

AGENDA
Parks & Recreation Commission
Wednesday, April 26, 2023
7:00 PM
City Hall

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: April 26, 2023

Approval of minutes: March 22, 2023

Public comments:

Communications:

Old Business Report from City Liaison:

Presentation: Shiawassee Conservation District

New Business:

- Rudy Demuth Fields: Bleachers
- Fitness Course
- Hopkins Lake Trails

Next Meeting: May 24, 2023

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, March 22, 2023
7:00 p.m.
Owosso City Hall

- CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:02 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited
- ROLL CALL:** Was taken by Amy Fuller
- MEMBERS PRESENT:* Chairman Workman, Commissioners Maginity, Smith, Horton, and Bila.
- MEMBERS ABSENT:* Vice-Chair Selbig, Commissioner Rodman
- OTHERS PRESENT:* Amy Fuller, Chris Harrand, Kris Poag, Rick Dibeau
- APPROVAL OF AGENDA:** COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR MARCH 22, 2023. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.
- APPROVAL OF MINUTES:** COMMISSIONER MAGINITY MADE A MOTION TO APPROVE THE MINUTES FOR JANUARY 25, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS:

Rick Dibeau asked the Commission about improvements at Bennett Fields, particularly the bathrooms and toilets. Amy Fuller responded that improvements to the bleachers and dugout roofs were requested for the upcoming budget year and that she would follow up on the toilets.

COMMUNICATIONS:

Amy Fuller shared that two groups have reached out about doing park clean ups. Jars will have their staff at the skate park and Hopkins Lake on 4/10.

ITEM OF BUSINESS:

Rudy DeMuth Fields: Chris Harrand gave the Commission a presentation on the improvements that the Owosso Baseball and Softball Association, Hit and Pitch, Owosso Baseball Club, and Owosso Youth Baseball have teamed up to complete. They have raised \$36,000 for 6 new dugouts, as of 3/21/2023 footings for all of the dugouts were dug. They anticipate being done by April 20, 2023. Chris thanked the City of Owosso for helping haul away debris from the tear-out and talked to the Commission about funding for additional projects they are working on at the fields. The Commission requested that Amy Fuller research prices for new aluminum bleachers and signage which could possibly be funded with park millage funds.

Spring Cleaning: Commissioner Workman suggested the Commission host a spring clean-up event. It was decided Commissioners would split up and clean Adams, Harmon Patridge, Bentley Parks, and along Jerome Street from 10-12 on Earth Day, April 22, 2023m weather permitting. Amy Fuller will create a Facebook event and invite the public.

Next Meeting: April 26, 2022, at 7:00 PM at City Hall.

PUBLIC/COMMISSIONERS COMMENTS:

ADJOURNMENT: COMMISSIONER HORTON MADE A MOTION TO ADJOURN AT 8:51 P.M. MOTION SUPPORTED BY COMMISSIONER BILA. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager



April 2023

City of Owosso
Parks and Recreation Commission
Ongoing Project List

Amphitheater: City Council approved an agreement for the Lebowsky Center to host a summer concert series at the amphitheater. They will be doing four free Friday concerts and four ticketed Tuesday concerts. Other groups and organizations can also rent the amphitheater for events, applications are processed in the city's Building Department.

Bennett Fields: DPW has inspected the toilets at Bennett Fields in cooperation with Mr. Dibeau. They replaced a valve on one toilet and cleaned out the city's sewer line. They suspect the primary cause of the issues is the users are "power flushing" the toilets, or flushing before allowing time for the tank to refill. A commercial toilet could help with that but they are \$500/ea. Another issue is that the water line to the building is on the smaller side, and therefore they have lower water pressure.

Hopkins Lake fish stocking: There are enough funds remaining for one more fish stocking. The fish farm just got fish this week. I will try to get an order together as soon as possible.

Cornhole: The permanent cornhole boards have arrived. DPW will be pouring cement pads for their installation at Collamer Park this spring. The ground has been very wet, I anticipate this work to be done in May.

Kayak Landing: The bench for the landing arrived this winter and will be installed this spring.

Pickleball Courts: The AARP Community Challenge grant was submitted on March 14th for improvements at the Pickleball Courts. I have not heard back on if it was awarded.

Fitness Course: no update.

Future Millage: The official dates aren't determined yet but if the Commission wants to ask voters for a millage they would need to have it approved by City Council by spring 2024. I would recommend continued discussion on the amount and which projects would be funded.

Respectfully submitted,

Amy Fuller
Assistant City Manager

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2022 TO 03/31/2023
 FUND: 208
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 03/31/2023
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	81,336.64	10,026.91	88,032.05	3,331.50
001.204	HUNTINGTON LIQUIDITY PORTAL	0.00	30,491.11	0.00	30,491.11
	PARK/RECREATION SITES FUND	81,336.64	40,518.02	88,032.05	33,822.61

PERIOD ENDING 03/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	03/31/2023 (ABNORMAL)	MONTH 03/31/2023 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 751 - PARKS								
101-751-702.200	WAGES	64,442.00		42,135.41	4,670.03		22,306.59	65.39
101-751-702.300	OVERTIME	2,500.00		1,965.73	0.00		534.27	78.63
101-751-702.400	WAGES - SEASONAL	6,000.00		15,914.60	1,924.00		(9,914.60)	265.24
101-751-702.800	ACCRUED SICK LEAVE	0.00		0.00	0.00		0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00		0.00	0.00		0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	5,580.00		4,568.24	502.11		1,011.76	81.87
101-751-716.000	FRINGES	0.00		0.00	0.00		0.00	0.00
101-751-716.100	HEALTH INSURANCE	22,016.00		13,662.77	1,821.69		8,353.23	62.06
101-751-716.200	DENTAL INSURANCE	742.00		495.87	72.52		246.13	66.83
101-751-716.300	OPTICAL INSURANCE	113.00		69.90	10.12		43.10	61.86
101-751-716.400	LIFE INSURANCE	300.00		163.67	19.14		136.33	54.56
101-751-716.500	DISABILITY INSURANCE	420.00		245.39	29.62		174.61	58.43
101-751-717.000	UNEMPLOYMENT INSURANCE	24.00		24.13	0.00		(0.13)	100.54
101-751-718.200	DEFINED CONTRIBUTION	2,714.00		1,520.62	174.62		1,193.38	56.03
101-751-719.000	WORKERS' COMPENSATION	2,123.00		579.69	0.00		1,543.31	27.31
101-751-728.000	OPERATING SUPPLIES	1,200.00		1,503.20	0.00		(303.20)	125.27
101-751-818.000	CONTRACTUAL SERVICES	26,373.00		18,251.31	518.50		8,121.69	69.20
101-751-920.100	ELECTRICITY	10,500.00		8,081.89	890.11		2,418.11	76.97
101-751-920.200	GAS	0.00		0.00	0.00		0.00	0.00
101-751-920.300	TELEPHONE	0.00		0.00	0.00		0.00	0.00
101-751-920.400	WATER & SEWER	25,000.00		21,775.76	0.00		3,224.24	87.10
101-751-920.500	REFUSE	900.00		147.60	0.00		752.40	16.40
101-751-930.000	BUILDING MAINTENANCE	16,000.00		14,219.57	0.00		1,780.43	88.87
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	1,500.00		1,468.44	0.00		31.56	97.90
101-751-937.000	TREES & GARDEN	500.00		931.50	0.00		(431.50)	186.30
101-751-940.000	EQUIPMENT RENTAL	58,000.00		57,196.40	1,886.01		803.60	98.61
101-751-971.000	LAND	0.00		89.95	0.00		(89.95)	100.00
101-751-974.000	LAND IMPROVEMENTS	0.00		119.82	0.00		(119.82)	100.00
Total Dept 751 - PARKS		246,947.00		205,131.46	12,518.47		41,815.54	83.07
TOTAL EXPENDITURES		246,947.00		205,131.46	12,518.47		41,815.54	83.07
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		0.00		0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		246,947.00		205,131.46	12,518.47		41,815.54	83.07
NET OF REVENUES & EXPENDITURES		(246,947.00)		(205,131.46)	(12,518.47)		(41,815.54)	83.07