

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT**

May 28, 2024

4:30 P.M.

W.W.T.P.

1. Roll (4:32 P.M.)
Members Present: R. Holzheuer, R. Suchanek
Alternates Present: G. Schultz
Members Absent (no Alternate present): J. Sawyer
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Suchanek to approve meeting agenda as presented. Support by Holzheuer. No discussion. Motion carries 3-0.
3. Minutes of the April 23, 2024 meeting: Motion by Holzheuer to approve the April 23, 2024 meeting minutes. Support by Suchanek. No Discussion. Motion carries 3-0.
4. Secretary's Report:
 - a) Plant Performance Summary (April 2024): Guysky noted full permit compliance for April 2024.
 - b) Plant Operations and Staffing: Guysky noted current chemical dosing difficulties with respect to disinfection. The plant has filled the open Operator/Mechanic position and is currently at full staff.
 - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is nearing completion, with all equipment operational and only punch list items to complete. The Phase I Project work is progressing at the expected pace thus far, with major demolition and underground work nearing completion. The Secondary Clarifier Project design phase is currently out for bids, with construction expected to start in Fall 2024. .
5. Old Business:
 - a) Hydrogen Sulfide Study
 1. Utility Authority Plan Progress: Bloomfield updated the Board on the Owosso Township-Caledonia Township Utility Authority efforts toward H2S mitigation. Chemical application will resume at the start of the upcoming H2S season and continue for the duration. Consulting firm proposals are being reviewed and a selection will be made within the upcoming weeks.
 - b) FY 2024/25 Service Unit Charges: General discussion concerning calculation method of Operation & Maintenance and Replacement Charges. Motion by Holzheuer to approve the

Fiscal Year 2024/25 Operation and Maintenance Charge of \$2,041,853 to be billed monthly to service units at \$170,154 proportioned by metered flow. Support by Schultz. No discussion. Motion carries 3-0. Motion by Holzheuer to approve the Fiscal Year 2024/25 Replacement Charge of \$414,266, with \$288,661 proportioned by metered flow and \$125,605 by contract percentage to be billed monthly to service units at \$34,522. Support by Schultz. No discussion. Vote carries 3-0. General discussion on Fiscal Year 2024/25 Debt Service charge.

6. New Business:

- a) Equivalent Sewer Use Ordinance: Discussion concerning the requirement for service units to have sewer use ordinances with language equivalent to the City of Owosso. Guysky noted items that need correction from Owosso Township, Caledonia Township and Utility Authority ordinances, and also noted a current Industrial Pretreatment Program need that requires the corrections be completed as soon as possible.

7. Citizens'/Members' Comments:

NONE

8. Adjourn: Motion to adjourn by Suchanek. Support by Schultz. No discussion. Motion carries 3-0. Meeting adjourned at 5:30 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending