

AGENDA
Parks & Recreation Commission
Wednesday, June 28, 2023
7:00 PM
Hugh Parker Field

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: June 28, 2023

Approval of minutes: May 24, 2023

Public comments:

Communications:

Old Business Report from City Liaison:

New Business:

- Hugh Parker and Rosevear Parks: discussion
- Fitness course: discussion
- Hopkins Lake Trails: update
- Skate contest: discussion
- Future meeting locations

Next Meeting: July 26, 2023

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, May 24, 2023
7:00 p.m.
Owosso City Hall

- CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:00 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited
- ROLL CALL:** Was taken by Amy Fuller
- MEMBERS PRESENT:*** Chairman Workman, Commissioners Maginity, Smith, Horton, Rodman, Selbig and Bila.
- MEMBERS ABSENT:*** None
- OTHERS PRESENT:*** Amy Fuller and Don Fields
- APPROVAL OF AGENDA:** COMMISSIONER HORTON MADE A MOTION TO APPROVE THE AGENDA FOR MAY 24, 2023. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.
- APPROVAL OF MINUTES:** COMMISSIONER HORTON MADE A MOTION TO APPROVE THE MINUTES FOR APRIL 26, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS:

Don Fields from Calvary Baptist Church said that the "Every Castle Needs a Queen" event being held on June 24th at Curwood Castle Park by Owosso Pride is bad for the community and requested the Commission stop the event or recommend to City Council that the event not be allowed.

Commissioner Horton stated that he agreed and asked staff if that was possible.

Amy Fuller responded that the park rules were approved by both the Commission and City Council, putting the responsibility for approving park events on staff. Since staff are not aware of any rules that the event is violating they have authorized the event.

COMMUNICATIONS:

None.

OLD BUSINESS REPORT:

Amy Fuller reported that the cornhole boards will be installed at Collamer Park the first week of June along with the swing bench near the kayak landing in Curwood Park. Two new doors were purchased and installed on the outbuildings at Rudy DeMuth Fields. The water fountain for Collamer Park has arrived and will be installed this summer.

ITEM OF BUSINESS:

Fitness Course: Commissioner Selbig will visit Harmon Patridge Park and make recommendations for a fitness courts.

Hopkins Lake Trails: Commissioner Maginity reported social media posts about people getting lost on the trails. Commissioner Maginity and Bila volunteered to mark the trails with spray paint on the trees.

Budget Review: Amy Fuller reviewed the approved FY 23/24 parks budget.

Future Meeting Locations: The Commission discussed how they have traditionally met at different parks during the summer months. They discussed looking at maintenance needs while meeting at particular parks. It was decided that the June 28th meeting would be held at Hugh Parker Soccer Fields in the pavilion. Commissioners Bila and Maginity will arrive early to walk through Rosevear Park and report to the Commission.

Next Meeting: June 28, 2023, at 7:00 PM at Hugh Park Soccer Fields.

PUBLIC/COMMISSIONERS COMMENTS:

ADJOURNMENT: COMMISSIONER SMITH MADE A MOTION TO ADJOURN AT 7:58 P.M. MOTION SUPPORTED BY COMMISSIONER HORTON. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager



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June 2023

City of Owosso
Parks and Recreation Commission
Ongoing Project List

Hopkins Lake fish stocking: We will order fish in the fall.

Cornhole: The permanent cornhole boards were installed last week.

Kayak Landing: The bench was installed last week.

Water at Collamer Park: The bottle filler has arrived. DPW will install water in July or August.

Rudy DeMuth Fields: The 2 new doors have been purchased and installed by DPW. We created and installed a sign with a map of the fields and the scoreboard was ordered, it should arrive in August.

Future Millage: The official dates aren't determined yet but if the Commission wants to ask voters for a millage they would need to have it approved by City Council by spring 2024. I would recommend continued discussion on the amount and which projects would be funded.

Respectfully submitted,

Amy Fuller
Assistant City Manager

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 07/01/2022 TO 06/07/2023
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 06/07/2023
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	81,336.64	10,028.00	88,032.05	3,332.59
001.204	HUNTINGTON LIQUIDITY PORTAL	0.00	30,774.44	0.00	30,774.44
	PARK/RECREATION SITES FUND	<u>81,336.64</u>	<u>40,802.44</u>	<u>88,032.05</u>	<u>34,107.03</u>

User: AKFuller

DB: Owosso

PERIOD ENDING 06/30/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2023	MONTH 06/30/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	64,442.00	54,837.67	3,655.64	9,604.33	85.10
101-751-702.300	OVERTIME	2,500.00	2,973.66	814.35	(473.66)	118.95
101-751-702.400	WAGES - SEASONAL	21,821.00	20,952.10	2,002.00	868.90	96.02
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	1,670.00	5,992.58	491.88	(4,322.58)	358.84
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	17,981.00	17,980.86	1,380.74	0.14	100.00
101-751-716.200	DENTAL INSURANCE	676.00	676.41	56.99	(0.41)	100.06
101-751-716.300	OPTICAL INSURANCE	91.00	90.91	5.23	0.09	99.90
101-751-716.400	LIFE INSURANCE	220.00	219.95	19.10	0.05	99.98
101-751-716.500	DISABILITY INSURANCE	369.00	369.03	42.74	(0.03)	100.01
101-751-717.000	UNEMPLOYMENT INSURANCE	27.00	26.53	0.00	0.47	98.26
101-751-718.200	DEFINED CONTRIBUTION	2,714.00	2,021.93	169.76	692.07	74.50
101-751-719.000	WORKERS' COMPENSATION	580.00	579.69	0.00	0.31	99.95
101-751-728.000	OPERATING SUPPLIES	1,600.00	1,979.80	457.13	(379.80)	123.74
101-751-818.000	CONTRACTUAL SERVICES	31,124.00	21,570.98	1,183.04	9,553.02	69.31
101-751-920.100	ELECTRICITY	10,500.00	10,897.97	958.47	(397.97)	103.79
101-751-920.200	GAS	0.00	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	25,000.00	21,775.76	0.00	3,224.24	87.10
101-751-920.500	REFUSE	900.00	459.78	147.60	440.22	51.09
101-751-930.000	BUILDING MAINTENANCE	18,000.00	15,217.03	979.90	2,782.97	84.54
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	3,000.00	2,062.92	101.99	937.08	68.76
101-751-937.000	TREES & GARDEN	1,382.00	1,381.50	0.00	0.50	99.96
101-751-940.000	EQUIPMENT RENTAL	100,000.00	78,719.57	7,752.00	21,280.43	78.72
101-751-971.000	LAND	0.00	89.95	0.00	(89.95)	100.00
101-751-974.000	LAND IMPROVEMENTS	0.00	128.58	8.76	(128.58)	100.00
Total Dept 751 - PARKS		304,597.00	261,005.16	20,227.32	43,591.84	85.69
TOTAL EXPENDITURES		304,597.00	261,005.16	20,227.32	43,591.84	85.69
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		304,597.00	261,005.16	20,227.32	43,591.84	85.69
NET OF REVENUES & EXPENDITURES		(304,597.00)	(261,005.16)	(20,227.32)	(43,591.84)	85.69