

**Owosso
Parks & Recreation
Commission**



**Regular Meeting
7:00 p.m. Wednesday, March 22, 2023
City Hall**

AGENDA
Parks & Recreation Commission
Wednesday, March 22, 2023
7:00 PM
City Hall

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: March 22, 2023

Approval of minutes: January 25, 2023

Public comments:

Communications:

Old Business Report from City Liaison:

New Business:

- Rudy Demuth Fields
- Spring Cleanup

Next Meeting: April 26, 2023

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/ hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, January 25, 2023
7:00 p.m.
City Hall

- CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:02 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited
- ROLL CALL:** Was taken by Amy Fuller
- MEMBERS PRESENT:* Chairman Workman, Vice-Chair Selbig (7:11), Maginity, Smith (7:11), Bila, and Rodman
- MEMBERS ABSENT:* Commissioner Horton
- OTHERS PRESENT:* Assistant City Manager, Amy Fuller, City Manager, Nathan Henne, and Mayor Teich.
- APPROVAL OF AGENDA:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR JANUARY 25, 2023. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.
- APPROVAL OF MINUTES:** COMMISSIONER MAGINITY MADE A MOTION TO APPROVE THE MINUTES FOR DECEMBER 22, 2022 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.
- PUBLIC COMMENTS:** None.
- COMMUNICATIONS:** Amy Fuller shared that the evening Kiwanis is having a chili and sandwich lunch on February 18, 2023, 11:30 am – 2:00 pm at the Shiawassee Council on Aging, 300 N. Washington Street, Owosso. Tickets are \$8/adults and \$5/kids 12 and under. This event is a fundraiser for Owosso and Corunna Parks.
- ITEM OF BUSINESS:**
- Parks Millage: A future parks millage was discussed. City Manager, Nathan Henne explained how the millage process worked, how the funds could potentially be used and a timeline for requesting a millage.
- Pavilion Rental Fees: the current fees charged for pavilion rentals were reviewed.
- Grant Opportunity: Amy Fuller shared an AARP grant opportunity. The Commission discussed two projects to possibly apply for, improvements to the pickleball courts and a fitness course at Harmon Patridge Park. Commissioner Maginity suggested fencing, benches or picnic tables, and possibly sidewalk improvements at the pickleball courts. Commissioner Selbig said he would work on design suggestions for a future fitness course. **COMMISSIONER SELBIG MADE A MOTION TO APPLY FOR THE AARP GRANT FOR IMPROVEMENTS TO THE PICKLEBALL COURTS. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.**
- Next Meeting:** February 22, 2022, at 7:00 PM at City Hall.
- PUBLIC/COMMISSIONERS COMMENTS:**

ADJOURNMENT: COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 7:40 P.M. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager



March 2023

City of Owosso
Parks and Recreation Commission
Ongoing Project List

Amphitheater: Staff will be sending an agreement to City Council shortly for the Owosso Community Players (Lebowsky) to take over the summer concert series due to the Owosso Amphitheater Association not being able to continue hosting them.

Hopkins Lake fish stocking: There are enough funds remaining for one more fish stocking. Staff will contact the hatchery in April to check stock.

Cornhole: The permanent cornhole boards have arrived last month. DPW will be pouring cement pads for their installation at Collamer Park this spring.

Kayak Landing: The bench for the landing arrived this winter and will be installed this spring.

Pickleball Courts: The AARP Community Challenge grant was submitted on March 14th for improvements at the Pickleball Courts.

Invasive Species: The Director of the Shiawassee Conservation District will be attending the Commission's April 26th meeting to discuss invasive and native plants.

Fitness Course: no update.

Future Millage: The official dates aren't out yet but if the Commission wanted to ask voters for a millage they would need to have it approved by City Council by spring 2024.

Parks and Recreation Master Plan: The plan was submitted to the DNR and has been accepted, making the City of Owosso eligible for DNR grants through 2027.

Respectfully submitted,

Amy Fuller
Assistant City Manager

PERIOD ENDING 02/28/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	02/28/2023 (NORMAL (ABNORMAL))	MONTH 02/28/2023 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	64,442.00	37,465.38	4,805.81	26,976.62	58.14
101-751-702.300	OVERTIME	2,500.00	1,965.73	0.00	534.27	78.63
101-751-702.400	WAGES - SEASONAL	6,000.00	13,990.60	1,352.00	(7,990.60)	233.18
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	5,580.00	4,066.13	468.56	1,513.87	72.87
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	22,016.00	11,841.08	1,557.64	10,174.92	53.78
101-751-716.200	DENTAL INSURANCE	742.00	423.35	62.95	318.65	57.06
101-751-716.300	OPTICAL INSURANCE	113.00	59.78	8.68	53.22	52.90
101-751-716.400	LIFE INSURANCE	300.00	144.53	20.82	155.47	48.18
101-751-716.500	DISABILITY INSURANCE	420.00	215.77	29.26	204.23	51.37
101-751-717.000	UNEMPLOYMENT INSURANCE	24.00	24.13	0.00	(0.13)	100.54
101-751-718.200	DEFINED CONTRIBUTION	2,714.00	1,346.00	199.24	1,368.00	49.59
101-751-719.000	WORKERS' COMPENSATION	2,123.00	579.69	381.39	1,543.31	27.31
101-751-728.000	OPERATING SUPPLIES	1,200.00	1,503.20	1,503.20	(303.20)	125.27
101-751-818.000	CONTRACTUAL SERVICES	26,373.00	17,663.53	110.00	8,709.47	66.98
101-751-920.100	ELECTRICITY	10,500.00	7,191.78	1,276.63	3,308.22	68.49
101-751-920.200	GAS	0.00	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	25,000.00	21,775.76	0.00	3,224.24	87.10
101-751-920.500	REFUSE	900.00	147.60	0.00	752.40	16.40
101-751-930.000	BUILDING MAINTENANCE	16,000.00	14,219.57	0.00	1,780.43	88.87
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	1,500.00	1,468.44	0.00	31.56	97.90
101-751-937.000	TREES & GARDEN	500.00	931.50	0.00	(431.50)	186.30
101-751-940.000	EQUIPMENT RENTAL	58,000.00	55,206.93	0.00	2,793.07	95.18
101-751-971.000	LAND	0.00	89.95	0.00	(89.95)	100.00
101-751-974.000	LAND IMPROVEMENTS	0.00	119.82	22.49	(119.82)	100.00
Total Dept 751 - PARKS		246,947.00	192,440.25	11,798.67	54,506.75	77.93
TOTAL EXPENDITURES		246,947.00	192,440.25	11,798.67	54,506.75	77.93
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		246,947.00	192,440.25	11,798.67	54,506.75	77.93
NET OF REVENUES & EXPENDITURES		(246,947.00)	(192,440.25)	(11,798.67)	(54,506.75)	77.93

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 07/01/2022 TO 02/28/2023
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 02/28/2023
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	81,336.64	10,026.91	88,032.05	3,331.50
001.204	HUNTINGTON LIQUIDITY PORTAL	0.00	30,374.64	0.00	30,374.64
	PARK/RECREATION SITES FUND	<u>81,336.64</u>	<u>40,401.55</u>	<u>88,032.05</u>	<u>33,706.14</u>