- THIRD: There will be an annual upgrade fee for modules starting at \$84,900 and such fee will be increased on an annual basis via Section 7.1 Fees of Exhibit A Customer Terms and Conditions.
- FOURTH: The accounts payable department is authorized to pay BS&A Software LLC \$172,900, which includes implementation and module upgrades and future annual fees going forward.
- FIFTH: The accounts payable department is authorized to pay BS&A Software LLC for future annual fees going forward.
- SIXTH: The above expenses and future expenses shall be budgeted and paid from varies funds at a ratio determined by the Finance Department.

**\*Tentative Bid Award — Gute Hill Booster Station Improvements Project.** Approve tentative bid award to Sorensen Gross Construction Company LLC., for the Gute Hill Booster Station Improvements Project in the amount of \$2,639,200.00, contingent upon the receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

**RESOLUTION NO. 96-2026**

**AUTHORIZING TENTATIVE AWARD FOR THE  
GUTE HILL BOOSTER STATION IMPROVEMENTS PROJECT  
FOR WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system; and

WHEREAS, the water system improvements project formally adopted on May 20, 2024 will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$2,639,200.00 from Sorensen Gross Company LLC; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for the proposed Gute Hill Booster Station Improvements Project to Sorensen Gross Construction Company LLC., contingent upon successful financial arrangements with the State Revolving Fund Program.
- SECOND: upon receipt of the DWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, the Gute Hill Booster Station Improvements Project in the amount of \$2,639,200.00.
- THIRD: the accounts payable department is authorized to submit payment to the contractor for work satisfactorily completed in an amount not to exceed \$2,639,200.00,
- FOURTH: the above expenses shall be paid from the Water Fund Account 591-901-972.000-DWSRF792001.

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

**\*Tentative Bid Award — WWTP Towers Improvements Project.** Approve tentative bid award to RCL Construction Co., Inc., for the WWTP Towers Improvements Project in the amount of \$10,123,500.00, contingent upon the receipt of CWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof as follows:

**RESOLUTION NO. 97-2026**

**AUTHORIZING TENTATIVE AWARD FOR  
THE TOWERS IMPROVEMENTS PROJECT AT  
THE WASTEWATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing Wastewater Treatment Plant; and

WHEREAS, the WWTP Towers Improvements Project formally adopted on November 6, 2023 will be funded through the State of Michigan's Clean Water State Revolving Fund (CWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low Base Bid plus Alternate 2 in the amount of \$10,123,500.00 from RCL Construction Co., Inc. with \$10,123,500.00 being funded by CWSRF funds; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract for construction of the proposed Wastewater Treatment Plant Towers Improvements Project to RCL Construction Co., Inc., contingent upon successful financial arrangements with the CWSRF.
- SECOND: upon receipt of the CWSRF Bond Proceeds, the Mayor and City Clerk are instructed and authorized to sign, without further Council action, the WWTP Towers Improvement Project in the amount of \$10,123,500.00.
- THIRD: the accounts payable department is authorized to submit payment to the contractor for work satisfactorily completed in an amount not to exceed \$10,123,500.00,
- FOURTH: the above expenses shall be paid from the Wastewater Treatment Fund 599.901.977.000CWSRF603401.

Master Plan Implementation Goals: 3.4, 3.7

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmember Osmer, Mayor Pro-Tem Haber, Councilmembers Owens, Ludington, Fear, Olson and Mayor Teich.

NAYS: None.

Mayor Teich thanked all those that agreed to serve on a board or commission.

**ITEMS OF BUSINESS**

**\*Downtown Revolving Loan & Grant Program Revisions**

Motion by Councilmember Ludington to approve revisions to the Downtown Revolving Loan & Grant Program making changes to the loan and grant processing fees, changes to principal reduction eligibility, and changes to the reimbursement schedule if the property is sold.

**RESOLUTION NO. 98-2026**

**AUTHORIZE THE APPROVAL OF THE  
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY  
REVOLVING LOAN & GRANT PROGRAM REVISIONS**

WHEREAS, in 1994 the City of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program; and

WHEREAS, on June 17, 2019, Owosso City Council approved the new Owosso Main Street & Downtown Development Authority (OMS & DDA) Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the OMS & DDA Board of Directors; and  
WHEREAS, on May 19, 2026, the OMS & DDA Economic Vitality Committee approved revisions to the Revolving Loan & Grant Program for the 2026-2027 fiscal year; and

WHEREAS, on June 3, 2026, the OMS & DDA Board of Directors approved the revised OMS & DDA Revolving Loan & Grant Program and authorized City of Owosso staff to submit the Revolving Loan & Grant Program for approval by Owosso City Council.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Owosso City Council hereby approves the attached Owosso Main Street & Downtown Development Authority Revolving Loan & Grant Program.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, Osmer, Ludington, Mayor Pro-Tem Haber, Councilmember Owens, and Mayor Teich.

NAYS: None.

**4<sup>th</sup> quarter City Budget Amendments**

City Manager Henne noted the updated version of the budget amendments that was distributed to Council on Friday via email. The updated version includes revenues and expenditures for the Housing Program.

Motion by Councilmember Olson to adopt the 4<sup>th</sup> quarter budget amendments to the 2025-2026 Budget as follows:

**RESOLUTION NO. 99-2026**

**GENERAL APPROPRIATIONS ACT (BUDGET)  
12 MONTH BUDGET AMENDMENTS FOR FYE 6-30-2026**

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2025 on April 7, 2025 and held a public hearing on May 19, 2025 and;

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council approved the budget for the fiscal year beginning July 1, 2025 on June 2, 2025; and

NOW, THEREFORE, BE IT FUTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the amended Fiscal Year 2025 – 2026 Budget with twelve month amendments reflected below:

**Section 1: Estimated Expenditures**

The following appropriations are hereby amended for the operations of the City Government and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026:

**GENERAL FUND**

APPROPRIATIONS		Original	6 Month	12 Month	Amount
		Budget	Amended Budget	Amended Budget	Changed
101	CITY COUNCIL	38,161	38,161	38,161	
171	CITY MANAGER	347,815	351,125	358,261	7,136
201	FINANCE	275,587	323,591	327,088	3,497
210	CITY ATTORNEY	169,000	169,000	172,500	3,500
215	CLERK	270,741	278,588	280,584	1,996
228	INFORMATION & TECHNOLOGY	338,896	421,811	443,130	21,319
253	TREASURY	280,439	286,343	288,152	1,809
257	ASSESSING	228,553	230,725	234,797	4,072
261	GENERAL ADMIN	402,964	319,202	319,202	
262	ELECTION	19,714	21,247	22,247	1,000
265	BUILDING & GROUNDS	791,944	818,786	883,281	64,495
270	HUMAN RESOURCES	307,448	175,987	184,427	8,440
301	POLICE	3,404,494	3,412,592	3,494,399	81,807
336	FIRE	3,653,707	3,738,535	3,917,307	178,772
441	PUBLIC WORKS	786,096	957,688	988,269	30,581
528	LEAF AND BRUSH COLLECTION	391,987	394,386	402,984	8,598
585	PARKING	38,430	49,058	53,380	4,322
720	COMMUNITY DEVELOPMENT	220,107	199,987	200,478	491
751	PARKS	422,848	451,009	495,984	44,975
966	TRANSFERS OUT	60,786	57,786	57,786	
TOTAL APPROPRIATIONS		12,449,717	12,695,607	13,162,417	466,810

**MAJOR STREET FUND**

APPROPRIATIONS					
451	CONSTRUCTION	5,410,300	5,417,120	5,417,120	
463	STREET MAINTENANCE	380,866	385,276	416,673	31,397
473	BRIDGE MAINTENANCE		327	327	
474	TRAFFIC SERVICES-MAINTENANCE	20,093	24,367	30,110	5,743
478	SNOW & ICE CONTROL	183,736	185,813	193,903	8,090
480	TREE TRIMMING	92,358	92,358	92,508	150
482	ADMINISTRATION & ENGINEERING	151,037	155,504	155,504	
485	LOCAL STREET TRANSFER	450,000	450,000	450,000	
486	TRUNKLINE SURFACE MAINTENANCE		4,680	12,675	7,995
490	TRUNKLINE TREE TRIM & REMOVAL		305	380	75
491	TRUNKLINE STORM DRAIN, CURBS		2,890	3,285	395
492	TRUNKLINE ROADSIDE CLEANUP		260	585	325
494	TRUNKLINE TRAFFIC SIGNS		625	860	235
497	TRUNKLINE SNOW & ICE CONTROL	22,000	31,075	43,175	12,100
TOTAL APPROPRIATIONS		6,710,390	6,750,600	6,817,105	66,505

**LOCAL STREET FUND**

APPROPRIATIONS					
451	CONSTRUCTION	1,035,300	1,035,300	1,035,300	
463	STREET MAINTENANCE	548,755	552,088	553,088	1,000
474	TRAFFIC SERVICES-MAINTENANCE	1,100	11,813	11,974	161
478	SNOW & ICE CONTROL	77,968	78,970	81,970	3,000
480	TREE TRIMMING	130,103	130,603	131,019	416
482	ADMINISTRATION & ENGINEERING	102,278	57,288	57,288	
TOTAL APPROPRIATIONS		1,895,504	1,866,062	1,870,639	4,577

**PARKS AND RECREATION SITES FUND**

APPROPRIATIONS					
751	PARKS	165,514	186,583	186,583	
TOTAL APPROPRIATIONS		165,514	186,583	186,583	

**OMS/DDA REVOLVING LOAN FUND**

APPROPRIATIONS					
200	GEN SERVICES	2,608	2,607	2,607	
TOTAL APPROPRIATIONS		2,608	2,607	2,607	

**BRA/OBRA 12 WOODWARD LOFT**

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,260	1,260	1,269	9
964	TAX REIMBURSEMENTS	149,849	149,849	151,272	1,423
TOTAL APPROPRIATIONS		151,109	151,109	152,541	1,432

**BRA/OBRA 13 WEISNER BUILDING**

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	21,844			
TOTAL APPROPRIATIONS		21,844			

**DOWNTOWN DEVELOPMENT AUTHORITY**

APPROPRIATIONS					
200	GEN SERVICES	277,065	284,576	269,437	(15,139)
261	GENERAL ADMIN	91,522	110,284	112,132	1,848
704	ORGANIZATION	1,650	1,650	1,650	
705	PROMOTION	14,950	15,310	15,310	
706	DESIGN	10,000	12,000	12,000	
707	ECONOMIC VITALITY	2,000	27,000	27,000	
TOTAL APPROPRIATIONS		397,187	450,820	437,529	(13,291)

**BUILDING INSPECTION FUND**

APPROPRIATIONS					
200	GEN SERVICES	108,254	110,124	115,768	5,644
371	BUILDING AND SAFETY	151,643	151,893	168,787	16,894
TOTAL APPROPRIATIONS		259,897	262,017	284,555	22,538

**HOUSING AND REDEVELOPMENT FUND**

APPROPRIATIONS					
200	GEN SERVICES	454,300	462,048	940,498	478,450
TOTAL APPROPRIATIONS		454,300	462,048	940,498	478,450

**OBRA 5 ARMORY BUILDING**

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	3,928	3,928	6,232	2,304
964	TAX REIMBURSEMENTS	39,934	39,934	39,621	(313)
TOTAL APPROPRIATIONS		43,862	43,862	45,853	1,991

**DRUG LAW ENFORCEMENT FUND**

**OBRA 17 CARGILL**

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	14,183	14,183	22,050	7,867
905	DEBT SERVICE	167,999	167,999	227,999	60,000
TOTAL APPROPRIATIONS		182,182	182,182	250,049	67,867

**OBRA 9 ROBBINS LOFT**

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,200	1,200	1,200	
964	TAX REIMBURSEMENTS	4,700	4,665	4,665	
TOTAL APPROPRIATIONS		5,900	5,865	5,865	

**OBRA 16 QDOBA**

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	1,910	704	704	
964	TAX REIMBURSEMENTS	13,890	5,963	5,963	
TOTAL APPROPRIATIONS		15,800	6,667	6,667	

**OBRA 20 J&H OIL**

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	4,255	4,255	4,144	(111)
964	TAX REIMBURSEMENTS	52,524	52,524	53,414	890
TOTAL APPROPRIATIONS		56,779	56,779	57,558	779

OBRA 3 TIAL

APPROPRIATIONS					
721	PROFESSIONAL SERVICES	750	750	750	
905	DEBT SERVICE	19,391	19,391	19,401	10
TOTAL APPROPRIATIONS		20,141	20,141	20,151	10

OPIOID SETTLEMENT FUND

APPROPRIATIONS					
966	TRANSFERS OUT		3,931	4,704	773
TOTAL APPROPRIATIONS			3,931	4,704	773

HISTORICAL FUND

APPROPRIATIONS					
797	HISTORICAL COMMISSION	29,643	38,504	38,604	100
798	CASTLE	21,425	176,084	184,085	8,001
800	COMSTOCK/WOODARD	3,000	2,000	2,000	
TOTAL APPROPRIATIONS		54,068	216,588	224,689	8,101

GENERAL DEBT SERVICE

APPROPRIATIONS					
905	DEBT SERVICE	768,150	768,150	768,150	
TOTAL APPROPRIATIONS		768,150	768,150	768,150	

CAPITAL PROJECT FUND

TRANSPORTATION FUND

APPROPRIATIONS					
200	GEN SERVICES	112,025	112,024	112,024	
TOTAL APPROPRIATIONS		112,025	112,024	112,024	

SEWER FUND

APPROPRIATIONS					
200	GEN SERVICES	2,252,737	2,304,762	2,313,531	8,769
549	SEWER OPERATIONS	240,605	241,873	261,647	19,774
901	CAPITAL OUTLAY	1,910,000	1,969,925	1,974,271	4,346
905	DEBT SERVICE	122,678	122,678	122,053	(625)
TOTAL APPROPRIATIONS		4,526,020	4,639,238	4,671,502	32,264

WATER FUND

APPROPRIATIONS					
200	GEN SERVICES	974,495	1,015,024	1,106,268	91,244
552	WATER UNDERGROUND	2,240,761	2,241,074	2,315,863	74,789
553	WATER FILTRATION	1,954,746	2,096,213	2,135,959	39,746
901	CAPITAL OUTLAY	11,574,664	12,742,498	12,908,696	166,198
905	DEBT SERVICE	625,045	625,045	583,528	(41,517)
TOTAL APPROPRIATIONS		17,369,711	18,719,854	19,050,314	330,460

WASTEWATER FUND

APPROPRIATIONS					
200	GEN SERVICES	33,091	37,606	46,044	8,438
548	WASTEWATER OPERATIONS	2,021,250	2,039,553	2,084,449	44,896
901	CAPITAL OUTLAY	9,289,574	10,689,615	10,689,615	
905	DEBT SERVICE	420,609	420,609	572,506	151,897
TOTAL APPROPRIATIONS		11,764,524	13,187,383	13,392,614	205,231

FLEET MAINTENANCE FUND

APPROPRIATIONS					
594	FLEET MAINTENANCE	552,344	554,469	578,466	23,997
901	CAPITAL OUTLAY	1,438,000	1,438,000	1,438,000	
TOTAL APPROPRIATIONS		1,990,344	1,992,469	2,016,466	23,997

**Section 2: Estimated Revenues**

The following revenues are hereby amended for the fiscal year beginning July 1, 2025 and ending June 30, 2026 to meet the foregoing appropriations:

GENERAL FUND

ESTIMATED REVENUES		Original Budget	6 Month Amended Budget	12 Month Amended Budget	Amount Changed
000	REVENUE	10,757,708	11,173,264	11,400,070	226,806
TOTAL ESTIMATED REVENUES		10,757,708	11,173,264	11,400,070	226,806

MAJOR STREET FUND

ESTIMATED REVENUES					
000	REVENUE	6,120,491	6,225,709	6,234,930	9,221
TOTAL ESTIMATED REVENUES		6,120,491	6,225,709	6,234,930	9,221

LOCAL STREET FUND

ESTIMATED REVENUES					
000	REVENUE	1,141,375	1,188,731	1,193,137	4,406
TOTAL ESTIMATED REVENUES		1,141,375	1,188,731	1,193,137	4,406

PARK/RECREATION SITES FUND

ESTIMATED REVENUES					
000	REVENUE	167,514	172,898	173,355	457
TOTAL ESTIMATED REVENUES		167,514	172,898	173,355	457

OMS/DDA REVOLVING LOAN FUND

ESTIMATED REVENUES					
000	REVENUE	29,816	34,916	42,686	7,770
TOTAL ESTIMATED REVENUES		29,816	34,916	42,686	7,770

BRA / OBRA 12 WOODWARD LOFT

ESTIMATED REVENUES					
000	REVENUE	151,239	151,239	152,655	1,416
TOTAL ESTIMATED REVENUES		151,239	151,239	152,655	1,416

BRA / OBRA 13 WEISNER BUILDING

ESTIMATED REVENUES					
000	REVENUE	21,844			
TOTAL ESTIMATED REVENUES		21,844			

DOWNTOWN DEVELOPMENT AUTHORITY

ESTIMATED REVENUES					
000	REVENUE	356,054	391,089	406,057	14,968
TOTAL ESTIMATED REVENUES		356,054	391,089	406,057	14,968

BUILDING INSPECTION FUND

ESTIMATED REVENUES					
000	REVENUE	257,500	257,500	282,500	25,000
TOTAL ESTIMATED REVENUES		257,500	257,500	282,500	25,000

HOUSING AND REDEVELOPMENT FUND

ESTIMATED REVENUES					
000	REVENUE	454,300	469,671	941,737	472,066
TOTAL ESTIMATED REVENUES		454,300	469,671	941,737	472,066

OBRA 15 ARMORY BUILDING

ESTIMATED REVENUES					
000	REVENUE	43,862	43,862	43,549	(313)
TOTAL ESTIMATED REVENUES		43,862	43,862	43,549	(313)

DRUG LAW ENFORCEMENT FUND

ESTIMATED REVENUES					
000	REVENUE			1,500	1,500
TOTAL ESTIMATED REVENUES				1,500	1,500

OBRA 17 CARGILL

ESTIMATED REVENUES					
000	REVENUE	247,393	247,393	251,271	3,878
TOTAL ESTIMATED REVENUES		247,393	247,393	251,271	3,878

OBRA 9 ROBBINS LOFT

ESTIMATED REVENUES					
000	REVENUE	7,900	7,865	8,366	501
TOTAL ESTIMATED REVENUES		7,900	7,865	8,366	501

OBRA 16 QDOBA

OBRA 20 J&H OIL

ESTIMATED REVENUES					
'000	REVENUE	56,779	56,779	57,669	890
TOTAL ESTIMATED REVENUES		56,779	56,779	57,669	890

OBRA 3 TIAL

ESTIMATED REVENUES					
'000	REVENUE	18,723	18,811	19,095	284
TOTAL ESTIMATED REVENUES		18,723	18,811	19,095	284

OPIOID SETTLEMENT FUND

ESTIMATED REVENUES					
'000	REVENUE	1,320	14,843	16,307	1,464
TOTAL ESTIMATED REVENUES		1,320	14,843	16,307	1,464

HISTORICAL FUND

ESTIMATED REVENUES					
'000	REVENUE	54,500	54,704	57,705	3,001
TOTAL ESTIMATED REVENUES		54,500	54,704	57,705	3,001

GENERAL DEBT SERVICE

ESTIMATED REVENUES					
'000	REVENUE	768,150	761,614	764,807	3,193
TOTAL ESTIMATED REVENUES		768,150	761,614	764,807	3,193

CAPITAL PROJECT FUND

ESTIMATED REVENUES					
'000	REVENUE	122,000	184,192	184,192	
TOTAL ESTIMATED REVENUES		122,000	184,192	184,192	

TRANSPORTATION FUND

ESTIMATED REVENUES					
'000	REVENUE	112,420	114,528	119,834	5,306
TOTAL ESTIMATED REVENUES		112,420	114,528	119,834	5,306

SEWER FUND

ESTIMATED REVENUES					
'000	REVENUE	4,117,536	4,174,680	4,194,323	19,643
TOTAL ESTIMATED REVENUES		4,117,536	4,174,680	4,194,323	19,643

WATER FUND

ESTIMATED REVENUES					
'000	REVENUE	18,472,896	19,648,342	20,215,453	567,111
TOTAL ESTIMATED REVENUES		18,472,896	19,648,342	20,215,453	567,111

WASTEWATER FUND

ESTIMATED REVENUES					
'000	REVENUE	11,945,551	13,397,331	13,415,439	18,108
TOTAL ESTIMATED REVENUES		11,945,551	13,397,331	13,415,439	18,108

FLEET MAINTENANCE FUND

ESTIMATED REVENUES					
'000	REVENUE	1,012,814	1,979,177	2,153,761	174,584
TOTAL ESTIMATED REVENUES		1,012,814	1,979,177	2,153,761	174,584

**Section 3: Adoption of Budget by Reference**

The general fund budget of the City of Owosso is hereby amended and adopted by reference, with revenues and activity expenditures as indicated in Sections 1 and 2 of this act.

**Section 4: City Council Adoption**

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Ludington, Osmer, Owens, Mayor Pro-Tem Haber, Councilmembers Olson, Fear, and Mayor Teich.

NAYS: None.

**Closed Session**

Motion by Councilmember Fear to approve holding a closed session after the conclusion of Council Comments for the purpose of discussing records or information of measures designed to protect the security or safety of property, including but not limited to cybersecurity.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Owens, Osmer, Fear, Olson, Ludington, and Mayor Teich.

NAYS: None.

**CITIZEN COMMENTS**

Daniel Vargas, 7009 Cook Road, said he ran for Mr. Owosso in 2012 to raise money to build the splash pad at Bentley Park and he was disappointed to learn that the new splash pad won't be recycling the water but instead pumping out fresh water. He wanted to know why the change was made in light of the fact that water rates are rising dramatically.

Pastor Gary Beal, Church of Jubilee, said he was pleased to report that the third-party agency that came in to assist with the homelessness issue was able to get housing for over 20 people over the course of two months this last winter. He said he is hoping to see the program expand this coming winter, saying the community would really benefit if a 24/7 shelter could be established.

Mike Cline, 204 Stratford Drive, relayed the history of the City's ownership of the property on Bradley Street saying a former finance director got himself into hot water over use of the property.

**COUNCIL COMMENTS**

None.

***THE COUNCIL ADJOURNED TO CLOSED SESSION AT 7:03 P.M.***

***THE COUNCIL RETURNED FROM CLOSED SESSION AT 8:32 P.M.***

**APPROVAL OF THE MINUTES OF CLOSED SESSION OF JUNE 1, 2026**

Motion by Councilmember Owens to approve the Minutes of the Closed Session of June 1, 2026 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

**COMMUNICATIONS**

- Nathan Henne, City Manager. Owosso Emergency Shelter – Season 1 Report.
- Tanya S. Buckelew, Planning & Building Director. May 2026 Building Department Report.
- Tanya S. Buckelew, Planning & Building Director. May 2026 Code Violations Report.
- Tanya S. Buckelew, Planning & Building Director. May 2026 Inspections Report.
- Tanya S. Buckelew, Planning & Building Director. May 2026 Rental Report.
- Tanya S. Buckelew, Planning & Building Director. May 2026 Certificates Issued Report.
- Kevin D. Lenkart, Public Safety Director. May 2026 Police Report.
- Kevin D. Lenkart, Public Safety Director. May 2026 Parking Citation Report
- Kevin D. Lenkart, Public Safety Director. May 2026 Fire Report.
- Carnegie Library Property Committee. Minutes of May 28, 2026.
- Downtown Historic District Commission. Minutes of May 20, 2026.
- Parks and Recreation Commission. Minutes of May 27, 2026.
- Downtown Development Authority. Minutes of June 3, 2026.

**NEXT MEETING**

Monday, July 6, 2026

**BOARDS AND COMMISSIONS OPENINGS**

- Building Board of Appeals – Alternate - term expires June 30, 2028
- Building Board of Appeals – Alternate - term expires June 30, 2027

Downtown Historic District Commission – term expires June 30, 2027  
Planning Commission – 2 terms expire June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2028

**ADJOURNMENT**

Motion by Councilmember Osmer for adjournment at 8:34 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

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Amy K. Kohagen, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.