

OWOSSO

Parks & Recreation Commission



Regular Meeting
6:00pm Monday, April 22, 2013
City Council Chambers
Owosso City Hall

AGENDA
Parks & Recreation Commission

Monday, April 22, 2013--6:00 PM
City Hall Council Chambers
301 West Main Street
Owosso, MI 48867

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: April 22, 2013

Approval of minutes: March 25, 2013

Public comments:

Communications:

1. Staff memorandum
2. March 25, 2013 minutes
3. Trail connector study (electronic)
4. Trail update (Ron Baker)

Business:

1. Bentley Park and disc golf updates
2. CIS trail connector presentation

Public comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/ hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us



MEMORANDUM

DATE: April 17, 2013

TO: Chairman Espich and the Owosso Parks and Recreation Commission

FROM: Adam Zettel, AICP

RE: Parks & Recreation Commission Meeting: April 22, 2013

The Parks & Recreation Commission shall convene at 6:00pm on Monday, April 22, 2013 in the city council chambers of city hall. This is a regular meeting, and there WILL be a planning commission meeting following this meeting at 7:00 p.m.

We have a good combination of new and old business for this meeting. Much of what is happening is related to existing projects, but there have been some developments so it may seem new. Concerning the splash pad, the permit has been formally submitted and is awaiting a final sign off by the state. We expect to be able to install this before the Curwood Festival. The disc golf course was approved by the city council, included \$1,500 for seed money. We hope to have this group start soon.

The Bentley Park bids have been received. Though the price was higher than anticipated, the city council approved the low bid at its meeting on April 15th so we anticipate having the contracted work done before July 1 of this year! The related improvements will be done by city staff as time permits. Such improvements include new fencing for the tennis courts, new concrete slabs around the pavilion, and new trees.

Lastly, Ron Baker will present the findings of the trail connector study to the commission. As a representative of the steering committee for this endeavor, I believe he has some recommendations for next steps as well.

If you have any other updates or new information before the meeting, please send it along to myself and the commission. Call me on my cell phone to reach me at 989.890.1394. **Please RSVP! See you on the 22nd!**

Minutes
Regular Meeting of the Parks & Recreation Commission
Council Chambers, City Hall
March 25, 2013 – 6 p.m.

The meeting was called to order at 6:03 p.m. by Chairman Espich.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Roll Call was taken by Recording Secretary Marty Stinson.

Members Present: Chairman Michael Espich; Vice-Chairman Jeff Selbig; Commissioners Tim Alderman, Sherri Chavora, and Nikki Hathaway.

Members Absent: None.

Others Present: Adam Zettel, Assistant City Manager and Director of Community Development; John Beebe, Disc Golf; Jerry Hebekeuser, 206 N. Dewey St; and David Bandkau, 605 Ryan Street.

Approve Agenda for March 25, 2013:

A motion to approve the agenda as presented was made by Commissioner Alderman and supported by Commissioner Selbig.

Ayes: all. Motion carried.

Approve Minutes from February 25, 2013 meeting:

A motion to approve the minutes from the February 25, 2013 meeting was made by Commissioner Chavora and supported by Commissioner Alderman.

Ayes: all. Motion carried.

Public / Board Comments: None

Communications:

1. Staff memorandum
2. February 25, 2013 minutes
3. Ice rink information

Business:

1. Splash Pad and Disc Golf Update

Disc Golf Update:

Mr. John Beebe said it was looking good on the sponsors; the parks are cleaned up and ready to have the equipment installed. They have about \$3-3,500 raised and with the city's contribution of \$1,500, they have about \$5,000 to collect yet.

Chairman Espich stated that Mayor Ben Frederick, Jerry Hebekeuser and himself had been talking about doing a "Plunge for the Park" for the disc golf. The Mayor is extremely busy right now, so Mr. Hebekeuser and Chairman Espich are taking the reins. This would be a fundraiser to be held at Hopkins Lake similar to the one held last year. They were looking towards April 13. Mr. Adam Zettel, Assistant City Manager and Director of Community Development, stated he would have a conversation with the Public Safety Department to have a couple of the EMT's on hand.

Discussion continued about selling popcorn; checking for liability insurance; involving the Kiwanis Club and using 5013(c); selling tee shirts; names for the event; where they could get the tee shirts; dismantling

the sides of the float for the jump; whether they could use Kiwanis insurance or use a waiver of liability; and pledge sheets. Discussion continued about having final layout of plans for Monday so the council could look at it at their meeting.

Splash Pad Update:

Paul Early needs an update. Mr. Dave Acton is waiting on the controller mechanism for the pump. The DEQ wants specs on the controller, but Ludington doesn't have the specs. The Company "Raindeck" will now have to sell us one in order to get specs.

2. CIS Trail Connector Update.

Mr. Zettel said the final report is expected this week. Then they will have a public outreach for reactions. It is an optimistic report and he believes the state will start work this year.

3. Ice rink

Chairman Espich said that Dr. Jafri recommended the company, The Green Machine, which is the same one that he used to make the rink in his neighborhood. About 52 – 60 people can skate with 10 sq. ft. space. Chairman Espich also spoke about another company for refrigeration which we might consider in the future if we can raise the funds. The system without the refrigeration could freeze and thaw on the ground with the weather. The water then disappears into the ground when it thaws. Discussion continued about installing it on the Main Street Square.

4. Volunteer Presentation

Mr. Adam Zettel explained that Bob Flynn works with Baker College to extend the trail at Hopkins Lake into the township on the north side of the park. He wanted to talk about extending the mileage, but wasn't present.

Public / Board Comments:

Mr. Zettel stated there were bids due soon for the Bentley Park project estimated to be around \$70,000. We still have some grants. He will send out the bid tabulation to the board, and then it will go to the council on April 15. The work could start in May. Commissioner Chavora asked if some of the benches would be moved to the Splash Pad. Mr. Zettel said we have extras and some could be moved from the playscape.

Mr. Jerry Hebekeuser, 206 N. Dewey St, cautioned about the Glow Parade and Santa interfering with the ice skating rink at the Main Street Plaza.

Mr. David Bandkau, 605 Ryan Street said that most refrigeration is under concrete. If this is outdoors, this will be under sand.

It was suggested that Plexiglas board up to four feet should be well secured. Commissioner Alderman said that Durand had a skate rink and that we should look at it.

Adjournment:

A motion to adjourn the meeting was made by Commissioner Chavora and was supported by Commissioner Alderman. The meeting adjourned at 6:50 p.m. until April 22, 2013.

Ayes: all. Motion carried.

Adam Zettel, Secretary

mms

FRIENDS OF THE SHIAWASSEE TRAIL

Parks and Recreation Commissioners:

The Friends of the CIS Trail, (Clinton, Ionia, Shiawassee) are building a bike trail on the abandoned rail bed that runs just north of M-21 from Lowell to Smith Road just west of Owosso. The Friends of the Shiawassee Trail are a small group that trying to extend that trail into Owosso and connect it to the James Miner River Trail. The Cook Foundation has provided the money to hire Fleis and Vandenbrink, an experienced trail engineering firm to determine the preferred trail routes into Owosso. We have their final report now and the maps that show these preferred routes. We have chosen to build a northern route and a southern route that will serve the whole community and provide a circular local bike trail.

The Northern route uses existing county roads and city streets to bring the trail from where the rail bed trail ends at Smith Road to the James Miner River Trail. The County Road Commission has agreed to buy and install the Bike Route signs and the Share the Road signs to designate the trail location in Owosso Township.

We are asking the Parks and Recreation Commission to review the trail maps provided to you at the meeting and recommend to the City Council that the City buy and install the Bike Route, Share the Road Signs and the CIS Trail signs for the trails inside the city. If this is done, the Northern Bike Trail can be completed this summer, we are hoping to build the Southern route next year.

The Southern route is planned to be built on easements from industrial businesses that have property just south of the railroad line south of M-21 between Delaney Road and Chipman Street. We have asked the Owosso Charter Township to be the responsible party to accept the trail easements in the township between Delaney Road and Chestnut Street.

We are asking the Parks and Recreation Commission to recommend the City Council authorize the City to be the responsible party to accept the trail easements within the city between Chestnut Street and Chipman Street. Once the trail gets to Chipman Street, it uses city streets to connect to the James Miner River Trail at City Hall.

We believe the completion of these trails will help the economic vitality of the area as well as providing a new safe recreation experience to the citizens of Owosso and the area.

We have estimated the cost of the signs for both routes to be approximately \$5000.00. The City is required to spend 1% of its Act 51 funds on non-motorized improvements. We believe these funds are meant for exactly these kinds of bike trail improvements,

Ron Baker, Chairman
Friends of the Shiawassee Trail