

**Minutes**  
**Regular Meeting of the Parks & Recreation Commission**  
**Council Chambers, City Hall**  
**April 28, 2014 – 6 p.m.**

- Call to order:** The meeting was called to order at 6:02 p.m. by Chairman Espich.
- Pledge of Allegiance:** The Pledge of Allegiance was recited by all in attendance.
- Roll Call:** Taken by Recording Secretary Marty Stinson.
- Members Present:** Chairman Michael Espich; Vice-Chairman Jeff Selbig; Commissioners Tim Alderman and Kristen Woodbury.
- Members Absent:** Commissioner Nikki Hathaway.
- Others Present:** Susan Montenegro, Assistant City Manager and Director of Community Development.

**Approve Agenda for April 28, 2014 meeting.**

A motion to approve the agenda for April 28, 2014 meeting was made by Commissioner Alderman and supported by Commissioner Selbig.

Ayes: all. Motion carried.

**Approve Minutes from March 24, 2014 meeting:**

A motion to approve the minutes from the March 24, 2014 meeting was made by Commissioner Woodbury and supported by Commissioner Alderman.

Ayes: all. Motion carried.

**Public Comments:** None

**Board Comments:**

Commissioner Alderman asked about a budget line item amount for the Parks and Recreation Commission under their own control. There is no such item currently. He would like the commission to ask for some money.

Ms. Susan Montenegro, Assistant City Manager and Director of Community Development, would also like to see that the Parks and Recreation Commission have a budget someday, but it may not happen right now. By the next commission meeting, the budget for 2014-15 will have already been approved. Maybe at the next Commission meeting, they can work on something for the 2015-16 year. Commissioner Alderman would like to see \$5,000. Chairman Espich noted that we are an advisory committee to the council.

**Communications:**

1. Staff memorandum
2. March 24, 2014 minutes

**Business:**

1. **Ice Rink for Bentley Park – Next Steps**

Chairman Espich distributed a fact sheet on “How to Plan and Building a NiceRink on a Hard Court Surface”. The plan is to install the ice rink on the tennis courts. This is to be referred to Mark Sedlak, Director of the Department of Public Works. There was \$6,400 raised with a portion going back to the Community Foundation for their handling. It will be \$5,200 for the rink and \$260 for the shipping.

## **2. Dog Park Maintenance and Upkeep**

Ms. Montenegro mentioned Ms. Ann Danek’s comments at a council meeting that the dog park was in need of a clean-up. The Mayor asked the Parks and Recreation Commission to address this issue. Apparently the park rules signs had fallen down. Commissioner Selbig will re-install the signs. During the Green-up – Clean-up event on May 10, there will be work done on the park. Ms. Tracy Peltier commented that it’s the owner’s responsibility to clean up after their own dogs; the park is maintained on a volunteer basis and several of the original volunteers have moved away. This is pretty standard in the spring that it needs extra clean-up after the snow thaw. Ms. Peltier stated they have a Facebook page and will recruit volunteers that way. The city is obligated to mow and trim the area. It was suggested a phone number be added to the signs for people to have a contact person.

## **3. Community Gardens**

Ms. Montenegro presented an agreement for people using the community gardens at the Collamer Park. This new agreement removes the \$20 fee. Discussion took place regarding need for the waiver at all.

**Motion by Commissioner Selbig, supported by Commissioner Alderman to table this topic until next month pending more information regarding the waiver(s).**

**Ayes all. Motion carried.**

It was requested that previous waivers, agreement packet, mission statement and map be included in the packet for the next meeting. The commission also asked that City Manager Don Crawford be in attendance.

## **4. Green-up / Clean-up of Parks**

Ms. Montenegro stated the Green-up / Clean – up of the parks would occur on May 10 from 10 am. to 2 p.m. with a rain date of May 17. Ms. Montenegro would like to see the Parks and Recreation Commission oversee the larger parks that day including Bentley; Collamer; Green Meadows; Holman Grove; and Rosevear. The goal is to clear branch debris. The DPW will pick up the piles. The groups will meet at Emerson School at 10 a.m. Ms. Montenegro will organize food for everyone about 2:30 that day.

**Public / Board Comments:** None

## **Adjournment:**

**A motion to adjourn the meeting was made by Commissioner Selbig and was supported by Commissioner Alderman. The meeting adjourned at 6:49 p.m.**

**Ayes: all. Motion carried.**

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Susan Montenegro, Secretary