



OWOSSO HISTORICAL COMMISSION

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February 9, 2026, at 6:00 p.m. at Owosso City Hall

Call to order:

Roll Call

Agenda and Minutes:

Motion to approve February 9, 2026, agenda

Motion to approve January 12, 2026, minutes

Financial Report

Financial Reports by A. Fuller

Committee Reports

Building and Grounds Committee:

Historic Appreciation Committee:

Time Traveler Committee:

Educating our Youth Committee:

Agenda Items:

Discussion with SRI

Time Traveler Contract

Gift Shop Items

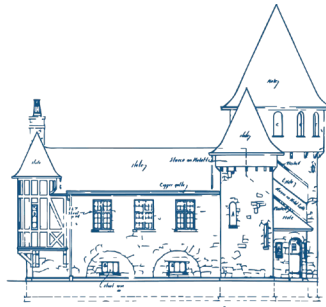
Home Tour

Public Comment

Commissioner Comment

Next Meeting: Monday, March 9, 2026

Adjourn



OWOSSO HISTORICAL COMMISSION

Regular Meeting of the Owosso Historical Commission

Minutes of January 12, 2026 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chairman Lance Little

MEMBERS PRESENT: Commissioners Rachel Osmer, Bill Moull, and Debra Adams

MEMBERS ABSENT: Commissioners Steve Teich and Lorraine Weckwert

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – December 8, 2025

Motion by Commissioner Osmer to approve with one correction to the minutes, supported by Commissioner Moull.

Approved by voice vote

APPROVE AGENDA – January 12, 2026

Motion by Commissioner Moull to approve the agenda as presented, supported by Commissioner Adams.

Approved by voice vote

FINANCIAL REPORTS:

Amy Fuller reviewed the Commission's revenue and expense report and the end of year financial report from the Shiawassee Community Foundation.

Denice Grace reported on the December numbers for Curwood Castle.

COMMITTEE REPORTS

Building and Grounds Committee: No updates.

Historic Appreciation Committee: The assessment rolls have been transferred to the state archives. There were no additional updates.

Time Traveler Committee: Lance and Amy met with the library. They were very supportive.

Educating our Youth Committee: The next meeting is 1/16.

ITEMS OF BUSINESS

Home Tour: Lance and Amy met with Sue Osika to discuss fundraising. The Commission reviewed the house list and made suggestions for additional homes.

Website: The Commission reviewed their website and made suggestions for improvements.

PUBLIC COMMENT PERIOD: Motion by Commissioner Adams to accept the offer of a Savage Model 1899 rifle on loan for display. Supported by Commissioner Osmer. Passed by voice vote.

COMMISSIONER COMMENTS:

Commissioner Little shared information on the Michigan History Association's annual conference. There was also discussion on moving the March 9th meeting to 7:00 p.m.

NEXT MEETING: Monday, February 9, 2026, 6:00 p.m.

ADJOURNMENT

Chairman Little adjourned the meeting at 7:13 p.m.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Balances as of 01/31/2026

Fund 297 - HISTORICAL FUND

Account	Description	2025-26 Orig Budget	2025-26 Amended Budget	YEAR-TO-DATE THRU 01/31/26	ACTIVITY FOR MONTH ENDED 01/31/2026	Available Balance	2026-27 Orig Budget	% Used
Revenues								
Department 000: REVENUE								
643.000	SALES							
01/02/2026	CR CREDIT 12/19/2025-12/31/2025			205165	170.00	Receipt #: 655915		
01/29/2026	CR			206086	3.00	Receipt #: 658405		
643.000	SALES	3,000.00	3,000.00	5,345.20	173.00	(2,345.20)	0.00	178.17
665.000 INTEREST INCOME								
01/31/2026	GJ 34 INTEREST ALLOCATION - JANUARY 2026			206164	522.21	JE# 14952		
665.000	INTEREST INCOME	10,000.00	10,000.00	3,638.34	522.21	6,361.66	0.00	36.38
665.100	ENDOWMENT SPENDABLE FUNDS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
674.100 PRIVATE DONATIONS								
01/02/2026	CR CREDIT 12/19/2025-12/31/2025			205165	33.00	Receipt #: 655915		
01/02/2026	CR CASH 12/19/2025-12/31/2025			205166	306.00	Receipt #: 655916		
674.100	PRIVATE DONATIONS	19,000.00	19,000.00	10,977.60	339.00	8,022.40	0.00	57.78
674.200	DONATIONS	0.00	0.00	1,004.00	0.00	(1,004.00)	0.00	100.00
675.000	MISCELLANEOUS	0.00	0.00	200.00	0.00	(200.00)	0.00	100.00
699.101	TRANFERS FROM GENERAL FUND	21,500.00	21,500.00	10,750.00	0.00	10,750.00	0.00	50.00
Total - Dept 000		54,500.00	54,500.00	31,915.14	1,034.21	22,584.86	0.00	58.56
Total Revenues		54,500.00	54,500.00	31,915.14	1,034.21	22,584.86	0.00	58.56
Expenditures								
Department 797: HISTORICAL COMMISSION								
702.200	WAGES							
01/08/2026	PR SUMMARY PR 01/08/2026			205286	448.16	753		
01/22/2026	PR SUMMARY PR 01/22/2026			205769	331.83	756		
702.200	WAGES	19,500.00	19,500.00	10,928.59	779.99	8,571.41	0.00	56.04
715.000 SOCIAL SECURITY (FICA)								
01/08/2026	PR SUMMARY PR 01/08/2026			205286	34.29	753		
01/22/2026	PR SUMMARY PR 01/22/2026			205769	25.38	756		
715.000	SOCIAL SECURITY (FICA)	1,492.00	1,492.00	836.04	59.67	655.96	0.00	56.03
717.000 UNEMPLOYMENT INSURANCE								
01/16/2026	AP UNEMPLOYMENT QUARTERLY PAYMENT 801-076			205577	0.93	Inv #: '12/31/2025' Vendor '100459'		
717.000	UNEMPLOYMENT INSURANCE	20.00	20.00	3.96	0.93	16.04	0.00	19.80
719.000 WORKERS' COMPENSATION								
01/08/2026	PR SUMMARY PR 01/08/2026			205286	1.25	753		
01/22/2026	PR SUMMARY PR 01/22/2026			205769	0.61	756		
719.000	WORKERS' COMPENSATION	51.00	51.00	26.01	1.86	24.99	0.00	51.00

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Expenditures								
Department 797: HISTORICAL COMMISSION								
728.000	OPERATING SUPPLIES	200.00	200.00	100.00	0.00	100.00	0.00	50.00
729.000	FINANCIAL INSTITUTION FEES							
01/02/2026	GJ CC FEES JANUARY 2026			206163	37.00 JE# 14951			
729.000	FINANCIAL INSTITUTION FEES	1,200.00	1,200.00	564.32	37.00	635.68	0.00	47.03
801.000	PROFESSIONAL SERVICES: ADMINIST	0.00	0.00	387.50	0.00	(387.50)	0.00	100.00
810.000	INSURANCE & BONDS	3,172.00	3,172.00	3,134.24	0.00	37.76	0.00	98.81
818.500	AUDIT							
01/16/2026	AP ANNUAL AUDIT CHARGES 2023-2025			205515	607.00 Inv #: '12/10/2025' Vendor '100638'			
818.500	AUDIT	608.00	608.00	607.00	607.00	1.00	0.00	99.84
930.000	BUILDING MAINTENANCE	2,400.00	2,400.00	1,005.77	0.00	1,394.23	0.00	41.91
961.000	MISCELLANEOUS	1,000.00	1,000.00	1,066.50	0.00	(66.50)	0.00	106.65
Total - Dept 797		29,643.00	29,643.00	18,659.93	1,486.45	10,983.07	0.00	62.95
Department 798: CASTLE								
702.200	WAGES	0.00	0.00	808.26	0.00	(808.26)	0.00	100.00
702.300	OVERTIME	0.00	0.00	78.80	0.00	(78.80)	0.00	100.00
715.000	SOCIAL SECURITY (FICA)	0.00	0.00	65.38	0.00	(65.38)	0.00	100.00
718.200	DEFINED CONTRIBUTION	0.00	0.00	33.99	0.00	(33.99)	0.00	100.00
719.000	WORKERS' COMPENSATION	0.00	0.00	42.57	0.00	(42.57)	0.00	100.00
728.000	OPERATING SUPPLIES							
01/30/2026	AP CASTLE PARTY SUPPLIES & RETIREMENT GIFTS			206076	287.96 Inv #: 'DEC. 2025' Vendor '07548'			
01/30/2026	AP CASTLE PARTY SUPPLIES & RETIREMENT GIFTS			206076	138.30 Inv #: 'DEC. 2025' Vendor '07548'			
728.000	OPERATING SUPPLIES	5,000.00	5,000.00	1,622.05	426.26	3,377.95	0.00	32.44
920.000	UTILITIES							
01/16/2026	AP CITY OF OWOSSO ACCOUNTS			205521	576.06 Inv #: 'DEC. 2025' Vendor '06674'			
01/30/2026	AP QUARTERLY WATER BILLS			206048	152.28 Inv #: '12/19/2025' Vendor '38695'			
01/30/2026	AP CASTLE PHONE AND INTERNET			206052	77.56 Inv #: 'INV-2601-0048844' Vendor '03649'			
920.000	UTILITIES	5,425.00	5,425.00	3,355.21	805.90	2,069.79	0.00	61.85
930.000	BUILDING MAINTENANCE	10,000.00	10,000.00	5,063.50	0.00	4,936.50	0.00	50.64
940.000	EQUIPMENT RENTAL - BUILDING MAINTENANCE							
01/01/2026	PREQPSUMMARY PREQP 01/01/2026			205472	12.95 754			
940.000	EQUIPMENT RENTAL - BUILDING MAI	1,000.00	1,000.00	986.92	12.95	13.08	0.00	98.69

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Expenditures								
Department 798: CASTLE								
961.000	MISCELLANEOUS	0.00	0.00	46.50	0.00	(46.50)	0.00	100.00
976.000	BUILDING ADD & IMPROVEMENTS	0.00	0.00	13,458.72	0.00	(13,458.72)	0.00	100.00
Total - Dept 798		21,425.00	21,425.00	25,561.90	1,245.11	(4,136.90)	0.00	119.31
Department 799: GOULD HOUSE								
940.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	100.00
961.000	MISCELLANEOUS	0.00	0.00	960.00	0.00	(960.00)	0.00	100.00
Total - Dept 799		0.00	0.00	960.00	0.00	(960.00)	0.00	100.00
Department 800: COMSTOCK/WOODARD								
930.000	BUILDING MAINTENANCE	3,000.00	3,000.00	215.52	0.00	2,784.48	0.00	7.18
Total - Dept 800		3,000.00	3,000.00	215.52	0.00	2,784.48	0.00	7.18
Total Expenditures		54,068.00	54,068.00	45,397.35	2,731.56	8,670.65	0.00	83.96
NET OF REVENUES AND EXPENDITURES		432.00	432.00	(13,482.21)	(1,697.35)	13,914.21	0.00	

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 01/01/2025 TO 02/05/2026
FUND: 297
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 02/05/2026
297	HISTORICAL FUND	65,855.69	690,051.77	598,529.70	157,377.76



SCOPE OF WORK

TITLE: Owosso Time Traveler

The Geospatial Research Facility (GRF) at Michigan Technological University proposes to perform the following tasks for the City of Owosso in order to support the development of the Owosso Time Traveler:

- (1) Establish Owosso Time Traveler Development Space in GitHub.
- (2) Establish a geospatial repository and digital archive for digital maps, photos, and other assets from the City of Owosso for use in the Owosso Time Traveler.
- (3) Establish geospatial portal and MapWarper logins and associated assets for City of Owosso staff.
- (4) Provide staff support to establish base geographic layers in the Owosso Time Traveler.
- (5) Provide staff support to create mosaic imagery and tile caches from historical georeferenced maps.
- (6) Provide staff support to help customize the Owosso Time Traveler to meet the design needs of the City of Owosso, including City branding if requested.
- (7) Provide staff support to guide the Owosso Time Traveler on outreach and sustainability plans to ensure a wide reach and usability by the broader community
- (8) Provide one-on-one consulting support for City of Owosso staff to establish the Owosso Time Traveler.

BUDGET JUSTIFICATION

PERSONNEL COST:

GIS Data Librarian – Bob Cowling

- **Tasks:** Owosso Time Traveler Mobile Application interface programming, development, application testing and debugging (\$3000). Project staff support (\$1000)
- **Total (Salary + Fringe) = \$4,000**

Senior Geospatial Research Scientist – Dr. James Juip

- **Tasks:** Design, outreach, sustainability, and consulting support
- **Total (Salary + Fringe) = \$1,200**

Facilities and Administration Charges: 31.9% of \$5,200 direct project cost = \$1,659

TOTAL PROJECT VALUE: \$6,859

SHIAWASSEE ARTS CENTER GIFTS

<u>ITEMS</u>	<u>WHOLESALE COST</u>	<u>RETAIL COST</u>
Curwood Castle		
• Jigsaw Puzzles	\$15 each (6/box)	\$20 each
• Mary Andersen Notecards (pack of 3 different cards w envelopes)	\$3/pack	\$5/pack or \$2/card
• Magnets	\$2 each	\$4 each
• Polish Glass Ornament	\$37 each	\$75 each
Frederick Frieseke		
• Notecards (pack of 6 different cards w envelopes)	\$6/pack w/o box	\$12/pack or \$2/card
Other		
• Owosso Opol Board Game	\$20 each	\$30 each