

**MINUTES**  
**REGULAR MEETING OF THE CITY OF OWOSSO ZONING BOARD OF APPEALS**  
**June 18, 2024 AT 9:30 A.M.**

**CALL TO ORDER:** Chairman Grubb called the meeting to order at 9:35 a.m.

**ROLL CALL:** Was taken by Tanya Buckelew

**MEMBERS PRESENT:** Chairman Grubb, Vice-Chair Horvath, Board Members Suchanek and Teich

**MEMBERS ABSENT:** Secretary Taylor

**OTHERS PRESENT:** Tanya Buckelew, Planning & Building Director

**AGENDA:**

**MOTION BY VICE-CHAIR HORVATH AND SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE AGENDA FOR THE JUNE 18, 2024 REGULAR MEETING.**

**YEAS: ALL. MOTION CARRIED.**

**MINUTES:**

**MOTION BY BOARD MEMBER TEICH AND SUPPORTED BY VICE-CHAIR HORVATH TO APPROVE THE MINUTES OF THE APRIL 18, 2023 REGULAR MEETING.**

**YEAS: ALL. MOTION CARRIED.**

**SELECTION OF OFFICERS:**

**MOTION BY VICE-CHAIR HORVATH AND SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE FOLLOWING SELECTION OF OFFICERS: CHAIRMAN GRUBB, VICE-CHAIR HORVATH AND SECRETARY TAYLOR.**

**YEAS: ALL. MOTION CARRIED.**

**NEW BUSINESS:**

**1. ADOPTION OF THE REVISED BY-LAWS**

**MOTION BY VICE-CHAIR HORVATH, SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE REVISED BY-LAWS AND FORWARD TO CITY COUNCIL FOR FINAL ADOPTION.**

**YEAS: VICE-CHAIR HORVATH, BOARD MEMBERS SUCHANEK AND TEICH, CHAIRMAN GRUBB**

**NAYS: NONE**

**RCV. MOTION CARRIED.**

## **2. EXTENSION OF VARIANCE REQUEST FOR 804 W OLIVER STREET**

On September 18, 2018, a variance was approved for 804 W. Oliver Street to construct an attached garage with a 2.7' side yard variance, 11.83' rear yard variance and a 2.5% lot coverage variance.

The owners were not able to begin construction and according to the City's ordinance construction was to begin within 6 months of the date the variance was approved.

Based on the newly adopted zoning ordinance, the side yard variance is no longer required due to decreasing the side yard setbacks to 5', the rear yard stays the same and the lot coverage variance is no longer required due to the lot coverage percentage has been increased to 50%.

Owners Kateri Lehr and Geoff Kilpatrick were present. They stated they are now ready to proceed forward with the project and have hired the architect and contractor. The project will have the same footprint as what was presented in 2018.

**MOTION BY BOARD MEMBER TEICH AND SUPPORTED BY VICE-CHAIR HORVATH TO APPROVE THE EXTENSION OF THE VARIANCE REQUEST AND THAT ALL PERMITS BE OBTAINED AND CONSTRUCTION BEGINS WITHIN ONE YEAR OF THE DATE OF THIS MEETING.**

**YEAS: BOARD MEMBERS SUCHANEK AND TEICH, VICE-CHAIR HORVATH AND CHAIRMAN GRUBB**

**NAYS: NONE**

**RCV. MOTION CARRIED.**

**OTHER BOARD BUSINESS: NONE**

**PUBLIC COMMENTS AND COMMUNICATIONS: NONE**

**ADJOURNMENT:**

**MOTION BY VICE-CHAIR HORVATH AND SUPPORTED BY BOARD MEMBER TEICH TO ADJOURN THE MEETING AT 9:55 A.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING ON TUESDAY, JULY 16, 2024.**

**YEAS: All. Motion carried.**

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**Thomas Taylor, Secretary**