

AGENDA
Parks & Recreation Commission
Wednesday, February 26, 2025
7:00 PM
City Hall

Call to order:

Pledge of allegiance:

Roll call:

Approval of agenda: February 26, 2025

Approval of minutes: January 22, 2025

Public comments:

Old Business report:

New Business:

- Park Signage
 - Grove Holman Park
 - Signage for new millage projects
 - Grand Ave Park signage
- 2025-26 Budget
- Bentley Park Pickleball Project
 - Master Plan Goal 5.3

Next Meeting: April 23, 2025. No March meeting.

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, January 22, 2025
7:00 p.m. at City Hall

CALL TO ORDER: Chair Workman called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Vice-Chair Selbig, Commissioners Lienau, Mahoney, Rodman, Agnew, and Smith.

MEMBERS ABSENT: Commissioner Maginity.

APPROVAL OF AGENDA: Commissioner Rodman made a motion to approve the agenda for January 22, 2025. Motion supported by Commissioner Mahoney. Ayes all, motion carried.

APPROVAL OF MINUTES: Commissioner Selbig made a motion to approve the minutes for December 4, 2024, with the correction of one typo. Motion supported by Commissioner Smith. Ayes all, motion carried.

PUBLIC COMMENTS:
None.

OLD BUSINESS REPORT:

Amy Fuller followed up on the Commission's request for scoreboard pricing. She reported that wayfinding signage was ordered for the baseball fields and soccer fields. Following the installation of that signage, the commission can assess the signs and move forward with signage for other parks. Hugh Parker Soccer Fields sidewalks are being scheduled for a summer installation date. The Grand Avenue Playground equipment will be ordered as soon as insurance paperwork is received from the company. The Cook Family Foundation has awarded a grant of \$70,000 to the trail group for widening and resurfacing the James Miner Trail from the Gould St Bridge to McCurdy Park.

There was a motion by Commissioner Rodman to allocate \$10,000 from the 2024 Parks Millage funds for two scoreboards at Bennett Fields. Motion supported by Commissioner Smith. Ayes all, motion carried.

ITEM OF BUSINESS:

Grant and Millage Projects: Amy Fuller reported on cost estimates for the trail project at Collamer Park, the Bentley Park pickleball project, and a splash pad expansion. There was discussion on these projects. Motion made by Commissioner Rodman to allocate \$175,000 from the 2024 Parks Millage to expand the splash pad at Bentley Park, and to try to fundraise \$25,000 in additional funding from community organizations for the splash pad; contingent on the city general fund paying half of the required match (\$60,000 of \$120,000) for the DNR Recreation Passport Grant for new pickleball courts at Bentley Park. Support by Commissioner Selbig. Ayes, all. Motion made by Commissioner Smith to allocate \$60,000 from the 2024 Parks Millage to use as a match for a DNR Recreation Passport Grant from the State of MI DNR for new pickleball and tennis courts at Bentley Park and to request the additional \$60,000 needed for the project from the city's general fund.

Next Meeting: February 26, 2025, at 7:00 PM at City Hall. The March meeting is canceled.

PUBLIC/COMMISSIONERS COMMENTS:

None.

ADJOURNMENT: Commissioner Mahoney made a motion to adjourn at 8:00 p.m. motion supported by Commissioner Rodman. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager



February 19, 2025

Parks and Recreation Commission
Ongoing Project List

Bennett Field Scoreboards: Scoreboards will be added to the 2025-26 budget and can be purchased after July 1, 2025.

Park Wayfinding Signage: Wayfinding signs have been ordered for the soccer fields and the baseball fields. Once they are installed this spring, staff will move forward with ordering signs for other parks.

Fitness Course: stations and signage will need to be selected by the Commission.

Hugh Parker Sidewalk Improvements: \$10,000 in sidewalk improvements has been approved by the city's general fund. The grant for an additional \$200,000 was not selected for funding. The City Engineer is including this in the annual sidewalk bid with an estimated completion date of August 2025.

CIS Trail: Engineering for this project has begun. The engineering firm the city hired has experienced some challenges identifying MDOT's right-of-way on M-21, working through these challenges has taken a little longer than originally anticipated. Construction has been moved to spring 2026 for the CIS connection along M-21 and summer 2026 for the Jerome Street section of the trail.

Grand Avenue Park: The estimated delivery date for the playground is March 20, 2025. It is slated to be completed by June 30, 2025. Signage still needs to be finalized and a tree(s) will need to be ordered.

Splash pad and pickleball/tennis courts at Bentley Park: The City Council approved the Commission's request to apply for a DNR Passport Grant for \$150,000 with an additional \$60,000 in funding from the general fund and \$60,000 from the new park millage.

Respectfully submitted,

Amy Fuller
Assistant City Manager

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
		2024-25 AMENDED BUDGET	02/28/2025 NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND					
Expenditures					
Dept 751 - PARKS					
101-751-702.200	WAGES	58,371.00	31,339.81	27,031.19	53.69
101-751-702.300	OVERTIME	3,615.00	2,302.17	1,312.83	63.68
101-751-702.400	WAGES - SEASONAL	28,924.00	11,258.00	17,666.00	38.92
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	6,955.00	3,392.61	3,562.39	48.78
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	18,544.00	9,210.60	9,333.40	49.67
101-751-716.200	DENTAL INSURANCE	906.00	594.26	311.74	65.59
101-751-716.300	OPTICAL INSURANCE	97.00	61.23	35.77	63.12
101-751-716.400	LIFE INSURANCE	261.00	147.84	113.16	56.64
101-751-716.500	DISABILITY INSURANCE	612.00	270.87	341.13	44.26
101-751-717.000	UNEMPLOYMENT INSURANCE	15.00	5.70	9.30	38.00
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT :	0.00	0.00	0.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	3,067.00	1,315.98	1,751.02	42.91
101-751-719.000	WORKERS' COMPENSATION	3,730.00	2,490.02	1,239.98	66.76
101-751-728.000	OPERATING SUPPLIES	5,000.00	2,446.45	2,553.55	48.93
101-751-818.000	CONTRACTUAL SERVICES	20,000.00	7,159.60	12,840.40	35.80
101-751-920.100	ELECTRICITY	12,623.00	5,337.10	7,285.90	42.28
101-751-920.200	GAS	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	25,500.00	14,131.48	11,368.52	55.42
101-751-920.500	REFUSE	500.00	315.88	184.12	63.18
101-751-930.000	BUILDING MAINTENANCE	72,200.00	26,070.88	46,129.12	36.11
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	5,000.00	1,794.61	3,205.39	35.89
101-751-937.000	TREES & GARDEN	2,000.00	148.99	1,851.01	7.45
101-751-940.000	EQUIPMENT RENTAL	101,103.00	76,789.02	24,313.98	75.95
101-751-971.000	LAND	0.00	0.00	0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS		369,023.00	196,583.10	172,439.90	53.27
TOTAL EXPENDITURES		369,023.00	196,583.10	172,439.90	53.27
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		369,023.00	196,583.10	172,439.90	53.27
NET OF REVENUES & EXPENDITURES		(369,023.00)	(196,583.10)	(172,439.90)	53.27

02/19/2025 04:48 PM
User: AKFuller
DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2024 TO 02/18/2025
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 02/18/2025
208	PARK/RECREATION SITES FUND	25,942.88	22,865.41	23,455.63	25,352.66