

OWOSSO

Parks & Recreation Commission



Regular Meeting
6:00pm Monday, January 27, 2014
City Council Chambers
Owosso City Hall



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: January 20, 2014

TO: Chairman Espich and the Owosso Parks and Recreation Commission

FROM: Susan Montenegro

RE: Parks & Recreation Commission Meeting: January 27, 2014

The Parks & Recreation Commission shall convene at 6:00pm on Monday, January 27, 2014 in the city council chambers of city hall. This is a regular meeting, and there will be a planning commission meeting following this meeting at 7:00 p.m.

Items to be discussed at this meeting are Bentley Park, possible zoning issues along E. Main Street and Corunna Avenue, disc golf and the DIG/Curwood Castle Park. The commission will review what has been accomplished at Bentley Park as well as what still needs to be done. Updates regarding disc golf, the annexation of the cemetery property and volunteers will be given at this meeting. The DIG grant will add parking spaces along Curwood Castle Drive and will also tie the CIS and James Minor trails together.

If you have any other updates or new information before the meeting, please send it along to myself and the commission. Call me on my cell phone to reach me at 989.890.1394. **Please RSVP! See you on the 27th!**

AGENDA
Parks & Recreation Commission

Monday, January 27, 2014--6:00 PM
City Hall Council Chambers
301 West Main Street
Owosso, MI 48867

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: January 27, 2014

Approval of minutes: November 25, 2013

Public comments:

Communications:

1. Staff memorandum
2. November 25, 2013 minutes

Business:

1. Bentley Park review
2. Disc Golf status
3. DIG – Curwood Castle Park

Public comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/ hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
November 25, 2013 – 6 p.m.

The meeting was called to order at 6:00 p.m. by Chairman Espich.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Roll Call was taken by Recording Secretary Marty Stinson.

Members Present: Chairman Michael Espich; Vice-Chairman Jeff Selbig; Commissioners Tim Alderman; Nikki Hathaway; and Kristen Woodbury.

Members Absent: None.

Others Present: Adam Zettel, Assistant City Manager and Director of Community Development.

Approve Agenda for November 25, 2013 meeting.

A motion to approve the agenda for November 25, 2013 meeting was made by Commissioner Alderman and supported by Commissioner Hathaway.

Ayes: all. Motion carried.

Approve Minutes from October 28, 2013 meetings:

A motion to approve the minutes from the October 28, 2013 meeting was made by Commissioner Hathaway and supported by Commissioner Selbig with the addition to change Paul Hood's name to Paul Early.

Ayes: all. Motion carried.

Public Comments: None.

Communications:

1. Staff memorandum
2. October 28, 2013 minutes
3. Park Rules
4. 2013 Report – 2014 Action Plan

Business:

1. Selection of Chairman

Motion by Commissioner Selbig, supported by Commissioner Alderman to nominate Chairman Espich to remain as chairman for the Parks and Recreation Commission.

Ayes: all. Motion carried.

2. Selection of Vice-Chairman

Motion by Commissioner Alderman, supported by Commissioner Hathaway to nominate Vice-Chairman Selbig to remain as vice-chairman for the Parks and Recreation Commission.

Ayes: all. Motion carried.

3. Park Rules for 2014

Commissioner Alderman asked if the rules had been reviewed by the city attorney. Mr. Adam Zettel, Assistant City Manager and Director of Community Development, stated that the rules were reviewed last year and the rules for the spray pad and tobacco were added at that time.

Discussion followed regarding the Tobacco Use rule ending with a change in the wording for the rule to read, "Smoking is strongly discouraged in the city parks. Smoking is prohibited in areas of concentrated use such as bleacher seats, dugouts, play equipment, and pavilions where posted." In the spring, the board will list specific areas to be posted.

Board discussion regarding the Vehicle Regulations rule resulted with "in accordance with state and local laws" to be added to the first sentence under this section.

Commissioner Alderman recommends the city attorney review the Park Rules and Regulations, particularly because the dog section seems confusing.

Motion by Commissioner Hathaway, supported by Commissioner Alderman to approve the Park Rules and Regulations with the *Tobacco and Vehicle Regulations* section amendments.

Ayes: all. Motion carried.

4. 2013 Report – 2014 Action Plan

Chairman Espich thanked Mr. Zettel for adding the Friends of the Parks group. He liked the concept and would like to see that added to the 2014 Action Plan. The Chairman also wanted a bullet added for Fundraising as an annual event.

Motion by Commissioner Alderman, supported by Commissioner Selbig to accept the 2013 Report – 2014 Action Plan as amended.

Ayes: all. Motion carried.

Public / Board Comments:

Commissioner Alderman congratulated Chairman Espich on his second term as chairman.

Motion by Commissioner Selbig, supported by Commissioner Hathaway to cancel the December 23, 2013 meeting. The next regularly scheduled meeting will be January 27, 2014.

Ayes: all. Motion carried.

Adjournment:

A motion to adjourn the meeting was made by Commissioner Alderman and was supported by Commissioner Hathaway. The meeting adjourned at 6:48 p.m.

Ayes: all. Motion carried.

Adam Zettel, Secretary

mms